# Student Handbook 2006

**Southern Cross University Student Handbook**

The 2006 Student Handbook provides information on courses, units, and services planned for offer in 2006. The Student Handbook has been compiled based on information available at the time of publication. The University reserves the right to amend details without notice in response to changing circumstances or for any reason.

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# *Welcome from the Vice-Chancellor Professor Paul Clark*

It is a pleasure to be able to welcome all new students to the University, and to welcome back all those who are returning. We are delighted you have chosen to study at Southern Cross University and we will do all we can to assist you to achieve your goals.

Southern Cross University is an exciting place to be. While its three campuses at Lismore, Coffs Harbour and Tweed Gold Coast offer quite different experiences, each campus is committed to offering the same high quality courses and excellence in teaching.

Southern Cross University is at the forefront of international research in fields including cetaceans (whales and dolphins), plant genetics and acid-sulphate soil remediation.

In addition to ongoing studies of the migratory patterns and behaviour of humpback whales, the SCU Whale Research Centre is developing the world's first non-invasive and non-lethal method of determining the age of humpback whales.

The Centre for Plant Conservation and Genetics has continued ground-breaking research into rice, discovering the gene that controls the temperature at which rice cooks. The University has also received substantial funding to implement a Laboratory Information Management System, to enable the Natural Plant Products Research Institute to more effectively manage new projects and resources.

SCU researchers have also received substantial funding to investigate the control of acid rock drainage, a major environmental problem in mine sites.

We think that bringing research knowledge into our teaching is an important way to keep our innovative and exciting courses up to date. We also know that you want the skills and knowledge you will gain at Southern Cross University to be useful and relevant. That's why we work with leaders from the disciplines and the professions to ensure our courses meet their needs and expectations.

I am sure you will enjoy the challenge that studying at university brings. And I look forward to seeing you at the graduation ceremony that will mark your success in meeting that challenge.

**Professor Paul Clark**

# General Information


- How to Use the 2006 Student Handbook ..... 2
- Campus Addresses and Contact Information ..... 4
- Principal Teaching Dates (including summary) ..... 6

# How to use the 2006 Student Handbook

The Student Handbook has been divided into six main sections to ensure that information is easily accessible. These sections include:

1. General Information *(Principal Dates, Contact Information etc.)*
2. Faculties of the University
3. Student Services and Information
4. Course Information
5. Unit Information
6. Rules

Students are advised to make full use of the many comprehensive tables of content and indexes at the beginning of each section.

**Do you want to find a course?**

| | | |
|---|---|---|
| If you know the name of the course you are interested in…. | ➔ | Turn to the first page of the Course Information section (page 48) where you will find an alphabetical listing of all courses |

Course details include such important information as the course code, the campus where the course is taught, its duration, course rules, and the schedule of units which need to be studied.

**Do you want to find details of individual units that form part of a course?**

| | | |
|---|---|---|
| If you know the name of the unit you are interested in…. | ➔ | Turn to the Index of unit titles on page 358 |
| If you know the unit code and want to find details of the unit….. | ➔ | Turn to the Unit Descriptions by Unit Code on page 380 |

Unit details include such important information as the unit code, availability information, any pre-requisites, and unit description.

Students should always take account of course and unit availability when planning their studies. Students can check the availability of both courses and units by viewing the Schedule of Units on the website www.scu.edu.au/admin/asu/.

*Tip: Use the index at the back of the Student Handbook to help you find everything you want!*

**Do you want to find out about a particular rule?**

| | | |
|---|---|---|
| If the issue is general in nature relating to University policy on admissions, enrolment, assessment rules, fees and charges, then…. | ➔ | Turn to the Rules section of the Student Handbook on page 475 |
| If the issue is more course specific, and therefore may not be applicable to all courses, then…. | ➔ | Turn to the Course Details for your course (a Course Information index is provided on page 48) where you will find details of the specific course rules . |

Students are advised to refer to both the Rules section of the Student Handbook, in conjunction with the specific course rule detailed under the relevant course entry.

Further information about University governance and rules can be found in the 2006 Calendar. The Calendar is an on-line publication and can be found at the following world-wide-web address www.scu.edu.au/calendar.

# *Campus Addresses and Contact Telephone Numbers**

## Lismore Campus

PO Box 157
(Military Road)
Lismore NSW 2480

| | |
|---|---|
| Telephone: | (02) 6620 3000 |
| Facsimile: | (02) 6620 3700 |

### Student Services

| | |
|---|---|
| Telephone | (02) 6620 3444 |
| Facsimile | (02) 6622 4341 |

### International Office

| | |
|---|---|
| Telephone | (02) 6620 3876 |
| Facsimile | (02) 6620 3227 |
| International Telephone | (61 2) 6620 3876 |
| International Facsimile | (61 2) 6620 3227 |

## Coffs Harbour Campus

Hogbin Drive
Coffs Harbour NSW 2457

| | |
|---|---|
| Telephone: | (02) 6659 3000 |
| Facsimile: | (02) 6659 3051 |
| Student Enquiries: | (02) 6659 3777 |

### Tweed Gold Coast Campus

PO Box 42
(Brett Street)
Tweed Heads NSW 2485

| | |
|---|---|
| Telephone: | (07) 5506 9200 |
| Facsimile: | (07) 5506 9202 |

### Faculties of the University

Refer to page 11 for more details.

### Schools, Colleges and Departments

**School of Arts and Social Sciences**

| | |
|---|---|
| Telephone | (02) 6659 3106 |
| Facsimile | (02) 6659 3103 |

**School of Commerce and Management**

| | |
|---|---|
| Telephone | (02) 6621 2717 |
| Facsimile | (02) 6622 1724 |

**School of Education**

| | |
|---|---|
| Telephone (Lismore) | (02) 6620 3620 |
| Facsimile (Lismore) | (02) 6622 1833 |
| Telephone (Coffs Harbour) | (02) 6659 3654 |
| Facsimile (Coffs Harbour) | (02) 6659 3624 |

**School of Environmental Science and Management**

| | |
|---|---|
| Telephone | (02) 6620 3650 |
| Facsimile | (02) 6621 2669 |

**School of Law and Justice**

| | |
|---|---|
| Telephone | (02) 6620 3109 |
| Facsimile | (02) 6622 4167 |

**School of Tourism and Hospitality Management**

| | |
|---|---|
| Telephone (Lismore) | (02) 6620 3920 |
| Facsimile (Lismore) | (02) 6626 9155 |
| Telephone (Coffs Harbour) | (02) 6659 3212 |
| Facsimile (Coffs Harbour) | (02) 6659 3144 |

Postgraduate (Tweed Gold Coast Campus)

| | |
|---|---|
| Telephone | (07) 5506 9342 |
| Facsimile | (07) 5506 9301 |

**Department of Exercise Science and Sport Management**

| | |
|---|---|
| Telephone | (02) 6620 3767 |
| Facsimile | (02) 6620 3880 |

**Department of Natural and Complementary Medicine**

| | |
|---|---|
| Telephone | (02) 6620 3383 |
| Facsimile | (02) 6620 3307 |

**Department of Nursing and Health Care Practices**

| | |
|---|---|
| Telephone | (02) 6620 3642 |
| Facsimile | (02) 6620 3022 |

**Department of Psychology**

| | |
|---|---|
| Telephone | (02) 6659 3301 |
| Facsimile | (02) 6659 3202 |

**College of Indigenous Australian Peoples**

| | |
|---|---|
| Telephone | (02) 6620 3955 |
| Facsimile | (02) 6620 3958 |

**Graduate College of Management**

| | |
|---|---|
| Telephone (Lismore) | (02) 6620 3434 |
| Facsimile (Lismore) | (02) 6626 9170 |

Telephone (Tweed GC) (07) 5506 9300
Facsimile (Tweed GC) (07) 5506 9301

**Graduate Research College**
Telephone (02) 6620 3172
Facsimile (02) 6626 9145

## Research Centres

**Australian Centre for Complementary Medicine Education and Research (ACCMER)**
Telephone (02) 6620 3403
Facsimile (02) 6620 3307

**Centre for Gambling Education and Research**
Telephone (02) 6620 3930
Facsimile (02) 6622 2208

**Centre for Phytochemistry**
Telephone (02) 6622 3211
(02) 6626 9175
Facsimile (02) 6622 3459

**Centre for Plant Conservation Genetics**
Telephone (02) 6620 3356
Facsimile (02) 6622 2080

**Centre for Regional Tourism Research**
Telephone (02) 6620 3503
Facsimile (02) 6620 3565

**Centre for Whale Research**
Telephone (02) 6620 3774
Facsimile (02) 6621 2669

## Information Technology

*(IT Call Centre - Lismore)*
Telephone (02) 6620 3698
Facsimile (02) 6620 3033
*(Help Desk – Coffs Harbour)*
Telephone (02) 6659 3080
Facsimile (02) 6659 3082

## University Library

*Lismore*
Telephone (02) 6620 3718
Tollfree 1800 659 460
Facsimile (02) 6620 3875

*Coffs Harbour*
Telephone (02) 6659 3232
Facsimile (02) 6659 3234

*Tweed Gold Coast*
Telephone (07) 5506 9206
Facsimile (07) 5506 9332

## Learning Assistance

*Lismore*
Telephone (02) 6620 3386
Facsimile (02) 6622 0093

*Coffs Harbour*
Telephone (02) 6659 3323
Facsimile (02) 6659 3051

*Tweed Gold Coast*
Telephone (07) 5506 9201
Facsimile (07) 5506 9202

## University Centres

**Sydney Hotel School**
Telephone (02) 9240 1280
Facsimile (02) 9240 1338

* Other telephone numbers and contact details are included in the Student Services and Information section.

**NB** Students are advised STD rates are charged according to distance, time of day, and length of call. STD rates can apply to phone numbers commencing with the same two digits.

# *Summary of 2006 Principal Dates and Teaching Weeks*

## ACADEMIC YEAR

| | | | |
|---|---|---|---|
| **First Semester** | 20 February | – | 16 June |
| Classes | 20 February | – | 14 April |
| Study Week | 17 April | – | 21 April |
| Classes | 24 April | – | 26 May |
| Study Week | 29 May | – | 2 June |
| Examinations | 5 June | – | 16 June |
| Non-Teaching Weeks | 19 June | – | 14 July |
| **Second Semester** | 17 July | – | 10 November |
| Classes | 17 July | – | 22 September |
| Study Week | 25 September | – | 29 September |
| Classes | 2 October | – | 20 October |
| Study Week | 23 October | – | 27 October |
| Examinations | 30 October | – | 10 November |

| | | | |
|---|---|---|---|
| **Trimester 1** | 23 January | – | 5 May |
| Classes | 23 January | – | 21 April |
| Examinations | 24 April | – | 5 May |
| Non-Teaching Week | 8 May | – | 12 May |
| **Trimester 2** | 15 May | – | 25 August |
| Classes | 15 May | – | 11 August |
| Examinations | 14 August | – | 25 August |
| Non-Teaching Weeks | 28 August | – | 1 September |
| **Trimester 3** | 4 September | – | 15 December |
| Classes | 4 September | – | 1 December |
| Examinations | 4 December | – | 15 December |

## TEACHING WEEKS

**First Semester**

| Week | | | |
|---|---|---|---|
| 1 | 20 February | – | 24 February |
| 2 | 27 February | – | 3 March |
| 3 | 6 March | – | 10 March |
| 4 | 13 March | – | 17 March |
| 5 | 20 March | – | 24 March |
| 6† | 27 March | – | 31 March |
| 7 | 3 April | – | 7 April |
| 8 | 10 April | – | 14 April |
| 9 | 17 April | – | 21 April |
| 10 | 24 April | – | 28 April |
| 11 | 1 May | – | 5 May |
| 12 | 8 May | – | 12 May |
| 13 | 15 May | – | 19 May |
| 14 | 22 May | – | 26 May |
| 15† | 29 May | – | 2 June |
| 16# | 5 June | – | 9 June |
| 17# | 12 June | – | 16 June |

**Second Semester**

| Week | | | |
|---|---|---|---|
| 1 | 17 July | – | 21 July |
| 2 | 24 July | – | 28 July |
| 3 | 31 July | – | 4 August |
| 4 | 7 August | – | 11 August |
| 5 | 14 August | – | 18 August |
| 6 | 21 August | – | 25 August |
| 7 | 28 August | – | 1 September |
| 8 | 4 September | – | 8 September |
| 9 | 11 September | – | 15 September |
| 10 | 18 September | – | 22 September |
| 11† | 25 September | – | 29 September |
| 12 | 2 October | – | 6 October |
| 13 | 9 October | – | 13 October |
| 14 | 16 October | – | 20 October |
| 15† | 23 October | – | 27 October |
| 16# | 30 October | – | 3 November |
| 17# | 6 November | – | 10 November |

**Trimester 1**

| Week | | | |
|---|---|---|---|
| 1 | 23 January | – | 27 January |
| 2 | 30 January | – | 3 February |
| 3 | 6 February | – | 10 February |
| 4 | 13 February | – | 17 February |
| 5 | 20 February | – | 24 February |
| 6 | 27 February | – | 3 March |
| 7 | 6 March | – | 10 March |
| 8 | 13 March | – | 17 March |
| 9 | 20 March | – | 24 March |
| 10 | 27 March | – | 31 March |
| 11 | 3 April | – | 7 April |
| 12 | 10 April | – | 14 April |
| 13 | 17 April | – | 21 April |
| 14# | 24 April | – | 28 April |
| 15# | 1 May | – | 5 May |

**Trimester 2**

| Week | | | |
|---|---|---|---|
| 1 | 15 May | – | 19 May |
| 2 | 22 May | – | 26 May |
| 3 | 29 May | – | 2 June |
| 4 | 5 June | – | 9 June |
| 5 | 12 June | – | 16 June |
| 6 | 19 June | – | 23 June |
| 7 | 26 June | – | 30 June |
| 8 | 3 July | – | 7 July |
| 9 | 10 July | – | 14 July |
| 10 | 17 July | – | 21 July |
| 11 | 24 July | – | 28 July |
| 12 | 31 July | – | 4 August |
| 13 | 7 August | – | 11 August |
| 14# | 14 August | – | 18 August |
| 15# | 21 August | – | 25 August |

**Trimester 3**

| Week | | | |
|---|---|---|---|
| 1 | 4 September | – | 8 September |
| 2 | 11 September | – | 15 September |
| 3 | 18 September | – | 22 September |
| 4 | 25 September | – | 29 September |
| 5 | 2 October | – | 6 October |
| 6 | 9 October | – | 13 October |
| 7 | 16 October | – | 20 October |
| 8 | 23 October | – | 27 October |
| 9 | 30 October | – | 3 November |
| 10 | 6 November | – | 10 November |
| 11 | 13 November | – | 17 November |
| 12 | 20 November | – | 24 November |
| 13 | 27 November | – | 1 December |
| 14# | 4 December | – | 8 December |
| 15# | 11 December | – | 15 December |

† Study Week # Examinations

# *Principal Dates for 2006*

The academic year is divided into semesters and trimesters.

## Semesters

Each semester is of 17 weeks duration (numbered 1–17). Each semester comprises 13 teaching weeks, 2 non–teaching weeks and 2 assessment weeks. Asian Semesters commence later than standard semesters, but are identical in length and format. For standard semesters, a 4-week recess occurs between first and second semesters. The summer recess extends from early-November to late February.

## Trimesters

There are 3 trimesters (1, 2 and 3), each of 15 weeks duration (numbered 1–15). Each trimester comprises 13 teaching weeks and 2 assessment weeks. Asian Trimesters commence later than standard trimesters, but are identical in length and format. For standard trimesters, a non-teaching week occurs between each trimester. A five-week recess occurs from mid-December to late January.

## Principal Dates

| | | |
|---|---|---|
| **January** | 2 | New Years Day holiday |
| | 16 | Trimester 3 2005 grades published on web |
| | **23** | **Trimester 1 Commences** |
| | 26 | Australia Day Holiday |
| | 31 | Final day for submission of late re-enrolment request for 2006 (with $20 late fee) |
| **February** | 6-10 | Summer Session and Special Exams |
| | **10** | **Summer Session Ends** |
| | 13-17 | Orientation |
| | 13 | Final day for enrolment in Trimester 1 units |
| | 13 | Census date – Trimester 1 |
| | **20** | **First Semester Commences** |
| | 24 | Summer Session grades published on web |
| **March** | 3 | Final day to vary enrolment to add First Semester unit without penalty/approval |
| | 14 | Graduation Ceremonies (Sydney) |
| | 17 | Final day for withdrawal without failure – Trimester 1 units |
| | 17 | Final date to submit re-enrolment request (with $50 late fee and approval) |
| | 31 | Final day for withdrawal from First Semester course/unit without incurring HECS-HELP liability |
| | 31 | First Semester Census Date – HECS-HELP liability assessed |
| **April** | 8 | Graduation Ceremonies (Coffs Harbour) |
| | 14 | Good Friday |
| | 17 | Easter Monday |
| | 17-21 | Study Week |
| | 21 | Graduation Ceremonies (Lismore) |
| | 24-5 May | Trimester 1 Examinations |
| | 25 | Anzac Day Holiday |
| | 28 | Final day for withdrawal without failure – First Semester |
| | 29 | Graduation Ceremonies (Lismore) |
| **May** | **5** | **Trimester 1 Ends** |
| | 8-12 | Trimester Non Teaching Week |
| | **15** | **Trimester 2 Commences** |
| | 15 | Trimester 1 grades published on web |
| | 26 | First Semester Lectures Cease |
| | 29-2 June | Study Week |

**June** 5 Final day for enrolment in Trimester 2 units

5 Census date – Trimester 2

5-16 First Semester Examinations

12 Queen's Birthday Holiday

**16 First Semester Ends**

19-14 July Semester mid year non teaching period

**July** 3 Semester 1 grades published on web

7 Final day for withdrawal without failure – Trimester 2 units

**17 Second Semester Commences**

28 Final day to add Second Semester unit without penalty/approval

**August** 14–25 Trimester 2 Examinations

**25 Trimester 2 Ends**

28-1 Sep Trimester Non teaching week

31 Final day for withdrawal from Second Semester course/unit without incurring HECS-HELP liability

31 Second Semester Census Date – HECS-HELP liability assessed

**September 4 Trimester 3 Commences**

4 Trimester 2 grades published on web

23 Graduation Ceremonies (Lismore)

22 Final day for withdrawal without failure – Second Semester units

25 Final day for enrolment in Trimester 3 units

25 Census date – Trimester 3

25-29 Study Week

**October** 2 Labour Day Holiday

20 Second Semester Lectures Cease

23-27 Study Week

27 Final day for withdrawal without failure – Trimester 3 units

31 Final day for submission of 2007 re-enrolment request without penalty (semester students)

30-10 Nov Semester 2 Examinations

**November 10 Second Semester Ends**

20 Summer Session commences

27 Semester 2 grades published on web.

**December** 4-15Trimester 3 Examinations

**15 Trimester 3 Ends**

**Notes:**

1. *Education Professional Experience Dates*:

*Graduate Diploma of Education*

*Bachelor of Education (Secondary)*

*Bachelor of Technology Education – Third year**

*Combined Degrees – Third year*

Professional Experience I:
7 school experience days
15 day teaching block
Professional Experience II:
3 school experience days
20 day teaching block

*Bachelor of Education (Secondary) #*

*Combined Degree - Fourth year #*

School Internship:

Internship to select 35 days in a 9 week period

\# Conditions will apply. To be negotiated between School of Education, school and student

* Professional Experience II Only in 2006

*Bachelor of Education (Primary)*

Professional Experience I
15 school experience days
15 day teaching block
Professional Experience II:
3 school experience days
15 day teaching block
Professional Experience III:
4 school experience days
15 day teaching block
Professional Experience IV:
5 school experience days
20 day teaching block
School Internship:
5 school experience days
35 day teaching placement

**PLEASE NOTE:**
**Professional Experience Placement Dates are currently being reviewed for 2006 – All dates to be advised.**

2. *Bachelor of Nursing*

Clinical Practicum requirement:
All practicum occur locally and at a distance from Lismore. Students are only required to attend one cohort of each practicum:

*First year students*
Clinical Nursing I: two (2) week block clinical practicum.
Cohort I 19th June – 30th June
Cohort II 3rd July – 14th July
Clinical Nursing II: two (2) week block clinical practicum.
Cohort I 13th November – 24th November
Cohort II 27th November – 8th December

*Second year students*
Clinical Nursing III: has a three (3) week block clinical practicum
Cohort I 12th June – 30th June
Cohort II 3rd July – 21st July
Clinical Nursing IV: has a three (3) week block clinical practicum
Cohort I 6th November – 25th November
Cohort II 27th November – 15th December

*Third year students*
Clinical Nursing V: has a five (5) week block clinical practicum
24th April – 26th May
Clinical Nursing VI has a five (5) week block clinical practicum
18th September – 20th October

3. *NSW School Terms 2006*

| | |
|---|---|
| First Term | Jan 30 to April 13 |
| Second Term | May 1 to June 30 |
| Third Term | July 17 to Sept 29 |
| Fourth Term | Oct 16 to Dec 21 |
| Summer Vacation | Dec 22 to Jan 26 2006 – 2007 |

# Faculties of the University

- Faculty of Arts
- Faculty of Business
- Faculty of Health and Applied Sciences

| **FACULTY OF ARTS**<br>**Executive Dean: Professor Paul Thom MA(Syd), BPhil(Oxon) FAHA** | | |
|---|---|---|
| **School of Arts and Social Sciences** | Homepage:<br>E-mail:<br>Main Office:<br>Telephone:<br>Facsimile:<br>Head of School: | www.scu.edu.au/schools/arts<br>arts@scu.edu.au<br>Ground Floor, M Block Coffs Harbour Campus<br>(02) 6659 3106<br>(02) 6659 3103<br>Dr Jean Griffiths BA(Qld), GradDipCounselling(BCAE), MNA(UNSW),PhD(Flinders) |
| **School of Education** | Homepage:<br>E-mail:<br>Main Office:<br>Telephone:<br>Facsimile:<br>Head of School | www.scu.edu.au/schools/edu<br>schooled@scu.edu.au<br>Level 2, B Block Lismore Campus<br>(02) 6620 3620<br>(02) 6622 1833<br>Professor Anne Graham BEd(Catholic College-Syd), DipT(Catholic Teachers College – Syd), MEd(UNENR), PhD |
| **School of Law and Justice** | Homepage:<br>E-mail:<br>Main Office:<br>Telephone:<br>Facsimile:<br>Head of School: | www.scu.edu.au/schools/law<br>lawrecep@scu.edu.au<br>L Block, Lismore Campus<br>(02) 6620 3109<br>(02) 6622 4167<br>Professor Stanley Yeo LLB(Sing), LLM(Hons)(Well), LLM(Hons)(Syd), Doctor of Laws (Syd) |

| **FACULTY OF BUSINESS**<br>**Executive Dean: Professor Lawson Savery MSc(Aston), PhD(WAust)** | | |
|---|---|---|
| **School of Commerce and Management** | Homepage:<br>E-mail:<br>Main Office:<br>Telephone:<br>Facsimile:<br>Head of School | www.scu.edu.au/schools/comm/<br>commerce@scu.edu.au<br>Level 2, R Block Lismore Campus<br>(02) 6621 2717<br>(02) 6622 1724<br>Dr S.J Kelly BAdmin(Griff) MBus,PhD |
| **School of Tourism and Hospitality Management** | Homepage:<br>E-mail:<br>Main Office:<br>Telephone:<br>Facsimile:<br>Head of School: | www.scu.edu.au/schools/tourism/<br>tourline@scu.edu.au<br>Reception, Room U2.02, U Block, Lismore Campus<br>(02) 6620 3920<br>(02) 6622 2208<br>Associate Professor J.S.P. Hobson PhD,BSc(Hons)(OxfordPoly), MSc(Mass) |
| **Graduate College of Management** | Homepage:<br>E-mail:<br>Main Office:<br>Telephone:<br>Facsimile:<br>College Director: | www.scu.edu.au/gcm/<br>gcmadmin@scu.edu.au<br>Level 2, R Block, Lismore Campus<br>(02) 6620 3434<br>(02) 6626 9170<br>Associate Professor M Evans BEc(Adel), MBA(Adel), PhD(Adel) |

| **FACULTY OF HEALTH AND APPLIED SCIENCES**<br>**Executive Dean: Professor Jenny Graham DipOT(NSWCollOccTher), MSc(Brad)** | | |
|---|---|---|
| **School of Environmental Science and Management** | Homepage:<br>E-mail:<br>Main Office:<br>Telephone:<br>Facsimile:<br>Head of School: | www.scu.edu.au/schools/esm<br>esm@scu.edu.au<br>Ground Floor, O Block, Lismore Campus<br>(02) 6620 3650<br>(02) 6621 2669<br>Associate Professor Nick Holmes<br>BSc(Hons)(Lond), PhD(S'ton) |
| **College of Indigenous Australian Peoples** | Homepage:<br>E-mail:<br>Main Office:<br>Telephone:<br>Facsimile:<br>Head of College:<br>Head of School | www.scu.edu.au/schools/gnibi/<br>gnibi@scu.edu.au<br>Level 2, H Block, Lismore Campus<br>(02) 6620 3955<br>(02) 6620 3958<br>Professor J Atkinson BA(Canberra), PhD(QUT)<br>Glen Woods GradDipEd, BAppSci |
| **School of Health and Human Sciences** | Head of School | To be advised |
| **Department of Exercise Science and Sport Management** | Homepage:<br>E-mail:<br>Main Office:<br>Telephone:<br>Facsimile:<br>Head of Department | www.scu.edu.au/schools/essm/<br>adminessm@scu.edu.au<br>P Block, Lismore Campus<br>(02) 6620 3767<br>(02) 6620 3880<br>To be advised |
| **Department of Natural and Complementary Medicine** | Homepage:<br>E-mail:<br>Main Office:<br>Telephone:<br>Facsimile:<br>Head of Department | www.scu.edu.au/schools/ncm/<br>naturopathy@scu.edu.au<br>Level 2, Z Block Lismore Campus<br>(02) 6620 3383<br>(02) 6620 3307<br>To be advised |

| | | |
|---|---|---|
| **Department of Nursing and Health Care Practices** | Homepage:<br>E-mail:<br>Main Office:<br>Telephone:<br>Facsimile:<br>Head of Department: | www.scu.edu.au/schools/nhcp/<br>nursing@scu.edu.au<br>Ground Floor, Z Block, Lismore Campus<br>(02) 6620 3642<br>(02) 6620 3022<br>To be advised |
| **Department of Psychology** | Homepage:<br>E-mail:<br>Main Office:<br>Telephone:<br>Facsimile:<br>Head of Department | www.scu.edu.au/schools/psychology<br>psychology@scu.edu.au<br>Ground Floor, M Block Coffs Harbour Campus<br>(02) 6659 3301<br>(02) 6659 3202<br>To be advised |

# Student Services and Information


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# *STUDENT SERVICES AND INFORMATION*

This section of the Student Handbook is a comprehensive summary of student services, study information, and general information for students. The University recognises that students require clear and concise information about the services and facilities that are available on all campuses. Wherever possible you will be directed to sources of further information and assistance including relevant websites. For some websites you will require a log-in (eg; for MySCU see entry on page 22 for more details).

Students are also encouraged to refer to the University's rules – see Rules section of the Student Handbook.

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# STUDENT SERVICES

## Student Services

Student Services provides a wide range of services to support the University community. Services range from prospective student advice, admission and enrolment services, health care services, dental services, counselling services, careers advice, equity and disability services, HECS-HELP and fees support, assistance with final examinations and course completion.

Most services are available at the Student Centre on each campus. The Student Centre is a 'one-stop-shop' for assistance and information about the university, admissions, enrolments, examinations, fees, timetables, ID cards and graduation.

Once you are a student at Southern Cross University, Student Services communicates in writing with you via your SCU email address. We recommend you check this regularly.

More specific details about support services available are described in the following sections or can be found at the Student Services web-site: www.scu.edu.au/admin/student services

**Lismore Campus Student Centre**
Telephone: (02) 6620 3444
Facsimile: (02) 6622 4341
Email: stuadmin@scu.edu.au

**Coffs Harbour Campus Student Centre**
Telephone: (02) 66 593 777
Email: sservice@scu.edu.au

**Tweed Gold Coast Campus Student Centre**
Telephone: (07) 55 069 200
Email: tgcc@scu.edu.au

## Orientation Activities

Orientation Week runs from 13–17 February 2006. There are also Orientation activities during the week commencing 10 July 2006 for mid-year commencing students. Orientation features a range of information sessions, activities, and social events to mark the start of study. The University conducts various activities on all campuses including Course and Service Information sessions, library tours, campus tours, computer laboratory tours, sporting and recreational activities, entertainment and trips to local areas.

Orientation is a chance for commencing students to meet new friends, have a great time and learn about University life in general, before lectures start and the workload begins!

Find out more about Orientation, the services and facilities on offer at the Student Services web-site: http://www.scu.edu.au/events/oweek.

## SCU Connect (Computer Access)

SCU Connect provides all Southern Cross University students with access to a range of Internet and computing services both on and off campus. These include:

- Internet access
- MySCU (SCU's on-line learning environment)
- My Enrolment
- Dial-up access via our modem banks
- Your SCU email address
- Library catalogues and electronic resources
- On campus computing labs

To access the above services, you will need your username and password. An on-line service for obtaining your username and password exists at: http://www.scu.edu.au/services/scuconnect please select the New Students tab. You will need your student ID number and PIN (found on letter of offer) when accessing this site.

If you experience any difficulty using SCU Connect please contact a Helpdesk.
*Lismore Campus* Phone: (02) 6620 3698, Email: helpdesk@scu.edu.au
*Coffs Harbour Campus* Phone: (02) 66593080, Email: helpdesk@chec.scu.edu.au
*Tweed Gold Coast Campus* Phone: (07) 55 069 200, Email: tweedhelp@scu.edu.au

## ID Card Services

It is important for all students to have a student identification card (ID card). This card should be carried with you at all times when on campus. The card is necessary for attendance at examinations, and is required to borrow from the library. The card also entitles you to student discounts and benefits.

If you are near to the Lismore, Coffs Harbour or Tweed Gold Coast campuses, you may call in at the ID Card Unit to have your photograph taken and a card produced.

The ID Card Unit at the Lismore campus is located in the Student Centre, Goodman Plaza. The unit is open Monday to Friday from 9:00am – 5:00pm.

The Coffs Harbour ID Card Unit is located at the Students Association, under the Cafeteria, F Block. After 20 February, Coffs Harbour students requiring an ID Card may call in at Administration from Monday to Friday from 9.30am – 4.30pm. Student Services will relocate to "M" Block early in Semester 1, 2006.

The Tweed Gold Coast ID Card Unit is located at the Student Centre and operates Monday to Friday 9:00a.m –5:00pm.

If you are unable to get your card in person, please complete the Request for Student ID Card form available in the Enrolment Guide for new students, or downloadable from our document delivery service at http://study.scu.edu.au/studentservices/dds/ and return it with two passport size photographs. Your ID Card will then be forwarded to you by mail.

## Student Centres

The Student Centre is a one-stop shop where friendly staff will help you with your questions about the university. Student Centres are located on each campus and are the first point of contact for information on administrative, course or other student matters.

You can get advice to complete your enrolment and other administrative processes such as paying fees or checking eligibility for travel concessions.

In the Student Centres there are computing facilities to check your personal details, enrolment, grades, timetables. There is a range of university publications and guides available.

Student Centres have contact phones, where you can call SCU staff.

We can help you with Academic Transcripts, admission, complaints and feedback, enrolment, examinations and assessment, exclusions, fees, forms, graduation, HECS HELP and FEE - HELP, ID Cards, public transport, and taking a break from your study.

*Lismore Campus:* Goodman Plaza
Phone (02) 66 20 3444
Fax (02) 66 22 4341
Email stuadmin@scu.edu.au

*Coffs Harbour Campus:* Administration (A Block)
Phone (02) 66 59 3777
Fax (02) 66 59 3051
Email sservice@scu.edu.au

*Tweed Gold Coast Campus:*
Ground floor reception
Phone (07) 55 06 9200
Fax (07) 55 06 9202
Email goldcoastadmin@scu.edu.au

## MySCU - your University on-line!
## http://study.scu.edu.au

MySCU is a personalised environment which links upi to a range of resources and services online. These include My Enrolment, timetables, the library and its electronic databases and catalogues, study and support services and personal organisers. Many units of study have online resources and electronic discussion forums and collaboration activities associated with their delivery. MySCU is the entry point to these online learning resources.

To access MySCU, a login is required. Information about obtaining a username and password for connecting to MySCU is listed in the SCU Connect section, page 20 and is available online at www.scu.edu.au/services/scuconnect

## My Enrolment

https://ssm/scu.edu.au/stuweb or www.scu.edu.au/myenrolment

*'My Enrolment'* is the student window into Southern Cross University's student record system. It provides you with a real-time view of your enrolment details as recorded on the University's internal student management system. You can reliably check the details of your enrolment, update your contact details, check your results and withdraw from units online, all via a secure log-in. You can also request the addition of units to your enrolment and submit your re-enrolment requests. My Enrolment can be accessed from any computer that has access to the Internet.

If you are a current SCU student, you have access to My Enrolment. If you have not used it before, your user name is your student ID number. Your password is your date of birth. The default format of your password is 8 digits in the form ddmmyyyy. If this password does not work, you should try the alternative 6 digit format ddmmyy. My Enrolment has a "Forgotten Password" function that will allow you to click the relevant link on the My Enrolment home-page, provide your Student ID number and date of birth , and your password will be emailed to your SCU email account, this will then be forwarded if you have set up a forwarding email in SCU Web Mail. If you are still unsuccessful, please contact the IT Call Centre at helpdesk@scu.edu.au or phone (02) 6620 3698.

You can currently perform the following transactions on My Enrolment:

- Change of address and contact details
- Change of examination centre
- View currently enrolled units
- Print current enrolment details
- View completed units
- View grades
- Print Grade Notice and Statement of Academic Record
- Withdraw from units on-line.
- Request a unit addition
- Request Re-enrolment
- View financial status

We will progressively introduce on-line enrolment into units for particular courses throughout 2006, this will be introduced in stages the first being Re-enrolment submission via the web.

You are reminded that when accessing My Enrolment from a multi-user computer, to be sure to log out and close your internet browser window after completing the session. This will ensure the security of individual records.

## Accommodation

*Lismore Campus* The University offers student accommodation in three separate Colleges. These Colleges are self-catering and co-educational and each is located within walking distance of its Lismore Campus.

- *Orion College* occupies a spectacular hill-top position on the northern edge of the university campus. It accommodates 240 students in furnished single study-bedrooms, arranged in groups of four (4) and six (6) bedroom units. Each unit contains a kitchen, furnished lounge/dining area and toilet facilities. The College has a recreational hall, a fully equipped study centre and a 15 metre swimming pool. Ample parking spaces are provided in college grounds.
- *Magellan College* is a modern College located in an elevated position at Rifle Range Road, overlooking the main campus. The first stage of the college comprises tastefully furnished study bedrooms arranged in self-catering units of four (4) bedrooms each. All units are provided with a

kitchen, lounge/dining facilities and a spacious balcony.

• *Sirius College* is located on the southern side of the campus and within walking distance to the University entrance. It accommodates a total of 55 students in furnished single study-bedrooms arranged in two (2) and three (3) bedroom units. Each unit contains a kitchen, a lounge/dining area and toilet facilities. The College has a study centre and a swimming pool with a pleasant BBQ area. Preference is given to senior and postgraduate students for accommodation in this College.

*Coffs Harbour Campus* On-campus accommodation for students of Southern Cross University is provided in a modern College at the Coffs Harbour Campus. The College comprises of 96 furnished single study-bedrooms arranged in units of four (4) bedrooms. Each unit has a furnished lounge and dining area and modern kitchen and toilet facilities. A Community Centre, gymnasium and a tennis court is available adjacent to the College.

*Telephones* All units of the Colleges are provided with a complimentary telephone for incoming calls, access to Security Service and for emergency contact with ambulance, fire brigade and police. Outgoing calls however, can be made through public telephones variously located within Colleges or through Home-Link services from residential phones.

*IT Service* All units in Coffs Harbour and the Magellan College in Lismore are provided with data connection facilities for internet and e-mail access. *Supervision* The Colleges are well supervised by on-site Accomodation staff.

*Collegial Life* The Colleges provide a nurturing and supportive environment for the development and maturity of their residents. The educational opportunities provided by Colleges include the provision of good study conditions and the operation of study centres with computing, word processing and assignment duplication facilities. For achieving social, cultural and civic maturity the Colleges provide pastoral care and opportunities to members to take responsibility for various aspects of residential life.

*Cost of On-Campus Accommodation* The University has kept the cost of accommodation at a modest level. This is to provide educational opportunities to tertiary students from a wide range of socio-economic backgrounds. The 2006 charges vary from $92 per week (6 bedroom unit), $97 per week (2-3-4 bedroom unit) to $108 per week (4 bedroom unit) per person for an academic year. In addition, an annual deposit is payable. Applications are generally accepted up to the middle of January each year.

*Off-Campus Accommodation Services* University also assists in providing contacts for off-campus accommodation in Lismore and Coffs Harbour. A comprehensive listing of all available town accommodation is maintained for the personal perusal of potential tenants.

*Contact Details* Further information on accommodation, scholarships and application forms is obtainable by contacting:

*Lismore Campus*
Student Accomodation Services
Southern Cross University
PO Box 157
Lismore NSW 2480
Phone: (02) 6620 3220 *or* (02) 6620 3935
Fax: (02) 6621 8058
email: accomm@scu.edu.au
**or**
*Coffs Harbour Education Campus*
Student Acccomodation Services
Hogbin Drive
Coffs Harbour NSW 2450
Phone: (02) 6659 3703,
Fax: (02) 6659 3733
email: acc-chec@scu.edu.au

## The Library

The Library provides a full range of library services: books, journals, databases and full-text electronic journals, interlibrary loans and document supply, electronic reserve, access to the Internet, and professional staff to assist students to become independent learners.

Libraries are located at the Lismore, Coffs Harbour and Tweed Gold Coast campuses.

External students can access services through the Library website or by contacting staff in the Library. More information is contained in the Library's brochure *Distance Education Library Service*, which is mailed to all external students in the first few weeks of semester or trimester. A comprehensive guide is also available from the Library's website.

Please note that all students are required to abide by the University's Library rules. A copy of the rules is available on the Library's website at http://www.scu.edu.au/library/about_us/rules.html

Contact us:
Website: www.scu.edu.au/library
Lismore:
Freecall: 1800 659 460
Phone: 02 6620 3718
Fax: (02) 6620 387
email: libdesk@scu.edu.au
Coffs Harbour:
Phone: (02) 6659 3232
Fax: (02) 6659 3234
email: checlib@scu.edu.au
Tweed Gold Coast:
Phone: (07) 5506 9205
Fax: (07) 5506 9332
email: goldcoastlibrary@scu.edu.au

## Student Support Services

### *Health Care Services*

In Lismore a full range of General Practitioner services is provided by a doctor during semester. A limited service is available during semester breaks. Services include: general and preventative medicine, family planning, pathology, detection and treatment of sexually transmitted diseases, immunisations, vaccinations, accidents and emergencies.

A limited service is also available on the Coffs Harbour Campus. The Doctor's hours are publicised at the commencement of each semester.

Consultations are free to Australian students on production of current student identity and a Medicare card.

For the convenience of students the medical service can by arrangement have prescriptions filled and delivered to the Union Shop.

International students are charged a fee but can claim this through private health cover. For further information contact us by:

Phone: (02) 6620 3943
By fax: (02) 6622 7833
Website:
www.scu.edu.au/admin/studentservices/
and follow the links

### *First Aid Room*

Qualified First Aid staff are available on Campus. Initial contact can be made via the reception desk at the Student Support Centre, Shop 1 Goodman Plaza.

### *Dental Services*

The SRC Dental Service is a free service provided to all internal SRC members, who have paid their Student Body fees. The service is located in the Student Support Offices in Goodman Plaza (Lismore Campus).

This service provides basic services such as check-ups, scaling and cleaning, filling, simple tooth removals (but no surgical treatments) and basic root canal treatment. Denture and mouth guard fittings can also be arranged, though students will need to pay for the work undertaken by the external dental technicians.

**Note**: If you are an external student, you can access the service upon payment of the appropriate fee to the SRC. This can be done at Shop 5 Goodman Plaza.

For appointments telephone (02) 6620 3056. For dental health information access the website on http://study.scu.edu.au/studentservices/support/dental/

## *Counselling Services*

The Counselling Service aims to encourage academic success and increase enjoyment of study and University life by helping to reduce the effects of stress and anxiety caused by study pressures, personal or family problems.

Professional counselling staff are located at Lismore campus, Tweed Gold Coast campus and Coffs Harbour campus, and offer free and confidential services in person, by telephone and email. A group program aimed to enhance learning and personal development is offered at the Lismore and Coffs Harbour campus.

For further details, or to make appointments contact the Counselling Service at Lismore campus on (02) 6620 3943, or at Coffs Harbour campus on (02) 6659 3263. Alternatively, information can be obtained by selecting the Support Services link at the Student Services web-site: http://www.scu.edu.au/studentsupportservices or by sending an email to: counselling@scu.edu.au.

## *Careers Service*

The University has a Careers Adviser to give you advice on career and course planning. The Careers Adviser is located at the Lismore Campus. You can find out full details of the services of the Careers Office by phoning (02) 6620 3943, or students can visit the Careers website directly from MySCU study.scu.edu.au/services/careers

Southern Cross University CareerHub is a web-based information and management portal found via MySCU, that provides an electronic communication hub between you (students and recent graduates), and the Careers Service.

The CareerHub portal is designed to provide you with information that is useful in your job seeking and career planning process.

In CareerHub you will find the following resources:

- Vacancies categorised by 'service' and discipline'
- Links to useful websites and employers websites
- News from the Careers Service
- Registration for Career education workshops
- Career related articles
- Details of events or employer information sessions and interviews
- Frequently asked questions and answers
- Reminders of important dates, or information

The Careers Adviser also attends the Coffs Harbour and Tweed Gold Coast Campuses where appointments can be made by telephoning (02) 6620 3943. External students can make telephone appointments on (02) 6620 3943 or e-mail the Careers Advisor: cholmes@scu.edu.au

## *Student Loans*

The University has an interest-free Student Loan Fund. If you are in need of assistance and would not be able to continue study without a loan. For further assistance, contact the Loans Officer on (02) 6620 3943 or (02) 6659 3777 for Coffs Harbour students.

The loans policy can be accessed by selecting the Support Services link at the Student Services web-site: on http://www.scu.edu.au/admin/studentservices

## *Chaplaincy*

The Chaplaincy Service has been established to assist with:

- Personal goal-setting;

- Confidential counseling;
- Pastoral care;
- Support for both crisis and the ordinary times of life

The Chaplaincy encourages a number of student-led groups which meet at various times on and off campus. A number of issue-based forums and other lunchtime meetings are held regularly. The Chaplaincy is ecumenical and multi-faith in nature and maintains strong links with the major denominational churches and other major faiths in the area.

*At Coffs Harbour* campus there are two part-time Chaplains on campus whose services are provided by churches in the region.

A Sacred Garden has been established to include those of other faiths and is designed to be a place of dialogue and reflection as well as a place for remembrance.

## Services for Aboriginal and Torres Strait Islander Students

Southern Cross University has a strong commitment to Indigenous people and their culture. The University has special admission and support procedures for students of Aboriginal and Torres Straight Islander descent. Applicants who do not gain admission under the University guidelines may be able to enrol in a one-year Foundation Program. Full details are available by contacting Gnibi - the College of Indigenous Australian Peoples at Lismore Campus on (02) 6620 3955 or 1800 816 676.

The College, which is located in the Bundjalung Building, H Block, has two broad goals: to improve the access and participation of Indigenous Australians in higher education; and to increase the awareness of Indigenous culture within the wider community. The College sets out to achieve these goals through innovative curricula, student support and research.

At Coffs Harbour the Aboriginal and Torres Strait Islander Student Support Officer can be contacted on (02) 6659 3348 and is located in M Block.

## Services for Students with Disabilities

The University wishes to ensure that if you have a disability you have access to adjustments that facilitate your study. If you require adjustments including special arrangements for examinations you should contact the Equity and Disability Officer on 02 6620 3943 (Lismore), or 02 6659 3263 (Coffs Harbour). If you requie examination adjustments you should ensure you make contact with the Equity and Disability Officer at least six (6) weeks before the examination period.

For further information, including the policy on adjustments for students with disabilities, go to www.scu.edu.au/studentsupportservices and click on Equity and Disability Services.

## Services for International Students

The University's focus for support for international students is provided through the International Office, which is responsible for coordination and administration of the University's various international activities. These activities include developing international links and collaborations, the promotion of University courses overseas, international student admission and support services, visa assistance, international student welfare, learning assistance, exchange programs, international visits and agreements. The International Office is represented on each of the three campuses of the University.

Contact: Fax: 612 6620 3227

Phone: 612 6620 3876

Email: intoff@scu.edu.au

## Services for External Students

External students have access to most Southern Cross University services. Wherever possible these services will be provided in an electronic format (*refer to SCU Connect and MySCU*). External students can also access SCU services in-person at any one of our campuses. The University has also established a freecall number for external students – telephone: 1800 111 890.

*External Study Guides*

Students enrolling in external units may be forwarded external study guides by the relevant School (or College) prior to the commencement of each study period. External students should note that there may be a workshop requirement for some external units. Dates and venues will be detailed in your external study guide.

Enquiries regarding external study guides, attendance commitments and other academic matters should be directed to the relevant School (or College) contact person included in your course information, or refer to contact numbers at the front of this Student Handbook.

*Exams*

Exams are held in many cities and towns throughout Australia and in some countries overseas. You may nominate or change an Exam Centre on your re-enrolment form or via My Enrolment. If you are living within 120 km of an established Exam Centre you are expected to attend that centre. If you are unable to select a suitable centre, you should contact the Examinations and Records Team as soon as possible on telephone (02) 6620 3449.

*Library*

If you are an external student you can use the Library to:

- request books, photocopies of articles, subject searches, interlibrary loans
- arrange borrowing privileges from other libraries

If you have Internet access you can also:

- request books, photocopies and services online
- access the Library catalogue which shows the holdings of all our libraries
- search full-text databases and electronic journals
- access a range of internet resources

More information is contained in the Library's booklet *Distance Education Student Guide* which is mailed to all external students in the first few weeks of the semester or trimester. This Guide is also available from the Library's website.

Contact us:

| | |
|---|---|
| via freecall: | 1800 659460 |
| By fax: | 02 66203875 |
| By email: | libdesk@scu.edu.au |
| Website: | www.scu.edu.au/library |

*Student Organisations*

The Student Organisations provide a range of services to external students (for further details see *Student Organisations*).

## Services for Research Students

As a research studen services are available through a 'one-stop-shop' called the Graduate Research College.

The Graduate Research College deals with all aspects of research candidature, including general information, pre-admission, admission, progression, examination, and scholarships.

The Graduate Research College also provides ongoing support during candidature including orientation, mentoring, general advice, research methodology support, workshops and seminars.

The contact details for the Graduate Research College are:

| | |
|---|---|
| Telephone: | (02) 6620 3414 |
| Facsimile number: | (02) 6626 9145 |
| Email address: | grc@scu.edu.au |
| Web address: | www.scu.edu.au/research |

# STUDY INFORMATION

## Fees, including Student Body Fees and Commonwealth Supported Places

The University invoices students for fees each study period. Payment of fees must be made by the due date specified on the invoice (details regarding methods of payment are included with the invoice).

*Commonwealth supported place*

A Commonwealth supported place is a higher education place where the Commonwealth government makes a contribution towards the cost of your education. All Southern Cross University's undergraduate courses include Commonwealth supported places. Most postgraduate courses are non-Commonwealth supported (fee-paying) and students undertaking postgraduate studies pay tuition fees directly to the university. Your letter of offer will confirm whether you have been offered a Commonwealth supported place or a fee –paying place.

*Commonwealth supported students (previously HECS students)*

On 1st January 2005, all domestic students will be provided with a Student Learning Entitlement (SLE) by the Commonwealth government. Domestic students include Australian citizens, Australian permanent residents and New Zealand citizens. The SLE is equivalent to 7 years of full-time study. A student with SLE is entitled to Commonwealth support. This means that the Commonwealth government will subsidise the cost of these students education.

Every unit of study undertaken under Commonwealth support has an associated cost. For Commonwealth supported students part of that cost is met by the Commonwealth government and the remainder is paid by the student. This payment was previously called HECs, but it is now called the student contribution amount.

*Fee Paying Students*

A non-Commonwealth supported student is also known as a fee-paying student and includes any domestic student who is paying a tuition fee for a unit of study. Fee paying students are required to pay full tuition fees for each unit of study directly to Southern Cross University.

New Zealand citizens and permanent residents of Australia must pay the full tuition fee for each unit of study in which they are enrolled by the due date on the relevant invoice.

Australian citizens and holders of permanent humanitarian visas are eligible to pay their tuition fees with a loan from the Commonwealth government called FEE-HELP. The loan is repaid through the taxation system once a minimum income threshold for compulsory repayment is reached.

Whilst FEE-HELP loans are interest free, they are indexed to CPI. A 20% loan fee applies to FEE-HELP loans for undergraduate studies. No additional loan fee is applied to loans for postgraduate studies.

For more information visit the Commonwealth government web-site www.goingtouni.gov.au

*Student Body Fees*

*(At the time of publication the Commonwealth Government was considering the Voluntary Student Unionism (VSU) legislation)*

All students are liable for student body fees, regardless of whether you are enrolling in a Commonwealth supported or tuition fee course. For further information concerning fee levels, please refer to the Rules relating to Student Fees and Charges in the Rules section.

*Refund of Fees*

It is important you read and understand the University Refund Policy as set out in the Rules Relating to Student Fees and Charges in the Rules section of the Student Handbook.

## Deferment of Course Commencement

Deferment of course commencement may be available for a period of 6 or 12 months to applicants undertaking undergraduate courses. An applicant who is offered a place in an undergraduate award course shall be granted a deferment of offer for 6 or 12 months following written application to the Director of Student Services and upon payment of the prescribed fee by the due date. For more information refer to the Rules Relating to Awards section of the Handbook
*(see Rules 2.1(d))*

## Enrolling at SCU

It is the responsibility of all students to ensure that their current enrolment is recorded accurately by Southern Cross University. Some units offered by SCU have requisite conditions and students must check that they are eligible to enrol in the unit prior to submitting their enrolment request to Student Services. Students must obtain a requisite waiver from the Head of the School that is teaching the unit if they wish to enrol in a unit without the listed requisite.

New students will receive an enrolment form with their Southern Cross University offer package. Students should follow the instructions provided in their offer package to correctly complete their enrolment form and return it to Student Services by the due date specified on the form.

Continuing students re-enrol for the following year in October of the current year using the Re-enrolment request form on My Enrolment and by the due date 31st October.

No guarantee of enrolment can be made to students who submit their re-enrolment forms after the due date.

At the beginning of each semester students must check their enrolment details on My Enrolment: https://ssm.scu.edu.au/stuweb/ and immediately advise Student Services in writing if they believe their enrolment is inaccurate. Write to: Enrolments – Student Services, Southern Cross University, PO Box 157, LISMORE NSW 2480.

Email: enrol@scu.edu.au

*Checklist for Enrolment*

Commencing Students

Have you completed and returned the following:

- ☐ Your Enrolment Form
- ☐ Your Request for Commonwealth support and HECS-HELP Form *(Commonwealth supported students only)*
- ☐ Your Request for Student ID Card Form *(only for students who are unable to visit the ID card unit at Lismore, Coffs Harbour or Tweed Gold Coast campus).*

Continuing Students

Have you submitted via the web:

- ☐ Your Re-enrolment Form completed via My Enrolment

You must lodge your forms by the due date specified in your enrolment package.

*What Happens After Enrolment?*

After returning or submitting your enrolment form, you should wait for at least ten (10) working days before checking your enrolment details on My Enrolment.

If your enrolment is not as you expected, you should check your SCU email account. All enrolment problems will be reported to this address. You must check this email account regularly, or forward .your email to an alternative email address via SCU Web Mail.

If your enrolment is correct, you should check the timetable for your enrolled unit and attend your first classes. Southern Cross University provides no written confirmation of your enrolment, but students can print the details of their current enrolment from My Enrolment http://www.scu.edu.au/myenrolment.

Your enrolment invoice will arrive shortly after you have been enrolled. Please check your invoice for accuracy. Note that you must pay your Student Body Fees directly to the University by the due date on your invoice.

*Changing Your Enrolment*

Students who wish to vary their original enrolment details can do so through My Enrolment. Please note that deadlines exist for the lodgement of unit enrolment variation and course/unit withdrawals. These dates are set out in the Principal Dates section of the Student Handbook and can effect both a student's academic record and financial liability. Note that changing your mode of study (internal or external study mode) and unit substitutions are enrolment variation requests and are subject to the same deadlines and late charges - see "*Withdrawing From a Course or Unit*" below.

Students can change their own contact details by visiting My Enrolment at:
http://www.scu.edu.au/myenrolment

*Withdrawing From a Course or Unit*

Regulations relating to a course or unit withdrawal are set out in Enrolment Rules which are printed in the Rules section of the Student Handbook (*see Rules 2.6 – 2.8).* All students should be familiar with these rules. Students may withdraw from units on line at My Enrolment (https://ssm.scu.edu.au.stuweb/) or provide written advice of withdrawal from unit(s) or course to avoid being automatically graded FAIL for currently enrolled unit(s). Variation to Enrolment forms can be printed from the web (http://study.scu.edu.au/studentservices/dds/) and are available from the Student Centre on each Campus and when completed, can be lodged at that Student Centre. Students are not permitted to withdraw from all enrolled units without applying for either a Leave of Absence (see below) or a Course Withdrawal (see above).

Commonwealth supported students who withdraw from a unit or units, or from a course, after the census date for a study period, will be liable for the student contribution amount applicable for each unit for that study period.

Students should take note that withdrawing from a unit or course after the designated final date for withdrawal without failure will result in an automatic grade of FAIL.

Students enrolled in a fee paying course who withdraw from a unit or units, or from a course, after the start of the study period may be liable for a partial fee. Refer to the University Refund Policy set out in the Rules Relating to Student Fee and Charges.

*Leave of Absence*

Students who have completed at least one unit of study with Southern Cross University may take a break from their studies of up to one-year (12 months). Refer to Rules Relating to Awards Rule 2.7(a-f).

The application for leave may be submitted through My Enrolment. Or you may use our standard Leave of Absence Application Form (available on the web or at the Student Centre on your Campus), or you may simply provide the following details in a fax ,email or letter:

- name and Student Identification Number;
- course name (eg Bachelor of Business);
- date you wish to start leave;
- the study period and year you wish to return to your studies.

*For Further Information about Enrolment Issues*

- consult the relevant course and unit entries in the Student Handbook;
- consult the relevant Enrolment Rules in the Rules section of this Student Handbook;
- refer to your course summary sheets issued with enrolment packages;

- consult the appropriate Course Adviser in your School;
- consult an officer of the Enrolments Team in Student Services. Phone: (02) 6620 3431 Email: enrol@scu.edu.au

## Attendance requirements

Attendance at lectures and tutorials is normally a requirement for internal students. For example, some units require an eighty percent attendance in lectures and tutorials as well as a pass in assignments in order to pass the unit. Attendance at field trips and excursions may also contribute to a unit assessment. External students may need to attend an on-campus residential period as a requirement of their units. Attendance requirements are articulated in all detailed unit statements, alternatively your unit assessor can clarify.

If personal circumstances change through the study period to prevent class attendance, you should discuss the situation with your lecturer or Student Services. Illness during semester can effect not only your attendance at classes, but also your capacity to study. When too much class contact is lost through protracted illness, there may be no practical way of catching up in that semester. You should discuss your options with your School or College Office or Student Services staff.

## Text books

Text book lists are included in all unit statements and can be purchased from the Co-op Bookshop which is located at both Lismore and Coffs Harbour Campuses. Copies of required texts are also held in the University Library. Books of Readings are sometimes produced by Schools to either supplement or replace text books. Copies of these are also available in the University Library. The Co-Op Bookshop contact details are:

*Lismore Campus:*

Telephone: (02) 6621 4484
Facsimile: (02) 6622 2960
Email to: lismore@coop-bookshop.com.au

*Coffs Harbour Campus:*

Telephone: (02) 6659 3225
Facsimile: (02) 6659 3226
Emailto: coffs@coop-bookshop.com.au.

For further information visit the website: www.coop-bookshop.com.au

## Advanced Standing

Southern Cross University policy allows for the granting of advanced standing for previous post-secondary study (normally completed within the last ten years), relevant professional experience or demonstrable expertise. If you wish to apply for advanced standing towards your course, you should complete and return the Advanced Standing Application Form (available from Student Centres or download from www.scu.edu.au/admin/studentservices/dds/). It is important to apply for advanced standing as early as possible in your studies as the amount of advanced standing you are granted may affect which units you need enrol in. To prevent delays in processing your graduation you are strongly advised to have submitted all requests for Advanced Standing before commencing your final study period.

If you have already applied for advanced standing and have not yet been advised of the outcome, please phone the Admissions Team in Student Services on (02) 6620 3444 or email admissions@scu.edu.au.

## Change of Course

Students who are currently enrolled in a course at Southern Cross University may apply for a course transfer, to study another Southern Cross University course, provided they have successfully completed a minimum of one semester of full-time study, or equivalent, in their original course enrolment. However, it should be noted that course transfer is not automatic and in some instances students may be required to apply through Universities Admissions Centre (UAC) or

Queensland Tertiary Admissions Centre (QTAC). Details are available from the Admissions Team in Student Services on (02) 6620 3452 or email admissions@scu.edu.au..

## Assessment

Assessment describes the various kinds of assignments, tests and examinations used at Southern Cross University. At the beginning of each study period the relevant unit assessor will provide you with a unit statement which outlines the objectives or goals of the unit, the number and type of each item of work to be submitted, the assessment method(s) proposed for each item, date each item is to be submitted and other general assessment expectations and penalties. You should note the assessment requirements carefully as your success in any unit will depend upon your ability to meet the requirements of the various assessment items.

School/College policies, including the conditions of and penalties for late submissions, granting of extensions, possibility of re-submission, violation of assessment specifications (eg: number of words), plagiarism and class participation (where it contributes to assessment) may be outlined in the unit statement or will be available at the relevant Divisional, School or College office.

Your final grade in each unit will be published on My Enrolment (located at https://ssm.scu.edu.au/stuweb/) at the end of each study period. Release dates for grades are published in "SCU News" on the University's web site. The University's rules concerning Student Assessment and Examinations are set out in the Rules section of this Student Handbook.

## Examinations

Examinations are held at the end of each study period. Not all units require examinations so you should carefully check the assessment requirements of all the units in which you are enrolled. It is your responsibility to complete any required examinations. A preliminary examination timetable is normally available in week eight (8) of the study period. The final timetable is published in week ten (10) of each study period and is available on the web at https://ssm.scu.edu.au/stuweb (Select "Exam Timetable" under "My Exams"). It is your responsibility to check the details of all your examinations. Details will not be given out by telephone.

The University's rules governing Student Assessment and Examinations are set out in the Rules section of this Handbook.

## Special Consideration and Special Examinations

The Student Assessment and Examination rules provide for you to be granted a special examination or special consideration in appropriate circumstances. In general terms, the rules provide that where you complete an assessment task, such as an examination or assignment, and believe your performance or preparation was adversely affected by medical or other circumstances, you may apply for special consideration.

If you are unable to sit for an examination because of medical or other exceptional circumstances you may apply for a special examination. Except in exceptional circumstances, a special examination will not granted once, you sit for an examination. Misreading the exam timetable is not grounds for a special examination.

You may also apply for special consideration to vary the deadline for an assessment task, other than an examination.

An application form for Special Consideration is available from the Student Centre, from your School or College and on the website at http://study.scu.edu.au/studentservices/dds/

## Review of Grades and Appeals

If you wish to query a final grade in any unit you should contact the relevant Head of School within ten (10) working days of formal publication of the grade. If you are not satisfied with the Head of

School's determination, you may lodge a formal appeal with the Secretary, Academic Board Appeals Committee. The grounds for lodging an appeal are outlined in the Student Assessment and Examination rules. You may also query the mark or grade awarded for a piece of assessment submitted during the study period. For further details see the Rules section of this Handbook.

## Exclusion

The Exclusion Rules, set out in the Rules section of this Student Handbook, provide for exclusion at the discretion of the Head of School, on the basis of unsatisfactory academic progress or failure to satisfy professional experience requirements. You may appeal a decision of the Head of School within ten (10) working days of notification of exclusion by requesting the Executive Dean to review the decision. If you are not satisfied with the Executive Dean's decision with respect to this appeal you may submit a further appeal to Academic Board within ten (10) working days. Any appeal under the Rules may only be made on the grounds that the Rules were inappropriate or unreasonably applied, or that there were exceptional circumstances, not likely to continue, which contributed to unsatisfactory progress.

Periods of exclusion shall not be displayed on any academic transcript issued by the University.

## Graduation

Graduation is the ceremony in which graduands of the University receive their degree, diploma or award testamurs from the Chancellor. After graduation, you are entitled to use the title and origin of their degree after their name. Graduation ceremonies are held each year in Lismore, Coffs Harbour and Sydney. For further information contact the Graduation Officer on (02) 6620 3706.

## Academic Transcripts

An academic transcript (also called Statement of Academic Record) is a copy of your academic record to date. The transcript lists the units you have studied and all grades, including fails. It is issued without alteration or erasure. You are entitled to one transcript of your academic record, without charge, upon graduation. A fee of $10.00 will be charged for all other transcripts, ($12.00 for overseas students) and will be provided on receipt of written request and appropriate payment to Student Services. A copy of your academic transcript may also be downloaded from My Enrolment (https://ssm.scu.edu.au/stuweb/).

## Academic Skills Development (Learning Assistance)

Learning Assistance is a service that is offered to all students at Southern Cross University. Specialist staff provide assistance with academic skills such as analysing assignment questions, assignment writing, preparing for exams, reading, note-taking and time management. On-campus students can make an appointment to see one of our staff and/or attend our workshops. We work with external students on an individual basis via the phone, fax or email to help you to improve your academic research and writing. International students please contact the International Office for academic support.

Learning Assistance support is available at Lismore Campus in the Library, Level 3.

Phone: (02) 6620 3386
Email: learningassistance@scu.edu.au
Coffs Harbour Campus
Phone: (02) 6659 3323
Email: pwells@scu.edu.au
Tweed/Gold Coast Campus
Phone: (07) 5506 9200
Email: jmcguire@scu.edu.au

For further information visit our website:
http://study.scu.edu.au/la

## Miscellaneous Study

It is possible to apply to study individual unit/s offered by Southern Cross University without being admitted to a degree course. Applications for miscellaneous study must be made on the University's direct application form and normal admission deadlines apply.

Commonwealth support for fees relating to miscellaneous study is not available. Tuition fees are listed under Miscellaneous in the schedules please refer to the Rules Relating to Student Fees and Charges.

An application to study a miscellaneous unit will be assessed by the relevant Head of School before an offer to study is made to a prospective student.

For more information about miscellaneous study please contact Student Services. Phone: (02) 6620 3444 Email: stuadmin@scu.edu.au

## Timetables

Class Timetables for each study period and each campus are normally available, in draft format, two months prior to the start of lectures. Wherever possible, the final Class timetable will be available one (1) month prior to the commencement of each study period. They can be accessed on the University website at http://study.scu.edu.au/studentservices/

You are encouraged to check the timetable regularly until the end of Week 2 of the study period as changes to arrangements do occur, particularly at the beginning of the study period.

Examination Timetables are also available on the web at https://ssm.scu.edu.au/stuweb/ (select "Exam Timetables" under "My Exams") You should be aware that these are initially posted in preliminary format in week 8 of the study period. A period of approximately 1 week is provided for you to provide feedback and request further changes before the timetable is finalised. You are advised to check the preliminary and final timetables closely to ensure that you do not have examination clashes

## Exchange Programs

The University has international student exchange arrangements with an extensive number of universities in Canada, China, Finland, France, Germany, Indonesia, Japan, Korea, Netherlands, Russia, Sweden, United Kingdom and USA. These programs are coordinated and administered by the University's International Office. A full listing of the institutions involved is shown on the website at http://exchange.scu.edu.au

Contact the International Office on (02) 6620 3876 for further information relating to travel costs, fees and accommodation.

There are limited scholarships available for the Asia Pacific regions. Further information may be sought from the international office or the exchange website http://exchange.scu.edu.au.

In 2006 the Commonwealth Government will offer a number of loans called OVERSEAS-HELP - Higher Education Loan Program. OS-HELP is available to Undergraduate Commonwealth supported students wishing to study overseas who need help with general costs. You can download a fact sheet on OS-Help at www.dest.gov.au/highered/hesat/fact_sheets/5.pdf

Before embarking on an exchange, students must discuss credit provision arrangements with their Course Coordinator.

## Scholarships

***Postgraduate Scholarships*** are available for students undertaking a PhD or Masters by Thesis. The three major scholarships are: *Australian Postgraduate Award with Stipend (APA); Southern Cross University Postgraduate Research Scholarships (SCUPRS)*; *International Postgraduate Research Scholarships (IPRS).* Postgraduate scholarships are administered by the Graduate Research College. For information on the terms, conditions and benefits of these scholarships refer to the following website at www.scu.edu.au/research/grc and click on the Postgraduates button, or contact the Graduate Research College on (02) 6620 3172.

***Vice-Chancellor's and Industry Undergraduate Scholarships*** are available to commencing students on a competitive merit basis. The Vice-Chancellor's scholarships are valued at $15,000 over three years full-time study. The Industry sponsored Scholarships range from $2,000 to

$5,000 per year for up to three years full-time study

Full details regarding the eligibility and selection criteria as well as the benefits and conditions are available at www.scu.edu.au/services/scholarships. Additional information may be obtained by contacting the Marketing and Media on (02) 6626 9286, or via email to scholarships@scu.edu.au. The website shown above also lists links to scholarships offered by various agencies that may be used towards your study program at Southern Cross.

### Equity Scholarships

Equity Scholarships include the Commonwealth Learning Scholarships Programme (CLS) established by the Australian Government, and Institution Equity Scholarships (IES) established by Southern Cross University. These scholarships are designed to assist rural, regional, low income and indigenous students who are Australian citizens or holders of permanent humanitarian visas with costs associated with higher education.

There are two types of CLS:

*Commonwealth Education Costs Scholarship* valued at $2,080 per year (indexed annually) for up to four (4) years to assist with education costs.

*Commonwealth Accommodation Scholarship* valued at $4,161 per year (indexed annually) for up to four (4) years to assist with accommodation expenses.

There are two types of IES:

*Southern Cross University Equity Scholarship* for first year students valued at $1.500 made as a one off to eligible students commencing their first year of study in 2006.

*Equity Book Bursaries* valued at $250 allocated as a voucher redeemed through the Co-operative Bookshop.

Applicants must meet eligibility criteria to apply and applications will be assessed on a needs basis as determined by selection criteria. For further enquiries please contact the Equity Scholarships Officer on 02 6620 3943 or visit www.scu.edu.au/services/scholarships

## Prizes

The University also offers a large number of *Annual Prizes* which may be awarded if you achieve outstanding results or demonstrate meritorious performance. A complete listing of the prizes, criteria and amount awarded can be downloaded from the University website at www.scu.edu.au/docs/calendar/awards/prizes.html

*University Medals* are awarded annually at the discretion of the Academic Board if you have completed the requirements of a Bachelor degree with first class honours and at all times have demonstrated a very high standard of academic achievement. University Medals are normally awarded if you have achieved a Grade Point Average (GPA) of Distinction (6.00) or more in graded units equivalent to 150-hours, excluding Honours year units. These units must be in the relevant undergraduate award(s) and where a minimum of sixty-six percent (66%) of the award(s) has been completed at Southern Cross University.

The following examples are to assist with interpretation:

(i) A student has completed forty (40) units towards a double degree: Another student has completed thirty-two (32) units towards a combined degree. In both cases count all units in the GPA calculation;

(ii) A student has completed a twenty-four (24) unit undergraduate degree at SCU. The student completed eight (8) units in another SCU degree and two (2) units at another university, and received advanced standing for eight (8) units (two non-SCU units and six SCU units). The two (2) units completed at the other university do not count in the calculation, however, six (6) of the SCU units do. The GPA would be calculated on twenty-two (22) SCU units;

(iii) A student has completed an articulated series of awards at SCU culminating in a degree. All units counted towards that degree are to be used in the GPA calculation, even if the units were completed while the student was enrolled in the articulated awards.

# GENERAL INFORMATION

## ABSTUDY (Education Access Program)

ABSTUDY provides assistance for Australian Aboriginal and Torres Strait Islander students in a range of full-time and part-time courses, including Masters and Doctorate level.

The maximum rates vary depending upon individual circumstances. Benefits for students also include the payment of an incidentals allowance to assist with text book and equipment costs. Part-time students may also be eligible for some financial assistance.

Application forms for ABSTUDY are available from any Centrelink Office. Submit your application for ABSTUDY as soon as possible. ABSTUDY claims can be lodged at the Lismore Centrelink Office, at the corner of Conway and Keen Streets.

## ABSTUDY Pensioner Education Supplement (PES)

The Pensioner Education Supplement (PES) is free of any income test. It may be paid to some students who are eligible for ABSTUDY and are receiving a pension or certain allowances from Centrelink or a full service pension from the Department of Veteran Affairs (DVA). To be eligible for PES students must be studying at least 25% of a full-time workload.

In 2006 the Pensioner Education Supplement is $62.40 per fortnight for new applicants and $124.80 per fortnight for "maintained" students continuing in their studies from 1999.

Students with a study load of less than 50% will be paid $31.20 per fortnight. Please note, customers receiving Disability Support Pension, Invalidity Service Pension or Income Support Supplement may be eligible for a workload concession.

All rates are subject to CPI adjustment.

Further information about ABSTUDY can be obtained from the Lismore Centrelink Office, corner of Conway and Keen Streets, Lismore. Telephone enquiries can be made on 13 2317.

## Austudy Payment and Youth Allowance for Students

*Austudy Payment* is an income support payment available to qualifying students aged 25 or older. It provides income tested assistance to full-time students who are Australian citizens and some permanent residents of Australia studying in an approved tertiary course.

*Youth Allowance* is a similar support payment paid to eligible 16 to 24 year olds who are undertaking full-time study in approved courses, and/or are looking for work. These young people may be eligible for rent assistance and the rules regarding the activity test allow for more flexibility in the types of activities which are acceptable. Youth Allowance is means tested against parental and family income.

The eligibility provisions for Austudy Payment and Youth Allowance for full-time students are very similar. However there are some differences in terms of rates, parental means testing, and the activity test (academic requirements). All Austudy Payment recipients are deemed independent and are therefore not means tested against their parents' income.

There is no away from home rate for Austudy Payment as all students over 25 years of age are deemed as independent. Rent Assistance is not available to single people who are receiving Austudy Payment. Those with children can access Rent Assistance through Family Allowance.

To be eligible for Austudy Payment or Youth Allowance, students normally need to be undertaking at least three-quarters of the normal amount of full-time study in respect of the course for the study period. Where a student is in a Commonwealth supported place in a course they are required to have a study loading of at least 0.375 per semester. Where a student reduces and

ceases to be undertaking a study load of 0.375 or more, he or she ceases to be eligible for Austudy Payment or Youth Allowance. Under very special circumstances some students are approved to study less than 75% of the full-time workload.

The maximum rates of payments vary depending on the age of the student, the level of the student's personal and/or family income and assets, and the type of assistance applied for.

Dependent tertiary students may also be eligible for reimbursement for up to two return journeys between their parents' and their term address if they live away from home to undertake their studies.

Students can apply for a lump sum advance loan of between $250 and $500 against their Austudy Payment or Youth Allowance entitlement.

Application forms for Austudy Payment and Youth Allowance are available from any Centrelink office. Completed applications can be forwarded by mail to the following address or can be personally lodged at any Centrelink office:

Centrelink
PO Box 571
LISMORE NSW 2480

Telephone enquiries can be made on 13 2490.

At Lismore campus free-call, self-help phones are available for students to contact Centrelink. These are located within the Student Centre in Goodman Plaza.

## Austudy Pensioner Education Supplement (PES)

The Pensioner Education Supplement (PES) aims to assist pensioners with the ongoing costs associated with study and is available to full-time students and those approved to undertake at least 25% of a full study load.

PES is paid at the rate of up to $62.40 per fortnight; it is not taxable. The minimum age is usually 16, although it may be paid to a 15 year old studying in certain circumstances. Further information about the Austudy Pensioner Education Supplement can be obtained at any Centrelink office or by phone on 13 2490.

*Health Care Cards*

Students may be eligible for a Health Care Card which entitles them to a reduction in the cost of prescriptions, x-rays, etc. Applications for the issue of a Health Care Card can be obtained from any office of Centrelink.

## Banking

On the Lismore Campus there is a branch of Summerland Credit Union and an ATM located in Goodman Plaza. Some shops also offer EFTPOS facilities.

In Coffs Harbour there is an ATM located inside the canteen and some shops offer EFTPOS facilities.

## Bookshop

The Co-operative Bookshop enables students to purchase prescribed and reference text books and general titles at discount prices. The Bookshop also provides a mail order service which is particularly useful for external students. Lifetime membership of the Co-op, entitling members to discounts, is available for $25.00. At the Lismore Campus, the Bookshop is located in the Goodman Plaza and is open during normal business hours all year round

Contact: telephone (02) 6621 4484, fax (02) 6622 2960, E-mail lismore@coop-bookshop.com.au

Web-site www.coop-bookshop.com.au

At Coffs Harbour the Bookshop is located in E Block (telephone (02) 6659 3225, fax (02) 6659 3226).

## Buildings

There are a number of general rules relating to use of and access to University buildings:

- always take care, use commonsense and consider others;

- consumption of food and drink should not occur in theatres, lecture rooms and other academic areas;
- smoking is prohibited in all University buildings;
- equipment and fittings should not be tampered with;
- minimise litter by using the bins provided;
- keep noise down, particularly in or near study areas such as libraries, teaching rooms and offices;
- protective clothing and footwear may be required for entry to some areas, such as laboratories;
- observe all signs and instructions relating to access to and use of University buildings.

## Childcare

Childcare is offered at the Lismore Campus through the Southern Cross University Children's Centre located in Rifle Range Road, Lismore. The Southern Cross University Children's Centre provides long day care and is licensed for 39 places.

The Centre gives preference to the children of University students and staff.

The Student Representative Council (SRC) provides childcare subsidies for children of students cared for by the Centre and other community based childcare facilities including family day care. Details are available at the Southern Cross University Children's Centre (telephone (02) 6622 2616) or the SRC office at Shop 9, Goodman Plaza (telephone (02 6620 3044).

## Criminal Record Check

Students should be aware that as part of the employment process in various States and Territories, a criminal record check is undertaken on all applicants for positions within teaching and nursing.

## Discrimination or Harassment

*See Grievances*

## Freedom of Information

The University is subject to *the Freedom of Information Act 1989 (NSW).* Wherever possible the University observes a policy of allowing access to material of non-confidential or non-personal nature without the need to submit a formal application for access under the above Act. An applicant who is dissatisfied with access granted in the informal mode may submit a formal application for access under the *Freedom of Information Act.*

For further information, contact the office of the Executive Director and Vice-President (Corporate Services).

## Grievances

The University Mission emphasises a commitment to equity and cultural diversity, and to providing a caring and supportive environment for students to achieve their full potential.

The University will not condone unlawful discrimination, and has an Internal Mediation and Grievance Procedure which is designed to address grievances based on allegations of unlawful discrimination, (including sexual harassment), or unfairness of administrative processes.

