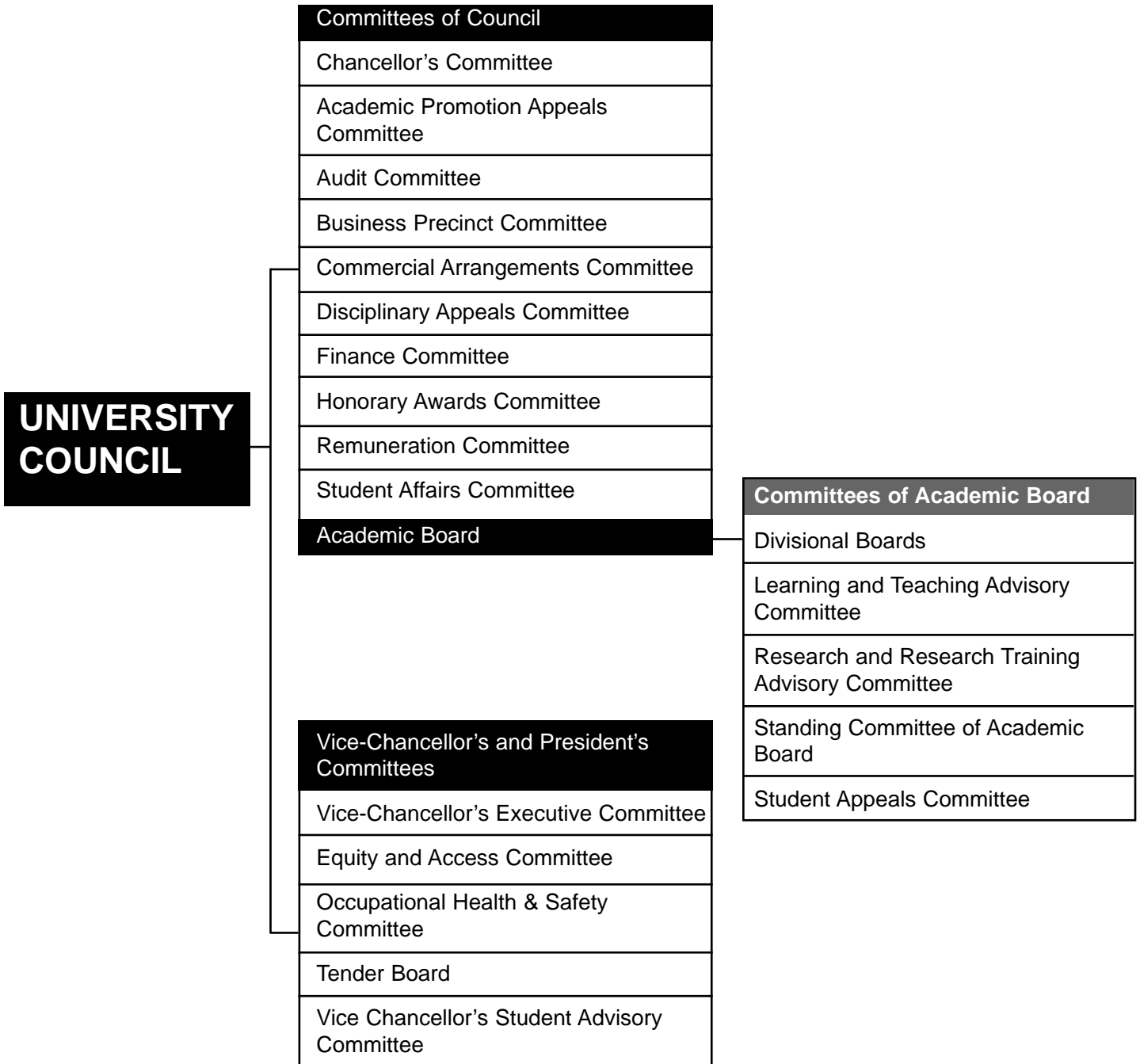


Diagram 2: Council, Boards, and Major Committees



University Council

Council is the governing authority of the University and is responsible for the control and management of the affairs and concerns of the University. Its powers, duties and authorities are prescribed by the Southern Cross University Act 1993. There are six ordinary meetings of Council held each year and, except when confidential items are being considered, meetings are open to members of the University. In 2002, meetings were held on 15 February, 5 April, 24 May, 19 July, 27 September and 22 November.

