General Information

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How to use the 2007 Student Handbook

The Student Handbook has been divided into six main sections to ensure that information is easily accessible. These sections include:

1. General Information *(Principal Dates, Contact Information etc.)*
2. Faculties of the University
3. Student Services and Information
4. Course Information
5. Unit Information
6. Rules

Tables of content and indexes are at the beginning of each of these six sections.

Do you want to find a course?

If you know the name of the course you are interested in….	➔	Turn to the first page of the Course Information section (page 40) where you will find an alphabetical listing of all courses

Course details include such important information as the course code, the campus where the course is taught, its duration, course rules, and the schedule of units which need to be studied.

Do you want to find details of individual units that form part of a course?

If you know the name of the unit you are interested in….	➔	Turn to the Index of unit names on page 342
If you know the unit code and want to find details of the unit…..	➔	Turn to the Unit Descriptions by Unit Code on page 364

You should always take account of course and unit availability when planning our studies.
You can check the availability of both courses and units by viewing the Schedule of Units on the website www.scu.edu.au/scheduleofunits.

Do you want to find out about a particular rule?

If the issue is general in nature relating to University policy on admissions, enrolment, assessment rules, fees and charges, then….	➔	Turn to the Rules section of the Student Handbook on page 493
If the issue is more course specific, and therefore may not be applicable to all courses, then….	➔	Turn to the Course Details for your course (a Course Information index is provided on page 40) where you will find details of the specific course rules .

To get the full picture, you should refer to both the Rules section in the Student Handbook and the specific course rules detailed under the relevant course entry.

Further information about University governance and rules can be found in the 2007 Calendar. The Calendar is an on-line publication and can be found at the following web address www.scu.edu.au/calendar.

*Campus Addresses and Contact Telephone Numbers**

Lismore Campus

PO Box 157
Military Road
Lismore NSW 2480

Telephone:	(02) 6620 3000
Facsimile:	(02) 6620 3700

Student Services

Telephone	(02) 6620 3444
Facsimile	(02) 6622 4341

International Office

Telephone	(02) 6620 3876
Facsimile	(02) 6620 3227
International Telephone	(61 2) 6620 3876
International Facsimile	(61 2) 6620 3227

Coffs Harbour Campus

Hogbin Drive
Coffs Harbour NSW 2457

Telephone:	(02) 6659 3000
Facsimile:	(02) 6659 3051
Student Enquiries:	(02) 6659 3777

Tweed Gold Coast Campus

PO Box 42
Brett Street
Tweed Heads NSW 2485

Telephone:	(07) 5506 9200
Facsimile:	(07) 5506 9202

Faculties of the University

Refer to page 11 for more details.

Schools, Colleges and Departments

School of Arts and Social Sciences

Telephone (Coffs Harbour)	(02) 6659 3309
Facsimile (Coffs Harbour)	(02) 6659 3103
Telephone (Lismore)	(02) 6620 3831
Facsimile (Lismore)	(02) 6622 1683

School of Commerce and Management

Telephone	(02) 6621 2717
Facsimile	(02) 6622 1724

School of Health and Human Sciences

Telephone	(02) 6620 3557
Facsimile	(02) 6620 3307

School of Education

Telephone (Lismore)	(02) 6620 3620
Facsimile (Lismore)	(02) 6622 1833
Telephone (Coffs Harbour)	(02) 6659 3654
Facsimile (Coffs Harbour)	(02) 6659 3624

School of Environmental Science and Management

Telephone	(02) 6620 3650
Facsimile	(02) 6621 2669

School of Law and Justice

Telephone	(02) 6620 3109
Facsimile	(02) 6622 4167

School of Tourism and Hospitality Management

Telephone (Lismore)	(02) 6620 3920
Facsimile (Lismore)	(02) 6626 9155
Telephone (Coffs Harbour)	(02) 6659 3212
Facsimile (Coffs Harbour)	(02) 6659 3144
Postgraduate (Tweed Gold Coast)	
Telephone	(07) 5506 9342
Facsimile	(07) 5506 9301

