

EVERYTHING YOU NEED TO KNOW ABOUT YOUR GRADUATION

COFFS HARBOUR

Thursday 20 – Friday 21 June 2024*

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*** Final confirmation of your ceremony date and time will be emailed during the week starting 27 May 2024. The Graduation Office will advise each registered graduate of their ceremony time by email.**

MAKING YOUR GRADUATION CHOICE

In order to make your graduation choice you will need to access the Graduation tab located within My Enrolment www.scu.edu.au/myenrolment and modify the details of the relevant award.

IMPORTANT:

**You need to make your graduation choice by
5.00 pm on Friday 24 May 2024.**

Late registrations will NOT be considered for the ceremony.

**NOTE: If you experience log on or password issues, please
Email: servicedesk@scu.edu.au or Phone: +61 2 6620 3698.**

NOTICES

- ❖ All graduates and guests will be required to follow COVID-19 health and safety directions.
- ❖ The University reserves the right to change venue, ceremony process or cancel ceremonies due to Government health directives, low attendance rates or for any other reason. In the event of a cancellation, the University will notify all graduates in writing.
- ❖ A photograph will be taken of you on stage with the Chancellor (or nominee).
- ❖ Information held by the University will be supplied to the academic dress provider.
- ❖ Your name will be included in the graduation program.
- ❖ The University records graduation ceremonies for archival purposes.
- ❖ Your graduation will be filmed and photographed and may be used in Southern Cross University publications, on the website and in marketing material.

GRADUATION CEREMONIES

Location

T Block (Student Sports Centre)
Southern Cross University
Coffs Harbour Campus

20-21 June 2024*

Your ceremony time will be determined after the final date to register (24 May 2024).

The Graduation Office will advise each registered graduate of their ceremony time by email.

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Faculty of Business, Law and Arts

Faculty of Education

Faculty of Health

Faculty of Science and Engineering

Gnibi College of Indigenous Australian Peoples

The Hotel School

SCU College

## Ceremony time and date\*

At this stage, the scheduled date of the Coffs Harbour ceremonies is Friday 21 June 2024. Ceremonies **could** also be held on Thursday 20 June 2024 if the number of registrations require that graduation has to be held over two days.

Each Faculty, College or cohort will be allocated to a particular day and time. Registered graduates will need to attend the ceremony for their Faculty, College or cohort and will not have a choice of day or time.

Please ensure that you remain available to attend a ceremony on either Thursday 20 June or Friday 21 June 2024. Final confirmation of your ceremony date and time will be emailed during the week starting 27 May 2024.

## Arrival time

After collecting academic dress, graduates are required to make their way to the graduate entrance of the ceremony **1 hour** prior to the commencement of the ceremony.

Graduates will be seated in the ceremony at that time for their compulsory ceremony briefing.

## Duration of the ceremony

The duration of the ceremony will be approximately **90 minutes**. Out of respect for your fellow graduates, we request that you stay for the duration of the ceremony.

## Seating

Please note, graduates will be seated separately to their family/friends inside the ceremony.

## Cost

The total direct cost of attending your graduation ceremony is \$124. This includes a \$50 ceremony contribution fee plus \$74 for academic dress hire. More information about academic dress hire can be found from page 4 of this booklet.

## What to wear

Smart casual wear is the minimum standard for graduates and their guests. For example, shorts, t-shirts, thongs, joggers and other casual clothing are not considered appropriate.

Graduates are most welcome to wear traditional dress at their ceremony.

## Access requirements

Graduates with particular access and mobility considerations should contact the Student Graduation Coordinator by emailing [studentgradinfo@scu.edu.au](mailto:studentgradinfo@scu.edu.au) or phoning +61 2 6620 3184 by 7 June 2024.

## Luggage

For Workplace Health and Safety reasons luggage cannot be taken into the ceremony. Luggage may be left at the information desk.

## ACADEMIC DRESS

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- ❖ Correct academic dress is compulsory for all graduates.
- ❖ After the registration deadline (when ceremony times and allocations are released) you will need to go to the Silver Rose online portal to book and pay for your academic dress hire and ceremony contribution fee.