Members of the University Council During 2002

Under the terms of the Southern Cross University Act 1993, Council is to consist of the Chancellor (elected by Council, whether or not a member of the Council), Deputy Chancellor (elected from amongst the Council members), Vice-Chancellor, Chair of Academic Board, two parliamentary members, eight members appointed by the State Minister for Education and Training (including two graduates of the University), one person appointed by Council who is neither a student nor a member of staff of the University, two members elected by the academic staff, one member elected by the non-academic staff, and one member elected by the students.

Official Members

(for the terms of the respective offices)

Chancellor and Chair of Council

The Honourable Justice John Robert Arthur Dowd AO, QSJM, LLB(Syd)
(*Chancellor for four-year term to 26 September, 2006*)
Meetings of Council attended: 2/2

Chancellor and Chair of Council

Lionel Edward Phelps AM, BA, MEd(Syd),
DUniv(NE), FACE
(*four-year term to 25 September, 2002*)
Meetings of Council attended: 4/4

Deputy Chancellor and Deputy Chair of Council

Mary Elizabeth Rummery AM
(*Deputy Chancellor for two-year term to 27 September, 2004*)
(*four-year term to 2 September, 2002 and four-year term to 2 September, 2006*)
Meetings of Council attended: 6/6

Deputy Chancellor and Deputy Chair of Council

Emeritus Professor Robert Henry Tufrey Smith AM,
BA(NE), MA(Northwestern), PhD(ANU), DUniv,
FASSA, FAIM
(*two-year term to 2 September, 2002*)
Meetings of Council attended: 4/4

Vice-Chancellor and President

Professor John Anthony Rickard BSc, PhD(Lond),
CMath, FIMA, FAIM, FANZAM
Meetings of Council attended: 6/6

Chair of Academic Board

Professor Martin Hayden BA, MEd(Monash),
PhD(Melb), MACE
(*two-year term to 1 February, 2003*)
Meetings of Council attended: 6/6

Parliamentary Members

(*hold office until replaced by election in Legislative Assembly and Legislative Council*)

Parliamentary Member, Legislative Council

The Honourable Janelle Anne Saffin
DipT(NRCAE), BLegS(Macq), MLC
Meetings of Council attended: 4/6

Parliamentary Member, Legislative Assembly

Neville Newell MLA
Meetings of Council attended: 6/6

Members Appointed by the State Minister for Education and Training

Neil Duncan Black BScAgr(Syd),
DipEd(Tech)(SCAE), HortCert(Hons)(SydTC)
(*four-year term to 2 September, 2006*)
Meetings of Council attended: 2/2

Warren Albert Grimshaw AM, BBus(NSWIT),
ASTC

(*four-year term to 2 September, 2002 and four-year term to 2 September, 2006*)
Meetings of Council attended: 5/6

Professor Sandra Lee Harding BSc(Hons)(ANU),
MPubAdmin(Qld), PhD(NCState), FAIM (*from 5 March, 2001 to 2 September, 2002*)
Meetings of Council attended: 2/4

Jo-Anne Kelly-Kilpatrick

(*four-year term to 2 September, 2002*)
Meetings of Council attended: 0/4

Judith Madeline Mannering BLegS(Macq)
(four-year term to 2 September, 2006)
Meetings of Council attended: 2/2

Peter Trevor Mears BAgSc(Natal), MAgSc,
PhD(Qld), MAIAgS
(four-year term to 2 September, 2002)
Meetings of Council attended: 3/4

Trevor Stanley Wilson BSc(Griff)
(four-year term to 2 September, 2006)
Meetings of Council attended: 2/2

One Member Elected by Council

(four-year term to 18 February, 2003)
John Reynolds BSc(Hons)(Sheff), DipEd(Camb)
Meetings of Council attended: 4/6

Two Graduates of the University

(four-year term to 7 September, 2004)
David Vincent Cody MB BS(Syd), PhD, FRACP,
FACC, FAFRM
Meetings of Council attended: 5/6