Students who may have a grievance are invited to access the procedure in full at www.scu.edu.au/admin/equity/policies/ and are encouraged to discuss their concerns with an Equity Officer in confidence.

## Parking

Since 2 January, 2003 the Lismore campus is a 'Restricted Parking Zone' (**RPZ**) subject to the Roads Act 1993, the Road Transport (General) Act 1999, Road Transport (Safety and Traffic Management) (Road Rules) Regulation 1999 and the Southern Cross University Act 1993.

Restrictions as to parking are enforced by Authorised Officers with the Infringement Processing Bureau (**IPB**) to process fines. Under the **RPZ** the following will be enforced;

- Parking elsewhere other than a marked space.
- Parking in a disabled reserved space without authority.
- Parking in any marked reserved space without authority.
- Failing to display authorising sticker.
- Staff vehicle parked in visitor-defined space.
- Visitor exceeding visitor space time limit.
- Parking on any roadway without authority.
- Parking on lawns or gardens.
- Parking on footpaths.
- Motorcycle parks (unless motorcycle).
- Loading zones.
- Causing an obstruction.
- Student exceeding permitted drop off time.
- Parking in No Parking area.
- Parking in Bus/Taxi bay.

At the Coffs Harbour and Tweed Gold Coast campuses students may park in the areas designated for student use which are subject to the rules and By-laws[*] of the Southern Cross University Act 1993 and the Coffs Harbour Education Campus, Board of Governors.

The rules pertaining to traffic and parking may be viewed at the reception counters on the respective campuses and the Safety and Security office at the Military Road entrance to the Lismore campus.

For further information contact the Information Officers at Lismore (02) 6620 3476, Campus Administration Tweed Gold Coast (07) 5506 9200 and Coffs Harbour (02) 6659 3000.

[*] *By-laws are published in the Calendar www.scu.edu.au/calendar*

## Plagiarism

Plagiarism is defined as reproduction and presentation of the work of others without acknowledgment and includes copying (in whole or in part) the work or data of other persons, or presenting substantial extracts from books, articles, theses, computer software, lecture notes, assignments or tapes, without due acknowledgment. You are advised against making assessable material (assignments, etc.) available to other students, as they could then be a party to plagiarism and, as such, may be penalised as if they themselves had committed an act of plagiarism.

You are expected to be fully conversant with the various systems of referencing. Details on the preferred referencing system for the discipline you are studying will be provided by your Unit Assessor.

You should be aware that poor referencing or poor presentation of cited material is NOT plagiarism. They constitute poor academic work and will be penalised as such.

## Plagiarism in Computing

The University acknowledges that there are particular difficulties in establishing plagiarism in respect of computer-based work, particularly programming. The following guidelines are intended to provide advice on how plagiarism in this area will be established:

*Definition:* Substantial copying of work from some existing or recognisable source without acknowledgment: the use of work, partial or whole, generated by another student, past or present or an external person, constitutes plagiarism with reference to computing and computer programming.

*Detection:* Plagiarism in computing may be detected by one or more of the following:

(a) similarity to other students' submissions;

(b) sudden improvement in a student's output within the semester without evidence of effort;

(c) sudden change in coding style;

(d) report by other student(s) or member(s) of staff;

(e) the offending party was caught in the act of copying.

*Verification:* Plagiarism in computing may be verified by:

(a) similarity in submitted work, e.g. similar programme structure, similar identification names and labels;

(b) lack of ability of the student to explain key aspects of the programme, especially where intricate logic is involved in the success of the coding;

(c) lack of evidence with regard to intermediate output;

(d) inconsistency in coding style within the programme;

(e) witness to the act of copying.

The Rules governing Plagiarism will apply in all cases (see rule 3.17 within Rules section of this Handbook).

## Policy on Alcohol Consumption

The University has a policy on the consumption of alcohol. The aim of the policy is to ensure that alcohol consumption on University premises occurs within acceptable and legal limits. The policy restricts alcohol to certain venues under certain conditions. Details of this policy may be obtained from the Finance Directorate, or the Vice-Chancellor's Office.

## Privacy

The University must meet the privacy standards introduced under the *NSW Privacy and Personal Information Protection Act 1998* (the Privacy Act). These standards direct the way public sector agencies deal with personal information.

Personal information is any information that relates to an identifiable person. As well as information that can readily identify an individual, it also includes genetic material, electronic records, video recordings and photographs.

There are twelve general principles that deal with the collection, storage, access, use and disclosure of personal information. These principles are designed to reduce the risk of misuse of personal information. They also allow individuals a reasonable degree of control about what happens to their personal information.

These principles are outlined in the brochure *Privacy and Personal Information Protection NEED TO KNOW*, produced by the University and available from the Student Centres on all campuses or via the University's web site at www.scu.edu.au/policy/privacy

The University, through its Privacy Contact Officer, can assist you with various privacy issues covered by the Act, including access to personal information, privacy complaints and reviews and advice on where to get more information.

## Publications in 2006

Southern Cross University publishes the following:

- Student Handbook

  This publication details course and unit information in a variety of formats including easy-find indexes, course summary information, course structures, unit synopsis, general course information, course rules, University rules, student services and study information. This Student Handbook is published on the World Wide Web www.scu.edu.au/handbook

- Enrolment Guide for Commencing Students

  This guide summarises information which students need to enrol correctly. This publication is made available free of charge at the time of being made an offer to a course.

- Find Your Place

  This publication is available free of charge and designed to assist with making decisions about tertiary study. It provides an overview of the policies and procedures used to gain entry to courses.

- Annual Report

  This report includes details of the achievements of the University and the financial statements and is available free of charge.

- 2006 Your Year of New Thinking

  A prospectus providing an overview of Southern Cross University and courses of study, available free of charge.

For further information about University Publications please contact the Student Centre on your campus.

## Safety and Security

The University places a high priority on the safety of staff, students and visitors. University Safety and Security staff are employed to ensure that safety and security are observed and enforced. These staff are responsible for your personal security, as well as that of property. You should at all times obey the directions of a University Safety and Security officer.

Special safety regulations apply in many parts of the University and you should ensure that you are fully aware of any requirements. For further information contact the Safety and Security Office on (02) 6620 3697 or (02) 6620 3628 (Lismore), or (02) 6659 3000 (Coffs Harbour).

## Sexual Harassment

*See Grievances*

## Shops

See also Banking, Bookshop and Student Organisations.

On the Lismore Campus there are a number of shops located in Goodman Plaza including coffee shops, a juice bar, a noodle bar, the SRC Student Drop In Centre (Print & Copy Shop), the Co-op Bookshop, the Union Shop and a branch of Summerland Credit Union.

Shopfront offices for various student services are also located in the Goodman Plaza, including Student Services, Student Support Services, University Residential Services, the University Careers Service, the Student Representative Council and 2NCR FM community radio, among others.

On the Coffs Harbour campus there are a number of shops located around the quadrangle including a coffee shop, canteen, the Co-op Bookshop and offices of student services and the Students' Association.

## Student Organisations

*Students' Association (Coffs Harbour)*

The mandate of the Coffs Harbour Students' Association is to provide a quality university experience for all its student members – those studying on campus, externals, residential, mature age, and those students with children, or who are disabled or impoverished. How the Association accomplishes this is by providing a varied range of social, sporting, welfare and cultural events and activities, offering products and services at greatly subsidised rates, and helping students who have a problem or issue through active representation between its members and other student organisations in the University, the University administration and the regional community.

Some of the activities the Association organises are movie/pizza nights, family fun days, pub tours, mature age dinner and dance, Blue Stocking Week, the Annual Ball, free weekly morning tea, monthly live entertainment and sausage sizzles.

Most products and services the Association provides are heavily subsidised, helping to make life a little easier for students. Some of the services offered are photocopying, colour printing, photo processing, binding, laminating, and free use of a common room with Austar TV, DVD/VCR facilities, and books, papers and magazines to read. Some of the products available are tea, essential groceries, mobile and phone cards, coffee, tea, juice, bottled water, soft drinks, biscuits, lollies, milkshakes, film, CDs and computer disks, stamps, envelopes, a free morning tea twice per week and University souvenirs.

A number of regular publications have been established including the *Survival Guide*, student magazine "*Tsunami*", a weekly newsletter and several welfare publications.

On behalf of the University, the Association continues to provide academic dress hiring for students enrolled at Coffs Harbour.

All Coffs Harbour students are automatically members of the Association. The office is located in F Block, near the bus depot and is open Monday to Friday from 8.30am to 4.30pm during teaching and exam weeks, 10.00am to 2.00pm during study weeks. Telephone 02 6659 3267, fax 02 6659 3269, website www.sach.scu.edu.au.

*Student Representative Council (Lismore Campus)*

The Student Representative Council (SRC) is a non-profit organisation providing the official recognised voice for students of the Lismore and Tweed Gold Coast campuses of Southern Cross University. It is organised and operated by students for students. Upon enrolment, students automatically become members, once they have paid their fees.

The Student Representative Council is comprised of elected representatives from the student body. It has three main roles:

- to act as an advocate and representative for students within the University, providing an avenue for communication on issues that affect equal access and opportunity;
- to provide a wide range of support for students including free dental service, free computer access, photocopying and laminating, laser printing, professional typing service, facsimile service, photo ID's and a range of other welfare services; to provide an avenue for students to gain experience in administration, management and representation by becoming involved in the day-to-day running of the organisation, it's campaigns and student collectives.

The SRC has two offices on the Lismore Campus; the Student Representative office located at Shop 9, Goodman Plaza and the SRC Student Drop In Centre located at Shop 5, Goodman Plaza, website: www.lismoresrc.org.au

*Campus Central (Southern Cross University Union - Lismore Campus and External Services)*

Campus Central (Southern Cross University Union) is a non-profit, charitable organisation receiving funds from student-member subscriptions of students, staff and the community, as well as income generated from its commercial services trading areas. The Union uses these funds to build new facilities, provide subsidised services for the benefit and welfare of its members, and to provide recreational, sporting, artistic and cultural events for the University and wider community.

Campus Central aims to be the social centre of the University community – a gathering place for all students, staff and visitors at Lismore Campus, and an information centre for those off campus.

Campus Central organises special events on campus for both student groups and staff. It subsidises life skills and leisure courses, trips and tours, entertainment, health and wellness programs, academic dress, sporting and cultural events and the activities of its many sporting and special interest clubs and societies, as well as sponsoring representatives to State intervarsity, national and international sporting and cultural gatherings.

Campus Central also plays a role in safety on campus, providing a free shuttle bus service around campus, town, and University residences.

At the Lismore Campus, a fully air-conditioned complex is situated near the main car parks where the Campus Central operates a state-of-the-art Health and Fitness Centre (with lockers, showers and changing facilities), licensed bars, bistro, Function Centre and Union Office.

Campus Central also operates the Darrel Chapman Sports Centre, off Rifle Range Road at the other end of Lismore Campus, as well as the Campus Central Shop in the Goodman Plaza where academic dress can be arranged for Graduation.

Campus Central has co-operative arrangements with other student organisations and University Centres, to ensure services are available for external students. These include its toll-free hot-line contact number, library search and copy services, free on-demand photocopying mail-out service, Past Exam Paper service, second-hand text books, and Union Web site, with regional social functions details, publications, referral and other assistance.

For more information about Campus Central facilities and services, contact reception on the ground floor of the Campus Central building by telephoning (02) 6620 3653 or 1800 068 314 or via the Web: campuscentral.scu.edu.au or via E-mail: manager@union.scu.edu.au.

## Transport

*See also Parking*

Local bus services operate regularly between city centres and the campuses. Timetables are displayed at bus-stops at each campus or are available from Student Centres or the offices of the various student organisations on-campus.
*Lismore Campus:* Kirklands Coaches 02 6622 1499 or www.kirklands.com.au

**Coffs Harbour Campus:** Busways 1300 555 611 or http://www.busways.com.au/northcoast/ or Sawtell Coaches 02 6653 3344

*Tweed Gold Coast Campus:* Surfside Buslines TransInfo 131 230 or www.surfside.com.au or www.transinfo.qld.gov.au

Your student ID card may entitle you to obtain some travel concessions *(*See *Travel Concessions).*

In Lismore, a shuttle bus service operates during the academic year, picking up from several locations around the campus and its route includes all residential facilities and key accommodation points around town. The bus timetable is available from the Campus Central reception.

Many students ride bikes to the University and there are a number of bike racks provided around the campuses. Students are advised to always secure their bicycles against theft.

In Lismore, taxis are normally readily available from the bus-bay at the Military Road entrance to the campus.

## Travel Concessions

The NSW State Rail and Transit Authority offer student travel concessions for use on bus and train travel in New South Wales. To be eligible for student concession travel, the student must:

(a) be full-time and attending day classes

(b) not be engaged in business or employment

(c) not be a full-fee paying overseas student.

Rail concession forms are available from the Student Centres on all campuses.

Some overseas students studying under an Australian Government International, Exchange or Sponsorship program may be eligible. To check eligibility criteria for this category of student please contact staff at an SCU Student Centre.

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# *Areas of Study*

## Arts

Committed to producing graduates with skills and knowledge relating to: critical and creative thinking; independence of mind; understanding of social, cultural and historical systems and practices; practical skills in language, and highly developed research skills.

## Business Management

The Graduate College of Management offers quality programs with high academic standards, a practical focus, relevant content and excellent support, to meet the challenges faced by today's managers. The college administers postgraduate programs in business administration, international business, management and marketing, and research degrees in business and management areas at masters and doctoral levels These programs are relevant to business areas such as knowledge management, leadership, action learning, innovation and technology and research. The programs provide a wide range of specialisation areas including human resources, finance, marketing, international business, entrepreneurship, sports management, health management, and information systems management. The College provides a dynamic learning environment.

## Commerce and Management

A range of programs are offered with contemporary relevance in the disciplines of Accounting, Business Law, E-Commerce, Economics, Finance, Human Resource Management, Information Systems, International Business, Marketing, Media, Politics and Retail. Students can undertake single or double majors and double degrees are offered in the areas of Accounting/Information Technology, Business/Arts and Business/Law. Other degrees available included Bachelor of Business (Honours), Master of Professional Accounting and Master of Supply Chain Management.

## Contemporary Music

Offers major studies in composition, music production, performance in the areas of bass guitar, drums, guitar, keyboards, saxophone, trombone, trumpet and voice.

## Environmental Science and Management

Offers environmental science degrees in coastal management, environmental resource management, fisheries and aquaculture management, marine science and management, and sustainable forestry. A complete education for future natural resource managers.

## Exercise Science and Sport Management

For those wishing to seek employment in such areas as the sport, health and exercise industry, sport management and sport administration, exercise rehabilitation and sport science.

## Indigenous Studies

Guided by Elders and community representatives through the Aboriginal Advisory Committee. Aims to communicate and generate understanding of Indigenous world views by exploring past and contemporary relationships between cultural diversity and identity, people and place, species and environments. Grounded on the principles of respect, responsibility and accountability a range of course options offer Indigenous and non-Indigenous students the opportunity to pursue interests in spirituality, healing, cultural expression, politics, law, personal and community empowerment.

## Information Technology

This course is professionally accredited by the Australian Computer Society and equips students with a high level of skill required to enter the Information Technology (IT) industry. Includes programming, systems analysis and design, database development, networking and communications theory, computer security, and the management of technology. Opportunity exists to study some of the contemporary issues confronting the IT industry, including cyber law, employer obligations, employee rights, impacts on society and future directions of the industry.

## Law and Justice

To produce gender and culturally aware graduates who are able to examine legal and non-legal issues logically and critically; have substantive knowledge of a wide body of case and statute law are able to express themselves clearly and concisely and argue logically and objectively; and have high levels of practical legal skills.

## Multimedia

Graduates will have a sound understanding of the theoretical bases of multimedia and practical skills in the design and development of multimedia applications. They will be strategically placed to contribute to the development of an exciting new generation of interactive Web and CD-based multimedia materials as well as projects involving the dissemination of information in education, government departments, and the multimedia service industry. Another major focus area is the design and development of digital media resources, which are in high demand in the entertainment industry, and the expanding digital multimedia products that mix information and entertainment.

## Natural and Complementary Medicine

A range of exciting postgraduate programs and cutting-edge research activities are offered. The first university based Bachelor of Naturopathy degree introduced to Australia in 1995. The Bachelor of Natural Therapies degree is an upgrade programme for practitioners, aimed at raising the qualifications of the professions. Community education courses, innovative research and professional outpatient clinics are offered.

## Nursing and Health Care Practices

There are a range of courses for those wishing to be employed or who are already employed in the areas of nursing and health related disciplines.

## Psychology

The scientific study of human behaviour and experience, including cognitive processes and emotion. A diverse discipline, with a focus ranging from the study of individuals through to the behaviour of people in social contexts and communities. Courses are designed to meet the accreditation requirements of the Australian Psychological Society, and registration requirements of the NSW Registration Board. A key feature of the program is a strong focus on research methods and the application of psychological theories and knowledge to problem-solving.

## Social Sciences and Human Services

Focused on professional learning in a variety of educational, private industry, public sector and other workplace or community settings, including public, private and community-based organisations. Offering a diverse range of multidisciplinary undergraduate and postgraduate programs in the fields of training and organisational development, leadership, human resource management and development, counselling, human relations and communications, sociology, politics and policy studies, human

services, community development, emergency management, counselling and social welfare.

## Teaching and Education

Focuses on teacher education and development. Offers a wide range of programmes intended for entrants to the profession, professionals seeking to upgrade their skills and qualifications, and professionals seeking to advance knowledge in the field of Education. Research strengths in the areas of sociology of education, mathematics education, special education and science education. Graduates over recent years from the teacher education programmes have had little difficulty obtaining employment.

## Tourism and Hospitality Management

The School of Tourism and Hospitality Management is internationally recognised for its excellence in tourism and hospitality education and research. Also delivers hotel education courses in Sydney at the Hotel School in partnership with the Hotel Inter-Continental and through agreements with partners in Perth, Singapore and Thailand.

## Visual Arts

Offers a studio based program of study with specialisation in painting, print making, ceramics and sculpture, supported by traditional and new media studies.

# Certificate and Diplomas

- Details of Courses

# FOUNDATION PROGRAM

| | |
|---|---|
| Level of Award: | Undergraduate (Enabling Course) |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | College of Indigenous Australian Peoples |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 6 |

This program prepares Indigenous Australians for study at University. Whether you are returning to study after many years, or looking for an alternative pathway for entry to a university degree, our Foundation Program can meet your needs.

It is a highly flexible one-year program, designed specifically for Indigenous Australians, with pathway options to concurrently enrol in electives from a targeted course at Southern Cross University. Other educational and cultural activities are extensions of the program.

## Specific Award Rules

For Indigenous people who didn't complete the HSC wanting to enrol at University see *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Qualifications for Admission

(a) Admission to candidature in this Foundation Program shall require permission of the Head of the College of Indigenous Australian Peoples.

(b) Applicants for admission to candidature shall:

(i) have qualified for the Higher School Certificate, or equivalent, at a level of achievement acceptable to the College Board; or

(ii) have been granted approval by the College Board for admission to the Program under a special entry category.

### 4.2 Requirements for an Award

To achieve satisfactory completion of the program, a candidate shall successfully complete:

(a) all units listed in the Schedule of Units attached to these Rules; and

(b) any additional educational activities linked to the Program and prescribed by the College Board as being core.

### 4.3 Duration of Course

Unless otherwise prescribed by the College Board, a full-time candidate shall complete the Program in not less than two (2) semesters and not more than four (4) semesters from the time of first enrolment.

## Schedule of Units

| | |
|---|---|
| EDU10146 | Foundation Study: Academic Study Skills I |
| ISY10148 | Foundation Study: Computer Skills I |
| COM10144 | Foundation Study: Introduction to Indigenous Writing |
| EDU10147 | Foundation Study: Academic Study Skills II |
| ISY10149 | Foundation Study: Computer Skills II |
| POL10145 | Foundation Study: Introduction to Politics, Media and Identity |

# DIPLOMA OF FRONTLINE MANAGEMENT
# (Abbreviated title: DipFrontlineMangt)

| | |
|---|---|
| Level of Award: | Undergraduate Diploma |
| Faculty: | Business |
| Academic Organisational Unit: | Graduate College of Management |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year full time |
| Total Units: | 8 |

## Rules Governing Candidature

See the University's *Rules Relating to Awards*, in conjunction with the specific course rules listed below.

For the purposes of these Rules the following definitions apply:

(a) "Centre" means the Centre for Professional Development in the School of Social Sciences;

(b) "candidate" means a person either enrolled in the University as a student, or registered as a student in the Centre or with one of the University's Licensees.

**4.1 Qualification for Admission**

Applicants for admission shall:

(i) provide evidence that they are employed by an organisation which has entered into an agreement with the University to meet the costs of providing tertiary education for their employees, and

(ii) have at least two (2) years work experience.

**4.2 Requirements for the Award**

To be eligible for the award of Diploma of Frontline Management a candidate shall successfully complete all units listed in the Schedule of Units attached to these Rules.

**4.3 Advanced Standing**

Advanced standing may be granted for any of the units MNG00253-255 and MNG00259 that have been assessed as satisfactorily completed by an assessment agency endorsed under the Australian Qualifications Framework by the Vocational Education and Training Accreditation Board (VETAB) and approved by the Head of School, provided that the units have not been counted towards another equivalent qualification.

## Schedule of Units

MNG00254 Business Awareness
MNG00255 People Management*
MNG00253 Planning and Process Improvement*
MNG00259 Managing Change*
MNG00261 Customer Service Management

* *Double-weighted unit*

- Details of Courses

# ASSOCIATE DEGREE OF APPLIED SCIENCE (RESOURCE TECHNOLOGY) (Abbreviated title: AssocDegAppSc)

| | |
|---|---|
| Level of Award: | Undergraduate Associate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Environmental Science and Management |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 2 years |
| Total Units: | 16 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

To be eligible for the award of Associate Degree of Applied Science a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) seven (7) units from Part B of the Schedule.

**4.2 Advanced Standing**

(a) Candidates may be granted advanced standing for up to four (4) units for vocational, employment or other relevant experience, provided the work, units or experience so completed are considered to be equivalent to a unit or units in the course.

(b) Candidates who, within three months of completing all the requirements for the Associate Degree of Applied Science, elect to enrol for the Bachelor of Applied Science may be granted advanced standing for sixteen (16) units.

## Schedule of Units

**PART A**

BIO00201 Biology
CHE00201 Chemistry
GLY00201 Earth Systems I: The Lithosphere
SUR00201 Environmental Mapping
BIO00202 Ecology
ENS00203 Earth Systems II: The Hydrosphere
ISY00241 Computing in Applied Science
BIO10187 Global Environmental Issues
MAT00211 Quantitative Analysis

**PART B**

AGR00214 Soil Processes
BIO00212 Wildlife Conservation
BIO00232 Coastal Marine Ecosystems
BIO01204 Wetland Ecosystems
CHE00073 Environmental Chemistry
AGR00215 Water and Catchment Management
AGT00217 Land Degradation and Rehabilitation
BIO00213 Plant Identification and Conservation.
LAW00241 Legislation, Administration and Communication
BIO00105 Fisheries Biology
ENS00218 Waste Technology

**NB**

1. Core units must be attempted in the order in which they are offered.
2. The offering of any unit in a given semester is subject to student numbers, availability of staff and timetabling constraints.

3. Refer to unit descriptions for details of the semester when each unit is offered and for pre-requisites of units.

## ASSOCIATE DEGREE OF ARTS (WRITING)
## (Abbreviated title: AssocDegA(Writing))

| | |
|---|---|
| Level of Award: | Undergraduate Associate Degree |
| Faculty | Arts |
| Academic Organisational Unit: | School of Arts and Social Science |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 2 years |
| Total Units: | 16 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of Associate Degree of Arts (Writing) a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) not less than twelve (12) units from Part B of the Schedule.

(b) A candidate who while enrolled for the Bachelor of Arts has completed the requirements for the Associate Degree of Arts (Writing) may elect to be awarded the Associate Degree of Arts (Writing) following withdrawal from candidature for the Bachelor degree.

### Schedule of Units

**PART A**

PHI00201 Ways of Knowing
CUL00210 Australia/Asia
COM00333 Communication and Culture
COM00334 Learning Technologies and the Academy

**PART B**

ENG00400 Introduction to Written Texts
ENG00401 Issues and Themes in Contemporary Writing
ENG00403 Prose *
ENG00406 Theories of Text and Culture
ENG00407 Writing for Performance *
ENG00408 Writing Project *
ENG00410 Introduction to Creative Writing
ENG00411 Writing Genre
ENG10022 Writing from the Edge *
ENG10080 Electronic Writing
COM00481 Journalism I
COM00482 Journalism II
COM01402 Scriptwriting
ENG10164 Auto/biography
SOY10114 Arts Project
COM00471 Professional Placement
CUL00412 Indigenous Ways of Cultural Expression

** Not offered in 2006*

## ASSOCIATE DEGREE OF BUSINESS ADMINISTRATION IN LOGISTICS (Abbreviated title: AssocDegLogistics)

## DIPLOMA OF BUSINESS ADMINISTRATION IN LOGISTICS (Abbreviated title: DipLogistics)

## ASSOCIATE DEGREE OF BUSINESS ADMINISTRATION IN PURCHASING (Abbreviated title: AssocDegPurchasing)

## DIPLOMA OF BUSINESS ADMINISTRATION IN PURCHASING (Abbreviated title: DipPurchasing)

## ASSOCIATE DEGREE OF BUSINESS ADMINISTRATION IN WAREHOUSING (Abbreviated title: AssocDegWarehousing)

## DIPLOMA OF BUSINESS ADMINISTRATION IN WAREHOUSING (Abbreviated title: DipWarehousing)

| | |
|---|---|
| Level of Award: | Undergraduate Associate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 2 years |
| Total Units: | 16 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of Associate Degree of Business Administration in Logistics a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Part B of the Schedule;

(iii) all units listed in Logistics I and II in Parts C and D of the Schedule.

(b) To be eligible for the award of Diploma of Business Administration in Logistics a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Logistics I in Part C of the Schedule.

(c) To be eligible for the award of Associate Degree of Business Administration in Purchasing a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Part B of the Schedule;

(iii) all units listed in Purchasing I and II in Parts C and D of the Schedule.

(d) To be eligible for the award of Diploma of Business Administration in Purchasing a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Purchasing I in Part C of the Schedule.

(e) To be eligible for the award of Associate Degree of Business Administration in Warehousing a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Part B of the Schedule;

(iii) all units listed in Warehousing I and II in Parts C and D of the Schedule.

(f) To be eligible for the award of Diploma of Business Administration in Warehousing a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Warehousing I in Part C of the Schedule.

**4.2 Advanced Standing**

A candidate who has either;

(a) undertaken certified or documented professional development or in-service courses deemed acceptable by the School Board, or

(b) has significant relevant and documented work achievements related to the aims and objectives of the course,

may be granted advanced standing for up to four (4) units towards the Associate Degree and up to two (2) units towards the Diploma, provided that the work or in-service courses completed are considered equivalent to a unit or units in the Schedule of Units attached to these Rules.

## Schedule of Units

**PART A**

| | |
|---|---|
| MKT00075 | Marketing Principles |
| MNG00111 | Fundamentals of Management |
| CSC00125 | Introductory Computing |
| ACC00150 | Using Financial Information |

**PART B**

| | |
|---|---|
| MNG00100 | Organisational Behaviour |
| LAW00150 | Introduction to Business Law |
| ACC00153 | Business Information Systems |
| ECO00102 | Applied Microeconomics |

**PART C**

*Logistics I*

| | |
|---|---|
| FIN10071 | Warehousing I |
| FIN10072 | Distribution Planning |
| FIN10073 | Introduction to Logistics |
| FIN10074 | Inventory Management Systems and Methods |

*Purchasing I*

| | |
|---|---|
| MNG00319 | Buying |
| FIN10072 | Distribution Planning |
| FIN10073 | Introduction to Logistics |
| FIN10074 | Inventory Management Systems and Methods |

*Warehousing I*
FIN10071 Warehousing I
FIN10072 Distribution Planning
FIN10075 Transport Management
FIN10074 Inventory Management Systems and Methods

**PART D**

*Logistics II*
FIN10076 Warehousing II
MNG00757 Integrated Logistics Management
FIN10075 Transport Management
FIN10077 Shipping and Stevedoring Systems

*Purchasing II*
FIN10071 Warehousing I
FIN10076 Warehousing II
FIN10078 Outsourcing Services
FIN10079 Workplace Project

*Warehousing II*
FIN10076 Warehousing II
MNG00319 Buying
FIN10079 Workplace Project
FIN10073 Introduction to Logistics

## ASSOCIATE DEGREE OF INFORMATION TECHNOLOGY (Abbreviated title: AssocDegInfTech)

| | |
|---|---|
| Level of Award: | Undergraduate Associate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Lismore, Coffs Harbour |
| Course Mode: | Internal/External |
| Duration: | 2 years |
| Total Units: | 16 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of the Associate Degree of Information Technology a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all twelve (12) units listed in Part A of the Schedule of Units attached to these Rules;

(ii) any two (2) units selected from Part B of the Schedule; and

(iii) two (2) elective units.

(b) A candidate who while enrolled for the Bachelor of Information Technology has completed the requirements for the Associate Degree of Information Technology may elect to be awarded the Associate Degree following withdrawal from candidature for the Bachelors degree.

### Schedule of Units

**PART A**

MAT00213 Discrete Mathematics
CSC00240 Data Communications and Networks
ISY00243 Systems Analysis and Design
MNG10247 Managing Organisations in a Global Context
CSC00228 Database Systems I
ISY00245 Principles of Programming
CSC10208 Software Design
EDU10235 Learning and Communication
ISY10212 Contemporary Issues in Multimedia and Information Technology
ISY10209 Web Development I
CSC10210 Object Oriented Program Development

CSC00223 Software Engineering

**PART B**

ISY10058 Electronic Commerce Systems
CSC00235 Applications Development
ACC00151 Introduction to Accounting
CSC00234 Operating Systems and Computer Architecture

## ASSOCIATE DEGREE IN LAW (PARALEGAL STUDIES) (Abbreviated title: AssocDegLaw)

| | |
|---|---|
| Level of Award: | Undergraduate Associate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Law and Justice |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 2 years |
| Total Units: | 16 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

In addition to Rule 2.1 of the Rules Relating to Awards, applicants for admission to candidature may be selected from those who have satisfied one or more of the following:

(i) have successfully completed any four (4) units from an Australian university;

(ii) have completed an Associate Degree or Diploma from any VETAB recognised provider;

(iii) have worked for a minimum of two (2) years full-time, or equivalent, in a legal environment;

(iv) have a combination of the above or other such experience or studies which in the opinion of the School Board is equivalent to the above.

**4.2 Requirements for an Award**

To be eligible for the award of Associate Degree in Law (Paralegal Studies) a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) eight (8) elective units, including at least two (2) units from Part B of the Schedule.

### Schedule of Units

**PART A**

LAW10157 Australian Legal System
LAW00050 Criminal Process
LAW00128 Interviewing, Negotiation and Ethics
LAW00051 Legal Research and Writing
LAW10159 Principles of Contract Law
LAW00052 Introduction to Land Law
LAW00054 Family Law Practice
LAW00053 Foundations of Torts

**PART B**

Part B is identical to Part B in the Bachelor of Legal and Justice Studies degree Rules with the exception that LAW00048 Legal Project is not available as a law or non-law elective to candidates enrolled in the Associate Degree in Law (Paralegal Studies).

- Details of Courses

# BACHELOR OF APPLIED COMPUTING
# (Abbreviate title: BAppComp)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Lismore, Coffs Harbour |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

Applicants for admission to candidature shall have:

(i) qualified for the New South Wales TAFE Diploma of Information Technology, or for an equivalent qualification approved by the School Board; *or*

(ii) qualified for Aptech Advanced Diploma in Software Engineering; or an equivalent qualification approved by the School Board; or

(iii) made satisfactory progress in the Aptech Advanced Diploma in Software Engineering as determined by the School Board.

**4.2 Requirements for an Award**

To be eligible for the award of Bachelor of Applied Computing, a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A and all units listed in Part C of the Schedule of Units attached to these Rules; and have completed a diploma or hold an equivalent qualification as specified in Rule 4.1(i) above; *or*

(ii) all units listed in Part B of the Schedule of Units attached to these Rules; and have completed a diploma as specified in Rule 4.1(ii) above; or

(iii) all units listed in Part C of the Schedule of Units attached to these rules; and have completed a NSW TAFE Diploma in Information Technology (Systems Administration) with Distinction OR a NSW TAFE Advanced Diploma of Telecommunications Engineering with Distinction.

**4.3 Advanced Standing**

Candidates for the Bachelor of Applied Computing who have completed the Aptech Advanced Diploma in Software Engineering may be granted advanced standing for a total of sixteen (16) units.

## Schedule of Units

**PART A**

| | |
|---|---|
| MAT00213 | Discrete Mathematics |
| MNG10247 | Managing Organisations in a Global Context |
| CSC10208 | Software Design |
| EDU10235 | Learning and Communication |

**PART B**

| | |
|---|---|
| ACC00222 | Computer Control, Auditing and Security |
| ISY10056 | Intelligent Decision Systems |
| CSC10216 | Object Oriented GUI Development |
| ISY00230 | Information Resource Management |
| CSC00223 | Software Engineering |

ISY00246 Client/Server Systems
ISY10218 Database Systems II
CSC10217 Web Development II

**PART C**

ISY10209 Web Development I
CSC00228 Database Systems I
ISY10056 Intelligent Decision Systems
ISY10058 Electronic Commerce Systems
ISY00245 Principles of Programming
CSC10218 Database Systems II
ACC00222 Computer Control, Auditing and Security
CSC10217 Web Development II

## BACHELOR OF APPLIED SCIENCE
## (Abbreviated title: BAppSc)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Environmental Science and Management |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of Bachelor of Applied Science a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) for candidates undertaking a major in either Coastal Management, Environmental Resource Management or Fisheries and Aquaculture Management, the relevant seven (7) unit major sequence from Part B and eight (8) elective units, which may include units from Parts B, C and D of the Schedule of Units, or other approved units; or

(iii) for candidates undertaking the major in Marine Science and Management, the relevant five (5) unit major sequence from Part B and at least six (6) units from Part C of the Schedule of Units, and up to four (4) elective units, which may include units from Parts B, C and D of the Schedule of Units, or other approved units.

(b) A Candidate who while enrolled for a Bachelor of Applied Science has completed the requirements for the Associate Degree of Applied Science may elect to be awarded the Associate Degree of Applied Science following withdrawal from candidature for the Bachelor degree.

**4.2 Advanced Standing**

(a) Candidates who, within three months of completing all the requirements for the Associate Degree of Applied Science, elect to enrol for the Bachelor of Applied Science may be granted advanced standing for sixteen (16) units.

(b) Candidates who have vocational, employment or other relevant work experience may be granted advanced standing for up to four (4) units provided

that the work, units or experience so completed are considered to be equivalent to a unit or units in the Schedule attached to these rules.

## Schedule of Units

**PART A**

| | |
|---|---|
| BIO00201 | Biology |
| CHE00201 | Chemistry |
| GLY00201 | Earth Systems I: The Lithosphere |
| SUR00201 | Environmental Mapping |
| BIO00202 | Ecology |
| ENS00203 | Earth Systems II: The Hydrosphere |
| ISY00241 | Computing in Applied Science |
| BIO10187 | Global Environmental Issues |
| MAT00211 | Quantitative Analysis |

**PART B**

*Coastal Management*

| | |
|---|---|
| BIO00232 | Coastal Marine Ecosystems |
| BIO01230 | Principles of Coastal Resource Management |
| LAW00241 | Legislation, Administration and Communication |
| BIO00244 | Protected Area Management |
| ENV00207 | Environmental Planning |
| SCI00211 | Integrated Project # |

*Environmental Resource Management*

| | |
|---|---|
| AGR00214 | Soil Processes |
| AGR00215 | Water and Catchment Management |
| AGT00217 | Land Degradation and Rehabilitation |
| ENO10183 | Ecotechnology |
| BIO00213 | Plant Identification and Conservation |
| SCI00211 | Integrated Project # |

*Fisheries and Aquaculture Management*

| | |
|---|---|
| BIO00232 | Coastal Marine Ecosystems |
| BIO01204 | Wetland Ecosystems |
| BIO01209 | Aquaculture Management |
| BIO00105 | Fisheries Biology |
| BIO00233 | Commercial and Recreational Fisheries Management |
| SCI00211 | Integrated Project # |

*Marine Science and Management*

| | |
|---|---|
| BIO00232 | Coastal Marine Ecosystems |
| BIO01204 | Wetland Ecosystems |
| BIO00105 | Fisheries Biology |
| CHE00073 | Environmental Chemistry |
| GLY00231 | Coastal Geomorphology and Sedimentology |

**PART C**

| | |
|---|---|
| BIO10120 | Marine Systems Science and Management |
| BIO10121 | Survey Design |
| BIO10122 | Science for Management |
| BIO10123 | Marine Communities as Sentinels for Change |
| BIO10124 | Global Climate and Oceans Systems |
| BIO10125 | Sustainable Use of the Marine Environment |
| BIO10126 | Pollution of the Marine Environment |
| BIO10127 | Coral Reefs on the Edge |

**PART D**

| | |
|---|---|
| GLY00223 | Introduction to Geographic Information Systems |
| SOY00222 | Internship Study |
| GLY00232 | Coastal Bio-Geochemistry |
| ECO00202 | Environmental Economics |
| SOC10186 | Indigenous Environmental Management |
| ISY01224 | Remote Sensing and Spatial Analysis |
| ENS00218 | Waste Technology |
| BIO00212 | Wildlife Conservation |
| BIO10185 | Marine Mammals: Biology and Conservation |
| CHE00073 | Environmental Chemistry |
| FOR00109 | Forest Land Use and Management |
| BIO10184 | Ecological Restoration and Monitoring |
| FOR00100 | Fire Ecology and Management |
| FOR00101 | Plant Physiology and Ecology |
| FOR00110 | Natural Resources Policy |

*Units marked with # are double weighted.*

# BACHELOR OF APPLIED SCIENCE (FORESTRY)
# (Abbreviated title: BAppSc(For))

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Environmental Science and Management |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 4 years |
| Total Units: | 32 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of the Bachelor of Applied Science (Forestry) degree a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) five (5) units from Part B of the Schedule, or other approved units.

(b) A candidate who while enrolled for the Bachelor of Applied Science (Forestry) has completed the requirements for the Associate Degree of Applied Science may elect to be awarded the Associate Degree of Applied Science following withdrawal from candidature for the Bachelors degree.

**4.2 Advanced Standing**

(a) A candidate enrolled in the Associate Degree of Applied Science or the Bachelor of Applied Science who successfully completes all eight (8) first-year units may transfer into the Bachelor of Applied Science (Forestry) with advanced standing for the eight (8) units.

(b) Candidates who have vocational, employment or other relevant experience may be granted advanced standing for up to four (4) units provided that the work, units or experience so completed are considered to be equivalent to a unit or units in the Schedule attached to these Rules.

## Schedule of Units

**PART A**

| | |
|---|---|
| BIO00201 | Biology |
| CHE00201 | Chemistry |
| GLY00201 | Earth Systems I: The Lithosphere |
| FOR00104 | Forest Operations |
| SUR00201 | Environmental Mapping |
| BIO00202 | Ecology |
| FOR00106 | Wood Science and Utilisation |
| MAT00211 | Quantitative Analysis |
| ENS00203 | Earth Systems II: The Hydrosphere |
| FOR10176 | Introduction to Sustainable Forestry |
| ISY00241 | Computing in Applied Science |
| AGR00214 | Soil Processes |
| FOR00100 | Fire Ecology and Management |
| FOR00102 | Measuring Trees in Forests |
| ECO00202 | Environmental Economics |
| GLY00223 | Introduction to Geographic Information Systems |
| FOR00103 | Native Forest Silviculture |
| AGT00217 | Land Degradation and Rehabilitation |
| BIO00213 | Plant Identification and Conservation |
| FOR00105 | Plantation Silviculture |

| | |
|---|---|
| FOR00107 | Forest Health: Pest and Disease Management * |
| FOR00108 | Agroforestry and Farm Forestry |
| FOR00109 | Forest Land Use and Management |
| FOR00110 | Natural Resources Policy |
| BIO10184 | Ecological Restoration and Monitoring |

**PART B**

| | |
|---|---|
| AGR00215 | Water and Catchment Management |
| BIO00244 | Protected Area Management |
| BIO00212 | Wildlife Conservation |
| FOR00101 | Plant Physiology and Ecology |
| FOR00112 | Product Development and Marketing |
| FOR00113 | Extension and Advisory Services |
| LAW00241 | Legislation, Administration and Communication |
| ACC00150 | Using Financial Information |
| ISY01224 | Remote Sensing and Spatial Analysis |
| MNG00111 | Fundamentals of Management |
| MAT00400 | Research Methods |
| SOC10186 | Indigenous Environmental Management |

**NB**

1. Core units must be attempted in the order in which they are offered.
2. The offering of any elective in a given semester is subject to student numbers, availability of staff and timetabling constraints.
3. Refer to unit descriptions for details of the semester when each unit is offered and for pre-requisites of units.
4. ** Not offered in 2006*

# BACHELOR OF APPLIED SCIENCE, BACHELOR OF BUSINESS IN TOURISM MANAGEMENT
# (Abbreviated title: BAppSc; BBusTourMangt)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculties: | Business; Health and Applied Sciences |
| Academic Organisational Unit: | School of Tourism and Hospitality Management; School of Environmental Science and Management |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 4 years |
| Total Units: | 32 |

## Specific Award Rules

See the University's *Rules Relating to Awards* in conjunction with the Specific Award Rules listed below.

### 4.1 Requirements for an Award

(a) To be eligible for the award of Bachelor of Applied Science, Bachelor of Business in Tourism Management a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units from Part B of the Schedule;

(iii) eleven (11) elective units, including four (4) units selected from the list of units offered by the School of Environmental Science and Management other than those listed in Part A or B of the Schedule and three (3) units selected from the list of units offered by School of Tourism and Hospitality Management other than those listed in Parts A or B of the Schedule

(b) A candidate who while enrolled in the Bachelor of Applied Science, Bachelor of Business in Tourism Management has completed the requirements for the Bachelor of Environmental Tourism Management may elect to be awarded the Bachelor of Environmental Tourism Management following withdrawal from candidature for the combined Bachelor degree.

(c) A candidate who while enrolled in the Bachelor of Applied Science/Bachelor of Business in Tourism Management has completed the requirements for the Associate Degree of Environmental Tourism Management may elect to be awarded the Associate Degree of Environmental Tourism Management following withdrawal from candidature for the combined Bachelor degree.

### 4.2 Advanced Standing

(a) Advanced standing will be determined by the School Board responsible for the unit for which advanced standing is being sought.

(b) No student shall be granted advanced standing for more than fourteen (14) units of which:

(i) a maximum of two (2) units may be granted for MKT01221-2 Intern Study I-II; and

(ii) a maximum of twelve (12) units may be granted for units other than MKT01221-2 Intern Study I-II.

## Schedules of Units

**PART A**

BIO00201 Biology
BIO00202 Ecology
ISY00241 Computing in Applied Science
MAT00211 Quantitative Analysis
COM00207 Personal Communication for the Tourism and Hospitality Industry
SOY00411 Tourism Theories and Practices
MNG00415 Tourism and Hospitality Research and Analysis
SOY00412 Contemporary Tourism Issues
MKT01221 Intern Study I
MKT01222 Intern Study II
SCI00211 Integrated Project #

**PART B**

MNG01413 Human Resource Management for Tourism and Hospitality
ECO00202 Environmental Economics
BIO00244 Protected Area Management
ENV00207 Environmental Planning
MKT00204 Special Interest Tourism
MNG00440 Introduction to Tourism and Hospitality Management
MKT00127 Introduction to Tourism and Hospitality Marketing
BIO01230 Principles of Coastal Resource Management
HMS00423 Tourism Planning and the Environment

**PART C**

CHE00201 Chemistry
GLY00201 Earth Systems I: The Lithosphere
SUR00201 Environmental Mapping
ENS00203 Earth Systems II: The Hydrosphere
BIO10187 Global Environmental Issues
BIO00232 Coastal Marine Ecosystems
LAW00241 Legislation, Administration and Communication
AGR00214 Soil Processes
AGR00215 Water and Catchment Management
AGT00217 Land Degradation and Rehabilitation
ENO10183 Ecotechnology
BIO00213 Plant Identification and Conservation
BIO01204 Wetland Ecosystems
BIO01209 Aquaculture Management
BIO00105 Fisheries Biology
BIO00233 Commercial and Recreational Fisheries Management
CHE00073 Environmental Chemistry
GLY00231 Coastal Geomorphology and Sedimentology
BIO10120 Marine Systems Science and Management
BIO10121 Survey Design
BIO10122 Science for Management
BIO10123 Marine Communities as Sentinels for Change
BIO10124 Global Climate and Oceans Systems
BIO10125 Sustainable Use of the Marine Environment
BIO10126 Pollution of the Marine Environment
BIO10127 Coral Reefs on the Edge
GLY00223 Introduction to Geographic Information Systems
SOY00222 Internship Study
GLY00232 Coastal Bio-Geochemistry
SOC10186 Indigenous Environmental Management
ISY01224 Remote Sensing and Spatial Analysis
ENS00218 Waste Technology
BIO00212 Wildlife Conservation
BIO10185 Marine Mammals: Biology and Conservation
FOR00109 Forest Land Use and Management
BIO10184 Ecological Restoration and Monitoring
FOR00100 Fire Ecology and Management
FOR00101 Plant Physiology and Ecology
FOR00110 Natural Resources Policy
FOR00107 Forest Health: Pest and Disease Management *
FOR00104 Forest Operations
FOR00102 Measuring Trees in Forests
FOR00103 Native Forest Silviculture
FOR00108 Agroforestry and Farm Forestry
FOR00113 Extension and Advisory Services

| | |
|---|---|
| FOR10176 | Introduction to Sustainable Forestry |
| FOR00105 | Plantation Silviculture |
| FOR00112 | Product Development and Marketing |
| FOR00106 | Wood Science and Utilisation |
| ACC00207 | Hospitality and Tourism Financial Management |
| MKT01416 | Tourism and Hospitality Industry Project * |
| SCI00419 | Food and Beverage Management |
| MNG00418 | Accommodation and Information Technology Systems |
| MNG00421 | Events Management |
| MNG00426 | Gaming and Club Management * |
| MNG00427 | Entrepreneurship in Tourism and Hospitality |
| MKT01425 | Tourism in Pacific Asia |
| MKT01420 | Conventions, Meetings and Exhibitions Management |
| ECO00424 | Economic Analysis for Tourism and Hospitality ** |
| SOY00011 | Sport Tourism I |
| SOY00012 | Sport Tourism II |
| MKT00128 | Tourism and Hospitality Sales and Promotion |
| LAW00203 | Business Law and Ethics for Tourism and Hospitality |
| MNG00219 | Contemporary Workplace Relations Issues for Tourism and Hospitality |
| MNG10165 | Indigenous Tourism |
| EXE00221 | Tourism and Hospitality International Exchange I |
| EXE00222 | Tourism and Hospitality International Exchange II |
| EXE00223 | Tourism and Hospitality International Exchange III |
| EXE00224 | Tourism and Hospitality International Exchange IV |

*# Double weighted unit*

** Not offered in 2006*

*** Offered Externally only in 2006*

# BACHELOR OF ARTS
# (Abbreviated title: BA)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | Faculty of Arts |
| Campus: | Lismore/Coffs Harbour |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of Bachelor of Arts a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) Two (2) units from Part A of the Schedule of Units attached to these Rules. These units can be counted towards Schedule B majors:

(ii) At least two six (6) unit major sequences of study, from Part B of the Schedule of Units attached to these rules;

(iii) However, no more than one six (6) unit major may be taken from the Media* or Social Science** offerings.

(iv) Double Majors can be taken in Cultural Studies, Narrative Studies, Psychology and Writing. No additional Psychology units may be taken beyond twelve (12) units of the Psychology Major sequence.

(v) No unit will be credited to more than one major sequence of units.

(vi) One unit must be taken from Part A of the Schedule of Units attached to the Rules for the Bachelor of Indigenous Studies, but not HUM00198 *Academic Study Methodology*

(b) A candidate who while enrolled for the Bachelor of Arts has completed the requirements for the Associate Degree of Arts (Writing) may elect to be awarded the Associate Degree of Arts (Writing) following withdrawal from candidature for the Bachelor of Arts.

**4.2 Advanced Standing**

Candidates who have completed an Associate Degree of Arts (Writing) may be granted advanced standing for up to sixteen (16) units towards the Bachelor of Arts.

## Schedule of Units

**PART A**

BHS11001 Introduction to Psychology I
COM00334 Learning Technologies and the Academy
COM00333 Communication and Culture
COM00439 Foundations in Media Studies*
COM10110 Desktop Media*
CSC10208 Software Design
CSC00125 Introductory Computing
ENG00400 Introduction to Written Texts
HUM00270 Locating Cultural Studies
HIS10016 Nature of History Making
LAW10157 Australian Legal System

**PART B**

***Art Theory***

ART00498 Contemporary Issues in Visual Arts#
ART00600 Introduction to Visual Culture
ART00601 Modernism: Visual Parameters
ART00602 Australian Visual Art #
ART00603 Visual Art as Critical Practice
ART00604 Visual Discourse: Uncovering the Body
SOY10114 Arts Project

***Citizenship Studies***

CUL00210 Australia/Asia
HIS10019 EcoActivism
HUM00274 EcoCultural Studies
HUM00271 Unruly Subjects: Citizenship
HMS01202 Sport and the Law
SOY00203 Women's Studies
SOC10026 Corporate Citizenship

***Contemporary Music***

ENE00400 Audio Engineering I
MUS00497 Introduction to Music Technology
MUS00600 World Music Perspectives
MUS00601 Popular Music Since 1940
MUS00610 Music Industry Studies
MUS00611 Music Business
MUS00620 Contemporary Music Theory I
MUS00623 Functional Keyboard #
MUS00624 Introduction to Vocal Studies
MUS00630 Songwriting

***Cultural Studies***

COM00334 Learning Technologies and the Academy
COM00333 Communication and Culture
CUL00210 Australia/Asia
CUL00211 Perspectives on Australia
HUM00270 Locating Cultural Studies
HUM00271 Unruly Subjects: Citizenship
HUM00272 Space, Place and Travel #
HUM00273 Borderlands #
HUM00274 EcoCultural Studies
HUM00275 Cultural Studies Research Project
PHI00201 Ways of Knowing
SOY10114 Arts Project

***History***

HIS10016 Nature of History-Making
HIS10017 Colonialism and World Environmental History from 1942
HIS10018 Writing Place: Landscapes, Memory, History
HIS10019 EcoActivism
HIS10020 Food for Thought #
HIS10021 Home #
SOY10114 Arts Project

***Education***

EDU10129 Think Globally Teach Locally
EDU00221 Teaching and Learning
EDU01308 Indigenous Australians in Education
EDU01095 Special Education
EDU10102 Adolescent Health Issues
EDU10103 Drug and Alcohol Education
EDU01286 Environmental Education

***Human Relations and Communication *****

BHS00161 Interpersonal Communication
SOY00127 Identity and Relationships
BHS10241 Group Work
CSL00164 Consultation and Participation
CSL00120 Dealing with Conflict
MNG00132 Organsiational Communication

***Information Technology***

ISY10209 Web Development I
CSC10208 Software Design
ISY00243 Systems Analysis and Design
CSC00228 Database Systems I
CSC00235 Applications Development
CSC00240 Data Communications and Networks
ISY00245 Principles of Programming
ISY10058 Electronic Commerce Systems
LAW00125 Information Technology and the Law

***Indigenous Studies***

CUL00401 Indigenous World-Views
CUL00412 Indigneous Ways of Cultural Expression
CUL00413 Human Rights and Indigenous Peoples
CUL00420 History of Invasion of Aboriginal Nations

EDU01308 Indigenous Australians in Education
SOC00417 Race and Racism

***International Studies***

COM00446 International Media Studies
CUL00210 Australia/Asia
CUL00410 International Indigenous Issues
MUS00600 World Music Perspectives
LAW00526 International Criminal Justice
LAW00522 Human Rights
LAW00521 International Law
LAW00124 International Business Law
POL00013 Global Social Movements
POL10023 Peace, War and International Politics

***Journalism ****

COM0439 Foundations in Media Studies
COM00481 Journalism I
COM00482 Journalism II
COM10081 Entertaining Journalism
COM10109 Introduction to Media Production
COM10111 Electronic Journalism
SOY10114 Arts Project

***Justice Studies***

LAW00051 Legal Research and Writing
LAW10157 Australian Legal System
Plus any other four (4) units chosen from either Part A or Part B of the schedule of units attached to the *Bachelor of Legal and Justice Studies*

***Media Theory ****

COM00333 Communication and Culture
COM00439 Foundations in Media Studies
COM00446 International Media Studies
COM00447 Media and New Technologies
COM10081 Entertaining Journalism
COM10082 Film Studies
SOY10114 Arts Project

***Multimedia Arts ****

ART00630 Design
ART10094 Digital Art and Design I
ART10095 Digital Art and Design II
ART10096 Digital Art and Design III
COM00439 Foundations in Media Studies
COM00455 Multimedia Arts I
COM00456 Multimedia Arts II
COM00457 Multimedia Arts III
COM00447 Media and New Technologies Studies
COM10109 Introduction to Media Production
COM00461 Radio I
COM00462 Radio II

***Multimedia Technology***

ISY10209 Web Development I
CSC10213 Interactive Animated Narratives: Vector Animated Resources and Interactive Scriptwriting
CSC10208 Software Design
ISY10212 Contemporary Issues in Multimedia and Information Technology
CSC10214 Interactive Multimedia Application Development I
CSC10215 Interactive Multimedia Application Development II
ISY00324 Digital Media I
ISY00325 Digital Media II
ISY00326 Digital Media III

***Narrative Studies***

COM01402 Scriptwriting
CSL00416 Cultural Spiritual Well-Being
CUL00412 Indigenous Ways of Cultural Expression
CUL00414 Indigenous Common Law
ENG00400 Introduction to Written Texts
ENG00401 Issues and Themes in Contemporary Writing
ENG00403 Prose
ENG00406 Theories of Text and Culture #
ENG00407 Writing for Performance
ENG00410 Introduction to Creative Writing
ENG00411 Writing Genre #
ENG10022 Writing from the Edge
ENG10080 Electronic Writing #
ENG10164 Auto/biography #
HIS10016 Nature of History-Making
HIS10021 Home #
SOY10114 Arts Project
HIS10018 Writing Place: Landscapes, Memory, History

***Politics and Policy Studies *****

POL00005 Political Ideologies
POL10244 Introduction to Politics
POL00013 Global Social Movements
POL00010 Local Government
POL10023 Peace, War and International Politics
POL10024 Justice in World Politics

***Psychology***

BHS11001 Introduction to Psychology I
BHS11002 Introduction to Psychology II
BHS20001 Psychological Assessment
BHS30003 Development across the Lifespan
BHS30004 Physiological Psychology and Sensory Processes
BHS20006 Personality and Social Psychology
BHS20007 Learning and Memory
BHS20008 Quantitative Methods in Psychology
BHS30001 Research Methods in Psychology
BHS30002 Abnormal Psychology
BHS30005 Cross Cultural and Indigenous Issues in Psychology
BHS30007 Health Psychology

***Screen Studies ****

COM01402 Scriptwriting
COM00439 Foundations in Media Studies
COM10082 Film Studies
COM10109 Introduction to Media Production
COM10112 Digital Video Production I
COM10113 Digital Video Production II
SOY10114 Arts Project

***Sociology *****

SOC00118 Introduction to Sociology
SOC00115 Global Inequality
SOC00117 Sociology of Work
SOC01123 Deviance in Society
SOC10026 Corporate Citizenship
SOC10027 Technology and Society

***Visual Culture***

ART00600 Introduction to Visual Culture
ART00601 Modernism: Visual Parameters
ART00603 Visual Art as Critical Practice
ART00604 Visual Discourse: Uncovering the Body
COM00439 Foundations in Media Studies
COM10082 Film Studies
ENG10080 Electronic Writing
HIS10018 Writing Place: Landscapes, Memory, History
SOC10027 Technology and Society
SOY10114 Arts Project

***Writing***

COM00481 Journalism I
COM00482 Journalism II
COM01402 Scriptwriting
ENG00400 Introduction to Written Texts
ENG00401 Issues and Themes in Contemporary Writing
ENG00403 Prose
ENG00406 Theories of Text and Culture #
ENG00407 Writing for Performance
ENG00410 Introduction to Creative Writitng
ENG00411 Writing Genre #
ENG10022 Writing from the Edge
ENG10080 Electronic Writing #
ENG10164 Auto/biography #
SOY10114 Arts Project

*# Not available in 2006*

# BACHELOR OF BUSINESS
# (Abbreviated Title: BBus)
# ASSOCIATE DEGREE OF BUSINESS
# (Abbreviated Title: AssocDegBus)
# DIPLOMA OF BUSINESS
# (Abbreviated Title: DipBus)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Lismore, Coffs Harbour, Tweed Gold Coast |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of Bachelor of Business a candidate shall successfully complete not less than twenty-four (24) units comprising:

**Bachelor of Business with Designated Double Major**

(i) Eight (8) units from Part A of the Schedule of Units attached to these Rules; and

(ii) Two (2), eight-unit Majors selected from the Major Sequences of units in Part B of the Schedule.

**Bachelor of Business with Designated Single Minors**

(i) Eight (8) units from Part A of the Schedule of Units attached to these Rules; and

(ii) Four (4), four-unit Minors selected from the Minor sequences of units in Part C of the Schedule.

**Bachelor of Business with Designated Single Major and Designated Single Minors**

(i) Eight (8) units from Part A of the Schedule of Units attached to these Rules;

(ii) One (1) eight-unit Major selected from the Major sequences of units in Part B of the Schedule; and

(iii) Two (2) four-unit Minors, excluding the Applied Marketing Minor, selected from the Minor sequences of units in Part C of the Schedule.

**Bachelor of Business with Designated Single Major and Designated Single Minor plus Electives**

(i) Eight (8) units from Part A of the Schedule of Units attached to these Rules;

(ii) One (1) eight-unit Major selected from the Major sequences of units in Part B of the Schedule;

(iii) One (1) four-unit Minor, excluding the Applied Marketing Minor, selected from the Minor sequences of units in Part C of the Schedule; and

(iv) Four (4) units from Part D of the Schedule.

**Bachelor of Business with a Double Major, including a 10-unit Accounting Major**

(i) Eight (8) units from Part A of the Schedule of Units attached to these Rules;

(ii) Ten (10) units from the Accounting Major sequence of units in Part B of the Schedule; and

(iii) One (1) six-unit Major from the Major sequences of units from Part B of the Schedule.

**Bachelor of Business with a 10-unit Accounting Major, Designated Minor plus Electives**

(i) Eight (8) units from Part A of the Schedule of Units attached to these Rules;

(ii) Ten (10) units from the Accounting Major sequence of units in Part B of the Schedule;

(iii) One (1) four-unit Minor, excluding the Advanced Accounting Minor, from the Minor sequences of units in Part C of the Schedule; and

(iv) Two (2) units from Part D of the Schedule.

**Bachelor of Business with a 10-unit Accounting Major plus Electives**

(i) Eight (8) units from Part A of the Schedule of Units attached to these Rules;

(ii) Ten (10) units, from the Accounting Major sequence of units in Part B of the Schedule; and

(iii) Six (6) units from Part D of the Schedule.

**Bachelor of Business with a 14-unit Advanced Accounting Major**
(comprising the 10-unit Accounting Major and Advanced Accounting Minor) **plus Electives**

(i) Eight (8) units from Part A of the Schedule of Units attached to these Rules; and

(ii) Ten (10) units, from the Accounting Major sequence of units in Part B of the Schedule; and

(iii) The four-unit Advanced Accounting Minor; and

(iv) Two (2) units from Part D of the Schedule.

**Bachelor of Business with a 12-unit Advanced Marketing Major**
(comprising the 8-unit Marketing Major and 4-unit Applied Marketing Minor) **plus Electives**

(i) Eight (8) units from Part A of the Schedule of Units attached to these Rules; and

(ii) The eight-unit Marketing Major from Part B of the Schedule; and

(iii) The four-unit Applied Marketing Minor from Part C of the Schedule; and

(iv) Four (4) units from Part D of the Schedule.

**Bachelor of Business with a 12-unit Advanced Marketing Major**
(comprising the 8-unit Marketing Major and 4-unit Applied Marketing Minor) **and Designated Minor**

(i) Eight (8) units from Part A of the Schedule of Units attached to these Rules; and

(ii) The eight-unit Marketing Major from Part B of the Schedule; and

(iii) The four-unit Applied Marketing

Minor from Part C of the Schedule; and

(iv) One (1) four-unit Minor, from the Minor sequence of units form Part C of the Schedule, or any other sequence approved by the Head of School.

(b) To be eligible for the award of Associate Degree of Business a candidate shall successfully complete not less than sixteen (16) units comprising;

(i) Eight (8) units from Part A of the Schedule of Units attached to these Rules; and

(ii) Eight (8) units from Parts B and/or C of the Schedule.

(c) To be eligible for the award of Diploma of Business a candidate shall successfully complete not less than eight (8) units from Part A of the Schedule of Units attached to these Rules.

(d) A candidate in the Bachelor of Business who has completed the requirements for Diploma of Business may elect to be awarded the Diploma of Business following withdrawal from candidature for the Bachelor degree.

(e) A candidate in the Bachelor of Business who has completed the requirements for the Associate Degree of Business may elect to be awarded the Associate Degree of Business following withdrawal from candidature for the Bachelor degree.

**4.2 Advanced Standing**

(a) Candidates who have successfully completed the Diploma of Business may be granted Advanced Standing for up to eight (8) units in the Bachelor of Business.

(b) Candidates who have successfully completed the Associate Degree of Business may be granted Advanced Standing for up to sixteen (16) units in the Bachelor of Business.

(c) Subject to approval by the Head of School, Advanced Standing of up to sixteen (16) units, may be granted.

## Schedule of Units

**PART A (CORE)**

| | |
|---|---|
| EDU10235 | Learning and Communication |
| SOC10236 | Ethics and Sustainability |
| MNG10247 | Managing Organisations in a Global Context |
| MAT10248 | Quantitative Analysis For Business |
| ACC10249 | Financial Information for Decision Making |
| LAW00150 | Introduction to Business Law |
| ECO10250 | Economics |
| MKT00075 | Marketing Principles |

**PART B (MAJORS)**

***Accounting Major – 10 unit***

| | |
|---|---|
| ACC00151 | Introduction to Accounting |
| MAT10251 | Statistical Analysis |
| ACC00152 | Business Finance |
| ACC00145 | Financial Reporting |
| ACC00146 | Management Accounting |
| LAW00004 | Company Law |
| ACC00130 | Auditing |
| ACC00132 | Taxation |
| ACC00106 | Contemporary Issues in Accounting Theory |
| ACC00153 | Business Information Systems |

***Accounting Major – 8 unit***

| | |
|---|---|
| ACC00151 | Introduction to Accounting |
| ACC00152 | Business Finance |
| ACC00145 | Financial Reporting |
| ACC00146 | Management Accounting |
| LAW00004 | Company Law |
| ACC00132 | Taxation |
| ACC00106 | Contemporary Issues in Accounting Theory |
| ACC00153 | Business Information Systems |

***Advanced Accounting Major***

*(=Accounting Major plus Advanced Accounting Minor)*

ACC00151 Introduction to Accounting
MAT10251 Statistical Analysis
ACC00152 Business Finance
ACC00145 Financial Reporting
ACC00146 Management Accounting
LAW00004 Company Law
ACC00130 Auditing
ACC00132 Taxation
ACC00106 Contemporary Issues in Accounting Theory
ACC00153 Business Information Systems
ACC00134 Advanced Taxation
ACC00131 Advanced Auditing
ACC00148 Advanced Financial Reporting
FIN10252 Fundamentals of Financial Planning

***Finance Major – 8 unit***

FIN10254 Financial Instruments and Markets
ACC00151 Introduction to Accounting
MAT10251 Statistical Analysis
LAW01125 Stock Exchange and Finance Law
ACC00152 Business Finance
FIN00126 International Finance
FIN00115 Security Analysis and Portfolio Management
FIN10252 Fundamentals of Financial Planning

***Finance Major – 6 unit***

FIN10254 Financial Instruments and Markets
FIN00115 Security Analysis and Portfolio Management
LAW01125 Stock Exchange and Finance Law
FIN10252 Fundamentals of Financial Planning
FIN00126 International Finance
Elective **

***Human Resource Management Major – 8 unit***

MNG00320 Principles and Practice of HRM
MNG00154 Staff Selection and Performance Management
MNG00311 International Human Resource Management
MNG00116 Industrial Relations
SOC10245 Working in Organisations
LAW00104 Employment and Industrial Relations Law
LAW00106 EEO and OH&S Law and Practice
SOC10246 Work: Its Organisation and Remuneration

***Human Resource Management Major – 6 unit***

MNG00320 Principles and Practice of HRM
MNG00154 Staff Selection and Performance Management
MNG00311 International Human Resource Management
MNG00116 Industrial Relations
LAW00104 Employment and Industrial Relations Law
SOC10246 Work: Its Organisation and Remuneration

***International Business Major – 8 unit***

MNG00114 Strategic Management
ECO00150 International Economics and Trade
MNG00316 Multi-National Business Organisation
LAW00124 International Business Law
FIN00126 International Finance
MKT00150 Global Marketing
MNG00313 International Management
MNG00311 International Human Resource Management

***International Business Major – 6 unit***

MNG00114 Strategic Management
ECO00150 International Economics and Trade
MNG00316 Multi-National Business Organisation
MNG00313 International Management
FIN00126 International Finance
MKT00150 Global Marketing

***Information Systems Major – 8 unit***

CSC10208 Software Design
CSC00235 Applications Development
ISY00230 Information Resource Management
ISY00243 Systems Analysis and Design
ISY10056 Intelligent Decision Systems
ISY10058 Electronic Commerce Systems
CSC00228 Database Systems I
ACC00222 Computer Control, Auditing and Security

***Information Systems Major – 6 unit***

CSC10208 Software Design

CSC00235 Applications Development
ISY00230 Information Resource Management
ISY00243 Systems Analysis and Design
ISY10058 Electronic Commerce Systems
CSC00228 Database Systems I

***Marketing Major – 8 unit***

MKT00102 Consumer Behaviour
MKT00106 Marketing Research
MKT00152 Sales and Promotion Management
MKT00153 Advertising and Media Strategies
MKT00150 Global Marketing
LAW00126 Trade Practices Law
MKT00110 Retail Marketing
MNG00114 Strategic Management

***Marketing Major – 6 unit***

MKT00102 Consumer Behaviour
MKT00106 Marketing Research
MKT00152 Sales and Promotion Management
MKT00153 Advertising and Media Strategies
MKT00150 Global Marketing
LAW00126 Trade Practices Law

***Advanced Marketing Major***

*(=8 unit Marketing Major plus Applied Marketing Minor)*

MKT00102 Consumer Behaviour
MKT00106 Marketing Research
MKT00152 Sales and Promotion Management
MKT00153 Advertising and Media Strategies
MKT00150 Global Marketing
LAW00126 Trade Practices Law
MKT00110 Retail Marketing
MNG00114 Strategic Management
SOY00247 Business Internship #
MAT10251 Statistical Analysis
MNG00319 Buying

***Logistics Management Major – 8 unit***

FIN10071 Warehousing I
FIN10072 Distribution Planning
FIN10073 Introduction to Logistics
MNG00319 Buying
FIN10075 Transport Management
MNG00757 Integrated Logistics Management
SOY00159 Project Management and Promotion
MNG00114 Strategic Management

***Logistics Management Major – 6 unit***

FIN10071 Warehousing I
FIN10072 Distribution Planning
FIN10073 Introduction to Logistics
FIN10075 Transport Management
MNG00757 Integrated Logistics Management
MNG00114 Strategic Management

***Management Major – 8 unit***

MNG00114 Strategic Management
MKT00152 Sales and Promotion Management
MNG10253 Sustainable Business Management
MNG00313 International Management
MNG00314 Entrepreneurship
MNG00757 Integrated Logistics Management
ACC00146 Management Accounting
SOY00159 Project Management and Promotion

***Management Major – 6 unit***

MNG00114 Strategic Management
MKT00152 Sales and Promotion Management
MNG10253 Sustainable Business Management
MNG00313 International Management
MNG00314 Entrepreneurship
MNG00757 Integrated Logistics Management

**PART C (MINORS)**

***Accounting Minor***

ACC00151 Introduction to Accounting
ACC00145 Financial Reporting
ACC00146 Management Accounting
ACC00132 Taxation

***Advanced Accounting Minor***

ACC00134 Advanced Taxation
ACC00131 Advanced Auditing
ACC00148 Advanced Financial Reporting
FIN10252 Fundamentals of Financial Planning

***Finance Minor***

FIN10254 Financial Instruments and Markets
ACC00152 Business Finance
FIN00126 International Finance
FIN00115 Security Analysis and Portfolio Management

***Human Resource Management Minor***

MNG00320 Principles and Practice of HRM

MNG00154 Staff Selection and Performance Management
LAW00104 Employment and Industrial Relations Law
SOC10246 Work: Its Organisation and Remuneration

***International Business Minor***

MNG00316 Multi-National Business Organisation
FIN00126 International Finance
MKT00150 Global Marketing
MNG00313 International Management

***Information Systems Minor***

ISY00230 Information Resource Management
ISY00243 Systems Analysis and Design
ISY10058 Electronic Commerce Systems
CSC00228 Database Systems I

***Marketing Minor***

MKT00102 Consumer Behaviour
MKT00152 Sales and Promotion Management
MKT00153 Advertising and Media Strategies
MKT00150 Global Marketing

***Applied Marketing Minor***

SOY00247 Business Internship # ***Or***
SOY10097 Business Internship (Part I of II) ***And***
SOY10098 Business Internship (Part II of II)
MAT10251 Statistical Analysis
MNG00319 Buying

***Logistics Management Minor***

FIN10071 Warehousing I
FIN10073 Introduction to Logistics
FIN10075 Transport Management
MNG00757 Integrated Logistics Management

***Management Minor***

MNG00114 Strategic Management
MKT00152 Sales and Promotion Management
MNG00313 International Management
MNG00314 Entrepreneurship

***Economics Minor***

ECO00150 International Economics and Trade
ECO00108 Environmental Economics
FIN10254 Financial Instruments and Markets
ECO00107 Economic Policy

***Business and Sustainability Minor***

SOC10026 Corporate Citizenship
LAW0118 Environmental Law
ECO00108 Environmental Economics
MNG10253 Sustainable Business Management

***Business Studies Minor***

UBU00001 Unspecified Business Studies Unit I ##
UBU00002 Unspecified Business Studies Unit II ##
UBU00003 Unspecified Business Studies Unit III ##
UBU00004 Unspecified Business Studies Unit IV ##

**PART D (ELECTIVES)**

MNG10255 Fundamentals of Business Knowledge
Any undergraduate unit offered by the University *

*# Double weighted unit*
** Subject to availability*
*** Must be a Business unit from Part B or Part C of the Schedule of Units attached to this Award.*
*## This minor is utilised for the purposes of Advanced Standing from other awards*

# BACHELOR OF BUSINESS ADMINISTRATION
# (Abbreviated Title: BBA)
# ASSOCIATE DEGREE OF BUSINESS ADMINISTRATION
# (Abbreviated Title: AssocDegBA)
# DIPLOMA OF BUSINESS ADMINISTRATION
# (Abbreviated Title: DipBA)
# CERTIFICATE OF BUSINESS ADMINISTRATION
# (Abbreviated Title: CertBA)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Lismore, Tweed Gold Coast |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the awards of Bachelor of Business Administration a candidate shall successfully complete not less than twenty-four (24) units in a sequence approved by the Course Co-ordinator, comprising:

(i) not less than six (6) and no more than ten (10) professional units from the Schedule of Units attached to these Rules;

(ii) not less than four (4) and no more than eight (8) liberal units from the Schedule; and

(iii) not less than ten (10) and not more than fourteen (14) management units from the Schedule.

(b) To be eligible for an Associate Degree of Business Administration a candidate shall successfully complete not less than

sixteen (16) units, with not less than three (3) and not more than six (6) professional units, not less than two (2) units and not more than four (4) liberal studies units, and not less than eight (8) units and not more than twelve (12) management units from the Schedule of Units.

(c) To be eligible for a Diploma of Business Administration a candidate shall successfully complete not less than a total of eight (8) units, with not more than three (3) professional units, not more than two (2) liberal studies units, and not less than four (4) management units from the Schedule of Units.

(d) To be eligible for a Certificate of Business Administration a candidate shall successfully complete not less than four (4) units, with no more than one (1) professional unit, not more than one (1) liberal studies unit, and not less than two (2) and no more than four (4)

management units from the Schedule of Units

(e) Subject to subclause (h) below, a candidate who while enrolled for the Bachelor of Business Administration has completed the requirements for the Associate Degree of Business Administration may elect to be awarded the Associate Degree of Business Administration following withdrawal from candidature for the Bachelors degree.

(f) Subject to subclause (h) below, a candidate who while enrolled for the Bachelor of Business Administration has completed the requirements for the Diploma of Business Administration may elect to be awarded the Diploma of Business Administration following withdrawal from candidature for the Bachelors degree.

(g) Subject to subclause (h) below, a candidate who while enrolled for the Bachelor of Business Administration has completed the requirements for the Certificate of Business Administration may elect to be awarded the Certificate of Business Administration following withdrawal from candidature for the Bachelors degree.

(h) If a candidate who while enrolled for the Bachelor of Business Administration elects to be awarded the Associate Degree, Diploma or Certificate of Business Administration following withdrawal from candidature for the Bachelors degree, the candidate cannot have been awarded as advanced standing more than the equivalent of fifty percent (50%) of the units in the exit award.

**4.2 Advanced Standing**

Candidates who have successfully completed the requirements for the Associate Degree of Business Administration, may be granted advanced standing for up to sixteen (16) units in the Bachelor of Business Administration.

## Schedule of Units

All undergraduate units offered by the University are included in this Schedule.

**Footnote:** For further guidance as to the units included in the above courses please consult with the School of Social Sciences

# BACHELOR OF BUSINESS, BACHELOR OF ARTS
# (Abbreviated title: BBus, BA)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 4.5 years |
| Total Units: | 36 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

To be eligible for the award of Bachelor of Business, Bachelor of Arts a candidate shall successfully complete not less than thirty-six (36) units and comply with the Schedule of Units attached to these Rules.

## Schedule of Units

The Arts component may comprise two (2) six (6) unit majors plus six (6) electives (including one (1) Indigenous Studies unit) or three (3) six (6) unit majors, of which one (1) major must be the Indigenous Studies Major. Units can be taken from Part A or B of the Bachelor of Arts Schedule of Units. No unit can be counted twice..

## COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF ARTS

## ACCOUNTING MAJOR

**Locations Coffs Harbour, Lismore, Tweed Gold Coast and External**

| | **Semester 1** | | **Semester 2** | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | LAW00150 | Introduction to Business Law | SOC10236 | Ethics and Sustainability |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 3 | ACC00151 | Introduction to Accounting | MAT10251 | Statistical Analysis * |
| | ACC00152 | Business Finance | ACC00146 | Financial Reporting |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 4 | ACC00153 | Business Information Systems | ACC00106 | Contemporary Issues in Accounting |
| | | Arts Unit | ACC00132 | Taxation |
| | | Arts Unit | LAW00004 | Company Law |
| | | Arts Unit | | Arts Unit |
| Year 5 | ACC00146 | Management Accounting | | |
| | ACC00130 | Auditing * | | |
| | | Arts Unit | | |
| | | Arts Unit | | |

***** Additional two (2) units required for professionally accredited Accounting major.

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF ARTS**

**FINANCE MAJOR**

**Locations Tweed Gold Coast and External**

| | **Semester 1** | | **Semester 2** | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | LAW00150 | Introduction to Business Law | SOC10236 | Ethics and Sustainability |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 3 | ACC00151 | Introduction to Accounting | MAT10251 | Statistical Analysis * |
| | ACC00152 | Business Finance | FIN00126 | International Finance |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 4 | FIN10252 | Fundamentals of Financial Planning | LAW01125 | Stock Exchange and Finance Law |
| | FIN10254 | Financial Instruments and Markets | FIN00115 | Security Analysis and Portfolio Management |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 5 | | Elective | | |
| | | Elective | | |
| | | Arts Unit | | |
| | | Arts Unit | | |

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF ARTS**

**HUMAN RESOURCE MANAGEMENT MAJOR**

**Locations Lismore, Tweed Gold Coast and External**

| | **Semester 1** | | **Semester 2** | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | LAW00150 | Introduction to Business Law | SOC10236 | Ethics and Sustainability |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 3 | MNG00320 | Principles and Practice of Human Resource Management | LAW00106 | EEO and OHS Law and Practice |
| | LAW00104 | Employment and Industrial Relations Law | MNG00311 | International HRM |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 4 | MNG00116 | Industrial Relations | MNG00154 | Staff Selection and Performance Management |
| | SOC10245 | Working in Organisations | SOC10246 | Work, Its Organisation and Remuneration |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 5 | | Elective | | |
| | | Elective | | |
| | | Arts Unit | | |
| | | Arts Unit | | |

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF ARTS**

**INFORMATION SYSTEMS MAJOR**

**Locations Lismore, Coffs Harbour and External**

| | **Semester 1** | | **Semester 2** | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | LAW00150 | Introduction to Business Law | SOC10236 | Ethics and Sustainability |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 3 | ISY10056 | Intelligent Decision Systems | CSC00235 | Applications Development |
| | ISY10058 | Electronic Commerce Systems | ISY00243 | Systems Analysis and Design |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 4 | CSC00228 | Database Systems I | ACC00222 | Computer Control, Auditing and Security |
| | CSC10208 | Software Design | ISY00230 | Information Resource Management |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 5 | | Elective | | |
| | | Elective | | |
| | | Arts Unit | | |
| | | Arts Unit | | |

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF ARTS**

**INTERNATIONAL BUSINESS MAJOR**

**Locations Tweed Gold Coast and External**

| | **Semester 1** | | **Semester 2** | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | LAW00150 | Introduction to Business Law | SOC10236 | Ethics and Sustainability |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 3 | ECO00150 | International Economics and Trade | MKT00150 | Global Marketing |
| | MNG00316 | Multi-National Business Organisations | FIN00126 | International Finance |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 4 | LAW00124 | International Business Law | MNG00311 | International Human Resource Management |
| | MNG00313 | International Management | MNG00114 | Strategic Management |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 5 | | Elective | | |
| | | Elective | | |
| | | Arts Unit | | |
| | | Arts Unit | | |

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF ARTS**

**LOGISTICS MANAGEMENT MAJOR**

**Locations Tweed Gold Coast and External**

| | **Semester 1** | | **Semester 2** | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | LAW00150 | Introduction to Business Law | SOC10236 | Ethics and Sustainability |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 3 | FIN10071 | Warehousing | SOY00159 | Project Management and Promotion |
| | FIN10073 | Introduction to Logistics | FIN10075 | Transport Management |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 4 | MNG00319 | Buying | MNG00757 | Integrated Logistics Management |
| | FIN10072 | Distribution Planning | MNG00114 | Strategic Management |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 5 | | Elective | | |
| | | Elective | | |
| | | Arts Unit | | |
| | | Arts Unit | | |

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF ARTS MANAGEMENT MAJOR**

**Locations Tweed Gold Coast and External**

| | **Semester 1** | | **Semester 2** | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | LAW00150 | Introduction to Business Law | SOC10236 | Ethics and Sustainability |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 3 | MNG00146 | Management Accounting | MNG00757 | Integrated Logistics Management |
| | MNG00313 | International Management | SOY00159 | Project Management and Promotion |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 4 | MKT00152 | Sales and Promotion Management | MNG00114 | Strategic Management |
| | MNG10253 | Sustainable Business Management | MNG00314 | Entrepreneurship |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 5 | | Elective | | |
| | | Elective | | |
| | | Arts Unit | | |
| | | Arts Unit | | |

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF ARTS**

**MARKETING MAJOR #**

**Locations Lismore, Coffs Harbour, Tweed Gold Coast and External**

| | **Semester 1** | | **Semester 2** | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | LAW00150 | Introduction to Business Law | SOC10236 | Ethics and Sustainability |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 3 | MKT00102 | Consumer Behaviour | LAW00126 | Trade Practices Law |
| | | Elective | MKT00150 | Global Marketing |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 4 | MKT00152 | Sales and Promotion Management | MKT00153 | Advertising and Media Strategies |
| | MKT00110 | Retail Marketing | MNG00114 | Strategic Management |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 5 | MKT00106 | Marketing Research | | |
| | | Elective | | |
| | | Arts Unit | | |
| | | Arts Unit | | |

**#** Students wishing to qualify for admission to the Market Research Diploma issued by the Australian Market and Social Research Society will be required to complete unit *MAT10251 Statistical Analysis* as an elective unit. For students choosing this option, it is recommended that you undertake this unit prior to studying Marketing Research (ie Year 3/ Semester 1).

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF ARTS**

**GENERAL BUSINESS DEGREE**

| | **Semester 1** | | **Semester 2** | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | LAW00150 | Introduction to Business Law | SOC10236 | Ethics and Sustainability |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 3 | | Business Minor 1 – Unit 1 | | Business Minor 1 – Unit 3 |
| | | Business Minor 1 – Unit 2 | | Business Minor 1 – Unit 4 |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 4 | | Business Minor 2 – Unit 1 | | Business Minor 2 – Unit 3 |
| | | Business Minor 2 – Unit 2 | | Business Minor 2 – Unit 4 |
| | | Arts Unit | | Arts Unit |
| | | Arts Unit | | Arts Unit |
| Year 5 | | Elective | | |
| | | Elective | | |
| | | Arts Unit | | |
| | | Arts Unit | | |

**Note 1:** Elective units can be taken from any degree level program offered by this University

**Note 2:** Minors must be taken from the approved " four (4) unit Minor Sequence" in the Bachelor of Business program.

# BACHELOR OF BUSINESS IN CLUB AND GAMING MANAGEMENT (Abbreviated title: BBusClub&GamingMangt)

# ASSOCIATE DEGREE OF BUSINESS IN CLUB AND GAMING MANAGEMENT (Abbreviated title: AssocDegBusClub&GamingMangt)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

For the purposes of these Rules the following definitions apply:

(a) 'Centre' means the Centre for Professional Development in Club Management;

(b) 'candidate' means a person either enrolled in the University as a student, or registered as a student in the Centre or with one of the University's Licensees, and proceeding with studies towards the award of Bachelor of Business in Club and Gaming Management.

**4.1 Requirements for an Award**

(a) To be eligible for the award of Bachelor of Business in Club and Gaming Management a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) seven (7) units from Part B of the Schedule.

(b) To be eligible for the award of Associate Degree of Business in Club and Gaming Management a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) a minimum of twelve (12) units from Part A of the Schedule of Units attached to these Rules; and

(ii) up to four (4) units from Part B of the Schedule.

**4.2 Advanced Standing**

(a) Candidates who have completed the requirements of the Associate Degree of Business in Club and Gaming Management may be granted advanced standing for up to sixteen (16) units in the Bachelor of Business in Club and Gaming Management.

(b) The School Board may grant advanced standing of up to sixteen (16) units, provided that:

(i) a maximum of four (4) units may be counted towards Intern Study;

(ii) a maximum of twelve (12) units may be counted towards units other than Intern Study.

## Schedule of Units

**PART A**

COM00207 Personal Communications for Tourism and Hospitality
BUS00211 Gaming Management I: Introduction
MNG01413 Human Resource Management

BUS00212 Gaming Management II: Analysis
MKT00127 Introduction to Tourism and Hospitality Marketing
MNG00440 Introduction to Tourism and Hospitality Management
MNG00441 Hospitality Services Management
MNG00415 Tourism and Hospitality Research and Analysis
SCI00419 Food and Beverage Management
ACC00206 Financial Analysis for Tourism and Hospitality Management
BUS00213 Gaming Management III: Impacts
MNG01222 Facility and Risk Management for Hospitality Operations
LAW00203 Business Law and Ethics for Tourism and Hospitality
MNG00219 Contemporary Workplace Relations Issues for Tourism and Hospitality
MNG00417 Strategic Management for Tourism and Hospitality
MKT01205 Inventory Management for Hospitality Operations
BUS00214 Gaming Management IV: Strategic Gaming Management

**PART B**

SOY00411 Tourism Theories and Practices
MKT00204 Special Interest Tourism
MKT01416 Tourism and Hospitality Industry Project *
MNG00418 Accommodation and Information Technology Systems
MKT01420 Conventions, Meetings and Exhibitions Management
ACC00207 Hospitality and Tourism Financial Management *
SOY00412 Contemporary Tourism Issues
MKT00128 Tourism and Hospitality Sales and Promotion
HMS00423 Tourism Planning and the Environment *
MKT01425 Tourism in Pacific Asia
ECO00424 Economic Analysis for Tourism and Hospitality
MNG00421 Events Management
MNG00427 Entrepreneurship in Tourism and Hospitality
MNG00135 Managing Rooms Division Operations
MKT01221 Intern Study I
MKT01222 Intern Study II
MKT01223 Intern Study III
MKT01224 Intern Study IV

** Not offered in 2006*

# BACHELOR OF BUSINESS IN CONVENTION AND EVENT TOURISM MANAGEMENT
## (Abbreviated title: BBusC&ETourMangt)

# ASSOCIATE DEGREE OF BUSINESS IN CONVENTION AND EVENT TOURISM MANAGEMENT
## (Abbreviated title: AssocDegBusC&ETourMangt)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Tweed Gold Coast |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Requirements for an Award

(a) To be eligible for the award of Bachelor of Business in Convention and Event Tourism Management a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) four (4) units from Part B of the Schedule attached to these Rules.

(b) In exceptional circumstances, the Head of School may permit a candidate to enrol in a unit or units other than those specified in the Schedule.

(c) To be eligible for the award of Associate Degree of Business in Convention and Event Tourism Management SCU a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) a minimum of twelve (12) units from Part A of the Schedule of Units attached to these Rules; and

(ii) up to four (4) units from Part B of the Schedule.

### 4.2 Advanced Standing

(a) Candidates who have completed the Associate Degree of Business in Convention and Event Tourism Management SCU may be granted advanced standing for up to sixteen (16) units towards the Bachelor of Business in Convention and Event Tourism Management.

(b) No student shall be granted advanced standing for more than sixteen (16) units of which:

(i) a maximum of four (4) units may be counted towards Intern Study;

(ii) a maximum of twelve (12) units may be counted towards units other than Intern Study.

## Schedule of Units

**PART A**

| | |
|---|---|
| COM00207 | Personal Communications for Tourism and Hospitality |
| MKT00127 | Introduction to Tourism and Hospitality Marketing |
| MNG00440 | Introduction to Tourism and Hospitality Management |
| MNG00441 | Hospitality Services Management |
| MNG01413 | Human Resource Management in the Tourism and Hospitality Industry |
| MNG00415 | Tourism and Hospitality Research and Analysis |
| SCI00419 | Food and Beverage Management |
| ACC00206 | Financial Analysis for Tourism and Hospitality |
| MNG00421 | Events Management |
| MKT01420 | Conventions Meetings and Exhibitions Management |
| MNG00417 | Strategic Management for Tourism and Hospitality Enterprises |
| MKT01221 | Intern Study I |
| MKT01222 | Intern Study II |
| MKT01223 | Intern Study III |
| MKT01224 | Intern Study IV |
| MNG10225 | Introduction to Convention and Event Tourism |
| MNG10226 | Theming and Staging for Convention and Event Tourism * |
| MNG10224 | Software Systems for Convention and Event Tourism * |
| MNG10228 | Project Management for Conventions, Events and Festivals * |
| MNG10227 | Convention and Event Tourism Industry Project * |

**PART B**

| | |
|---|---|
| MNG00219 | Contemporary Workplace Relations Issues Tourism and Hospitality |
| MKT00128 | Tourism and Hospitality Sales and Promotion |
| MNG00427 | Entrepreneurship in Tourism and Hospitality |
| MNG00426 | Gaming and Club Management |
| MNG00418 | Accommodation and Information Technology Systems |
| MKT00204 | Special Interest Tourism |
| MKT01425 | Tourism in Pacific Asia |
| ECO00424 | Economic Analysis for Tourism and Hospitality |
| MNG10165 | Indigenous Tourism |
| SOY00011 | Sport Tourism I |
| LAW00203 | Business Law and Ethics for Tourism and Hospitality |
| MNG10193 | Sport Event (Surfing) |

* *Not offered in 2006*

# BACHELOR OF BUSINESS IN HOTEL MANAGEMENT
# (Abbreviated title: BBusHotelMangt)

# ASSOCIATE DEGREE OF BUSINESS IN HOTEL MANAGEMENT
# (Abbreviated title: AssocDegBusHotelMangt)

# DIPLOMA IN HOTEL MANAGEMENT
# (Abbreviated title: DipHotelMangt)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Sydney University Centre |
| Course Mode: | Internal |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of the Bachelor of Business in Hotel Management degree a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule attached to these Rules; and

(ii) three (3) other units acceptable to the Divisional Board.

(b) To be eligible for the award of the Diploma in Hotel Management a candidate shall successfully complete no less than eight (8) units from Part A of the Schedule attached to these Rules.

**4.2 Advanced Standing**

**(a) Bachelor of Business in Hotel Management**

(i) The School Board may grant a candidate advanced standing for up to twenty (20) units provided that in all cases the units are considered to be equivalent to units in the Schedule. The School Board shall notify the Academic Board of all instances where advanced standing of greater than twelve (12) units is granted.

(ii) Candidates who have completed the requirements of the Diploma in Hotel Management may be granted advanced standing for up to eight (8) units.

**(b) Diploma in Hotel Management**

The School Board may grant a candidate advanced standing for up to eight (8) units provided that in all cases the units are considered to be equivalent to units in the Schedule. The School Board shall notify the Academic Board of all instances where advanced standing of greater than four (4) units is granted.

## Schedule of Units

**PART A**

COM00207 Personal Communications for the Tourism and Hospitality Industry
SOY00411 Tourism Theories and Practice

MKT00127 Introduction to Tourism and Hospitality Marketing
MKT00128 Tourism and Hospitality Sales and Promotion
MNG00440 Introduction to Tourism and Hospitality Management
MNG01413 Human Resource Management in the Tourism and Hospitality Industry
ACC00206 Financial Analysis for Tourism and Hospitality
MNG00441 Hospitality Services Management
MNG00415 Tourism and Hospitality Research and Analysis
LAW00203 Business Law and Ethics for Tourism and Hospitality
MNG00417 Strategic Management for Tourism and Hospitality Enterprises
ACC00207 Hospitality and Tourism Financial Management
MNG00219 Contemporary Workplace Relations for Tourism and Hospitality
MNG01222 Facility and Risk Management for Hospitality Operations
SOY00137 Environmental Management for the Hotel Industry
MKT01221 Intern Study I
MKT01222 Intern Study II
MKT01223 Intern Study III
MKT01224 Intern Study IV
MNG00431 Rooms Division Operations ***AND***
MNG00135 Managing Rooms Division Operations ***OR***
SCI00428 Food and Beverage Operations ***AND***
SCI00429 Managing Food and Beverage Operations

**PART B**

SOY00412 Contemporary Tourism Issues
MKT00204 Special Interest Tourism
ECO00424 Economic Analysis for Tourism and Hospitality *
MKT01416 Tourism and Hospitality Industry Project
MKT01425 Tourism in Pacific Asia *
MNG00418 Accommodation and Information Technology Systems
MKT01420 Conventions, Meetings and Exhibitions Management
MNG00421 Events Management
MNG00427 Entrepreneurship in Tourism and Hospitality
MNG10291 The Cruise Business

** Not offered in 2006*

# BACHELOR OF BUSINESS IN HOTEL AND RESORT MANAGEMENT (Abbreviated title: BBusHotel&ResMangt)

# ASSOCIATE DEGREE OF BUSINESS IN HOTEL AND RESORT MANAGEMENT (Abbreviated title: AssocDegBusHotel&ResMangt)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Coffs Harbour |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Requirements for the Degrees

(a) To be eligible for the award of Bachelor of Business in Hotel and Resort Management a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) not less than three (3) units from Part B of the Schedule; and

(iii) not more than four (4) elective units.

(b) To be eligible for the award of Associate Degree of Hotel and Resort Management a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) a minimum of twelve (12) units from Part A of the Schedule of Units attached to these Rules; and

(ii) up to four (4) units from Part B of the Schedule.

### 4.2 Advanced Standing

(a) Candidates who have completed the requirements of the Diploma of Food Service Management may be granted advanced standing of up to eight (8) units.

(b) Candidates who have completed the requirements of the Associate Degree of Business in Hotel and Resort Management may be granted advanced standing for up to sixteen (16) units in the Bachelor of Business in Hotel and Resort Management

(c) The School Board may grant advanced standing of up to sixteen (16) units, provided that:

(i) a maximum of four (4) units may be counted towards Intern Study;

(ii) a maximum of twelve (12) units may be counted towards units other than Intern Study;

(iii) the Academic Board is notified of all instances where advanced standing in excess of twelve (12) units is granted.

### 4.3 International Exchange Program

Candidates permitted to participate in a one-semester exchange program at an approved partner institution overseas shall:

(a) Undertake units at the partner university which have been approved by the School Board;

(b) Successfully complete the equivalent of four (4) units of a full-time student load at the partner university in order to receive a maximum of four (4) units recorded as "Satisfied Requirements" at Southern Cross University; and

(c) Abide by the rules and conditions of the partner university and the exchange agreement.

## Schedule of Units

**PART A**

| | |
|---|---|
| COM00207 | Personal Communications for the Tourism and Hospitality Industry |
| SOY00411 | Tourism Theories and Practice |
| MKT00127 | Introduction to Tourism and Hospitality Marketing |
| MNG00440 | Introduction to Tourism and Hospitality Management |
| MNG01413 | Human Resource Management in the Tourism and Hospitality Industry |
| ACC00206 | Financial Analysis for Tourism and Hospitality |
| MNG00441 | Hospitality Services Management |
| SCI00419 | Food and Beverage Management |
| HOS10199 | Foodservice Operations |
| MNG00135 | Managing Rooms Division Operations |
| MNG01222 | Facility and Risk Management for Hospitality Operations |
| LAW00203 | Business Law and Ethics for Tourism and Hospitality |
| MNG00417 | Strategic Management for Tourism and Hospitality Enterprises |
| MKT01221 | Intern Study I# |
| MKT01222 | Intern Study II# |
| MKT01223 | Intern Study III# |
| MKT01224 | Intern Study IV# |

**PART B**

| | |
|---|---|
| ACC00207 | Hospitality and Tourism Financial Management * |
| MKT01416 | Tourism and Hospitality Industry Project * |
| MNG00415 | Tourism and Hospitality Research and Analysis |
| MKT00128 | Tourism Hospitality Sales and Promotion |
| MNG00219 | Contemporary Workplace Relations Issues for Tourism and Hospitality |
| ECO00424 | Economic Analysis for Tourism and Hospitality |
| MKT01425 | Tourism in Pacific Asia * |
| MNG00418 | Accommodation and Information Technology Systems |
| MKT01420 | Conventions, Meetings and Exhibitions Management |
| MNG00426 | Gaming and Club Management * |
| MNG00427 | Entrepreneurship in Tourism and Hospitality |
| EXE00221 | Tourism and Hospitality International Exchange I |
| EXE00222 | Tourism and Hospitality International Exchange II |
| EXE00223 | Tourism and Hospitality International Exchange III |
| EXE00224 | Tourism and Hospitality International Exchange IV |

# *Intern Study I-IV may be taken either throughout the course during times when other units are not scheduled, or over a 24-week period after the completion of Semester 5. All internship placements must be approved by the Internship Co-ordinator prior to commencement.*

** Not offered in 2006*

**NB**:

1. Core units must be taken in the order that they are offered, or at the discretion of the School Board.
2. The offering of any unit listed in Part B of the Schedule is at the discretion of the School Board subject to student numbers, availability of staff and timetabling constraints.
3. All elective units are subject to approval by the School Board.

# BACHELOR OF BUSINESS IN INTERNATIONAL TOURISM MANAGEMENT (Abbreviated title: BBusITM)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 4 years |
| Total Units: | 32 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Requirements for an Award

(a) To be eligible for the award of Bachelor of Business in International Tourism Management, a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) eight (8) units from Part B of the Schedule of Units attached to these Rules; and

(iii) four (4) units from Part C of the Schedule of Units attached to these Rules.

(b) In exceptional circumstances the Head of School may permit a candidate to enrol in a unit or units other than those specified in the Schedule.

### 4.2 Advanced Standing

(a) Candidates who have completed the requirements of Bachelor of Business in Tourism, the Bachelor of Business in Hotel and Catering Management or the Bachelor of Business in Hotel and Resort Management SCU may be granted up to twenty-four (24) units of advanced standing.

(b) No other student shall normally be granted advanced standing for more than twenty (20) units of which:

(i) a maximum of eight (8) units may be counted towards Intern Study and/or International Internship; and

(ii) a maximum of twelve (12) units may be counted towards units other than Intern Study.

## Schedule of Units

**PART A**

| | |
|---|---|
| SOY00411 | Tourism Theories and Practices |
| COM00207 | Personal Communications for the Tourism and Hospitality Industry |
| MKT00127 | Introduction to Tourism and Hospitality Marketing |
| MNG00440 | Introduction to Tourism and Hospitality Management |
| SOY00412 | Contemporary Tourism Issues |
| MNG01413 | Human Resource Management in the Tourism and Hospitality Industry |
| MNG00415 | Tourism and Hospitality Research and Analysis |
| ECO00424 | Economic Analysis for Tourism and Hospitality |
| ACC00206 | Financial Analysis for Tourism and Hospitality |
| MNG00441 | Hospitality Services Management |

| | |
|---|---|
| LAW00203 | Business Law and Ethics for Tourism and Hospitality |
| MNG00417 | Strategic Management for Tourism and Hospitality Enterprises |
| EXE00221 | Tourism and Hospitality International Exchange I |
| EXE00222 | Tourism and Hospitality International Exchange II |
| EXE00223 | Tourism and Hospitality International Exchange III |
| EXE00224 | Tourism and Hospitality International Exchange IV |
| MKT01221 | Intern Study I# |
| MKT01222 | Intern Study II# |
| MKT01223 | Intern Study III# |
| MKT01224 | Intern Study IV# |

**PART B**

| | |
|---|---|
| MKT01420 | Conventions, Meetings and Exhibitions Management |
| MKT01416 | Tourism and Hospitality Industry Project * |
| MKT01425 | Tourism in Pacific Asia |
| SOY00011 | Sport Tourism I |
| MNG10165 | Indigenous Tourism |
| MKT00204 | Special Interest Tourism |
| ACC00207 | Hospitality and Tourism Financial Management * |
| MNG00421 | Events Management |
| MNG00426 | Gaming and Club Management * |
| MNG00427 | Entrepreneurship in Tourism and Hospitality |
| MKT00128 | Tourism and Hospitality Sales and Promotion |
| HMS00423 | Tourism Planning and the Environment |
| SCI00419 | Food and Beverage Management |
| MNG00219 | Contemporary Workplace Relations Issues for Tourism and Hospitality |
| MNG00418 | Accommodation and Information Technology Systems |

**PART C**

| | |
|---|---|
| EXE00225 | Tourism and Hospitality International Exchange V |
| EXE00226 | Tourism and Hospitality International Exchange VI |
| EXE00227 | Tourism and Hospitality VII |
| EXE00228 | Tourism and Hospitality VIII |
| MNG10231 | Tourism and Hotel International Internship I |
| MNG10232 | Tourism and Hotel International Internship II |
| MNG10233 | Tourism and Hotel International Internship III |
| MNG10234 | Tourism and Hotel International Internship V |

** Not available in 2006*

**NB**:

1. Core units must be taken in the order that they are offered, or at the discretion of the Head of School.
2. The offering of any unit listed in Part B of the Schedule is at the discretion of the Head of School subject to student numbers, availability of staff and timetabling constraints.
3. All elective units are subject to availability.

# BACHELOR OF BUSINESS IN TOURISM MANAGEMENT
# (Abbreviated title: BBusTourMangt)

# ASSOCIATE DEGREE OF BUSINESS IN TOURISM MANAGEMENT
# (Abbreviated title: AssocDegBusTourMangt)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Requirements for an Award

To be eligible for the award of Bachelor of Business in Tourism Management, a candidate shall successfully complete not less than twenty-four (24) units comprising:

(a) (i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) no less than four (4) units from Part B of the Schedule; and

(iii) not more than four (4) elective units.

b) To be eligible for the award of Associate Degree of Business in Tourism Management a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) a minimum of twelve (12) units from Part A of the Schedule of Units attached to these Rules; and

(ii) up to four (4) units from Part B of the Schedule.

### 4.2 Advanced Standing

(a) Candidates who have completed the requirements of the Diploma of Business Management may be granted advanced standing of up to eight (8) units.

(b) Candidates who have completed the requirements of the Associate Degree of Business in Tourism Management may be granted advanced standing for up to sixteen (16) units in the Bachelor of Business in Hotel and Resort Management

(c) The School Board may grant advanced standing of up to sixteen (16) units, provided that:

(i) a maximum of four (4) units may be counted towards Intern Study;

(ii) a maximum of twelve (12) units may be counted towards units other than Intern Study;

(iii) the Academic Board is notified of all instances where advanced standing in excess of twelve (12) units is granted.

### 4.3 International Exchange Program

Candidates permitted to participate in a one semester exchange program at an approved partner university overseas shall:

(a) undertake units at the partner university which have been approved by the School Board;

(b) successfully complete the equivalent of four (4) units of a full-time student load at the partner university in order to receive a maximum of four (4) units recorded as "Satisfied Requirements" at Southern Cross University; and

(c) abide by the rules and conditions of the partner university and the exchange agreement.

## Schedule of Units

**PART A**

| | |
|---|---|
| SOY00411 | Tourism Theories and Practices |
| MKT00127 | Introduction to Tourism and Hospitality Marketing |
| COM00207 | Personal Communications for the Tourism and Hospitality Industry |
| MNG00440 | Introduction to Tourism and Hospitality Management |
| SOY00412 | Contemporary Tourism Issues |
| MNG01413 | Human Resource Management in the Tourism and Hospitality Industry |
| MNG00415 | Tourism and Hospitality Research and Analysis |
| ACC00206 | Financial Analysis for Tourism and Hospitality |
| MNG00441 | Hospitality Services Management |
| LAW00203 | Business Law and Ethics for Tourism and Hospitality |
| ECO00424 | Economic Analysis for Tourism and Hospitality |
| MNG00417 | Strategic Management for Tourism and Hospitality Enterprises |
| MKT01221 | Intern Study I# |
| MKT01222 | Intern Study II# |
| MKT01223 | Intern Study III# |
| MKT01224 | Intern Study IV# |

**PART B**

| | |
|---|---|
| ACC00207 | Hospitality and Tourism Financial Management * |
| MKT01416 | Tourism and Hospitality Industry Project * |
| SCI00419 | Food and Beverage Management |
| MNG00219 | Contemporary Workplace Relations Issues for Tourism and Hospitality |
| MNG00418 | Accommodation and Information Technology Systems |
| MNG00421 | Events Management |
| MNG00426 | Gaming and Club Management * |
| HMS00423 | Tourism Planning and the Environment |
| MNG00427 | Entrepreneurship in Tourism and Hospitality |
| MKT00128 | Tourism Hospitality Sales and Promotion |
| MKT01425 | Tourism in Pacific Asia |
| MKT01420 | Conventions, Meetings and Exhibitions Management |
| MKT00204 | Special Interest Tourism |
| EXE00221 | Tourism and Hospitality International Exchange I |
| EXE00222 | Tourism and Hospitality International Exchange II |
| EXE00223 | Tourism and Hospitality International Exchange III |
| EXE00224 | Tourism and Hospitality International Exchange IV |

\# *Intern Study I-IV may be taken either throughout the course during times when other units are not scheduled, or over a 24-week period after the completion of Semester 5. All internship placements must be approved by the Internship Co-ordinator prior to commencement.*

* *Not offered in 2006*

**NB**:

1. Core units must be taken in the order that they are offered, or at the discretion of the School Board.
2. The offering of any unit listed in Part B of the Schedule is at the discretion of the School Board subject to student numbers, availability of staff and timetabling constraints.
4. All elective units are subject to approval by the School Board.

# BACHELOR OF BUSINESS IN TOURISM MANAGEMENT, BACHELOR OF INDIGENOUS STUDIES
# (Abbreviated title: BBusTourMangt; BIndigS)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculties: | Business; Health and Applied Sciences |
| Academic Organisational Unit: | School of Tourism and Hospitality Management; College of Indigenous Australian Peoples |
| Campus: | Lismore; University wide |
| Course Mode: | Internal/External |
| Duration: | 4 years |
| Total Units: | 32 |

## Specific Award Rules

See the University's *Rules Relating to Awards* in conjunction with the Specific Award Rules listed below.

### 4.1 Requirements for an Award

(a) To be eligible for the award of the Bachelor of Business in Tourism Management, Bachelor of Indigenous Studies a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) five (5) units from the College of Indigenous Australian Peoples;

(iii) five (5) units from the School of Tourism and Hospitality Management; and

(iv) four (4) elective units.

(b) A candidate who while enrolled in the Bachelor of Business in Tourism Management, Bachelor of Indigenous Studies has completed the requirements for the Bachelor of Indigenous Tourism Management may elect to be awarded the Bachelor of Indigenous Tourism Management following withdrawal from candidature for the combined Bachelor degree.

(c) A candidate who while enrolled in the Bachelor of Business in Tourism Management, Bachelor of Indigenous Studies has completed the requirements for the Associate Degree of Indigenous Tourism Management may elect to be awarded the Associate Degree of Indigenous Tourism Management following withdrawal from candidature for the combined Bachelor degree.

### 4.2 Advanced Standing

(a) Advanced standing will be determined by the School Board responsible for the unit for which advanced standing is being sought in consultation with Heads of School.

(b) Candidates who have completed the Associate Degree of Indigenous Tourism Management may be granted advanced standing for up to sixteen (16) units towards the Bachelor of Indigenous Tourism Management or Bachelor of Business in Tourism Management; Bachelor of Indigenous Studies.

(c) No student shall be granted advanced standing for more than sixteen (16) units of which:

(i) a maximum of four (4) units may be

granted for MKT01221-4 Intern Study I-IV; and

(ii) a maximum of twelve (12) units may be granted for units other than MKT01221-4 Intern Study I-IV

## Schedule of Units

**PART A**

| | |
|---|---|
| SOY00411 | Tourism Theories and Practices |
| HUM00198 | Academic Study Methodology |
| MNG00440 | Introduction to Tourism and Hospitality Management |
| CUL00401 | Indigenous World-Views |
| CUL00412 | Indigenous Ways of Cultural Expression |
| CUL00402 | Contemporary Australian Indigenous Issues |
| MNG01413 | Human Resource Management for Tourism and Hospitality |
| ACC00206 | Financial Analysis for Tourism and Hospitality |
| MNG10165 | Indigenous Tourism |
| MKT00127 | Introduction to Tourism and Hospitality Marketing |
| HMS00423 | Tourism Planning and the Environment |
| SOY00419 | Caring for Kuntri: Indigenous Environmental Management |
| SOC10205 | Indigenist Research Theory and Practice * |
| MKT01221 | Intern Study I |
| MKT01222 | Intern Study II |
| MKT01223 | Intern Study III |
| MKT01224 | Intern Study IV |

**PART B**

All undergraduate units offered by the School of Tourism and Hospitality Management and the College of Indigenous australian Peoples are included in this Schedule.

**Footnote:** For further guidance as to the units included in the above courses please consult with the School of Tourism and Hospitality Management.

* *Double wighted unit.*

# BACHELOR OF CONTEMPORARY MUSIC
# (Abbreviated title: BContempMus)

# DIPLOMA OF CONTEMPORARY MUSIC
# (Abbreviated title: DipContempMus)

# CERTIFICATE IN CONTEMPORARY MUSIC
# (Abbreviated title: CertContempMus)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Arts and Social Science |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 3 years |
| Total Units: | 24 |

The Diploma of Contemporary Music and Certificate in Contemporary Music are offered in conjunction with the Queensland International Business Academy.

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Qualification for Admission

(a) Applicants for admission shall be required to show evidence of aptitude for and commitment to the proposed area of study by means of audition/portfolio review and interview.

(b) Applicants who can demonstrate exceptional aptitude in practical music may be admitted at the discretion of the School Board.

(c) Applicants for the Certificate in Contemporary Music and the Diploma of Contemporary Music must have successfully completed the Queensland International Business Academy foundation semester in English language and basic music theory, or an equivalent qualification acceptable to the School Board.

### 4.2 Requirements for an Award

(a) To be eligible for the award of Bachelor of Contemporary Music a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) two (2) single-weighted and five (5) double-weighted units from Part B of the Schedule;

(iii) four (4) units from Part C of the Schedule; and

(iv) four (4) elective units, which may include units from Part D of the Schedule.

(b) To be eligible for the award of Diploma of Contemporary Music a candidate shall successfully complete not less than eight (8) units comprising:

(i) two (2) units from Part A of the Schedule of Units attached to these Rules;

(ii) four (4) units from Part B of the

Schedule; and

(iii) two (2) units from Part C of the Schedule.

(c) To be eligible for the award of Certificate in Contemporary Music a candidate shall successfully complete not less than four (4) units comprising:

(i) one (1) unit from Part A of the Schedule of Units attached to these Rules;

(ii) two (2) units from Part B of the Schedule; and

(iii) one (1) unit from Part C of the Schedule.

**4.3 Advanced Standing**

(a) Candidates who can demonstrate artistic expertise at a professional level in an approved area of the award course may be granted advanced standing for up to eight (8) units from Part A, B or C in the Schedule provided that, except in special circumstances, such artistic expertise has been demonstrated within seven (7) years prior to admission to candidature.

(b) Subject to successful audition, the Divisional Board may grant up to sixteen (16) units advanced standing to candidates for studies completed within the Sedaya International College Diploma in Contemporary Music or the University College Sedaya International Bachelor of Music (Honours) Contemporary, and shall notify the Academic Board of all instances.

## Schedule of Units

**PART A**

MUS00600 World Music Perspectives
MUS00601 Popular Music Since 1940
MUS00610 Music Industry Studies
MUS00611 Music Business

**PART B**

MUS00641 Practical Studies I
MUS00497 Introduction to Music Technology
MUS00642 Practical Studies II #
MUS00643 Practical Studies III #
MUS00644 Practical Studies IV #
MUS00645 Practical Studies V #
MUS00646 Practical Studies VI #

**PART C**

MUS00620 Contemporary Music Theory I
MUS00630 Songwriting
MUS00621 Contemporary Music Theory II
MUS00622 Contemporary Style Analysis

**PART D**

ENE00400 Audio Engineering I
ENE00401 Audio Engineering II *
ART01469 Music Video *
MUS00623 Functional Keyboard *
MUS00624 Introduction to Vocal Studies
IST00421 Independent Study I
IST00422 Independent Study II
IST00423 Independent Study III
IST00424 Independent Study IV

*# Double-weighted unit.*

** Not offered in 2006*

**NB**

Students specialising in Music Production cannot undertake ENE00400 or ENE00401, as elective units.

Students specialising in Keyboard cannot undertake MUS00623 as an elective unit.

Students specialising in Voice cannot undertake MUS00624 as an elective unit.

# BACHELOR OF CREATIVE MEDIA ARTS
# (Abbreviated title: BCMA)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Arts and Social Science |
| Campus: | Lismore |
| Course Mode: | Offered under agreement by the School of Audio-Engineering |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

Applicants for admission shall have successfully completed the required program of studies available through the School of Audio-Engineering, Byron Bay.

**4.2 Requirements for the Degree**

To be eligible for the award of Bachelor of Creative Media Arts a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units prescribed for the course and delivered through the School of Audio-Engineering; and

(ii) two (2) approved elective units, which may include elective units offered by the University.

**4.3 Advanced Standing**

Rule 2.4(b) of the *Rules Relating to Awards* does not apply.

## Schedule of Units

Units are delivered through the School of Audio-Engineering.

# BACHELOR OF EDUCATION
# BACHELOR OF EDUCATION WITH HONOURS
# (Abbreviated title: BEd/BEd(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Education |
| Campus: | Lismore, Coffs Harbour |
| Course Mode: | Internal |
| Duration: | 4 years |
| Total Units: | 32 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

To be eligible for the award of Bachelor of Education a candidate shall successfully complete not less than thirty-two (32) units comprising:

(a) all units from Part A of the Schedule of Units attached to these Rules; and

(b) four (4) elective units, which may include units listed in Part B of the Schedule.

**4.2 Advanced Standing**

(a) Candidates who have completed an accredited Primary School teaching qualification may be granted advanced standing for up to twenty-four (24) units.

(b) Additional advanced standing for up to four (4) units may be granted by the School Board, which shall notify the Academic Board in all instances.

**4.3 Bachelor of Education Degree with Honours**

(a) A candidate for the award of Bachelor of Education with Honours shall fulfil the requirements of the Bachelor of Education award, and in addition:

(i) shall achieve such standard of excellence as the School Board may from time to time determine; and

(ii) shall complete the units EDU00550 Understanding Educational Research and EDU01105 Project.

(b) For the award of Honours, consideration shall be given to a candidate's academic record throughout the course of study. A candidate who has reached the required standard of excellence referred to in Rule 4.3(a)(i) may on the recommendation of the School Board be awarded Honours in one of the following grades:

First Class Honours
Second Class Honours – Division I
Second Class Honours – Division II

## Schedule of Units

**PART A**

| | |
|---|---|
| EDU10128 | Introduction to Teaching |
| EDU00401 | Curriculum Studies: English I |
| EDU10129 | Think Globally/Teach Locally |
| EDU00415 | Curriculum Studies: Creative and Performing Arts I |
| EDU00221 | Teaching and Learning |
| EDU00404 | Curriculum Studies: Mathematics I |
| EDU00417 | Curriculum Studies: Personal Development/Health/Physical Education I |
| EDU00418 | Curriculum Studies: Personal Development/Health/Physical Education II |

| | |
|---|---|
| EDU00413 | Curriculum Studies: Science and Technology I |
| EDU00402 | Curriculum Studies: English II |
| EDU00416 | Curriculum Studies: Creative and Performing Arts II |
| EDU01095 | Special Education |
| EDU10130 | Schools, Society and Culture |
| EDU00405 | Curriculum Studies: Mathematics II |
| EDU10003 | Educational Information Technology |
| TCH10005 | Behaviour, Learning and the Curriculum |
| EDU00414 | Curriculum Studies: Science and Technology II |
| EDU00412 | Curriculum Studies: Human Society and its Environment |
| EDU00405 | Indigenous Australians in Education |
| EDU10133 | Issues in Literacy and Numeracy |
| EDU10132 | Program Design |
| EDU10131 | Professional Identity and Values |
| TCH10134 | Professional Experience (Primary) I |
| TCH10135 | Professional Experience (Primary) II |
| TCH10136 | Professional Experience (Primary) III |

***Either***

| | |
|---|---|
| TCH10173 | Professional Experience (Primary) IV, *and* |
| EDU10172 | Extended Education Project* |

***Or***

| | |
|---|---|
| TCH10173 | Professional Experience (Primary) IV, *and* |
| EDU01105 | Project |

*and an additional unit from PART B*

***Or***

| | |
|---|---|
| TCH10137 | School Internship*, *and* |
| EDU01105 | Project |

**PART B**

Development

| | |
|---|---|
| EDU00298 | Cooperative Learning Skills in the Classroom |
| EDU00352 | Teaching English to Speakers of Other Languages (TESOL) # |
| EDU00353 | Teaching the Gifted |
| EDU00356 | Reading Difficulties |
| EDU01550 | Understanding Educational Research |
| EDU01094 | Early Childhood Education |
| EDU01104 | Assessment and Reporting |
| EDU01106 | Independent Study Unit I |
| EDU01107 | Independent Study Unit II |
| EDU01286 | Environmental Education |
| EDU01290 | Outdoor Education I |
| EDU01304 | Music Education in the K-6 Classroom I |
| ENG00351 | Children's Literature |
| ENG00355 | Storytelling |

* *Double-weighted unit.*

\# *Not offered in 2006*

# BACHELOR OF EDUCATION (SECONDARY)
# (Abbreviated title: BEd(Sec))

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Education |
| Campus: | Lismore, Coffs Harbour, Tweed Gold Coast |
| Course Mode: | Internal |
| Duration: | 2 year |
| Total Units: | 16 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

(a) Applicants shall either have qualified for any degree of this or another university or other institution approved by the School Board for this purpose, or in exceptional circumstances, have completed so much of the requirements of a degree over a period of not less than three (3) years, that the remaining requirements may be completed within one year concurrently with candidature for the Bachelor of Education (Secondary). No student may qualify for the award of Bachelor of Education (Secondary) until all requirements of the first degree have been satisfied.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Bachelor of Education (Secondary) a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) not less than two (2) sequential units in a curriculum specialisation for a secondary teaching major listed in Part B of the Schedule;

(iii) for all students except BHMS graduates: five (5) approved elective units, which may include units from Part C of the Schedule; and

(iv) BHMS graduates only: all the units listed in Part D of the Schedule.

(b) A candidate who while enrolled in the Bachelor of Education (Secondary) has completed the units EDU00221, TCH10000, TCH10001, EDU00067, EDU01095, EDU1003 from Part A of the Schedule of Units attached to these Rules, and not less than two (2) sequential units from a secondary-teaching major listed in Part B of the Schedule, may elect to be awarded the Graduate Diploma of Education upon withdrawal from candidature from the Bachelor degree.

## Schedule of Units

**PART A**

| | |
|---|---|
| EDU00221 | Teaching and Learning |
| TCH10000 | Professional Experience I |
| TCH10001 | Professional Experience II |
| EDU00067 | Education Studies |
| EDU01095 | Special Education |
| EDU10003 | Educational Information Technology |
| EDU10004 | Language, Literacy and Diversity |
| TCH10002 | School Internship |
| TCH10005 | Behaviour, Learning and the Curriculum |

**PART B**

| | |
|---|---|
| EDU01153 | Curriculum Specialisation: Visual Arts I |
| EDU01154 | Curriculum Specialisation: Visual Arts II |
| EDU01021 | Curriculum Specialisation: PDHPE I (Movement) |
| EDU01022 | Curriculum Specialisation: PDHPE II (Lifestyle) |
| EDU01246 | Curriculum Specialisation: Science I |
| EDU01247 | Curriculum Specialisation: Science II |
| TCH10007 | Curriculum Specialisation: Human Society and its Environment I |
| TCH10008 | Curriculum Specialisation: Human Society and its Environment II |
| TCH10009 | Curriculum Specialisation: Teaching Modern Languages I |
| TCH10010 | Curriculum Specialisation: Teaching Modern Languages II |
| EDU01145 | Curriculum Specialisation: Mathematics I |
| EDU01146 | Curriculum Specialisation: Mathematics II |
| EDU01143 | Curriculum Specialisation: Music I |
| EDU01144 | Curriculum Specialisation: Music II |
| TCH10174 | Curriculum Specialisation English I |
| TCH10175 | Curriculum Specialisation English II |
| EDU00499 | Computing Studies/Information Technology Curriculum# |
| TCH10013 | Curriculum Specialisation: Dance# |
| TCH10012 | Curriculum Specialisation: Drama# |
| EDU01292 | Curriculum Specialisation: Outdoor Education# |
| TCH10271 | Curriculum Specialisation: Technology Studies I |
| TCH10272 | Curriculum Specialisation: Technology Studies II |

**PART C**

| | |
|---|---|
| EDU01286 | Environmental Education |
| EDU01308 | Indigenous Australians in Education |
| EDU10006 | Introduction to Vocational Education and Training * |
| IST00151 | Independent Study – Education I |

**PART D**

| | |
|---|---|
| EDU10099 | Movement Skills I |
| EDU10100 | Movement Skills II |
| EDU10101 | Movement Concepts in Education |
| EDU10102 | Adolescent Health Issues |
| EDU10103 | Drug and Alcohol Education |

*# Students wishing to complete a second Curriculum Specialisation unit in discipline areas where only one Curriculum Specialisation unit is offered may elect to do an Independent Study unit directed towards that discipline area. One unit in a Curriculum Specialisation is required for a secondary teaching subject.*

** Not offered in 2006*

# BACHELOR OF APPLIED SCIENCE, BACHELOR OF EDUCATION (SECONDARY)
# (Abbreviated title: BAppSc, BEd(Sec))

# BACHELOR OF ARTS, BACHELOR OF EDUCATION (SECONDARY)
# (Abbreviated title: BA, BEd(Sec))

# BACHELOR OF CONTEMPORARY MUSIC, BACHELOR OF EDUCATION (SECONDARY)
# (Abbreviated title: BContempMus, BEd(Sec))

# BACHELOR OF HUMAN MOVEMENT SCIENCE, BACHELOR OF EDUCATION (SECONDARY)
# (Abbreviated title: BHMS, BEd(Sec))

# BACHELOR OF VISUAL ARTS, BACHELOR OF EDUCATION (SECONDARY)
# (Abbreviated title: BVA, BEd(Sec))

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Education; (Other Schools) |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 4 years |
| Total Units: | 32 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Qualification for Admission

Applicants for the Bachelor of Visual Arts, Bachelor of Education (Secondary) or the Bachelor of Contemporary Music, Bachelor of Education (Secondary) must meet the entry requirements of the Bachelor of Visual Arts or the Bachelor of Contemporary Music.

### 4.2 Requirements for an Award

To be eligible for the award of a combined degree a candidate shall successfully complete not less than thirty-two (32) units and comply with the applicable Schedule of Units attached to these Rules.

### 4.3 Advanced Standing

Advanced standing will be determined by the School Board responsible for the unit for which advanced standing is sought, or in the case of unspecified advanced standing, by the School Board responsible for the award in which it is sought.

Advanced standing greater than the limits of Rule 2.4(b)*(Rules Relating to Awards)* may be granted by the relevant School Board, which shall notify Academic Board of all instances.

## Schedules of Units

**COURSE STRUCTURE FOR THE BACHELOR OF APPLIED SCIENCE, BACHELOR OF EDUCATION (SECONDARY)**

| | First | | Second | |
|---|---|---|---|---|
| Year 1 | BIO00201 | Biology | BIO00202 | Ecology |
| | CHE00201 | Chemistry | ISY00241 | Computing in Applied Science |
| | SUR00201 | Environmental Mapping | CHE00103 | Biological Chemistry II (Natural Products Chemistry) |
| | GLY00201 | Earth Systems I: The Lithosphere | ENS00203 | Earth Systems II: The Hydrosphere |
| Year 2 | MAT00211 | Quantitative Analysis | AGT00217 | Land Degradation and Rehabilitation |
| | | Physics Unit I ***OR*** Approved Elective | GLY00231 | Coastal Geomorphology and Sedimentology |
| | | Biology Elective | | Biology Elective |
| | AGR00214 | Soil Processes | | Biology Elective |
| Year 3 | EDU00221 | Teaching and Learning | EDU00067 | Education Studies |
| | EDU01095 | Special Education | EDU10003 | Educational Information Technology |
| | EDU01246 | Curriculum Specialisation: Science I | EDU01247 | Curriculum Specialisation: Science II |
| | TCH10000 | Professional Experience I | TCH10001 | Professional Experience II |
| Year 4 | CHE00073 | Environmental Chemistry | TCH10002 | School Internship |
| | GLY00232 | Coastal Biogeochemistry | TCH10005 | Behaviour, Learning and the Curriculum |
| | EDU10004 | Language, Literacy and Diversity | | Biology Elective |
| | | Biology Elective | | Physics Unit II ***OR*** Approved Elective |

Physics units or other approved electives can be completed as "Cross Institutional Units". Please note that cross-institutional enrolment must be finalised at least six (6) weeks prior to the intended semester of enrolment. Students who do not wish to complete the Physics option may apply to undertake alternative elective units that must be approved by the Head of School or nominee, normally the Course Coordinator from the School of Education. Variations to the Schedule of Units must be approved by the Head of School or nominee, normally the Course Coordinator from the School of Education.

***Electives for Biology Major***

| Semester 1 units | | Semester 2 units | |
|---|---|---|---|
| BIO00213 | Plant Identification and Conservation | FOR00101 | Plant Physiology and Ecology |
| BIO00232 | Coastal Marine Ecosystems | BIO00212 | Wildlife Conservation |
| BIO01204 | Wetland Ecosystems | BIO01209 | Aquaculture Management |
| | | BIO10127 | Coral Reefs on the Edge |
| | | BIO00105 | Fisheries Biology |

**COURSE STRUCTURE FOR THE BACHELOR OF ARTS, BACHELOR OF EDUCATION (SECONDARY)**

| | First | | Second | |
|---|---|---|---|---|
| Year 1 | COM00334 | Learning Technologies and the Academy | COM00333 | Communication and Culture |
| | HIS10016 | Nature of History Making | CUL00401 | Indigenous Australian World - Views |
| | ENG00400 | Introduction to Written Texts | ENG00401 | Issues and Themes in Contemporary Writing |
| | HUM00270 | Introduction to Cultural Studies | HUM00271 | Unruly Subjects: Citizenship |
| Year 2 | CUL00210 | Australia/Asia | HUM00273 | Borderlands |
| | ENG00410 | Introduction to Creative Writing | | History Elective ***OR*** Geography Elective |
| | HUM00272 | Space, Place and Travel ***OR*** Geography Elective ***OR*** History Elective | | English Elective |
| | | English Elective | | English Elective |
| Year 3 | EDU00221 | Teaching and Learning | EDU00067 | Education Studies |
| | EDU01095 | Special Education | EDU10003 | Educational Information Technology |
| | TCH10174 | Curriculum Specialisation: English I | TCH10175 | Curriculum Specialisation: English II |
| | TCH10000 | Professional Experience I | TCH10001 | Professional Experience II |
| Year 4 | EDU10004 | Language, Literacy and Diversity | TCH10008 | Curriculum Specialisation: Human Society and its Environment II |
| | TCH10007 | Curriculum Specialisation: Human Society and its Environment I | HUM00275 | Cultural Studies Research Project |
| | HUM00274 | EcoCultural Studies ***OR*** Geography Elective ***OR*** History Elective | TCH10005 | Behaviour, Learning and the Curriculum |
| | | Geography Elective ***OR*** History Elective | TCH10002 | School Internship |

Variation to the Schedule of Units must be approved by the Head of School or nominee, normally the Course Coordinator from the School of Education.

***Electives for English***

| Semester 1 units | | Semester 2 units | |
|---|---|---|---|
| ENG00407 | Writing for Performance | ENG00403 | Prose |
| ENG10080 | Electronic Writing | ENG00411 | Writing Genre |
| ENG00406 | Theories of Text and Culture | ENG10164 | Autobiography |
| COM00439 | Foundations in Media Studies | COM10082 | Film Studies |

***Electives for History***

| Semester 1 units | | Semester 2 units | |
|---|---|---|---|
| HIS10018 | Writing Place: Landscapes, Memory, History # | HIS00235 | Regional History Research Project |
| | | HIS10017 | Colonialism and World Environmental History from 1492 |

*# First offered 2007*

***]***

***Electives for Geography***

| Semester 1 units | | Semester 2 units | |
|---|---|---|---|
| AGR00214 | Soil Processes | AGT00217 | Land Degradation and Rehabilitation |
| BIO00244 | Protected Area Management | BIO10125 | Sustainable use of the Marine Environment |
| BIO00233 | Commercial and Recreational Fisheries Management | BIO10127 | Coral Reefs on the Edge |
| BIO10120 | Marine Systems Science and Management | ENS00218 | Waste Technology |
| ECO00202 | Environmental Economics | GLY00223 | Introduction to Geographic Information Systems |
| ENV00207 | Environmental Planning | LAW00241 | Legislation, Administration and Communication |
| ISY01224 | Remote Sensing and Spatial Analysis | AGR00215 | Water and Catchment Management |
| ENO10183 | Ecotechnology | BIO01230 | Principles of Coastal Resource Management |

**COURSE STRUCTURE FOR THE BACHELOR OF CONTEMPORARY MUSIC, BACHELOR OF EDUCATION (SECONDARY)**

| | First | | Second | |
|---|---|---|---|---|
| Year 1 | MUS00641 | Practical Studies I | MUS00642 | Practical Studies II ⩤ |
| | MUS00497 | Introduction to Music Technology | MUS00601 | Popular Music Since 1940 |
| | MUS00600 | World Music Perspectives | MUS00630 | Songwriting |
| | MUS00620 | Contemporary Music Theory I | | |
| Year 2 | MUS00643 | Practical Studies III⩤ | MUS00644 | Practical Studies IV ⩤ |
| | MUS00621 | Contemporary Music Theory II | MUS00622 | Contemporary Style Analysis |
| | EDU00221 | Teaching and Learning | MUS00611 | Music Business |
| Year 3 | MUS00645 | Practical Studies V⩤ | MUS00646 | Practical Studies VI ⩤ |
| | EDU01143 | Curriculum Specialisation: Music I | EDU01144 | Curriculum Specialisation: Music II |
| | TCH10000 | Professional Experience I | TCH10001 | Professional Experience II |
| Year 4 | MUS00610 | Music Industry Studies | EDU10003 | Educational Information Technology |
| | EDU10004 | Language, Literacy and Diversity | EDU00067 | Education Studies |
| | | Education Elective Unit from PART C* | TCH10002 | School Internship |
| | EDU01095 | Special Education | TCH10005 | Behaviour, Learning and the Curriculum |

⩤ *Double-weighted unit.*

* *Refer to PART C of the Schedule of Units for Bachelor of Education (Secondary)*

**COURSE STRUCTURE FOR THE BACHELOR OF HUMAN MOVEMENT SCIENCE, BACHELOR OF EDUCATION (SECONDARY)**

| | First | | Second | |
|---|---|---|---|---|
| Year 1 | BIO01302 | Anatomy for Human Movement | MAT00330 | Statistics |
| | MNG00301 | Sport and Exercise Management I | BIO00307 | Physiology for Human Movement |
| | HEA00331 | Sport and Exercise Psychology I | HMS01202 | Sport and the Law |
| | HMS00201 | Field Studies I | HMS00202 | Field Studies II |
| Year 2 | HMS00203 | Field Studies III – Sports Conditioning and Training Methodology | BIO00209 | Kinesiology |
| | BIO00203 | Exercise Physiology I | EDU10103 | Drug and Alcohol Education |
| | HMS00328 | Motor Learning I | EDU10099 | Movement Skills I |
| | BIO00207 | Biomechanics I | HEA00332 | Sport and Exercise Psychology II |
| Year 3 | EDU00221 | Teaching and Learning | TCH10001 | Professional Experience II |
| | EDU01095 | Special Education | EDU00067 | Education Studies |
| | EDU01021 | Curriculum Specialisation: PDHPE I (Movement) | EDU10003 | Educational Information Technology |
| | TCH10000 | Professional Experience I | EDU01022 | Curriculum Specialisation: PDHPE II (Lifestyle) |
| Year 4 | HMS00301 | Research Design in Sport Science | EDU10102 | Adolescent Health Issues |
| | NUT00330 | Nutrition and Human Performance | EDU10100 | Movement Skills II |
| | EDU10004 | Language, Literacy and Diversity | TCH10002 | School Internship |
| | EDU10101 | Movement Concepts in Education | TCH10005 | Behaviour, Learning and the Curriculum |

Variation to the Schedule of Units must be approved by the Head of School or nominee, normally the Course Coordinator from the School of Education.

**COURSE STRUCTURE FOR THE BACHELOR OF VISUAL ARTS, BACHELOR OF EDUCATION (SECONDARY)**

| | First | | Second | |
|---|---|---|---|---|
| Year 1 | ART00621 | Visual Arts Studio Studies I: Foundation⩤ | ART00622 | Visual Arts Studio Studies II⩤ |
| | ART00600 | Introduction to Visual Culture | ART00601 | Modernism: Visual Parameters |
| | ART00630 | Design | ART00406 | Studio Drawing I |
| Year 2 | ART00623 | Visual Arts Studio Studies III⩤ | ART00624 | Visual Arts Studio Studies IV⩤ |
| | ART00498 | Contemporary Issues in Visual Arts ***OR*** | ART00602 | Australian Visual Art ***OR*** |
| | ART00603 | Visual Art as Critical Practice<br>Elective unit from Part C of the Visual Arts program | ART00604 | Visual Discourse: Uncovering the Body<br>Elective unit from Part C or Part D of the Visual Arts program |
| Year 3 | EDU00221 | Teaching and Learning | EDU00067 | Education Studies |
| | EDU01095 | Special Education | EDU10003 | Educational Information Technology |
| | EDU01153 | Curriculum Specialisation: Visual Arts I | EDU01154 | Curriculum Specialisation: Visual Arts II |
| | TCH10000 | Professional Experience I | TCH10001 | Professional Experience II |
| Year 4 | EDU10004 | Language, Literacy and Diversity | TCH10005 | Behaviour, Learning and the Curriculum |
| | ART00625 | Visual Arts Studio Studies V⩤ | TCH10002 | School Internship |
| | | Elective unit from Part C of the Education program | ART00626 | Visual Arts Studio Studies VI⩤ |

⩤ *Double-weighted unit.*

Variation to the Schedule of Units must be approved by the Head of School or nominee, normally the Course Coordinator from the School of Education.

# BACHELOR OF ENVIRONMENTAL TOURISM MANAGEMENT
# (Abbreviated title: BEnvTourMangt)

# ASSOCIATE DEGREE IN ENVIRONMENTAL TOURISM MANAGEMENT
# (Abbreviated title: AssocDegEnvTourMangt)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculties: | Business; Health and Applied Sciences |
| Academic Organisational Unit: | School of Tourism and Hospitality Management; School of Environmental Science and Management |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards* in conjunction with the Specific Award Rules listed below.

### 4.1 Requirements for an Award

(a) To be eligible for the award of Bachelor of Environmental Tourism Management a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units from Part B of the Schedule; and

(iii) three (3) elective units.

(b) To be eligible for the award of Associate Degree in Environmental Tourism Management a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules, except the units Intern Study I, Intern Study II and Integrated Project;

(ii) three (3) units from the School of Environmental Science and Management listed in Part B of the Schedule;

(iii) three (3) units from the School of Tourism and Hospitality Management listed in Part B of the Schedule; and

(iv) two (2) elective units.

(c) A candidate who while enrolled in the Bachelor of Environmental Tourism Management has completed the requirements for the Associate Degree of Environmental Tourism Management may elect to be awarded the Associate Degree of Environmental Tourism Management following withdrawal from candidature for the Bachelor degree.

### 4.2 Advanced Standing

(a) Advanced standing will be determined by the School Board responsible for the unit for which advanced standing is being sought.

(b) Candidates who have completed the requirements for the Associate Degree in Environmental Tourism Management may be granted advanced standing for up to sixteen (16) units in the Bachelor of Environmental Tourism Management.

(c) No student shall be granted advanced standing for more than fourteen (14) units towards the Bachelor of Environmental Tourism Management of which:

(i) a maximum of two (2) units may be granted for MKT01221-2 Intern Study I-II; and

(ii) a maximum of twelve (12) units may be granted for units other than MKT01221-2 Intern Study I-II.

## Schedule of Units

**PART A**

| | |
|---|---|
| BIO00201 | Biology |
| BIO00202 | Ecology |
| ISY00241 | Computing in Applied Sciences |
| MAT00211 | Quantitative Analysis |
| SCI00211 | Integrated Project# |
| COM00207 | Personal Communication for the Tourism and Hospitality Industry |
| SOY00411 | Tourism Theories and Practices |
| SOY00412 | Contemporary Tourism Issues |
| MNG00415 | Tourism and Hospitality Research and Analysis |
| MKT01221 | Intern Study I ## |
| MKT01222 | Intern Study II ## |

**PART B**

| | |
|---|---|
| ECO00202 | Environmental Economics |
| ENV00207 | Environmental Planning |
| BIO01230 | Principles of Coastal Resource Management |
| BIO00244 | Protected Area Management |
| MKT00127 | Introduction to Tourism and Hospitality Marketing |
| MNG00440 | Introduction to Tourism and Hospitality Management |
| MNG01413 | Human Resource Management for Tourism and Hospitality |
| HMS00423 | Tourism Planning and the Environment |
| MKT00204 | Special Interest Tourism |

*# Double-weighted unit.*

*## Intern Study I-II may be taken either throughout the course during times when other units are not scheduled, or over a 12-week period after the completion of the 5th Semester. All internship placements must be approved by the Internship Coordinator prior to commencement.*

# BACHELOR OF EXERCISE SCIENCE AND NUTRITION (Abbreviated title: BExSc&Nutr)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Exercise Science and Sport Management |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

To be eligible for the award of Bachelor of Exercise Science and Nutrition a candidate shall successfully complete all twenty-four (24) units listed in the Schedule of Units attached to these Rules.

## Schedule of Units

BIO01302 Anatomy for Human Movement
BIO00307 Physiology for Human Movement
MAT00330 Statistics
BIO00203 Exercise Physiology I
HMS00223 Internship I
HMS00203 Field Studies III
HMS00301 Research Design in Sport Science
BIO00209 Kinesiology
BIO00207 Biomechanics I
HMS00328 Motor Learning I
BIO00204 Exercise Physiology II
CMM00215 Exercise Testing and Prescription
IST00561 Independent Study – Human Movement I
HMS00214 Prevention and Management of Injury
CHE00102 Biological Chemistry I
CHE00103 Biological Chemistry II
CHE00002 Biochemistry
HMS00201 Field Studies I
NUT00214 Nutrition I
NUT00215 Nutrition II
NUT00216 Nutrition III
NUT00333 Sport and Exercise Nutrition
HEA00331 Sport and Exercise Psychology I
HEA00332 Sport and Exercise Psychology II

# BACHELOR OF HEALTH SCIENCE
# (Abbreviated title: BHlthSc)

# ASSOCIATE DEGREE OF HEALTH SCIENCE
# (Abbreviated title: AssocDegHlthSc)

# DIPLOMA OF HEALTH SCIENCE
# (Abbreviated title: DipHlthSc)

# CERTIFICATE OF HEALTH SCIENCE
# (Abbreviated title: CertHlthSc)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

For the purposes of these Rules the following definitions apply:

(a) 'Centre' means the Centre for Professional Development in the School of Nursing and Health Care Practices;

(b) 'candidate' means a person either enrolled in the University as a student, or registered as a student with the Centre or with one of the University's Licencees, and proceeding with studies towards the award of Bachelor of Health Science.

**4.1 Requirements for an Award**

(a) To be eligible for the award of Bachelor of Health Science a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units from Part A of the Schedule of Units attached to these Rules;

(ii) four (4) units from Part B of the Schedule of Units;

(iii) four (4) units from Part C of the Schedule of Units;

(iv) six (6) units from Part D of the Schedule of Units;

(v) six (6) elective units.

(b) To be eligible for the award of Associate Degree of Health Science a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) two (2) units from Part A of the Schedule of Units attached to these Rules;

(ii) two (2) units from Part B of the Schedule of Units;

(iii) four (4) units from Part C of the Schedule of Units;

(iv) four (4) units from Part D of the Schedule of Units;

(v) four (4) elective units.

(c) To be eligible for the award of Diploma of Health Science a candidate shall successfully complete not less than eight (8) units comprising:

(i) two (2) units from Part A of the Schedule of Units attached to these Rules;

(ii) four (4) units from Parts B, C and/or D of the Schedule of Units;

(iii) two (2) elective units.

(d) To be eligible for the award of Certificate of Health Science a candidate shall successfully complete not less than four (4) units comprising:

(i) three (3) units from Parts A, B, C and/or D of the Schedule of Units attached to these Rules;

(ii) one (1) elective unit.

(e) A candidate who while enrolled for the Bachelor of Health Science has completed the requirements for the Associate Degree of Health Science may elect to be awarded the Associate Degree of Health Science following withdrawal from candidature for the Bachelor degree.

(f) A candidate who while enrolled for the Bachelor of Health Science has completed the requirements for the Diploma of Health Science may elect to be awarded the Diploma of Health Science following withdrawal from candidature for the Bachelor degree.

(g) A candidate who while enrolled for the Bachelor of Health Science has completed the requirements for the Certificate of Health Science may elect to be awarded the Certificate of Health Science following withdrawal from candidature for the Bachelor degree.

### 4.2 Advanced Standing

In exceptional cases advanced standing greater than 50 per cent of the unit requirements for the award may be granted by the School Board, which shall notify the Academic Board of all instances.

## Schedule of units

**PART A**

| | |
|---|---|
| HUM00198 | Academic Study Methodology |
| CUL00408 | Health and Indigenous Australian Peoples |
| NRS00255 | Primary Health Care * |
| CMM00251 | Public and Environmental Health |

**PART B**

| | |
|---|---|
| HEA00291 | Health Care Practices I |
| HEA00292 | Health Care Practices II |
| HEA00293 | Health Care Practices III |
| HEA00294 | Health Care Practices IV |

**PART C**

| | |
|---|---|
| BIO10061 | Applied Human Bioscience I |
| BIO10062 | Applied Human Bioscience II |
| BIO00301 | Biomedical Science I |
| BIO00302 | Biomedical Science II |
| PHA00315 | Introductory Pharmacology |

**PART D**

| | |
|---|---|
| HEA10063 | Care of the Older Person I |
| HEA10064 | Care of the Older Person II |
| HEA10065 | Care of the Older Person III |
| HEA10066 | Care of the Older Person IV |
| HEA10067 | Introduction to Physical Care * |
| NRS00291 | Advanced Nursing Practice -Pain Management |
| NRS00274 | Advanced Nursing Practice - Infection Control |
| HLT00252 | Introduction to Natural Therapies |
| NRS00331 | Nursing Practice I * |
| BHS00301 | Interpersonal Relating |
| NRS00228 | Critical Perspectives in Nursing * |
| NRS00229 | Clinical Project I |
| NRS00230 | Clinical Project II |
| NRS00200 | Psychosocial Emergency Care * |
| SOY00203 | Women's Studies * |
| HEA00203 | Studies in Substance Abuse * |
| NRS00250 | Stress Management * |
| NRS00276 | Advanced Nursing Practice -Mental Health I * |
| NRS00277 | Advanced Nursing Practice -Mental |

| | |
|---|---|
| | Health II |
| NRS00292 | Advanced Nursing Practice -Mental Health III * |
| NRS00283 | Advanced Nursing Practice - Paediatrics * |
| CUL00401 | Indigenous World-Views |
| CUL00402 | Contemporary Australian Indigenous Issues |
| CUL00420 | History of Invasion of Aboriginal Nations |
| CUL00409 | The Mental Health of Australian Indigenous Peoples |
| CUL00412 | Indigenous Ways of Cultural Expression |
| CUL00413 | Human Rights and Indigenous Peoples |
| CUL00133 | Indigenous Styles of Communication |
| LAW00215 | Dispute Resolution and Aboriginal Communities |

* *Not offered in 2006*

## BACHELOR OF HEALTH SCIENCE IN NURSING (Abbreviated title: BHlthScN)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 8 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

For the purpose of these Rules the following definitions apply:

(i) *'*Centre*'* means the Centre for Professional Development in the School of Nursing and Health Care Practices;

(ii) 'candidate' means a person either enrolled as a student in the University, or as a student with the Centre or with one of the University's Licencees, and proceeding with studies towards the award of Bachelor of Health Science in Nursing.

**4.1 Qualification for Admission**

(a) Applicants for admission to candidature shall:

(i) for Australian residents and/or citizens, be registered nurses in an Australian State or Territory, or be eligible for registration as a nurse in an Australian State or Territory; or

(ii) for non-Australian residents and/or citizens, be eligible for registration as a nurse in the country of current residence.

(b) There will be two categories of admission:

Category One:

Any applicant who has completed an entry level course at certificate level or equivalent which leads to registration as a nurse. This category includes hospital based certificates, hospital based diplomas, and/or tertiary associate diplomas.

Category Two:

Any applicant who has completed an entry level course in a recognised institution, at the diploma level or equivalent leading to registration as a nurse. This category also includes any

applicant who has completed at a tertiary institution, a nursing diploma, or graduate nursing diploma, or a post registration nursing course which was the equivalent of at least one year's full-time study.

(c) Other registered nurses with a non-nursing award at diploma level, which is the equivalent of at least one year's duration, from a recognised tertiary institution, may be admitted in Category Two on application to the School Board.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Bachelor of Health Science in Nursing a candidate shall successfully complete the prescribed number of units as follows, unless exempted:

(i) candidates in Category One shall complete eight (8) units from the Schedule of Units attached to these Rules, comprising one (1) unit from Part A and seven (7) elective units, at least five (5) of which shall be from Part B;

(ii) candidates in Category Two shall complete four (4) units from the Schedule of Units attached to these Rules, comprising one (1) unit from Part A and three (3) elective units, at least one (1) of which shall be from Part B.

(b) Exemptions from Rules 4.2(a)(i) and (ii) may be granted on the following grounds:

(i) Candidates admitted under Category Two who have previously completed a unit or units, which in the opinion of the School Board are equivalent to units listed in the Schedule, shall be required to obtain the approval of the School Board for their unit selection prior to enrolment.

(ii) Candidates who are not resident in Australia at the time of enrolment shall complete the following units:

- candidates in Category One shall complete eight (8) units, at least six (6) of which shall be from the Schedule of Units attached to these Rules;
- candidates in Category Two shall complete four (4) units, at least two (2) of which shall be from the Schedule of Units attached to these Rules.

## Schedule of Units

**PART A**

| | |
|---|---|
| CUL00408 | Health and Indigenous Australian Peoples |

**PART B**

| | |
|---|---|
| BHS00301 | Interpersonal Relating |
| BIO00301 | Biomedical Science I |
| BIO00302 | Biomedical Science II |
| CMM00251 | Public & Environmental Health |
| HEA00203 | Studies in Substance Abuse * |
| NRS00200 | Psychosocial Emergency Care * |
| NRS00250 | Stress Management * |
| HLT00252 | Introduction to Natural Therapies |
| HEA00291 | Health Care Practices I |
| HEA00292 | Health Care Practices II |
| HEA00293 | Health Care Practices III |
| HEA00294 | Health Care Practices IV |
| HEA10063 | Care of the Older Person I |
| HEA10064 | Care of the Older Person II |
| HEA10065 | Care of the Older Person III |
| HEA10066 | Care of the Older Person IV |
| NRS00331 | Nursing Practice I * |
| NRS00228 | Critical Perspectives in Nursing * |
| NRS00229 | Clinical Project I |
| NRS00230 | Clinical Project II |
| NRS00255 | Primary Health Care * |
| NRS00274 | Advanced Nursing Practice - Infection Control |
| NRS00276 | Advanced Nursing Practice -Mental Health I * |
| NRS00277 | Advanced Nursing Practice -Mental |

| | |
|---|---|
| | Health II |
| NRS00291 | Advanced Nursing Practice -Pain Management |
| NRS00292 | Advanced Nursing Practice -Mental Health III * |
| NRS00283 | Advanced Nursing Practice - Paediatrics * |
| PHA00315 | Introductory Pharmacology |
| SOY00203 | Women's Studies * |

* *Not available 2006*

# BACHELOR OF HUMAN MOVEMENT SCIENCE
# (Abbreviated title: BHMS)

# BACHELOR OF HUMAN MOVEMENT SCIENCE (APPLIED)
# (Abbreviated title: BHMS(Applied))

# DIPLOMA OF SPORT MANAGEMENT (SURFING STUDIES)
# (Abbreviated title: DipSptMgt)

# CERTIFICATE IN SPORT MANAGEMENT (SURFING STUDIES)
# (Abbreviated title: CertSptMgt)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Exercise Science and Sport Management |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of the Bachelor of Human Movement Science a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) For candidates undertaking a major in Exercise Science or Sport Management:

a) All units listed in Part A of the Schedule of Units attached to these Rules;

b) Eight (8) units from one major sequence of units in either Part B or Part C of the Schedule, including any compulsory units for that major; and

c) Four (4) elective units which may include units from Part B of the Schedule.

(ii) For candidates undertaking a major in Surfing Studies:

a) All units from Part A of the Schedule of Units attached to these rules;

b) Eight (8) units from Part D of the Schedule; and

c) Four (4) elective units which may include units from Part B of the Schedule.

(b) To be eligible for the award of the Bachelor of Human Movement Science (Applied) a candidate shall successfully complete the requirements as set out in Rule 4.1(a) above and the additional eight (8) units listed in Part C of the Schedule.

(c) To be eligible for the award of the Diploma of Sport Management (Surfing

Studies) a candidate shall complete all eight (8) units from Part D of the Schedule of Units attached to these rules and complete a minimum of four (4) weeks of approved industry experience.

(d) to be eligible for the award of the Certificate of Sport Management (Surfing Studies) a candidate shall complete four (4) units from Part D of the Schedule of Units attached to these rules and complete a minimum of two (2) weeks of approved industry experience.

(e) A candidate who while enrolled in the Bachelor of Human Movement Science has completed the requirements for the Diploma of Sport Management (Surfing Studies) may elect to be awarded the Diploma of Sport Management (Surfing Studies) following withdrawal from candidature for the Bachelor degree.

(f) A candidate who while enrolled in the Bachelor of Human Movement Science has completed the requirements for the Certificate of Sport Management (Surfing Studies) may elect to be awarded the Certificate of Sport Management (Surfing Studies) following withdrawal from candidature for the Bachelor degree.

**4.3 Advanced Standing**

Candidates who have completed the Associate Diploma of Health Science (Sport and Exercise) at a grade average of Credit or better, may be granted advanced standing for up to eight (8) units.

## Schedule of Units

**PART A**

| | |
|---|---|
| BIO01302 | Anatomy for Human Movement |
| MNG00301 | Sport and Exercise Management I** |
| | ***OR*** |
| SOY00011 | Sport Tourism I ## |
| HMS00201 | Field Studies I |
| MAT00330 | Statistics |
| HEA00331 | Sport and Exercise Psychology I |
| BIO00307 | Physiology for Human Movement |
| HMS01202 | Sport and the Law |
| HMS00202 | Field Studies II |
| BIO00203 | Exercise Physiology I |
| HMS00223 | Internship I |
| HMS00203 | Field Studies III - Sports Conditioning and Training Methodology |
| HMS00301 | Research Design in Sport Science |

**PART B**

***Exercise Science***

| | |
|---|---|
| BIO00209 | Kinesiology # |
| BIO00207 | Biomechanics I# |
| BIO00324 | Biomechanics II |
| BIO00326 | Exercise Biochemistry and Drugs in Sport |
| HMS00328 | Motor Learning I # |
| BIO00204 | Exercise Physiology II |
| HEA00332 | Sport and Exercise Psychology II # |
| HLT00221 | Ageing and Physical Activity ^ |
| NUT00330 | Nutrition and Human Performance |
| CMM00215 | Exercise Testing and Prescription |
| HMS00214 | Prevention and Management of Injury |
| HLT00222 | Physical Activity for People with Disabilities ^ |
| HMS00220 | Graduating Seminar* |
| HMS00224 | Internship II |

***Sport Management***

| | |
|---|---|
| MKT00205 | Public Relations in Sport and Exercise |
| MKT00320 | Sport and Exercise Marketing |
| MNG00307 | Sports Policy and Planning |
| FIN00320 | Financial Management for Sport and Exercise |
| MNG00303 | Personnel Management in Sport |
| MNG00304 | Facility Planning and Design |
| MNG00305 | Facility Programming and Management |
| MNG00306 | Entrepreneurship in Sport and Exercise |
| HMS00220 | Graduating Seminar* |
| HMS00224 | Internship II |

**PART C**

BIO00325 Applied Biomechanics (Wellness) ^
NUT00207 Applied Diet, Weight Control and Exercise (Wellness) ^
BIO00210 Applied Exercise Physiology (Wellness) ^
BHS00328 Applied Exercise Psychology (Wellness)
HMS00225-8 Internship III

**PART D**

MNG10191 Sport Management (Surfing)
MKT10192 Sport Marketing (Surfing)
MNG10193 Sport Events (Surfing)
MKT10194 Sport Media (Surfing)
MNG10195 Sport Business (Surfing)
SOY10196 Surfing Culture
ENM10197 Surfing Technology and Skills I
ENM10198 Surfing Technology and Skills II

*# Required unit for Exercise Science strand.*

** Required unit if applying for entry to Bachelor of Human Movement Science with Honours.*

*** Required unit for Exercise Science and Sport Mangement majors.*

*## Required unit for Surfing Studies major.*

*^ Not available for 2006*

**Note:**

The offering of any unit in a given semester is subject to student numbers, availability of staff and timetabling constraints.

