Southern Cross University

Non-Standard Parking Permit Request Form

TO: **Campus Services Supervisor**

Applicant's Details:

Please provide all of the following details so we can process your request:

- **Staff or Student number** ☐☐☐☐☐☐☐☐
- **Please Tick One** ☐ Disabled ☐ Trade ☐ Plaza ☐ Permanent Visitor
- **First Name** ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
- **Last Name** ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
- **Company Name** ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
- **Plaza Shop Number** ☐☐☐
- **Contact number** ☐☐☐☐☐☐☐☐☐☐☐☐
- **Vehicle Make** ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
- **Vehicle Type** ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
- **Colour** ☐☐☐☐☐☐☐☐☐
- **Registration No.** ☐☐☐☐☐☐
- **Registration State** ☐☐☐

I acknowledge that I have read & understand Southern Cross University's Parking Policy and the conditions outlined within the following page.

- **SIGNATURE:** _____

AUTHORISED BY:

NAME: _____

(Campus Services Supervisor)

SIGNATURE: _____

(Office use only - To be completed by Security Officer)

Photo ID sighted: **YES/NO** Signature Officer: _____ Print _____

Permit Type: ☐DISABLED ☐TRADE ☐PLAZA ☐ PERMANENT VISITOR

Permit No: ☐☐☐☐☐

Southern Cross University Parking Rules for Staff & Students

Please note that Southern Cross University is a restricted parking area (RPA) as defined by section 60 of the Road Transport (Safety and Traffic Management) Act 1999 and the Road Transport (General) Act 1999

Parking offenders shall be issued with an infringement notice which carries a fine which exceeds $86 payable to the State Debt Recovery Office.

Parking rules are available for viewing at the Security Gatehouse, and the reception area of both the Office of the Executive Director of Corporate Services and Vice Chancellor. Parking rules are also displayed on the following web site:
http://www.scu.edu.au/about/index.php/30/

Your attention is drawn to the following:

1) **No Student Parking on Campus** between the hours of **8am & 5pm, Mon-Fri.** On Campus being the areas within the Boom Gates.
2) You **MUST** park wholly within marked bays.
3) The following offences may result in an infringement notice being issued.

a) **Parking elsewhere other than a marked space**
b) **Parking on lawns or gardens**
c) **Parking in a disabled reserved space without authority**
d) **Parking on footpaths**
e) **Parking in any marked reserved space without authority**
f) **Parking in Bus/Taxi bay**
g) **Failing to display authorising sticker**
h) **Parking in a no parking area**
i) **Visitor exceeding visitor space time limit**
j) **Causing an obstruction**
k) **Any vehicle parked in visitor defined space without a Visitor or Trade Permit**
l) **Parking in loading zones**
m) **Parking on any roadway without authority**
n) **Motorcycle parking space (unless motorcycle)**

4) There may be occasions for various reasons when you will be requested not to enter Campus or to relocate your vehicle

If you require assistance or advice please contact Security on 73628 or 73476

PLEASE NOTE: In the interests of your safety, Security will provide an after hours escort to your vehicle if required