Robert John Sadler BEc, LLB(Hons)(Monash),
LLM(Melb), MBA(Deakin), PhD, MIPPA,
MAHRI, MAICD, AIMM, AAIarb
Meetings of Council attended: 3/6

Elected Members

Two Members of the Academic Staff

Associate Professor Roger Bronks DipT,
DipPE(Cardiff), MSc, PhD(Oregon), FASMF
*(two-year term to 8 September, 2002 and two-year
term to 9 September, 2004)*
Meetings of Council attended: 6/6

Sharon Parry BBS, DipEd, PhD(LaT)
*(two-year term to 8 September, 2002 and two-year
term to 9 September, 2004)*
Meetings of Council attended: 5/6

One Member of the Non-Academic Staff

Robyn Louise Anderson BBus(NRCAE)
(two-year term to 9 September, 2004)
Meetings of Council attended: 2/2

Donna Anne Kildea BSocSc
(two-year term to 8 September, 2002)
Meetings of Council attended: 3/4

One Student of the University

Cai Jing
(two-year term to 9 September, 2004)
Meetings of Council attended: 1/2

Basil James Cameron BA(NE)
(two-year term to 8 September, 2002)
Meetings of Council attended: 4/4

Council Secretary

Malcolm Hugh Marshall BA(CCAE), MBA(CQU),
CPA

Boards and Committees of Council

Under the Act, Council has the power to delegate functions to an authorised person or persons and a number of boards and committees have been established to deal with specific areas of University business.

Committees of Council

Chancellor's Committee

Academic Board

- Divisional Boards
- Learning and Teaching Advisory Committee
- Research and Research Training Advisory Committee
- Standing Committee of Academic Board
- Student Appeals Committee

Academic Promotion Appeals Committee

Audit Committee

Business Precinct Committee

Commercial Arrangements Committee

Disciplinary Appeals Committee

Finance Committee

Honorary Awards Committee

Remuneration Committee

Student Affairs Committee

Chancellor's Committee

This Committee is the executive committee of Council and meets between Council meetings to deal with matters of an urgent nature. The Minutes of Chancellor's Committee meetings are forwarded to the next Council meeting. The Chancellor's Committee met five times in 2002.

Chancellor (Chair): Justice J. Dowd AO

Deputy Chancellor: Ms M.E. Rummery AM

Vice-Chancellor and President: Professor J.A. Rickard

Chair, Academic Board: Professor M. Hayden

Academic Board

The Academic Board is constituted under the Southern Cross University Act 1993 and By-laws of the University. Its primary functions are to advise the University Council and the Vice-Chancellor and President on all academic matters, including the formulation of policies and advice on the academic structure and academic development of the University and any matter relating to the University's teaching, learning, research or other academic activity. The Academic Board met six times in 2002.

Chair

Professor M. Hayden BA, MEd(Monash), PhD(Melb), MACE

Deputy Chair

Associate Professor J.A. Davis DipPEd(Melb), GradDip(FineArt)(PIT), MA(FineArts)

Associate Chairs

Associate Professor W.E. Boyd BSc(StAnd), PhD(Glas)

J.A. Griffiths BA(Qld), GradDipCounselling(BCAE), MNA(UNSW)

Members

Professor J. Atkinson BA(Canberra), PhD(QUT)

Professor P.R. Baverstock BSc(Hons), DSc(Adel), PhD(WAust)

Associate Professor R. Bronks DipT, DipPE(Cardiff), MSc, PhD(Oregon), FASMF

L. Carson MA(Macq), DipEd(Syd), PhD

M.J. Chaseling BMus(Adel), GradDipEd(ArmCAE), MEd(NE)

Professor A.C.B. Delves BSc(Hons), DipEd(Bath), PhD(Hull)

N.M. Douglas BA, PhD(Qld)

K.C. Dundas MComm(UNSW), MBA(UTA), DipEd(Syd), DipFinMangt(NE)

Associate Professor A.H. Ellis BA, DipEd, DipContEd(NE), GradDipExt(HAC), GradDipEdStud(MCAE), GradDipDistEd(SACAE), MSc, PhD(Syd)