# BACHELOR OF HUMAN SERVICES
# (Abbreviated title: BHumS)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Arts and Social Sciences |
| Campus: | Coffs Harbour |
| Course Mode: | Internal/External |
| Duration: | 1.5 years |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

Applicants for admission shall have completed:

(i) either a TAFE Diploma or Associate Diploma, equivalent to two years full-time study at a recognised tertiary institution, at an appropriate standard; ***or***

(ii) a Southern Cross University Associate Degree; ***or***

(iii) a course deemed equivalent by the School Board, at an appropriate standard.

**4.2 Requirements for the Degree**

To be eligible for the award of the Bachelor of Human Services degree a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) a Diploma or Associate Diploma from TAFE or an Associate Degree or a course deemed equivalent by the School Board, to not more than twelve (12) units;

(ii) not less than eight (8) units from Part A of the Schedule of Units attached to these Rules; and

(iii) not less than two (2) units selected from Part B of the Schedule. Students can undertake a maximum of two (2) elective units from any other Southern Cross University programme or equivalent from other recognised tertiary institutions.

## Schedule of Units

**PART A**

| | |
|---|---|
| CSL00231 | Introduction to Counselling: Theory and Practice |
| SOY10105 | Introduction to Human Services - Theory and Practice |
| BHS10241 | Group Work |
| SOY10106 | Human Services - Practice and Ethics |
| SOY10107 | Human Services Organisations - Power and Practice |
| SOC00112 | Social Policy |
| SOC10238 | Ethics in Society |
| BHS00130 | Introduction to Community Development |

**PART B**

| | |
|---|---|
| CSL10014 | Interventions in Counselling |
| CSL10239 | Assessment in Counselling |
| SOY00132 | Evaluation in Community Welfare |
| SOY10108 | Advocacy and Change |
| SOC00107 | Social Planning |
| POL00131 | International Community Development |
| SOY00133 | Communities, Globalisation and Change |
| SOY00204 | Community Project Management |

# BACHELOR OF INDIGENOUS STUDIES
# (Abbreviated title: BIndigS)

# ASSOCIATE DEGREE OF INDIGENOUS STUDIES
# (Abbreviated title: AssocDegIndigS)

# DIPLOMA OF INDIGENOUS STUDIES
# (Abbreviated title: DipIndigS)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | College of Indigenous Australian Peoples |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of Bachelor of Indigenous Studies a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) twelve (12) units from Part B of the Schedule; and

(iii) eight (8) elective units.

(b) To be eligible for the award of Associate Degree of Indigenous Studies a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) six (6) units from Part B of the Schedule; and

(iii) six (6) elective units.

(c) To be eligible for the award of Diploma of Indigenous Studies a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) four (4) units from Part B of the Schedule.

(d) A candidate who while enrolled for the Bachelor of Indigenous Studies has completed the requirements for the Associate Degree of Indigenous Studies may elect to be awarded the Associate Degree of Indigenous Studies following withdrawal from candidature for the Bachelor degree.

(e) A candidate who while enrolled for the Bachelor of Indigenous Studies has completed the requirements for the Diploma of Indigenous Studies may elect to be awarded the Diploma of Indigenous Studies following withdrawal from candidature for the Bachelor degree.

### 4.2 Advanced Standing

Candidates who have completed the requirements for the Associate Degree or Diploma of Health Science (Aboriginal Health and Community Development) or the Associate Degree or Diploma in Law (Aboriginal Paralegal Studies) may be granted advanced standing for up to sixteen (16) units in the Bachelor of Indigenous Studies.

## Schedule of Units

**PART A**

| | |
|---|---|
| HUM00198 | Academic Study Methodology |
| CUL00401 | Indigenous World-Views |
| CUL00420 | History of Invasion of Aboriginal Nations |
| CUL00402 | Contemporary Australian Indigenous Issues |

**PART B**

| | |
|---|---|
| CUL00403 | Australian Indigenous Cultural Heritage* |
| CUL00404 | Schooling of Indigenous Australians* |
| EDU01308 | Indigenous Australians in Education |
| CUL00406 | Australian Indigenous Community Development* |
| CUL00407 | Australian Indigenous Community Administration* |
| CUL00408 | Health and Indigenous Australian Peoples |
| CUL00409 | The Mental Health of Australian Indigenous Peoples |
| CUL00410 | International Indigenous Issues* |
| CUL00411 | Bundjalung Cultural Heritage |
| CUL00412 | Indigenous Ways of Cultural Expression |
| CUL00413 | Human Rights and Indigenous Peoples |
| CUL00414 | Indigenous Common Law |
| CUL00415 | Comparative International Indigenous Legal Issues |
| CSL00416 | Cultural Spiritual Well Being |
| SOC00417 | Race and Racism |
| SOC00418 | Indigenous Australians and Anthropology* |
| SOY00419 | Caring for Kuntri: Indigenous Environmental Management |
| LAW00055 | Aborigines, Torres Strait Islanders and Contemporary Legal Issues |
| LAW00056 | Aborigines, Torres Strait Islanders and the Criminal Justice System |
| CUL00133 | Indigenous Styles of Communication* |
| LAW00215 | Dispute Resolution and Aboriginal Communities |

* *Not offered in 2006.*

# BACHELOR OF INDIGENOUS STUDIES (TRAUMA AND HEALING) (Abbreviated title: BIndigS(T&H))

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | College of Indigenous Australian Peoples |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of Bachelor of Indigenous Studies (Trauma and Healing) a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) eight (8) units from Part B of the Schedule.

**4.2 Advanced Standing**

(a) Advanced standing will be determined by the School Board responsible for the unit for which advanced standing is being sought in consultation with the Head of School.

(b) No student shall be granted advanced standing for more than twelve (12) units.

## Schedule of Units

**PART A**

HEA10200 Trans-and Intergenerational Trauma
HEA10201 The Biological Effects of Traumatic Stress
HEA10202 The Story of Healing/Indigenous Healing
HEA10203 Healing Childhood Traumatisation
BIO01201 Anatomy and Physiology I
BIO01202 Anatomy and Physiology II
BHS11001 Introduction to Psychology I
BHS11002 Introduction to Psychology II
CSL00416 Cultural Spiritual Well Being
SOC00417 Race and Racism
CUL00401 Indigenous World-Views
BHS30002 Abnormal Psychology
HEA00203 Studies in Substance Abuse
BHS10241 Group Work

**PART B**

***Indigenous Studies***

CUL00412 Indigenous Ways of Cultural Expression
CUL00408 Health and Indigenous Australian Peoples
CUL00409 Mental Health of Australian Indigenous Peoples
CUL00420 History of Invasion of Aboriginal Nations
CUL00402 Contemporary Australian Indigenous Issues

***Law***

LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues
LAW00056 Aborigines, Torres Strait Islanders and the Criminal Justice System
LAW00215 Dispute Resolution and Aboriginal Communities
CUL00413 Human Rights and Indigenous Peoples
CUL00414 Indigenous Common Law

***Natural Therapies***

| | |
|---|---|
| HLT10116 | Tactile Therapies II (Lymphatic Technique, Sport/Performance, Hydrotherapy) |
| HLT10117 | Tactile Therapies III (Myofascial Techniques, Exercise and Postural Therapy) |
| HLT00259 | Naturopathic Foundations |
| HLT00257 | Phytotherapy (Foundation of Herbal Medicine) |
| NUT00214 | Nutrition I (Food and Nutrition in Health) |

***Social Sciences***

| | |
|---|---|
| SOC00118 | Introduction to Sociology |
| SOC00115 | Global Inequality |
| SOC00112 | Social Policy |
| SOC10238 | Ethics in Society |
| CSL10239 | Assessment in Counselling |
| CSL10014 | Interventions in Counselling |
| POL10244 | Introduction to Politics |
| POL00013 | Global Social Movements |
| POL00131 | International Community Development |
| POL10023 | Peace, War and International Politics |
| BHS00156 | Leadership |

***Education***

| | |
|---|---|
| CSL00501 | School Welfare: Loss and Grief Education |
| ENG00355 | Storytelling |
| EDU10102 | Adolescent Health Issues |
| EDU00748 | Workplace Learning |
| EDU01308 | Indigenous Australians in Education |
| EDU01102 | Learning in Contemporary Society |

***Health Care***

| | |
|---|---|
| HEA00291 | Health Care Practices I |
| SOC00355 | Sociology of Health Care Practices |
| NRS00283 | Advanced Nursing Practice – Paediatrics * |
| NRS00255 | Primary Health Care |
| NRS00250 | Stress Management |
| NRS00277 | Advanced Nursing Practice - Mental Health II |
| SOY00203 | Women's Studies |

***Research***

| | |
|---|---|
| SOC10205 | Indigenous Research Theory and Practice *(double weighted unit)* |

# BACHELOR OF INDIGENOUS TOURISM MANAGEMENT
# (Abbreviated title: BIndigTourMangt)

# ASSOCIATE DEGREE IN INDIGENOUS TOURISM MANAGEMENT
# (Abbreviated title: AssocDegIndigTourMangt)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculties: | Business; Health and Applied Sciences |
| Academic Organisational Unit: | School of Tourism and Hospitality Management; College of Indigenous Australian Peoples |
| Campus: | Lismore; University-wide |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards* in conjunction with the Specific Award Rules listed below.

### 4.1 Requirements for an Award

(a) To be eligible for the award of Bachelor of Indigenous Tourism Management a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) four (4) units from Part B of the Schedule; and

(iii) two (2) free elective units.

(b) To be eligible for the award of Associate Degree in Indigenous Tourism Management a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) ten (10) units from those listed in Part A of the Schedule of Units attached to these Rules, except the units Intern Study I-IV;

(ii) four (4) units from Part B of the Schedule; and

(iii) two (2) free elective units.

(c) A candidate who has enrolled for the Bachelor of Indigenous Tourism Management has completed the requirements for the Associate Degree in Indigenous Tourism Management may elect to be awarded the Associate Degree in Indigenous Tourism Management following withdrawal from candidature for the Bachelor degree.

### 4.2 Advanced Standing

(a) Advanced standing will be determined by the School Board responsible for the unit for which advanced standing is being sought.

(b) Candidates who have completed the Associate Degree of Indigenous Tourism Management may be granted advanced standing for up to sixteen (16) units towards the Bachelor of Indigenous Tourism Management.

(c) No student shall be granted advanced standing for more than sixteen (16) units of which:

(i) a maximum of four (4) units may be granted for MKT01221-4 Intern

Study I-IV; and

(ii) a maximum of twelve (12) units may be granted for units other than MKT01221-4 Intern Study I-IV.

## Schedule of Units

**PART A**

| | |
|---|---|
| HUM00198 | Academic Study Methodology |
| CUL00401 | Indigenous World-Views |
| SOY00411 | Tourism Theories and Practices |
| MNG00440 | Introduction to Tourism and Hospitality Management |
| CUL00412 | Indigenous Ways of Cultural Expression |
| CUL00402 | Contemporary Australian Indigenous Issues |
| MNG01413 | Human Resource Management for Tourism and Hospitality |
| MNG10165 | Indigenous Tourism |
| MKT00127 | Introduction to Tourism and Hospitality Marketing |
| ACC00206 | Financial Analysis for Tourism and Hospitality |
| HMS00423 | Tourism Planning and the Environment |
| SOY00419 | Caring for Kuntri: Indigenous Environmental Management |
| SOC10205 | Indigenist Research Theory and Practice * |
| MKT01221 | Intern Study I # |
| MKT01222 | Intern Study II # |
| MKT01223 | Intern Study III # |
| MKT01224 | Intern Study IV # |

**PART B**

All undergraduate units offered by the School of Tourism and Hospitality Management and the College of Indigenous Australian Peoples are included in this Schedule.

**Footnote:** For further guidance as to the units included in the above courses please consult with the School of Tourism and Hospitality Management.

*# Intern Study I - IV may be taken either throughout the course during times when other units are not scheduled, or over a 24-week period after the completion of the 5th Semester. All internship placements must be approved by the Internship Coordinator prior to commencement.*

** Double weighted unit*

# BACHELOR OF INFORMATION TECHNOLOGY
# (Abbreviated title: BInfTech)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Coffs Harbour, Lismore |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for the Degree**

To be eligible for the award of Bachelor of Information Technology a candidate shall successfully complete not less than twenty four (24) units comprising:

(i) all fourteen (14) units listed in Part A of the Schedule of Units attached to these Rules;

(ii) any six (6) units from Part B of the Schedule (subject to pre-requisites) OR a single major sequence from Part B of the Schedule;

(iii) any two (2) units selected from Part B of the Schedule (not selected under(ii)); and

(iv) two (2) elective units.

**4.2 Advanced Standing**

(a) candidates who have completed an Associate Degree of Information Technology may be granted advanced standing for up to sixteen (16) units.

(b) candidates who have completed a TAFE two year Diploma in Information Technology in the three years prior to admission to candidature are eligible for advanced standing for a minimum of eight (8) units.

## Schedule of Units

**PART A**

| | |
|---|---|
| MAT00213 | Discrete Mathematics |
| CSC00240 | Data Communications and Networks |
| ISY00243 | Systems Analysis and Design |
| MNG10247 | Managing Organisations in a Global Context |
| CSC00228 | Database Systems I |
| ISY00245 | Principles of Programming |
| CSC10208 | Software Design |
| EDU10235 | Learning and Communication |
| ISY10212 | Contemporary Issues in Multimedia and Information Technology |
| ISY10209 | Web Development I |
| CSC10210 | Object Oriented Program Development * |
| CSC00223 | Software Engineering |
| ISY10221 | Computing Project I: Analysis and Design * |
| ISY10222 | Computing Project II: Development and Implementation * |

**PART B**

*Electronic Commerce*

| | |
|---|---|
| ISY10058 | Electronic Commerce Systems |
| CSC00235 | Applications Development |
| ACC00222 | Computer Control, Auditing and Security |
| ISY00324 | Digital Media I: Images, Text and Interface Design |
| CSC10217 | Web Development II |
| MKT00075 | Marketing Principles |

*Information Systems*

| | |
|---|---|
| ISY00230 | Information Resources Management |
| ACC00151 | Introduction to Accounting |
| ISY10056 | Intelligent Decision Systems |
| CSC10217 | Web Development II |
| ISY10218 | Database Systems II * |
| ISY00246 | Client Server Systems |

*Software Development*

| | |
|---|---|
| CSC00234 | Operating Systems and Computer Architecture |
| ISY00246 | Client/Server Systems |
| CSC10216 | Object Oriented GUI Development |
| CSC00235 | Applications Development |
| CSC10217 | Web Development II |
| ISY10056 | Intelligent Decision Systems |

*Interactive Multimedia*

| | |
|---|---|
| ISY00324 | Digital Media I: Images, Text and Interface Design |
| ISY00325 | Digital Media II: - Audio-Video Resources and Linear Scriptwriting |
| ISY00326 | Digital Media III: 3D Resources; Modeling and Animation |
| CSC10213 | Interactive Animated Narratives |
| CSC10214 | Interactive Multimedia Application Development I |
| CSC10215 | Interactive Multimedia Application Development II |

** Not on offer in 2006*

# BACHELOR OF LAWS, BACHELOR OF LAWS WITH HONOURS (Abbreviated title: LLB/LLB(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Degree/Graduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Law and Justice |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | Graduate Entry (see) 4.2(a) 3 years<br>Undergraduate Entry (see) 4.2(b) 4 years |
| Total Units: | 24 for 4.2 (a) / 32 for 4.2(b) |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

Applicants for admission to candidature shall either:

(a) Graduate Entry – qualified for any degree of this or another university or other institution approved by the School Board, School of Law and Justice, for this purpose and have a level of achievement acceptable to the School Board; or

(b) Undergraduate Entry – satisfied the requirements prescribed in Rule 2.2 of the *Rules Relating to Awards*, or shall have completed a minimum of four (4) units at this or another university and have a level of achievement acceptable to the School Board: or

(c) have qualifications which in the opinion of the School Board are equivalent to the above.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Bachelor of Laws a candidate admitted under Rule 4.1(a) above shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) eight (8) units from Part B or Part C of the Schedule, with no more than two (2) units being from Part C; and

(iii) have completed a degree or hold equivalent qualifications as specified in Rule 4.1(c) above.

(b) To be eligible for the award of Bachelor of Laws a candidate admitted under Rule 4.1(b) above shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) a minimum of ten (10) units from Part B of the Schedule;

(iii) a maximum of six (6) elective units, which may include units from Part B or C of the Schedule. Units in Part A of the Schedule of Units attached to the Rules for the Associate Degree in Law (Paralegal Studies) or the Bachelor of Legal and Justice Studies may not be included unless these units are in Part B or C of the Schedule of Units attached to these Rules, or have been completed prior to admission to candidature.

### 4.3 Law Degree with Honours

(a) A candidate for the award of Bachelor of Laws with Honours shall fulfil the requirements of the *Bachelor of Laws* award, and in addition:

(i) shall achieve such standard of excellence as the School Board, School of Law and Justice, may from time to time determine;

(ii) shall complete the units LAW10181 Legal Research: Context, Perspective and Method and LAW00524 Independent Legal Research.

(b) For the award of Honours, consideration shall be given to a candidate's academic record throughout the course of study. A candidate who has reached the required standard of excellence referred to in Rule 4.3(a) may on the recommendation of the School Board in the School of Law and Justice, be awarded Honours in one of the following grades:

First Class Honours
Second Class Honours - Division I
Second Class Honours - Division II

## Schedule of Units

**PART A**

| | |
|---|---|
| LAW00051 | Legal Research and Writing |
| LAW00111 | Legal Process* |
| LAW00507 | Criminal Law and Procedure* # |
| LAW10180 | Law of Torts* |
| LAW00503 | Contract Law* # |
| LAW00112 | Constitutional Law* |
| LAW00114 | Evidence and Civil Procedure* |
| LAW00520 | The Philosophy of Law |
| LAW00527 | Corporations Law* |
| LAW00115 | Equity* |
| LAW00116 | Property Law* |
| LAW00117 | Administrative Law* |
| LAW00519 | Professional Conduct* |
| LAW00118 | Environmental Law |

**PART B**

Part B is identical to Part B in the Bachelor of Laws double degrees.

**PART C**

| | |
|---|---|
| CUL00413 | Human Rights and Indigenous Peoples |
| LAW00056 | Aborigines, Torres Strait Islanders and the Criminal Justice System |
| LAW00128 | Interviewing, Negotiation and Ethics |
| LAW00215 | Dispute Resolution and Aboriginal Communities |
| LAW00126 | Trade Practices Law |

* *To undertake these units, students must be enrolled in the Bachelor of Laws course as well as satisfy all pre-requisites requirements.*

\# *Double-weighted units.*

**BACHELOR OF APPLIED SCIENCE, BACHELOR OF LAWS**
**(Abbreviated title: BAppSc, LLB)**

**BACHELOR OF APPLIED SCIENCE, BACHELOR OF LAWS WITH HONOURS**
**(Abbreviated title: BAppSc, LLB(Hons))**

**BACHELOR OF ARTS, BACHELOR OF LAWS**
**(Abbreviated title: BA, LLB)**

**BACHELOR OF ARTS, BACHELOR OF LAWS WITH HONOURS**
**(Abbreviated title: BA, LLB(Hons))**

**BACHELOR OF BUSINESS, BACHELOR OF LAWS**
**(Abbreviated title: BBus, LLB)**

**BACHELOR OF BUSINESS, BACHELOR OF LAWS WITH HONOURS**
**(Abbreviated title: BBus, LLB(Hons))**

**BACHELOR OF BUSINESS IN TOURISM MANAGEMENT, BACHELOR OF LAWS**
**(Abbreviated title: BBusTourMangt, LLB)**

**BACHELOR OF BUSINESS IN TOURISM MANAGEMENT, BACHELOR OF LAWS WITH HONOURS**
**(Abbreviated title: BBusTourMangt, LLB(Hons))**

**BACHELOR OF CONTEMPORARY MUSIC, BACHELOR OF LAWS**
**(Abbreviated title: BContempMus, LLB)**

**BACHELOR OF CONTEMPORARY MUSIC, BACHELOR OF LAWS WITH HONOURS**
**(Abbreviated title: BContempMus, LLB(Hons))**

**BACHELOR OF HUMAN MOVEMENT SCIENCE, BACHELOR OF LAWS**
**(Abbreviated title: BHMS, LLB)**

**BACHELOR OF HUMAN MOVEMENT SCIENCE, BACHELOR OF LAWS WITH HONOURS**
**(Abbreviated title: BHMS, LLB(Hons))**

# BACHELOR OF INDIGENOUS STUDIES, BACHELOR OF LAWS
**(Abbreviated title: BIndigS, LLB)**

# BACHELOR OF INDIGENOUS STUDIES, BACHELOR OF LAWS WITH HONOURS
**(Abbreviated title: BIndigS, LLB(Hons))**

# BACHELOR OF INFORMATION TECHNOLOGY, BACHELOR OF LAWS
**(Abbreviated title: BInfTech, LLB)**

# BACHELOR OF INFORMATION TECHNOLOGY, BACHELOR OF LAWS WITH HONOURS
**(Abbreviated title: BInfTech, LLB(Hons))**

# BACHELOR OF LEGAL AND JUSTICE STUDIES, BACHELOR OF LAWS
**(Abbreviated title: BLJS, LLB)**

# BACHELOR OF LEGAL AND JUSTICE STUDIES, BACHELOR OF LAWS WITH HONOURS
**(Abbreviated title: BLJS, LLB(Hons))**

# BACHELOR OF SOCIAL SCIENCE, BACHELOR OF LAWS
**(Abbreviated title: BSocSc, LLB)**

# BACHELOR OF SOCIAL SCIENCE, BACHELOR OF LAWS WITH HONOURS
**(Abbreviated title: BSocSc, LLB(Hons))**

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty | Arts |
| Academic Organisational Unit: | School of Law and Justice; Other Schools |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 5 years |
| Total Units: | 40 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Qualification for Admission

Applicants for admission to candidature shall normally have satisfied the requirements prescribed in Rule 2.2 of the *Rules Relating to Awards*, or shall have completed a minimum of eight (8) units at this or another university and have a level of achievement acceptable to the School Boards.

**4.2 Duration of Course**

Normally, unless the School Boards otherwise determine, a candidate shall be required to complete the requirements of the double degrees in not more than twelve (12) years from the date of commencement.

**4.3 Requirements for the Awards**

(a) To be eligible for the award of a double degree including Law a candidate shall successfully complete not less than the equivalent of forty (40) units and comply with the applicable Schedule attached to these Rules.

(b) A candidate may be permitted to enrol in a unit other than those specified in the Schedule attached to these Rules at the discretion of the School Board responsible for the unit.

**4.4 Advanced Standing**

(a) (i) Candidates will not be granted advanced standing for more than the equivalent of twenty (20) units in total, or eleven (11) law units, or nine (9) non-law units, except for candidates enrolled in the Bachelor of Legal and Justice Studies/Bachelor of Laws course, who may be granted advanced standing for up to twenty (20) law units. A law unit is one offered by the School of Law and Justice.

(ii) Advanced standing will be determined by the School Board responsible for the unit for which advanced standing is being sought, or in the case of unspecified advanced standing, by the School Board responsible for the award in which it is sought.

(iii) In exceptional cases advanced standing greater than the above limits may be granted by the relevant School Board, which shall notify the Academic Board of all instances.

(iv) Candidates who have completed an Associate Degree in Law offered by the School of Law and Justice may be granted advanced standing in the Law degree for up to a total of eight (8) units.

**4.5 Surrender of Award**

A candidate who holds the Associate Degree or Diploma in Law (Paralegal Studies) or Associate Degree or Diploma in Law (Aboriginal Paralegal Studies) or the Associate Diploma in Business (Paralegal Studies) and is granted advanced standing on that basis for greater than the equivalent of four (4) units, must surrender the award prior to conferral of the Degree.

**Law Degree with Honours**

This Rule is the same as Rule 4.3 of the Bachelor of Laws Rules.

## Schedules for Double Degrees including Law

(i) All units denoted with an asterisk (*) are double-weighted units and count as the equivalent of two semester units;

(ii) 'Law elective from Part B' refers to a unit from the Part B Schedule of Elective Law Units;

(iii) Any Rules governing unit selection relating to a single degree named in the Double Degree Schedules are deemed to have been met by compliance with that Double Degree Schedule;

(iv) Amendment to the semester or year in which a unit is offered require agreement of the relevant School Boards, but do not require Academic Board or Council approval.

## Schedules of Units

### PART A

**Schedules for Double Degrees including Law**

**COURSE STRUCTURE FOR THE BACHELOR OF APPLIED SCIENCE, BACHELOR OF LAWS**
**(1) Coastal Management Strand**

| | First | | Second | |
|---|---|---|---|---|
| Year 1 | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | BIO00202 | Ecology |
| | BIO00201 | Biology | ISY00241 | Computing in Applied Science |
| | CHE00201 | Chemistry | LAW00112 | Constitutional Law |
| Year 2 | LAW00118 | Environmental Law | LAW00503 | Contract Law* |
| | GLY00201 | Earth Systems I: The Lithosphere | ENS00203 | Earth Systems II: The Hydrosphere |
| | SUR00201 | Environmental Mapping I | BIO10187 | Global Environmental Issues |
| | MAT00211 | Quantitative Analysis | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | LAW00115 | Equity |
| | LAW00520 | The Philosophy of Law | LAW00116 | Property Law |
| | LAW00114 | Evidence and Civil Procedure | BIO00212 | Wildlife Conservation |
| | | | BIO01230 | Principles of Coastal Resource Management |
| Year 4 | LAW00527 | Corporations Law | GLY00231 | Coastal Geomorphology and Sedimentology |
| | BIO00232 | Coastal Marine Ecosystems | LAW00241 | Legislation, Administration and Communication |
| | ENV00207 | Environmental Planning | LAW00519 | Professional Conduct |
| | ECO00202 | Environmental Economics | LAW00117 | Administrative Law |
| Year 5 | BIO00244 | Protected Area Management | | Elective from BAppSci or BAppSci(Forestry) Schedule of Units |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes a double-weighted unit.*

**COURSE STRUCTURE FOR THE BACHELOR OF APPLIED SCIENCE, BACHELOR OF LAWS**
**(2) Environmental Resource Management Strand**

| | **First** | | **Second** | |
|---|---|---|---|---|
| Year 1 | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | BIO00202 | Ecology |
| | BIO00201 | Biology | ISY00241 | Computing in Applied Science |
| | CHE00201 | Chemistry | LAW00112 | Constitutional Law |
| Year 2 | LAW00118 | Environmental Law | LAW00503 | Contract Law* |
| | GLY00201 | Earth Systems I: The Lithosphere | ENS00203 | Earth Systems II: The Hydrosphere |
| | SUR00201 | Environmental Mapping | BIO10187 | Global Environmental Issues |
| | MAT00211 | Quantitative Analysis | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | LAW00115 | Equity |
| | LAW00520 | The Philosophy of Law | LAW00116 | Property Law |
| | LAW00114 | Evidence and Civil Procedure | BIO00212 | Wildlife Conservation |
| | | | AGR00215 | Water and Catchment Management |
| Year 4 | LAW00527 | Corporations Law | ENS00218 | Waste Technology |
| | AGR00214 | Soil Processes | AGT00217 | Land Degradation and Rehabilitation |
| | ENV00207 | Environmental Planning | LAW00519 | Professional Conduct |
| | ECO00202 | Environmental Economics | LAW00117 | Administrative Law |
| Year 5 | BIO00244 | Protected Area Management | | Elective from BAppSci or BAppSci(Forestry) Schedule of Units |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes a double-weighted unit.*

**COURSE STRUCTURE FOR THE BACHELOR OF ARTS, BACHELOR OF LAWS**

| | First | | Second | |
|---|---|---|---|---|
| Year 1 | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00112 | Constitutional Law |
| | COM00334 | Learning Technologies and the Academy | COM00333 | Communication and Culture |
| | | Major 1 – first unit | | Major 1 –second unit |
| Year 2 | LAW00118 | Environmental Law | LAW00503 | Contract Law* |
| | | Major 1 – third unit | | Major 2 – second unit |
| | | Major 2 – first unit | PHI00201 | Ways of Knowing |
| | CUL00210 | Australia/Asia | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | LAW00115 | Equity |
| | LAW00520 | The Philosophy of Law | LAW00116 | Property Law |
| | LAW00114 | Evidence and Civil Procedure | | Major 1 – fourth unit |
| | | | | Law elective or Arts elective |
| Year 4 | LAW00527 | Corporations Law | LAW00519 | Professional Conduct |
| | | Major 1 – fifth unit | LAW00117 | Administrative Law |
| | | Major 2 – third unit | | Major 1 – sixth unit |
| | | Law elective from Part B | | Major 2 – fourth unit |
| Year 5 | | Law elective from Part B | | Major 2 – sixth unit |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Major 2 – fifth unit | | Law elective from Part B |

* *Denotes double-weighted unit.*

**Notes to this Table:**

The Rules for the Bachelor of Arts degree require the completion of a double major (12 units) or two majors (2 x 6 units).

Candidates must comply with requirements relating to majors as specified in the Rules for the Bachelor of Arts degree.

"Major 1", "Major 2" refers to the Arts majors.

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS**
**Accounting Major**

| | First Semester | | Second Semester | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00112 | Constitutional Law |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | ACC00151 | Introduction to Accounting | SOC10236 | Ethics and Sustainability |
| | ACC00152 | Business Finance | LAW00503 | Contract Law* |
| | LAW00118 | Environmental Law | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | MAT10251 | Statistical Analysis |
| | LAW00520 | The Philosophy of Law | LAW00115 | Equity |
| | LAW00114 | Evidence and Civil Procedure | LAW00116 | Property Law |
| | | | | Elective |
| Year 4 | ACC00153 | Business Information Systems | ACC00145 | Financial Reporting |
| | LAW00527 | Corporations Law | ACC00132 | Taxation |
| | | Elective | LAW00117 | Administrative Law |
| | | Elective | LAW00519 | Professional Conduct |
| Year 5 | ACC00146 | Management Accounting | ACC00106 | Contemporary Issues in Accounting |
| | ACC00130 | Auditing | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes double-weighted unit.*

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS**
**Finance Major**

| | First Semester | | Second Semester | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00112 | Constitutional Law |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | ACC00151 | Introduction to Accounting | SOC10236 | Ethics and Sustainability |
| | ACC00152 | Business Finance | LAW00503 | Contract Law* |
| | LAW00118 | Environmental Law | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | MAT10251 | Statistical Analysis |
| | LAW00520 | The Philosophy of Law | LAW00115 | Equity |
| | LAW00114 | Evidence and Civil Procedure | LAW00116 | Property Law |
| | | | | Law elective from Part B |
| Year 4 | FIN10252 | Fundamentals of Financial Planning | LAW01125 | Stock Exchange and Finance Law |
| | FIN10254 | Financial Instruments and Markets | FIN00115 | Security Analysis and Portfolio Management |
| | LAW00527 | Corporations Law | LAW00117 | Administrative Law |
| | | Elective | LAW00519 | Professional Conduct |
| Year 5 | | Elective | FIN00126 | International Finance |
| | | Elective | | Elective |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes double-weighted unit.*

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS**
**Human Resource Management Major**

| | First Semester | | Second Semester | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00112 | Constitutional Law |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | MNG00320 | Principles and Practice of HRM | SOC10236 | Ethics and Sustainability |
| | LAW00118 | Environmental Law | LAW00503 | Contract Law* |
| | | Law elective from Part B | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | MNG00331 | International Human Resource Management |
| | LAW00520 | The Philosophy of Law | LAW00115 | Equity |
| | LAW00114 | Evidence and Civil Procedure | LAW00116 | Property Law |
| | | | | Law elective from Part B |
| Year 4 | MNG00116 | Industrial Relations | MNG00154 | Staff Selection and Performance Management |
| | SOC10245 | Working in Organisations | SOC10246 | Work, Its Organisation and Remuneration |
| | LAW00527 | Corporations Law | LAW00117 | Administrative Law |
| | | Elective | LAW00519 | Professional Conduct |
| Year 5 | LAW00104 | Employment and Industrial Relations Law | LAW00106 | EEO and OH & S Law and Practice |
| | | Elective | | Elective |
| | | Elective | | Elective |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes double-weighted unit.*

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS**
**Information Systems Major**

| | First Semester | | Second Semester | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00112 | Constitutional Law |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | LAW00118 | Environmental Law | SOC10236 | Ethics and Sustainability |
| | | Elective | LAW00503 | Contract Law* |
| | | Elective | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | CSC00235 | Applications Development |
| | LAW00520 | The Philosophy of Law | ISY00243 | Systems Analysis and Design |
| | LAW00114 | Evidence and Civil Procedure | LAW00115 | Equity |
| | | | LAW00116 | Property Law |
| Year 4 | ISY10056 | Intelligent Decisions Systems | LAW00125 | Information Technology and the Law |
| | ISY10058 | Electronic Commerce Systems | LAW00117 | Administrative Law |
| | LAW00527 | Corporations Law | LAW00519 | Professional Conduct |
| | | Law elective from Part B | | Elective |
| Year 5 | CSC00228 | Database Systems I | ACC00222 | Computer Control, Auditing and Security |
| | CSC10208 | Software Design | ISY00230 | Information Resource Management |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes double-weighted unit.*

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS**
**International Business Major**

| | First Semester | | Second Semester | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00112 | Constitutional Law |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | ECO00150 | International Economics and Trade | SOC10236 | Ethics and Sustainability |
| | LAW00118 | Environmental Law | LAW00503 | Contract Law* |
| | | Elective | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | MKT00150 | Global Marketing |
| | LAW00520 | The Philosophy of Law | FIN00126 | International Finance |
| | LAW00114 | Evidence and Civil Procedure | LAW00115 | Equity |
| | | | LAW00116 | Property Law |
| Year 4 | MNG00316 | Multi-National Business Organisations | MNG00311 | International Human Resource Management |
| | LAW00124 | International Business Law | MNG00114 | Strategic Management |
| | MNG00313 | International Management | LAW00117 | Administrative Law |
| | LAW00527 | Corporations Law | LAW00519 | Professional Conduct |
| Year 5 | | Elective | | Elective |
| | | Elective | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes double-weighted unit.*

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS**
**Logistics Management Major**

| | First Semester | | Second Semester | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00112 | Constitutional Law |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | FIN10071 | Warehousing I | SOC10236 | Ethics and Sustainability |
| | FIN10073 | Introduction to Logistics | LAW00503 | Contract Law* |
| | LAW00118 | Environmental Law | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | SOY00159 | Project Management and Promotion |
| | LAW00520 | The Philosophy of Law | FIN10075 | Transport Management |
| | LAW00114 | Evidence and Civil Procedure | LAW00115 | Equity |
| | | | LAW00116 | Property Law |
| Year 4 | MNG00319 | Buying | MNG00757 | Integrated Logistics Management |
| | FIN10072 | Distribution Planning | LAW00117 | Administrative Law |
| | LAW00527 | Corporations Law | LAW00519 | Professional Conduct |
| | | Law elective from Part B | | Elective |
| Year 5 | | Elective | MNG00114 | Strategic Management |
| | | Elective | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes double-weighted unit.*

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS**
**Management Major**

| | First Semester | | Second Semester | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00112 | Constitutional Law |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | ACC00146 | Management Accounting | SOC10236 | Ethics and Sustainability |
| | LAW00118 | Environmental Law | LAW00503 | Contract Law* |
| | | Elective | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | MNG00757 | Integrated Logistics Management |
| | LAW00520 | The Philosophy of Law | SOY00159 | Project Management and Promotion |
| | LAW00114 | Evidence and Civil Procedure | LAW00115 | Equity |
| | | | LAW00116 | Property Law |
| Year 4 | MKT00152 | Sales and Promotion Management | MNG00114 | Strategic Management |
| | MNG10253 | Sustainable Business Management | MNG00314 | Entrepreneurship |
| | MNG00313 | International Management | LAW00117 | Administrative Law |
| | LAW00527 | Corporations Law | LAW00519 | Professional Conduct |
| Year 5 | LAW00104 | Employment and Industrial Relations Law | LAW00106 | EEO and OH & S Law and Practice |
| | | Elective | | Elective |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes double-weighted unit.*

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS**
**Marketing Major #**

| | First Semester | | Second Semester | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00112 | Constitutional Law |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | MKT00102 | Consumer Behaviour | SOC10236 | Ethics and Sustainability |
| | LAW00118 | Environmental Law | LAW00503 | Contract Law* |
| | | Elective | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | LAW00126 | Trades Practices Law |
| | LAW00520 | The Philosophy of Law | LAW00115 | Equity |
| | LAW00114 | Evidence and Civil Procedure | LAW00116 | Property Law |
| | | | | Elective |
| Year 4 | MKT00152 | Sales and Promotion Management | MKT00153 | Advertising and Media Strategies |
| | MKT00110 | Retail Marketing | LAW00117 | Administrative Law |
| | LAW00527 | Corporations Law | LAW00519 | Professional Conduct |
| | | Elective | | Elective |
| Year 5 | MKT00106 | Marketing Research | MKT00150 | Global Marketing |
| | | Law elective from Part B | MNG00114 | Strategic Management |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes double-weighted unit.*

**#** Students wishing to qualify for admission to the Market Research Diploma issued by the Australian Market and Social Research Society will be required to complete unit MAT10251 Statistical Analysis as an elective unit.

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS**
**General Business Degree**

| | First Semester | | Second Semester | |
|---|---|---|---|---|
| Year 1 | EDU10235 | Learning and Communication | ACC10249 | Financial Information for Decision Making |
| | MNG10247 | Managing Organisations in a Global Context | MKT00075 | Marketing Principles |
| | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00112 | Constitutional Law |
| Year 2 | MAT10248 | Quantitative Analysis for Business | ECO10250 | Economics |
| | LAW00118 | Environmental Law | SOC10236 | Ethics and Sustainability |
| | | First Minor – Unit 1 | LAW00503 | Contract Law * |
| | | First Minor – Unit 2 | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | LAW00115 | Equity |
| | LAW00520 | The Philosophy of Law | LAW00116 | Property Law |
| | LAW00114 | Evidence and Civil Procedure | | First Minor – Unit 3 |
| | | | | First Minor – Unit 4 |
| Year 4 | LAW00527 | Corporations Law | LAW00117 | Administrative Law |
| | | Elective | LAW00519 | Professional Conduct |
| | | Second Minor – Unit 1 | | Second Minor – Unit 3 |
| | | Second Minor – Unit 2 | | Second Minor – Unit 4 |
| Year 5 | | Elective | | Elective |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes a double-weighted unit.*

**Note 1:** Elective units can be taken from any degree level program offered by this University.

**Note 2:** Minors must be taken from the approved "four (4) unit Minor Sequence" in the Bachelor of Business program.

**Note 3:** Where a unit is listed as both a required "Law unit" and a required "Minor unit", it will ONLY count as the required "Law unit". Students should consult the Business programs Team for approval of a unit substitution in the "four (4) unit Minor Sequence".

**NB:** Environmental Law is a required unit in the Bachelor of Laws and a required unit in the Business and Sustainability "four (4) unit Minor Sequence".

**COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS IN TOURISM MANAGEMENT, BACHELOR OF LAWS**

| | First | | Second | |
|---|---|---|---|---|
| Year 1 | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | SOY00412 | Contemporary Tourism Issues |
| | SOY00411 | Tourism Theories and Practices | MNG01413 | Human Resource Management in the Tourism and Hospitality Industry |
| | COM00207 | Personal Communications for the Tourism and Hospitality Industry | LAW00112 | Constitutional Law |
| Year 2 | LAW00118 | Environmental Law | LAW00503 | Contract Law* |
| | MKT00127 | Introduction to Tourism and Hospitality Marketing | ACC00206 | Financial Analysis for Tourism and Hospitality |
| | MNG00415 | Tourism and Hospitality Research and Analysis | | Tourism Elective |
| | MNG00440 | Introduction to Tourism and Hospitality Management | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | LAW00115 | Equity |
| | LAW00520 | The Philosophy of Law | LAW00116 | Property Law |
| | LAW00114 | Evidence and Civil Procedure | MNG00441 | Hospitality Services Management |
| | | | | Tourism Elective |
| Year 4 | LAW00527 | Corporations Law | LAW00519 | Professional Conduct |
| | MNG00417 | Strategic Management for Tourism and Hospitality Enterprises | LAW00117 | Administrative Law |
| | ECO00424 | Economic Analysis for Tourism and Hospitality ** | | Tourism Elective |
| | | Tourism Elective | | Tourism Elective |
| Year 5 | | Tourism Elective | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes a double-weighted unit.*

**ELECTIVES**

MKT00204 Special Interest Tourism
MKT01416 Tourism and Hospitality Industry Project
MNG00418 Accommodation and Information Technology Systems
MKT01420 Conventions, Meetings and Exhibitions Management
HMS00423 Tourism Planning and the Environment
MKT01425 Tourism in Pacific Asia
MNG00421 Events Management
MNG00426 Gaming and Club Management
MNG00427 Entrepreneurship for Tourism and Hospitality
MNG00431 Rooms Division Operations
MKT00128 Tourism and Hospitality Sales

| | |
|---|---|
| | and Promotion |
| ACC00207 | Hospitality and Tourism Financial Management |
| MNG00219 | Contemporary Workplace Relations Issues in Tourism and Hospitality |
| LAW00203 | Business Law and Ethics for Tourism and Hospitality |
| SOY00011 | Sport Tourism I |
| SOY00012 | Sport Tourism II |
| MNG10165 | Indigenous Tourism |

**COURSE STRUCTURE FOR THE BACHELOR OF CONTEMPORARY MUSIC, BACHELOR OF LAWS**

| | First | | Second | |
|---|---|---|---|---|
| Year 1 | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00112 | Constitutional Law |
| | MUS00641 | Practical Studies I | MUS00642 | Practical Studies II * |
| | MUS00497 | Introduction to Music Technology | | |
| Year 2 | LAW00118 | Environmental Law | LAW00503 | Contract Law* |
| | MUS00643 | Practical Studies III* | MUS00644 | Practical Studies IV * |
| | MUS00620 | Contemporary Music Theory I | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | LAW00115 | Equity |
| | LAW00520 | The Philosophy of Law | LAW00116 | Property Law |
| | LAW00114 | Evidence and Civil Procedure | MUS00630 | Songwriting |
| | | | MUS00601 | Popular Music Since 1940 |
| Year 4 | MUS00645 | Practical Studies V* | LAW00519 | Professional Conduct |
| | MUS00621 | Contemporary Music Theory II | LAW00117 | Administrative Law |
| | MUS00610 | Music Industry Studies | MUS00622 | Contemporary Style Analysis |
| | | | | Law elective from Part B |
| Year 5 | MUS00600 | World Music Perspectives | MUS00611 | Music Business |
| | LAW00527 | Corporations Law | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes a double-weighted unit.*

**COURSE STRUCTURE FOR THE BACHELOR OF HUMAN MOVEMENT SCIENCE, BACHELOR OF LAWS**

| | First | | Second | |
|---|---|---|---|---|
| Year 1 | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | MAT00330 | Statistics |
| | BIO01302 | Anatomy for Human Movement | BIO00307 | Physiology for Human Movement |
| | MNG00301 | Sport and Exercise Management I | LAW00112 | Constitutional Law |
| Year 2 | LAW00118 | Environmental Law | LAW00503 | Contract Law* |
| | HEA00331 | Sport and Exercise Psychology I | MKT00205 | Public Relations in Sport and Exercise |
| | BIO00203 | Exercise Physiology I | HMS01202 | Sport and the Law |
| | HMS00328 | Motor Learning I | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | LAW00115 | Equity |
| | LAW00520 | The Philosophy of Law | LAW00116 | Property Law |
| | LAW00114 | Evidence and Civil Procedure | MNG00307 | Sports Policy and Planning |
| | | | MKT00320 | Sport and Exercise Marketing |
| Year 4 | LAW00527 | Corporations Law | LAW00519 | Professional Conduct |
| | BIO00207 | Biomechanics I | LAW00117 | Administrative Law |
| | FIN00320 | Financial Management for Sport and Exercise | MNG00306 | Entrepreneurship in Sport and Exercise |
| | MNG00303 | Personnel Management in Sport | | Human Movement elective[#] |
| Year 5 | HMS00301 | Research Design in Sport Science | | Law elective from Part B |
| | MNG00305 | Facility Programming and Management | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes a double-weighted unit.*

\# A Human Movement elective unit must be selected from the units offered by the School of Exercise Science and Sport Management and includes the unit *HEA00206 Exercise for Personal Health.*

**COURSE STRUCTURE FOR THE BACHELOR OF INDIGENOUS STUDIES, BACHELOR OF LAWS**

| | **First** | | **Second** | |
|---|---|---|---|---|
| Year 1 | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | CUL00402 | Contemporary Australian Indigenous Issues |
| | CUL00401 | Indigenous World-Views | LAW00055 | Aborigines, Torres Strait Islanders and Contemporary Legal Issues |
| | HUM00198 | Academic Study Methodology | LAW00112 | Constitutional Law |
| Year 2 | LAW00118 | Environmental Law | LAW00503 | Contract Law* |
| | | Elective – BIndigS Part B | | |
| | LAW00056 | Aborigines, Torres Strait Islanders and the Criminal Justice System | CUL00420 | History of the Invasion of Aboriginal Nations |
| | CUL00413 | Human Rights and Indigenous Peoples | | Elective – BIndigS Part B |
| Year 3 | LAW00507 | Criminal Law and Procedure* | LAW00115 | Equity |
| | LAW00520 | The Philosophy of Law | LAW00116 | Property Law |
| | LAW00114 | Evidence and Civil Procedure | | Elective – BIndigS Part B |
| | | | | Elective – BIndigS Part B |
| Year 4 | LAW00527 | Corporations Law | LAW00519 | Professional Conduct |
| | CUL00414 | Indigenous Common Law | LAW00117 | Administrative Law |
| | | Elective – BIndigS Part B | SOC00417 | Race and Racism |
| | | Elective – BIndigS Part B | LAW00215 | Dispute Resolution and Aboriginal Communities |
| Year 5 | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Elective - BIndigS Part B | | Elective - BIndigS Part B |

* *Denotes a double-weighted unit.*

**COURSE STRUCTURE FOR THE BACHELOR OF INFORMATION TECHNOLOGY, BACHELOR OF LAWS**

| | First | | Second | |
|---|---|---|---|---|
| Year 1 | CSC10208 | Software Design | ISY00243 | Systems Analysis and Design |
| | MAT00213 | Discrete Mathematics | ISY00245 | Principles of Programming |
| | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00112 | Constitutional Law |
| Year 2 | ISY10209 | Web Development I | CSC00240 | Data Communications and Networks |
| | CSC00228 | Database Systems I | CSC10217 | Web Development II |
| | CSC10210 | Object Oriented Program Development | LAW00503 | Contract Law* |
| | LAW00118 | Environmental Law | | |
| Year 3 | LAW00507 | Criminal Law and Procedure* | CSC10218 | Database Systems II |
| | LAW00520 | The Philosophy of Law | ISY00246 | Client/Server Systems |
| | LAW00114 | Evidence and Civil Procedure | LAW00115 | Equity |
| | | | LAW00116 | Property Law |
| Year 4 | ISY10056 | Intelligent Decision Systems | ISY00230 | Information Resources Management |
| | ACC00151 | Introduction to Accounting | LAW00519 | Professional Conduct |
| | MNG10247 | Managing Organisations in a Global Context | LAW00117 | Administrative Law |
| | LAW00527 | Corporations Law | CSC00223 | Software Engineering |
| Year 5 | ISY10221 | Computing Project I: Analysis and Design | LAW00125 | Information Technology and the Law |
| | | Law elective from Part B | ISY10222 | Computing Project II: Development and Implementation |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |

* *Denotes a double-weighted unit.*

**COURSE STRUCTURE FOR THE BACHELOR OF LEGAL AND JUSTICE STUDIES, BACHELOR OF LAWS**

| | First | | Second | |
|---|---|---|---|---|
| Year 1 | LAW00051 | Legal Research and Writing | LAW10180 | Law of Torts |
| | LAW00111 | Legal Process | LAW00503 | Contract Law* |
| | LAW00507 | Criminal Law and Procedure * | LAW00112 | Constitutional Law |
| Year 2 | LAW00128 | Interviewing, Negotiation and Ethics | LAW00115 | Equity |
| | LAW00118 | Environmental Law | LAW00116 | Property Law |
| | LAW00520 | The Philosophy of Law | | Law elective from Part B |
| | LAW00114 | Evidence and Civil Procedure | LAW00054 | Family Law Practice |
| Year 3 | LAW00527 | Corporations Law | LAW00519 | Professional Conduct |
| | | Major 1 | LAW00117 | Administrative Law |
| | | Major 2 | | Major 4 |
| | | Major 3 | | Major 5 |
| Year 4 | | Law elective from Part B | | Major 6 |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| | | Law elective from Part B | | Law elective from Part B |
| Year 5 | | Any elective# | | Law elective from Part B |
| | | Any elective# | | Any elective# |
| | | Any elective# | | Any elective# |
| | | Any elective# | | Any elective# |

* *Denotes a double-weighted unit.*

\# Any elective includes electives from any degree at Southern Cross University but does not include the following units: Australian Legal System, Introduction to Law and Contract, Legal Studies I, Principles of Contract Law, Business Law, Legal Studies II, Introduction to Land Law, Foundation of Torts, Criminal Process or any introductory level law unit. However, candidates who have completed any of these units prior to enrolment in this double law degree may apply for advanced standing in up to a maximum of five of the above as "any electives" but not as "law electives".

**Notes to this Table:**

Candidates completing the above degree must complete one major in the Bachelor of Legal and Justice Studies degree from the list of majors contained in the Bachelor of Legal and Justice Studies degree rules. Major 1 in this Schedule refers to the first unit in the first major and so on. A candidate may not complete more than two majors. Where a candidate undertakes two majors, a unit may not be counted towards both majors except where a unit is a core unit in both majors. Where a BLJS/LLB candidate chooses a major containing *LAW00004 Company Law, LAW10068 Law and Government Decision Making or LAW10158 Introduction to Evidence and Advocacy*, that candidate shall not be permitted to enrol in that unit and instead shall undertake an additional elective from the list of electives contained in the major. If there are no such electives available the student shall complete an additional elective from Part B. Where a candidate chooses a major containing a core unit that is also listed in the above BLJS/LLB Schedule, that candidate shall undertake an additional elective from the list of electives contained in the major. If there are no such electives available the candidate shall complete an additional elective from Part B.

**COURSE STRUCTURE FOR THE BACHELOR OF SOCIAL SCIENCE, BACHELOR OF LAWS**

| | **First** | | **Second** | |
|---|---|---|---|---|
| Year 1 | LAW00051<br>LAW00111<br><br>EDU10235<br>SOY00220 | Legal Research and Writing<br>Legal Process<br><br>Learning and Communication<br>Understanding Social Sciences | LAW10180<br>SOC10240<br><br>SOC10238<br>LAW00112 | Law of Torts<br>People, Work & Organisations<br>Ethics in Society<br>Constitutional Law |
| Year 2 | LAW00118 | Environmental Law<br>2 units – 1st Social Science major<br><br>1 unit – 2nd Social Science major | LAW00503 | Contract Law*<br>1 unit – 1st Social Science major<br>1 unit – 2nd Social Science major |
| Year 3 | LAW00507<br>LAW00520<br>LAW00114 | Criminal Law and Procedure*<br>The Philosophy of Law<br>Evidence and Civil Procedure | LAW00115<br>LAW00116 | Equity<br>Property Law<br>1 unit – 1st Social Science major<br>1 unit – 2nd Social Science major |
| Year 4 | LAW00527 | Corporations Law<br>1 unit – 1st Social Science major<br>2 units – 2nd Social Science major | LAW00519<br>LAW00117 | Professional Conduct<br>Administrative Law<br>1 unit – 1st Social Science major<br>1 unit – 2nd Social Science major |
| Year 5 | | Law elective from Part B<br>Law elective from Part B<br>Law elective from Part B<br>B.Social Science Elective | | Law elective from Part B<br>Law elective from Part B<br>Law elective from Part B<br>B.Social Science Elective |

**Explanatory Notes:**

(i) An asterisk (*) indicates that these units are double-weighted.

(ii) An external student studying the Bachelor of Social Science component of the double degree must undertake the 16 compulsory Law units as an internal student. These compulsory Law units may be studied either full-time over two years of on-campus study, or over a longer period as a part-time student.

(iii) The nominated schedule of Bachelor of Social Science units may be varied in accordance with the Bachelor of Social Science programme rules, unit offerings and pre-requisites.

**PART B**

**Schedule of Elective Law Units**

| | |
|---|---|
| ACC00132 | Taxation |
| ACC00134 | Advanced Taxation |
| LAW00054 | Family Law Practice |
| LAW00057 | Conveyancing Law |
| LAW00059 | Welfare Law |
| LAW00061 | Drugs, Crime and the Law |
| LAW00062 | Wills and Estates |
| LAW00104 | Employment and Industrial Relations Law |
| LAW00106 | EEO and OH&S Law and Practice |
| LAW00113 | Family Law and Society |
| LAW00118 | Environmental Law |
| LAW00119 | Local Government and Planning Law |
| LAW00120 | Victimology |
| LAW00121 | Intellectual Property |
| LAW00122 | Clinical Legal Experience |
| LAW00123 | Law Placement |
| LAW00124 | International Business Law |
| LAW00125 | Information Technology and the Law |
| LAW00214 | Mediation and Dispute Resolution |
| LAW00216 | Mediation Practice and Procedure |
| LAW00513 | Aborigines, Torres Strait Islanders and the Law |
| LAW00514 | Criminology |
| LAW00515 | Insolvency Law |
| LAW00516 | Advanced Advocacy |
| LAW00518 | Advanced Constitutional Law |
| LAW00521 | International Law |
| LAW00522 | Human Rights |
| LAW00523 | Commercial Law |
| LAW00524 | Independent Legal Research |
| LAW00525 | Cyberlaw |
| LAW00526 | International Criminal Justice |
| LAW00528 | Law Review |
| LAW00529 | Restorative Justice |
| LAW01125 | Stock Exchange and Finance Law |
| LAW10160 | Public Interest Advocacy |
| LAW10168 | Privacy Law and the Private Sector |
| LAW10170 | Race and the Law |
| LAW10169 | Human Rights and the Global Economy |
| LAW10167 | International Intellectual Property Law and Public Policy |
| LAW10166 | Entertainment Law |
| LAW10171 | Mediating Across Cultures |
| LAW10181 | Legal Research: Context, Perspective and Method |
| LAW10206 | The Holocaust, Genocide and the Law |
| LAW10207 | Psychiatry, Psychology and the Law |
| LAW10288 | Mooting |
| LAW10292 | Education and the Law |
| LAW10472 | International Human Rights Law |

# BACHELOR OF LEGAL AND JUSTICE STUDIES
# (Abbreviated title: BLJS)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Law and Justice |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

As an alternative to General Rule 2.2, applicants for admission also may be chosen from those who have completed an Associate Degree (or Diploma) in Law (Paralegal Studies), Associate Degree in Law (Aboriginal Paralegal Studies) or Associate Diploma of Business (Paralegal Studies).

**4.2 Requirements for the Award**

(a) To be eligible for the award of Bachelor of Legal and Justice Studies a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units in Part A of the Schedule of Units attached to these Rules; and

(ii) either one (1) six (6)-unit major from Part C and not less than two (2) units from Part B that are not units completed as part of the chosen major; or two (2) six(6)-unit majors from Part C; and

(iii) one (1) unit listed in Part D unless previously completed as part of a major; and

(iv) the remainder being elective units.

(b) A candidate may not complete more than two (2) of the majors listed in Part C.

(c) Where a candidate undertakes two majors, a unit may not be counted towards both majors except where a unit is a core unit in both majors. In this case a candidate must still complete twenty-four (24) units as in 4.2(a) above.

**4.3 Advanced Standing**

(a) Candidates who have completed an Associate Degree in Law or Diploma in Law (Paralegal Studies), Associate Degree in Law or Diploma in Law (Aboriginal Paralegal Studies), Associate Diploma in Business (Paralegal Studies) or Associate Degree in Correctional Administration may be granted advanced standing for up to sixteen (16) units towards the Bachelor of Legal and Justice Studies.

(b) In exceptional cases additional advanced standing may be granted by the School Board, which shall notify Academic Board of all instances.

**4.4 Surrender of Award**

Candidates who hold the Associate Degree in Law or Diploma in Law (Paralegal Studies) or Associate Degree or Diploma in Law (Aboriginal Paralegal Studies) or the Associate Diploma in Business (Paralegal Studies) or Associate Degree in Correctional Administration and are granted advanced

standing for greater than the equivalent of twelve (12) units, must surrender the award prior to conferral of the degree.

## Schedule of Units

**PART A**

LAW10157 Australian Legal System
LAW00050 Criminal Process
LAW00051 Legal Research and Writing
LAW00128 Interviewing, Negotiation and Ethics
LAW10159 Principles of Contract Law
LAW00052 Introduction to Land Law
LAW00053 Foundations of Torts
LAW00054 Family Law Practice

**PART B**

LAW01125 Stock Exchange and Finance Law
ACC00132 Taxation
ACC00134 Advanced Taxation
LAW00057 Conveyancing Law
LAW00062 Wills and Estates
LAW00004 Company Law
LAW00523 Commercial Law
LAW00525 Cyberlaw
LAW00106 EEO and OH&S Law and Practice
LAW00104 Employment and Industrial Relations Law
LAW00107 Conveyancers Professional Practice
LAW00108 Legal and Conveyancing Practice
LAW00059 Welfare Law
LAW00521 International Law
LAW00214 Mediation and Dispute Resolution
LAW00514 Criminology
LAW00120 Victimology
LAW00061 Drugs, Crime and the Law
LAW00216 Mediation Practice and Procedure
LAW00522 Human Rights
LAW00526 International Criminal Justice
LAW00529 Restorative Justice
LAW00126 Trade Practices Law
LAW10069 Veterans' Law I
LAW10070 Veterans' Law II
LAW10068 Law and Government Decision Making
LAW00125 Information Technology and the Law
LAW00118 Environmental Law
LAW00119 Local Government and Planning Law
LAW00113 Family Law and Society
LAW00121 Intellectual Property
LAW00124 International Business Law
LAW10158 Introduction to Evidence and Advocacy
LAW10160 Public Interest Advocacy
LAW00058 Litigation Practice
LAW10171 Mediating Across Cultures
LAW00048 Legal Project
LAW10288 Mooting
LAW10292 Education and the Law
LAW10472 International Human Rights Law

**PART C**

***Criminal Justice Studies***

**Core**

LAW00514 Criminology
LAW00120 Victimology
LAW00056 Aborigines, Torres Strait Islanders and the Criminal Justice System

*Choose any three units from the following:*

LAW00048 Legal Project
LAW00061 Drugs, Crime and the Law
SOC01123 Deviance in Society
LAW00059 Welfare Law
LAW00529 Restorative Justice
LAW00526 International Criminal Justice

***Practice Management***

**Core**

LAW00108 Legal and Conveyancing Practice
LAW00104 Employment and Industrial Relations Law
LAW00106 EEO and OHS Law and Practice

*Choose any three units from the following:*

LAW00214 Mediation and Dispute Resolution
MNG10247 Managing Organisations in a Global Context
EDU01264 Staff Development and Training
MNG00154 Staff Selection and Performance

| | |
|---|---|
| | Management |
| MNG00167 | Supervision and Teamwork |
| MNG00320 | Principles and Practice of Human Resource Management |
| LAW00048 | Legal Project |

***Commerce***

**Core**

| | |
|---|---|
| ACC00132 | Taxation |
| LAW00004 | Company Law |
| LAW00523 | Commercial Law |

*Choose any three units from the following:*

| | |
|---|---|
| LAW00104 | Employment and Industrial Relations Law |
| LAW00106 | EEO and OH&S Law and Practice |
| LAW00048 | Legal Project |
| LAW00121 | Intellectual Property |
| LAW00124 | International Business Law |
| LAW00126 | Trade Practices Law |
| LAW00515 | Insolvency Law |
| LAW00214 | Mediation and Dispute Resolution |
| LAW00525 | Cyberlaw |
| LAW01125 | Stock Exchange and Finance Law |

***Dispute Resolution***

**Core**

| | |
|---|---|
| LAW10158 | Introduction to Evidence and Advocacy |
| LAW00214 | Mediation and Dispute Resolution |

*Choose any four units from the following:*

| | |
|---|---|
| LAW00215 | Dispute Resolution and Aboriginal Communities |
| LAW00216 | Mediation Practice and Procedure |
| CSL00231 | Introduction to Counselling: Theory and Practice |
| CSL00120 | Dealing with Conflict |
| LAW00058 | Litigation Practice |
| LAW00516 | Advanced Advocacy |
| LAW00529 | Restorative Justice |
| BHS00161 | Interpersonal Communication |
| LAW10160 | Public Interest Advocacy |
| LAW00048 | Legal Project |
| LAW10171 | Mediating Across Cultures |

***Indigenous Australians***

**Core**

| | |
|---|---|
| CUL00402 | Contemporary Australian Indigenous Issues |
| LAW00055 | Aborigines, Torres Strait Islanders and Contemporary Legal Issues |
| LAW00056 | Aborigines, Torres Strait Islanders and the Criminal Justice System |

*Choose any three units from the following:*

| | |
|---|---|
| CUL00413 | Human Rights and Indigenous People |
| CUL00414 | Indigenous Common Law |
| LAW00215 | Dispute Resolution and Aboriginal Communities |
| CUL00415 | Comparative International Indigenous Legal Issues * |
| CUL00407 | Australian Indigenous Community Administration |
| LAW00059 | Welfare Law |
| LAW00048 | Legal Project |
| LAW10160 | Public Interest Advocacy |

***Local Government***

**Core**

| | |
|---|---|
| LAW00119 | Local Government and Planning Law |
| LAW00118 | Environmental Law |
| LAW10068 | Law and Government and Decision Making |

*Choose any three units from the following:*

| | |
|---|---|
| LAW00215 | Dispute Resolution and Aboriginal Communities |
| SOY00419 | Caring for Kuntri: Indigenous Environmental Management |
| LAW00106 | EEO and OH&S Law and Practice |
| LAW00104 | Employment and Industrial Relations Law |
| LAW00048 | Legal Project |
| HMS00423 | Tourism Planning and The Environment |
| LAW00214 | Mediation and Dispute Resolution |
| LAW00216 | Mediation Practice and Procedure |
| SOC00107 | Social Planning * |
| POL10244 | Introduction to Politics |

POL00010 Local Government
MNG10247 Managing Organisations in a Global Context
ECO00202 Environmental Economics
LAW00004 Company Law
AGR00215 Water and Catchment Management
ENS00218 Waste Technology
LAW10160 Public Interest Advocacy

***Social Justice Studies***

**Core**

LAW00059 Welfare Law
LAW00522 Human Rights

*Choose any four units from the following*

LAW00106 EEO and OH&S Law and Practice
LAW00113 Family Law and Society
LAW00520 The Philosophy of Law
LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues
LAW00048 Legal Project
SOC00115 Global Inequality
SOY10105 Introduction to Human Service - Theory and Practice
LAW00514 Criminology
CUL00402 Contemporary Australian Indigenous Issues
SOC00417 Race and Racism
LAW00526 International Criminal Justice
POL10244 Introduction to Politics
CUL00413 Human Rights and Indigenous Peoples
POL10024 Justice in World Politics
LAW00215 Dispute Resolution and Aboriginal Communities
LAW00529 Restorative Justice
LAW10160 Public Interest Advocacy

***Licensed Conveyancing***

**Core**

LAW00108 Legal and Conveyancing Practice
LAW00057 Conveyancing Law
LAW00062 Wills and Estates
LAW00107 Conveyancers Professional Practice
LAW00523 Commercial Law
LAW00004 Company Law

***Employment and Industrial Relations***

**Core**

LAW00104 Employment and Industrial Relations Law
LAW00106 EEO and OH&S Law and Practice

*Choose any four units from the following:*

LAW00215 Dispute Resolution and Aboriginal Communities
ACC00132 Taxation
MNG00116 Industrial Relations
MNG00320 Principles and Practice of Human Resource Management
LAW00214 Mediation and Dispute Resolution
LAW00004 Company Law
LAW00048 Legal Project
MNG10247 Managing Organisations in a Global Context
LAW00058 Litigation Practice
BHS00105 Development of Human Resources
MNG00154 Staff Selection and Performance Management
SOC00117 Sociology of Work
SOC00101 The Future of Work
LAW10160 Public Interest Advocacy

***International Studies***

**Core**

LAW00521 International Law

*Choose five elective units from the following:*

CUL00410 International Indigenous Issues
CUL00415 Comparative International Indigenous Legal Issues *
CUL00210 Australia/Asia
LAW00048 Legal Project
LAW00522 Human Rights
LAW00526 International Criminal Justice
POL00131 International Community Development
LAW00124 International Business Law
ECO00150 International Economics and Trade
MNG00313 International Management
POL10244 Introduction to Politics
POL10023 Peace, War and International Politics

COM00446 International Media Studies

***Public Sector Law***

**Core**

LAW10068 Law and Government Decision Making
LAW00059 Welfare Law

*Choose any four units from the following:*

LAW00106 EEO and OH&S Law and Practice
LAW00104 Employment and Industrial Relations Law
LAW10069 Veterans' Law I
LAW10070 Veterans' Law II
POL10244 Introduction to Politics
LAW00214 Mediation and Dispute Resolution
LAW00119 Local Government and Planning Law
SOC00107 Social Planning *
SOC00112 Social Policy
LAW00118 Environmental Law
LAW00048 Legal Project
LAW10160 Public Interest Advocacy

***Information Technology and the Law***

**Core**

LAW00125 Information Technology and the Law
CSC00125 Introductory Computing

*Choose any four units from the following:*

LAW00121 Intellectual Property
LAW00523 Commercial Law
SOC10027 Technology and Society
LAW00048 Legal Project
ISY000235 Application Development
ISY000243 Systems Analysis and Design
ISY000324 Digital Media I
COM00447 Media and New Technologies Studies
LAW00525 Cyberlaw

**PART D**

CUL00402 Contemporary Australian Indigenous Issues
CUL00410 International Indigenous Issues
CUL00413 Human Rights and Indigenous People
CUL00414 Indigenous Common Law
CUL00415 Comparative International Indigenous Legal Issues *
LAW00215 Dispute Resolution and Aboriginal Communities
LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues
LAW00056 Aborigines, Torres Strait Islanders and the Criminal Justice System

* *Not offered in 2006*

# BACHELOR OF LEGAL AND PROFESSIONAL STUDIES
# (Abbreviated title: BLeg&ProfStudies)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Law and Justice |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

For the purpose of these Rules the relevant definitions contained in the Glossary apply subject to the following amendments:

(a) 'Centre' means the Centre for Professional Development in Legal and Professional Studies;

(b) 'candidate' means a person enrolled in the University as a student, or registered as a student in the Centre;

(c) 'unit' means a component of a course and includes equivalent units offered by the Centre.

**4.1 Qualification for Admission**

In addition to satisfying the University's Admission Rules a candidate must provide evidence that:

(a) they are a serving member of the Queensland Police Service; and

(b) they have successfully completed the following Queensland Police Service in-service courses, or their equivalent:

Police Recruit Operational Vocational Education Program
First Year Constable Program
Constable Development Program

**4.2 Duration of Course**

Unless the School Board otherwise determines, a candidate for the degree shall complete the requirements of the award in not more than eight (8) semesters from initial enrolment.

**4.3 Enrolment**

Unless the School Board otherwise determines, a candidate may only enrol in units approved by the Academic Programs Co-ordinator prior to enrolment.

**4.4 Requirements for an Award**

To be eligible for the award of the Bachelor of Legal and Professional Studies, a candidate must successfully complete the equivalent of twenty-four (24) Southern Cross University units.

Normally, equivalence in relation to this award means:

(a) Completion of the Police Recruit Operational Vocational Education Program; and

(b) Completion of the First Year Constable Program; and

(c) Completion of the Constable Development Program, including the four Southern Cross University assessment tasks; and

(d) Completion of not less than four (4) Southern Cross University units from the Schedule of Units attached to these Rules.

**4.5 Advanced Standing**

(a) The School Board may grant a candidate advanced standing for up to the equivalent of sixteen (16) units on the basis of in-service courses successfully completed through the Queensland Police Service Academy or equivalent.

(b) A candidate who has successfully completed additional University-determined assessment tasks relating to the Constable Development Program offered by the Queensland Police Service Academy may be granted advanced standing for up to four (4) units.

(c) The maximum equivalent units for which advanced standing may be granted shall be twenty (20).

## Schedule of Units

| | |
|---|---|
| LAW00054 | Family Law and Practice |
| LAW00056 | Aborigines, Torres Strait Islanders and the Criminal Justice System |
| LAW00058 | Litigation Practice |
| LAW00059 | Welfare Law |
| LAW00061 | Drugs, Crime and the Law |
| LAW00104 | Employment and Industrial Relations Law |
| LAW00106 | EEO and OH&S Law and Practice |
| LAW00120 | Victimology |
| LAW00125 | Information Technology and the Law |
| LAW00514 | Criminology |
| LAW00522 | Human Rights |
| LAW00529 | Restorative Justice |
| LAW00214 | Mediation and Dispute Resolution |
| LAW00216 | Mediation Practice and Procedure |

# BACHELOR OF MANAGEMENT AND PROFESSIONAL STUDIES
# (Abbreviated title: BMangt&ProfStudies)

# ASSOCIATE DEGREE OF MANAGEMENT AND PROFESSIONAL STUDIES
# (Abbreviated title: AssocDegMangt&ProfStudies)

# DIPLOMA OF MANAGEMENT AND PROFESSIONAL STUDIES
# (Abbreviated title: DipMangt&ProfStudies)

# CERTIFICATE OF MANAGEMENT AND PROFESSIONAL STUDIES
# (Abbreviated title: CertMangt&ProfStudies)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Tweed Gold Coast, Lismore |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for the Award**

(a) To be eligible for the award of Bachelor of Management and Professional Studies a candidate shall successfully complete not less than twenty-four (24) units, in a sequence approved by the School Board, comprising:

(i) not less than six (6) and no more than ten (10) professional units from the Schedule of Units attached to these Rules;

(ii) not less than four (4) and no more than eight (8) liberal studies units from the Schedule;

(iii) not less than ten (10) and no more than fourteen (14) management units from the Schedule;

(b) To be eligible for the award of the Associate Degree of Management and Professional Studies a candidate shall successfully complete not less than sixteen (16) units, with not less than three (3) units and not more than six (6) professional units, not less than two (2) units and not more than four (4) liberal studies units, and not less than eight (8) units and not more than twelve (12) management units from the Schedule of Units.

(c) To be eligible for the Diploma of Management and Professional Studies a candidate shall successfully complete not less than a total of eight (8) units, with not more than three (3) professional units, not more than two (2) liberal units, and not less than four (4) management units from the Schedule of Units.

(d) To be eligible for the Certificate of Management and Professional Studies a candidate shall successfully complete not

less than four (4) units, with no more than one (1) professional unit, not more than one (1) liberal studies unit, and not less than two (2) and no more than four (4) management units from the Schedule of Units.

(e) A candidate who while enrolled for the Bachelor of Management and Professional Studies has completed the requirements for the Associate Degree of Management and Professional Studies may elect to be awarded the Associate Degree of Management and Professional Studies following withdrawal from candidature for the Bachelors degree.

(f) A candidate who while enrolled for the Bachelor of Management and Professional Studies has completed the requirements for the Diploma of Management and Professional Studies may elect to be awarded the Diploma of Management and Professional Studies following withdrawal from candidature for the Bachelors degree.

(g) A candidate who while enrolled for the Bachelor of Management and Professional Studies has completed the requirements for the Certificate of Management and Professional Studies may elect to be awarded the Certificate of Management and Professional Studies following withdrawal from candidature for the Bachelors degree.

**4.2 Advanced Standing**

(a) Candidates who have completed the requirements for the Associate Degree of Management and Professional Studies, or for any other Associate Degree of this University, may be granted advanced standing for up to sixteen (16) units in the Bachelor of Management and Professional Studies.

(b) In exceptional cases advanced standing greater than 50 per cent but not more than sixteen (16) units may be granted by the Divisional board, which shall notify Academic Board of all instances.

## Schedule of Units

All undergraduate units offered by the University.

**Footnote:** For further guidance as to the units included in the above courses please consult with the School of Social Sciences

# BACHELOR OF MEDIA
# (Abbreviated title: BMedia)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty | Arts |
| Academic Organisational Unit: | School of Arts and Social Sciences |
| Campus: | Lismore |
| Course Mode: | Internal; some units available externally |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

To be eligible for the award of Bachelor of Media a candidate shall successfully complete not less than twenty-four (24) units comprising:

(a) all units listed in Part A of the Schedule of Units attached to these Rules;

(b) two (2) four-unit sequences from Part B of the Schedule;

(c) one (1) four-unit sequence from Part C of the Schedule; and

(d) three (3) elective units.