### Academic dress cost

| Academic dress hire                                                                                                                                              | Cost (incl GST) |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Complete academic dress hire includes: <ul style="list-style-type: none"><li>• Gown</li><li>• Hood or Stole</li><li>• Trencher (mortarboard) or bonnet</li></ul> | \$74            |
| Gown hire                                                                                                                                                        | \$32            |
| Hood or stole hire                                                                                                                                               | \$20            |
| Trencher or bonnet hire                                                                                                                                          | \$22            |
| Premium Trencher featuring SCU logo                                                                                                                              | additional \$2  |

| Academic dress purchase                                                                |       |
|----------------------------------------------------------------------------------------|-------|
| Complete undergraduate or postgraduate academic dress (gown, hood or stole & trencher) | \$135 |
| Complete doctoral academic dress (gown, hood & bonnet)                                 | \$285 |

- ❖ All payments must be made in full by **Monday 17 June 2024**.
- ❖ If you have already purchased your own academic dress from a supplier other than Silver Rose, please ensure it is the correct colour and style by emailing some photos to [studentgradinfo@scu.edu.au](mailto:studentgradinfo@scu.edu.au)
- ❖ If you have your own academic dress the \$50 ceremony contribution fee still needs to be paid via the Silver Rose online portal by 17 June 2024.

### **Academic dress return**

- ❖ Academic dress is to be returned as soon as possible after any photographs have been taken.
- ❖ Failure to return academic dress will incur further daily hire charges and related costs of recovery, until the academic dress is returned in good order and condition.

### **Distinguishing colours**

Each discipline of Southern Cross University has been assigned a colour for hoods and stoles. Colours are displayed in the linings of hoods and on the edges of stoles.

The discipline colours are:

|                    |                |
|--------------------|----------------|
| Arts               | White          |
| Business           | Sunflower      |
| Education          | Bluebell       |
| Health Sciences    | Signal Red     |
| Indigenous Studies | Red and Yellow |
| Law                | Magenta        |
| Science            | Turquoise      |
| Social Science     | Violet         |

### **Indigenous Stoles**

Indigenous graduates are welcome to wear an indigenous stole in addition to their academic dress. Stoles are offered by the Indigenous Australian Student Services (IASS) team to any student who has identified as indigenous throughout the course of their study at Southern Cross University.

For more information about indigenous stoles, please contact IASS directly:

#### **Indigenous Australian Student Services**

Phone: 1800 769 763

Email: [iass@scu.edu.au](mailto:iass@scu.edu.au)

## GUESTS

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### Guest tickets and seating

- ❖ Each graduate will be allocated **2 tickets** for their guests.
- ❖ All guests require a hard copy ticket to enter the ceremony. Hard copy tickets will be given to each graduating student when they collect their academic dress. Each graduating student is responsible for distributing hard copy tickets to their guests prior to the ceremony.
- ❖ For Workplace Health and Safety reasons children aged two and older need their own seat and, as such, a ticket for entry to the ceremony. Children under two are welcome with prams to be left outside the theatre at the information desk.
- ❖ Out of respect for all graduates, we request that guests stay for the duration of the ceremony.
- ❖ The theatre will open for guest seating 25 minutes prior to the commencement of the ceremony.

**GRADUATES DO NOT REQUIRE A TICKET FOR ENTRY TO THE CEREMONY**

### Access requirements

Guests with particular access and mobility considerations should contact the Graduation Office either by email: [studentgradinfo@scu.edu.au](mailto:studentgradinfo@scu.edu.au) or phone +61 2 6626 9280 by 7 June 2024.

### Additional guest tickets

Following the registration deadline for your ceremony, you will be advised whether any additional guest tickets are available. If extra tickets are available, you will be able to purchase them for \$20 each when you book and pay for your academic dress online.

### Graduation live video stream

The ceremony will be streamed live on the internet.

If any of your family and friends would like to watch the ceremony online, they will need to follow the link on the SCU home page or at: <http://scu.edu.au/graduation>

## SOUVENIRS & GIFTS

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Graduation and University souvenirs and memorabilia will be available for purchase on the day of the ceremony.