Associate Professor M.D. Evans BEc, MBA, PhD(Adel), FPCA

J.W. Fitzgerald BMus, BA(Qld), PhD, AMusA

C.D. Game RN, RM, DipNEd(CNA), MEdStud(Monash), FRCNA, FCN

J. Graham

Professor J.M. Graham DipT(TCL), DipOT(NSWCollOccTher), MSc(Brad)

C. Grant BA(UNSW), DipEd(Syd), MEd(NE)

B.A. Griffin BA, MEd(NE)

R.H. Harris BA, LLB(ANU), DipEd(Syd), LLM(QUT)

Associate Professor P.L. Harrison BSc(Hons), PhD(JamesCook)

J.S.P. Hobson BSc(Hons)(OxfordPoly), MSc(Mass)

Professor J.G. Jackson BCom, LLB(UNSW), LLM(Hons)(Syd), GradDipEd(Tertiary)(DDIAE)

P.A. Kelly LLB(Syd)

S.J. Kelly BAdmin(Griff), MBus

Associate Professor S.J. Kermode RN, BA(MCAE), MHPEd(UNSW), PhD(NE)

V.M. King RN, RM, BA(Melb), BHA, MNA(UNSW), FCN, FRCNA

Professor L.Z. Klich BEd(Hons)(Nott), PhD(NE)

Associate Professor B. Lo BSc(Lond), PhD(Monash), MEdStud, DipCS(N'cle)

R.S.L. Lo RN, BA, MSc(W'gong), PhD(NE), MCN, ATCL, AMusA

R.C. Lynwood BA(UNSW)

M.H. Marshall BA(CCAE), MBA(CQU), CPA

Professor S. Murugesan BE(Hons)(Madr), MTech(IITMadras), PhD(IISC)

E.M. Nuske BSc(Hons)(Salf), MA(Brun)

P.J. Orrock RN, ND, DBM, DipOsteopathy

S. Parry BBS, DipEd, PhD(LaT)

A.M. Ransome BA(Hons)(Qld), DipLib(UNSW), MA(Canberra), ALIA

L.J. Regan TCert(ArmTC), BA, MLitt(NE), MA(Hons)(Macq), MACE

G. Rhys BA(Hons)

Professor J.A. Rickard BSc, PhD(Lond), CMath, FIMA, FAIM, FANZAM

M. Riordan

Professor L.K. Savery MSc(Aston), PhD(WAust)

Associate Professor S.B. Schnierer MSc(Qld)

Professor D.R.S. Scott BSc(Rhodes), MBA,
PhD(Witw), FAMS

R.H.K. Sloan MCom, DipEd, PhD(UNSW),
AAIBF(Snr)

Professor P. Thom MA(Hons)(Syd), BPhil(Oxon),
FAHA

J.E. Walton BSc(Hons), MSc, PhD(NE), CMath,
FIMA, CStat, FSS

H.M. Wearne BA(GIAE), MA(Monash)

R.P. Weatherby BPharm(Hons), MSc, PhD(Syd),
MPS, MRACI, CChem

B.A. Wilks BSc(Hons)(ANU), MSc(Qld)

Associate Professor H. Wilson BA(Well), MA(Auck),
PhD(Hawaii)

Professor P.H. Wilson BA(Hons), PhD(UNSW)

H. Wohlmuth BSc(Macq), ND

G.R. Woods BAppSc, DipEd

T.J. Woods DipT(NRCAE), BEd(DDIAE),
MSA(Ohio)

S. Zhou MEd(BeijingInstPhysEd), PhD(Melb)

Academic Promotion Appeals Committee
This Committee considers and determines on an
appeal against an academic promotion.

Chancellor (Chair): Justice J. Dowd AO
Member from external university
NTEU nominee

Audit Committee

This Committee has the primary objective of
assisting Council in fulfilling its responsibilities
relating to the accounting and reporting practices of
Southern Cross University. The Audit Committee
met four times in 2002.