## Schedule of Units

**PART A**

| | |
|---|---|
| COM00334 | Learning Technologies and the Academy |
| COM00333 | Communication and Culture |
| CUL00210 | Australia/Asia |
| PHI00201 | Ways of Knowing |
| CUL00412 | Indigenous Ways of Cultural Expression |
| COM00439 | Foundations in Media Studies |
| COM10109 | Introduction to Media Production |
| COM10110 | Desktop Media |
| COM00446 | International Media Studies |

**PART B**

***Screen***

| | |
|---|---|
| COM01402 | Scriptwriting |
| COM10082 | Film Studies |
| COM10112 | Digital Video Production I |
| COM10113 | Digital Video Production II |

***Journalism***

| | |
|---|---|
| COM00481 | Journalism I |
| COM00482 | Journalism II |
| COM10081 | Entertaining Journalism |
| COM10111 | Electronic Journalism |

***Multimedia Arts***

| | |
|---|---|
| COM00455 | Multimedia Arts I |
| COM00456 | Multimedia Arts II |
| COM00447 | Media and New Technologies Studies |
| COM00457 | Multimedia Arts III |

**PART C**

***Writing***

*# Choose a four-unit sequence from the following:*

| | |
|---|---|
| ENG00400 | Introduction to Written Texts |
| ENG00401 | Issues and Themes in Contemporary Writing |
| ENG00403 | Prose |
| ENG00407 | Writing for Performance |
| ENG00408 | Writing Project |
| ENG00406 | Theories of Text and Culture * |
| ENG00411 | Writing Genre * |
| ENG00410 | Introduction to Creative Writing |
| ENG10164 | Auto/biography * |
| ENG10022 | Writing from the Edge |
| ENG10080 | Electronic Writing * |

***Sound***

MUS00497 Introduction to Music Technologies
COM00461 Radio I
COM00462 Radio II
MUS00601 Popular Music since 1940

***Digital Art and Design***

ART00630 Design
ART10094 Digital Art and Design I
ART10095 Digital Art and Design II
ART10096 Digital Art and Design III

***Cultural Studies***

*Choose any four units from the following:*

HUM00270 Locating Cultural Studies
HUM00271 Unruly Subjects: Citizenship
HUM00272 Space, Place and Travel *
HUM00273 Borderlands *
HUM00274 EcoCultural Studies
HUM00275 Cultural Studies Research Project

***EcoCultural History***

*Choose any four units from the following:*

HIS10016 Nature of History Making
HIS10017 Empire and Ecology *
HIS10018 Reading Landscapes
HIS10019 EcoActivism
HIS10020 Food for Thought *
HIS10021 Home *

***Politics and Policy Studies***

*Choose any four units from the following:*

POL10244 Introduction to Politics
POL00010 Local Government
POL00013 Global Social Movements
POL10025 Controversies in Ethics and Policy
POL10024 Justice in World Politics
POL10023 Peace, War and International Politics

***Sociology***

*# Choose a four-unit sequence from the following:*

SOC00118 Introduction to Sociology
SOC00115 Global Inequality
SOC00117 Sociology of Work
SOC01123 Deviance in Society
SOC10027 Technology and Society
SOC10026 Corporate Citizenship

***Multimedia Technology***

ISY00324 Digital Media I
ISY00321 Multimedia Development I
ISY00350 Multimedia Design
ISY00325 Digital Media II

*# The chosen four-unit sequence must be approved by the Course Co-ordinator.*

** Not offered in 2006*

# BACHELOR OF MULTIMEDIA
# (Abbreviated title: BMM)

# ASSOCIATE DEGREE IN MULTIMEDIA
# (Abbreviated title: AssocDegMM)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Coffs Harbour |
| Course Mode: | Internal |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of Bachelor of Multimedia, a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) six (6) units from Part B of the Schedule, which may, or may not, equate to a set of six (6) units specifying a major; and

(iii) five (5) elective units, which may include units from Part B and Part C of the Schedule.

(b) To be eligible for the award of Associate Degree in Multimedia, a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules, except for the two project units (ISY00331 Multimedia Design Project and ISY00333 Multimedia Development Project); and

(ii) three (3) units from Part B of the Schedule; and

(iii) two (2) elective units, which may include units from Part B or Part C of the Schedule.

(c) A candidate who while enrolled in the Bachelor of Multimedia has completed the requirements for the Associate Degree in Multimedia may elect to be awarded the Associate Degree in Multimedia following withdrawal from candidature for the Bachelors degree.

**4.2 Advanced Standing**

(a) Candidates who have completed the requirements of the Associate Degree in Multimedia may be granted advanced standing for up to sixteen (16) units in the Bachelor of Multimedia.

(b) Candidates who have completed the requirements for TAFE Course 3610, Level 4 Certificate in Information Technology (Multimedia), may be granted advanced standing for four (4) specified units in the Bachelor of Multimedia.

## Schedule of Units

**PART A**

ISY00350 Multimedia Design
CSC10208 Software Design
ISY10211 Principles of Multimedia Based Learning
ISY10212 Contemporary Issues in Multimedia & Information Technology
ISY00324 Digital Media I: Images, Text & Interface Design
ISY00325 Digital Media II: Audio-Video Resources & Linear Scriptwriting
ISY00326 Digital Media III: 3D Resources; Modelling & Animation
CSC10213 Interactive Animated Narratives: Vector Animated Resources & Interactive
COM01402 Scriptwriting
ISY10209 Web Development I
CSC10214 Interactive Multimedia Application Development I
CSC10215 Interactive Multimedia Application Development II
ISY00331 Multimedia Design Project
ISY00333 Multimedia Development Project

**PART B (option to choose a sequence that defines a major)**

*Interactive Learning **

BHS11001 Introduction to Psychology I
ISY00312 Instructional Design I:Tools and Techniques for Analysis and Design
ISY00313 Instructional Design II: Analysis and Design for Ill Defined and Well Defined Problem Domains
ISY00314 Instructional Design III: Multimedia Product Evaluation
ISY00330 Multimedia Design Update
ISY00332 Multimedia Development Update

*Multimedia Applications Development*

ISY00245 Principles of Programming
ISy00243 Systems Analysis and Design
CSC10210 Object-Orientated Program Development *

*Pick three (3) of the following four (4) options*

CSC00228 Database Systems I
CSC10217 Web Development II
CSC00223 Software Engineering
CSC10223 3D Game Design and Resources *

*Electronic Commerce*

CSC00235 Applications Development ***or***
ISY00245 Principles of Programming
ISY10058 Electronic Commerce Systems
CSC00228 Database Systems I
CSC10217 Web Development II
ACC00222 Computer Control, Auditing & Security
MKT00075 Marketing Principles

*Marketing*

MNG00111 Fundamentals of Managment
LAW00150 Introduction to Business Law
MKT00075 Marketing Principles
MKT00102 Consumer Behaviour
MKT00151 Electronic Marketing

*Pick 1 of the following five (5) options*

LAW00126 Trade Practices Law
MKT00153 Advertising and Media Strategies
MKT00150 Global Marketing
MKT00110 Retail Marketing
MKT00111 Services Marketing

**PART C (elective units associated with majors, and generic recommended electives)**

*Interactive Learning*

BHS11002 Introduction to Psychology II
BHS20007 Learning & Memory
BHS30009 Human Factors

*Multimedia Applications Development*

*Remaining unit from unit option list for this major*

ISY00330 Multimedia Design Update
ISY00332 Multimedia Development Update

*Electronic Commerce*

MKT00151 Electronic Marketing
ISY00246 Client/Server Systems
ISY00330 Multimedia Design Update
ISY00332 Multimedia Development Update

*Marketing*

*Remaining units from unit option list for this major*

ISY00330 Multimedia Design Update
ISY00332 Multimedia Development Update

*Generic Recommended Electives*

BHS10241 Group Work
BHS11001 Introduction to Psychology I
MNG00111 Fundamentals of Management
COM00439 Foundations in Media Studies
SOC10027 Technology and Society
ENG00355 Storytelling
CUL00412 Indigenous Ways of Cultural Expression
ART00455 Photography I

*Unit recommended in preparation for Honours*

MAT00115 Statistics I

* *Not on offer for 2006*

# BACHELOR OF NATURAL THERAPIES
# (Abbreviated title: BNatTherapies)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 8 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

For the purpose of these Rules, the relevant definitions in the Glossary apply subject to the following amendments:

(a) 'Centre' means the Centre for Professional Development in Natural and Complementary Medicine.

(b) 'candidate' means a person enrolled as a student in the University, or as a student with the Centre or with one of the University's Licencees, and proceeding with studies towards the award of Bachelor of Natural Therapies.

**4.1 Qualification for Admission**

Applicants for admission to candidature shall possess an Australian National Training Authority registered diploma or advanced diploma qualification or equivalent of at least three years full-time study (or equivalent part-time study) in naturopathy or herbal medicine or naturopathic nutrition, and be eligible for professional membership of either the Australian Natural Therapists Association or the National Herbalists Association of Australia.

**4.2 Duration of Course**

Unless the School Board otherwise determines, a candidate for the degree shall complete the requirements of the award in not more than four (4) years from the date of initial enrolment.

**4.3 Requirements for an Award**

To be eligible for the award of the Bachelor of Natural Therapies a candidate shall successfully complete not less than eight (8) units comprising:

(a) all units listed in Part A of the Schedule of Units attached to these Rules;

(b) four (4) units from Part B of the Schedule; and

(c) possess an Australian National Training Authority registered diploma or advanced diploma qualification or equivalent of at least three years full-time study (or equivalent part-time study) in naturopathy or herbal medicine or naturopathic nutrition; and be eligible for professional membership of either the Australian Natural Therapists Association or the National Herbalists Association of Australia.

### Schedule of Units

**PART A**

| | |
|---|---|
| HLT00410 | Contemporary Issues in the Practice of Natural Medicine |
| MDC00411 | Clinical Diagnosis for Natural Medicine I |
| MDC00412 | Clinical Diagnosis for Natural Medicine II |
| HLT00420 | Critical Reasoning and Research Methods in Natural Medicine |

**PART B**

| | |
|---|---|
| HLT00413 | Clinical Examination in Natural Medicine |
| HLT00414 | Natural Medicine and Reproduction |
| HLT00415 | Natural Medicine in Childhood and Adolescence |
| HLT00416 | Natural Medicine and the Aged |
| HLT00417 | Natural Medicine and Mental Health |
| HLT00418 | Independent Study in Natural Medicine |
| HLT00419 | Research Project in Natural Medicine |

## BACHELOR OF NATUROPATHY
## (Abbreviated title: BNat)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 4 years |
| Total Units: | 32 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

Applicants for admission to candidature shall, at the discretion of the School Board, be required to attend an interview and show evidence of acceptable aptitude, motivation and commitment to undertake the program.

**4.2 Requirements for an Award**

To be eligible for the award of the Bachelor of Naturopathy, a candidate shall successfully complete not less than thirty-two (32) units comprising:

(a) all units in Part A of the Schedule of Units attached to these Rules; and

(b) six (6) elective units, four (4) of which must include units in Part B of the Schedule.

**4.3 Advanced Standing**

Students can apply for and be granted advanced standing for no more than two (2) electives. It will be at the discretion of the relevant Head of School to vary the advanced standing in the award by up to four (4) additional elective units.

### Schedule of Units

**PART A**

| | |
|---|---|
| BIO01201 | Anatomy and Physiology I |
| BIO01202 | Anatomy and Physiology II |
| CHE00102 | Biological Chemistry I (Foundations of Chemistry) |
| CHE00103 | Biological Chemistry II (Natural Products Chemistry) |
| CHE00002 | Biochemistry |

BIO00101 Physiological Pathology I
BIO00102 Physiological Pathology II
HLT00274 Clinical Diagnosis I
HLT00275 Clinical Diagnosis II
HLT00259 Naturopathic Foundations
NUT00214 Nutrition I (Food and Nutrition in Health)
NUT00215 Nutrition II (Life Cycle Nutrition and Diet Therapy)
NUT00216 Nutrition III (Nutritional Pharmacology and Biochemistry)
NUT00217 Nutrition IV (Clinical Nutrition)
HLT00257 Phytotherapy I (Foundations of Herbal Medicine)
HLT00302 Phytotherapy II (Medicinal Plants: Botany and Applications)
HLT00303 Phytotherapy III (Herbal Materia Medica)
HLT00266 Phytotherapy IV (Pharmacognosy)
HLT00255 Homoeopathy I (Introductory Homoeopathy)
HLT10115 Tactile Therapies I (Relaxation and Therapeutic Massage)
HLT10118 Clinical Studies I
HLT10119 Clinical Studies II
HLT00260 Naturopathic Studies
CSL00231 Introduction to Counselling: Theory and Practice
HLT00278 Naturopathic Clinic I
HLT00279 Naturopathic Clinic II

**PART B**

HLT00267 Phytotherapy V (Clinical Herbal Medicine)
HLT10116 Tactile Therapies II (Lymphatic Technique, Sport/Performance, Hydrotherapy)
HLT10117 Tactile Therapies III (Myofascial Techniques, Exercise and Postural Therapy)
HLT00256 Homoeopathy II (Homoeopathic Theory and Practice)
HLT00263 Homoeopathy III (Clinical Homoeopathy)
HLT00420 Critical Reasoning and Research Methods in Natural Medicine
HLT00414 Natural Medicine and Reproduction
HLT00415 Natural Medicine in Childhood and Adolescence
HLT00416 Natural Medicine and the Aged
HLT00417 Natural Medicine and Mental Health
HLT00418 Independent Study in Natural Medicine
HLT00419 Research Project in Natural Medicine

* *Not offered in 2006*

# BACHELOR OF NURSING
# (Abbreviated title: BNurs)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore, Coffs Harbour, Port Macquarie |
| Course Mode: | Internal |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

To be eligible for the award of Bachelor of Nursing, a candidate shall successfully complete not less that twenty-four (24) units comprising:

(a) all units listed in Part A of the Schedule of Units attached to these Rules; and

(b) the unit listed in Part B of the Schedule of Units attached to these Rules; or, with the approval of the Head of School, an equivalent unit.

**4.2 Multiple fails in one clinical practice unit**

A candidate who has twice been awarded a fail grade in a clinical nursing unit will either be:

(a) excluded from the award; or

(b) on approval of the Head of School be allowed to enrol for a third time in that unit.

**4.3 Advanced Standing**

In exceptional circumstances a candidate may be granted advanced standing greater than 50 per cent by the HAAS Divisional Board, which shall notify the Academic Board of all instances.

## Schedule of Units

**PART A**

BIO10061 Applied Human Bioscience I
BIO10062 Applied Human Bioscience II
CUL00408 Health and Indigenous Australian Peoples
NRS10451 Clinical Nursing I
NRS10452 Contexts of Nursing Practice
NRS10462 Community Health Nursing
NRS10463 Clinical Nursing II
NRS10453 Foundation Studies In Mental Health Nursing
CMM10464 Psycholsocial Contexts of Health
NRS10465 Clinical Nursing III *
BIO10454 Cellular and Neuropathophysiology*
NRS10455 Medical-Surgical Nursing I *
NRS10456 Family Health Nursing *
NRS10466 Clinical Nursing IV *
BIO10467 Systems Pathophysiology *
NRS10457 Medical-Surgical Nursing II *
NRS10468 Clinical Nursing V *
NRS10458 Medical-Surgical Nursing III *
NRS10459 Mental Health Nursing Assessment and Intervention *
CMM10469 Enquiry and Critique in Health *
NRS10470 Clinical Nursing VI *
NRS10460 Medical-Surgical Nursing IV *
CMM10471 Nursing and Health Promotion *

**PART B**

NRS10461 Preparation for Graduate Practice *

**Note:** For clinical practicum dates please refer to the Principle Dates section of this publication page 9. * *Not available in 2006*

# BACHELOR OF PSYCHOLOGY WITH HONOURS
# (Abbreviated title: BPsych(Hons))

# BACHELOR OF PSYCHOLOGY
# (Abbreviated title: BPsych)

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Coffs Harbour |
| Course Mode: | Internal |
| Duration: | 4 years |
| Total Units: | 32 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of the Bachelor of Psychology with Honours a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) two (2) units from Part B of the Schedule;

(iii) eight (8) units from Part C of the Schedule;

(iv) eight (8) elective units; and

(v) shall achieve at least a Credit average in all units completed from Part A and Part B of the Schedule, and at least a Credit average in units completed from Part C of the Schedule.

(b) To be eligible for the award of Bachelor of Psychology a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) two (2) units from Part B of the Schedule;

(iii) eight (8) units from Part C of the Schedule; and

(iv) eight (8) elective units.

## Schedule of Units

**PART A**

| | |
|---|---|
| BHS11001 | Introduction to Psychology I |
| BHS11002 | Introduction to Psychology II |
| BHS11003 | Methods and Concepts in Psychology |
| BHS11004 | Contemporary Issues in Psychology |
| BHS20001 | Psychological Assessment |
| BHS20006 | Personality and Social Psychology |
| BHS20007 | Learning and Memory |
| BHS20008 | Quantitative Methods in Psychology |
| BHS30001 | Research Methods in Psychology |
| BHS30002 | Abnormal Psychology |
| BHS30003 | Development Across the Lifespan |
| BHS30004 | Physiological Psychology and Sensory Processes |
| BHS30005 | Cross Cultural and Indigenous Issues in Psychology |
| BHS30006 | Behaviour Change |

**PART B**

BHS30007 Health Psychology
BHS30008 Environmental Psychology
BHS30009 Human Factors

**PART C**

Research Thesis*
Research Methods and Applied Project
Ethics and Professional Issues
Advanced Seminars in Psychology
History and Philosophy of Psychology

* *four-unit weighting*

# BACHELOR OF SOCIAL SCIENCE
# (Abbreviated title: BSocSc)

# ASSOCIATE DEGREE OF SOCIAL SCIENCE
# (Abbreviated title: AssocDegSocSc)

# DIPLOMA OF SOCIAL SCIENCE
# (Abbreviated title: DipSocSc)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Arts and Social Science |
| Campus: | Lismore, Coffs Harbour, Tweed Gold Coast |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

For the purpose of these Rules the following definitions shall apply:

(a) "Centre" means the Centre for Professional Development in the School of Social Sciences;

(b) "candidate" means a person either enrolled in the University as a student, or registered as a student in the Centre or with one of the University's Licensees, and proceeding with studies towards the award of Bachelor of Social Science.

**4.1 Qualification for Admission**

Applicants for admission to candidature in the Associate Degree of Social Science shall:

(a) have completed not less than two (2) units whilst enrolled as a candidate for the Bachelor of Social Science;

(b) have obtained the permission of the Division of Business Undergraduate Board.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Bachelor of Social Science a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) at least two six (6)-unit major sequences of study from Part B of the Schedule; and

(iii) "eight (8) elective units, which may include either single units listed in

Part C or a minor consisting of four units from Part D of the Schedule, or any other units offered by the University."

(b) A candidate who while enrolled for the Bachelor of Social Science has completed the requirements for the Associate Degree of Social Science may elect to be awarded the Associate Degree of Social Science following withdrawal from candidature for the Bachelor degree. To be eligible for the award of Associate Degree of Social Science a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) two six (6) unit major sequences of study from Part B of the Schedule.

(c) A candidate who, while enrolled for the Bachelor of Social Science, for personal reasons cannot meet the requirements for an Award of a Bachelor of Social Science or an Associate Degree of Social Science may elect to be awarded the Diploma of Social Science following withdrawal from candidature for the Bachelor Degree. To be eligible for the award of Diploma of Social Science a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units in Part A of the Schedule of Units attached to these Rules;

(ii) one four (4) unit minor sequence of study from one of the majors in Part B of the Schedule.

**4.3 Advanced Standing**

(a) In exceptional circumstances a candidate may be granted advanced standing greater than 50 per cent but not more than sixteen (16) units by the School Board, which shall notify the Academic Board of all instances.

(b) Candidates who have completed the requirements for the Associate Degree of Social Science may be granted advanced standing of up to sixteen (16) units in the Bachelor of Social Science.

## Schedule of Units

**PART A**

SOY00220 Understanding Social Sciences
EDU10235 Learning and Communication
SOC10240 People, Work and Organisations
SOC10238 Ethics in Society

**PART B**

***Community Development***

BHS00130 Introduction to Community Development
SOC00107 Social Planning
SOY00204 Community Project Management
POL00131 International Community Development
SOY00132 Evaluation in Community Welfare
SOY00133 Communities, Globalisation and Change

***Counselling***

CSL00231 Introduction to Counselling: Theory and Practice
CSL10014 Interventions in Counselling
CSL10239 Assessment in Counselling
BHS10241 Group Work
CSL10243 Relationships Counselling
CSL10246 Grief, Trauma and Crisis Counselling

***Communication and Relationship Studies***

BHS00161 Interpersonal Communication
BHS10241 Group Work
CSL00164 Consultation and Participation
CSL00120 Dealing with Conflict
SOY00127 Identity and Relationships
MNG00132 Organisational Communication

***Human Resource Development***

***Any six (6) of the following units:***

BHS00105 Development of Human Resources
EDU01264 Staff Development and Training
MNG00168 Workplace Learning
MNG00166 Managing Change
BHS00156 Leadership
MNG00167 Supervision and Teamwork
MNG00124 Mentoring in the Organisation #

***Human Resource Management***

***Any six (6) of the following units:***

SOC10245 Working in Organisations
MNG00154 Staff Selection and Performance Management
MNG00320 Principles and Practice of Human Resource Management
MNG00311 International Human Resource Management
MNG00116 Industrial Relations
SOC10246 Work: Its Organisation and Remuneration
LAW00104 Employment and Industrial Relations Law
LAW00106 EEO and OH&S Law and Practice

***Politics and International Studies***

POL10244 Introduction to Politics
POL00010 Local Government
POL00013 Global Social Movements #
POL00005 Political Ideologies
POL10024 Justice in World Politics
POL10023 Peace, War and International Politics
POL10237 Globalisation and Diversity

***Sociology***

SOC00118 Introduction to Sociology
SOC00115 Global Inequality
SOC00117 Sociology of Work
SOC01123 Deviance in Society
SOC10027 Technology and Society
SOC10026 Corporate Citizenship

***Human Services Studies***

SOY10105 Introduction to Human Services - Theory and Practice
SOY10106 Human Services - Practice and Ethics
SOC00112 Social Policy
SOY10107 Human Services Organisations - Power and Practice
SOY10108 Advocacy and Change
SOY00132 Evaluation in Community Welfare

**PART C**

***Field Education***

CSL00113 Field Education I*
CSL00114 Field Education II*

***Social Inquiry***

SOY00125 Approaches to Social Inquiry #
SOC01121 Social Inquiry Methods #
SOY00126 Applied Social Inquiry* #

***Independent Study Units***

IST00361-4 Independent Study – Social Sciences I-IV

***Research Methods***

EDU40001 Research Methods for the Social Sciences

**PART D**

***Mediation Minor***

LAW00214 Mediation and Dispute Resolution
LAW00216 Mediation Practice and Procedure
LAW00529 Restorative Justice
LAW10171 Mediating Across Cultures

***Australian Cultural Studies Minor***

***Any four (4) of the following units:***

HUM00270 Locating Cultural Studies
HUM00271 Unruly Subjects: Citizenship
HUM00272 Space, Place and Travel
HUM00273 Borderlands
HIS10019 Ecoactivism #
HUM00274 Eco Cultural Studies #
CUL00210 Australia/Asia

***Indigenous Studies Minor***

CUL00402 Contemporary Australian Indigenous Issues
CUL00420 History of Invasion of Aboriginal Nations
CUL00401 Indigenous World-Views

CUL00412 Indigenous Ways of Cultural Expression

***Business Minor***

ACC10249 Financial Information for Decision Making
MKT00075 Marketing Principles
ECO10250 Economics
LAW00150 Introduction to Business Law

* *Double-weighted unit*
\# *Not offered in 2006.*

## BACHELOR OF SPORT TOURISM MANAGEMENT (Abbreviated title: BSportTourMangt)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 3 years |
| Total Units: | 24 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

To be eligible for the award of Bachelor of Sport Tourism Management a candidate shall successfully complete not less that twenty-four (24) units comprising:

(a) all units listed in Part A of the Schedule of Units attached to these Rules;

(b) not less than four (4) units from Part B of the Schedule; and

(c) two (2) elective units.

**4.2 Advanced Standing**

Advanced standing will be determined by the School Board responsible for the unit for which advanced standing is being sought, in consultation with the other School Board.

### Schedule of Units

**PART A**

SOY00011 Sport Tourism I
SOY00012 Sport Tourism II
MNG00301 Sport and Exercise Management I
COM00207 Personal Communication for Tourism and Hospitality Industry
SOY00411 Tourism Theories and Practices
HMS01202 Sport and the Law
MNG01413 Human Resource Management in the Tourism and Hospitality Industry
MNG00307 Sports Policy and Planning
MAT00330 Statistics
FIN00320 Financial Management for Sport and Exercise
MNG00304 Facility Planning and Design
MNG00441 Hospitality Services Management
MKT00205 Public Relations in Sport and Exercise
MKT00320 Sport and Exercise Marketing
MKT01221 Intern Study I ##
MKT01222 Intern Study II##
MKT01223 Intern Study III##
MKT01224 Intern Study IV##

**PART B**

MNG00305 Facility Programming and Management
MNG00306 Entrepreneurship in Sport and Exercise
HEA00206 Exercise for Personal Health *
MNG00421 Events Management
HMS00423 Tourism Planning and the Environment
MNG00417 Strategic Management for Tourism

| | |
|---|---|
| | and Hospitality |
| SCI00419 | Food and Beverage Management |
| MKT01420 | Convention, Meetings and Exhibitions Management |
| MNG00418 | Accommodation and Information Technology Systems |
| MNG00426 | Gaming and Club Management * |
| MKT00204 | Special Interest Tourism |
| MKT01416 | Tourism and Hospitality Industry Project * |
| HMS00301 | Research Design in Sport Science# |
| IST00561 | Independent Study – Human Movement |

*# This unit (or equivalent) must be satisfactorily completed for entry into Bachelor of Sport Tourism Management with Honours.*

*## Intern Study I-IV may be taken either throughout the course during times when other units are not scheduled, or over a 24-week period after the completion of Semester 5. All internship placements must be approved by the Internship Co-ordinator prior to commencement.*

** Not offered in 2006*

# BACHELOR OF TECHNOLOGY EDUCATION
# (Abbreviated title: BTechEd)

# BACHELOR OF TECHNOLOGY EDUCATION WITH HONOURS
# (Abbreviated title: BTechEd(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Education |
| Campus: | Coffs Harbour |
| Course Mode: | Internal |
| Duration: | 4 years |
| Total Units: | 32 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

To be eligible for the award of the Bachelor of Technology Education degree a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Parts A and Part B of the Schedule of Units attached to these Rules;

(ii) one (1) sequence of three (3) units from Part C;

(iii) one (1) sequence of six (6) units from Part D;

(iv) two (2) units from Part E, where an elective may be drawn from Parts C or D or the double weighted Honours unit from Part E with School Board approval.

**4.2 Degree with Honours**

(a) A candidate for the award of Bachelor of Technology Education with Honours shall fulfil the requirements of the Bachelor of Technology Education award, and in addition:

(i) shall achieve such standard of excellence as the School Board may from time to time determine; and

(ii) shall achieve at least a credit grade in the *Technology Education Research Project (Honours)* unit.

(b) For the award of Honours, consideration shall be given to a candidate's academic record throughout the course of study. A candidate who has reached the required standard of excellence referred to in the previous Rule 4.2(a) may on the recommendation of the School Board be awarded Honours in one of the following grades:

First Class Honours
Second Class Honours- Division 1
Second Class Honours- Division 2

## Schedule of Units

**PART A**

***Foundation Studies***

| | |
|---|---|
| EDU00067 | Education Studies |
| EDU00221 | Teaching and Learning |
| EDU01095 | Special Education |
| EDU10003 | Educational Information Technology |
| EDU10004 | Language, Literacy and Diversity |
| TCH10281 | Appropriate Technology I: Technacy in Indigenous and Developing Communities |
| TCH10282 | Appropriate Technology II: Innovation, Research and Ethics in Society |

| | |
|---|---|
| TCH10271 | Curriculum Specialisation: Technology Studies I |
| TCH10272 | Curriculum Specialisation: Technology Studies II: |
| TCH10000 | Professional Experience I |
| TCH10001 | Professional Experience II |
| TCH10002 | School Internship |
| TCH10005 | Behaviour, Learning and Curriculum |

**PART B**

***Discipline Studies***

| | |
|---|---|
| CSC10208 | Software Design |
| ENO10283 | Built Environment Technology and Design I |
| ENO10284 | Built Environment Technology and Design II |
| ENE10268 | Communication Technology and Design I |
| ENE10269 | Communication Technology and Design II |
| CSC10273 | Graphics Technology and Design |
| ENM10266 | Product Technology and Design I |
| TCH10267 | Product Technology and Design II |

**PART C**

***Elective Discipline Studies***

***Either***

| | |
|---|---|
| CSC00228 | Database Systems I |
| ISY00243 | Systems Analysis and Design |
| ISY00245 | Principles of Programming |

***Or***

| | |
|---|---|
| ENM10261 | Textiles Technology and Design I |
| ENM10262 | Textiles Technology and Design II |
| ENM10263 | Textiles Technology and Design III |

**PART D**

***Elective Specialisation Studies***

***Either***

| | |
|---|---|
| SCI10259 | Food Technology and Design I |
| ENP10260 | Food Technology and Design II |
| HOS10199 | Foodservice Operations |
| NUT00214 | Nutrition I (Food and Nutrition in Health) |
| SCI00419 | Food and Beverage Management |
| TCH10270 | Vocational Training and Work Placement |

***Or***

| | |
|---|---|
| ENO10264 | Engineering Studies I |
| ENO10265 | Engineering Studies II |
| ENM10256 | Industrial Technology Studies I: Conventional Processes |
| ENM10257 | Industrial Technology Studies II: Machined Processes |
| ENM10258 | Industrial Technology Studies III: New and Emerging Processes |
| ISY00324 | Digital Media I: Images, Text and Interface Design |

**PART E**

***Project and Elective or Honours Studies***

***Either***

| | |
|---|---|
| TCH10285 | Technology Project Elective |

***Or, with School Board approval for Honours Candidates***

| | |
|---|---|
| TCH10286-7 | Technology Education Research Project (Honours) ** |

** *Year-long, double weighted unit*

# BACHELOR OF VISUAL ARTS
# (Abbreviated title: BVA)

| | |
|---|---|
| Level of Award: | Undergraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Arts and Social Science |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 3 years |
| Total Units: | 24 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

Applicants for admission shall be required to show evidence, through a portfolio review and interview, of acceptable aptitude for, and commitment to, the proposed area of study.

**4.2 Requirements for an Award**

To be eligible for the award of Bachelor of Visual Arts a candidate shall successfully complete not less than twenty-four (24) unit comprising:

(i) all double-weighted units listed in Part A of the Schedule of Units attached to these Rules;

(ii) not less than four (4) units from Part B of the Schedule;

(iii) not less than four (4) units from Part C of the Schedule; and

(iv) up to four (4) elective units, which may include units from Part B, C, or D of the Schedule not previously completed, or any other undergraduate units offered by the University.

**4.3 Advanced Standing**

Candidates who can demonstrate artistic expertise at a professional level in an approved area of the award course may be granted advanced standing of up to eight (8) units from Part A of the Schedule provided that such artistic expertise has been demonstrated within seven (7) years prior to admission to candidature.

## Schedule of Units

**PART A**

| | |
|---|---|
| ART00621 | Visual Arts Studio Studies I: Foundation # |
| ART00622 | Visual Arts Studio Studies II # |
| ART00623 | Visual Arts Studio Studies III # |
| ART00624 | Visual Arts Studio Studies IV # |
| ART00625 | Visual Arts Studio Studies V # |
| ART00626 | Visual Arts Studio Studies VI # |

**PART B**

| | |
|---|---|
| ART00600 | Introduction to Visual Culture |
| ART00601 | Modernism: Visual Parameters |
| ART00498 | Contemporary Issues in Visual Arts* |
| ART00602 | Australian Visual Art * |
| ART00603 | Visual Art as Critical Practice |
| ART00604 | Visual Discourse: Uncovering the Body |

**PART C**

| | |
|---|---|
| ART00630 | Design |
| ART10094 | Digital Art and Design I |
| ART10095 | Digital Art and Design II |
| ART10096 | Digital Art and Design III |
| ART00455 | Photography I |
| ART00456 | Photography II |
| ART00406 | Studio Drawing I |
| ART00407 | Studio Drawing II |
| ART00408 | Studio Drawing III |

COM00455 Multimedia Arts I
COM00456 Multimedia Arts II
COM10112 Digital Video Production I
COM10113 Digital Video Production II

**PART D**

ART00641 Studio Elective I
ART00642 Studio Elective II
ART00643 Studio Elective III
ART00644 Studio Elective IV
*Or any other undergraduate units offered by the University*

*# Double-weighted unit.*

** Not offered in 2006*

- Details of Courses

# BACHELOR OF APPLIED SCIENCE (FORESTRY) WITH HONOURS (Abbreviated title: BAppSc(For)(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty | Health and Applied Sciences |
| Academic Organisational Unit: | School of Environmental Science and Management |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature for Honours Degrees

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course comprises a Major Study, two Minor Studies and a Research Seminar.

FOR40001 Forestry Honours I: Thesis (Stage 1 of 3)*
FOR40002 Forestry Honours IIA: Minor Study 1
FOR40003 Forestry Honours IIB: Minor Study 2
FOR40004 Forestry Honours III: Thesis (Stage 2 of 3)*
FOR40005 Forestry Honours IV: Thesis (Stage 3 of 3)*

* *Double weighted unit*

Major Studies may be taken in any area of Forest Science or Management, subject to the approval of the Head, School of Environmental Science and Management. Minor Studies may be taken from the same or a related area of study, subject to specific topics being approved by the Head, School of Environmental Science and Management. With the approval of the Head, School of Environmental Science and Management, one or both Minor Studies may be substituted by prescribed coursework and examination.

# BACHELOR OF APPLIED SCIENCE WITH HONOURS
# (Abbreviated title: BAppSc(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty | Health and Applied Sciences |
| Academic Organisational Unit: | School of Environmental Science and Management |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course comprises a Major Study, two Minor Studies and a Research Seminar.

BIO40001 Applied Science Honours I: Thesis (Stage 1 of 3)*

BIO40002 Applied Science Honours IIA: Minor Study 1

BIO40003 Applied Science Honours IIB: Minor Study 2

BIO40004 Applied Science Honours III: Thesis (Stage 2 of 3)*

BIO40005 Applied Science Honours IV: Thesis (Stage 3 of 3)*

* *Double weighted unit*

Major Studies may be taken in one of the following areas:

(a) Environmental Science;
(b) Coastal Resource Management;
(c) Environmental Planning;
(d) Applied Coastal Studies; or
(e) Resource Technology.

Minor Studies may be taken from:

(a) the areas of the Major Studies; and

(b) in a topic other than the one selected for the Major Study, subject to specific topics being approved by the Head, School of Environmental Science and Management.

With the approval of the Head, School of Environmental Science and Management, one or both Minor Studies may be substituted by prescribed coursework and examination.

# BACHELOR OF ARTS (HONOURS)
# (Abbreviated title: BA(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Arts and Social Sciences |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course comprises two Research Methods units and a Thesis:

CAR40001 Research Methods – Arts
COM40005 Research Methods - Humanities
COM40006 Arts Research Thesis (Stage 1 of 3) *
COM40007 Arts Research Thesis (Stage 2 of 3) *
COM40008 Arts Research Thesis (Stage 3 of 3) *

* *Double weighted unit*

**Full-time study**

| Semester level | Units | | Unit load |
|---|---|---|---|
| 1 | CAR40001 | Research Methods - Arts | 1 |
| | COM40005 | Research Methods – Humanities | 1 |
| | COM40006 | Arts Research Thesis (Stage 1 of 3) | 2 |
| 2 | COM40007 | Arts Research Thesis (Stage 2 of 3) | 2 |
| | COM40008 | Arts Research Thesis (Stage 3 of 3) | 2 |

**Part-time study**

| Semester level | Units | | Unit load |
|---|---|---|---|
| 1 | CAR40001 | Research Methods – Arts | 1 |
| | COM40005 | Research Methods – Humanities | 1 |
| 2 | COM40006 | Arts Research Thesis (Stage 1 of 3) | 2 |
| 3 | COM40007 | Arts Research Thesis (Stage 2 of 3) | 2 |
| 4 | COM40008 | Arts Research Thesis (Stage 3 of 3) | 2 |

# BACHELOR OF BUSINESS IN HOTEL AND RESORT MANAGEMENT WITH HONOURS
# (Abbreviated title: BBusHotel&ResMangt(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Coffs Harbour |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The course will comprise research leading to the completion of a thesis based upon original work. The thesis will have a workload requirement equivalent to eight (8) units;

EDU40001 Research Methods for the Social Sciences *
MNG40009 Hotel and Catering Management Thesis (Stage 1 of 3)*
MNG40010 Hotel and Catering Management Thesis (Stage 2 of 3)*
MNG40011 Hotel and Catering Management Thesis (Stage 3 of 3)*

* *Double weighted unit*

The thesis will be approximately 25,000 words in length and must be submitted by the dates prescribed in the School's "Handbook for Honours Students".

Students are required to pass *EDU40001 Research Methods for the Social Sciences* to satisfactorily progress through the remainder of the Honours program. Whereas successful completion of the unit *EDU40001 Research Methods for the Social Sciences* will be required, the result will not count towards the class of Honours awarded.

As an integral and compulsory part of the Honours program, students will be also required to present two seminars: one based on their thesis proposal and the other on their thesis findings.

The Honours program is offered in internal study-mode only, however consideration will be given under special circumstances to students who need to study in external mode. To do this, students must contact the School of Tourism and Hospitality Management's Honours Co-ordinator to discuss the compulsory on-campus requirements.

# BACHELOR OF BUSINESS IN TOURISM MANAGEMENT WITH HONOURS (Abbreviated title: BBusTourMangt(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The course will comprise research leading to the completion of a thesis based upon original work. The thesis will have a workload requirement equivalent to eight (8) units;

EDU40001 Research Methods for the Social Sciences *
MNG40005 Tourism Thesis (Stage 1 of 3)*
MNG40006 Tourism Thesis (Stage 2 of 3)*
MNG40007 Tourism Thesis (Stage 3 of 3)*
* *Double weighted unit*

The thesis will be approximately 25,000 words in length and must be submitted by the dates prescribed in the School's "Handbook for Honours Students".

Students are required to pass *EDU40001 Research Methods for the Social Sciences* to satisfactorily progress through the remainder of the Honours program. Whereas successful completion of the unit *EDU40001 Research Methods for the Social Sciences* will be required, the result will not count towards the class of Honours awarded.

As an integral and compulsory part of the Honours program, students will be also required to present two seminars: one based on their thesis proposal and the other on their thesis findings.

The Honours program is offered in internal study-mode only, however consideration will be given under special circumstances to students who need to study in external mode. To do this, students must contact the School of Tourism and Hospitality Management's Honours Co-ordinator to discuss the compulsory on-campus requirements.

# BACHELOR OF BUSINESS WITH HONOURS
# (Abbreviated title: BBus(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Lismore; Coffs Harbour |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course comprises:

(i) a major study in on the following areas: Accounting; Economics; Finance; Human Resource Management; Information Systems; International Business; Marketing; Retail; and

(ii) Research Seminar

The units required consist of: MAT00792 Research Methods plus two (2) coursework seminar units and five (5) research thesis units.

ACC40001 Accounting Seminar I
ACC40002 Accounting Seminar II
MAT00792 Research Methods
ACC40004 Accounting Thesis (Part 1 of 3)
ACC40005 Accounting Thesis (Part 2 of 3)*
ACC40006 Accounting Thesis (Part 3 of 3)*

FIN40001 Finance Seminar I
FIN40002 Finance Seminar II
MAT00792 Research Methods
FIN40004 Finance Thesis (Part 1 of 3)
FIN40005 Finance Thesis (Part 2 of 3)*
FIN40006 Finance Thesis (Part 3 of 3)*

ECO40001 Economics Seminar I
ECO40002 Economics Seminar II
MAT00792 Research Methods
ECO40004 Economics Thesis (Part 1 of 3)
ECO40005 Economics Thesis (Part 2 of 3)*
ECO40006 Economics Thesis (Part 3 of 3)*

MKT40001 Marketing Seminar I
MKT40002 Marketing Seminar II
MAT00792 Research Methods
MKT40004 Marketing Thesis (Part 1 of 3)
MKT40005 Marketing Thesis (Part 2 of 3)*
MKT40006 Marketing Thesis (Part 3 of 3)*

MNG40013 Human Resource Management Seminar I
MNG40014 Human Resource Management Seminar II
MAT00792 Research Methods
MNG40016 Human Resource Management Thesis (Part 1 of 3)
MNG40017 Human Resource Management Thesis (Part 2 of 3)*
MNG40018 Human Resource Management Thesis (Part 3 of 3)*
MNG40021 International Business Seminar I
MNG40022 International Business Seminar II
MAT00792 Research Methods
MNG40024 International Business Thesis (Part 1 of 3)
MNG40025 International Business Thesis (Part 2 of 3)*
MNG40026 International Business Thesis (Part 3 of 3)*

MKT40007 Retail Seminar I
MKT40008 Retail Seminar II
MAT00792 Research Methods
MKT40010 Retail Thesis (Part 1 of 3)

| | |
|---|---|
| MKT40011 | Retail Thesis (Part 2 of 3)* |
| MKT40012 | Retail Thesis (Part 3 of 3)* |
| ISY40001 | Information Systems Seminar I |
| ISY40002 | Information Systems Seminar II |
| MAT00792 | Research Methods |
| ISY40004 | Information Systems Thesis (Part 1 of 3) |
| ISY40005 | Information Systems Thesis (Part 2 of 3)* |
| ISY40006 | Information Systems Thesis (Part 3 of 3)* |

* *Double weighted unit*

**Major Study**

The Honours program is offered in internal study-mode, however, consideration will be given under special circumstances to students wishing to study in external study mode. Students should contact the School of Commerce and Management's Honours Co-ordinator to discuss the compulsory on-campus requirements.

The major study consists of an approved research project and the presentation of a research thesis of approximately 15,000-20,000 words reporting on the research undertaken. The research project will be conducted under the supervision of a nominated project supervisor.

The research thesis (one unbound original plus two bound copies) must be submitted in final form for examination by 12.00 noon on the first Friday of November, each year. Failure to submit the thesis in time may result in non-assessment of the thesis and consequently failure in the Honours programme.

Candidates are urged to submit a final draft of their thesis to the project supervisor at least four weeks prior to the final submission date to enable comment and initial review.

# BACHELOR OF CONTEMPORARY MUSIC WITH HONOURS
# (Abbreviated title: BContempMus(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Arts and Social Sciences |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course comprises a Research Methods unit and Research Project:

CAR40001 Research Methods – Arts
CAR40002 Research Methods – Contemporary Music
CAR40003 Creative Arts Research Thesis (Stage 1 of 3)*
CAR40004 Creative Arts Research Thesis (Stage 2 of 3) *
CAR40005 Creative Arts Research Thesis (Stage 3 of 3) *

* *Double weighted unit*

**Full-time study**

| Semester level | Units | | Unit load |
|---|---|---|---|
| 1 | CAR40001 | Research Methods - Arts | 1 |
| | CAR40002 | Research Methods – Contemporary Music | 1 |
| | CAR40003 | Creative Arts Research Thesis (Stage 1 of 3) | 2 |
| 2 | CAR40004 | Creative Arts Research Thesis (Stage 2 of 3) | 2 |
| | CAR40005 | Creative Arts Research Thesis (Stage 3 of 3) | 2 |

**Part-time study**

| Semester level | Units | | Unit load |
|---|---|---|---|
| 1 | CAR40001 | Research Methods – Arts | 1 |
| | CAR40002 | Research Methods – Contemporary Music | 1 |
| 2 | CAR40003 | Creative Arts Research Thesis (Stage 1 of 3) | 2 |
| 3 | CAR40004 | Creative Arts Research Thesis (Stage 2 of 3) | 2 |
| 4 | CAR40005 | Arts Research Thesis (Stage 3 of 3) | 2 |

# BACHELOR OF EXERCISE SCIENCE AND NUTRITION WITH HONOURS (Abbreviated title: BExSc&Nutr(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Health and Applied Science |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course comprises:

(a) a thesis based on original work

HEA40009 Exercise Science (Stage 1 of 4)*
HEA40010 Exercise Science (Stage 2 of 4)*
HEA40011 Exercise Science Thesis (Stage 3 of 4)*
HEA40012 Exercise Science Thesis (Stage 4 of 4)*

* *Double weighted unit*;

and

(b) a colloquium for thesis proposal and a research seminar based on the thesis, and

(c) the unit MAT00331 Advanced Statistics, where a candidate has been deemed by the School Board to be deficient in this area. Whereas successful completion of the course will be required, the result will not count towards the class of Honours awarded.

# BACHELOR OF HEALTH SCIENCE WITH HONOURS
# (Abbreviated title: BHlthSc(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Health and Applied Science |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

### Course Structure

The major study consists of an approved original research project and the presentation of a research thesis of 20,000 – 25,000 words reporting on the research undertaken. The research project will be conducted under the supervision of a nominated project supervisor.

HEA40001 Health Science Thesis (Stage 1 of 4)*
HEA40002 Health Science Thesis (Stage 2 of 4)*
HEA40003 Health Science Thesis (Stage 3 of 4)*
HEA40004 Health Science Thesis (Stage 4 of 4)*

* *Double weighted unit*

The research thesis (three spiral bound copies) must be submitted in final form for examination by 12.00 noon on November 1. Failure to submit the thesis in time may result in non-assessment of the thesis and consequently failure in the Honours program. The research thesis constitutes 70% of the assessment for this unit. The thesis will be examined by two examiners, one internal, who will also be an examiner for the progress paper and research seminar, and one external examiner.

A progress paper of 2500 –3000 words based on the research project, examined by one internal examiner and constitutes 15% of the assessment for this unit.

A research seminar presentation of 60 minutes duration based on the research project, examined by two internal examiners, one of whom will be the same examiner as for the progress paper. This item constitutes 15% of the assessment for this unit.

# BACHELOR OF HEALTH SCIENCE (NURSING) WITH HONOURS
# (Abbreviated title: BHlthSc(Nursing)(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course comprises:

(a) a thesis based on original work;
NRS40005 Health Science Nursing Thesis (Stage 1 of 4)*
NRS40006 Health Science Nursing Thesis (Stage 2 of 4)*
NRS40007 Health Science Nursing Thesis (Stage 3 of 4)*
NRS40008 Health Science Nursing Thesis (Stage 4 of 4)*
* *Double weighted unit;* and

(b) a research seminar based on the thesis; and

(c) a progress paper on the project which forms the basis of the thesis.

Where a candidate has been deemed by the School Postgraduate Committee to be deficient in an area, they may be required to undertake units of study which address any deficiency, and which do not count towards the class of Honours awarded.

## Special Note:

Students should be aware that as part of the employment process in various States and Territories, a criminal record check is undertaken on all applicants for nursing positions.

# BACHELOR OF HUMAN MOVEMENT SCIENCE WITH HONOURS
# (Abbreviated title: BHMS(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Health and Applied Science |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course comprises:

(a) a thesis based on original work,

HEA40005 Human Movement Science Thesis (Stage 1 of 4)*
HEA40006 Human Movement Science Thesis (Stage 2 of 4)*
HEA40007 Human Movement Science Thesis (Stage 3 of 4)*
HEA40008 Human Movement Science Thesis (Stage 4 of 4)*

* *Double weighted unit;* and

(b) a colloquium for thesis proposal and a research seminar based on the thesis, and

(c) the unit MAT00331 Advanced Statistics, where a candidate has been deemed by the School Board to be deficient in this area. Whereas successful completion of the course will be required, the result will not count towards the class of Honours awarded.

# BACHELOR OF INFORMATION TECHNOLOGY WITH HONOURS (Abbreviated title: BInfTech(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Lismore, Coffs Harbour |
| Course Mode: | Internal/External |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course comprises:

One quarter coursework and three quarters research cumulating in the submission of an honours research thesis.

CSC40001 Research Methods in Information Technology
CSC40002 Information Technology Research Topic
CSC40003 Information Technology Research Thesis (Stage 1 of 3)*
CSC40004 Information Technology Research Thesis (Stage 2 of 3)*
CSC40005 Information Technology Research Thesis (Stage 3 of 3)*

* *Double weighted unit*

# BACHELOR OF MANAGEMENT WITH HONOURS
# (Abbreviated title: BMangt(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Lismore, Coffs Harbour |
| Course Mode: | Internal/External |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course comprises a major study and research seminars:

MNG40027 Management Seminar I
MNG40028 Management Seminar II
MNG40029 Management Seminar III
MNG40030 Management Thesis (Part 1 of 3)*
MNG40031 Management Thesis (Part 2 of 3)*
MNG40032 Management Thesis (Part 3 of 3)*

* *Double weighted unit*

**Major Study**

The major study consists of an approved research project and the presentation of a research thesis of approximately 15,000-20,000 words reporting on the research undertaken. The research project will be conducted under the supervision of a nominated project supervisor.

# BACHELOR OF MEDIA WITH HONOURS
# (Abbreviated title: BMedia(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Arts and Social Science |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year F/T, 2 years P/T |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course comprises two Research Methods units and a Thesis

CAR40001 Research Methods – Arts
COM40004 Research Methods – Media
COM40006 Arts Research Thesis (Stage 1 of 3) *
COM40007 Arts Research Thesis (Stage 2 of 3) *
COM40008 Arts Research Thesis (Stage 3 of 3) *

* *Double weighted unit*

**Full-time study**

| Semester level | Units | | Unit load |
|---|---|---|---|
| 1 | CAR40001 | Research Methods - Arts | 1 |
| | CAR40004 | Research Methods – Media | 1 |
| | COM40006 | Arts Research Thesis (Stage 1 of 3) | 2 |
| 2 | COM40007 | Arts Research Thesis (Stage 2 of 3) | 2 |
| | COM40008 | Arts Research Thesis (Stage 3 of 3) | 2 |

**Part-time study**

| Semester level | Units | | Unit load |
|---|---|---|---|
| 1 | CAR40001 | Research Methods – Arts | 1 |
| | COM40004 | Research Methods – Media | 1 |
| 2 | COM40006 | Arts Research Thesis (Stage 1 of 3) | 2 |
| 3 | COM40007 | Arts Research Thesis (Stage 2 of 3) | 2 |
| 4 | COM40008 | Arts Research Thesis (Stage 3 of 3) | 2 |

## BACHELOR OF MULTIMEDIA WITH HONOURS
## (Abbreviated title: BMM(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Coffs Harbour |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

### Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

### Course Structure

The Honours course comprises Research seminars and a thesis.

CMP40000 Multimedia Research Seminar *
CMP40001 Multimedia Research Thesis (Stage 1 of 3)*
CMP40002 Multimedia Research Thesis (Stage 2 of 3)*
CMP40003 Multimedia Research Thesis (Stage 3 of 3)*

* *Double weighted unit*

The thesis may be taken in any area of Multimedia, subject to the approval of the Head of School

## BACHELOR OF NATUROPATHY WITH HONOURS
## (Abbreviated title: BNat(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Health and Applied Science |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

### Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

Application for candidature in the Bachelor of Naturopathy with Honours will be restricted to students holding a Bachelor of Naturopathy degree or equivalent.

### Course Structure

The Honours course comprises a Major Study and a Research Seminar. Major Studies may be taken in any area of Natural and Complementary Medicine, subject to the approval of the Head, School of Natural and Complementary Medicine.

HLT40001 Naturopathy Thesis (Stage 1 of 4)*
HLT40002 Naturopathy Thesis (Stage 2 of 4)*
HLT40003 Naturopathy Thesis (Stage 3 of 4)*
HLT40004 Naturopathy Thesis (Stage 4 of 4)*

* *Double weighted unit*

# BACHELOR OF NURSING WITH HONOURS
# (Abbreviated title: BNurs(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course comprises:

(a) a thesis based on original work;

NRS40001 Nursing Thesis (Stage 1 of 4)*
NRS40002 Nursing Thesis (Stage 2 of 4)*
NRS40003 Nursing Thesis (Stage 3 of 4)*
NRS40004 Nursing Thesis (Stage 4 of 4)*

* *Double weighted unit;* and

(b) a research seminar based on the thesis; and

(c) a progress paper on the project which forms the basis of the thesis.

Where a candidate has been deemed by the School Postgraduate Committee to be deficient in an area, they may be required to undertake units of study which address any deficiency, and which do not count towards the class of Honours awarded.

**Note:** Students should be aware that as part of the employment process in various States and Territories, a criminal record check is undertaken on all applicants for nursing positions

# BACHELOR OF SOCIAL SCIENCE WITH HONOURS
# (Abbreviated title: BSocSc(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School Arts and Social Science |
| Campus: | Lismore, Coffs Harbour, Tweed Gold Coast |
| Course Mode: | Internal/External |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

The Honours course may be undertaken as a course major in either Social Science Honours (Human Services) or Social Science Honours (Social and Workplace Development)

The course may be completed on a full research basis:

SOC40005 Social Science Thesis – Human Services (Stage 1 of 4)*
SOC40006 Social Science Thesis – Human Services (Stage 2 of 4)*
SOC40007 Social Science Thesis – Human Services (Stage 3 of 4)*
SOC40008 Social Science Thesis – Human Services (Stage 4 of 4)*

***or***

SOC40001 Social Science Thesis (Stage 1 of 4)*
SOC40002 Social Science Thesis (Stage 2 of 4)*
SOC40003 Social Science Thesis (Stage 3 of 4)*
SOC40004 Social Science Thesis (Stage 4 of 4)*

The course may also be completed on a coursework plus research basis:

EDU40001 Research Methods for the Social Sciences*
SOC40012 Social Science Thesis (Human Services)(Stage 1 of 3)*
SOC40013 Social Science Thesis (Human Services)(Stage 2 of 3)*
SOC40014 Social Science Thesis (Human Services)(Stage 3 of 3)*

***or***

EDU40001 Research Methods for the Social Sciences*
SOC40009 Social Science Thesis (Stage 1 of 3)*
SOC40010 Social Science Thesis (Stage 2 of 3)*
SOC40011 Social Science Thesis (Stage 3 of 3)*

* *Double weighted unit*

# BACHELOR OF SPORT TOURISM MANAGEMENT WITH HONOURS (Abbreviated title: BSportTourMangt(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

## Course Structure

A candidate will be required to undertake studies in the area of Sport Tourism comprising:

(a) a thesis based on original work;

MNG40001 Sport Tourism Management Thesis (Stage 1 of 4)*

MNG40002 Sport Tourism Management Thesis (Stage 2 of 4)*

MNG40003 Sport Tourism Management Thesis (Stage 3 of 4)*

MNG40004 Sport Tourism Management Thesis (Stage 4 of 4)*

* *Double weighted unit;* and

(b) a colloquium for thesis proposal and a research seminar based on the thesis; and

(c) the unit MAT00331 Advanced Statistics, where a candidate has been deemed by the School Boards to be deficient in this area. Whereas successful completion of the course will be required, the result will not count towards the class of Honours awarded.

# BACHELOR OF VISUAL ARTS WITH HONOURS
# (Abbreviated title: BVA(Hons))

| | |
|---|---|
| Level of Award: | Undergraduate Honours Degree |
| Faculty | Arts |
| Academic Organisational Unit: | School of Arts and Social Science |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year F/T 2 year P/T |
| Total Units: | 8 equivalent units |

## Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the University's *Rules Relating to Awards*.

### Course Structure

The Honours course comprises a Research Methodology unit and Research Project:

ART40001 Research Methods - Arts
ART40004 Research Methods – Visual Arts
CAR40003 Creative Arts Research Thesis (Stage 1 of 3) *
CAR40004 Creative Arts Research Thesis (Stage 2 of 3) *
CAR40005 Creative Arts Research Thesis (Stage 3 of 3) *

* *Double weighted unit*

**Full-time study**

| Semester level | Units | | Unit load |
|---|---|---|---|
| 1 | CAR40001 | Research Methods - Arts | 1 |
| | ART40004 | Research Methods – Visual Arts | 1 |
| | CAR40003 | Creative Arts Research Thesis (Stage 1 of 3) | 2 |
| 2 | CAR40004 | Creative Arts Research Thesis (Stage 2 of 3) | 2 |
| | CAR40005 | Creative Arts Research Thesis (Stage 3 of 3) | 2 |

**Part-time study**

| Semester level | Units | | Unit load |
|---|---|---|---|
| 1 | CAR40001 | Research Methods – Arts | 1 |
| | ART40004 | Research Methods – Visual Arts | 1 |
| 2 | CAR40003 | Creative Arts Research Thesis (Stage 1 of 3) | 2 |
| 3 | CAR40004 | Creative Arts Research Thesis (Stage 2 of 3) | 2 |
| 4 | CAR40005 | Arts Research Thesis (Stage 3 of 3) | 2 |

- Details of Courses

# GRADUATE CERTIFICATE IN APPLIED HEALTH PROMOTION (Abbreviated title: GradCertAHP)

| | |
|---|---|
| Level of Award: | Postgraduate Certificate |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | Faculty of Health and Applied Sciences |
| Campus: | Lismore |
| Course Mode: | External/Online |
| Duration: | .5 year |
| Total Units: | 4 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

Applicants for admission to candidature shall have satisfied the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards.*

**4.2 Requirements for an Award**

To be eligible for the award of Graduate Certificate in Applied Health Promotion, a candidate shall successfully complete four (4) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) two (2) units from part B of the Schedule of Units attached to these Rules.

## Schedule of Units

**PART A**

CMM03211 Health Promotion Strategies and Methods I: Theory and Core Strategies

CMM03212 Health Promotion Strategies and Methods II: Advanced Strategies and Planning

**PART B**

CMM03213 Social Marketing

CMM03214 Obesity, Weight Control and Metabolic Health Management

CMM00705 Health and Epidemiology

# GRADUATE CERTIFICATE IN EDUCATION (TESOL)

## (Abbreviated title: GradCertEd(TESOL))

| | |
|---|---|
| Level of Award: | Postgraduate Certificate |
| Faculty | Arts |
| Academic Organisational Unit: | School of Education |
| Campus: | Lismore |
| Course Mode: | External/Flexible Mode |
| Duration: | .5 year |
| Total Units: | 4 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

Applicants for admission to candidature shall have satisfied the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

**4.2 Requirements for an Award**

To be eligible for the award of Graduate Certificate in Education (TESOL) a candidate shall successfully complete not less than four (4) units comprising:

(i) all units in the Schedule of Units attached to these Rules; and

(ii) one (1) unit selected with approval by the Course Coordinator from the Schedule of Units for the Master of Education.

**4.3 Advanced Standing**

Advanced Standing will not be granted except in cases explicitly approved by the School Board.

## Schedule of Units

| | |
|---|---|
| TCH03215 | Linguistic Concepts for TESOL |
| TCH03216 | Language Acquisition and Assessment |
| TCH03157 | Pedagogical Practices for Teachers of English to Speakers of Other Languages (TESOL) |

# GRADUATE CERTIFICATE IN EDUCATION (TEXTILES AND DESIGN)

## (Abbreviated title: GradCertEdTD)

| | |
|---|---|
| Level of Award: | Postgraduate Certificate |
| Faculty | Arts |
| Academic Organisational Unit: | School of Education |
| Campus: | University Wide |
| Course Mode: | Mixed mode |
| Duration: | 1 year |
| Total Units: | 4 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

An applicant for admission must have fulfilled all the requirements for admission to a teaching degree (or qualification of equivalent standing) at this University or at another university or tertiary institution approved by the Academic Board.

**4.2 Requirements for an Award**

To be eligible for the award of Graduate Certificate in Education (Textiles and Design) a candidate shall successfully complete not less than four (4) units comprising all units listed in the Schedule of Units attached to these Rules:

**4.3 Advanced Standing**

(a) Advanced standing may be granted for units on the basis of studies successfully completed at this or another Australian University, or at other types of tertiary education institutions acceptable to the Academic Board; or on another basis acceptable to the Academic Board. The study plan for a student granted advanced standing shall be determined in each case by the Head, School of Education

(b) Any such advanced standing shall not exceed fifty (50) percent of the equivalent unit requirements for the award, except with the approval of Academic Board.

(c) Subject to the approval of the Head, School of Education, a student who is readmitted to the course may be granted advanced standing for units successfully completed while enrolled in the course on a previous occasion.

## Schedule of Units

| | |
|---|---|
| ENM10261 | Textiles Technology and Design I |
| ENM10262 | Textiles Technology and Design II |
| ENM10263 | Textiles Technology and Design III |
| TCH10272 | Curriculum Specialisation: Technology Studies II |

# GRADUATE CERTIFICATE IN HIGHER EDUCATION (LEARNING AND TEACHING)
# (Abbreviated title: GradCertHE(L&T))

| | |
|---|---|
| Level of Award: | Postgraduate Certificate |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Education |
| Campus: | Lismore |
| Course Mode: | Mixed mode |
| Duration: | 1 – 2 years Part-time |
| Total Units: | 4 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

An applicant for admission must:

(a) fulfil all the requirements for admission to a degree (or qualification of equivalent standing) at this University or at another university or tertiary institution approved by the Academic Board; and

(b) be currently employed as an academic teacher in a higher education institution (full-time, part-time or sessionally).

**4.2 Requirements for an Award**

To be eligible for the award of Graduate Certificate in Higher Education (Learning and Teaching) a candidate shall successfully complete not less than four (4) units comprising all units listed in the Schedule of Units attached to these Rules.

**4.3 Advanced Standing**

No student shall be granted advanced standing towards the Graduate Certificate in Higher Education (Learning and Teaching).

## Schedule of Units

TCH03193 Learning and Teaching in Higher Education
TCH03194 Student Assessment in Higher Education
TCH031951 Curriculum Design and Review in Higher Education
TCH03196 Scholarship in Teaching in Higher Education

# GRADUATE CERTIFICATE IN LEADERSHIP AND CHANGE *

## (Abbreviated title: GradCertL&C)

| | |
|---|---|
| Level of Award: | Postgraduate Certificate |
| Faculty | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Lismore |
| Course Mode: | External * *This Course not offered in 2006* |
| Duration: | 1 year |
| Total Units: | 4 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature may be admitted if they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a).

(b) Applicants for admission must provide evidence of at least two year's experience in a field of employment acceptable to the School Board.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Graduate Certificate in Leadership and Change a candidate shall successfully complete not less than four (4) units comprising all units listed in the Schedule of Units attached to these Rules.

**4.3 Advanced Standing**

(a) The School Board may grant a candidate advanced standing for up to four (4) units on the basis of work or units successfully completed by undertaking the School's Professional Development Units, or up to three (3) units of study for units completed at another tertiary institution acceptable to the School Board.

(b) The School Board may grant a candidate advanced standing in recognition of prior learning for up to two (2) unspecified units if they are able to demonstrate and document high level workplace professional practice in the field of management, provided that they have obtained no more than one (1) unit of advanced standing under Rule 4.3(a).

## Schedule of Units

MNG00753 Reframing Organisational Futures
MNG00754 Energising Organisations
MNG00703 Organisational Change and Development
MNG00705 Leadership and Teamwork
**Footnote:** this program will not be offered in 2006

# GRADUATE CERTIFICATE IN RESEARCH MANAGEMENT

## (Abbreviated title: GradCertResMangt)

| | |
|---|---|
| Level of Award: | Postgraduate Certificate |
| Faculty | Business |
| Academic Organisational Unit: | Graduate College of Management |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 2 year |
| Total Units: | 4 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

Progression from the Graduate Certificate in Research Management in to the Graduate Diploma in Management and Master of Management or in to the Master of Business Administration is permitted within the Rules.

### 4.1 Admission to Candidature

As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in Research Management may be selected where they can demonstrate academic or professional standing considered by the College Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*

### 4.2 Requirements for an Award

(a) To be eligible for the award of Graduate Certificate in Research Management a candidate shall successfully complete:

  (i) all units from Part A of the Schedule of Units attached to these Rules;

  (ii) two (2) elective units from Part B of the Schedule of Units attached to these Rules.

(b) In exceptional circumstances, the College Board may permit a candidate to enrol in a unit or units other than those specified in the Schedule

### 4.3 Advanced Standing

Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards.*

## Schedule of Units

**PART A**

MNG00785 Project Management
MNG03208 Intellectual Property: Management and Commercialisation.

**PART B**

CMP03305 Organisation and Technology in Research
MNG03218 Strategic Information Systems
MNG03219 New Venture Creation
MNG03217 Leading and Managing People
MKT03220 Marketing in Retail and Service Environments
ISY00740 E-Commerce for Managers
ECO00720 Economics for Management
LAW00720 Legal Studies
LAW00701 Corporation and Securities Law
MAT03069 Quantitative Analytic Techniques for Management
MKT00720 Marketing Management
MKT00724 International Marketing
MKT00726 Business to Business Marketing
MKT00728 Strategies in Marketing Communications
MNG00716 Strategic Management
MNG00720 Foundations of Management

MNG01720 Organisational Behaviour
MNG00723 International Business
MNG00724 Human Resource Management
MNG00725 Industrial Relations
MNG00726 Business Research Methods
MNG00737 Entrepreneurship
MNG00743 Management of Small Enterprises
MNG00786 International and Comparative Human Resource Management
MNG00789 Action Research and Evaluation #
MNG00916 Operations and Quality Management
MNG03011 Business Research Project I
MNG03067 Strategic Knowledge Management
*# Double-weighted unit*

## GRADUATE CERTIFICATE IN SUPPLY CHAIN MANAGEMENT

## (Abbreviated title GradCertSCM)

| | |
|---|---|
| Level of Award: | Postgraduate Diploma |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | University Wide |
| Course Mode: | Internal/External/Online |
| Duration: | 1 year |
| Total Units: | 4 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

Applicants for admission to candidature for the degree of Graduate Certificate in Supply Chain Management shall:

(i) have fulfilled all the requirements for admission to the Southern Cross University Bachelor of Business Administration, Bachelor of Business or Bachelor of Management degrees or a qualification of equivalent standing at this or another university or tertiary institution; or

(ii) have fulfilled all the requirements for admission to the Southern Cross University Graduate Diploma in Business Administration, Graduate Diploma in Professional Management, or Graduate Diploma of Management degrees or a qualification of equivalent standing at this or another university or tertiary institution; or

(iii) have demonstrated academic or professional standing considered by the Business Division Board of Studies to be equivalent to the requirements of (i), or (ii).

**4.2 Requirements for an Award**

To be eligible for the award of Graduate Certificate in Supply Chain Management a candidate shall successfully complete not less than four (4) units comprising:

(a) *MNG00756 Global Purchasing Management, MNG00757 Integrated Logistics Management; BUS00758 International Contract Management*; plus

(b) one (1) unit chosen from Part B of the Schedule of Units attached to the Rules for these awards.

**4.3 Advanced Standing**

(a) A candidate who, prior to admission to candidature, has either;

(i) completed the Southern Cross University Bachelor of Business

Administration award with a specialisation in Purchasing and Materials Management, or an equivalent program of study; or

(ii) completed a Master of Business Administration, Master of Professional Management, Master of Professional Accounting or equivalent award; or

(iii) undertaken certified or documented professional development or in-service courses deemed acceptable by the Divisional Board,

may be granted advanced standing for up to two (2) units, provided that the work or in-service courses completed are considered equivalent to a unit or units in the Schedule of Units attached to these Rules.

(b) Work experience by itself will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule attached to these Rules may apply to the School for permission to undertake a challenge examination in that unit. Permission may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a result of sixty percent (60%) or greater is achieved in a challenge examination. Advanced standing for up to two (2) units may be granted under this Rule. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

(c) Notwithstanding the above, at its discretion and in exceptional circumstances, the Divisional Board may grant a candidate further advanced standing, providing that the total advanced standing granted shall not exceed a total of two (2) units.

## Schedule of Units

**PART A**

MNG00756 Global Purchasing Management
MNG00757 Integrated Logistics Management
BUS00758 International Contract Management
MNG00716 Strategic Management

**PART B**

ACC00716 Corporate Finance
ACC00718 Accounting Information Systems
FIN00723 International Finance for Managers
MNG00703 Organisational Change and Development
MNG00705 Leadership and Teamwork
MKT00724 International Marketing
ISY00740 E-Commerce in Business
MNG00785 Project Management
MNG03068 Supply Network Strategy

**PART C**

MAT00792 Research Methods
MNG00727 Research Project (2 Unit Equivalent)
MNG03067 Strategic Knowledge Management

## GRADUATE CERTIFICATE OF PROFESSIONAL DEVELOPMENT (Abbreviated Title: GradCertProfDev)

See *Specific Award Rules* attached to the Master of Education entry on page 241.

## GRADUATE DIPLOMA IN INFORMATION TECHNOLOGY (Abbreviated title: GradDipIT)

| | |
|---|---|
| Level of Award: | Postgraduate Diploma |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 1 year |
| Total Units: | 8 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature may be admitted if they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a).

**4.2 Requirements for an Award**

To be eligible for the award of Graduate Diploma in Information Technology a candidate shall successfully complete not less than eight (8) units comprising:

(a) four (4) units selected from Part A of the Schedule of Units attached to these Rules; and

(b) four (4) units selected from Part B of the Schedule.

**4.3 Advanced Standing**

A candidate who has completed any of the units listed in Part A of the Schedule, or equivalent, as part of another award shall not be granted advanced standing for units completed, and shall be required to undertake substitute units from Part B of the Schedule.

### Schedule of Units

**PART A**

| | |
|---|---|
| CSC10208 | Software Design |
| ISY10209 | Web Development I |
| ISY00245 | Principles of Programming |
| ISY00243 | Systems Analysis and Design |

**PART B**

| | |
|---|---|
| CSC00240 | Data Communications and Networks |
| CSC00228 | Database Systems I |
| CSC10210 | Object Oriented Program Development |
| ISY00324 | Digital Media I: Images, Text and Interface Design |
| ISY10058 | Electronic Commerce Systems |
| CSC00234 | Operating Systems and Computer Architecture |
| CSC00235 | Applications Development |
| MAT00213 | Discrete Mathematics |
| ISY00230 | Information Resources Management |
| ISY00246 | Client/Server Systems |
| ISY10056 | Intelligent Decision Systems |
| CSC10214 | Interactive Multimedia Application Development I |
| CSC10215 | Interactive Multimedia Application |

Development II
CSC10216 Object Oriented GUI Development
CSC10217 Web Development II
ISY10218 Database Systems II

## GRADUATE DIPLOMA IN LAW
## (Abbreviated title: GradDipLaw)

| | |
|---|---|
| Level of Award: | Postgraduate Diploma |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Law and Justice |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 1 year |
| Total Units: | 8 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature may be admitted if they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a).

**4.2 Requirements for an Award**

To be eligible for the award of Graduate Diploma in Law a candidate shall successfully complete not less than eight (8) units comprising:

(a) all units listed in Part A of the Schedule of Units attached to these Rules; and

(b) five (5) units selected from the units provided by the School of Law and Justice.

**4.3 Advanced Standing**

Advanced standing is not granted in this course. However, if a candidate is able to demonstrate competence in one or more units in the course by virtue of undergraduate study, the candidate may apply to the Course Co-ordinator to substitute other units for those in which competency is established. Unit substitution does not reduce the number of units required to complete the course.

### Schedule of Units

**PART A**

LAW10157 Australian Legal System
LAW00051 Legal Research and Writing
LAW00048 Legal Project

# GRADUATE DIPLOMA IN MULTIMEDIA *
# (Abbreviated title: GradDipMM)

| | |
|---|---|
| Level of Award: | Postgraduate Diploma |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Lismore |
| Course Mode: | Internal/External * *Not offered in 2006* |
| Duration: | 1 year |
| Total Units: | 8 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to the Graduate Diploma in Multimedia may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a).

**4.2 Requirements for an Award**

To be eligible for the award of Graduate Diploma in Multimedia a candidate shall successfully complete not less than eight (8) units comprising:

(a) five (5) selected from Part A of the Schedule of Units attached to these Rules; and

(b) three (3) units selected from Part B of the Schedule.

**4.3 Advanced Standing**

A candidate who has completed any of the units listed in Part A of the Schedule, or equivalent, as part of another award shall not be granted advanced standing for units completed, and shall be required to undertake substitute units from Part B of the Schedule.

## Schedule of Units

**PART A**

| | |
|---|---|
| ISY00221 | Introduction to Information Technology |
| ISY00321 | Interactive Multimedia Development I |
| ISY00324 | Digital Media I |
| ISY00325 | Digital Media II |
| ISY00350 | Multimedia Design |

**PART B**

| | |
|---|---|
| CMP00225 | Special Topics |
| CSC00235 | Applications Development |
| CSC00228 | Database Systems I |
| ISY00311 | Multimedia Issues |
| ISY00322 | Interactive Multimedia Development II |
| ISY00323 | Interactive Multimedia Development III |
| ISY00326 | Digital Media III |
| ISY00300 | Principles of Educational Multimedia |
| ISY00312 | Instructional Design I |
| ISY10058 | Electronic Commerce Systems |

# GRADUATE DIPLOMA IN SUPPLY CHAIN MANAGEMENT

## (Abbreviated title GradDipSCM)

| | |
|---|---|
| Level of Award: | Postgraduate Diploma |
| Faculty | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | University Wide |
| Course Mode: | Internal/External/Online |
| Duration: | 1 year |
| Total Units: | 8 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

Applicants for admission to candidature for the degree of Graduate Diploma in Supply Chain Management shall:

(i) have fulfilled all the requirements for admission to the Southern Cross University Bachelor of Business Administration, Bachelor of Business or Bachelor of Management degrees or a qualification of equivalent standing at this or another university or tertiary institution; or

(ii) have fulfilled all the requirements for admission to the Southern Cross University Graduate Diploma in Business Administration, Graduate Diploma in Professional Management, or Graduate Diploma of Management degrees or a qualification of equivalent standing at this or another university or tertiary institution; or

(iii) have completed the Graduate Certificate in Supply Chain Management; or

(iv) have demonstrated academic or professional standing considered by the Business Division Board of Studies to be equivalent to the requirements of (i), (ii) or (iii).

**4.2 Requirements for an Award**

To be eligible for the award of Graduate Diploma in Supply Chain Management a candidate shall successfully complete not less than eight (8) units comprising:

(a) *MNG00756 Global Purchasing Management, MNG00757 Integrated Logistics Management; BUS00758 International Contract Management; MNG00716 Strategic Management, MNG03068 Supply Network Strategy*; plus

(b) three (3) units selected from Part B of the Schedule of Units attached to the Rules for these awards.

**4.3 Advanced Standing**

(a) A candidate who, prior to admission to candidature, has either;

(i) completed the Southern Cross University Bachelor of Business Administration award with a specialisation in Purchasing and Materials Management, or an equivalent program of study; or

(ii) completed a Master of Business Administration, Master of Professional Management, Master of Professional Accounting or equivalent award; or

(iii) completed the Graduate Certificate in Supply Chain Management; or

(iv) undertaken certified or documented professional development or in-service courses deemed acceptable by the Divisional Board,

may be granted advanced standing for up to four (4) units, provided that the work or in-service courses completed are considered equivalent to a unit or units in the Schedule of Units attached to these Rules.

(d) Work experience by itself will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule attached to these Rules may apply to the School for permission to undertake a challenge examination in that unit. Permission may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a result of sixty percent (60%) or greater is achieved in a challenge examination. Advanced standing for up to four (4) units may be granted under this Rule. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

(e) Notwithstanding the above, at its discretion and in exceptional circumstances, the Divisional Board may grant a candidate further advanced standing, providing that the total advanced standing granted shall not exceed a total of four (4) units.

## Schedule of Units

**PART A**

MNG00756 Global Purchasing Management
MNG00757 Integrated Logistics Management
BUS00758 International Contract Management
MNG00716 Strategic Management

**PART B**

ACC00716 Corporate Finance
ACC00718 Accounting Information Systems
FIN00723 International Finance for Managers
MNG00703 Organisational Change and Development
MNG00705 Leadership and Teamwork
MKT00724 International Marketing
ISY00740 E-Commerce in Business
MNG00785 Project Management
MNG03068 Supply Network Strategy

**PART C**

MAT00792 Research Methods
MNG00727 Research Project (2 Unit Equivalent)
MNG03067 Strategic Knowledge Management

# GRADUATE DIPLOMA OF EDUCATION
# (Abbreviated title: DipEd)

| | |
|---|---|
| Level of Award: | Postgraduate Diploma |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Education |
| Campus: | Lismore, Coffs Harbour, Tweed Gold Coast |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

(a) In addition to Rule 2.3(a) of the Rules Relating to Awards, applicants for admission to candidature may be selected in exceptional circumstances, where candidates have completed, over a period of not less than three academic years, so much of the requirements for Rule 2.3(a) above that the remaining requirements may be completed by external study in one year concurrently with candidature for the Graduate Diploma of Education, provided that no person may qualify for the award of the Diploma until all requirements for the award of their degree have been satisfied.

