Southern Cross University

International Application for Admission

PLEASE PRINT CLEARLY IN BLACK INK USING BLOCK LETTERS.

Submit your application form, with attachments by email: **int.apps@scu.edu.au**
Mail: International Admissions Officer, Southern Cross University, PO Box 157, Lismore NSW 2480 Fax: +61 2 6620 3227
Courier: International Admissions Officer, Southern Cross University International Office, Lismore NSW 2480 Ph: +61 2 6620 3876

APPLICATION FOR ☐ Full degree ☐ English Language Centre ☐ Study Abroad

Educational Partner

PERSONAL DETAILS

Preferred names as you would like displayed on your academic transcript.

Family Name/Surname *(As this appears in your passport)* | Given Names | Title (Mr/Mrs/Miss/Ms)

Gender (M/F) | Date of Birth (dd/mm/yy) | Citizenship | Country of Birth

Passport Number | Visa Type

Do you hold a current Australian visa? ☐ Yes *If 'Yes' you must attach a copy of visa and passport* ☐ No

Have you or any other dependent ever had an application for entry to Australia refused, or had a visa for Australia cancelled?
☐ Yes *If 'Yes', please provide details.* ☐ No

Correspondence Address *(Agent name or Partner Institution and address if applicable)* | Permanent Address *(Student's home address)*

Email | Email

Phone | Phone

Next of Kin

Full Name | Relationship

Phone (home) | Phone (work) | Phone (mobile)

Do you have a disability, impairment or long-term medical condition that may affect your studies? ☐ Yes ☐ No

If 'Yes' please indicate area(s) of impairment: ☐ Hearing ☐ Medical ☐ Vision ☐ Mobility ☐ Learning

Other *(please specify)*

Have you previously enrolled at Southern Cross University? ☐ No ☐ Yes *If 'Yes' supply student number*

APPLICATION DETAILS

Course Preferences	Location	Duration	Study period/Year

Is this course related to your previous studies/work? ☐ YES ☐ NO

Provide details of your future career direction that involves the course you have chosen

STUDY ABROAD *(Non award study for one or two sessions)*

Unit Preference	Unit Code	Location	Study period/Year

ENGLISH LANGUAGE CENTRE

Course	Location	Duration	Study period/Year

Do you require Homestay accommodation? ☐ Yes ☐ No **Please note** 10 weeks Homestay placement is mandatory for EAP programs. If 'Yes', complete and return the homestay application found at scu.edu.au/international/apply

If 'No', I understand that finding alternative accommodation is my responsibility.

ENGLISH LANGUAGE PROFICIENCY

Is English your first language? ☐ Yes ☐ No If 'No' what is your first language?

Was English the language of instruction in previous secondary or tertiary studies? ☐ Yes ☐ No

If 'Yes' please indicate the studies that were completed in English and their combined duration and attach result to application form.

Studies	Duration

Have you completed a test of English proficiency in the last 2 years? ☐ Yes ☐ No

If 'Yes' please indicate date taken and test.

Date Taken (dd/mm/yy)	English Test Name	Result (if known)	Test Report Form Number

If you answered 'No' to all of the above English language proficiency questions, you must sit an approved English test and advise us of the results before an Offer of Admission can be made.

ACADEMIC QUALIFICATIONS

Please provide details and documentation of all your qualifications and academic transcripts

Name of Qualification	School/Institution	Country	Year Completed

Are you CURRENTLY attempting a final year high school qualification? ☐ Yes ☐ No

If 'Yes' please indicate the date the results will be available and name of qualification.

Date (dd/mm/yy) / / Name of Qualification

All official transcripts must be submitted, including failures (if any).

Are you CURRENTLY attempting a final year of tertiary (higher education) study? ☐ Yes ☐ No

If 'Yes' please indicate the date the results will be available and the name of the qualification.

Date (dd/mm/yy) / / Name of Qualification

Have you been excluded or are you liable for exclusion, on academic or other grounds, from any tertiary institution or faculty and/or course within such an institution following a previous enrolment? ☐ Yes ☐ No

(If 'Yes' you must attach a separate sheet giving details).

ADVANCED STANDING

Are you seeking advanced standing for previous study? ☐ Yes ☐ No

If 'Yes' you must complete an **Advanced Standing Application Form**, along with supporting documentation including a certified copy of the transcript, comprehensive syllabus details for each relevant unit (descriptions, learning hours, assessment methods and explanation of weighting of each unit). scu.edu.au/advancedstanding

RELEVANT EMPLOYMENT HISTORY

Please provide current Curriculum Vitae (CV) and work references.
If insufficient space, please attach a separate sheet giving additional details.

From mm/yy	To mm/yy	Full-time/ Part-time	Employer	Position	Duties

APPLICATION CHECKLIST

- ☐ Completed application form
- ☐ Academic transcripts
- ☐ English test results
- ☐ Syllabus (if applying for advanced standing)
- ☐ Evidence of employment history (if required)
- ☐ Other supporting details

All documents must be originals or certified copies of originals. Translation of documents into English must be carried out by an accredited translation authority.

Where did you first hear about Southern Cross University?

Agent ☐ **Educational Partner** ☐ **Web other than SCU** ☐ **SCU website** ☐ **Friend** ☐ **Alumni** ☐ **Interview** ☐ **Exhibition** ☐ **Publication** ☐ **Other**

DECLARATION, TERMS & CONDITIONS AND SIGNATURE

The personal information you provide on this form is protected by the New South Wales Privacy and Personal Information Protection Act 1998 and the health information is protected by the Health Records and Information Privacy Act 2002. Details regarding the operation of the Acts are contained in Southern Cross University's Privacy Management Plan and may be viewed at: **scu.edu.au/privacy**

I also understand that:

- Providing false or misleading information may lead to the cancellation of my enrolment.
- The information that I have provided to the University may be made available to Commonwealth and State agencies pursuant to obligations under the Education Services for Overseas Students (ESOS) Act 2000 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students.
- The information may be disclosed to third parties for the purpose of progressing my application.
- I intend to come to Australia with the primary purpose of academic study, and have the language, educational ability and financial capacity to undertake and successfully complete my academic plan.
- The University is unable to provide me with financial assistance if I experience financial difficulties during the course of my studies.
- By nominating an agent, as listed in the "contact address for correspondence", to represent me in my application to the University, I agree to the release of all information relating to my application and subsequent enrolment at the University to my nominated agent, until such time as this nomination is revoked by me in writing.
- If the payment for my course is made by a sponsor (a third party paying my tuition fees or nominated by me as my sponsor), I agree to the release of all information to my sponsor regarding my application and subsequent enrolment including my subject results, progress reports, and enrolment details.
- In the case of provider or student default I understand the University may share my personal information between the Australian Government and designated authorities and if relevant, the Tuition Protection Service (TPS). This information includes personal and contact details, course enrolment details and changes, and the circumstance of any suspected breach by me relating to a student visa condition.

I have read and understand the description of the ESOS framework made available at: **www.aei.gov.au**
I declare that the information provided in this application and the documentation supporting it is true and complete.

Applicant's Signature _____ Date (dd/mm/yy) ___ / ___ / ___

SCU4134as@28/8/12