Department of Exercise Science and Sport Management

Telephone	(02) 6620 3767
Facsimile	(02) 6620 3880

Department of Natural and Complementary Medicine

Telephone	(02) 6620 3383
Facsimile	(02) 6620 3307

Department of Nursing and Health Care Practices

Telephone	(02) 6620 3642
Facsimile	(02) 6620 3022

Department of Psychology

Telephone	(02) 6659 3301
Facsimile	(02) 6659 3202

College of Indigenous Australian Peoples

Telephone	(02) 6620 3955
Facsimile	(02) 6620 3438

Graduate College of Management

Telephone (Lismore)	(02) 6620 3434
Facsimile (Lismore)	(02) 6626 9170
Telephone (Tweed Gold Coast)	(07) 5506 9300
Facsimile (Tweed Gold Coast)	(07) 5506 9301

Graduate Research College

Telephone	(02) 6620 3172
Facsimile	(02) 6626 9145

Research Centres

Centre for Gambling Education and Research

Telephone	(02) 6620 3930
Facsimile	(02) 6622 2208

Centre for Phytochemistry

Telephone	(02) 6622 3211
	(02) 6626 9175
Facsimile	(02) 6622 3459

Centre for Plant Conservation Genetics

Telephone	(02) 6620 3356
Facsimile	(02) 6622 2080

Centre for Regional Tourism Research

Telephone	(02) 6620 3503
Facsimile	(02) 6620 3565

Centre for Whale Research

Telephone	(02) 6620 3774
Facsimile	(02) 6621 2669

NatMed (formerly ACCMER)

Telephone	(02) 6620 3403
Facsimile	(02) 6620 3307

Information Technology

(IT Call Centre - Lismore)

Telephone	(02) 6620 3698
Facsimile	(02) 6620 3033

(Help Desk – Coffs Harbour)

Telephone	(02) 6659 3080
Facsimile	(02) 6659 3082

University Library

Lismore

Telephone	(02) 6620 3718
Tollfree	1800 659 460
Facsimile	(02) 6620 3875

Coffs Harbour

Telephone	(02) 6659 3232
Facsimile	(02) 6659 3234

Tweed Gold Coast

Telephone	(07) 5506 9206
Facsimile	(07) 5506 9332

Learning Assistance

Lismore

Telephone	(02) 6620 3386
Facsimile	(02) 6622 0093

Coffs Harbour

Telephone	(02) 6659 3323
Facsimile	(02) 6659 3051

Tweed Gold Coast

Telephone	(07) 5506 9201
Facsimile	(07) 5506 9202

University Centres

Sydney Hotel School

Telephone	(02) 9240 1280
Facsimile	(02) 9240 1338

* Other telephone numbers and contact details are included in the Student Services and Information section.

NB Students are advised STD rates are charged according to distance, time of day, and length of call. STD rates can apply to phone numbers commencing with the same two digits.

Summary of 2007 Principal Dates and Teaching Weeks

ACADEMIC YEAR

First Semester	26 February	–	22 June
Classes	26 February	–	6 April
Study Week	9 April	–	13 April
Classes	16 April	–	1 June
Study Week	4 June	–	8 June
Examinations	11 June	–	22 June
Non-Teaching Weeks	25 June	–	20 July
Second Semester	23 July	–	16 November
Classes	23 July	–	21 September
Study Week	24 September	–	28 September
Classes	1 October	–	26 October
Study Week	29 October	–	2 November
Examinations	5 November	–	16 November

Trimester A	22 January	–	4 May
Classes	22 January	–	20 April
Examinations	23 April	–	4 May
Non-Teaching Week	7 May	–	11 May
Trimester B	14 May	–	24 August
Classes	14 May	–	10 August
Examinations	13 August	–	24 August
Non-Teaching Weeks	27 August	–	31 August
Trimester C	3 September	–	14 December
Classes	3 September	–	30 November
Examinations	3 December	–	14 December