(b) Applicants for admission to candidature under Rule 4.1(a) shall also be required to have undertaken to the satisfaction of the School Board a proportion of studies during their degree which are relevant to subjects taught in secondary schools.

(c) Preference will be given to applicants for admission to candidature who satisfy the relevant promotion requirements of the NSW Department of Education and Training.

**4.2 Requirements for an Award**

To be eligible for the award of the Graduate Diploma of Education a candidate shall successfully complete not less than eight (8) units comprising:

(a) all units listed in Part A of the Schedule of Units attached to these Rules;

(b) a two (2) unit sequence selected from Part B of the Schedule.

## Schedule of Units

**PART A**

EDU00221 Teaching and Learning
TCH10000 Professional Experience I
TCH10001 Professional Experience II
EDU00067 Education Studies
EDU01095 Special Education
EDU10003 Educational Information Technology

**PART B†**

EDU01153 Curriculum Specialisation: Visual Arts I
EDU01154 Curriculum Specialisation: Visual Arts II
EDU01021 Curriculum Specialisation: Personal Development, Health, Physical Education I *
EDU01022 Curriculum Specialisation: Personal Development, Health, Physical Education II *
EDU01246 Curriculum Specialisation: Science I
EDU01247 Curriculum Specialisation: Science II

TCH10007 Curriculum Specialisation: Human Society and Its Environment I
TCH10008 Curriculum Specialisation: Human Society and Its Environment II
TCH10009 Curriculum Specialisation: Teaching Modern Languages I *
TCH10010 Curriculum Specialisation: Teaching Modern Languages II *
EDU01145 Curriculum Specialisation: Mathematics I
EDU01146 Curriculum Specialisation: Mathematics II
EDU01143 Curriculum Specialisation: Music I
EDU01144 Curriculum Specialisation: Music II
EDU00499 Computing Studies/Information Technology Curriculum#
TCH10174 Curriculum Specialisation: English I
TCH10175 Curriculum Specialisation: English II
TCH10012 Curriculum Specialisation: Drama#
TCH10013 Curriculum Specialisation: Dance#
EDU01292 Curriculum Specialisation: Outdoor Education#
TCH10271 Curriculum Specialisation: Technology Studies I
TCH10272 Curriculum Specialisation: Technology Studies II

† *With approval from the Course Co-ordinator, Curriculum Specialisation units can also be completed on a cross-institutional basis for Curriculum Specialisations not offered at Southern Cross.*

\# *Students wishing to complete a second Curriculum Specialisation unit in a discipline where only one Curriculum Specialisation unit is offered, may elect to do an Independent Study unit directed towards that discipline area. * Not offered in 2006*

# GRADUATE DIPLOMA OF FORESTRY
# (Abbreviated title: GradDipFor)

| | |
|---|---|
| Level of Award: | Postgraduate Diploma |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Environmental Science and Management |
| Campus: | Lismore; University Wide |
| Course Mode: | Internal |
| Duration: | 1 year full-time; 2 years part-time |
| Total Units: | 8 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Admission to Candidature

Applicants for admission to candidature in the Graduate Diploma of Forestry shall be admitted if they:

(a) have satisfied the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*; and

(b) have completed at least sixteen (16) weeks work experience in the forest industry; or

(c) hold qualifications, professional or otherwise, that in the opinion of the Head of School are equivalent to (a) and/or (b) above.

### 4.2 Requirements for an Award

To be eligible for the award of Graduate Diploma of Forestry a candidate shall successfully complete not less than eight (8) units comprising:

(a) all units in Part A of the Schedule of Units attached to these Rules; and

(b) two (2) units from Part B of the Schedule.

### 4.3 Advanced Standing

Advanced standing is not granted in this course. Where a candidate's record demonstrates competence in one or more units in the course by virtue of undergraduate study, an approved alternate program of study will be negotiated with the Head of School.

## Schedule of Units

**PART A**

FOR03105 Fire Ecology and Management
FOR03083 Measuring Trees in Forests
FOR03085 Native Forest Silviculture
FOR03107 Plantation Silviculture
FOR03082 Forest Land Use and Management
FOR03111 Natural Resources Policy

**PART B**

FOR03106 Plant Physiology and Ecology
FOR03084 Forest Operations
FOR03108 Wood Science and Utilisation
FOR03081 Forest Health: Pest and Disease Management
FOR03110 Agroforestry and Farm Forestry
FOR03019 Extension and Advisory Services

# GRADUATE DIPLOMA OF MARINE SCIENCE AND MANAGEMENT (Abbreviated title: GradDipMarSc&Mgt)

| | |
|---|---|
| Level of Award: | Postgraduate Diploma |
| Faculty | Health and Applied Sciences |
| Academic Organisational Unit: | School of Environmental Science and Management |
| Campus: | Lismore; Coffs Harbour |
| Course Mode: | Internal/External |
| Duration: | 1 year |
| Total Units: | 8 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

Applicants for admission to candidature shall have satisfied the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

**4.2 Requirement for an Award**

To be eligible for the award of Graduate Diploma of Marine Science and Management a candidate shall successfully complete any eight (8) units listed in the Schedule of Units attached to these Rules.

**4.3 Advanced Standing**

A candidate who has completed any of the units listed in the Schedule, or equivalent, shall not be granted advanced standing for the units completed, and shall be required to undertake substitute units as approved by the Divisional Board.

## Schedule of Units

| | |
|---|---|
| BIO03098 | Marine Systems Science and Management |
| BIO03101 | Successful Sampling |
| BIO03100 | Science for Management |
| BIO03097 | Marine Communities as Sentinels for Change |
| BIO03096 | Global Climate and Oceans Systems |
| BIO03102 | Sustainable Use of the Marine Environment |
| BIO03099 | Pollution of the Marine Environment |
| BIO03095 | Coral Reefs on the Edge |
| BIO03202 | Marine Mammals: Biology and Conservation |

# GRADUATE DIPLOMA OF PSYCHOLOGY
# (Abbreviated title: GradDipPsych)

| | |
|---|---|
| Level of Award: | Graduate Diploma |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Coffs Harbour |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

Applicants for admission to candidature shall have completed:

(a) a degree of at least Bachelor's level awarded by an Australian University (or its equivalent from another county), and

(b) an introductory psychology program, consisting of at least two Psychology units, accredited by the Australian Psychological Society, or its equivalent.

**4.2 Duration of the Course**

Normally, unless the Board of the Division of Arts otherwise determines, a candidate shall complete the award in not more than two (2) years.

**4.3 Requirement for an Award**

To be eligible for the award of Graduate Diploma of Psychology a candidate shall successfully complete not less than eight (8) units comprising all units listed in the Schedule of Units attached to these Rules.

## Schedule of Units

BHS20001 Psychological Assessment
BHS20006 Personality and Social Psychology
BHS20007 Learning and Memory
BHS20008 Quantitative Methods in Psychology
BHS30001 Research Methods in Psychology
BHS30002 Abnormal Psychology
BHS30003 Development Across the Lifespan
BHS30004 Physiological Psychology and Sensory Processes

# GRADUATE DIPLOMA OF WRITING *
# (Abbreviated title: GradDipWriting)

| | |
|---|---|
| Level of Award: | Postgraduate Diploma |
| Faculty | Arts |
| Academic Organisational Unit: | School of Arts and Social Sciences |
| Campus: | Lismore |
| Course Mode: | External * *Not offered in 2006* |
| Duration: | 1 year |
| Total Units: | 8 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature may be admitted if they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a).

**4.2 Requirements for the Award**

(a) To be eligible for the award of Graduate Diploma of Writing a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) two (2) units selected from Part B of the Schedule.

(b) A candidate for the Graduate Diploma of Writing will be required to meet additional assessment requirements in any units undertaken from Part B of the Schedule. A minimum of 5000 words per unit will apply for all assignments and/or creative or critical tasks.

**4.3 Advanced Standing**

Candidates may be granted advanced standing in accordance with Rule 2.5 of the University's *Rules Relating to Awards*.

## Schedule of Units

**PART A**

ENG03016 Theories of Text and Culture II*
ENG03017-
ENG03020 Advanced Writing Project**

**PART B**

ENG00401 Issues and Themes in Contemporary Writing
ENG00403 Prose
ENG00407 Writing for Performance
ENG00411 Writing Genre
ENG03139 Auto/biography
ENG00408 Writing Project
ENG03031 Electronic Writing

* *Double weighted unit*

** *Four unit weighting*

# MASTER OF BUSINESS ADMINISTRATION (ADVANCED) (Abbreviated title: MBA(Advanced))

# MASTER OF BUSINESS ADMINISTRATION (Abbreviated title: MBA)

# GRADUATE DIPLOMA IN BUSINESS ADMINISTRATION (Abbreviated title: GradDipBusAdmin)

# GRADUATE CERTIFICATE IN BUSINESS ADMINISTRATION (Abbreviated title: GradCertBusAdmin)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | Graduate College of Management |
| Campus: | Lismore; Tweed Gold Coast; University Wide |
| Course Mode: | Internal/External |
| Duration: | 1 year |
| Total Units: | 16 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Business Administration may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma in Business Administration; or

(ii) can demonstrate academic or professional standing considered by the College Board to be equivalent to the requirements of Rule 2.3(a) or Rule 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma in Business Administration may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate in Business Administration; or

(ii) can demonstrate academic or professional standing considered by the College Board to be equivalent to the requirements of Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in Business Administration may be admitted if they can demonstrate academic or professional standing considered by the College Board to be equivalent to the requirements of Rule 2.3(a).

(d) Applicants for admission to candidature in the Master of Business Administration, Graduate Diploma in Business Administration or Graduate Certificate in Business Administration must provide

evidence of at least one year's experience in a field of employment acceptable to the College Board, except that applicants with excellent academic records may be exempted from this requirement.

**4.2 Requirements for an Award**

(a) To be eligible for the Master of Business Administration (Advanced) a candidate shall successfully complete all the requirements for the Master of Business Administration plus four (4) units from Part B of the Schedule attached to these Rules.

(b) To be eligible for the Master of Business Administration a candidate shall successfully complete twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) six (6) units, from Part B of the Schedule.

(c) To be eligible for the award of Graduate Diploma in Business Administration a candidate shall successfully complete not less than eight (8) units selected from the Schedule of Units attached to these Rules.

(d) To be eligible for the award of Graduate Certificate in Business Administration a candidate shall successfully complete not less than four (4) units selected from the Schedule of Units attached to these Rules.

(e) A candidate who while enrolled for the Master of Business Administration has completed the requirements of the Graduate Diploma in Business Administration or the Graduate Certificate in Business Administration may elect to be awarded the Graduate Diploma or the Graduate Certificate following withdrawal from candidature for the Master's award.

(f) A candidate who while enrolled for the Graduate Diploma in Business Administration has completed the requirements of the Graduate Certificate in Business Administration may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Graduate Diploma award.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards*.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Business Administration (Advanced) who have successfully completed all the requirements for the Master of Business Administration, Master of Management, Master of International business or equivalent Masters degree may be granted advanced standing for up to twelve (12) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Business Administration who have completed all the requirements for the Graduate Diploma in Business Administration, Graduate Diploma in Professional Management, Graduate Diploma in Management, Graduate Diploma in International Business or the Graduate Diploma of Business (Information Systems) may be granted advanced standing for up to eight (8) units.

(d) Notwithstanding Rule 4.3(a), candidates for the Master of Business Administration or the Graduate Diploma in Business Administration who have completed all the requirements for the Graduate Certificate in Business Administration, the Graduate Certificate in Risk Management, the Graduate Certificate in Management, the Graduate Certificate in Professional Management or the Graduate

Certificate in Innovation Management may be granted advanced standing for up to four (4) units.

(e) Notwithstanding Rule 4.3(a), candidates for the Master of Business Administration who have completed all the requirements for the Graduate Diploma in Business Administration or Graduate Diploma of Business (Information Systems) may be granted advanced standing for up to eight (8) units.

(f) Notwithstanding Rule 4.3(a), candidates for the Master of Business Administration, the Graduate Diploma in Business Administration who have completed all the requirements for the Graduate Certificate in Business Administration, the Graduate Certificate in Risk Management or the Graduate Certificate in Innovation Management may be granted advanced standing for up to four (4) units.

(g) Notwithstanding Rule 4.3(a), candidates for the Graduate Diploma in Business Administration who have completed the requirements of the Graduate Certificate in Business Administration, Graduate Certificate in Risk Management or Graduate Certificate in Innovation Management may be granted advanced standing for up to four (4) units.

(h) Notwithstanding Rule 4.3(a), candidates for the Master of Business Administration, the Graduate Diploma in Business Administration or the Graduate Certificate in Business Administration who have completed units through the Executive Management program shall be granted advanced standing for these units.

(i) At the discretion of the Director of the College, candidates for the Master of Business Administration, the Graduate Diploma in Business Administration or the Graduate Certificate in Business Administration may be granted advanced standing from the Schedule of Units attached to these Rules, on the basis of professional qualifications obtained through study and formal assessment provided that in all cases the work completed is considered to be equal in standard to a unit or units in this program.

(j) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is equal to that required to successfully complete a unit listed in the Schedule may apply for permission to undertake a challenge examination in that unit. Advanced standing will be granted for a unit if a result of 60 per cent or greater is achieved in the challenge examination. Advanced standing for up to three (3) units may be granted under this Rule.

**4.4 Surrender of Awards**

(a) A candidate granted advanced standing towards the Master of Business Administration (Advanced) on the basis of having completed either the Master of Business Administration, the Master of Management, the Master of Professional Management or equivalent Masters degree shall surrender the completed award prior to conferral of the Advanced Masters degree.

(b) A candidate granted advanced standing towards the Master of Business Administration on the basis of having completed either the Graduate Diploma in Business Administration, the Graduate Diploma of Business (Information Systems), the Graduate Certificate in Business Administration, the Graduate Certificate in Risk Management the Graduate Diploma in Professional Management, the Graduate Diploma in Management, the Graduate Diploma in

International Business or the Graduate Certificate in Innovation Management shall surrender the completed award prior to conferral of the Master's degree.

(c) A candidate granted advanced standing towards the Graduate Diploma in Business Administration on the basis of having completed the Graduate Certificate in Business Administration, the Graduate Certificate in Risk Management, the Graduate Certificate in Management, the Graduate Certificate in Professional Management or Graduate Certificate in Innovation Management shall surrender the completed award prior to the conferral of the Graduate Diploma.

## Schedule of Units

**PART A**

MNG03217 Leading and Managing People
MNG03218 Strategic Information Systems
ACC00724 Accounting and Finance for Managers
MKT00720 Marketing Management
MNG00720 Foundations of Management
MNG00716 Strategic Management

**PART B**

Students may choose any six (6) units from Part B. To complete a Specialisation, students must complete a minimum of three (3) units, but not more than four (4) units.

ECO00720 Economics for Management
LAW00720 Legal Studies
MNG00916 Operations and Quality Management
MNG01720 Organisational Behaviour
MAT03069 Quantitative Analytic Techniques for Management
LAW00701 Corporation and Securities Law
MNG00784 Industry Based Project
MNG00788 Regional Economic and Business Trends*
MNG00789 Action Research and Evaluation **
ACC03043 Corporate Governance *
BUS00747 Critical Issues for Management
MNG03047 Qualitative Research Methods
MNG03048 Quantitative Research Methods

***Accounting***

ACC00712 Business Accounting
ACC00713 Corporate Reporting
ACC00714 Managerial Accounting
ACC00717 Taxation Practice

***Finance***

ACC00716 Corporate Finance
FIN00723 International Finance for Managers
FIN00919 Investment Analysis and Portfolio Management

***Human Resource Management***

MNG00704 Human Resource Development
MNG00724 Human Resource Management
MNG00725 Industrial Relations
MNG00786 International and Comparative HRM

***Information Systems Management***

MNG03067 Strategic Knowledge Management
ISY00740 E-Commerce for Managers
MNG00785 Project Management

***International Business***

FIN00723 International Finance for Managers
MKT00724 International Marketing
MNG00786 International and Comparative Human Resource Management
MNG00723 International Business

***Marketing Management***

MKT00724 International Marketing
MKT00726 Business to Business Marketing
MKT03220 Marketing in Retail and Service Environments
MKT00728 Integrated Marketing Communications

***Entrepreneurship and New Venture Creation***

MNG00737 Entrepreneurship
MNG03219 New Venture Creation
MNG03208 Intellectual Property: Management and Commercialisation
MNG00743 Management of Small Enterprises

***Health Services Management***

CMM00705 Health and Epidemiology
SOC00722 The Sociological and Political Basis of Health Care
LAW00722 Health Law
MNG00755 Strategic Issues in Health Management

***Sport Management***

HMS00721 Sports Law
MKT00723 Sport Marketing and Public Relations
MNG00781 Event and Facility Management
HMS00782 Performance Management in Sport

***Tourism***

MKT00905 Strategic Marketing of Destinations and Hotels
MKT01906 International Tourism Systems
MKT01760 Tourism Planning Environments
MKT01762 Contemporary Hotel and Tourism Issues

***Research***

MNG00726 Business Research Methods <
MNG03011 Business Research Project I
MNG03012 Business Research Project II
MNG03013 Business Research Project III

* *Only available in Malaysia*

** *Double weighted unit*

< *Anti-requisite/s MNG03047Qualitative Research Methods or MNG03048Quantitative Research Methods*

# MASTER OF BUSINESS ADMINISTRATION IN HOTEL AND TOURISM MANAGEMENT
# (Abbreviated title: MBAHTM)

# GRADUATE DIPLOMA OF BUSINESS ADMINISTRATION IN HOTEL AND TOURISM MANAGEMENT
# (Abbreviated title: GradDipBusAdminHTM)

# GRADUATE CERTIFICATE IN BUSINESS ADMINISTRATION IN HOTEL AND TOURISM MANAGEMENT
# (Abbreviated title: GradCertBusAdminHTM)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Tweed Gold Coast; |
| Course Mode: | Internal/External |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature may be selected where one or more of the following has been satisfied:

(a) provide evidence of at least one year's experience in a field of employment acceptable to the Divisional Postgraduate Board of Studies; and

(b) have demonstrated academic or professional standing considered by the Head of School to be equivalent to the requirement in Rule 2.3(a).

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Business Administration in Hotel and Tourism Management a candidate shall successfully complete not less than twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) seven (7) elective units from Part B of the Schedule.

(b) To be eligible for the award of Graduate Diploma of Business Administration in Hotel and Tourism Management a candidate shall successfully complete not less than eight (8) units selected from the Schedule of Units attached to these Rules.

(c) To be eligible for the award of Graduate Certificate in Business Administration in Hotel and Tourism Management a candidate shall successfully complete not less than four (4) units selected from the Schedule of Units attached to these Rules.

(d) A candidate who while enrolled in the Master's degree has completed the requirements for the Graduate Diploma may elect to be awarded the Graduate Diploma of Business Administration in Hotel and Tourism Management following withdrawal from candidature for the Master's degree.

(e) A candidate who while enrolled in the Master's degree or Graduate Diploma has completed the requirements for the Graduate Certificate may elect to be awarded the Graduate Certificate in Business Administration in Hotel and Tourism Management following withdrawal from candidature for the Master's degree or Graduate Diploma.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards*.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Business Administration in Hotel and Tourism Management who have completed all the requirements for the Graduate Diploma of Business Administration in Hotel and Tourism Management may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Business Administration in Hotel and Tourism Management or the Graduate Diploma of Business Administration in Hotel and Tourism Management who have completed all the requirements for the Graduate Certificate of Business Administration in Hotel and Tourism Management may be granted advanced standing for up to four (4) units.

(d) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule may apply to the Board of Studies to be permitted to undertake a challenge examination in that unit. Advanced standing will be granted for a unit if a result of sixty percent (60%) or greater is achieved in a challenge examination. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

## Schedule of Units

**PART A**

MNG00720 Foundations of Management
ACC00724 Accounting and Finance for Managers
MKT00720 Marketing Management
ISY00720 Management Information Systems
MNG00716 Strategic Management

**PART B**

BUS00913 Business Analysis for Tourism and Hospitality Managers
BUS00914 Managing Employee Relations and Organisational Change in Tourism and Hotel Industries
ISY00244 Technological Systems for Hotel, Conventions and Events *
MNG00272 Meetings, Incentives, Conventions and Exhibitions Management
MNG00273 Event Planning and Management
MNG00501 Contemporary Gaming Operations
MNG00503 Strategic Issues in Gaming Management *
MNG00912 Environmental Management for Hotels and Attractions
MKT00905 Strategic Marketing of Destinations and Hotels
MKT01760 Tourism Planning Environments
MKT01762 Contemporary Hotel and Tourism Issues
MKT01906 International Tourism Systems
MKT01908 Strategic Management in Tourism and Hospitality Industries*
MKT01909 Management for Quality Tourism and Hospitality Services
MKT01910 Industry Project * #
MKT01911 Tourism and Hospitality Project II*#

\# *Double weighted unit.*

* *Not offered in 2006*

# MASTER OF COMMERCE (Financial Planning)
# (Abbreviated title: MComm(FinPln))

# GRADUATE DIPLOMA OF FINANCIAL PLANNING
# (Abbreviated title: GradDipFinPln)

# GRADUATE CERTIFICATE IN FINANCIAL PLANNING
# (Abbreviated title: GradCertFinPln)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Tweed Gold Coast |
| Course Mode: | Internal/External |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Commerce (Financial Planning) may be selected where one or more of the following has been satisfied:

(i) Have completed the Graduate Diploma of Financial Planning; or

(ii) Can demonstrate academic or professional standing considered by the Head of School to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma of Financial Planning may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate in Financial Planning; or

(ii) can demonstrate academic or professional standing considered by the Head of School to be equivalent to the requirements of Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in Financial Planning may be admitted if they can demonstrate academic or professional standing considered by the Head of School to be equivalent to the requirements of Rule 2.3(a).

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Commerce (Financial Planning) a candidate shall successfully complete not less than twelve (12) units comprising:

(i) All units listed in Part A of the Schedule of Units attached to these Rules;

(ii) All units listed in Part B of the Schedule; and

(iii) all units listed in Part C of the Schedule.

(b) To be eligible for the award of Graduate Diploma of Financial Planning a

candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) all units listed in Part B of the Schedule.

(c) To be eligible for the award of Graduate Certificate in Financial Planning a candidate shall successfully complete not less than four (4) units comprising all units listed in Part A of the Schedule of Units attached to these Rules.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards*.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Commerce (Financial Planning) who have completed all the requirements for the Graduate Diploma of Financial Planning may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Commerce (Financial Planning) who have completed all the requirements for the Graduate Certificate in Financial Planning may be granted advanced standing for up to four (4) units.

(d) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is equal to that required to successfully complete a unit listed in the Schedule may apply for permission to undertake a challenge examination in that unit. Advanced standing will be granted for a unit if a result of sixty (60) per cent or greater is achieved in the challenge examination. Advanced standing for up to four (4) units may be granted under this Rule. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

(e) Advanced Standing for up to a maximum of four (4) units may be granted for undergraduate studies completed.

## Schedule of Units

**PART A**

| | |
|---|---|
| FIN10252 | Fundamentals of Financial Planning |
| FIN10254 | Financial Instruments and Markets |
| ECO00720 | Economics for Management |
| LAW00720 | Legal Studies |

**PART B**

| | |
|---|---|
| LAW00730 | Law of Finance and Securities |
| ACC00717 | Taxation Practice |
| FIN03204 | Insurance Planning |
| FIN03203 | Principles of Investment and Retirement Planning |

**PART C**

| | |
|---|---|
| FIN03207 | Advanced Investment and Retirment Planning |
| FIN00919 | Investment Analysis and Protfolio Management |
| FIN03205 | Financial Plan – Construction and Review |
| FIN03206 | Financial Plan – Skills and Management |

# MASTER OF COMMUNITY DEVELOPMENT (EMERGENCY MANAGEMENT) (Abbreviated title: MCommDev(EmergMangt))

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Arts and Social Sciences |
| Campus: | Coffs Harbour |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature may be selected where one or more of the following has been satisfied:

(a) Have completed the Graduate Diploma in Community Development; or

(b) Can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master in Community Development a candidate shall successfully complete not less than twelve (12) units comprising:

(i) All units from Part A of the Schedule of Units attached to these Rules;

(ii) All units in Part B of the Schedule of Units attached to these Rules.

(b) A candidate who while enrolled for the Master in Community Development has completed the requirements of the Graduate Diploma in Community Development or the Graduate Certificate in Community Development may elect to be awarded the Graduate Diploma or the Graduate Certificate following withdrawal from candidature for the Master's award.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.5 of the University's Rules Relating to Awards, provided that advanced standing shall not be granted for studies completed towards another award.

(b) Notwithstanding Rule 4.3(a), candidates for the Master in Community Development who have completed all the requirements for the Graduate Diploma in Community Development may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master in Community Development who have completed all the requirements for the Graduate Certificate in Community Development may be granted advanced standing for up to four (4) units.

## Schedule of Units

**PART A**

| | |
|---|---|
| BHS00360 | Perspectives of Community Development |
| BHS00361 | Political, Economic and Cultural |

| | |
|---|---|
| | Aspects of Community Development |
| BHS00362 | Community Education |

**PART B**

| | |
|---|---|
| BHS00363 | Issues in Disaster Management |
| BHS00364 | Disaster Preparedness and Prevention |
| BHS00365 | Living in a Hazardous Environment |
| BHS00366 | Social Dimensions of Disasters |
| BHS00367 | Analytical Methodologies in Emergency Management |
| IST00365 | Independent Study – Human Services I |
| IST00366 | Independent Study – Human Services II |
| IST00367 | Independent Study – Human Services III |
| IST00368 | Independent Study – Human Services IV |

# GRADUATE DIPLOMA OF COMMUNITY DEVELOPMENT (EMERGENCY MANAGEMENT) (Abbreviated title: GradDipCommDev(EmergMangt))

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Admission to Candidature

As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a).

### 4.2 Requirements for an Award

(a) To be eligible for the award of Graduate Diploma in Community Development a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units from Part A of the Schedule of Units attached to these Rules; and

(ii) five (5) units from Part B of the Schedule.

(b) A candidate who while enrolled for the Graduate Diploma in Community Development has completed the requirements of the Graduate Certificate in Community Development may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Graduate Diploma award.

### 4.3 Advanced Standing

(a) Candidates may be granted advanced standing in accordance with Rule 2.5 of the University's Rules Relating to Awards, provided that advanced standing shall not be granted for studies completed towards another award.

(b) Notwithstanding Rule 4.3(a), candidates for Graduate Diploma in Community Development who have completed all the requirements for the Graduate Certificate in Community Development may be granted advanced standing for up to four (4) units.

## Schedule of Units

**PART A**

| | |
|---|---|
| BHS00360 | Perspectives of Community Development |
| BHS00361 | Political, Economic and Cultural Aspects of Community Development |
| BHS00362 | Community Education |

**PART B**

| | |
|---|---|
| BHS00363 | Issues in Disaster Management |

| | |
|---|---|
| BHS00364 | Disaster Preparedness and Prevention |
| BHS00365 | Living in a Hazardous Environment |
| BHS00366 | Social Dimensions of Disasters |
| BHS00367 | Analytical Methodologies in Emergency Management |
| IST00365 | Independent Study – Human Services I |
| IST00366 | Independent Study – Human Services II |
| IST00367 | Independent Study – Human Services III |
| IST00368 | Independent Study – Human Services IV |

## GRADUATE CERTIFICATE IN COMMUNITY DEVELOPMENT (EMERGENCY MANAGEMENT) (Abbreviated title: GradCertCommDev(EmergMangt))

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in Community Development shall be admitted if they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a).

**4.2 Requirements for an Award**

To be eligible for the award of Graduate Certificate in Community Development a candidate shall successfully complete not less than four (4) units comprising:

(a) all units from Part A of the Schedule of Units attached to these Rules; and

(b) two (2) units from Part B of the Schedule, but not ISY00365-68 Independent Study Human Services I-IV.

**4.3 Advanced Standing**

Candidates may be granted advanced standing in accordance with Rule 2.5 of the University's Rules Relating to Awards, provided that advanced standing shall not be granted for studies completed towards another award.

### Schedule of Units

**PART A**

| | |
|---|---|
| BHS00360 | Perspectives of Community Development |
| BHS00361 | Political, Economic and Cultural Aspects of Community Development |

**PART B**

| | |
|---|---|
| BHS00363 | Issues in Disaster Management |
| BHS00364 | Disaster Preparedness and Prevention |
| IST00365 | Independent Study – Human Services I |
| IST00366 | Independent Study – Human Services II |
| IST00367 | Independent Study – Human Services III |
| IST00368 | Independent Study – Human Services IV |

# MASTER OF CONVENTION AND EVENT MANAGEMENT
# (Abbreviated title: MConEventMangt)

# GRADUATE DIPLOMA IN CONVENTION AND EVENT MANAGEMENT
# (Abbreviated title: GradDipConEventMangt)

# GRADUATE CERTIFICATE IN CONVENTION AND EVENT MANAGEMENT
# (Abbreviated title: GradCertConEventMangt)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Tweed Gold Coast |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Convention and Event Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma in Convention and Event Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma in Convention and Event Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate in Convention and Event Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in Convention and Event Management may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

(d) Applicants for admission must provide evidence of at least one year's experience in a field of employment acceptable to the Head of School.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Convention and Event Management a candidate shall successfully complete not less than twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) eight (8) units from Part B of the Schedule.

(b) To be eligible for the award of Graduate Diploma in Convention and Event Management a candidate shall successfully complete not less than eight (8) units comprising;

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) four (4) units from Part B of the Schedule.

(c) To be eligible for the award of Graduate Certificate in Convention and Event Management a candidate shall successfully complete all four (4) units listed in Part A of the Schedule of Units attached to these Rules;

(d) A candidate who while enrolled for the Master of Convention and Event Management has completed the requirements of the Graduate Diploma in Convention and Event Management or the Graduate Certificate in Convention and Event Management may elect to be awarded the Graduate Diploma or the Graduate Certificate following withdrawal from candidature for the Master's award.

(e) A candidate who while enrolled for the Graduate Diploma in Convention and Event Management has completed the requirements of the Graduate Certificate in Convention and Event Management may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Graduate Diploma award.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards*, provided that advanced standing shall not be granted for studies completed towards another award.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Convention and Event Management who have completed all the requirements for the Graduate Diploma in Convention and Event Management may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Convention and Event Management and Graduate Diploma in Convention and Event Management who have completed all the requirements for the Graduate Certificate in Convention and Event Management may be granted advanced standing for up to four (4) units.

## Schedule of Units

**PART A**

| | |
|---|---|
| MNG00272 | Meetings, Incentives, Conventions and Exhibitions Management |
| MNG00273 | Event Planning and Management |
| ACC00724 | Accounting and Finance for Managers |
| MNG00785 | Project Management |

**PART B**

| | |
|---|---|
| MKT01760 | Tourism Planning Environments |
| MKT01762 | Contemporary Hotel and Tourism Issues |
| MKT01906 | International Tourism Systems |
| MKT01907 | Tourism and Hospitality Management * |

| | |
|---|---|
| MKT01908 | Strategic Management in Tourism and Hospitality Industries * |
| MKT01909 | Management for Quality Tourism and Hospitality Services |
| MKT00905 | Strategic Marketing of Destinations and Hotels |
| MKT01910 | Industry Project * # |
| MKT01911 | Tourism and Hospitality Project II*# |
| BUS00913 | Business Analysis for Tourism and Hospitality Managers |
| BUS00914 | Managing Employee Relations and Organisational Change in Tourism and Hotel Industries |
| MNG00912 | Environmental Management for Hotels and Attractions |
| MNG03218 | Strategic Information Systems |
| MNG00737 | Entrepreneurship |
| MNG00273 | Event Planning and Management |

*# Double weighted unit.*
** Not offered in 2006*

# MASTER OF EDUCATION
# (Abbreviated title: MEd)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Education |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 8 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

For the purpose of these Rules, the following definitions apply:

(a) 'Centre' means a Centre for Professional Development in School of Education;

(b) 'candidate' means a person either enrolled in the University as a student, or registered as a student in the Centre or with one of the University's Licensees, and proceeding with studies towards the award of the Master of Education.

### 4.1 Qualifications for Admission

Applicants for admission to candidature in the Master of Education shall be admitted if they hold the equivalent of a four-year qualification in teaching, from this or another university.

### 4.2 Requirements for an Award

(a) To be eligible for the award of Master of Education a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) seven (7) units from Part B of the Schedule.

(b) A candidate who while enrolled for the Master of Education has completed the requirements of the Graduate Certificate in Education (TESOL) may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Master's award.

### 4.3 Advanced Standing

Candidates may be granted advanced standing in accordance with Rule 2.5 of the University's *Rules Relating to Awards*.

## Schedule of Units

**PART A**

EDU00550 Understanding Educational Research

**PART B**

EDU01551 Enquiry I: Qualitative Research in Education *
EDU01552 Enquiry II: Quantitative Research in Education *
EDU00754 Research Project # ***or***
EDU00755 Research Project # † *Year-long unit*
EDU00558 Professional Practice in Education I
EDU00559 Professional Practice in Education II*
EDU00553 The Policy Context of School Education in Australia*
EDU00733 The Nature and Process of Educational Change
MNG00704 Human Resource Development *
EDU00748 Workplace Learning *
EDU01312 Mathematics Recovery Theory and Techniques IA➢
EDU01313 Mathematics Recovery Theory and Techniques IB➢
EDU01314 Mathematics Recovery Theory and Techniques IIA➢
EDU01310 Mathematics Recovery Theory and Techniques IIB➢
EDU00751 Independent Study Unit I: Negotiated Reading Course
EDU00753 Research Project - Background and Proposal
ISY00550 Educational Information Technology for the School Practitioner
ISY00551 Integrating Information Technology into Classroom Practice
ISY00552 Management of Information Technology in the School Environment
EDU00554 Educational Leadership
EDU00557 Developing School Communities
MNG00510 Mentoring for Early Career Professionals
EDU00017 Vocational Education and Training Studies
EDU03135 Literacy, Diversity and Pedagogy
EDU03134 Inclusive Education *
EDU03133 Behaviour Management *
EDU03138 Schooling in the Middle Years
EDU03136 Assessing Early Numeracy
EDU03137 Teaching Early Numeracy
TCH03157 Pedagogical Practices for Teachers of English to Speakers of Other Languages
TCH03215 Linguistic Concepts for TESOL
TCH03216 Language Acquisition and Assessment

* *Not offered in 2006* # *Double-weighted units*

➢ *Available only to teachers working in a district where the Mathematics Recovery Program is being implemented.*

***NOTE:*** *Students choosing to undertake the Research Project (EDU00754 or EDU00755) must complete at least one of the units EDU01551 Enquiry I: Qualitative Research in Education or EDU01552 Enquiry II: Quantitative Research in Education, prior to enrolling in the Research Project.*

# MASTER OF EDUCATIONAL MULTIMEDIA *
# (Abbreviated title: MEdM)

# GRADUATE DIPLOMA IN EDUCATIONAL MULTIMEDIA *
# (Abbreviated title: GradDipEdM)

# GRADUATE CERTIFICATE IN EDUCATIONAL MULTIMEDIA *
# (Abbreviated title: GradCertEdM)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Coffs Harbour |
| Course Mode: | External * *This course not offered in 2006* |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Educational Multimedia may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma in Educational Multimedia; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma in Educational Multimedia may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate in Educational Multimedia; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(ii).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in Educational Multimedia may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

**4.2 Requirements for the Award**

(a) To be eligible for the award of Master of Educational Multimedia a candidate shall complete not less than twelve (12) units including:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) four (4) units selected from Part B of the Schedule; and

(iii) four (4) units selected from Part C of the Schedule.

(b) To be eligible for the award of the Graduate Diploma in Educational Multimedia, a candidate shall complete not less than eight (8) units, including:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) four (4) units selected from Part B of the Schedule.

(c) To be eligible for the award of the Graduate Certificate in Educational Multimedia, a candidate shall complete not less than four (4) units listed in Part A in the Schedule of Units attached to these Rules.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.5 of the University's *Rules Relating to Awards*, provided that advanced standing shall not exceed 25 per cent of the equivalent unit requirements for an award where advanced standing is granted for studies counted towards another qualification.

(b) Studies considered for advanced standing must have a reasonable degree of correspondence with units specified in the Schedule.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Educational Multimedia who have completed all the requirements for the Graduate Diploma in Educational Multimedia may be granted advanced standing for up to eight (8) units.

(d) Notwithstanding Rule 4.3(a), candidates for the Graduate Diploma in Educational Multimedia who have completed all the requirements for the Graduate Certificate in Educational Multimedia may be granted advanced standing for up to four (4) units.

**4.4 Surrender of an Award**

(a) A candidate granted advanced standing towards the Master of Educational Multimedia on the basis of having completed either the Graduate Diploma in Educational Multimedia or the Graduate Certificate in Educational Multimedia shall surrender the completed award prior to conferral of the Master's degree.

(b) A candidate granted advanced standing towards the Graduate Diploma in Educational Multimedia on the basis of having completed the Graduate Certificate in Educational Multimedia shall surrender this award prior to conferral of the Graduate Diploma award.

## Schedule of Units

**PART A**

| | |
|---|---|
| CMP10161 | Instructional Multimedia Resource Production |
| CMP10162 | Foundations of Instructional Multimedia Production |
| ISY00341 | Educational Multimedia Development I |
| ISY00342 | Computer Mediated Communication |

**PART B**

| | |
|---|---|
| ISY00344 | Educational Multimedia Design |
| ISY00345 | Educational Multimedia Development II |
| MNG00785 | Project Management |
| CMP10163 | Educational Multimedia Development Minor Report |

**PART C**

| | |
|---|---|
| ISY00347 | Research Methods for Educational Multimedia |
| ISY00348 | Research Issues in Educational Multimedia |
| ISY00349 | Educational Multimedia Research Project* *Double-weighted u*nit. |

# MASTER OF ENVIRONMENTAL SCIENCE
# (Abbreviated title: MEnvSc)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Environmental Science and Management |
| Campus: | Lismore |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

Applicants for admission to candidature shall have satisfied the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

**4.2 Requirements for an Award**

To be eligible for the award of Master of Environmental Science a candidate shall successfully complete not less than eight (8) units comprising:

(a) all units in Part A of the Schedule of Units attached to these Rules; and

(b) five (5) units from Part B, to be negotiated to the satisfaction of the Head of School.

**4.3 Advanced Standing**

Advanced standing is not granted in this course.

## Schedule of Units

**PART A**

IST03070 Independent Study – Environmental Research Methods
SCI03071 Integrated Project #

**PART B**

AGR03072 Soil Processes
AGR03089 Water and Catchment Management
AGT03090 Land Degradation and Rehabilitation
BIO03093 Fisheries Biology
BIO03103 Wildlife Conservation
BIO03077 Plant Identification and Conservation
BIO03075 Coastal Marine Ecosystems
BIO03074 Commercial and Recreational Fisheries Management
BIO03076 Protected Area Management
BIO03098 Marine Systems Science and Management
BIO03101 Survey Design
BIO03100 Science for Management
BIO03097 Marine Communities as Sentinels of Change
BIO03096 Global Climate and Oceans Systems
BIO03102 Sustainable Use of the Marine Environment
BIO03099 Pollution of the Marine Environment
BIO03095 Coral Reefs on the Edge
BIO03073 Wetland Ecosystems
BIO03092 Aquaculture Management
BIO03094 Principles of Coastal Resource Management
CHE03078 Environmental Chemistry
ECO03079 Environmental Economics
ENS03104 Waste Technology
ENV03117 Environmental Planning
FOR03105 Fire Ecology and Management
FOR03106 Plant Physiology and Ecology
FOR03083 Measuring Trees in Forests
FOR03085 Native Forest Silviculture
FOR03084 Forest Operations

| | |
|---|---|
| FOR03107 | Plantation Silviculture |
| FOR03108 | Wood Science and Utilisation |
| FOR03081 | Forest Health: Pest and Disease Management |
| FOR03110 | Agroforestry and Farm Forestry |
| FOR03082 | Forest Land Use and Management |
| FOR03111 | Natural Resources Policy |
| FOR03019 | Extension and Advisory Services |
| GLY03113 | Geographical Information Systems |
| GLY03112 | Coastal Geomorphology and Sedimentology |
| GLY03086 | Coastal Bio-Geochemistry |
| ISY03087 | Remote Sensing and Spatial Analysis |
| LAW03116 | Legislation, Administration and Communication |
| MAT03088 | Quantitative Analysis |
| BIO03201 | Ecological Restoration and Monitoring |
| ENO03200 | Ecotechnology |
| BIO03202 | Marine Mammals: Biology and Conservation |
| SOC03202 | Indigenous Environmental Management |
| IST03115 | Environmental Research Project |
| IST03301 | Postgraduate Independent Study Unit (Science) I |
| IST03302 | Postgraduate Independent Study Unit (Science) II |
| IST03303 | Postgraduate Independent Study Unit (Science) III |
| IST03304 | Postgraduate Independent Study Unit (Science) IV |

*# Double-weighted unit*

# MASTER OF EVIDENCE-BASED COMPLEMENTARY MEDICINE
# (Abbreviated title: MEvid-basedCompMed)

| | |
|---|---|
| Level of Award: | Postgraduate Certificate |
| Faculty | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1.5 years |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

An applicant for admission to candidature:

(i) shall have satisfied the requirements to Rule 2.3(a) of the University's *Rules Relating to Awards*; or

(ii) can demonstrate academic or professional standing considered by the Program Board to be equivalent to the requirements of Rule 2.3(a).

**4.2 Requirements for an Award**

To be eligible for the award of Master of Evidence-based Complementary Medicine a candidate shall successfully complete not less than twelve (12) units including:

(i) all units listed in Part A of the Schedule and

(ii) ten (10) units from Part B of the Schedule.

**4.3 Advanced Standing**

In exceptional circumstances a candidate may be granted advanced standing greater than fifty (50) percent by the School Board, which shall notify the Academic Board of all instances.

(Note one (1) unit at the Southern Cross University is equivalent to two (2) units at the University of Queensland.

## Schedule of Units

**PART A**

| | |
|---|---|
| PHA03148 | Introduction to Complementary Medicine |
| PHA03149 | Evidence-based Complementary Medicine I |

**PART B**

| | |
|---|---|
| HLT03221 | Essentials of Herbal Medicine |
| HLT03222 | Essentials of Nutritional medicine |
| HLT03223 | Evidence-based Complementary Medicine II |
| HLT03224 | Independent Study – complementary Medicine |
| HLT03225 | Research Project – Complementary Medicine I |
| HLT03226 | Research Project – Complementary Medicine II |
| CMED6100 | Complementary Medicine and Professional Practice # |
| CMED6101 | Complementary Medicine Therapeutics I # |
| CMED6102 | Complementary Medicine Therapeutics II # |
| CMED6103 | Complementary Medicine Therapeutics III # |
| | Electives from Faculty of Health and Applied Sciences or Faculty of Health Science UQ * |

* Students may choose up to two (2) elective units from appropriate postgraduate courses in the Faculty of Health and Applied Sciences, SCU or Faculty of Health Sciences UQ, subject to the approval of the Program Coordinator.
# University of Queensland Units

## GRADUATE DIPLOMA IN EVIDENCE-BASED COMPLEMENTARY MEDICINE
## (Abbreviated title: GradDipEvid-basedCompMed)

| | |
|---|---|
| Level of Award: | Postgraduate Certificate |
| Faculty : | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 8 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

An applicant for admission to candidature:

(i) shall have satisfied the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*; or

(ii) can demonstrate academic or professional standing considered by the program Board to be equivalent to the requirements of Rule 2.3(a).

**4.2 Requirements for an Award**

To be eligible for the award of Graduate Diploma in Evidence-based Complementary Medicine a candidate shall successfully complete not less than eight (8) units including:

(i) all units listed in Part A of the Schedule; and

(ii) six (6) units from Part B of the Schedule.

**4.3 Advanced Standing**

In exceptional circumstances a candidate may be granted advanced standing greater than fifty (50) percent by the School Board, which shall notify the Academic Board of all instances.

(Note one (1) unit at the Southern Cross University is equivalent to two (2) units at the University of Queensland.

### Schedule of Units

**PART A**

| | |
|---|---|
| PHA03148 | Introduction to Complementary Medicine |
| PHA03149 | Evidence-based Complementary Medicine I |

**PART B**

| | |
|---|---|
| HLT03221 | Essentials of Herbal Medicine |
| HLT03222 | Essentials of Nutritional medicine |
| HLT03223 | Evidence-based Complementary Medicine II |
| HLT03224 | Independent Study – complementary Medicine |
| HLT03225 | Research Project – Complementary Medicine I |
| HLT03226 | Research Project – Complementary Medicine II |

| | |
|---|---|
| CMED6100 | Complementary Medicine and Professional Practice # |
| CMED6101 | Complementary Medicine Therapeutics I # |
| CMED6102 | Complementary Medicine Therapeutics II # |
| CMED6103 | Complementary Medicine Therapeutics III # |
| | Electives from Faculty of Health and Applied Sciences or Faculty of Health Science UQ |

# University of Queensland units

# GRADUATE CERTIFICATE IN EVIDENCE-BASED COMPLEMENTARY MEDICINE
# (Abbreviated title: GradCertEvid-basedCompMed)

| | |
|---|---|
| Level of Award: | Postgraduate Certificate |
| Division: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 4 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

An applicant for admission must:

(a) A recognised degree in a professional health discipline or post secondary study subject to approval of the Executive Dean; or

(b) Recognised professional registration.

(c) Be registered or eligible to register as a pharmacist in Australia or overseas.

**4.2 Requirements for an Award**

To be eligible for the award of Graduate Certificate in Evidence-based Complementary Medicine a candidate shall successfully complete not less than four (4) units comprising all units listed in the Schedule of Units attached to these Rules.

**4.3 Advanced Standing**

Candidates who have completed the unit HLT00420 Critical Reasoning and Research Methods in Natural Medicine may be granted advanced standing for the unit Evidence-based Complementary Medicine I.

## Schedule of Units

| | |
|---|---|
| PHA03148 | Introduction to Complementary Medicine |
| PHA03149 | Evidence-based Complementary Medicine I |
| PHA03151 | Contemporary Pharmacy Practice in Complementary Medicine |
| PHA03150 | Complementary Medicine Therapeutics |

# MASTER OF FOREST MANAGEMENT
# (Abbreviated title: MForMangt)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Division: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Environmental Science and Management |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

To be eligible for the award of Master of Forest Management a candidate shall successfully complete not less than twelve (12) units comprising:

(a) all units listed in Part A of the Schedule of Units attached to these Rules;

(b) two units from Part B of the Schedule, including one forestry and one management unit;

(c) two units from Part C of the Schedule.

**4.2 Advanced Standing**

(a) Advanced standing will be determined by the Head of School responsible for the unit for which advanced standing is being sought in consultation with the other Head of School.

(b) Candidates who have completed the Graduate Diploma of Forestry may be granted advanced standing for up to a total of four (4) units.

## Schedule of Units

**PART A**

FOR03165 Modelling for Management*
FOR03166 Marketing Forest Commodities
FOR03169-70 Minor Thesis*
MNG03067 Strategic Knowledge Management
MNG00715 Leadership in the Diverse Organisation
MNG00720 Foundations of Management

**PART B**

FOR03167 Precision Silviculture
FOR03168 Silviculture for Environmental Services
MNG00716 Strategic Management in a Global Context
MNG00785 Project Management
MNG01720 Organisational Behaviour
ACC00724 Accounting and Finance for Managers
IST03301 Postgraduate Independent Study Unit (Science) I
IST03302 Postgraduate Independent Study Unit (Science) II
IST03303 Postgraduate Independent Study Unit (Science) III
IST03304 Postgraduate Independent Study Unit (Science) IV

**PART C**

FOR03105 Fire Ecology and Management
FOR03106 Plant Physiology and Ecology
FOR03081 Forest Health: Pest and Disease Management
FOR03110 Agroforestry and Farm Forestry
FOR03111 Natural Resources Policy
FOR00112 Product Development and Marketing
FOR03019 Extension and Advisory Services

* *Double-weighted unit*

# MASTER OF GAMING MANAGEMENT
# (Abbreviated title: MGamingMangt) *

# GRADUATE DIPLOMA OF GAMING MANAGEMENT
# (Abbreviated title: GradDipGamingMangt) *

# GRADUATE CERTIFICATE IN GAMING MANAGEMENT
# (Abbreviated title: GradCertGamingMangt)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Tweed Gold Coast |
| Course Mode: | External * *Not offered in 2006* |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Gaming Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma of Gaming Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma of Gaming Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate of Gaming Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate of Gaming Management may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

(d) Applicants for admission to candidature in the Master of Gaming Management, Graduate Diploma of Gaming Management or Graduate Certificate in Gaming Management must provide evidence of at least one year’s experience in a field of employment acceptable to the School Board.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Gaming Management a candidate must successfully complete not less that twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Part B of the Schedule;

(iii) all units listed in Part C of the Schedule; and

(iv) two (2) elective units from Part D of the Schedule.

(b) To be eligible for the award of Graduate Diploma of Gaming Management a candidate shall successfully complete not less that eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Part B of the Schedule; and

(iii) two (2) elective units from Part D of the Schedule.

(c) To be eligible for the award of Graduate Certificate in Gaming Management a candidate shall successfully complete not less that four (4) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) one (1) unit selected from Part B of the Schedule.

(d) A candidate who while enrolled for the Master of Gaming Management has completed the requirements for the Graduate Diploma of Gaming Management may elect to be awarded the Graduate Diploma of Gaming Management following withdrawal from candidature for the Masters degree.

(e) A candidate who while enrolled for the Master of Gaming Management has completed the requirements for the Graduate Certificate in Gaming Management may elect to be awarded the Graduate Certificate in Gaming Management following withdrawal from candidature for the Masters degree.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards*.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Gaming Management who have completed all the requirements for the Graduate Diploma of Gaming Management may be granted advanced standing for up to eight (8) units.

**4.4 Surrender of Awards**

(a) A candidate granted advanced standing towards the Master of Gaming Management on the basis of having completed either the Graduate Diploma of Gaming Management or the Graduate Certificate in Gaming Management shall surrender the completed award prior to conferral of the Master's degree.

(b) A candidate granted advanced standing towards the Graduate Diploma of Gaming Management on the basis of having completed the Graduate Certificate in Gaming Management shall surrender this award prior to the conferral of the Graduate Diploma.

## Schedule of Units

**PART A**

| | |
|---|---|
| MNG00501 | Contemporary Gaming Operations |
| MNG00503 | Strategic Issues in Gaming Management * |

**PART B**

MKT01907 Tourism and Hospitality Management *
MKT01908 Strategic Management in Tourism and Hospitality Industries *
MKT01909 Management for Quality Tourism and Hospitality Services

**PART C**

MKT01910 Industry Project #
MKT01911 Tourism and Hospitality Project II#

**PART D**

MKT01760 Tourism Planning Environments
MKT01762 Contemporary Hotel and Tourism Issues
MKT01906 International Tourism Systems
MKT00904 Strategic Marketing for Tourism and Hospitality Industries *
MNG00912 Environmental Management for Hotels and Attractions
MKT00905 Strategic Marketing of Destinations and Hotels
BUS00913 Business Analysis for Tourism and Hospitality Managers
BUS00914 Managing Employee Relations and Organisational Change in Tourism and Hotel Industries
ACC00208 Financial Analysis for Hotels Conventions and Events *
MNG00272 Meetings Incentives Conventions and Exhibitions Management
MNG00273 Event Planning and Management
ISY00244 Technological Systems for Hotel, Conventions and Events *

*# Double-weighted unit. *Not offered in 2006*

# MASTER OF HEALTH SCIENCE
# (Abbreviated title: MHlthSc)

# GRADUATE DIPLOMA OF HEALTH SCIENCE
# (Abbreviated title: GradDipHlthSc)

# GRADUATE CERTIFICATE OF HEALTH SCIENCE
# (Abbreviated title: GradCertHlthSc)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1.5 years |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

For the purpose of these Rules, the following definitions apply:

(a) 'Centre' means the Centre for Professional Development in the School of Nursing and Health Care Practices;

(b) 'candidate' means a person enrolled as a student in the University, or as a student with the Centre or with one of the University's Licencees, and proceeding with studies towards the Master of Health Science.

**4.1 Admission to Candidature**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in

the Master of Health Science may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma of Health Science; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma of Health Science may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate of Health Science; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate of Health Science may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

(d) All applicants for admission to candidature must provide evidence of at least one year's experience in a field of employment acceptable to the School Board.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Health Science a candidate shall successfully complete not less than twelve (12) units selected from the Schedule of Units attached to these Rules.

(b) To be eligible for the award of Graduate Diploma of Health Science a candidate shall successfully complete not less than eight (8) units selected from the Schedule of Units attached to these Rules.

(c) To be eligible for the award of Graduate Certificate of Health Science a candidate shall successfully complete not less than four (4) units selected from the Schedule of Units attached to these Rules.

(d) A candidate who while enrolled for the Master of Health Science has completed the requirements of the Graduate Diploma of Health Science or the Graduate Certificate of Health Science may elect to be awarded the Graduate Diploma or the Graduate Certificate following withdrawal from candidature for the Master's award.

(e) A candidate who while enrolled for the Graduate Diploma of Health Science has completed the requirements of the Graduate Certificate of Health Science may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Graduate Diploma award.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's Rules Relating to Awards. In exceptional cases, additional advanced standing for up to two (2) units towards the Master of Health Science may be granted by the School Board, which shall notify the Academic Board of all instances.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Health Science who have completed all the requirements for the Graduate Diploma of Health Science

may be granted advanced standing for up to eight (8) units.

**4.4 Surrender of Awards**

(a) A candidate granted advanced standing towards the Master of Health Science on the basis of having completed either the Graduate Diploma of Health Science or the Graduate Certificate of Health Science shall surrender the completed award prior to conferral of the Master's degree.

(b) A candidate granted advanced standing towards the Graduate Diploma of Health Science on the basis of having completed the Graduate Certificate in Health Science shall surrender this award prior to the conferral of the Graduate Diploma.

## Schedule of Units

*Acupuncture for Registered Nurses*

HLT00439 Eastern Medical Concepts *
HLT00440 Acupuncture Concepts *
HLT00441 Acupuncture Practice I *
HLT00442 Acupuncture Practice II *
HLT00443 Acupuncture Practice III *
HLT00444 Professional Practice in Acupuncture*

*Advanced Midwifery*

NRS00704 Maternal Assessment *
NRS00705 Midwife as Primary Health Care Provider and Advocate *
NRS00706 Childbirth Education and Parentcraft*
NRS00707 Advanced Midwifery Skills *

*Mental Health*

CMM00001 Overview of Mental Health
CMM00002 Models of Mental Health and Mental Illness
CMM00003 Therapies in Mental Health Care
CMM00004 Evaluation of Mental Health Services: Prevention to Rehabilitation

*Mental Health Nursing*

CMM00001 Overview of Mental Health Care
NRS03153 Mental Health Nursing Practice
CMM00002 Models of Mental Health and Mental Illness
NRS03159 Mental Health Nursing Clinical Project

*Women's Health*

ENG00700 Women and Communication *
SOY00707 Social Determinants in Women's Health *
SOY00708 Social Construction of Women's Health *
SOY01700 Women and Sexuality*

*Holistic Health Care*

HEA00402 Philosophy of Holistic Health Care
HEA00403 Holistic Caring and Communication
HEA00404 Contextual Body Work
HEA00405 Holistic Nutrition*

*Health Promotion*

CMM03211 Health Promotion Strategies and Methods I: Theory and Core Strategies
CMM03212 Health Promotion Strategies and Methods II: Advanced Strategies and Planning
CMM03213 Social Marketing
CMM03214 Obesity, Weight Control and Metabolic Health Management
CMM00509 Evaluating Health Promotion *

*Special Care of the Newborn*

NRS01700 Initial Management of the "At Risk" Neonate *

NRS01701 Management of Acute Conditions in the "At Risk" Neonate *
NRS01702 Ongoing Management of the "At Risk" Neonate *
NRS01703 Management of Special Clinical Conditions Affecting the "At Risk" Neonate *

*Perioperative Nurse - Surgeon's Assistant*

NRS00610 The Role of the Perioperative Nurse - Surgeon's Assistant
NRS00611 Preoperative Assessment and Planning
NRS00612 Intraoperative Assisting and Nursing Care
NRS00613 Postoperative Nursing Care and Professional Issues

*Reflective Practice*

CMM03160 Critical Reflection for Health Workers
CMM03161 Negotiated Practicum I
CMM03162 Negotiated Practicum II
CMM03163 Negotiated Practicum III

**General Units**

HEA00501 Issues and Methods in Research I
HEA00502 Issues and Methods in Research II
CMM00705 Health and Epidemiology
SOC00722 The Sociological and Political Basis of Health Care
LAW00722 Health Law
MNG00755 Strategic Issues in Health Management
MTC00600 Master of Health Science Project #
CMM03164 Contemporary Management of Alcohol Problems *

*# Four to six unit equivalent of project work negotiated by student.*

** Not offered in 2006*

# MASTER OF HOTEL ADMINISTRATION
# (Abbreviated title: MHA)

# GRADUATE DIPLOMA IN HOTEL ADMINISTRATION
# (Abbreviated title: GradDipHA)

# GRADUATE CERTIFICATE IN HOTEL ADMINISTRATION
# (Abbreviated title: GradCertHA)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Tweed Gold Coast |
| Course Mode: | External |
| Duration: | 1 years |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Admission to Candidature

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in

the Master of Hotel Administration may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma in Hotel Administration; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma of Hotel Administration may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate in Hotel Administration; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in Hotel Administration may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

(d) Applicants for admission to candidature in the Master of Hotel Administration and Graduate Diploma in Hotel Administration must provide evidence of at least one year's experience in a field of employment acceptable to the Head of School.

**4.2 Requirements for an Award**

(a) To be eligible for the award of the Master of Hotel Administration a candidate shall successfully complete not less than twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) eight (8) units selected from Part B of the Schedule.

(b) To be eligible for the award of the Graduate Diploma in Hotel Administration a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) four (4) units from Part B of the Schedule.

(c) To be eligible for the award of Graduate Certificate in Hotel Administration a candidate shall successfully complete all four (4) units listed in Part A of the Schedule of Units attached to these Rules.

(d) A candidate who while enrolled as a candidate for the Master of Hotel Administration has completed the requirements for the Graduate Diploma in Hotel Administration may elect to be awarded the Graduate Diploma in Hotel Administration or the Graduate Certificate in Hotel Administration following withdrawal from candidature for the Master's degree.

(e) A candidate who while enrolled for the Graduate Diploma in Hotel Administration has completed the requirements for the Graduate Certificate in Hotel Administration may elect to be awarded the Graduate Certificate in Hotel Administration following withdrawal

from candidature for the Graduate Diploma award.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards*, provided that advanced standing shall not be granted for studies completed towards another award.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Hotel Administration who have completed all the requirements for the Graduate Diploma in Hotel Administration may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Hotel Administration and Graduate Diploma in Hotel Administration who have completed all the requirements for the Graduate Certificate in Hotel Administration may be granted advanced standing for up to four (4) units.

## Schedule of Units

**PART A**

| | |
|---|---|
| BUS00914 | Managing Employee Relations and Organisational Change in the Tourism and Hotel Industries |
| ACC00208 | Financial Analysis for Hotels, Conventions and Events * |
| MNG00912 | Environmental Management for Hotels and Attractions |
| BUS00913 | Business Analysis for Tourism and Hospitality Managers |

**PART B**

| | |
|---|---|
| MKT01760 | Tourism Planning Environments |
| MKT01762 | Contemporary Hotel and Tourism Issues |
| MKT01906 | International Tourism Systems |
| MKT01907 | Tourism and Hospitality Management * |
| MKT01908 | Strategic Management in Tourism and Hospitality Industries * |
| MKT01909 | Management for Quality Tourism and Hospitality Services |
| MKT00904 | Strategic Marketing for Tourism and Hospitality Industries * |
| MKT00905 | Strategic Marketing of Destinations and Hotels |
| MKT01910 | Industry Project # |
| MKT01911 | Tourism and Hospitality Project II# |
| ACC00208 | Financial Analysis for Hotels, Conventions and Events * |
| BUS00913 | Business Analysis for Tourism and Hospitality Managers |
| BUS00914 | Managing Employee Relations and Organisational Change in Tourism and Hotel Industries |
| MNG00272 | Meetings, Incentives, Conventions and Exhibitions Management |
| MNG00273 | Event Planning and Management |
| MNG00912 | Environmental Management for Hotels and Attractions |

*# Double weighted unit.*
** Not offered in 2006*

# MASTER OF HUMAN RESOURCES AND ORGANISATIONAL DEVELOPMENT (Abbreviated title: MHR&OrgDev)

# GRADUATE DIPLOMA OF HUMAN RESOURCES AND ORGANISATIONAL DEVELOPMENT (Abbreviated title: GradDipHR&OrgDev)

# GRADUATE CERTIFICATE OF HUMAN RESOURCES AND ORGANISATIONAL DEVELOPMENT (Abbreviated title: GradCertHR&OrgDev)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | Graduate College of Management |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Human Resources and Organisational Development may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma of Human Resources and Organisational Development; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma of Human Resources and Organisational Development may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate of Human Resources and Organisational Development; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate of Human Resources and Organisational Development may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

(d) Applicants for admission to candidature in the Master of Human Resources and

Organisational Development, Graduate Diploma of Human Resources and Organisational Development or Graduate Certificate of Human Resources and Organisational Development must provide evidence of at least one year's experience in a field of employment acceptable to the School Board.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Human Resources and Organisational Development a candidate shall successfully complete not less than twelve (12) units comprising:

(i) six (6) units from Part A of the Schedule of Units attached to these Rules;

(ii) four (4) units from Part B of the Schedule; and

(iii) two (2) units from Part C of the Schedule.

(b) To be eligible for the award of Graduate Diploma of Human Resources and Organisational Development a candidate shall successfully complete not less than eight (8) units comprising:

(i) four (4) units selected from Part A of the Schedule of Units attached to these Rules;

(ii) two (2) units from Part B of the Schedule; and

(iii) two (2) from Part c of the Schedule.

(c) To be eligible for the award of Graduate Certificate of Human Resources and Organisational Development a candidate shall successfully complete not less than four (4) units from Part A of the Schedule of Units attached to these Rules.

(d) A candidate who while enrolled for the Master of Human Resources and Organisational Development has completed the requirements of the Graduate Diploma of Human Resources and Organisational Development or the Graduate Certificate of Human Resources and Organisational Development may elect to be awarded the Graduate Diploma or the Graduate Certificate following withdrawal from candidature for the Master's award.

(e) A candidate who while enrolled for the Graduate Diploma of Human Resources and Organisational Development has completed the requirements of the Graduate Certificate in Organisational Development and Training may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Graduate Diploma award.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing and/or Recognition of Prior Learning (RPL) for up to tow (20 units on the basis of workplace experience and learning, in accordance with Rule 2.4..

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Human Resources and Organisational Development who have completed all the requirements for the Graduate Diploma of Human Resources and Organisational Development, the Graduate Diploma of Vocational Education and Training, the Graduate Diploma of Leadership and Workplace Development, or another equivalent Graduate Diploma may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Human Resources and Organisational Development or the Graduate Diploma of Human Resources and Organisational Development who have completed all the requirements for the Graduate Certificate of Human

Resources and Organisational Development, the Graduate Certificate of Vocational Education and Training, the Graduate Certificate in Leadership and Workplace Development, or another equivalent Graduate Certificate may be granted advanced standing for up to four (4) units.

**4.4 Surrender of Awards**

(a) A candidate granted advanced standing towards the Master of Human Resources and Organisational Development on the basis of having completed either the Graduate Diploma of Human Resources and Organisational Development, the Graduate Diploma of Vocational Education and Training, the Graduate Diploma of Training and Development, the Graduate Certificate of Human Resources and Organisational Development, the Graduate Certificate of Vocational Education and Training or the Graduate Certificate of Training and Development shall surrender the completed award prior to conferral of the Master's degree.

(b) A candidate granted advanced standing towards the Graduate Diploma of Human Resources and Organisational Development on the basis of having completed the Graduate Certificate of Human Resources and Organisational Development, the Graduate Certificate of Vocational Education and Training or the Graduate Certificate of Training and Development shall surrender the completed award prior to the conferral of the Graduate Diploma.

## Schedule of Units

**PART A**

| | |
|---|---|
| EDU00019 | Evaluation, Assessment and Professionalism |
| EDU01029 | Adult Learning |
| MNG00703 | Organisational Change and Development * |
| MNG00704 | Human Resource Development |
| MNG00705 | Leadership and Teamwork * |
| MNG03121 | Coaching in the Workplace |

**PART B**

| | |
|---|---|
| MNG00791 | Recruitment and Performance Management |
| MNG03122 | Introduction to Networked Learning |
| MNG03123 | Analysis of the Development and Delivery of Networked Learning |
| MNG03155 | Organisational Consulting and Facilitation (Part 1 of 2) |
| MNG03156 | Organisational Consulting and Facilitation (Part 2 of 2) |

**PART C**

| | |
|---|---|
| IST00165 | Independent Study – Training and Development I |
| IST00166 | Independent Study – Training and Development II |
| SOY03036 | Project B – Professional Practice (Part 1 of 2) |
| SOY03037 | Project B – Professional Practice (Part 2 of 2) |
| | Any two (2) postgraduate units offered by the University # |

** Not available in 2006*

*# Subject to availability*

**Please note:** *The Course structure and Schedule of Units is currently under review please contact the College for further information..*

# MASTER OF INDIGENOUS STUDIES
# (Abbreviated title: MIndigS)

# GRADUATE DIPLOMA OF INDIGENOUS STUDIES
# (Abbreviated title: GradDipIndigS)

# GRADUATE CERTIFICATE IN INDIGENOUS STUDIES
# (Abbreviated title: GradCertIndigS)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty | Health and Applied Sciences |
| Academic Organisational Unit: | College of Indigenous Australian Peoples |
| Campus: | Lismore, University-wide |
| Course Mode: | Internal/External |
| Duration: | 2 years |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards* in conjunction with the Specific Award Rules listed below.

**4.1 Requirements for an Award**

(a) To be eligible for the award of the Master of Indigenous Studies a candidate shall successfully complete not less than twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) eight (8) units from Part B of the Schedule;

(b) To be eligible for the award of the Graduate Diploma of Indigenous Studies a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units; and

(ii) four (4) units from Part B of the Schedule.

(c) To be eligible for the award of Graduate Certificate in Indigenous Studies a candidate shall successfully complete all units in Part A of the Schedule of Units attached to these Rules:

(d) A candidate who while enrolled in the Master of Indigenous Studies has completed the requirements for the Graduate Diploma of Indigenous Studies may elect to be awarded the Graduate Diploma following withdrawal from candidature for the Master's degree.

(e) A candidate who while enrolled in the Master of Indigenous Studies has completed the requirements for the Graduate Certificate in Indigenous Studies may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Master's degree.

(f) A candidate who while enrolled in the Graduate Diploma of Indigenous Studies has completed the requirements for the Graduate Certificate in Indigenous Studies may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Graduate Diploma.

**4.2 Advanced Standing**

(a) Candidates who have completed the Graduate Diploma of Indigenous Studies may be granted advanced standing for up to eight (8) units towards the Master of Indigenous Studies.

(b) Candidates who have completed the Graduate Certificate in Indigenous Studies may be granted advanced standing for up to four (4) units towards the Master of Indigenous Studies or Graduate Diploma of Indigenous Studies.

Schedule of Units

**PART A**

CMM03177 Indigenous Counsellor Training
CMM03178 Trauma and Trauma Recovery – Experiential
CMM03179 Family Violence/Family Recovery
CMM03180 Working with Children

**PART B**

CMM03181 Dadirri – Indigenous Spirituality
CMM03182 Loss and Grief Group Facilitation Counsellor Training
CMM03183 Recreating the Circle of Well-being
CMM03184 The Prun – Indigenous Group Conflict Management
CMM03185 Men's and Women's Healing Recovery
CMM03186 Addictions – Violence – Spirituality
CMM03187 Positive Parenting
CMM03188 It's My Life! Working with Adolescents
CMM03189 Indigenous Research Theory and Practice*

* *Double-weighted unit*

# MASTER OF INFORMATION SYSTEMS *
# (Abbreviated title: MInfSys)

# GRADUATE DIPLOMA OF INFORMATION SYSTEMS *
# (Abbreviated title: GradDipInfSys)

# GRADUATE CERTIFICATE OF INFORMATION SYSTEMS*
# (Abbreviated title: GradCertInfSys)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Coffs Harbour; Lismore |
| Course Mode: | Internal/External * *This course not offered in 2006* |
| Duration: | 1.5 years |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Information Systems may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma of Information Systems; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma of Information Systems may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate of Information Systems; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate of Information Systems may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

**4.2 Requirements for the Award**

(a) To be eligible for the award of Master of Information Systems a candidate shall complete not less than twelve (12) units comprising:

(i) not less than eight (8) units from Part A and four (4) units from Part B of

the Schedule of Units attached to these Rules; or

(ii) not less than ten (10) units from Part A and two (2) units from Part B of the Schedule; or

(iii) all units listed in Part A of the Schedule.

(b) To be eligible for the award of the Graduate Diploma of Information Systems, a candidate shall complete not less than a total of eight (8) units, chosen from Part A in the Schedule of Units attached to these Rules. With the permission of the Head of School, a candidate may substitute up to two of the Part A units by the Information Systems Project units from Part B.

(c) To be eligible for the award of the Graduate Certificate of Information Systems, a candidate shall complete not less than a total of four (4) units from Part A in the Schedule of Units attached to these Rules.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.5 of the University's *Rules Relating to Awards*, provided that advanced standing shall not be granted for more than four (4) units of study on the basis of studies completed towards another award.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Information Systems who have completed the requirements of the Graduate Diploma of Information Systems may be granted advanced standing for up to eight (8) units in the Master of Information Systems.

(c) Notwithstanding Rule 4.3(a), candidates for the Graduate Diploma of Information Systems who have completed the requirements of the Graduate Certificate of Information Systems may be granted advanced standing for up to four (4) units in the Graduate Diploma of Information Systems.

**4.4 Exemption**

At the discretion of the Head of School, a candidate may be granted exemption for up to a maximum of three (3) units from Part A of the Schedule of Units attached to these Rules, on the basis of completion of equivalent units which have been counted as part of an award at this or another university or other institution, other than the Graduate Certificate or Graduate Diploma of Information Systems. A candidate granted such exemption shall choose alternative units approved by the Head of School.

**4.5 Surrender of an Award**

(a) A candidate granted advanced standing towards the Master of Information Systems on the basis of having completed either the Graduate Diploma of Information Systems or the Graduate Certificate of Information Systems shall surrender these awards prior to conferral of the Master's degree.

(b) A candidate granted advanced standing towards the Graduate Diploma of Information Systems on the basis of having completed the Graduate Certificate of Information Systems shall surrender this award prior to conferral of the Graduate Diploma award.

## Schedule of Units

**PART A**

| | |
|---|---|
| ISY00700 | Program Design |
| ISY00701 | Information Analysis |
| ISY00702 | Data Management |
| ISY00704 | Distributed Information Systems |
| ISY00705 | Issues in Information Management |
| CSC00706 | Systems Design |
| ISY00720 | Management Information Systems |
| ISY00730 | Information Systems Project |

| | |
|---|---|
| | Management |
| CSC03038 | Foundations of Electronic Commerce |
| CSC03040 | E-commerce Site Design |
| CSC03039 | Web Engineering |
| MKT03041 | E-commerce Marketing |

**PART B**

| | |
|---|---|
| ISY00731 | Information Systems Research Project A |
| ISY00732 | Information Systems Research Project B |
| ISY00733 | Information Systems Research Project C |
| ISY00734 | Information Systems Research Project D |

# MASTER OF INTERNATIONAL BUSINESS
# (Abbreviated title: MIntBus)

# GRADUATE DIPLOMA IN INTERNATIONAL BUSINESS
# (Abbreviated title: GradDipIntBus)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | Graduate College of Management |
| Campus: | Lismore; University Wide |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Admission to Candidature

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of International Business may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma in International Business; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma in International Business may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(ii).

(c) Applicants for admission to candidature in the Master of International Business and Graduate Diploma in International Business must provide evidence of at least one year's experience in a field of employment acceptable to the College Board.

### 4.2 Requirements for an Award

(a) To be eligible for the award of the Master of International Business a candidate shall successfully complete not less than twelve (12) units comprising:

(i) six (6) units selected from Part A of the Schedule of Units attached to

these Rules; and

(ii) six (6) units selected from Part B of the Schedule.

(b) To be eligible for the award of the Graduate Diploma in International Business a candidate shall successfully complete not less than eight (8) units comprising:

(i) four (4) units selected from Part A of the Schedule of Units attached to these Rules; and

(ii) four (4) units selected from Part B of the Schedule.

(c) A candidate who, while enrolled as a candidate for the Master of International Business has completed the requirements for the Graduate Diploma in International Business may elect to be awarded the Graduate Diploma in International Business following withdrawal from candidature for the Master's degree.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards.*

(b) At the discretion of the Board of Studies a candidate may be granted advanced standing from the Schedule on the basis of professional qualifications obtained through study and formal assessment, provided that in all cases the work completed is considered to be equal in standard to a unit or units in the programme of study.

(c) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule may apply to the Board of Studies to be permitted to undertake a challenge examination in that unit. Advanced standing for up to three (3) units may be granted under this Rule.

Permission to undertake a challenge examination may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a mark of 60% or greater is achieved in a challenge examination. A challenge examination for a unit may not be undertaken again if the candidate is unsuccessful at the first attempt.

(d) Notwithstanding Rule 4.3(a), candidates for the Master of International Business who have completed all the requirements for the Graduate Diploma in International Business may be granted advanced standing for up to eight (8) units.

**4.4 Surrender of Award**

A candidate granted advanced standing towards the Master of International Business on the basis of having completed the Graduate Diploma in International Business shall surrender this award prior to conferral of the Master's degree.

## Schedule of Units

**PART A**

| | |
|---|---|
| MNG03217 | Leading and Managing People |
| MNG03218 | Strategic Information Systems |
| MNG00720 | Foundations of Management |
| MNG01720 | Organisational Behaviour |
| ACC00724 | Accounting and Finance for Managers |
| ECO00720 | Economics for Management |
| ACC00716 | Corporate Finance |
| MKT00720 | Marketing Management |
| MNG00785 | Project Management |

**PART B**

| | |
|---|---|
| ACC03043 | Corporate Governance * |
| MNG03067 | Strategic Knowledge Management |

MNG00723 International Business
MKT00724 International Marketing
MNG00716 Strategic Management
FIN00723 International Finance for Managers
MKT00728 Strategies in Marketing Communications
BUS00747 Critical Issues for Management
MNG00786 International and Comparative Human Resource Management
MNG00784 Industry Based Project
MNG00788 Regional Economic and Business Trends*

* *Only available in Malaysia.*

## MASTER OF INTERNATIONAL SPORT MANAGEMENT (Abbreviated title: MISM)

## GRADUATE DIPLOMA IN INTERNATIONAL SPORT MANAGEMENT (Abbreviated title: GradDipISM)

## GRADUATE CERTIFICATE IN INTERNATIONAL SPORT MANAGEMENT (Abbreviated title: GradCertISM)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 12 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of International Sport Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma in International Sport Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma in International Sport Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate in International Sport Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*,

applicants for admission to candidature in the Graduate Certificate in International Sport Management may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

(d) All applicants for admission to candidature must provide evidence of at least one year's experience in a field of employment acceptable to the School Board.

(e) After admission to candidature, a candidate shall submit a programme of study for approval by the Head of School or nominee.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of International Sport Management a candidate shall successfully complete not less than twelve (12) units comprising:

(i) nine (9) units from Part A of the Schedule of Units attached to these Rules, which may include up to four (4) units that are offered as a part of this course by University partners; and

(ii) three (3) units from Part B of the Schedule.