Deputy Chancellor (Chair): Ms M.E. Rummery
AM

Three members of Council: Justice J. Dowd AO, Dr
R.J. Sadler, Mr J.C. Reynolds

Business Precinct Committee

The Business Precinct Committee oversees the
governance of the Southern Cross University
Business Precinct (SCUBP). The Committee is to
meet at least four times a year. The Committee is
responsible to report to Council on all meetings and
to advise Council on the following:

- strategic and business planning;
- financial viability and return on investment;
- legal structures (particularly leasing and related
matters and the proposed Park Management
Company);
- finalisation of the University's powers in respect
to leases in excess of 21 years;
- insurance, occupational health and safety, and
risk management;
- policy and procedures for due diligence and
negotiating with prospective tenants;
- policy and procedures for approval of leases;
- review within 12 months the functions,
effectiveness and terms of reference of the
Committee.

Subject to the Minister's determination, it is
anticipated that the authority to sign leases for land
in excess of 21 years will be delegated to the
University Council/Chancellor's Committee. This
power is specifically excluded from the terms of
reference of the Business Precinct Committee.

All financial decisions and any further University
investment in SCUBP remain the responsibility of
Council/Finance Committee and are excluded from
the terms of reference of the Business Precinct
Committee.

Three members of Council: Ms M.E. Rummery
AM (Chair), Dr D.V. Cody, Mr W.A. Grimshaw
AM

Three members of the University Executive:
Professor P.R. Baverstock, Professor A.C.B. Delves,
Mr M.H. Marshall

In Attendance as Required:

SCUBP Business Development Manager
Director, Financial and Business Services

Should a vacancy arise, this will be referred back to
Council.

The Chair of the Business Precinct Committee shall
hold office for a period of 12 months. The Business
Precinct Committee Secretary is Malcolm Marshall.
A quorum shall be any four members of the Business
Precinct Committee.

The Business Precinct Committee met twice in
2002.

Commercial Arrangements Committee

The structure/membership of the Commercial Arrangements Committee is that of the Chancellor's Committee, i.e.

Chancellor (Chair): Justice J. Dowd AO

Deputy Chancellor: Ms M.E. Rummery AM
Vice-Chancellor and President: Professor J.A. Rickard

Chair, Academic Board: Professor M. Hayden plus an external member of Council who preferably has business experience.

The terms of reference of the Commercial Arrangements Committee are to be determined by the Committee.

The Commercial Arrangements Committee meets between Council meetings, and only considers proposals where timing is of the essence (meetings of this Committee are to commence in 2003).

Disciplinary Appeals Committee

The Disciplinary Appeals Committee is an ad hoc committee of Council whose function is to hear and determine any matter referred to it under the By-laws and related to disciplinary matters.

One member of Council (Chair): Dr D.V. Cody
Four other members of Council, as appropriate (e.g. in the case of a student appeal, the student member of Council should be a member).

Divisional Boards

The Divisional Board is the principal advisory committee of the Academic Board on academic matters within a Division. It provides a forum for the discussion and debate of the academic directions of the Division, as well as the quality of its academic programs. It may consider any matter relating to the Division's teaching, learning, research or other academic activity, and advise the Academic Board accordingly. In providing this advice, it shall have particular regard to issues of academic accountability and quality assurance, and to University plans.

Finance Committee

This Committee was established to oversee the capital, financial and budgetary arrangements of the University. The Finance Committee met four times in 2002.

Chancellor (Chair): Justice J. Dowd AO

Deputy Chancellor: Ms M.E. Rummery AM
Vice-Chancellor and President: Professor J.A. Rickard

Two external members of Council: Mr W.A. Grimshaw AM, Mrs J.M. Mannering
Chair, Academic Board: Professor M. Hayden
Staff member on Council: Associate Professor R. Bronks

Honorary Awards Committee

This Committee advises, and makes recommendations as appropriate, on matters concerning the conferring and awarding of honorary degrees and honorary titles. The Committee met three times in 2002.

Chancellor (Chair): Justice J. Dowd AO

Deputy Chancellor: Ms M.E. Rummery AM
Vice-Chancellor and President: Professor J.A. Rickard

Chair, Academic Board: Professor M. Hayden
Two Pro Vice-Chancellors and Vice-Presidents nominated by the Vice-Chancellor and President

Learning and Teaching Advisory Committee

This Committee is a sub-committee of Academic Board, with responsibility for advising on matters related to management and development in teaching and learning at the University.