TEACHING WEEKS

First Semester

Week			
1	26 February	–	2 March
2	5 March	–	9 March
3	12 March	–	16 March
4	19 March	–	23 March
5	26 March	–	30 March
6	2 April	–	6 April
7†	9 April	–	13 April
8	16 April	–	20 April
9	23 April	–	27 April
10	30 April	–	4 May
11	7 May	–	11 May
12	14 May	–	18 May
13	21 May	–	25 May
14	28 May	–	1 June
15†	4 June	–	8 June
16#	11 June	–	15 June
17#	18 June	–	22 June

Second Semester

Week			
1	23 July	–	27 July
2	30 July	–	3 August
3	6 August	–	10 August
4	13 August	–	17 August
5	20 August	–	24 August
6	27 August	–	31 August
7	3 September	–	7 September
8	10 September	–	14 September
9	17 September	–	21 September
10†	24 September	–	28 September
11	1 October	–	5 October
12	8 October	–	12 October
13	15 October	–	19 October
14	22 October	–	26 October
15†	29 October	–	2 November
16#	5 November	–	9 November
17#	12 November	–	16 November

Trimester A

Week			
1	22 January	–	26 January
2	29 January	–	2 February
3	5 February	–	9 February
4	12 February	–	16 February
5	19 February	–	23 February
6	26 February	–	2 March
7	5 March	–	9 March
8	12 March	–	16 March
9	19 March	–	23 March
10	26 March	–	30 March
11	2 April	–	6 April
12	9 April	–	13 April
13	16 April	–	20 April
14#	23 April	–	27 April
15#	30 April	–	4 May

Trimester B

Week			
1	14 May	–	18 May
2	21 May	–	25 May
3	28 May	–	1 June
4	4 June	–	8 June
5	11 June	–	15 June
6	18 June	–	22 June
7	25 June	–	29 June
8	2 July	–	6 July
9	9 July	–	13 July
10	16 July	–	20 July
11	23 July	–	27 July
12	30 July	–	3 August
13	6 August	–	10 August
14#	13 August	–	17 August
15#	20 August	–	24 August

Trimester C

Week			
1	3 September	–	7 September
2	10 September	–	14 September
3	17 September	–	21 September
4	24 September	–	28 September
5	1 October	–	5 October
6	8 October	–	12 October
7	15 October	–	19 October
8	22 October	–	26 October
9	29 October	–	2 November
10	5 November	–	9 November
11	12 November	–	16 November
12	19 November	–	23 November
13	26 November	–	30 November
14#	3 December	–	7 December
15#	10 December	–	14 December

† Study Week # Examinations

Principal Dates for 2007

The academic year is divided into semesters and trimesters.

Semesters

Each semester is of 17 weeks duration (numbered 1–17). Each semester comprises 13 teaching weeks, 2 non–teaching weeks and 2 assessment weeks. Asian Semesters commence later than standard semesters, but are identical in length and format. For standard semesters, a 4-week recess occurs between first and second semesters. The summer recess extends from early-November to late February.

Trimesters

There are 3 trimesters (1, 2 and 3), each of 15 weeks duration (numbered 1–15). Each trimester comprises 13 teaching weeks and 2 assessment weeks. Asian Trimesters commence later than standard trimesters, but are identical in length and format. For standard trimesters, a non-teaching week occurs between each trimester. A five-week recess occurs from mid-December to late January.