(b) To be eligible for the award of Graduate Diploma in International Sport Management a candidate shall successfully complete not less than eight (8) units comprising either:

(i) eight (8) units from Part A of the Schedule of Units attached to these Rules, which may include up to three (3) units that are offered as a part of this course by University partners; or

(ii) five (5) units from Part A, which may include up to three (3) units that are offered as a part of this course by University partners, and three (3) units from Part B of the Schedule.

(c) To be eligible for the award of Graduate Certificate in International Sport Management a candidate shall successfully complete not less than four (4) units from Part A of the Schedule of Units attached to these Rules, which may include up to two (2) units that are offered as a part of this course by University partners.

(d) A candidate who while enrolled for the Master of International Sport Management has completed the requirements of the Graduate Diploma in International Sport Management or the Graduate Certificate in International Sport Management may elect to be awarded the Graduate Diploma or the Graduate Certificate following withdrawal from candidature for the Master's award.

(e) A candidate who while enrolled for the Graduate Diploma in International Sport Management has completed the requirements of the Graduate Certificate in International Sport Management may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Graduate Diploma award.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4, provided that advanced standing shall not be granted for studies completed towards another award.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of International Sport Management who have completed all the requirements for the Graduate Diploma in International Sport Management may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of International Sport Management or the Graduate Diploma in International Sport Management who have completed all the requirements for the Graduate Certificate in International Sport Management may be granted advanced standing for up to four (4) units.

**4.4 Surrender of Awards**

(a) A candidate granted advanced standing towards the Master of International Sport Management on the basis of having completed either the Graduate Diploma in International Sport Management or the Graduate Certificate in International Sport Management shall surrender the completed award prior to conferral of the Master's degree.

(b) A candidate granted advanced standing towards the Graduate Diploma in International Sport Management on the basis of having completed the Graduate Certificate in International Sport Management shall surrender this award prior to the conferral of the Graduate Diploma.

## Schedule of Units

**PART A**

| | |
|---|---|
| MKT00723 | Sport Marketing and Public Relations |
| MNG00781 | Event and Facility Management |
| HMS00782 | Performance Management in Sport |
| MNG00783 | Project Management for Sport |
| MNG00784 | Industry Based Project |
| HMS00721 | Sports Law |
| USC00261 | Unspecified Core Unit I |
| USC00262 | Unspecified Core Unit II |
| UPU00001 | University Partner Unit I |
| UPU00002 | University Partner Unit II |
| UPU00003 | University Partner Unit III |
| UPU00004 | University Partner Unit IV |

**PART B**

| | |
|---|---|
| MNG00726 | Business Research Methods |
| MNG00727 | Research Project (2 unit) |
| MNG00728 | Research Project (3 unit) |

# MASTER OF INTERNATIONAL TOURISM AND HOTEL MANAGEMENT
# (Abbreviated title: MITHM)

# GRADUATE DIPLOMA IN INTERNATIONAL TOURISM AND HOTEL MANAGEMENT
# (Abbreviated title: GradDipITHM)

# GRADUATE CERTIFICATE IN INTERNATIONAL TOURISM AND HOTEL MANAGEMENT
# (Abbreviated title: GradCertITHM)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 1.5 years |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of International Tourism and Hotel Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma in International Tourism and Hotel Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma in International Tourism and Hotel Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate in International Tourism and Hotel Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in International Tourism and Hotel Management may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

(d) Applicants for admission must provide evidence of at least one year's experience in a field of employment acceptable to the School Board.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of International Tourism and Hotel Management a candidate shall successfully complete not less than twelve (12) units from the Schedule of Units attached to these Rules;

(b) To be eligible for the award of Graduate Diploma in International Tourism and Hotel Management a candidate shall successfully complete not less than eight (8) units from the Schedule of Units attached to these Rules;

(c) To be eligible for the award of Graduate Certificate in International Tourism and Hotel Management a candidate shall successfully complete not less than four (4) units from the Schedule of Units attached to these Rules.

(d) A candidate who while enrolled for the Master of International Tourism and Hotel Management has completed the requirements for the Graduate Diploma in International Tourism and Hotel Management may elect to be awarded the Graduate Diploma in International Tourism and Hotel Management following withdrawal from candidature for the Masters degree.

(e) A candidate who while enrolled for the Master of International Tourism and Hotel Management has completed the requirements for the Graduate Certificate in International Tourism and Hotel Management may elect to be awarded the Graduate Certificate in International Tourism and Hotel Management following withdrawal from candidature for the Masters degree.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards*.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of International Tourism and Hotel Management who have completed all the requirements for the Graduate Diploma in International Tourism and Hotel Management may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of International Tourism and Hotel Management and Graduate Diploma in International Tourism and Hotel Management who have completed all the requirements for the Graduate Certificate in International Tourism and Hotel Management may be granted advanced standing for up to four (4) units.

(d) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule may apply to the Board of Studies to be permitted to undertake a challenge examination in that unit. Advanced standing will be granted for a unit if a result of sixty (60) percent or greater is achieved in a challenge examination. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

Advanced standing for up to four (4) units may be granted under this Rule.

**4.4 Surrender of Awards**

(a) A candidate granted advanced standing towards the Master of International Tourism and Hotel Management on the

basis of having completed either the Graduate Diploma in International Tourism and Hotel Management or the Graduate Certificate in International Tourism and Hotel Management shall surrender the completed award prior to conferral of the Master's degree.

(b) A candidate granted advanced standing towards the Graduate Diploma in International Tourism and Hotel Management on the basis of having completed the Graduate Certificate in International Tourism and Hotel Management shall surrender this award prior to the conferral of the Graduate Diploma.

## Schedule of Units

| | |
|---|---|
| ACC00208 | Financial Analysis for Hotels, Conventions and Events * |
| ACC00724 | Accounting and Finance for Managers |
| BUS00913 | Business Analysis for Tourism and Hospitality Managers |
| BUS00914 | Managing Employee Relations and Organisational Change in Tourism and Hotel Industries |
| ISY00244 | Technological Systems for Hotel, Conventions and Events * |
| MKT00904 | Strategic Marketing for Tourism and Hospitality Industries * |
| MKT00905 | Strategic Marketing of Destinations and Hotels * |
| MKT01760 | Tourism Planning Environments |
| MKT01762 | Contemporary Hotel and Tourism Issues |
| MKT01906 | International Tourism Systems |
| MKT01907 | Tourism and Hospitality Management * |
| MKT01908 | Strategic Management in Tourism and Hospitality Industries * |
| MKT01909 | Management for Quality Tourism and Hospitality Services |
| MKT01910 | Tourism and Hospitality Industry Project I# |
| MKT01911 | Tourism and Hospitality Industry Project II# |
| MNG00272 | Meetings, Incentives, Conventions and Exhibitions Management |
| MNG00273 | Event Planning and Management |
| MNG00501 | Contemporary Gaming Operations |
| MNG00503 | Strategic Issues in Gaming Management |
| MNG00912 | Environmental Management for Hotels and Attractions |

\# *Double-weighted unit.*

* *Not offered 2006*

# MASTER OF MANAGEMENT
# (Abbreviated title: MMangt)

# GRADUATE DIPLOMA IN MANAGEMENT
# (Abbreviated title: GradDipMangt)

# GRADUATE CERTIFICATE IN MANAGEMENT
# (Abbreviated title: GradCertMangt)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | Graduate College of Management |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma in Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma in Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate in Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in Management may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

(d) All applicants for admission must provide evidence of at least one year's experience in a field of employment acceptable to the College Board.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Management a candidate shall successfully complete not less than twelve (12) units from the Schedule of Units attached to these Rules.

(b) To be eligible for the award of Graduate Diploma in Management a candidate shall successfully complete not less than eight (8) units from the Schedule of Units attached to these Rules.

(c) To be eligible for the award of Graduate Certificate in Management a candidate shall successfully complete not less than four (4) units from the Schedule of Units attached to these Rules.

(d) In exceptional circumstances, the College Board may permit a candidate to enrol in a unit or units other than those specified in the Schedule.

(e) A candidate who while enrolled for the Master of Management has completed the requirements of the Graduate Diploma in Management or the Graduate Certificate in Management may elect to be awarded the Graduate Diploma or the Graduate Certificate following withdrawal from candidature for the Master's award.

(f) A candidate who while enrolled for the Graduate Diploma in Management has completed the requirements of the Graduate Certificate in Management may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Graduate Diploma award.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards*.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Management who have completed all the requirements for the Graduate Diploma in Management may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Management or the Graduate Diploma in Management who have completed all the requirements for the Graduate Certificate in Management may be granted advanced standing for up to four (4) units.

**4.4 Surrender of Awards**

(a) A candidate granted advanced standing towards the Master of Management on the basis of having completed either the Graduate Diploma in Management or the Graduate Certificate in Management shall surrender the completed award prior to conferral of the Master's degree.

(b) A candidate granted advanced standing towards the Graduate Diploma in Management on the basis of having completed the Graduate Certificate in Management shall surrender this award prior to the conferral of the Graduate Diploma.

## Schedule of Units

| | |
|---|---|
| MNG03218 | Strategic Information Systems |
| MKT03220 | Marketing in Retail and Service Environments |
| MNG03217 | Leading and Managing People |
| MNG03219 | New Venture Creation |
| ACC00724 | Accounting and Finance for Managers |
| ACC00716 | Corporate Finance |
| FIN00723 | International Finance for Managers |
| FIN00919 | Investment Analysis and Portfolio Management |
| ISY00740 | E-Commerce for Managers |
| ECO00720 | Economics for Management |
| LAW00720 | Legal Studies |
| LAW00730 | Law of Finance and Securities |
| LAW00701 | Corporation and Securities Law |
| MAT03069 | Quantitative Analytic Techniques for Management |
| MKT00720 | Marketing Management |
| MKT00724 | International Marketing |
| MKT00726 | Business to Business Marketing |
| MKT00728 | Strategies in Marketing Communications |

MNG00716 Strategic Management
MNG00720 Foundations of Management
MNG01720 Organisational Behaviour
MNG00723 International Business
MNG00724 Human Resource Management
MNG00725 Industrial Relations
MNG00726 Business Research Methods
MNG00737 Entrepreneurship
MNG00743 Management of Small Enterprises
MNG03208 Intellectual Property: Management and Commercialisation
MNG00785 Project Management
MNG00786 International and Comparative Human Resource Management
MNG00789 Action Research and Evaluation *
MNG00916 Operations and Quality Management
MNG01301 Industry-Related Project I
MNG01302 Industry-Related Project II
MNG01303 Industry-Related Project III
MNG01304 Industry-Related Project IV
MNG01305 Industry-Related Project V
MNG01306 Industry-Related Project VI
MNG03067 Strategic Knowledge Management

** Double weighted unit*

# MASTER OF MARKETING MANAGEMENT
# (Abbreviated title: MMktgMangt)

# GRADUATE DIPLOMA IN MARKETING MANAGEMENT
# (Abbreviated title: GradDipMktgMangt)

# GRADUATE CERTIFICATE IN MARKETING MANAGEMENT
# (Abbreviated title: GradCertMktgMangt)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | Graduate College of Management |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Marketing Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma in Marketing Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma in Marketing Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate

Certificate in Marketing Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in Marketing Management may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

(d) Applicants for admission to candidature in the Master of Marketing Management, Graduate Diploma in Management or Graduate Certificate in Marketing Management must provide evidence of at least one year's experience in a field of employment acceptable to the College Board.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Marketing Management a candidate shall successfully complete not less than twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) three (3) units from Part B of the Schedule.

(b) To be eligible for the award of Graduate Diploma in Marketing Management a candidate shall successfully complete not less than eight (8) units comprising:

(i) six (6) units selected from the units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) two (2) units selected from Part A or Part B of the Schedule.

(c) To be eligible for the award of Graduate Certificate in Marketing Management a candidate shall successfully complete not less than four (4) units comprising:

(i) three (3) units selected from the units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) one (1) unit selected from Part A or Part B of the Schedule.

(d) A candidate who while enrolled for the Master of Marketing Management has completed the requirements of the Graduate Diploma in Marketing Management or the Graduate Certificate in Marketing Management may elect to be awarded the Graduate Diploma or the Graduate Certificate following withdrawal from candidature for the Master's award.

(f) A candidate who while enrolled for the Graduate Diploma in Marketing Management has completed the requirements of the Graduate Certificate in Marketing Management may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Graduate Diploma award.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards*.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Marketing Management who have completed all the requirements for the Graduate Diploma in Marketing Management may be granted advanced standing for up to eight (8) units.

(c) Work experience will not be accepted as a basis for advanced standing. Candidates

who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule may apply to the Board of Studies to be permitted to undertake a challenge examination in that unit. Advanced standing for up to two (2) units may be granted under this Rule. Permission to undertake a challenge examination may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a result of 60% or greater is achieved in a challenge examination. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

(d) Notwithstanding Rule 4.3(a), candidates for the Master of Marketing Management or the Graduate Diploma in Marketing Management who have completed all the requirements for the Graduate Certificate in Marketing Management may be granted advanced standing for up to four (4) units.

**4.4 Surrender of Awards**

(a) A candidate granted advanced standing towards the Master of Marketing Management on the basis of having completed either the Graduate Diploma in Marketing Management or the Graduate Certificate in Marketing Management shall surrender the completed award prior to conferral of the Master's degree.

(b) A candidate granted advanced standing towards the Graduate Diploma in Marketing Management on the basis of having completed the Graduate Certificate in Marketing Management shall surrender this award prior to the conferral of the Graduate Diploma.

## Schedule of Units

**PART A**

| | |
|---|---|
| MKT00720 | Marketing Management |
| MKT00730 | Services Marketing and Management |
| MKT00724 | International Marketing |
| MKT00728 | Strategies in Marketing Communications |
| MKT00726 | Business to Business Marketing |
| MKT00727 | Retail Marketing and Management |
| MNG00737 | Entrepreneurship |
| MNG00716 | Strategic Management |
| MNG00726 | Business Research Methods |

**PART B**

| | |
|---|---|
| FIN00721 | Managerial Finance |
| ECO00720 | Economics for Management |
| ACC00724 | Accounting and Finance for Managers |
| MNG01720 | Organisational Behaviour |
| ISY00720 | Management Information Systems |
| LAW00720 | Legal Studies |
| MAT00720 | Quantitative Analysis for Management * |
| MNG00916 | Operations and Quality Management |
| ISY00740 | E-Commerce for Managers |
| MNG00715 | Leadership in the Diverse Organisation |

* *Not available in 2006*

# MASTER OF PROFESSIONAL ACCOUNTING
# (Abbreviated title: MPA)

# GRADUATE DIPLOMA IN ACCOUNTING
# (Abbreviated title GradDipAcc)

# GRADUATE CERTIFICATE IN ACCOUNTING
# (Abbreviated title GradCertAcc)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Tweed Gold Coast; |
| Course Mode: | Internal/External |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

For the purposes of these Rules the following definitions apply:

(a) "graduate" means a candidate who is seeking admission having fulfilled the requirements to a degree or qualification of equivalent standing;

(b) "non-graduate" means a candidate who is seeking admission based on relevant industry experience.

**4.1 Qualifications for Admission**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Professional Accounting, Graduate Diploma in Accounting and Graduate Certificate in Accounting may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) Applicants for admission to candidature in the Master of Professional Accounting, Graduate Diploma in Accounting and Graduate Certificate in Accounting who having not fulfilled the requirements for admission to a degree or qualification of equivalent standing must provide evidence of at least three year's experience in a field of employment acceptable to the Head of School.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Professional Accounting a graduate candidate shall successfully complete not less than twelve (12) units comprising all units listed in Part A of the Schedule of Units attached to these Rules.

(b) To be eligible for the award of Master of Professional Accounting a non-graduate candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) not less than four (4) units from Part B of the Schedule.

(c) To be eligible for the award of

Graduate Diploma in Accounting a candidate shall successfully complete not less than eight (8) units comprising:

(i) *ACC00712 Business Accounting, ACC00714 Managerial Accounting and ACC00718 Accounting Information Systems* from Part A of the Schedule of Units attached to these Rules; and

(ii) Not less than five (5) units from Part A or Part B of the Schedule.

(d) To be eligible for the award of Graduate Certificate in Accounting a candidate shall successfully complete not less than four (4) units comprising:

(i) *ACC00712 Business Accounting* from Part A of the Schedule of Units attached to these Rules; and

(ii) Not less than three (3) units from Part A or Part B of the Schedule.

**4.3 Advanced Standing**

Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards*.

(a) Candidates who have completed the requirements of the Graduate Certificate in Accounting may be granted advanced standing for up to four (4) units in either the Graduate Diploma in Accounting or Master of Professional Accounting programs.

(b) Candidates who have completed the requirements of the Graduate Diploma in Accounting may be granted advanced standing for up to eight (8) units in the Master of Professional Accounting program.

(c) Subject to approval by the Head of School, Advanced Standing of up to sixteen (16) units, may be granted.

## Schedule of Units

**PART A**

| | |
|---|---|
| ACC03032 | Issues in Accounting Theory |
| ACC00712 | Business Accounting |
| ACC00713 | Corporate Reporting |
| ACC00714 | Managerial Accounting |
| ACC00715 | Auditing and Assurance Services |
| ACC00716 | Corporate Finance |
| ACC00717 | Taxation Practice |
| ACC00718 | Accounting Information Systems |
| ECO00720 | Economics for Management |
| LAW00701 | Corporation and Securities Law |
| LAW00720 | Legal Studies |
| MAT00722 | Quantitative Methods for Commerce |

**PART B**

| | |
|---|---|
| FIN00723 | International Finance for Managers |
| MNG01720 | Organisational Behaviour |
| ISY00720 | Management Information Systems |
| MKT00720 | Marketing Management |
| MKT00724 | International Marketing |
| MNG00716 | Strategic Management |
| MNG00720 | Foundations of Management |
| MNG00724 | Human Resource Management |
| MNG00785 | Project Management |
| FIN00919 | Investment Analysis and Portfolio Management |
| MNG00756 | Global Purchasing Management |
| MNG00757 | Integrated Logistics Management |
| BUS00758 | International Contract Management |
| MNG03068 | Supply Network Strategy |
| ISY00740 | E-Commerce for Managers |

# MASTER OF PROFESSIONAL ACCOUNTING, MASTER OF SUPPLY CHAIN MANAGEMENT
# (Abbreviated title: MPASCM)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Tweed Gold Coast; University-wide |
| Course Mode: | Internal/External |
| Duration: | 1.5 year |
| Total Units: | 18 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

(a) Applicants for admission to candidature for the double degree of Master of Professional Accounting, Master of Supply Chain Management shall:

(i) have fulfilled all the requirements for admission to the Southern Cross University Bachelor of Business Administration, Bachelor of Business or Bachelor of Management degrees or a qualification of equivalent standing at this or another university or tertiary institution.

(ii) have fulfilled all the requirements for admission to the Southern Cross University Graduate Diploma in Business Administration, Graduate Diploma in Professional Management, or Graduate Diploma of Management degrees or a qualification of equivalent standing at this or another university or tertiary institution; or

(iii) have demonstrated academic or professional standing considered by the Business Division Board of Studies to be equivalent to the requirements of (i) or (ii).

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Professional Accounting, Master of Supply Chain Management a candidate shall successfully complete not less than eighteen (18) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) six (6) units selected from Part B and/or Part C in the Schedule of units attached to these rules.

**4.3 Advanced Standing**

(a) A candidate who, prior to admission to candidature, has either:

(i) completed the Southern Cross University Bachelor of Business Administration award with a specialisation in Purchasing and Materials Management, or an equivalent program of study; or

(ii) completed an MBA, MPM, or equivalent award, or

(iii) undertaken certified or documented professional development or in-service courses deemed acceptable by the Divisional Board,

may be granted advanced standing for up to six (6) units, provided that the work or in-service courses completed are considered equivalent to a unit or units in the Schedule of Units attached to these Rules.

(b) Work experience by itself will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule attached to these Rules may apply to the School for permission to undertake a challenge examination in that unit. Permission may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a result of sixty percent (60%) or greater is achieved in a challenge examination. Advanced standing for up to three (3) units may be granted under this Rule. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

(c) Notwithstanding this the Divisional Board may grant no more than four (4) units at undergraduate level towards advanced standing. A total of no more than six (6) units comprising 4.3(a) and (b) may be granted by the Divisional Board as advanced standing.

## Schedule of Units

**PART A**

ACC00712 Business Accounting
ACC00714 Managerial Accounting
ACC00716 Corporate Finance
LAW00720 Legal Studies
MAT00722 Quantitative Methods for Commerce
MAT00792 Research Methods
MNG00756 Global Purchasing Management
MNG00757 Integrated Logistics Management
MNG03068 Supply Network Strategy
ACC00718 Accounting Information Systems
MNG00727 Research Project ( two (2) unit equivalent)

**PART B**

***Accounting Specialisation Sequence***

Up to six (6) units chosen from:
ACC00703 Corporate Reporting
ACC00715 Auditing and Assurance Services
ACC00717 Taxation Practice
ACC03032 Issues in Accounting Theory
ECO00720 Economics for Management
LAW00701 Corporation and Securities Law

**PART C**

***Supply Chain Management Specialisation***

Up to six (6) units chosen from:
ISY00740 E-Commerce in Business
MNG00703 Organisational Change and Development
MNG00705 Leadership and Teamwork
MKT00724 International Marketing
FIN00723 International Finance for Mangers
MNG00785 Project Management
MNG03067 Strategic Knowledge Management
BUS00758 International Contract Management
MNG00716 Strategic Management
MNG00916 Operations and Quality Management

# MASTER OF PROFESSIONAL MANAGEMENT
# (Abbreviated title: MProfMangt)

# GRADUATE DIPLOMA IN PROFESSIONAL MANAGEMENT
# (Abbreviated title: GradDipProfMangt)

# GRADUATE CERTIFICATE IN PROFESSIONAL MANAGEMENT
# (Abbreviated title: GradCertProfMangt)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | Graduate College of Management |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Professional Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma in Professional Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma of Professional Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate in Professional Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in Professional Management may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

(d) Applicants for admission to candidature in the Master of Professional Management, Graduate Diploma in Professional Management or Graduate Certificate in Professional Management must provide evidence of at least one year's experience in a field of employment acceptable to the School Board.

**4.2 Requirements for the Award**

(a) To be eligible for the award of Master of Professional Management a candidate shall successfully complete not less than twelve (12) units comprising units selected from the Schedule of Units attached to these Rules;

(b) To be eligible for the award of Graduate Diploma in Professional Management a candidate shall successfully complete not less than eight (8) units selected from the Schedule of Units attached to these Rules;

(c) To be eligible for the award of Graduate Certificate in Professional Management a candidate shall successfully complete not less than four (4) units selected from the Schedule of Units attached to these Rules.

(d) A candidate who while enrolled for the Master of Professional Management has completed the requirements of the Graduate Diploma in Professional Management or the Graduate Certificate in Professional Management may elect to be awarded the Graduate Diploma or the Graduate Certificate following withdrawal from candidature for the Master's award.

(e) A candidate who while enrolled for the Graduate Diploma of Professional Management has completed the requirements of the Graduate Certificate in Professional Management may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Graduate Diploma award.

**4.3 Advanced Standing**

(a) A candidate may be granted advanced standing by the School Board towards the Master of Professional Management for up to eight (8) units on the basis of units completed at this University or at another university or tertiary institution provided that those units have not been counted towards another equivalent qualification and they have a reasonable degree of correspondence to units prescribed for the course work programme.

(b) Candidates who have completed the requirements of the Southern Cross University Graduate Certificate in Professional Management shall be granted advanced standing for up to four (4) units.

(c) Candidates who have completed the requirements of the Southern Cross University Graduate Diploma in Professional Management shall be granted advanced standing for up to eight (8) units.

(d) Candidates may receive advanced standing on the basis of recognition of prior learning (RPL) on an individual basis.

(e) The total advanced standing based on units and RPL other than those in the Graduate Certificate in Professional Management or the Graduate Diploma in Professional Management shall not exceed 75% of the course.

**Deeming Clause**

A unit specified by the Industry Partner and agreed by the University as a unit equivalent for the purposes of these Rules, shall be considered to be a unit in the Master of Professional Management and satisfactory completion of such a unit shall count as a pass towards this award.

**4.4 Advanced standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's Rules Relating to Awards, provided that advanced standing shall not be granted for studies completed towards another award. In exceptional cases, additional advanced standing for up to two (2) units towards the Master of

Professional Management may be granted by the School Board, which shall notify the Academic Board of all instances.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Professional Management who have completed all the requirements for the Graduate Diploma in Professional Management, the Graduate Diploma of Vocational Education and Training or the Graduate Diploma of Training and Development may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Professional Management or the Graduate Diploma in Professional Management who have completed all the requirements for the Graduate Certificate in Professional Management, the Graduate Certificate of Vocational Education and Training or the Graduate Certificate of Training and Development may be granted advanced standing for up to four (4) units.

(d) Candidates may receive advanced standing on the basis of recognition of prior learning (RPL) on an individual basis. The total advanced standing based on units and RPL other than those in the Graduate Certificate in Professional Management or the Graduate Diploma in Professional Management shall not exceed 75% of the course.

## Schedule of Units

Candidates may select appropriate units from across the postgraduate offerings within the University. Unit selection must be indicated to the Course Co-ordinator prior to enrolment. The Course Co-ordinator and candidate will negotiate admission to units with the appropriate Unit Assessor.

(e) A unit specified by the Industry Partner and agreed by the University as a unit equivalent for the purposes of these Rules, shall be considered to be a unit in the Master of Professional Management and satisfactory completion of such a unit shall count as a pass towards this award.

**4.5 Surrender of Awards**

(a) A candidate granted advanced standing towards the Master of Professional Management on the basis of having completed either the Graduate Diploma of Professional Management, the Graduate Diploma of Vocational Education and Training, the Graduate Diploma of Training and Development, the Graduate Certificate of Professional Management, the Graduate Certificate of Vocational Education and Training or the Graduate Certificate of Training and Development shall surrender the completed award prior to conferral of the Master's degree.

(b) A candidate granted advanced standing towards the Graduate Diploma of Professional Management on the basis of having completed the Graduate Certificate of Professional Management, the Graduate Certificate of Vocational Education and Training or the Graduate Certificate of Training and Development shall surrender the completed award prior to the conferral of the Graduate Diploma.

**Footnote:**

For further guidance as to the units included in the above course please consult with the Graduate College of Management.

# MASTER OF PUBLIC HEALTH
# (Abbreviated title: MPH)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 1.5 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Public Health may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma or Graduate Certificate of Public Health Leadership at an academic standard deemed equivalent to Honours 2 Level 1.

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Public Health a candidate shall successfully complete not less than twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) two (2) units from Part B of the Schedule; and

(iii) seven (7) units from Part C, comprising six (6) Research Project units and one other unit of the student's choice.

**4.3 Advanced Standing**

(a) Candidates for the Master of Public Health who have completed the requirements of the Graduate Diploma of Public Health Leadership may be granted advanced standing for up to eight (8) units.

(b) Candidates for the Master of Public Health who have completed the requirements of the Graduate Certificate of Public Health Leadership may be granted advanced standing for up to four (4) units.

## Schedule of Units

**PART A**

CMM00705 Health and Epidemiology
CMM03197 Leadership in Public Health
CMM03140 Evidence-Based Practice

**PART B**

HEA00501 Issues and Methods in Research I
HEA00502 Issues and methods in Research II

**PART C**

CMM03141 Master of Public Health Research Project I
CMM03142 Master of Public Health Research Project II

CMM03143 Master of Public Health Research Project III
CMM03144 Master of Public Health Research Project IV
CMM03145 Master of Public Health Research Project V
CMM03146 Master of Public Health Research Project VI
MNG00755 Strategic Issues in Health Management
MNG00724 Human Resource Management
LAW00722 Health Law
CMM03211 Health Promotion Strategies and Methods I: Theory and Core Strategies
CMM03212 Health Promotion Strategies and Methods II: Advanced Strategies and Planning
CMM03213 Social Marketing
CMM03214 Obesity, Weight Control and Metabolic Health Management

# MASTER OF PUBLIC HEALTH LEADERSHIP
# (Abbreviated title: MPHL)

# GRADUATE DIPLOMA OF PUBLIC HEALTH LEADERSHIP
# (Abbreviated title: GradDipPHL)

# GRADUATE CERTIFICATE IN PUBLIC HEALTH LEADERSHIP
# (Abbreviated title: GradCertPHL)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Lismore |
| Course Mode: | Internal/External |
| Duration: | 1.5 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Public Health Leadership may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma of Public Health Leadership; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma of Public Health Leadership may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate in Public Health Leadership; or

(ii) can demonstrate academic or professional standing considered by

the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in Public Health Leadership may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

(d) An applicant for candidature shall apply to the Executive Dean of the Division of Health and Applied Sciences on the prescribed form.

(e) Admission to candidature and time of commencement shall be determined by the relevant academic programs board.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Public Health Leadership a candidate shall successfully complete not less than twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) one (1) to two (2) units from Part B of the Schedule; and

(iii) seven (7) to eight (8) units from Part C of the Schedule, depending on the number of units taken from Part B, with a maximum four (4) Research units.

(b) To be eligible for the award of Graduate Diploma of Public Health Leadership a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these rules; and

(ii) one (1) to two (2) units from Part B of the Schedule; and

(iii) three (3) to four (4) units from Part C of the Schedule, depending on the number of units taken from Part B, with a minimum of two (2) Research Project units if a Research Project is undertaken.

(c) To be eligible for the award of Graduate Certificate of Public Health Leadership a candidate shall successfully complete not less than four (4)) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) one (1) unit from either Part B or Part C, excluding units for the Research Project.

(d) A candidate who while enrolled for the Master of Public Health Leadership has completed the requirements for the Graduate Diploma of Public Health Leadership may elect to be awarded the Graduate Diploma of Public Health Leadership following withdrawal from candidature for the Masters degree.

(e) A candidate who while enrolled for the Master of Public Health Leadership has completed the requirements for the Graduate Certificate in Public Health Leadership may elect to be awarded the Graduate Certificate in Public Health Leadership following withdrawal from candidature for the Masters degree.

(f) A candidate who while enrolled for the Graduate Diploma of Public Health Leadership has completed the requirements for the Graduate Certificate in Public Health Leadership may elect to be awarded the Graduate Certificate in Public Health Leadership following withdrawal from candidature for the Graduate Diploma award.

**4.3 Advanced Standing**

(a) Candidates for the Master of Public Health Leadership who have completed the requirements of the Graduate Diploma of Public Health Leadership may be granted advanced standing for up to eight (8) units.

(b) Candidates for the Master of Public Health Leadership or the Graduate Diploma of Public Health Leadership who have completed the requirements of the Graduate Certificate of Public Health Leadership may be granted advanced standing for up to four (4) units.

(c) Candidates undertaking the Master of Public Health Leadership or Graduate Diploma of Public Health Leadership or Graduate Certificate of Public Health Leadership may apply to transfer to the Master of Public Health with advanced standing for the units that they have completed providing that they have met an academic standard deemed equivalent Honours 2 Level 1 and that they are able to satisfy all the requirements for the award of Master of Public Health.

## Schedule of Units

**PART A**

CMM00705 Health and Epidemiology
CMM03197 Leadership in Public Health
CMM03140 Evidence-Based Practice

**PART B**

HEA00501 Issues and Methods in Research I
HEA00502 Issues and methods in Research II

**PART C**

CMM03141 Master of Public Health Research Project I
CMM03142 Master of Public Health Research Project II
CMM03143 Master of Public Health Research Project III
CMM03144 Master of Public Health Research Project IV
CMM03145 Master of Public Health Research Project V
CMM03146 Master of Public Health Research Project VI
MNG00755 Strategic Issues in Health Management
MNG00724 Human Resource Management
LAW00722 Health Law
CMM03211 Health Promotion Strategies and Methods I: Theory and Core Strategies
CMM03212 Health Promotion Strategies and Methods II: Advanced Strategies and Planning
CMM03213 Social Marketing
CMM03214 Obesity, Weight Control and Metabolic Health Management

# MASTER OF SUPPLY CHAIN MANAGEMENT (Abbreviated title: MSCM)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Commerce and Management |
| Campus: | Tweed Gold Coast |
| Course Mode: | Internal/External/Online |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

Applicants for admission to candidature for the degree of Master of Supply Chain Management shall:

(a) Have completed the Graduate Diploma in Supply Chain Management; or

(b) Have completed all the requirements for the award of the Southern Cross University Bachelor of Business Administration, Bachelor of Business or Bachelor of Management degrees or a qualification of equivalent standing at this or another university or tertiary institution; or

(c) Have completed all the requirements for the award of the Southern Cross University Graduate Diploma in Business Administration, Graduate Diploma in Professional Management, or Graduate Diploma in Management degrees or a qualification of equivalent standing at this or another university or tertiary institution; or

(d) Have demonstrated academic or professional standing considered by the Business Divisional Board to be equivalent to the requirements of (a) or (b).

**4.2 Requirements for an Award**

To be eligible for the award of Master of Supply Chain Management candidates shall successfully complete not less than twelve (12) units comprising:

(a) all units listed in Part A of the Schedule of Units attached to these Rules; and

(b) four (4) units from Part B of the Schedule.

**4.3 Advanced Standing**

(a) A candidate who, prior to admission to candidature, has either:

(i) completed the Southern Cross University Bachelor of Business Administration award with a specialisation in Purchasing and Materials Management, or an equivalent program of study; or

(ii) completed a Master of Business Administration, Master of Professional Management, Master of Professional Accounting or equivalent award; or

(iii) undertaken certified or documented professional development or in-service courses deemed acceptable by the Divisional Board,

may be granted advanced standing for up to four (4) units, provided that the work or in-service courses completed are considered equivalent to a unit or units in

the Schedule of Units attached to these Rules.

(b) A candidate who, prior to admission to candidature, has completed the Graduate Diploma of Supply Chain Management may be granted advanced standing for up to eight (8) units.

(c) Work experience by itself will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule attached to these Rules may apply to the School for permission to undertake a challenge examination in that unit. Permission may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a result of 60% or greater is achieved in a challenge examination. Advanced standing for up to three (3) units may be granted under this Rule. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

(d) Notwithstanding the above, at its discretion and in exceptional circumstances, the Divisional Board may grant a candidate further advanced standing, providing that the total advanced standing granted shall not exceed a total of six (6) units.

## Schedule of Units

**PART A**

MNG00756 Global Purchasing Management
MNG00757 Integrated Logistics Management
BUS00758 International Contract Management
MNG00716 Strategic Management
MNG03068 Supply Network Strategy
MAT00792 Research Methods
MNG00727 and
MNG00728 Research Project (2 unit equivalent)

**PART B**

ACC00716 Corporate Finance
ACC00718 Accounting Information Systems
FIN00723 International Finance for Managers
MNG00703 Organisational Change and Development
MNG00705 Leadership and Teamwork
MKT00724 International Marketing
ISY00740 E-Commerce in Business
MNG00785 Project Management
ACC00712 Business Accounting
ACC00714 Managerial Accounting
ECO00720 Economics for Management
MNG00916 Operations and Quality Management
MNG03067 Strategic Knowledge Management

**PART C**

MAT00792 Research Methods
MNG00727-728 Research Project (2 Unit Equivalent)
MNG03067 Strategic Knowledge Management

# MASTER OF TOURISM AND HOTEL BUSINESS MANAGEMENT (Abbreviated title: MTHBM)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Tweed Gold Coast |
| Course Mode: | Internal |
| Duration: | 2 years |
| Total Units: | 18 |

## Specific Award Rules

See Rule 2 of the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

### 4.1 Admission for Candidature

As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature may be selected where the following has been satisfied:

- Have demonstrated academic or professional standing considered by the Division of Business to be equivalent to the requirement in Rule 2.3(a).

### 4.2 Requirements for an Award

(a) To be eligible for the award of Master of Tourism and Hotel Business Management a candidate shall successfully complete not less than eighteen (18) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) eight (8) elective units from Part B of the Schedule of Units attached to these Rules; and

(iii) one (1) triple weighted Internship unit from Part C of the Schedule of Units attached to these Rules.

(b) A candidate who while enrolled in the Master's degree has satisfied the requirements for the Graduate Diploma of Tourism and Hotel Management may elect to be awarded the Graduate Diploma of Tourism and Hotel Management following withdrawal from candidature for the Master's degree

(c) A candidate who while enrolled in the Master's degree or Graduate Diploma of Tourism and Hotel Management has satisfied the requirements for the Graduate Certificate of Tourism and Hotel Management, may elect to be awarded the Graduate Certificate in Tourism and Hotel Management following withdrawal from candidature for the Master's degree or Graduate Diploma of Tourism and Hotel Management.

### 4.3 Advanced Standing

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards.*

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Tourism and Hotel Business Management who have completed all the requirements for the Graduate Diploma of Tourism and Hotel Management may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Tourism and Hotel Business Management or the Graduate Diploma of Tourism and Hotel Management who have completed all the requirements for the Graduate Certificate of Tourism and Hotel Management may be granted advanced standing for up to four (4) units.

(d) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule may apply to the Board of Studies to be permitted to undertake a challenge examination in that unit. Advanced standing will be granted for a unit if a result of 60% or greater is achieved in a challenge examination. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

**4.4 Surrender of Awards**

(a) A candidate granted advanced standing towards the Master of Tourism and Hotel Business Management of the basis of having completed either the Graduate Diploma of Tourism and Hotel Management or the Graduate Certificate of Tourism and Hotel Management shall surrender the completed award prior to conferral of the Master's degree.

(b) A candidate granted advanced standing towards the Graduate Diploma of Tourism and Hotel Management on the basis of having completed the Graduate Certificate of Tourism and Hotel Management shall surrender this award prior to the conferral of the Graduate Diploma.

## Schedule of Units

**PART A**

| | |
|---|---|
| MKT01906 | International Tourism Systems |
| BUS00914 | Managing Employee Relations and Organisation Change in Tourism and Hotel Industries |
| MKT01909 | Management for Quality Tourism and Hospitality Services |
| MKT00905 | Strategic Marketing of Destinations and Hotels |
| MNG00720 | Foundations of Management |
| ACC00724 | Accounting and Finance for Managers |
| ISY00720 | Management Information Systems |

**PART B**

| | |
|---|---|
| MNG00716 | Strategic Management |
| FIN00723 | International Finance for Managers |
| MKT00720 | Marketing Management |
| MNG00786 | International and Comparative Human Resource Management |
| MNG00272 | Meetings, Incentives, Conventions and Exhibitions Management |
| MNG00501 | Contemporary Gaming Operations |
| MNG00503 | Strategic Issues in Gaming Management |
| MNG00912 | Environmental Management for Hotels and Attractions |
| MKT01760 | Tourism Planning Environments |
| MKT01762 | Contemporary Tourism and Hotel Issues |
| BUS00913 | Business Analysis for Tourism and Hospitality Managers |
| MKT01909 | Management for Quality Tourism and Hospitality Services |
| MKT01910 | Industry Project *(double weighted)* |
| MKT01911 | Tourism and Hospitality Project II *(double weighted)* |

**PART C**

| | |
|---|---|
| MNG03199 | Tourism and Hotel Internship *(triple weighted)* |

# MASTER OF TOURISM AND HOTEL MANAGEMENT
# (Abbreviated title: MTHM)

# GRADUATE DIPLOMA IN TOURISM AND HOTEL MANAGEMENT
# (Abbreviated title: GradDipTHM)

# GRADUATE CERTIFICATE IN TOURISM AND HOTEL MANAGEMENT
# (Abbreviated title: GradCertTHM)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Tweed Gold Coast |
| Course Mode: | Internal/External |
| Duration: | 1.5 years |
| Total Units: | 15 |

## Specific Award Rules

See Rule 2 of the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission for Candidature**

As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature may be selected where the following has been satisfied:

- have demonstrated academic or professional standing considered by the Division of Business to be equivalent to the requirement in Rule 2.3(a).

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Tourism and Hotel Management candidates shall successfully complete not less than fifteen (15) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) five (5) units from Part B of the Schedule of Units attached to these rules; and

(iii) one (1) triple weighted Internship unit from Part C of the Schedule of Units attached to these Rules.

(b) To be eligible for the award of Graduate Diploma of Tourism and Hotel Management a candidate shall successfully complete not less than eight (8) units comprising:

(i) Four (4) units listed in Part A of the Schedule of Units attached to these Rules of which two (2) must come from those offered within the School of Tourism and Hospitality Management; and

(ii) Four (4) units from Part B of the Schedule of Units attached to the Rules of which tow (2) must come from those offered within the School of Tourism and Hospitality Management

(c) To be eligible for the award of Graduate Certificate in Tourism and Hotel Management a candidate shall

successfully complete not less than four (4) units from Part A and Part B. The four (4) units must include at least two (2) units which must come from those offered within the School of Tourism and Hospitality Management.

(d) A candidate who while enrolled in the Master's degree has completed the requirements for the Graduate Diploma may elect to be awarded the Graduate Diploma of Tourism and Hotel Management following withdrawal from candidature for the Master's degree

(e) A candidate who while enrolled in the Master's degree or Graduate Diploma of Tourism and Hotel Management has completed the requirements for the Graduate Certificate of Tourism and Hotel Management, may elect to be awarded the Graduate Certificate in Tourism and Hotel Management following withdrawal from candidature for the Master's degree or Graduate Diploma.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards.*

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Tourism and Hotel Management who have completed all the requirements for the Graduate Diploma of Tourism and Hotel Management may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Tourism and Hotel Management or the Graduate Diploma of Tourism and Hotel Management who have completed all the requirements for the Graduate Certificate of Tourism and Hotel Management may be granted advanced standing for up to four (4) units.

(d) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule may apply to the Board of Studies to be permitted to undertake a challenge examination in that unit. Advanced standing will be granted for a unit if a result of 60% or greater is achieved in a challenge examination. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

## Schedule of Units

**PART A**

| | |
|---|---|
| MKT01906 | International Tourism Systems |
| MKT00905 | Strategic Marketing of Destinations and Hotels |
| BUS00914 | Managing Employee Relations and Organisation Change in Tourism and Hotel Industries |
| MKT01909 | Management for Quality Tourism and Hospitality Services |
| ACC00724 | Accounting and Finance for Managers |
| MNG00720 | Foundations of Management |
| ISY00720 | Management Information Systems |

**PART B**

| | |
|---|---|
| MNG00716 | Strategic Management |
| MNG00272 | Meetings, Incentives, Conventions and Exhibitions Management |
| MNG00273 | Event Planning and Management |
| MNG00501 | Contemporary Gaming Operations |
| MNG00503 | Strategic Issues in Gaming Management |
| MNG00912 | Environmental Management for Hotels and Attractions |
| MKT00720 | Marketing Management |
| MKT01760 | Tourism Planning Environments |
| MKT01762 | Contemporary Tourism and Hotel Issues |
| BUS00913 | Business Analysis for Tourism and Hospitality Managers |

MKT01909 Management for Quality Tourism and Hospitality Services
MKT01910 Industry Project *(double weighted)*
MKT01911 Tourism and Hospitality Project II *(double weighted)*

**PART C**

MNG03199 Tourism and Hotel Internship *(triple weighted)*

# MASTER OF TOURISM MANAGEMENT
# (Abbreviated title: MTM)

# GRADUATE DIPLOMA IN TOURISM MANAGEMENT
# (Abbreviated title: GradDipTM)

# GRADUATE CERTIFICATE IN TOURISM MANAGEMENT
# (Abbreviated title: GradCertTM)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Business |
| Academic Organisational Unit: | School of Tourism and Hospitality Management |
| Campus: | Tweed Gold Coast |
| Course Mode: | External |
| Duration: | 1 year |
| Total Units: | 12 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Admission to Candidature**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Tourism Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma in Tourism Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma of Tourism Management may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate in Tourism Management; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate in Tourism Management may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of

Rule 2.3(a) of the University's *Rules Relating to Awards*.

(c) Applicants for admission to candidature in the Master of Tourism Management and Graduate Diploma in Tourism Management must provide evidence of at least one year's experience in a field of employment acceptable to the Head of School.

**4.2 Requirements for an Award**

(a) To be eligible for the award of the Master of Tourism Management a candidate shall successfully complete not less than twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) eight (8) units selected from Part B of the Schedule.

(b) To be eligible for the award of the Graduate Diploma in Tourism Management a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) four (4) units from Part B of the Schedule.

(c) To be eligible for the award of Graduate Certificate in Tourism Management a candidate shall successfully complete all four (4) units listed in Part A of the Schedule of Units attached to these Rules.

(d) A candidate who while enrolled as a candidate for the Master of Tourism Management has completed the requirements for the Graduate Diploma in Tourism Management may elect to be awarded the Graduate Diploma in Tourism Management following withdrawal from candidature for the Master's degree.

(e) A candidate who while enrolled for the Graduate Diploma in Tourism Management has completed the requirements for the Graduate Certificate in Tourism Management may elect to be awarded the Graduate Certificate in Tourism Management following withdrawal from candidature for the Graduate Diploma award.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4 of the University's *Rules Relating to Awards*, provided that advanced standing shall not be granted for studies completed towards another award.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Tourism Management who have completed all the requirements for the Graduate Diploma in Tourism Management may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Tourism Management and Graduate Diploma in Tourism Management who have completed all the requirements for the Graduate Certificate in Tourism Management may be granted advanced standing for up to four (4) units.

## Schedule of Units

**PART A**

| | |
|---|---|
| MKT01760 | Tourism Planning Environments |
| MKT01762 | Contemporary Hotel and Tourism Issues |
| MKT01910 | Industry Project |
| MKT01911 | Tourism and Hospitality Project II |

**PART B**

| | |
|---|---|
| MKT01760 | Tourism Planning Environments |
| MKT01762 | Contemporary Hotel and Tourism Issues |

MKT01906 International Tourism Systems
MKT01907 Tourism and Hospitality Management *
MKT01908 Strategic Management in Tourism and Hospitality Industries *
MKT01909 Management for Quality Tourism and Hospitality Services
MKT00904 Strategic Marketing for Tourism and Hospitality Industries *
MKT00905 Strategic Marketing of Destinations and Hotels
MKT01910 Industry Project #
MKT01911 Tourism and Hospitality Project II#
ACC00208 Financial Analysis for Hotels, Conventions and Events *
BUS00913 Business Analysis for Tourism and Hospitality Managers
BUS00914 Managing Employee Relations and Organisational Change in Tourism and Hotel Industries
MNG00272 Meetings, Incentives, Conventions and Exhibitions Management
MNG00273 Event Planning and Management
MNG00912 Environmental Management for Hotels and Attractions

*# Double weighted unit.*
** Not offered in 2006*

## MASTER OF VOCATIONAL EDUCATION AND TRAINING (Abbreviated title: MVET)

## GRADUATE DIPLOMA OF VOCATIONAL EDUCATION AND TRAINING (Abbreviated title: GradDipVET)

## GRADUATE CERTIFICATE OF VOCATIONAL EDUCATION AND TRAINING (Abbreviated title: GradCertVET)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Education |
| Campus: | Lismore |
| Course Mode: | External |
| Duration: | 1.5 years |
| Total Units: | 12 |

### Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

(a) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Master of Vocational Education and Training may be selected where one or more of the following has been satisfied:

(i) have completed the Graduate Diploma of Vocational Education and Training; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) or 4.1(a)(i).

(b) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Diploma of Vocational Education and Training may be selected

where one or more of the following has been satisfied:

(i) have completed the Graduate Certificate of Vocational Education and Training; or

(ii) can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of either Rule 2.3(a) or Rule 4.1(b)(i).

(c) As an alternative to Rule 2.3(a) of the University's *Rules Relating to Awards*, applicants for admission to candidature in the Graduate Certificate of Vocational Education and Training may be selected where they can demonstrate academic or professional standing considered by the School Board to be equivalent to the requirements of Rule 2.3(a) of the University's *Rules Relating to Awards*.

(d) All applicants for admission to candidature must provide evidence of at least one year's experience in a field of employment acceptable to the School Board.

**4.2 Requirements for an Award**

(a) To be eligible for the award of Master of Vocational Education and Training a candidate shall successfully complete not less than twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) four (4) units from Part B of the Schedule.

(b) To be eligible for the award of Graduate Diploma of Vocational Education and Training a candidate shall successfully complete not less than eight (8) units from Part A of the Schedule of Units attached to these Rules.

(c) To be eligible for the award of Graduate Certificate of Vocational Education and Training a candidate shall successfully complete not less than four (4) units from Part A of the Schedule of Units attached to these Rules.

(d) A candidate who while enrolled for the Master of Vocational Education and Training has completed the requirements of the Graduate Diploma of Vocational Education and Training or the Graduate Certificate of Vocational Education and Training may elect to be awarded the Graduate Diploma or the Graduate Certificate following withdrawal from candidature for the Master's award.

(e) A candidate who while enrolled for the Graduate Diploma of Vocational Education and Training has completed the requirements of the Graduate Certificate of Vocational Education and Training may elect to be awarded the Graduate Certificate following withdrawal from candidature for the Graduate Diploma award.

**4.3 Advanced Standing**

(a) Candidates may be granted advanced standing in accordance with Rule 2.4, provided that advanced standing shall not be granted for studies completed towards another award. In exceptional cases, additional advanced standing for up to two (2) units towards the Master of Vocational Education and Training may be granted by the School Board, which shall notify the Academic Board of all instances.

(b) Notwithstanding Rule 4.3(a), candidates for the Master of Vocational Education and Training who have completed all the requirements for the Graduate Diploma of Vocational Education and Training may be granted advanced standing for up to eight (8) units.

(c) Notwithstanding Rule 4.3(a), candidates for the Master of Vocational Education and Training or the Graduate Diploma of Vocational Education and Training who have completed all the requirements for the Graduate Certificate of Vocational Education and Training, the Graduate Certificate of Training and Development, the Graduate Certificate of Organisational Development and Training the Graduate Certificate in Advanced Professional Practice (VOCED) at the Canberra Institute of Technology or the Graduate Certificate of Adult Education in Training at the University of Technology, Sydney, may be granted advanced standing for up to four (4) units.

**4.4 Surrender of Awards**

(a) A candidate granted advanced standing towards the Master of Vocational Education and Training on the basis of having completed either the Graduate Diploma in Vocational Education and Training, the Graduate Certificate of Vocational Education and Training the Graduate Certificate of Training and Development or the Graduate Certificate of Organisational Development and Training shall surrender the completed award prior to conferral of the Master's degree.

(b) A candidate granted advanced standing towards the Graduate Diploma in Vocational Education and Training on the basis of having completed the Graduate Certificate of Vocational Education and Training, the Graduate Certificate of Training and Development or the Graduate Certificate of Organisational Development and Training shall surrender the completed award prior to the conferral of the Graduate Diploma.

## Schedule of Units

**PART A**

| | |
|---|---|
| EDU01029 | Adult Learning |
| MNG00085 | Instructional Design and Educational Technology |
| EDU00085 | Training Methods |
| EDU00019 | Evaluation, Assessment and Professionalism |
| SOY03036 | Project B – Professional Practice (Part 1 of 2) |
| SOY03037 | Project B – Professional Practice (Part 2 of 2) |
| EDU00017 | Vocational Education and Training Studies |
| EDU00018 | Teaching for Diversity |

**PART B**

| | |
|---|---|
| MNG00703 | Organisational Change and Development * |
| EDU00749 | Management Education * |
| MNG00704 | Human Resource Development |
| IST00165 | Independent Study –Training and Development I |
| IST00166 | Independent Study –Training and Development II |
| MNG03155 | Organisational Consulting and Facilitation (Part 1 of 2) |
| MNG03156 | Organisational Consulting and Facilitation (Part 2 of 2) |
| MNG03121 | Coaching in the Workplace |
| MNG03122 | Introduction to Networked Learning |
| MNG03123 | Analysis of the Development and Delivery of Networked Learning |

** Not available in 2006*

# POSTGRADUATE DIPLOMA OF PSYCHOLOGY
# (Abbreviated title: PostGradDipPsych)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Faculty: | Arts |
| Academic Organisational Unit: | School of Health and Human Sciences |
| Campus: | Coffs Harbour |
| Course Mode: | Internal |
| Duration: | 1 year |
| Total Units: | 8 |

## Specific Award Rules

See the University's *Rules Relating to Awards*, in conjunction with the Specific Award Rules listed below.

**4.1 Qualification for Admission**

Applicants for admission to candidature shall:

(a) have completed a University degree which contains a three-year sequence of study in Psychology which has been accredited by the Australian Psychological Society; and

(b) performed at the level of Credit or above in the twelve (12) Psychology units with the highest results, with the proviso that all second and third level research methods subjects shall be included in this determination; and

(c) provide evidence of the ability to undertake a research project in an area in which supervisory expertise can be provided by staff in the School of Psychology.

**4.2 Duration of the Course**

Normally, unless the Board of the Division of Arts otherwise determines, a candidate shall complete the award in not more than two (2) years.

**4.3 Requirements for an Award**

To be eligible for the award of Postgraduate Diploma of Psychology, a candidate shall successfully complete not less than eight (8) units comprising all units listed in the Schedule of Units attached to these Rules.

## Schedule of Units

| | |
|---|---|
| BHS40001-4 | Research Thesis (4 units) |
| BHS40005-6 | Research Methods and Applied Project |
| BHS40007-8 | Ethics and Professional Issues |
| BHS40009-10 | History and Philosophy of Psychology |
| BHS40011-12 | Advanced Seminars in Psychology |

- Details of Courses

## MASTER OF ARTS
## (Abbreviated title: MA)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Division: | Arts; Business |
| Academic Organisational Unit: | College of Indigenous Australian Peoples, School of Arts, School of Social Sciences |

## MASTER OF BUSINESS
## (Abbreviated title: MBus)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Division: | Business, Arts |
| Academic Organisational Unit: | School of Commerce and Management, Graduate College of Management, School of Tourism and Hospitality Management, School of Multimedia and Information Technology |

## MASTER OF EDUCATION
## (Abbreviated title: MEd)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Division: | Arts |
| Academic Organisational Unit: | School of Education |

## MASTER OF EDUCATION (TRAINING AND DEVELOPMENT)
## (Abbreviated title: MEd(T&D))

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Division: | Business |
| Academic Organisational Unit: | School of Social Sciences |

## MASTER OF LAWS
## (Abbreviated title: LLM)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Division: | Arts |
| Academic Organisational Unit: | School of Law and Justice |

## MASTER OF SCIENCE
## (Abbreviated title: MSc)

| | |
|---|---|
| Level of Award: | Postgraduate Degree |
| Division: | Health and Applied Sciences |
| Academic Organisational Unit: | School of Environmental Science and Management, School of Exercise Science and Sport Management, School of Natural and Complementary Medicine, School of Nursing and Health Care Practices |

### Rules Governing Candidature

**7.1 Admission to Candidature**

(a) An application for admission to candidature is accepted subject to the availability of facilities and supervision.

(b) An application, which may be submitted at any time, shall be made on the prescribed form and shall be lodged with the Graduate Research College for consideration by the Higher Degrees Committee (Research), which is a sub-committee of the Graduate Research Committee of Academic Board.

(c) An applicant shall seek admission to a Master's degree by thesis course as:

(i) a full-time candidate; or

(ii) a part-time candidate.

(d) A candidate may convert from full-time to part-time candidature, and vice-versa, with the approval of the Pro Vice-Chancellor (Research), upon the recommendation of the relevant School Director of Postgraduate Studies and Research.

(e) To qualify for admission to a Master's degree by thesis course, applicants must:

(i) possess a Bachelor's degree with first or second class Honours from Southern Cross University; or

(ii) possess an equivalent qualification; or

(iii) submit such other evidence of general and professional qualifications as will satisfy the Higher Degrees Committee (Research) that the applicant possesses the educational preparation and capacity to pursue graduate studies;

and satisfy such additional requirements for admission to a particular program, if any, as may be prescribed by the Higher Degrees Committee (Research).

(f) All candidates, except those who are enrolled in a course offered in a language other than English, are expected to be proficient in English comprehension and expression. Applicants, the medium of whose previous education was not English, may be required to take a special test of English language proficiency approved by the Higher Degrees Committee (Research).

(g) The Higher Degrees Committee (Research) may either:

(i) permit an applicant to enrol as a candidate; or

(ii) permit the applicant to enrol as a Master's qualifying student for the purpose of preparing for candidature for a Master's degree by thesis.

(h) The Higher Degrees Committee (Research) shall not permit an applicant to enrol as either a Master's qualifying student or as a Master's by thesis candidate unless it has received:

(i) in the case of an applicant seeking admission either as a full-time or as a part-time candidate, a certificate from the relevant Director of Postgraduate Studies and Research, and the relevant Head of School, stating that the applicant is fit to undertake a course leading to the award of Master's degree by thesis and that the School is willing to undertake the responsibility of supervising the work of the applicant; and

(ii) in the case of an applicant seeking admission as a candidate at an external site, a certificate from the relevant Director of Postgraduate Studies and Research stating that the applicant is fit to undertake a course leading to the award of Master's degree by thesis and that suitable arrangements for supervision and access to appropriate facilities have been negotiated and are acceptable to the School.

(i) A Master's qualifying student applying for enrolment as a Master's by thesis candidate:

(i) may apply for enrolment upon successful completion of a program approved by the Higher Degrees Committee (Research) at a level of performance prescribed by the Committee; and

(ii) shall lodge an application for enrolment with the Graduate Research College for consideration by the Higher Degrees Committee (Research).

(j) A Master's qualifying student shall not be eligible for enrolment as a Master's by thesis candidate if a period of more than one year, if full-time, or two years, if part-time, has elapsed from initial enrolment, except with the approval of the Pro Vice-Chancellor (Research).

(k) The Higher Degrees Committee (Research) shall, in the case of a Master's qualifying student applying for enrolment as a Master's by thesis candidate, either:

(i) permit the student to enrol as a candidate; or

(ii) decline the application.

(l) The Higher Degrees Committee (Research) shall not permit an applicant to enrol as a candidate unless the applicant has:

(i) qualified for admission in terms of Rule 7.1(e); or

(ii) been enrolled as a Master's qualifying student at Southern Cross University, and has subsequently carried out such work, passed such examinations and reached such standards as the Higher Degrees Committee (Research) shall prescribe, and has not previously been denied enrolment as a candidate on two occasions; and

(iii) satisfied the Higher Degrees Committee (Research) regarding fitness to become a candidate; and

(iv) received a statement from the relevant Director of Postgraduate Studies and Research, and the relevant Head of School, that the School is willing to undertake the responsibility of supervising the work of the applicant.

(m) The Higher Degrees Committee (Research) shall determine any periods of residency during which the candidate shall be required to pursue study and research at the University.

(n) A commencing student is enrolled on completion of all of the following:

(i) acceptance of the offer of admission;

(ii) submission of a completed enrolment form;

(iii) payment of prescribed fees (unless the Director of Student Administration has granted an extension of time for such payment).

**7.2 Concurrent Studies**

(a) In the case of an applicant enrolled as a candidate, or as a Master's qualifying student, wishing to enrol for another award course at the University, approval of the Higher Degrees Committee (Research), upon the recommendation of the relevant Director(s) of Postgraduate Studies and Research in the School(s), is required.

(b) A candidate may be required by the Higher Degrees Committee (Research) to undertake concurrently with thesis preparation a formal course of studies appropriate to the thesis. However, at least seventy (70) per cent of the course of study for the award of a Master's degree by thesis shall comprise an original research project and a thesis.

**7.3 Requirements for the Award**

(a) To be eligible for the award of a Master's degree by thesis, a candidate shall:

(i) complete the prescribed program involving an original investigation, review, criticism or design; and

(ii) submit and have accepted a thesis prepared under the supervision of the Principal Supervisor nominated by the Higher Degrees Committee (Research); and

(iii) complete such other work as may be prescribed by the Higher Degrees Committee (Research).

(b) A candidate shall not normally be eligible for the award of a Master's degree by thesis until:

(i) in the case of a full-time candidate, at least nine months have elapsed from the time of enrolment as a Master's by thesis candidate; or

(ii) in the case of a part-time candidate, at least eighteen months have elapsed from the time of enrolment as a Master's by thesis candidate.

**7.4 Work Environment and Supervision**

(a) All candidates shall normally have appointed by the Higher Degrees Committee (Research) at least one supervisor, who shall act as Principal Supervisor and who shall be a member of the academic staff of the University. Where more than one supervisor is appointed, one of the supervisors shall be nominated as the Principal Supervisor, who shall be a member of the academic staff of the University.

(b) All candidates and Master's qualifying students shall be required to participate in such colloquia, research seminars and other work of the University as may be considered appropriate by their Principal Supervisor.

(c) Candidates shall, as their Principal Supervisor may from time to time require, submit drafts of the major sections of the written thesis for review and shall submit to their Principal Supervisor a final draft of the written thesis for advice and comment before submission for examination.

(d) In respect of candidates who undertake a major portion of their research at sites external to the University, the Higher Degrees Committee (Research) may appoint a local Co-supervisor.

(e) If a person appointed as supervisor is unable to perform the duties of the appointment, the Higher Degrees Committee (Research) shall appoint a replacement supervisor on the recommendation of the School Director of Postgraduate Studies and Research.

**7.5 Probation and Progress Reports**

(a) Candidates shall, through their Principal Supervisor and School Director of Postgraduate Studies and Research, submit in the prescribed form and at the prescribed times progress reports to the Pro Vice-Chancellor (Research).

(b) The Principal Supervisor and the School Director of Postgraduate Studies and Research shall at the same time provide comments to the Pro Vice-Chancellor (Research), on the progress of the candidates being supervised.

(c) All Masters by Thesis candidates will serve a probationary period, no longer than six (6) months full–time equivalent.

(d) The process of assessment of the probationary period will be developed within a general framework approved by the Higher Degrees Committee, to be used in the respective School/College/Centre, and that process, shall be ratified by the Research and Research Training Advisory Committee.

(e) A *Candidate Supervisor Agreement*, containing criteria for satisfactory progress, shall be developed between the candidate and the supervisor.

(f) The assessment of the satisfactory completion of the probationary period shall result in one of five outcomes:

1. Satisfactory: Candidate to be offered full candidature (i.e confirmation of candidature).
2. Unsatisfactory: Candidate to revise submission to the satisfaction of supervisor and the School/College/Centre Director of Postgraduate Studies and Research.
3. Unsatisfactory: Candidate to resubmit to probationary period assessment process.
4. Remedial action: Where a resubmission results in a further unsatisfactory outcome, a course of remedial action shall be put in place. This may require a review of the *Candidate Supervisor Agreement.*
5. Termination of candidature.

(g) Termination may also be invoked under the specific conditions regarding lack of supervision dealt with under Rule 8 (for Research Masters).

**7.6 Query of Assessment of Completion of Probationary Period**

A student may query the assessment of completion of a probationary period;. A query shall be made in writing to the relevant Head of School, Centre or College within ten (10) working days of the date of sending of formal notification of the outcome of the assessment to the student. If, as a result of such query, it is deemed appropriate to vary the assessment, the Head of School/College/Centre may make such variation.

**7.7 Appeal Against Assessment Under Rule 7.6**

(a) A student who is not satisfied with the determination of the Head of School/College/Centre under Rule 3.14, may appeal on the prescribed form to the Academic Board Appeals Committee on one or more of the following grounds:

(i) improper action in the conduct of the probation assessment;

(ii) irregularity in the conduct of the assessment;

(iii) negligence on the part of any person involved in the conduct of the assessment;

(iv) discrimination against the student which is unlawful under State or Federal legislation;

(v) prejudice or bias on the part of the assessor or any other person involved in determining the outcome of the assessment;

(vi) the assessment or assessment process as detailed in the *Candidate Supervisor Agreement* or similar document or any subsequent amendment not being followed;

(vii) where additional evidence for special consideration can be provided or where procedures for consideration of an application for special consideration were not properly followed.

(b) An appeal made under this Rule shall be lodged with the Secretary, Academic Board Appeals Committee, within ten (10) working days of the date of sending of formal notification of the Head of School/College/Centre's determination. A late appeal may be received at the discretion of the Chair of the Academic Board Appeals Committee where the student is able to satisfy the Chair that the appeal is lodged late through no fault of the student.

(c) The Chair of the Academic Board Appeals Committee will assess the content of the appeal and determine whether it is appropriate for the appeal to proceed to a hearing by the Academic Board Appeals Committee under the relevant Rule. The Secretary on behalf of the Chair of the Academic Board Appeals Committee will contact the student in writing within ten (10) working days of receipt of the of the appeal by the Chair, informing them:

(i) the appeal is rejected on the basis that the grounds for appeal are frivolous or vexatious, no ground of appeal is revealed on the face of the correspondence received, or the student has not followed the processes as described in the Rules and Procedures (which will be reported to the next meeting of the Academic Board Appeals Committee). *OR*

(ii) the Chair on behalf of the Appeals Committee is proceeding with the appeal, and may be seeking further information.

(d) The student may request a review of the determination by the Chair of the Academic Board Appeals Committee not to allow the appeal to proceed. This must be done within ten (10) working days of sending of notification to the student of the Chair's determination, and be made to the Chair of the Academic Board, or if the Chair of the Academic Board is also the Chair of the Academic Board Appeals Committee, to the Vice Chancellor.

**7.8 Thesis**

(a) On completion of studies during candidature, a candidate shall submit a thesis that complies with the following requirements:

(i) the greater proportion of the work described must have been completed subsequent to initial enrolment as a candidate; and

(ii) it must show evidence of competence in research and scholarship; and

(iii) it must be in English or in a language approved by the Higher Degrees Committee (Research) and reach a satisfactory standard of presentation; and

(iv) it must have a substantial written component but may also contain a significant amount of non-written material.

(b) The thesis shall consist of the candidate's own account of the work, except that in special cases work done conjointly with other persons may be accepted provided the Higher Degrees Committee (Research) is satisfied in respect of the candidate's part in the joint work.

(c) On submitting a thesis the candidate shall adduce sufficient evidence of its authenticity and originality, and to this end shall submit a written statement at the front of the thesis:

(i) indicating which portions are original and which are not; and

(ii) giving the sources of information if these are not adequately indicated in the thesis; and

(iii) indicating whether, and if so to what extent, any of the material submitted, or work on which it is based, has been used in seeking another degree in the University or elsewhere.

(d) A candidate shall submit with, but separately from, the thesis a short abstract of the thesis comprising not more than 400 words and written in a form suitable for publication.

(e) A candidate may not submit as the main content of the thesis any work or material which has previously been accepted for a degree or other similar award but shall not be precluded from incorporating such work or material in the thesis, provided that the candidate indicates, generally in the preface and specifically in the notes, the work or material which has been so incorporated.

(f) The candidate may submit as supporting documents any work published by the candidate, but only if it bears on the subject of the thesis.

**7.9 Thesis Submission**

(a) A candidate shall, through the Principal Supervisor and School Director of Postgraduate Studies and Research, give the Graduate Research College two (2) months' written notice of intention to submit a thesis and such notice shall be accompanied by the appropriate fee, if any.

(b) Three (3) copies of the thesis in a form of temporary binding prescribed by the Graduate Research College shall be submitted by the candidate, through the Principal Supervisor, to the School Director of Postgraduate Studies and Research, and these copies may be retained by the University.

(c) These copies of the thesis shall be submitted to the Graduate Research College by the relevant School Director of Postgraduate Studies and Research with a certificate signed by the Principal Supervisor certifying that the candidate's work, including the thesis, is in a form suitable for examination.

(d) If the relevant School Director of Postgraduate Studies and Research declines to submit a thesis, the Principal Supervisor may appeal to the Graduate Research Committee of the Academic Board.

(e) If the Principal Supervisor declines to certify a thesis is in a form suitable for examination and the relevant School

Director of Postgraduate Studies and Research declines to submit the thesis, a candidate may appeal to the Graduate Research Committee of the Academic Board.

(f) If the appeal is upheld and the thesis forwarded for examination, then the certificate shall be signed by the Chair of the Graduate Research Committee, and neither the Principal Supervisor nor the School Director of Postgraduate Studies and Research shall be required to sign it.

(g) A thesis shall be prepared in the format prescribed by the Graduate Research College.

(h) Two (2) copies of the thesis for which the candidate is admitted to a Master's degree shall be deposited with the Graduate Research College in a permanent form of binding prescribed by the College. Additionally, one unbound copy shall be deposited with the University Library.

(i) The copy of the thesis deposited with the University Library will be available for consultation, loan, or copying at the discretion of the University Librarian, unless the University on the application of the candidate determines that it shall not be available until after the expiry of a period, which period shall not normally exceed two (2) years. The University Librarian shall require each user and recipient of a copy of a thesis to undertake in writing to respect the author's rights under the law relating to copyright.

(j) A candidate may, when lodging a thesis, state that the thesis contains restricted or confidential information which the candidate does not desire to be disclosed freely, or which the candidate is not at liberty to disclose freely, and which may be released to other persons only on the authorisation of the Pro Vice-Chancellor (Research), after consultation with the candidate and the relevant School Director of Postgraduate Studies and Research. Where the thesis contains material which the candidate considers should have restricted distribution, the Principal Supervisor, the relevant School Director of Postgraduate Studies and Research and the examiners shall be informed which parts are classified. If further precautions are required, for example, more secure transmission than registered post, costs shall be borne by the candidate.

(k) Where a candidate states that a thesis contains confidential information which the candidate does not desire to be disclosed freely, or which the candidate is not at liberty to disclose freely, the candidate may, to the extent that it is possible, place that information in an appendix to the thesis. The copy of the thesis deposited in the University Library shall have a notation, authorised by the Pro Vice-Chancellor (Research), indicating which parts of the thesis are not included because they contain confidential information, and informing the reader to contact the candidate for further information.

**7.10 Examination of Thesis**

(a) The Higher Degrees Committee (Research) shall appoint at least two (2) examiners of whom at least one (1) shall be external to the University. A supervisor of a thesis shall not also be an examiner. The examiners may consult with each other, but each examiner shall make a separate report and recommendation on the merit of the thesis and any other work submitted for examination. An examiner may question the candidate, through the Pro Vice-

Chancellor (Research), in relation to any aspect of the work, which in the opinion of the examiner requires clarification. Any questions and answers shall be sent to the other examiners.

(b) The examiners' reports on a thesis shall be forwarded to the School Director of Postgraduate Studies and Research for comment, who in turn shall forward them to the Principal Supervisor and the candidate for comment. The examiners' reports, together with any written comments received from the Principal Supervisor and the candidate, shall then be considered by the School Director of Postgraduate Studies and Research, who shall make a recommendation to the Higher Degrees Committee (Research).

(c) The recommendation of the School Director of Postgraduate Studies and Research, together with the reports of the examiners and any written comments received from the Principal Supervisor and the candidate, shall be considered by the Higher Degrees Committee (Research), which shall have broad discretion to seek additional input as appropriate, and which shall:

(i) recommend to the Academic Board that the candidate be admitted to the award of a Master's degree by thesis; or

(ii) recommend to the Academic Board that the Master's by thesis candidature be terminated.

(d) Before making a recommendation to the Academic Board, the Higher Degrees Committee (Research) may require:

(i) the candidate to address any matters raised in the examiners' reports,

(ii) the candidate to address additional issues in the thesis,

(iii) additional input to the examination process, for example, the candidate may be required to undertake a written or an oral examination of the thesis under such reasonable conditions as determined by the Higher Degrees Committee (Research); or

(iv) re-examination of the thesis within six months if full-time, or within one year if part-time.

(e) A candidate whose thesis fails re-examination, as conducted under conditions prescribed by the Higher Degrees Committee (Research), shall have candidature terminated by the Academic Board and shall not be eligible for re-enrolment in a Master's by thesis course in the same topic area.

**7.11 Maximum Tenure, Extension, Interruption, Cancellation**

(a) A candidate shall present a thesis for examination:

(i) in the case of a full-time candidate, not later than eighteen (18) months from the date of enrolment as a Master's by thesis candidate; or

(ii) in the case of a part-time candidate, not later than three (3) years from the date of enrolment as a Master's by thesis candidate;

unless special permission for an extension of time has been granted by the Pro Vice-Chancellor (Research). Maximum time allowed to complete a course shall not include periods of approved leave of absence.

(b) The Pro Vice-Chancellor (Research), on the recommendation of the Principal Supervisor and School Director of Postgraduate Studies, may permit an extension or interruption of candidature

for a period totalling no more than six (6) months.

(c) The Graduate Research Committee may on behalf of the Academic Board permit interruption beyond six (6) months, at its discretion and on the recommendation of the Higher Degrees Committee (Research).

(d) Unless the Pro Vice-Chancellor (Research), or the Graduate Research Committee otherwise determines, a candidate shall maintain continuous enrolment until all requirements for admission to the degree have been met.

(e) A candidate or a Master's qualifying student may cancel enrolment at any time by giving written notice to the Graduate Research College.

**7.12 Discontinuation or Termination of Enrolment and Appeal Processes**

(a) Notwithstanding other provisions in these Rules, the Graduate Research Committee may, on the recommendation of the Higher Degrees Committee (Research), and on behalf of the Academic Board, discontinue the enrolment of a candidate in less than the maximum time allowed if the Graduate Research Committee is dissatisfied with the progress being made by the candidate.

(b) A candidate whose enrolment is discontinued under Rule 7.12(a) or terminated under Rule 7.5(f) or (g) may appeal on the prescribed form to the Academic Board against the discontinuation or termination of enrolment.

(c) An appeal to the Academic Board Appeals Committee against discontinuation or termination of enrolment must reach the University within three (3) months of the date of sending of notification.

(d) Candidature shall be reinstated if the appeal is successful. A maximum period of time to complete the Master's by thesis course will be determined by the Higher Degrees Committee (Research).

(e) A candidate whose appeal is unsuccessful shall have discontinuation of enrolment confirmed.

**7.13 Readmission**

(a) A candidate whose enrolment is discontinued shall not be eligible to be readmitted until the lapse of one year.

(b) A candidate readmitted to Master's by thesis candidature shall have determined by the Higher Degrees Committee (Research) the maximum period of time in which the candidate shall be permitted to complete the course.

(c) An applicant refused readmission after a period of discontinuation or termination of enrolment may appeal on the prescribed form, within ten (10) working days of sending of notification by the University, to the Academic Board Appeals Committee against that decision.

(d) An appeal against refusal to be readmitted must reach the University within three (3) months of the date of notification.

- Details of Courses

## DOCTOR OF BUSINESS ADMINISTRATION
## (Abbreviated title: DBA)

| | |
|---|---|
| Level of Award: | Doctorate |
| Division: | Business |
| Academic Organisational Unit: | Graduate College of Management |
| Campus: | Lismore, Tweed Gold Coast, University Wide |
| Course Mode: | Internal/External |
| Duration: | 2 years |
| Total Units: | 24 |

## DOCTOR OF EDUCATION
## (Abbreviated title: EdD)

| | |
|---|---|
| Level of Award: | Doctorate |
| Division: | Arts |
| Academic Organisational Unit: | School of Education |
| Campus: | Lismore, University Wide |
| Course Mode: | Internal/External |
| Duration: | 3 years |
| Total Units: | 24 |

## Rules Governing Candidature

### 8.1 Admission to Candidature

(a) An application for admission to candidature in a professional Doctorate shall be made on the prescribed form and lodged at any time for consideration by the relevant Divisional Board.

(b) To qualify for admission to candidature, applicants must:

(i) possess a Bachelor's degree with first class Honours or second class Honours, first division, from Southern Cross University; or

(ii) possess a Master's degree from Southern Cross University; or

(iii) possess a qualification which in the opinion of the relevant Divisional Board is the equivalent of (i) or (ii) above; or

(iv) submit such other evidence of general and professional qualifications as will satisfy the relevant Divisional Board that the applicant possesses the educational preparation and capacity to pursue graduate studies;

and satisfy such additional requirements for admission to the course, if any, as may be prescribed by the relevant Divisional Board

(c) An applicant shall have relevant professional experience, and where appropriate experience at executive or managerial level in the public or private sector, as considered acceptable by the relevant Divisional Board.