Remuneration Committee

This Committee performs the annual performance appraisal of the Vice-Chancellor and President and determines the remuneration of the Vice-Chancellor and President.

Chancellor (Chair): Justice J. Dowd AO

Deputy Chancellor: Ms M.E. Rummery AM

One external member of Council: Mr J.C. Reynolds

Research and Research Training Advisory Committee

This committee is a sub-committee of the Academic Board and is the principal advisory committee of the Academic Board on issues of research across the University.

Standing Committee of Academic Board

The Standing Committee is the executive committee of the Academic Board and provides advice and recommendations on all matters of academic policy, planning and development, and identifies emerging academic issues. It is a source of advice and reference to Schools and Divisions in course development and review and ensures that submissions conform to the requirements of and meets the standards established by the Academic Board.

Student Affairs Committee

The Student Affairs Committee deals with student matters as appropriate. The Committee is to meet four times each year (meetings to commence in 2003).

Nominee of Council (Chair): Dr S. Parry
 One nominee from Southern Cross University Union Limited
 One nominee from Students' Representative Council
 One nominee from Coffs Harbour Students' Association
 One nominee from Port Macquarie Students' Association
 One postgraduate student
 One nominee of Vice-Chancellor

Student Appeals Committee

This Committee is a standing committee of the Academic Board for matters relating to student appeals, apart from those of students enrolled in research degrees.

Other Committees

Four other committees and the Tender Board also deal with University business and report through the Vice-Chancellor and President:

Vice-Chancellor and President's Executive Committee

Deals with all higher-level management issues at the Cost Centre level. This Committee meets weekly.

Administrative Committee

Meets monthly to advise the Vice-Chancellor and President on all administrative issues arising out of the business of the University.

Occupational Health and Safety Committee

Investigates, discusses and makes recommendations on occupational health and safety issues. The Committee meets monthly.

EEO Committee

Established to ensure effective equity representation for all target groups under the University's Equal Employment Opportunity (EEO) Management Plan.

Tender Board

Meets weekly to ensure that the University's policies and procedures for the acquisition of goods and services, tendering and quotations, involving amounts in excess of \$25,000, are properly applied.

Principal Officers of the University

Chancellor

The Honourable Justice John Robert Arthur Dowd
 AO, QSJM, LLB(Syd)

Deputy Chancellor

Mary Elizabeth Rummery AM

Vice-Chancellor and President

Professor John Anthony Rickard BSc, PhD(Lond),
 CMath, FIMA, FAIM, FANZAM

Pro Vice-Chancellor and Vice-President (Research)

Professor Peter Raymond Baverstock BSc(Hons),
 DSc(Adel), PhD(WAust)

Pro Vice-Chancellor and Vice-President (Enterprise and International)

Professor Angela Christine Bailey Delves BSc(Hons),
 DipEd(Bath), PhD(Hull)

Pro Vice-Chancellor and Vice-President (Academic and Quality)

Professor Leon Zbigniew Klich BEd(Hons)(Nott),
 PhD(NE)

Executive Dean, Division of Health and Applied Sciences

Professor Jennifer Margaret Graham DipT(TCL),
 DipOT(NSWCollOccTher), MSc(Brad)

Executive Dean, Division of Business

Professor Lawson Keith Savery MSc(Aston),
 PhD(WAust)

Executive Dean, Division of Arts

Professor Paul Thom MA(Hons)(Syd), BPhil(Oxon),
 FAHA

Executive Director and Vice-President

(Corporate Services) and Council Secretary
 Malcolm Hugh Marshall BA(CCAE), MBA(CQU),
 CPA

Senior Staff

Vice-Chancellor and President

Professor J.A. Rickard BSc, PhD(Lond), CMath, FIMA, FAIM, FANZAM

Pro Vice-Chancellor and Vice-President (Research)

Professor P.R. Baverstock BSc(Hons), DSc(Adel), PhD(WAust)

Pro Vice-Chancellor and Vice-President (Enterprise and International)

Professor A.C.B. Delves BSc(Hons), DipEd(Bath), PhD(Hull)