Principal Dates

January	1	New Years Day Holiday
	15	Trimester C 2006 grades published on web
	22	**Trimester A Commences**
	26	Australia Day Holiday
February	5-9	Summer Session and Special Exams
	9	**Summer Session Ends**
	19-23	Orientation
	12	Census date – Trimester A
	26	**First Semester Commences**
	26	Summer Session grades published on web
March	14	Graduation Ceremonies (Sydney)
	18	Final day for withdrawal without failure – Trimester A units
	31	Final day for withdrawal from First Semester course/unit without incurring HECS-HELP liability
	31	First Semester Census Date – HECS-HELP liability assessed
April	6	Good Friday
	9	Easter Monday
	9-13	Study Week
	23-4 May	Trimester A Examinations
	25	Anzac Day Holiday
	27-28	Graduation Ceremonies (Lismore)
May	**4**	**Trimester A Ends**
	6	Final day for withdrawal without failure – First Semester
	7-11	Trimester Non Teaching Week
	14	**Trimester B Commences**
	14	Trimester A grades published on web
June	1	First Semester Lectures Cease
	4-8	Study Week
	4	Census date – Trimester B
	11-22	First Semester Examinations
	11	Queen's Birthday Holiday
	22	**First Semester Ends**
	25-20 July	Semester mid year non teaching period
July	9	Semester 1 grades published on web
	8	Final day for withdrawal without failure – Trimester B units
	23	**Second Semester Commences**
August	13–24	Trimester B Examinations
	24	**Trimester 2 Ends**
	27-31	Trimester Non teaching week
	31	Final day for withdrawal from Second Semester course/unit without incurring HECS-HELP liability
	31	Second Semester Census Date – HECS-HELP liability assessed
September	**3**	**Trimester C Commences**
	3	Trimester B grades published on web
	24	Census date – Trimester C
	29	Graduation Ceremonies (Lismore)
	30	Final day for withdrawal without failure – Second Semester units
	24-28	Study Week

October	1	Labour Day Holiday
	26	Second Semester Lectures Cease
	29-2 Nov	Study Week
	28	Final day for withdrawal without failure – Trimester C units
	5-16 Nov	Semester 2 Examinations
November	**16**	**Second Semester Ends**
	19	Summer Session commences
December	3	Semester 2 grades published on web.
	3-14	Trimester C Examinations
	14	**Trimester 3 Ends**

Principal Dates – Notes

1. Bachelor of Nursing

Clinical Practicum requirement:
Practicum may be rostered from The Hunter to The Tweed. Students are able to enter practicum preferences via the web-based rostering system and database (SONIA) that allocates preferences and generates rosters for the clinical component of the Bachelor of Nursing. Students are only required to attend one cohort of each practicum:

First year students
Semester I. Clinical Nursing I: two (2) week block clinical practicum.
Cohort I Commencing 25th June
Cohort II Commencing 9th July
Semester II Clinical Nursing II: two (2) week block clinical practicum.
Cohort I Commencing 19th November
Cohort II Commencing 3rd December

Second year students
Semester I Clinical Nursing III: has a three (3) week block clinical practicum
Cohort I Commencing 18th June
Cohort II Commencing 9th July
Semester II Clinical Nursing IV: has a four (4) week block clinical practicum
Cohort I Commencing 19th November
Cohort II Commencing 21st January 2008
(subject to change based on 2008 principle dates)

Third year students
Clinical Nursing Studies V: has a four (4) week block clinical practicum
Cohort I Commencing 9th April
Cohort II Commencing 7th May
Clinical Nursing Studies VI: has a four (4) week block clinical practicum
Cohort I Commencing 17th September
Cohort II Commencing 15th October

2. Education Professional Experience Dates:

Graduate Diploma of Education
Bachelor of Education (Secondary)
Bachelor of Technology Education – Third year
Combined Degrees – Third year
Professional Experience I:
8 school experience days
15 day teaching block
Professional Experience II:
3 school experience days
20 day teaching block

Bachelor of Education (Secondary) #
Combined Degree - Fourth year #
School Internship:
1 School Experience Day
35 day teaching placement (either a 7 week block or across 9 weeks)
Conditions will apply. To be negotiated between School of Education, school and student

Bachelor of Education (Primary)
Professional Experience I
15 school experience days
15 day teaching block
Professional Experience II:
5 school experience days
15 day teaching block
Professional Experience III:
5 school experience days
15 day teaching block
Professional Experience IV:
5 school experience days
20 day teaching block
School Internship:
5 school experience days
PLEASE NOTE:
Professional Experience Placement Dates are currently being reviewed for 2007 – All dates to be advised.