Phone: + 61 (7) 3262 5788  
Website: [www.silverrose.com.au](http://www.silverrose.com.au)

## ENQUIRIES

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### Academic dress hire and purchase enquiries

Phone: + 61 (7) 3262 5788

Email: [gowns@silverrose.com.au](mailto:gowns@silverrose.com.au)

Website: [www.silverrose.com.au](http://www.silverrose.com.au)

For information regarding graduation please access the graduation website:

[www.scu.edu.au/graduation](http://www.scu.edu.au/graduation)

### Student Graduation Coordinator

Phone: +61 2 6620 3184

Email: [studentgradinfo@scu.edu.au](mailto:studentgradinfo@scu.edu.au)

If you experience log on or password issues please contact:

[servicedesk@scu.edu.au](mailto:servicedesk@scu.edu.au) or +61 2 6620 3698.

## GETTING TO THE VENUE

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### Public transport

The SCU Coffs Harbour campus is serviced by several bus services. For timetables, maps and journey planners please visit the Coffs Harbour Public Transport website

<https://www.busways.com.au/>

### Parking

Free parking is available on campus next to T Block Sports Hall. All parking is available on a 'search and find' basis. There is no guarantee space will be available.

# PHOTOGRAPHY



**\$54**  
Stage photo +  
hi res digi file

## Stage photos

### Capture your moment on stage

Purchase your professional stage crossing photo at the Silver Rose sales counter located near the studios immediately following your ceremony.

You will also receive a high resolution digital file (for smart phones and social media apps).

Your stage crossing photo is also available in digital format or in a combined package.



## Professional portraits

### Remember your Graduation Day with a free portrait sitting

Silver Rose studios are at the ceremony venue and we are open before and after your ceremony.

- No sitting fee and pre bookings
- No sales queues or registration
- Online viewing and purchasing
- Prices start from just \$29
- No obligation to purchase

Our experienced photographers specialise in graduate portraits as well as couples families and friends. We take care to ensure your robes are correct and you look just right for this very important occasion.



Questions?  
Contact Silver Rose  
Call (07) 3262 5788  
Visit [silverrose.com.au](http://silverrose.com.au)