Pro Vice-Chancellor and Vice-President (Academic and Quality)

Professor L.Z. Klich BEd(Hons)(Nott), PhD(NE)

Executive Dean, Division of Health and Applied Sciences

Professor J.M. Graham DipT(TCL), DipOT(NSWCollOccTher), MSc(Brad)

Executive Dean, Division of Business

Professor L.K. Savery MSc(Aston), PhD(WAust)

Executive Dean, Division of Arts

Professor P. Thom MA(Hons)(Syd), BPhil(Oxon), FAHA

Executive Director and Vice-President

(Corporate Services) and Council Secretary
M.H. Marshall BA(CCAE), MBA(CQU), CPA

Director, College of Indigenous Australian Peoples

Professor J. Atkinson BA(Canberra), PhD(QUT)

Director, Graduate College of Management

Professor S.C. Speedy RN, BA(Flin), BA(Hons), DipEd, MURP(Adel), EdD(Roch), MAPS, FANZCMHN

Head, School of Commerce and Management

R.H.K. Sloan MCom, DipEd, PhD(UNSW), AAIBF(Snr)

Head, School of Arts

Associate Professor J.A. Davis DipPEd(Melb), GradDip(FineArt)(PIT), MA(FineArts)

Head, School of Education and Chair of Academic Board

Professor Martin Hayden BA, MEd(Monash), PhD(Melb), MACE

Head, School of Environmental Science and Management

Professor D.F. Gartside BSc(Hons), PhD(Melb), MEIA

Head, School of Exercise Science and Sport Management

Associate Professor Roger Bronks DipT, DipPE(Cardiff), MSc, PhD(Oregon), FASMF

Head, School of Human Services

J.A. Griffiths BA(Qld), GradDipCounselling(BCAE), MNA(UNSW)

Head, School of Law

R.H. Harris BA, LLB(ANU), DipEd(Syd), LLM(QUT), Solicitor of the Supreme Court of New South Wales

Head, School of Multimedia and Information Technology

Professor S. Murugesan BE(Hons)(Madr), MTech(IITMadras), PhD(IISc)

Head, School of Natural and Complementary Medicine

P.J. Orrock RN, ND, DBM, DipOsteopathy

Head, School of Nursing and Health Care Practices

C.D. Game RN, RM, DipNEd(CNA), MEdStud(Monash), FRCNA, FCN

Head, School of Psychology and Associate Dean (Coffs Harbour)

Professor P.H. Wilson BA, PhD(UNSW)

Head, School of Social and Workplace Development

M.A. Wallace BA(Hons)(Syd), DipEd(WilliamBalmainCollege), MEd(NE), PhD(Deakin)

Head, School of Tourism and Hospitality Management

J.S.P. Hobson BSc(Hons)(OxfordPoly), MSc(Mass)

Director, Teaching and Learning Centre

S. Parry BBS, DipEd, PhD(LaT)

Head, Centre for Phytochemistry

Professor P.G. Waterman BPharm, PhD(Strath), DSc(Lond)

Head, Centre for Plant Conservation Genetics

Professor R.J. Henry BSc(Hons)(Qld), MSc(Hons)(Macq), PhD(LaT), DSc(Qld), FRACI

Director, Financial and Business Services

S.M. Blackadder BCom(UNSW), CA

Director, Facilities Management and Services

M.J. Cooper

Director, Human Resource Services

P. Waters GradDipHRM(MCAE),

GradDipFET(USQ)

Director, Information Technology and

Telecommunication Services

M.R. Gillam

Director, International Office

F.V. Carter BCom(Melb), MBA

Director, Marketing and External Relations

S. McDonagh BBus, GradCertAdEd&Trng(NE),

AssocDegLaw

Director, Student Services

C.J.R. Rallings BCom(W'gong)

Director, University Residential Services

I.A. Khan BSc(Hons), MSc(KU), PhD(NE)

University Librarian

A.M. Ransome BA(Hons)(Qld), DipLib(UNSW),

MA(Canberra), ALIA

Manager, Equity Services

G.M. Cox BA

Campus Manager, Tweed Gold Coast

Campus

B. Rothwell PhD(Bath)