Southern Cross University

RULES FOR THE ACADEMIC BOARD AND ITS COMMITTEES
EXTRACT

Academic Board Appeals Committee

3.10 The Academic Board Appeals Committee is an appeals committee for students. On behalf of the Academic Board, it shall hear, examine and determine student appeals in relation to exclusion on academic grounds, student assessment or higher degree progression. From time to time, it may also be requested to hear an appeal on any other relevant matter referred to it by the Chair of Academic Board. The Academic Board Appeals Committee is a University body that assists in assuring quality in academic outcomes for students by considering potential irregularities in assessment processes.

3.11 The Appeals Committee is the final University decision-making body with regard to appeals under the University's Rules Relating to Awards.

3.12 The procedures to be followed for appeals and for the hearing of appeals by the Academic Board Appeals Committee shall be formulated by the Committee and approved by the Academic Board.

3.13 An Academic Board Appeals Committee as it may exist from time to time shall be constituted as follows:

(a) the Chair of the Academic Board Appeals Committee
(b) three academic staff members selected by the Chair of Academic Board from the academic staff members listed below
(c) one student representative selected by the Chair of Academic Board from the student members listed below
(d) the Director of Student Services or nominee
(e) members as co-opted under Rule 3.12(e)

Category	**Member**
a. Chair	A nominee of the Chair of Academic Board
b. Academic staff representatives	One member of academic staff per School or College
c. Staff with particular responsibilities relevant to the work of the Appeals Committee	Director of Student Services or nominee
d. Students	One post-graduate and one-undergraduate student elected by and from the student membership of the Academic Board. If no nominations are received from one of these categories then two may be elected from the other category.

e. Co-opted members	The Chair of the Committee may, in consultation with the Chair of the Academic Board, co-opt members as necessary who will be full members for the duration of a designated hearing or hearings. If the Chair of the Academic Board is the Chair of the Appeals Committee then they will consult with the Deputy Vice Chancellor in relation to co-option of members.