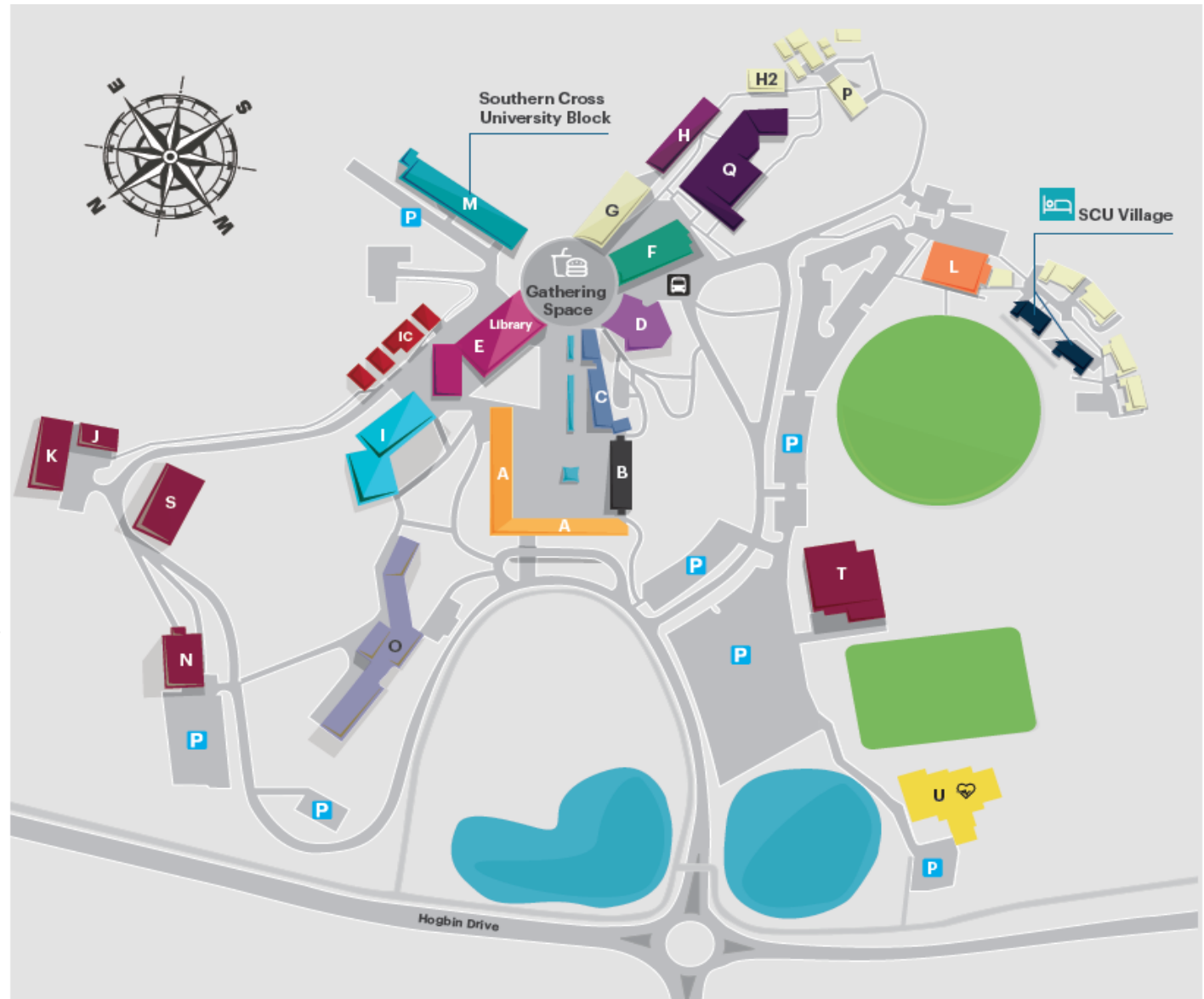




# COFFS HARBOUR CAMPUS MAP

## Coffs Harbour campus map

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>A Block</b><br>Head of Campus; Campus Security; general teaching spaces; education teaching rooms; student computer labs;                                                     | <b>H Block</b><br>Nursing anatomy laboratory                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>B Block</b><br>General learning spaces                                                                                                                                        | <b>I Block</b><br>Osprey Restaurant                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>C Block</b><br>SCU College; general learning spaces                                                                                                                           | <b>IC</b><br>Coffs Harbour Innovation Centre                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>D Block</b><br>Lecture theatre D.150 and D.350                                                                                                                                | <b>L Block</b><br>Multi-purpose centre                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>E Block</b><br>General learning spaces                                                                                                                                        | <b>O Block</b><br>Lecture theatre; general learning spaces                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>F Block</b><br>Student Health & Support Services; Career Development Service; Coffs Harbour Students' Association; cafeteria; University Lounge; coffee shop; EFTPOS facility | <b>Q Block</b><br>Nurse education – clinical nursing; laboratories                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Gathering Space</b><br>Outdoor common area adjacent to the D block lecture theatre and food outlets                                                                           | <b>T Block</b><br>Teaching Gym / Coffs Harbour Gym                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>SCU Village</b><br>Accommodation services; Carina College                                                                                                                     | <b>U Block</b><br>Health Sciences Building – health laboratories                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>* Other buildings</b>                                                                                                                                                         | <b>Southern Cross University – M Block</b><br>Student Administration Services; Shared Services Hub; Academic Skills Development; University Advocacy Support; IASS (Indigenous Australian Student Services); AIME (Australian Indigenous Mentoring Experience); Southern Cross Postgraduate Association; midwifery lab; sport and exercise science lab; psychology labs; School of Arts and Social Sciences; School of Business and Tourism; School of Education; School of Health and Human Sciences; SCU International; Equity and Diversity; Chaplaincy |
| <b>P</b> Parking                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Bus stop</b>                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |



**Note:** The room numbering format at the Coffs Harbour campus is: Block / Floor / Room Number. For example A.G.9 is A Block, Ground Floor, Room 9.