Southern Cross UNIVERSITY

Communicating with you

Messages regarding Library services will be communicated via email. All emails will go to your SCU-allocated address (username@scu.edu.au), so it is essential that you check your SCU email regularly or forward messages to another email account that you use.

Help

For guides to Library services and for assistance in using online information resources, follow the relevant links on the Library website.

Contact us

w www.scu.edu.au/library

e libdesk@scu.edu.au

t +612 6620 3752

f +612 6620 3875

p Southern Cross University Library
PO Box 157 Lismore NSW 2480
Australia

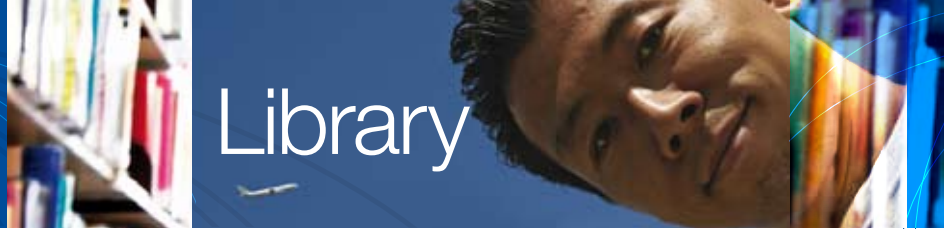
Southern Cross UNIVERSITY

01152e01 – 03/08

offshore services

Library

Southern Cross UNIVERSITY



What services are available?

The Library provides a range of online resources and services to support Southern Cross University students studying outside Australia through partner institutions in a variety of countries. Resources and services include: access to the full range of electronic information resources including databases, electronic journals, eReserve materials and e-books; access to online tutorials and subject guides; a document supply service for journal articles and book chapters; and assistance through the *Ask a Librarian* email service.

SCU Library is not able to send books to offshore students, but you may have access to core information resources through the library of the offshore partner institution.

Distance education students (i.e. those enrolled entirely in external or online mode) located offshore are eligible to use the Distance Education Service. Please see the Library website and brochure for details of this service.

How do I access online resources and services?

All online resources and services can be accessed from the Library website at www.scu.edu.au/library

Library catalogue

The web catalogue provides access to the Southern Cross University Library collection, enabling you to check whether a book is available in electronic format or to request copies of journal articles or book chapters held in the collection. You will be prompted to enter your student ID or Library number when making requests, and will receive an email notification about how to access the documents that you request.

Online journals and books

The Library provides a large number of online resources which can be accessed from anywhere via the Internet. These resources come in the form of databases containing full text and/or summaries of journal articles, electronic books and other research tools. You will be prompted to enter your SCU Internet username and password when accessing these resources.

The Library has access to more than 30,000 electronic books that can be viewed over the Internet. For example, the *ebrary* database will search for electronic books across a range of subject areas, or try *Credo Reference* for reference books such as encyclopedias, dictionaries, thesauri and books of quotations.

eReserve

For your convenience, prescribed readings are made available online through the Library website – follow the links to eReserve under *Online resources*.

Document supply service

Place online requests for copies of journal articles or book chapters not held in the SCU Library collection. You will receive an email notification about how to access the documents that you request.

Subject guides

These guides provide links to suitable databases and other resources for your subject area.

Request a subject search

Submit a request for a subject search on topics relating to your assignments.

Ask a Librarian

You can email your questions to the *Ask a Librarian* service on the Library website.

EndNote

EndNote software, which is available as a free CD or via a free download from the Library website, enables staff and students to create their own bibliographies and documents formatted in their chosen referencing style.