### 8.2 Requirements for the Award

(a) To be eligible for the award of a professional Doctorate, a candidate shall successfully complete twenty-four (24) units of study and research, as prescribed by the relevant Divisional Board. At least two-thirds of these units shall require completion of a thesis, or equivalent research project.

(b) To be eligible for the award of Doctor of Business Administration, a candidate shall successfully complete:

(i) four (4) units selected from the Schedule of Units attached to the Rules for the Master of Business Administration, and

(ii) all units listed in the DBA Schedule of Units attached to these Rules.

(c) To be eligible for the award of Doctor of Education, a candidate shall successfully complete all units listed in the Schedule of Units for the Doctor of Education attached to these Rules.

(d) A professional Doctorate thesis shall be in a field approved by the relevant Divisional Board

### 8.3 Progression

A candidate shall not normally be permitted to proceed to thesis units until having successfully completed any prescribed coursework units with at least a Credit Average.

### 8.4 Attendance and Duration

(a) A candidate shall attend such workshops, seminars, tutorials or courses as prescribed by the relevant Divisional Board.

(b) A full-time candidate shall complete the requirements for the professional Doctorate award within a period of no more than five (5) years. Unless the relevant Divisional Board in special circumstances otherwise determines, a full-time candidate shall not be permitted to complete the requirements of a professional Doctorate award in less than two (2) years.

(c) A part-time candidate shall complete the requirements for a professional Doctorate award within a period of no more than six (6) years. Unless the relevant Divisional Board in special circumstances otherwise determines, a part-time candidate shall not be permitted to complete the requirements of a professional Doctorate award in less than four (4) years.

(d) A candidate may convert from full-time to part-time candidature, and vice-versa, with the approval of the relevant Divisional Board, which shall also determine on a pro-rata basis a revised statement of maximum and minimum periods of candidature.

(e) Unless the relevant Divisional Board in special circumstances otherwise determines, a candidate shall normally complete the requirements of a professional Doctorate award without interruption from the date of first enrolment.

(f) Interruption of candidature shall only be approved to take effect from the commencement of a trimester or semester, and will be normally limited to two semesters or trimesters. An application for interruption of candidature must be submitted to the relevant Divisional Board for determination prior to the trimester or semester for which the interruption is sought.

**8.5 Advanced Standing**

(a) The relevant Divisional Board may grant advanced standing for units successfully completed at this University, at another Australian university, or at other types of tertiary education institutions acceptable to the Academic Board, provided that those units have a reasonable degree of correspondence to the non-thesis units in the Schedule of Units for a professional Doctorate award.

(b) Any such advanced standing shall not exceed 50 per cent of the equivalent unit requirements for a professional Doctorate award, except with the approval of the Academic Board.

(c) A candidate who has undertaken research work as part of enrolment in a research degree but has not completed that degree may be granted advanced standing by the relevant Divisional Board on the basis of the research already completed, provided that the research already completed forms part of a professional Doctorate thesis and will not be used for work towards any other award.

(d) Where advanced standing is granted, the relevant Divisional Board may approve a reduction in the minimum periods of candidature prescribed in Rules 8.4(b) and 8.4(c).

**8.6 Supervision and Progress Reports**

(a) Upon enrolment in the thesis units for a professional Doctorate award, all candidates shall normally have appointed at least one supervisor, under whose general guidance a thesis shall be completed. The relevant Divisional Board shall have responsibility for the appointment of supervisors and may at any time approve a change of supervisor. Where a candidate's request for a change of supervisor is supported by the relevant Divisional Board, but no other suitable person to provide supervision is available or is willing to be appointed, the relevant Divisional Board may terminate the candidature.

(b) A candidate shall pursue the thesis research approved by the relevant Divisional Board under the immediate direction of the supervisor, or supervisors, appointed by the relevant Divisional Board. Candidates shall, as their principal supervisor may from time to

time require, submit drafts of major sections of the written thesis and shall submit to their principal supervisor a final draft of the written thesis to the supervisor for advice and comments before submission for examination.

(c) Candidates shall, through their principal supervisor, submit in the prescribed form and at the prescribed times progress reports to the relevant professional Doctorate coordinator.

**8.7 Thesis Submission**

(a) A candidate shall, through the Principal Supervisor and relevant professional Doctorate coordinator, give the relevant Divisional Board two (2) months' written notice of intention to submit a thesis and such notice shall be accompanied by the appropriate fee, if any.

(b) Four (4) copies of the thesis in a form of temporary binding prescribed by the relevant Divisional Board shall be submitted by the candidate, through the Principal Supervisor, to the relevant professional Doctorate coordinator, and these copies may be retained by the University.

(c) Three (3) copies of the thesis shall be submitted to the relevant Divisional Board by the relevant professional Doctorate coordinator with a certificate signed by the Principal Supervisor certifying that the candidate's work, including the thesis, is in a form suitable for examination.

(d) If the relevant professional Doctorate coordinator declines to submit a thesis, the Principal Supervisor may appeal to the relevant Divisional Board.

(e) If the Principal Supervisor declines to certify a thesis is in a form suitable for examination and the relevant professional Doctorate coordinator declines to submit the thesis, a candidate may appeal to the relevant Divisional Board.

(f) If the appeal is upheld and the thesis forwarded for examination, then the certificate shall be signed by the Chair of the relevant Divisional Board, and neither the Principal Supervisor nor the relevant professional Doctorate coordinator shall be required to sign it.

(g) A thesis shall be prepared in the format prescribed by the relevant Divisional Board.

(h) Three (3) copies of the thesis for which the candidate is admitted to a professional Doctorate award shall be deposited with the relevant Divisional Board in a permanent form of binding prescribed by the relevant Divisional Board. Additionally, one unbound copy shall be deposited with the University Library.

(i) The copy of the thesis deposited with the University Library will be available for consultation, loan, or copying at the discretion of the University Librarian, unless the University on the application of the candidate determines that it shall not be available until after the expiry of a period, which period shall not normally exceed two (2) years. The University Librarian shall require each user and recipient of a copy of a thesis to undertake in writing to respect the author's rights under the law relating to copyright.

(j) A candidate may, when lodging a thesis, state that the thesis contains restricted or confidential information which the candidate does not desire to be disclosed freely, or which the candidate is not at liberty to disclose freely, and which may be released to other persons only on the authorisation of the Executive Dean of the relevant Division, after consultation with the candidate and the relevant

professional Doctorate coordinator. Where the thesis contains material which the candidate considers should have restricted distribution, the Principal Supervisor, the relevant professional Doctorate coordinator and the examiners shall be informed which parts are classified. If further precautions are required, for example, more secure transmission than registered post, costs shall be borne by the candidate.

(k) Where a candidate states that a thesis contains confidential information which the candidate does not desire to be disclosed freely, or which the candidate is not at liberty to disclose freely, the candidate may, to the extent that it is possible, place that information in an appendix to the thesis. The copy of the thesis deposited in the University Library shall have a notation, authorised by the Executive Dean of the relevant Division, indicating which parts of the thesis are not included because they contain confidential information, and informing the reader to contact the candidate for further information.

**8.8 Thesis Examination**

(a) On completion of studies during candidature, a candidate shall submit a thesis which shall be prepared in a format prescribed by the relevant Professional Doctorate Examinations Committee and referred to two examiners appointed by Professional Doctorate Examinations Committee. This Committee shall include three (3) members of the relevant Divisional Board and three (3) members of the Higher Degrees Committee (Research), and shall have as an additional member, and Chair, the Pro-Vice-Chancellor (Research).

(b) Two examiners shall be appointed by the relevant Professional Doctorate Examinations Committee, at least one of whom shall be external to the University. A supervisor of the thesis shall not also be an examiner.

(c) The recommendation of the relevant professional Doctorate coordinator, together with the reports of the examiners and any written comments received from the Principal Supervisor and candidate, shall be considered by the Professional Doctorate Examinations Committee, which shall have broad discretion to seek additional input as appropriate.

(d) Before making a recommendation to the Academic Board, the Professional Doctorate Examinations Committee may require:

(i) a candidate to address any matters raised in the examiners' reports,

(ii) a candidate to address additional issues in the thesis,

(iii) additional input to the examination process, for example, the candidate may be required to undertake a written or an oral examination of the thesis under such reasonable conditions as determined by the Professional Doctorates Examinations Committee, or

(iv) re-examination of the thesis within six months if full-time, or within one year if part-time.

(e) The Professional Doctorate Examinations Committee shall:

(i) recommend to the Academic Board that the candidate be admitted to a professional Doctorate degree; or

(ii) recommend to the Academic Board that candidature be terminated.

(f) A candidate whose thesis fails re-examination, as conducted under conditions prescribed by the Professional

Doctorates Examinations Committee shall have candidature terminated by the Academic Board and shall not be eligible for re-enrolment in the degree in the same topic area.

**8.9 Discontinuation of Enrolment and Appeal Processes**

(a) Notwithstanding other provisions in these Rules, the Faculty Board on behalf of the Academic Board, may discontinue the enrolment of a candidate in less than the maximum time allowed if the Faculty Board is dissatisfied with the progress being made by the candidate.

(b) A candidate whose enrolment is discontinued under Rule 8.9(a) may appeal on the prescribed form to the Academic Board Appeals Committee against the discontinuation of enrolment.

(c) An appeal to the Academic Board Appeals Committee against discontinuation of enrolment must reach the University within ten (10) working days of the date of sending of official notification.

(d) Candidature shall be reinstated if the appeal is successful. A maximum period of time to complete the professional doctorate will be determined by the Faculty Board.

(e) A candidate whose appeal is unsuccessful shall have discontinuation of enrolment confirmed.

**8.10 Readmission**

(a) A candidate whose enrolment is discontinued shall not be eligible to be readmitted until the lapse of one (1) year.

(b) A candidate readmitted to the professional doctorate shall have determined by the Faculty Board the maximum period of time in which the candidate shall be permitted to complete the course.

(c) An applicant refused readmission after a period of discontinuation of enrolment may appeal on the prescribed form to the Academic Board Appeals Committee against that decision.

(d) An appeal against refusal to be readmitted must reach the University within ten (10) working days of the date of sending of official notification.

## Schedule Of Units

### Doctor of Business Administration

MNG03047 Qualitative Research Methods
MNG03048 Quantitative Research Methods
MNG03049 Preliminary Literature Review
MNG03050 Research Proposal
MNG03051 DBA Thesis (1 of 16)
MNG03052 DBA Thesis (2 of 16)
MNG03053 DBA Thesis (3 of 16)
MNG03054 DBA Thesis (4 of 16)
MNG03055 DBA Thesis (5 of 16)
MNG03056 DBA Thesis (6 of 16)
MNG03057 DBA Thesis (7 of 16)
MNG03058 DBA Thesis (8 of 16)
MNG03059 DBA Thesis (9 of 16)
MNG03060 DBA Thesis (10 of 16)
MNG03061 DBA Thesis (11 of 16)
MNG03062 DBA Thesis (12 of 16)
MNG03063 DBA Thesis (13 of 16)
MNG03064 DBA Thesis (14 of 16)
MNG03065 DBA Thesis (15 of 16)
MNG03066 DBA Thesis (16 of 16)

## Schedule Of Units

### Doctor of Education

| | |
|---|---|
| EDU01371 | Review of Contemporary Issues in Education |
| EDU00550 | Understanding Educational Research |
| EDU01551 | Enquiry I: Qualitative Research in Education |
| EDU01552 | Enquiry II: Quantitative Research in Education |
| EDU03172 | Literature Review for the EdD |
| EDU03173 | Research Proposal for the EdD |
| EDU89021 | Doctor of Education Thesis * |

* *Equivalent to eighteen (18) units.*

- Details of Courses

# DOCTOR OF PHILOSOPHY
# (Abbreviated title: PhD)

## Rules Governing Candidature

### 9.1 Admission to Candidature

(a) An application for admission to PhD candidature is accepted subject to the availability of facilities and supervision.

(b) An application, which may be submitted at any time, shall be made on the prescribed form and shall be lodged with the Graduate Research College for consideration by the Higher Degrees Committee (Research), which is a sub-committee of the Graduate Research Committee of Academic Board.

(c) An applicant shall seek admission to a PhD course as:

(i) a full-time candidate; or

(ii) a part-time candidate.

(d) A candidate may convert from full-time to part-time candidature, and vice-versa, with the approval of the Pro Vice-Chancellor (Research), upon the recommendation of the relevant School Director of Postgraduate Studies and Research.

(e) To qualify for admission to candidature, applicants must:

(i) possess a Bachelor's degree with first class Honours or with second class Honours, first division, from Southern Cross University; or

(ii) possess a Master's degree where at least one-half of the assessment for the award of that degree was based upon a thesis or dissertation and the degree was awarded at a level considered by the Higher Degrees Committee (Research) to be appropriate; or

(iii) possess a qualification which in the opinion of the Higher Degrees Committee (Research) is the equivalent of (i) or (ii) above; or

(iv) submit such other evidence of general and professional qualifications as will satisfy the Higher Degrees Committee (Research) that the applicant possesses the educational preparation and capacity to pursue graduate studies;

and satisfy such additional requirements for admission to a PhD course, if any, as may be prescribed by the Higher Degrees Committee (Research).

(f) Applicants for candidature who do not meet the requirements under 9.1(e)(i) but who are able to provide evidence of research experience at an appropriate level may, at the discretion of the Higher Degrees Committee (Research), be admitted to candidature on such terms and under such conditions as the Higher Degrees Committee (Research) may determine.

(g) All candidates, except those who are enrolled in a course offered in a language other than English, are expected to be proficient in English comprehension and expression. Applicants, whose undergraduate studies were not in English, or whose first language is not English, may be required to take a special test of English language proficiency approved by the Higher Degrees Committee (Research).

(h) A commencing student is enrolled on completion of all of the following:

(i) acceptance of the offer of admission;

(ii) submission of a completed enrolment form;

(iii) payment of prescribed fees (unless the Director of Student Administration has granted an extension of time for such payment).

**9.2 Enrolment**

(a) The Higher Degrees Committee (Research) may either:

(i) permit an applicant to enrol as a PhD candidate; or

(ii) permit the applicant to enrol as a PhD qualifying student for the purpose of preparing for candidature for a PhD.

(b) The Higher Degrees Committee (Research) shall not permit an applicant to enrol as either a PhD qualifying student or as a PhD candidate unless it has received:

(i) in the case of an applicant seeking admission either as a full-time or as a part-time candidate, a certificate from the relevant Director of Postgraduate Studies and Research, and the relevant Head of School, stating that the applicant is fit to undertake a program leading to the PhD award and that the School is willing to undertake the responsibility of supervising the work of the applicant; and

(ii) in the case of an applicant seeking admission as a candidate at an external site, a certificate from the relevant Director of Postgraduate Studies and Research, stating that the applicant is fit to undertake a course leading to the PhD award and that suitable arrangements for supervision and access to appropriate facilities have been negotiated and are acceptable to the School.

(c) A PhD qualifying student may apply for enrolment as a PhD candidate:

(i) upon successful completion of a program approved by the Higher Degrees Committee (Research) at a level of performance prescribed by the Committee; and

(ii) shall lodge an application with the Graduate Research College for consideration by the Higher Degrees Committee (Research).

(d) A PhD qualifying student shall not be eligible for enrolment as a PhD candidate if a period of more than one (1) year, if full-time, or two (2) years, if part-time, has elapsed from initial enrolment, except with the approval of the Pro Vice-Chancellor (Research).

(e) The Higher Degrees Committee (Research) shall, in the case of a PhD qualifying student applying for enrolment as a PhD candidate, either:

(i) permit the student to enrol as a PhD candidate; or

(ii) decline the application.

(f) The Higher Degrees Committee (Research) shall not permit an applicant to enrol as a PhD candidate unless the applicant has:

(i) qualified for admission in terms of Rule 9.1(e); or

(ii) been enrolled as a PhD qualifying student at Southern Cross University, and has subsequently carried out such work, passed such examinations and reached such standards as the Higher Degrees Committee (Research) shall

prescribe, and has not previously been denied enrolment as a PhD candidate on two occasions; and

(iii) satisfied the Higher Degrees Committee (Research) regarding fitness to become a PhD candidate; and

(iv) satisfied the Higher Degrees Committee (Research) that sufficient time can be devoted to PhD research; and

(v) received a statement from the relevant Director of Postgraduate Studies and Research, and the relevant Head of School, that the School is willing to undertake the responsibility of supervising the work of the applicant.

(g) The Higher Degrees Committee (Research) shall determine any periods of residency during which the candidate shall be required to pursue study and research at the University.

**9.3 Concurrent Studies**

(a) In the case of an applicant enrolled as a PhD candidate, or as a PhD qualifying student, wishing to enrol for another award course at the University, approval of the Higher Degrees Committee (Research), upon the recommendation of the relevant Director(s) of Postgraduate Studies and Research in the School(s), is required.

(b) A PhD candidate may be required by the Higher Degrees Committee (Research) to undertake concurrently with thesis preparation a formal course of studies appropriate to the thesis.

**9.4 Confirmation of Candidature**

(a) All PhD candidates shall normally be required to have their candidature confirmed within one year of admission to candidature.

(b) Before confirming candidature in the PhD course, the Higher Degrees Committee (Research) shall consider all reports provided by and on the candidate. The Committee may then confirm candidature, continue candidature on an unconfirmed basis or terminate the enrolment.

**9.5 Requirements for the Award**

(a) To be eligible for the award of a PhD, a candidate shall:

(i) complete the prescribed program and makes an original and significant contribution to knowledge; and

(ii) submit and have accepted a thesis prepared under the supervision of the Principal Supervisor nominated by the Higher Degrees Committee (Research); and

(iii) complete such other work as may be prescribed by the Higher Degrees Committee (Research).

(b) A candidate shall not normally be eligible for the award of a PhD until:

(i) in the case of full-time candidature, at least two (2) years have elapsed from the time of enrolment as a candidate; or

(ii) in the case of part-time candidature, at least three (3) years have elapsed from the time of enrolment as a candidate,

except that a candidate who is specially qualified in the relevant discipline may with approval of the Academic Board be

allowed to complete the course in less than the normal minimum time.

**9.6 Work Environment and Supervision**

(a) All candidates shall normally have appointed by the Higher Degrees Committee (Research) at least one supervisor, who shall act as Principal Supervisor and who shall be a member of the academic staff of the University. Where more than one supervisor is appointed, one of the supervisors shall be nominated as the Principal Supervisor, who shall be a member of the academic staff of the University.

(b) Candidates and PhD qualifying students shall be required to participate in such colloquia, research seminars and other work of the University as may be considered appropriate by their Principal Supervisor.

(c) Candidates shall, as their Principal Supervisor may from time to time require, submit drafts of the major sections of the written thesis for review and shall submit to their Principal Supervisor a final draft of the written thesis for advice and comment before submission for examination.

(d) In respect of candidates who undertake a major portion of their research at sites external to the University, the Higher Degrees Committee (Research) may appoint a local Co-supervisor.

(e) If a person appointed as supervisor is unable to perform the duties of the appointment, the Higher Degrees Committee (Research) shall appoint a replacement supervisor on the recommendation of the School Director of Postgraduate Studies and Research.

**9.7 Probation and Progress Reports**

(a) Candidates shall, through their Principal Supervisor and School Director of Postgraduate Studies and Research, submit in the prescribed form and at the prescribed times progress reports to the Pro Vice-Chancellor (Research).

(b) The Principal Supervisor and the School Director of Postgraduate Studies and Research shall at the same time provide comments to the Pro Vice-Chancellor (Research), on the progress of the candidates being supervised.

(c) All PhD candidates will serve a probationary period, no longer than one year full-time equivalent.

(d) The process of assessment of the probationary period will be developed within a general framework approved by the Higher Degrees Committee, to be used in the respective School/College/Centre, and that process shall be ratified by the Research and Research Training Advisory Committee.

(e) A *Candidate Supervisor Agreement,* containing criteria for satisfactory progress, shall be developed between the candidate and the supervisor.

(f) The assessment of the satisfactory completion of the probationary period shall result in one of five outcomes:

(i) Satisfactory: Candidate to be offered full candidature (i.e. confirmation of candidature).

(ii) Unsatisfactory: Candidate to revise submission to the satisfaction of supervisor and the School/College/Centre Director of Postgraduate Studies and Research.

(iii) Unsatisfactory: Candidate to resubmit to probationary period assessment process.

(iv) Remedial action: Where a resubmission results in a further unsatisfactory outcome, a course of remedial action shall be put in place. This may require a review of the *Candidate Supervisor Agreement.*

(v) Termination of candidature.

(g) Termination may also be invoked under the specific conditions regarding lack of supervision.

**9.8 Query of Assessment of Completion of Probationary Period**

A student may query the assessment of completion of a probationary period. A query shall be made in writing on the prescribed form to the relevant Head of School, Centre or College within ten (10) working days of the date of sending of formal notification of the outcome of the assessment to the student. If, as a result of such query, it is deemed appropriate to vary the assessment, the Head of School, Centre or College may make such variation.

**9.9 Appeal Against Assessment Under Rule 9.8**

(a) A student who is not satisfied with the determination of the Head of School/College/Centre under Rule 9.8, may appeal on the prescribed form to the Academic Board Appeals Committee on one or more of the following grounds:

(i) improper action in the conduct of the probation assessment;

(ii) irregularity in the conduct of the assessment;

(iii) negligence on the part of any person involved in the conduct of the assessment;

(iv) discrimination against the student which is unlawful under State or Federal legislation;

(v) prejudice or bias on the part of the assessor or any other person involved in determining the outcome of the assessment;

(vi) the assessment or assessment process as detailed in the *Candidate Supervisor Agreement* or similar document or any subsequent amendment not being followed;

(vii) where additional evidence for special consideration can be provided, or where procedures for consideration of an application for special consideration were not properly followed.

(b) An appeal made under this Rule shall be lodged with the Secretary, Academic Board Appeals Committee, within ten (10) working days of the date of sending of formal notification of the Head of School/College/Centre's determination. A late appeal may be received at the discretion of the Chair of the Academic Board Appeals Committee where the student is able to satisfy the Chair that the appeal is lodged late through no fault of the student.

(c) The Chair of the Academic Board Appeals Committee will assess the content of the appeal and determine whether it is appropriate for the appeal to proceed to a hearing by the Academic Board Appeals Committee under the relevant Rule. The Secretary, on behalf of the Chair of the Academic Board Appeals Committee, will contact the student in writing within ten (10) working days of receipt of the appeal by the Chair, informing them:

(i) the appeal is rejected on the basis that the grounds for a appeal are frivolous or vexatious, no ground of appeal is revealed on the face of the correspondence received, or the student has not followed the processes as described in the Rules and Procedures (which will be reported to the next meeting of the Academic Board Appeals Committee). *OR*

(ii) the Chair on behalf of the Appeals Committee is proceeding with the appeal and may be seeking further information.

(d) The student may request a review of the determination by the Chair of the Academic Board Appeals Committee not to allow the appeal to proceed. This must be done within ten (10) working days of sending of notification to the student of the Chair's determination, and be made to the Chair of the Academic Board, or if the Chair of the Academic Board is also the Chair of the Academic Board Appeals Committee, to the Vice Chancellor.

**9.10 Thesis**

(a) On completion of studies during candidature, a candidate shall submit a thesis that complies with the following requirements:

(i) the greater proportion of the work described must have been completed subsequent to initial enrolment as a candidate; and

(ii) it must show evidence of competence in research and scholarship, and must make an original and significant contribution to knowledge; and

(iii) it must be in English or in a language approved by the Higher Degrees Committee (Research) and reach a satisfactory standard of presentation; and

(iv) it must have a substantial written component but may also contain a significant amount of non-written material.

(b) The thesis shall consist of the candidate's own account of the work, except that in special cases work done conjointly with other persons may be accepted provided the Higher Degrees Committee (Research) is satisfied in respect of the candidate's part in the joint work.

(c) On submitting a thesis a candidate shall adduce sufficient evidence of its authenticity and originality, and to this end shall submit a written statement at the front of the thesis:

(i) indicating which portions are original and which are not; and

(ii) giving the sources of information if these are not adequately indicated in the thesis; and

(iii) indicating whether, and if so to what extent, any of the material submitted, or work on which it is based, has been used in seeking another degree in the University or elsewhere.

(d) A candidate shall submit with, but separately from, the thesis a short abstract of the thesis comprising not more than 400 words and written in a form suitable for publication.

(e) A candidate may not submit as the main content of the thesis any work or material which has previously been accepted for a degree or other similar award but shall not be precluded from incorporating such work or material in the thesis, provided that the candidate indicates, generally in the preface and specifically in the notes,

the work or material which has been so incorporated.

(f) The candidate may submit as supporting documents any work published by the candidate, but only if it bears on the subject of the thesis.

**9.11 Thesis Submission**

(a) A candidate shall, through the Principal Supervisor and School Director of Postgraduate Studies and Research, give the Graduate Research College two (2) months' written notice of intention to submit a thesis and such notice shall be accompanied by the appropriate fee, if any.

(b) Four (4) copies of the thesis in a form of temporary binding prescribed by the Graduate Research College shall be submitted by the candidate, through the Principal Supervisor, to the School Director of Postgraduate Studies and Research, and these copies may be retained by the University.

(c) These (3) copies of the thesis shall be submitted to the Graduate Research College by the relevant School Director of Postgraduate Studies and Research with a certificate signed by the Principal Supervisor certifying that the candidate's work, including the thesis, is in a form suitable for examination.

(d) If the relevant School Director of Postgraduate Studies and Research declines to submit a thesis, the Principal Supervisor may appeal to the Graduate Research Committee of the Academic Board.

(e) If the Principal Supervisor declines to certify a thesis is in a form suitable for examination and the relevant School Director of Postgraduate Studies and Research declines to submit the thesis, a candidate may appeal to the Graduate Research Committee of the Academic Board.

(f) If the appeal is upheld and the thesis forwarded for examination, then the certificate shall be signed by the Chair of the Graduate Research Committee, and neither the Principal Supervisor nor the School Director of Postgraduate Studies and Research shall be required to sign it.

(g) A thesis shall be prepared in the format prescribed by the Graduate Research College.

(h) Two (2) copies of the thesis for which the candidate is admitted to a PhD award shall be deposited with the Graduate Research College in a permanent form of binding prescribed by the College. Additionally, one unbound copy shall be deposited with the University Library.

(i) The copy of the thesis deposited with the University Library will be available for consultation, loan, or copying at the discretion of the University Librarian, unless the University on the application of the candidate determines that it shall not be available until after the expiry of a period, which period shall not normally exceed two (2) years. The University Librarian shall require each user and recipient of a copy of a thesis to undertake in writing to respect the author's rights under the law relating to copyright.

(j) A candidate may, when lodging a thesis, state that the thesis contains restricted or confidential information which the candidate does not desire to be disclosed freely, or which the candidate is not at liberty to disclose freely, and which may be released to other persons only on the authorisation of the Pro Vice-Chancellor (Research), after consultation with the

candidate and the relevant School Director of Postgraduate Studies and Research. Where the thesis contains material which the candidate considers should have restricted distribution, the Principal Supervisor, the relevant School Director of Postgraduate Studies and Research and the examiners shall be informed which parts are classified. If further precautions are required, for example, more secure transmission than registered post, costs shall be borne by the candidate.

(k) Where a candidate states that a thesis contains confidential information which the candidate does not desire to be disclosed freely, or which the candidate is not at liberty to disclose freely, the candidate may, to the extent that it is possible, place that information in an appendix to the thesis. The copy of the thesis deposited in the University Library shall have a notation, authorised by the Pro Vice-Chancellor (Research), indicating which parts of the thesis are not included because they contain confidential information, and informing the reader to contact the candidate for further information.

**9.12 Examination of Thesis**

(a) The Higher Degrees Committee (Research) shall appoint at least three (3) examiners of whom at least two (2) shall be external to the University. A supervisor of a thesis shall not also be an examiner. The examiners may consult with each other, but each examiner shall make a separate report and recommendation on the merit of the thesis and any other work submitted for examination. An examiner may question the candidate, through the Pro Vice-Chancellor (Research), in relation to any aspect of the work which, in the opinion of the examiner, requires clarification. Any questions and answers shall be sent to the other examiners.

(b) The examiners' reports on a thesis shall be forwarded to the School Director of Postgraduate Studies and Research for comment, who in turn shall forward them to the Principal Supervisor and the candidate for comment. The examiners' reports, together with any written comments received from the Principal Supervisor and the candidate, shall then be considered by the School Director of Postgraduate Studies and Research, who shall make a recommendation to the Higher Degrees Committee (Research).

(c) The recommendation of the School Director of Postgraduate Studies and Research, together with the reports of the examiners and any written comments received from the Principal Supervisor and candidate, shall be considered by the Higher Degrees Committee (Research), which shall have broad discretion to seek additional input as appropriate, and which shall:

(i) recommend to the Academic Board that the candidate be admitted to a PhD degree; or

(ii) recommend to the Academic Board that candidature be terminated.

(d) Before making a recommendation to the Academic Board, the Higher Degrees Committee (Research) may require:

(i) a candidate to address any matters raised in the examiners' reports,

(ii) a candidate to address additional issues in the thesis,

(iii) additional input to the examination process, for example, the candidate may be required to undertake a written or an oral examination of the

thesis under such reasonable conditions as determined by the Higher Degrees Committee (Research); or

(iv) re-examination of the thesis within six months if full-time, or within one year if part-time.

(e) A candidate whose thesis fails re-examination, as conducted under conditions prescribed by the Higher Degrees Committee (Research), shall have candidature terminated by the Academic Board and shall not be eligible for re-enrolment in the degree in the same topic area.

**9.13 Maximum Tenure, Extension, Interruption and Cancellation**

(a) A candidate shall present a thesis for examination:

(i) in the case of full-time candidature, not later than four (4) years from the date of enrolment as a candidate; or

(ii) in the case of part-time candidature, not later than eight (8) years from the date of enrolment as a candidate;

unless special permission for an extension of time has been granted by the Pro Vice-Chancellor (Research). Maximum time allowed to complete a course shall not include periods of approved leave of absence.

(b) The Pro Vice-Chancellor (Research), on the recommendation of the Principal Supervisor and School Director of Postgraduate Studies, may permit an extension or interruption of candidature for a period totalling no more than one (1) year.

(c) The Graduate Research Committee may on behalf of the Academic Board permit interruption beyond one year, at its discretion and on the recommendation of the Higher Degrees Committee (Research).

(d) Unless the Pro Vice-Chancellor (Research), or the Graduate Research Committee otherwise determines, a candidate shall maintain continuous enrolment until all requirements for admission to the degree have been met.

(e) A candidate or PhD qualifying student may cancel enrolment at any time by giving written notice to the Graduate Research College.

**9.14 Discontinuation or Termination of Enrolment and Appeal Processes**

(a) Notwithstanding other provisions in these Rules, the Graduate Research Committee may, on the recommendation of the Higher Degrees Committee (Research), and on behalf of the Academic Board, discontinue the enrolment of a candidate in less than the maximum time allowed if the Graduate Research Committee is dissatisfied with the progress being made by the candidate.

(b) A candidate whose enrolment is discontinued or terminated under Rule 9.14(a) or Rule 9.8 may appeal on the prescribed form to the Academic Board Appeals Committee against the discontinuation or termination of enrolment.

(c) An appeal to the Academic Board Appeals Committee against discontinuation or termination of enrolment must reach the University within three (3) months of the date of sending of the notification.

(d) Candidature shall be reinstated if the appeal is successful. A maximum period of time to complete a PhD course will be

determined by the Higher Degrees Committee (Research).

(e) A candidate whose appeal is unsuccessful shall have discontinuation of enrolment confirmed.

**9.15 Readmission**

(a) A candidate whose candidature is discontinued shall not be eligible to be readmitted until the lapse of one (1) year.

(b) A candidate readmitted shall have determined by the Higher Degrees Committee (Research) the maximum period of time in which the candidate shall be permitted to complete the course.

(c) An applicant refused readmission after a period of discontinuation or termination of enrolment may appeal on the prescribed form within ten (10) working days of sending of notification by the University to the Academic Board Appeals Committee against that decision.

(d) An appeal against refusal to be readmitted must reach the University within three (3) months of the date of notification.

## *Description of Units*


- Terminology Guide ..... 356
- Alphabetical Listing of Units ..... 358
- Unit Description by Unit Code ..... 380

# *Terminology Guide*

*The University reserves the right to change the content of, or withdraw, any unit which it offers. Candidates should also note that limitations on enrolment may be imposed on some units.*

Information regarding unit descriptions is correct as at 31st October, 2005. For the most up-to-date and accurate information, students are referred to the University's on-line Schedule of Units detailing unit availabilities, requisite and enrolment conditions. The Schedule of Units can be found at: http://www.scu.edu.au/admin/asu/sou.html.

The information provided in the unit descriptions is in the following categories.

## Using the Schedule of Units

Instructions on how to use the Schedule of Units are included in the report found at http://www.scu.edu.au/admin/asu/

Abbreviations used in the Schedule of Units are detailed in the opening pages of the Schedule, as are the School Codes and the abbreviations used for Pre-requisites, Co-requisites and Anti-requisites.

The Schedule of Units changes as enrolments are modified, so for instance if a unit did not attract sufficient enrolments, and the availability was removed from the Schedule of Units for that study period then that unit would not be included in the report.

Any enrolment restrictions are also noted.

At the start of the Unit Descriptions a small diagram has been included to familiarize students with the Schedule of Units.

If you require assistance to use the Schedule of Units please call Student Services Directorate (02) 6620 3444. Staff can then assist with your enquiry.

## Unit Number and Name

An individual code has been allocated to each unit or subject. This code is the key element for use in all academic documentation and records.

## Pre-requisite

This indicates units which must be completed or requirements which must be satisfied before a candidate may enrol in the unit named.

The Head of the School or Director of the College offering the unit may waive a pre-requisite where it can be satisfactorily demonstrated a candidate has a background of study sufficient to undertake the unit successfully. Any candidate who considers sufficient grounds can be presented for a waiver of pre-requisite should present the case to the Head of School/Director of College concerned or nominee.

## Co-requisite

Co-requisites must be completed in conjunction with or prior to the unit named. Any candidate who feels sufficient grounds can be presented for a waiver of a co-requisite should present the case to the Head of School/Director of College concerned or nominee.

## Anti-requisite

Means a specified unit that is deemed to have content that is too much in common with another unit, thereby prohibiting enrolment in the other unit either concurrently with the specified unit, or where the specified unit has been successfully completed.

## Annual Course Load

Most units offered by Southern Cross University are of equal value, a full-time study load for one year being eight (8) units. However, some variations to this policy exist in terms of full-year units, units taught in courses offered on a trimester basis, and some units in the Bachelor of Laws.

Students requiring the exact weighting for any unit should contact their School Office or the Student Services Directorate for advice.

# *Alphabetical Listing of Units*


| Unit Name | Unit Code |
|---|---|
| Abnormal Psychology | BHS30002 |
| Aborigines, Torres Strait Islanders and Contemporary Legal Issues | LAW00055 |
| Aborigines, Torres Strait Islanders and the Criminal Justice System | LAW00056 |
| Academic Study Methodology | HUM00198 |
| Accommodation and Information Technology System | MNG00418 |
| Accounting and Finance for Managers | ACC00724 |
| Accounting Information Systems | ACC00718 |
| Accounting Seminar I | ACC40001 |
| Accounting Seminar II | ACC40002 |
| Accounting Thesis (Part 1 of 3) | ACC40004 |
| Accounting Thesis (Part 2 of 3) | ACC40005 |
| Accounting Thesis (Part 3 of 3) | ACC40006 |
| Action Research and Evaluation | MNG00789 |
| Addictions – Violence – Spirituality | CMM03186 |
| Administrative Law | LAW00117 |
| Adolescent Health Issues | EDU10102 |
| Adult Learning | EDU01029 |
| Advanced Advocacy | LAW00516 |
| Advanced Auditing | ACC00131 |
| Advanced Financial Reporting | ACC00148 |
| Advanced Investment and Retirement Planning | FIN03207 |
| Advanced Seminars in Psychology | BHS40011-12 |
| Advanced Statistics | MAT00331 |
| Advanced Taxation | ACC00134 |
| Advertising and Media Strategies | MKT00153 |
| Advocacy and Change | SOY10108 |
| Agroforestry and Farm Forestry | FOR00108 |
| Agroforestry and Farm Forestry | FOR03110 |
| Analysis of the Development and Delivery of Networked Learning | MNG03123 |
| Analytical Methodologies in Emergency Management | BHS00367 |
| Anatomy and Physiology I | BIO01201 |
| Anatomy and Physiology II | BIO01202 |
| Anatomy for Human Movement | BIO01302 |
| Applications Development | CSC00235 |
| Applied Human Bioscience I | BIO10061 |
| Applied Human Bioscience II | BIO10062 |
| Applied Science Honours I | BIO40001 |
| Applied Science Honours IIA | BIO40002 |
| Applied Science Honours IIB | BIO40003 |
| Applied Science Honours III | BIO40004 |
| Applied Science Honours IV | BIO40005 |
| Appropriate Technology II: Innovation, Research and Ethics in Society | TCH10282 |
| Aquaculture Management | BIO01209 |
| Aquaculture Management | BIO03092 |
| Arts Project | SOY10114 |
| Arts Research Seminar | COM40000 |
| Arts Research Thesis (Stage 1 of 3) | COM40006 |
| Arts Research Thesis (Stage 2 of 3) | COM40007 |
| Arts Research Thesis (Stage 3 of 3) | COM40008 |
| Arts Thesis (Stage 1 of 2) | COM40002 |
| Arts Thesis (Stage 2 of 2) | COM40003 |
| Arts Thesis Foundation | COM40001 |

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|---|---|
| Assessing Early Numeracy | EDU03136 |
| Assessing Student Learning in Higher Education | TCH03194 |
| Assessment and Reporting | EDU01104 |
| Assessment in Counselling | CSL10239 |
| Audio Engineering I | ENE00400 |
| Auditing | ACC00130 |
| Auditing and Assurance Services | ACC00715 |
| Australia/Asia | CUL00210 |
| Australian Government and Political Institutions | POL00006 |
| Australian Legal System | LAW10157 |
| Behaviour Change | BHS30006 |
| Behaviour, Learning and the Curriculum | TCH10005 |
| Biochemistry | CHE00002 |
| Biological Chemistry I (Foundations of Chemistry) | CHE00102 |
| Biological Chemistry II (Natural Products Chemistry) | CHE00103 |
| Biological Effects of Traumatic Stress, The | HEA10201 |
| Biology | BIO00201 |
| Biomechanics I | BIO00207 |
| Biomechanics II | BIO00324 |
| Biomedical Science I | BIO00301 |
| Biomedical Science II | BIO00302 |
| Biomedical Science III | BIO00303 |
| Business Accounting | ACC00712 |
| Business Analysis for Tourism and Hospitality Managers | BUS00913 |
| Business Law and Ethics for Tourism and Hospitality | LAW00203 |
| Business Finance | ACC00152 |
| Business Information Systems | ACC00153 |
| Business Internship | SOY00247 |
| Business Internship (Part 1 of 2) | SOY10097 |
| Business Internship (Part 2 of 2) | SOY10098 |
| Business Research Project I | MNG03011 |
| Business Research Project II | MNG03012 |
| Business Research Project III | MNG03013 |
| Business to Business Marketing | MKT00726 |
| Business/Industry Placement Experience | TCH00089 |
| Business Research Methods | MNG00726 |
| Buying | MNG00319 |
| Care of the Older Person I | HEA10063 |
| Care of the Older Person II | HEA10064 |
| Care of the Older Person III | HEA10065 |
| Care of the Older Person IV | HEA10066 |
| Chemistry | CHE00201 |
| Children's Literature | ENG00351 |
| Client/Server Systems | ISY00246 |
| Clinical Diagnosis I | HLT00274 |
| Clinical Diagnosis II | HLT00275 |
| Clinical Legal Experience | LAW00122 |
| Clinical Nursing I | NRS10451 |
| Clinical Nursing II | NRS10463 |
| Clinical Nursing Studies III | NRS00323 |
| Clinical Nursing Studies IV | NRS00324 |
| Clinical Nursing Studies V | NRS00325 |
| Clinical Nursing Studies VI | NRS00326 |
| Clinical Project I | NRS00229 |
| Clinical Project II | NRS00230 |
| Clinical Studies I | HLT10118 |
| Clinical Studies II | HLT10119 |
| Coaching in the Workplace | MNG03121 |
| Coastal Bio-Geochemistry | GLY00232 |
| Coastal Bio-Geochemistry | GLY03086 |
| Coastal Geomorphology | |

and Sedimentology GLY00231

Coastal Geomorphology and Sedimentology GLY03112

Coastal Marine Ecosystems BIO00232

Coastal Marine Ecosystems BIO03075

Colonialism and World Environmental History from 1942 HIS10017

Commercial and Recreational Fisheries Management BIO00233

Commercial and Recreational Fisheries Management BIO03074

Commercial Law LAW00523

Communication and Culture COM00333

Communications Technology and Design I ENE10268

Communications Technology and Design II ENE10269

Communities, Globalisation and Change SOY00133

Community Education BHS00362

Community Health Nursing NRS10462

Community Project Management SOY00204

Company Law LAW00004

Computer Control, Auditing and Security ACC00222

Computing in Applied Science ISY00241

Computing Project ISY00231

Constitutional Law LAW00112

Consultation and Participation CSL00164

Consumer Behaviour MKT00102

Contemporary Australian Indigenous Issues CUL00402

Contemporary Gaming Operations MNG00501

Contemporary Hotel and Tourism Issues MKT01762

Contemporary Issues in Accounting Theory ACC00106

Contemporary Issues in Multimedia and Information Technology ISY10212

Contemporary Issues in Psychology BHS11004

Contemporary Music Research Methods MUS40000

Contemporary Music Research Project (Stage 1 of 3) MUS40001

Contemporary Music Research Project (Stage 2 of 3) MUS40002

Contemporary Music Research Project (Stage 3 of 3) MUS40003

Contemporary Music Theory I MUS00620

Contemporary Music Theory II MUS00621

Contemporary Style Analysis MUS00622

Contemporary Tourism Issues SOY00412

Contemporary Workplace Relations Issues for Tourism and Hospitality MNG00219

Contexts of Nursing Practice NRS10452

Contextual Body Work HEA00404

Contract Law LAW00503

Convention and Event Tourism Industry Project MNG10227

Conventions, Meetings and Exhibitions Management MKT01420

Conveyancers Professional Practice LAW00107

Conveyancing Law LAW00057

Coral Reefs on the Edge BIO03095

Coral Reefs on the Edge BIO10127

Corporate Citizenship SOC10026

Corporate Finance ACC00716

Corporate Reporting ACC00713

Corporation and Securities Law LAW00701

Corporations Law LAW00527

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|---|---|
| Counsellor: Role, Ethics and Personal Development, The | CSL00301 |
| Creative Arts Research Thesis (Stage 1 of 3) | CAR40003 |
| Creative Arts Research Thesis (Stage 2 of 3) | CAR40004 |
| Creative Arts Research Thesis (Stage 3 of 3) | CAR40005 |
| Criminal Law and Procedure | LAW00507 |
| Criminal Process | LAW00050 |
| Criminology | LAW00514 |
| Critical Issues for Management | BUS00747 |
| Critical Reasoning and Research Methods in Natural Medicine | HLT00420 |
| Critical Reflection for Health Workers | CMM03160 |
| Cross Cultural and Indigenous Issues in Psychology | BHS30005 |
| Cultural and Spiritual Well-Being | CSL00416 |
| Cultural Studies Research Project | HUM00275 |
| Current Issues in Human Resource Management | MNG00321 |
| Curriculum Design and Review in Higher Education | TCH03195 |
| Curriculum Specialisation: Human Society and its Environment I | TCH10007 |
| Curriculum Specialisation: Human Society and its Environment II | TCH10008 |
| Curriculum Specialisation: Music I | EDU01143 |
| Curriculum Specialisation: Music II | EDU01144 |
| Curriculum Specialisation: Science I | EDU01246 |
| Curriculum Specialisation: English I | TCH10174 |
| Curriculum Specialisation: English II | TCH10175 |
| Curriculum Specialisation: Mathematics I | EDU01145 |
| Curriculum Specialisation: Mathematics II | EDU01146 |
| Curriculum Specialisation: PDHPE II (Lifestyle) | EDU01022 |
| Curriculum Specialisation: PDHPE I (Movement) | EDU01021 |
| Curriculum Specialisation: Science II | EDU01247 |
| Curriculum Specialisation Technology Studies I | TCH10271 |
| Curriculum Specialisation Technology Studies II | TCH10272 |
| Curriculum Specialisation: Visual Arts I | EDU01153 |
| Curriculum Specialisation: Visual Arts II | EDU01154 |
| Curriculum Studies: English II: The Whole Language Classroom | EDU00402 |
| Curriculum Studies: Mathematics I | EDU00404 |
| Curriculum Studies: Mathematics II | EDU00405 |
| Curriculum Studies: Creative and Performing Arts I | EDU00415 |
| Curriculum Studies: Creative and Performing Arts II | EDU00416 |
| Curriculum Studies: English I: Language Acquisition | EDU00401 |
| Curriculum Studies: Human Society and its Environment | EDU00412 |
| Curriculum Studies: Personal Development, Health, Physical Education I | EDU00417 |

Curriculum Studies: Personal Development, Health, Physical Education II EDU00418

Curriculum Studies: Science and Technology I EDU00413

Curriculum Studies: Science and Technology II EDU00414

Cyberlaw LAW00525

Dadirri – Indigenous Spirituality CMM03181

Data Communications and Networks CSC00240

Data Structures CSC00205

Database Systems I CSC00228

DBA Thesis (Parts 1 - 16 MNG03051-66

Dealing with Conflict CSL00120

Design ART00630

Design and Technology in Energy and Transport Systems EDU10041

Desktop Media COM10110

Developing School Communities EDU00557

Development Across the Lifespan BHS30003

Development of Human Resources BHS00105

Deviance in Society SOC01123

Digital Art and Design I ART10094

Digital Art and Design II ART10095

Digital Art and Design III ART10096

Digital Media I: Images, Text and Interface Design ISY00324

Digital Media II: Audio-Video Resources and Linear Scriptwriting ISY00325

Digital Media III: 3D Resources: Modelling and Animation ISY00326

Digital Video Production I COM10112

Digital Video Production II COM10113

Disaster Preparedness and Prevention BHS00364

Discrete Mathematics MAT00213

Dispute Resolution and Aboriginal Communities LAW00215

Distribution Planning FIN10072

Doctor of Education Thesis EDU89021

Drug and Alcohol Education EDU10103

Drugs, Crime and the Law LAW00061

Early Childhood Education EDU01094

Earth Systems II: The Hydrosphere ENS00203

Earth Systems II: The Lithosphere GLY00201

Ecoactivism HIS10019

Ecocultural Studies HUM00274

Ecology BIO00202

E-commerce for Managers ISY00740

E-commerce Marketing MKT03041

E-commerce Site Development ISY10060

Economic Analysis for Tourism and Hospitality ECO00424

Economic Policy ECO00107

Economics ECO10250

Economics for Management ECO00720

Economics Seminar I ECO40001

Economics Seminar II ECO40002

Economics Thesis (Part 1 of 3) ECO40004

Economics Thesis (Part 2 of 3) ECO40005

Economics Thesis (Part 3 of 3) ECO40006

Ecotechnology ENO10183

Ecotechnology ENO03200

Education and the Law LAW10292

Education Studies EDU00067

Educational Information Technology EDU10003

Educational Information Technology for the School Practitioner ISY00550
Educational Leadership EDU00554
EEO and OH&S Law and Practice LAW00106
Electronic Commerce Systems ISY10058
Electronic Journalism COM10111
Employment and Industrial Relations Law LAW00104
Engineering in Society, Reports and Ethics EDU10049
Engineering Materials EDU10048
Engineering Mechanics: Statics and Dynamics EDU10050
Engineering Studies I ENO10264
Engineering Studies II ENO10265
Enquiry I EDU00731
Enquiry I: Qualitative Research in Education EDU01551
Enquiry II EDU00732
Enquiry II: Quantitative Research in Education EDU01552
Entertaining Journalism COM10081
Entrepreneurship MNG00314
Entrepreneurship MNG00737
Entrepreneurship in Sport and Exercise MNG00306
Entrepreneurship in Tourism and Hospitality MNG00427
Environmental Chemistry CHE00073
Environmental Chemistry CHE03078
Environmental Education EDUI01286
Environmental Economics ECO00108
Environmental Economics ECO00202
Environmental Economics ECO03079
Environmental Law LAW00118
Environmental Management for Hotels and Attractions MNG00912
Environmental Management for the Hotel Industry SOY00137
Environmental Mapping SUR00201
Environmental Planning ENV00207
Environmental Planning ENV03117
Environmental Psychology BHS30008
Equity LAW00115
Essentials of Herbal Medicine HLT03221
Essentials of Nutritional Medicine HLT03222
Ethics and Professional Issues BHS40007-08
Ethics and Sustainability SOC10236
Ethics in Society SOC10238
Evaluation in Community Welfare SOY00132
Evaluation of Mental Health Services: Prevention to Rehabilitation CMM00004
Evaluation, Assessment and Professionalism EDU00019
Event and Facility Management MNG00781
Events Management MNG00421
Events Planning and Management MNG00273
Evidence and Civil Procedure LAW00114
Evidence-based Complementary Medicine II HLT03223
Evidence-based Complementary Medicine I PHA03149
Evidence-Based Practice CMM03140
Exchange Elective – College of Indigenous Australian Peoples I-II EXE00211-2
Exchange Elective – Commerce I-II EXE00181-2
Exchange Elective –

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|---|---|
| Complementary Medicine I-II | EXE00201-2 |
| Exchange Elective – Education I-II | EXE00151-2 |
| Exchange Elective – Health Science I-II | EXE00551-2 |
| Exchange Elective – Human Movement I-II | EXE00561-2 |
| Exchange Elective – Information Technology I-II | EXE00191-2 |
| Exchange Elective – Legal Studies I-II | EXE00651-2 |
| Exchange Elective – Management I-II | EXE00171-2 |
| Exchange Elective – Music I-II | EXE00421-2 |
| Exchange Elective – Science I-II | EXE00451-2 |
| Exchange Elective – Sociology I-II | EXE00161-2 |
| Exchange Elective – The Arts I-II | EXE00351-2 |
| Exchange Elective – Tourism I-II | EXE00751-2 |
| Exchange Elective – Training and Development I-II | EXE00165-6 |
| Exchange Elective – Visual Arts I-II | EXE00425-6 |
| Exercise Biochemistry and Drugs in Sport | BIO00326 |
| Exercise Physiology I | BIO00203 |
| Exercise Physiology II | BIO00204 |
| Exercise Science Thesis (Stage 1 of 4) | HEA40009 |
| Exercise Science Thesis (Stage 2 of 4) | HEA40010 |
| Exercise Science Thesis (Stage 3 of 4) | HEA40011 |
| Exercise Science Thesis (Stage 4 of 4) | HEA40012 |
| Exercise Testing and Prescription | CMM00215 |
| Extended Education Project | EDU10172 |
| Extension and Advisory Services | FOR00113 |
| Extension and Advisory Services | FOR03019 |
| Facility and Risk Management for Hospitality Operations | MNG01222 |
| Facility Planning and Design | MNG00304 |
| Facility Programming and Management | MNG00305 |
| Family Law Practice | LAW00054 |
| Family Violence/Family Recovery | CMM03179 |
| Field Education I | CSL00113 |
| Field Education II | CSL00114 |
| Field Studies I | HMS00201 |
| Field Studies II | HMS00202 |
| Field Studies III | HMS00203 |
| Film Studies | COM10082 |
| Finance Seminar I | FIN40001 |
| Finance Seminar II | FIN40002 |
| Finance Thesis (Part 1 of 3) | FIN40004 |
| Finance Thesis (Part 2 of 3) | FIN40005 |
| Finance Thesis (Part 3 of 3) | FIN40006 |
| Financial Analysis for Tourism and Hospitality | ACC00206 |
| Financial Information for Decision Making | ACC10249 |
| Financial Instruments and Markets | FIN10254 |
| Financial Management for Sport and Exercise | FIN00320 |
| Financial Plan – Construction and Review | FIN03205 |
| Financial Plan – Skills and Management | FIN03206 |

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| Financial Reporting | ACC00145 |
| Fire Ecology and Management | FOR00100 |
| Fire Ecology and Management | FOR03105 |
| Fisheries Biology | BIO00105 |
| Fisheries Biology | BIO03093 |
| Food and Beverage Management | SCI00419 |
| Food and Beverage Operations | SCI00428 |
| Food, Culture and Industry Studies | EDU10054 |
| Food Properties, Preparation and Presentation | EDU10104 |
| Foodservice Operations | HOS10199 |
| Food Technology and Design I | SCI10259 |
| Food Technology and Design II | ENP10260 |
| Forest Health: Pest and Disease Management | FOR03081 |
| Forest Land Use and Management | FOR00109 |
| Forest Land Use and Management | FOR03082 |
| Forest Operations | FOR00104 |
| Forest Operations | FOR03084 |
| Forestry Honours I | FOR40001 |
| Forestry Honours IIA | FOR40002 |
| Forestry Honours IIB | FOR40003 |
| Forestry Honours III | FOR40004 |
| Forestry Honours IV | FOR40005 |
| Foundations of Management | MNG00720 |
| Foundation Studies in Mental Health Nursing | NRS10453 |
| Foundation Study: Academic Study Skills I | EDU10146 |
| Foundation Study: Academic Study Skills II | EDU10147 |
| Foundation Study: Computer Skills I | ISY10148 |
| Foundation Study: Computer Skills II | ISY10149 |
| Foundation Study: Introduction to Indigenous Writing | COM10144 |
| Foundation Study: Introduction to Politics, Media and Identity | POL10145 |
| Foundations in Media Studies | COM00439 |
| Foundations of Torts | LAW00053 |
| Functional Keyboard | MUS00623 |
| Fundamentals of Financial Planning | FIN10252 |
| Future of Work, The | SOC00101 |
| Gaming Management I: Introduction | BUS00211 |
| Gaming Management II: Analysis | BUS00212 |
| Gaming Management III: Impacts | BUS00213 |
| Gaming Management IV: Strategic Gaming Management | BUS00214 |
| Geographical Information Systems | GLY03113 |
| Global Climate and Oceans Systems | BIO03096 |
| Global Climate and Oceans Systems | BIO10124 |
| Global Inequality | SOC00115 |
| Global Environmental Issues | BIO10187 |
| Globalisation and Diversity | POL10237 |
| Global Marketing | MKT00150 |
| Global Social Movements | POL00013 |
| Graduating Seminar | HMS00220 |
| Graphics Technology and Design | CSC10273 |
| Grief, Trauma and Crisis | |

Counselling CSL10242
Group Processes BHS00106
Group Work BHS10241
Health and Epidemiology CMM00705
Health and Indigenous Australian Peoples CUL00408
Health Care Practices I HEA00291
Health Care Practices II HEA00292
Health Care Practices III HEA00293
Health Care Practices IV HEA00294
Health Law LAW00722
Health Promotion Strategies and Methods I: Theory and Core Strategies CMM03211
Health Promotion Strategies and Methods II: Advanced Strategies and Planning CMM03212
Health Psychology BHS30007
Health Science Nursing Thesis NRS40005-08
Health Science Thesis HEA40001-04
History and Philosophy of Psychology BHS40009-10
History of Invasion of Aboriginal Nations CUL00420
Holistic Caring and Communication HEA00403
Homoeopathy I (Introductory Homoeopathy) HLT00255
Homoeopathy II (Homoeopathic Theory and Practice) HLT00256
Homoeopathy III (Clinical Homoeopathy) HLT00263
Hospitality and Tourism Financial Management ACC00207
Hospitality Services Management MNG00441
Hotel and Resort Management Thesis MNG40009-11
Human Factors BHS30009
Human Movement Science Thesis HEA40005-08
Human Resource Development MNG00704
Human Resource Management MNG00724
Human Resource Management in the Tourism and Hospitality Industry MNG01413
Human Resource Management Seminar I MNG40013
Human Resource Management Seminar II MNG40014
Human Resource Management Thesis (Part 1 of 3) MNG40016
Human Resource Management Thesis (Part 2 of 3) MNG40017
Human Resource Management Thesis (Part 3 of 3) MNG40018
Human Rights LAW00522
Human Rights and Indigenous Peoples CUL00413
Human Services – Practice and Ethics SOY10106
Human Services Organisations – Power and Practice SOY10107
Identity and Relationships SOY00127
Independent Legal Research LAW00524
Independent Study – Business I–IV IST00251-4
Independent Study – College of Indigenous Australian Studies I–IV IST00211-4
Independent Study – Commerce I–IV IST00181-4
Independent Study - Complementary Medicine HLT03224
Independent Study – Complementary Medicine I–IV IST00201-4

Independent Study – Education I–IV IST00151-4

Independent Study – Environmental Research Methods IST03070

Independent Study – Environmental Research Project IST03115

Independent Study – Health Sciences I–IV IST00551-4

Independent Study – Human Movement I–IV IST00561-4

Independent Study – Human Services I–IV IST00365-8

Independent Study – Information Technology I–IV IST00191-4

Independent Study – Legal Studies IST00651-4

Independent Study – Management I–IV IST00171-4

Independent Study – Music I–IV IST00421-4

Independent Study – Science I–IV IST00451-4

Independent Study – Social Science IST00361-4

Independent Study – Sociology I–IV IST00161-4

Independent Study – The Arts I–VI IST00351-6

Independent Study – Tourism I–IV IST00751-4

Independent Study – Training and Development I–IV IST00165-8

Independent Study in Natural Medicine HLT00418

Independent Study Unit I: Negotiated Reading Course EDU00751

Indigenous Environmental Management SOC10186

Indigenous Australians in Education EDU01308

Indigenous Common Law CUL00414

Indigenous Counsellor Training CMM03177

Indigenous Research Theory and Practice CMM03189

Indigenous Tourism MNG10165

Indigenous Ways of Cultural Expression CUL00412

Indigenous World Views CUL00401

Industrial Relations MNG00116

Industrial Relations MNG00725

Industrial Technology Studies I: Conventional Processes ENM10256

Industrial Technology Studies II Machined Processes ENM10257

Industrial Technology Studies III: New and Emerging Processes ENM10258

Industry Based Project MNG00784

Industry Project MKT01910

Industry Related Project I-IV MNG01301-6

Infection Control NRS00274

Information Resources Management ISY00230

Information Systems Research Project A ISY00731

Information Systems Research Project B ISY00732

Information Systems Research Project C ISY00733

Information Systems Research Project D ISY00734

Information Systems Seminar I ISY40001

Information Systems Seminar II ISY40002

Information Systems Thesis (Part 1 of 3) ISY40004

Information Systems Thesis (Part 2 of 3) ISY40005

Information Systems Thesis (Part 3 of 3) ISY40006

Information Technology and the Law LAW00125

Information Technology Research Thesis (Stage 1 of 3) CSC40003

Information Technology Research Thesis (Stage 2 of 3) CSC40004

Information Technology Research Thesis (Stage 3 of 3) CSC40005

Information Technology Research Topic CSC40002

Innovation and Technology MNG10036

Instructional Design and Educational Technology MNG00085

Instructional Design I ISY00312

Instructional Design II ISY00313

Instructional Design III ISY00314

Insurance Planning FIN03204

Integrated Logistics Management MNG00757

Integrated Project SCI00211

Integrating Information Technology into Classroom Practice ISY00551

Intellectual Property: Management and Commercialisation MNG03208

Intelligent Decision Systems ISY10056

Interactive Animated Narratives: Vector Animated Resources and Interactive Scriptwriting CSC10213

Interactive Multimedia Application Development I CSC10214

Interactive Multimedia Application Development II CSC10215

Interface Development and Evaluation CSC00238

Intern Study I–IV MKT01221-4

International and Comparative Human Resource Management MNG00786

International Business MNG00723

International Business Law LAW00124

International Business Seminar I MNG40021

International Business Seminar II MNG40022

International Business Thesis (Part 1 of 3) MNG40024

International Business Thesis (Part 2 of 3) MNG40025

International Business Thesis (Part 3 of 3) MNG40026

International Community Development POL00131

International Economics and Trade ECO00150

International Exchange – Commerce and Management EXE10151-58

International Exchange – Social Sciences EXE10301-08

International Exchange – Tourism and Hospitality Management EXE10311-18

International Exchange - Contemporary Arts EXE10321-28

International Exchange - Humanities and Cultural Studies EXE10331-38

International Exchange - Media EXE10341-48

International Exchange - Education EXE10351-58

International Exchange – Multimedia and Information Technology EXE10361-68

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|---|---|
| International Exchange - Psychology | EXE10371-78 |
| International Exchange – Law and Justice | EXE10381-88 |
| International Exchange - Environmental Science and Management | EXE10391-98 |
| International Exchange – Indigenous Studies | EXE10401-08 |
| International Exchange – Exercise Science and Sport Management | EXE10411-18 |
| International Exchange - Naturopathy | EXE10421-28 |
| International Exchange - Nursing | EXE10431-38 |
| International Finance | FIN00126 |
| International Finance for Managers | FIN00723 |
| International Human Resource Management | MNG00311 |
| International Law | LAW00521 |
| International Management | MNG00313 |
| International Marketing | MKT00724 |
| International Media Studies | COM00446 |
| International Tourism Systems | MKT01906 |
| Internet Programming and Scripting | CSC10059 |
| Internship I | HMS00223 |
| Internship II | HMS00224 |
| Internship III | HMS00225-8 |
| Internship Study | SOY00222 |
| Interpersonal Communication | BHS00161 |
| Interpersonal Relating | BHS00301 |
| Interventions in Counselling | CSL10014 |
| Interviewing, Negotiation and Ethics | LAW00128 |
| Intraoperative Assisting and Nursing Care | NRS00612 |
| Introduction to Accounting | ACC00151 |
| Introduction to Business Law | LAW00150 |
| Introduction to Community Development | BHS00130 |
| Introduction to Complementary Medicine | PHA03148 |
| Introduction to Convention and Event Tourism | MNG10225 |
| Introduction to Counselling: Theory and Practice | CSL00231 |
| Introduction to Creative Writing | ENG00410 |
| Introduction to Evidence and Advocacy | LAW10158 |
| Introduction to Geographic Information Systems | GLY00223 |
| Introduction to Human Service – Theory and Practice | SOY10105 |
| Introduction to Land Law | LAW00052 |
| Introduction to Logistics | FIN10073 |
| Introduction to Media Production | COM10109 |
| Introduction to Music Technology | MUS00497 |
| Introduction to Natural Therapies | HLT00252 |
| Introduction to Networked Learning | MNG03122 |
| Introduction to Politics | POL10244 |
| Introduction to Psychology I | BHS11001 |
| Introduction to Psychology II | BHS11002 |
| Introduction to Sustainable Forestry | FOR10176 |
| Introduction to Teaching | EDU10128 |
| Introduction to Sociology | SOC00118 |
| Introduction to Tourism and Hospitality Management | MNG00440 |

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| Introduction to Tourism and Hospitality Marketing | MKT00127 |
| Introduction to Visual Culture | ART00600 |
| Introduction to Vocal Studies | MUS00624 |
| Introduction to Written Texts | ENG00400 |
| Introductory Computing | CSC00125 |
| Introductory Pharmacology | PHA00315 |
| Inventory Management for Hospitality Operations | MKT01205 |
| Investment Analysis and Portfolio Management | FIN00919 |
| Issues and Methods in Research I | HEA00501 |
| Issues and Methods in Research II | HEA00502 |
| Issues and Themes in Contemporary Writing | ENG00401 |
| Issues in Accounting Theory | ACC03032 |
| Issues in Counselling Assessment | CSL10015 |
| Issues in Disaster Management | BHS00363 |
| Issues in Information Management | ISY00705 |
| Issues in Literacy and Numeracy | EDU10133 |
| It's My Life/Working with Adolescents | CMM03188 |
| Journalism I | COM00481 |
| Journalism II | COM00482 |
| Justice in World Politics | POL10024 |
| Kinesiology | BIO00209 |
| Knowledge and Culture | ENG10083 |
| Land Degradation and Rehabilitation | AGT00217 |
| Land Degradation and Rehabilitation | AGT03090 |
| Language Acquisition and Assessment | TCH03216 |
| Language, Literacy and Diversity | EDU10004 |
| Law and Government Decision Making | LAW10068 |
| Law of Finance and Securities | LAW00730 |
| Law of Torts | LAW10180 |
| Law Placement | LAW00123 |
| Law Review | LAW00528 |
| Leadership | BHS00156 |
| Leadership in Public Health | CMM03197 |
| Leadership in the Diverse Organisation | MNG00715 |
| Leading and Managing People | MNG03217 |
| Learning and Communication | EDU10235 |
| Learning and Memory | BHS20007 |
| Learning and Teaching in Higher Education | TCH03193 |
| Learning Technologies and The Academy | COM00334 |
| Learning, Communicating and Educational Computing | EDU00220 |
| Legal and Conveyancing Practice | LAW00108 |
| Legal Process | LAW00111 |
| Legal Project | LAW00048 |
| Legal Research and Writing | LAW00051 |
| Legal Studies | LAW00720 |
| Legislation, Administration and Communication | LAW00241 |
| Legislation, Administration and Communication | LAW03116 |
| Linguistic Concepts for TESOL | TCH03215 |
| Literacy, Diversity and Pedagogy | EDU03135 |
| Litigation Practice | LAW00058 |

Living in a Hazardous Environment BHS00365

Local Government and Planning Law LAW00119

Locating Cultural Studies HUM00270

Loss and Grief Group Facilitation Counsellor Training CMM03182

Master of Public Health Research Project I – VII CMM03141-47

Major Thesis (Management) MNG00710

Management Accounting ACC00146

Management for Quality Tourism and Hospitality Services MKT01909

Management Information Systems ISY00720

Management of Information Technology in the School Environment ISY00552

Management of Small Enterprises MNG00743

Management Seminar I MNG40027

Management Seminar II MNG40028

Management Thesis (Part 1 of 3) MNG40030

Management Thesis (Part 2 of 3) MNG40031

Management Thesis (Part 3 of 3) MNG40032

Managerial Accounting ACC00714

Managerial Finance FIN00721

Managing Change MNG00166

Managing Employee Relations and Organisational Change in the Tourism and Hospitality Industry BUS00914

Managing Food and Beverage Operations SCI00429

Managing Organisations in a Global Context MNG10247

Managing Rooms Division Operations MNG00135

Marine Communities as Sentinels for Change BIO03097

Marine Communities as Sentinels for Change BIO10123

Marine Mammals: Biology and Conservation BIO10185

Marine Mammals: Biology and Conservation BIO03202

Marine Systems Science and Management BIO03098

Marine Systems Science and Management BIO10120

Marketing in Retail and Service Environments MKT03220

Marketing Management MKT00720

Marketing Management for Tourism and Hospitality Industries MKT00905

Marketing Principles MKT00075

Marketing Research MKT00106

Marketing Seminar I MKT40001

Marketing Seminar II MKT40002

Marketing Thesis (Part 1 of 3) MKT40004

Marketing Thesis (Part 2 of 3) MKT40005

Marketing Thesis (Part 3 of 3) MKT40006

Master of Health Science Project MTC00600

Master of International Sport Management Research Project MNG03125-6

Master of International Sport Management Research Project MNG03127-9

Master of International Sport Management Research Project MNG03130

Master of International Sport Management Research Project MNG03131

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| Master of International Sport Management Research Project | MNG03132 |
| Measuring Trees in Forests | FOR00102 |
| Measuring Trees in Forests | FOR03083 |
| Media and New Technologies Studies | COM00447 |
| Mediating Across Cultures | LAW10171 |
| Mediation and Dispute Resolution | LAW00214 |
| Mediation Practice and Procedure | LAW00216 |
| Meetings, Incentives, Conventions and Exhibitions Management | MNG00272 |
| Men's and Women's Healing Recovery | CMM03185 |
| Mental Health II | NRS00277 |
| Mental Health of Australian Indigenous Peoples, The | CUL00409 |
| Mental Health Nursing Clinical Project | NRS03159 |
| Mental Health Nursing Practice | NRS03153 |
| Mentoring for Early Career Professionals | MNG00510 |
| Methods and Concepts in Psychology | BHS11003 |
| Minor Thesis | FOR03169-70 |
| Models of Mental Health and Mental Illness | CMM00002 |
| Modernism: Visual Parameters | ART00601 |
| Mooting | LAW10288 |
| Motor Learning I | HMS00328 |
| Movement Concepts in Education | EDU10101 |
| Movement Skills I | EDU10099 |
| Movement Skills II | EDU10100 |
| Multimedia Arts I | COM00455 |
| Multimedia Arts II | COM00456 |
| Multimedia Arts III | COM00457 |
| Multimedia Design Project | ISY00331 |
| Multimedia Design Update | ISY00330 |
| Multimedia Development Project | ISY00333 |
| Multimedia Development Update | ISY00332 |
| Multimedia Research Seminar | CMP40000 |
| Multimedia Research Thesis 1 (Part 1 of 3) | CMP40001 |
| Multimedia Research Thesis 2 (Part 2 of 3) | CMP40002 |
| Multimedia Research Thesis 3 (Part 3 of 3) | CMP40003 |
| Multi-National Business Organisation | MNG00316 |
| Music Business | MUS00611 |
| Music Education in the K-6 Classroom I | EDU01304 |
| Music Industry Studies | MUS00610 |
| Native Forest Silviculture | FOR00103 |
| Native Forest Silviculture | FOR03085 |
| Natural Medicine and Mental Health | HLT00417 |
| Natural Medicine and Reproduction | HLT00414 |
| Natural Medicine and the Aged | HLT00416 |
| Natural Medicine in Childhood and Adolescence | HLT00415 |
| Natural Resources Policy | FOR00110 |
| Natural Resources Policy | FOR03111 |
| Nature and Process of Educational Change, The | EDU00733 |
| Nature of History Making | HIS10016 |
| Naturopathic Clinic I | HLT00278 |
| Naturopathic Clinic II | HLT00279 |

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|---|---|
| Naturopathic Foundations | HLT00259 |
| Naturopathic Studies | HLT00260 |
| Naturopathy Thesis | HLT40001-04 |
| Negotiated Practicum I | CMM03161 |
| Negotiated Practicum II | CMM03162 |
| Negotiated Practicum III | CMM03163 |
| New Venture Creation | MNG03219 |
| Nursing Practice II | NRS00332 |
| Nursing Practice IV | NRS00334 |
| Nursing Practice V | NRS00335 |
| Nursing Practice VI | NRS00336 |
| Nursing Thesis | NRS40001-04 |
| Nutrition and Human Performance | NUT00330 |
| Nutrition I (Food and Nutrition in Health) | NUT00214 |
| Nutrition II (Life Cycle Nutrition and Diet Therapy) | NUT00215 |
| Nutrition III (Nutritional Pharmacology and Biochemistry) | NUT00216 |
| Nutrition IV (Clinical Nutrition) | NUT00217 |
| Obesity, Weight control and Metabolic Health Management | CMM03214 |
| Object Oriented Programming | CSC00239 |
| Operating Systems and Computer Architecture | CSC00234 |
| Operations and Quality Management | MNG00916 |
| Organisational Behaviour | MNG01720 |
| Organisational Communication | MNG00132 |
| Organisational Consulting and Facilitation (Part 1 of 2) | MNG03155 |
| Organisational Consulting and Facilitation (Part 2 of 2) | MNG03156 |
| Organisation and Technology in Research | CMP03305 |
| Outdoor Education I | EDU01290 |
| Overview of Mental Health | CMM00001 |
| Pain Management | NRS00291 |
| Peace, War and International Politics | POL10023 |
| Pedagogical Practices for Teachers of English to Speakers of Other Languages | TCH03157 |
| People, Work and Organisations | SOC10240 |
| Performance Management in Sport | HMS00782 |
| Personal Communications for the Tourism and Hospitality Industry | COM00207 |
| Personality and Social Psychology | BHS20006 |
| Personnel Management in Sport | MNG00303 |
| Perspectives of Community Development | BHS00360 |
| Perspectives on Australia | CUL00211 |
| Philosophy of Holistic Health Care | HEA00402 |
| Philosophy of Law, The | LAW00520 |
| Photography I | ART00455 |
| Photography II | ART00456 |
| Physiological Pathology I | BIO00101 |
| Physiological Pathology II | BIO00102 |
| Physiological Psychology and Sensory Processes | BHS30004 |
| Physiology for Human Movement | BIO00307 |
| Phytotherapy I (Foundations of Herbal Medicine) | HLT00257 |
| Phytotherapy II (Medicinal Plants: Botany and Application) | HLT00302 |
| Phytotherapy III (Herbal Materia Medica) | HLT00303 |
| Phytotherapy IV (Pharmacognosy) | HLT00266 |

Phytotherapy V (Clinical Herbal Medicine) HLT00267

Plant Identification and Conservation BIO00213

Plant Identification and Conservation BIO03077

Plant Physiology and Ecology FOR00101

Plant Physiology and Ecology FOR03106

Plantation Silviculture FOR00105

Plantation Silviculture FOR03107

Political, Economic and Cultural Aspects of Community Development BHS00361

Political Ideologies POL00005

Pollution of the Marine Environment BIO03099

Pollution of the Marine Environment BIO10126

Popular Music Since 1940 MUS00601

Positive Parenting CMM03187

Postoperative Nursing Care and Professional Issues NRS00613

Practical Studies I MUS00641

Practical Studies II MUS00642

Practical Studies III MUS00643

Practical Studies IV MUS00644

Practical Studies V MUS00645

Practical Studies VI MUS00646

Preliminary Literature Review MNG03049

Preoperative Assessment and Planning NRS00611

Prevention and Management of Injury HMS00214

Principles and Practice of Human Resource Management MNG00320

Principles of Coastal Resource Management BIO01230

Principles of Coastal Resource Management BIO03094

Principles of Contract Law LAW10159

Principles of Investment and Retirement Planning FIN03203

Principles of Programming ISY00245

Product Development and Marketing FOR00112

Product Technology and Design I ENM10266

Product Technoology and Design II TCH10267

Professional Conduct LAW00519

Professional Experience (Primary) I TCH10134

Professional Experience (Primary) II TCH10135

Professional Experience (Primary) III TCH10136

Professional Experience (Primary) IV TCH10137

Professional Experience I TCH10000

Professional Experience II TCH10001

Professional Identity and Values EDU10131

Professional Placement COM00471

Professional Practice in Education I EDU00558

Program Design EDU10132

Programming Languages CSC00217

Project EDU01105

Project A – Workplace Practices (Part 1 of 2) SOY03034

Project B – Professional Practice (Part 2 of 2) SOY03037

Project Management MNG00785

Project Management and

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|---|---|
| Promotion | SOY00159 |
| Project Management for Conventions, Events and Festivals | |
| Project Management for Sport | MNG00783 |
| Property Law | LAW00116 |
| Prose | ENG00403 |
| Protected Area Management | BIO00244 |
| Prun – Indigenous Group Conflict Management, The | CMM03184 |
| Psychological Assessment | BHS20001 |
| Psychosocial Contexts of Health | CMM10464 |
| Public and Environmental Health | CMM00251 |
| Public Relations in Sport and Exercise | MKT00205 |
| Qualitative Research Methods | MNG03047 |
| Quantitative Analysis | MAT00211 |
| Quantitative Analysis | MAT03088 |
| Quantitative Analysis for Business | MAT10248 |
| Quantitative Analytic Techniques for Management | MNG03069 |
| Quantitative Methods for Commerce | MAT00722 |
| Quantitative Methods in Psychology | BHS20008 |
| Quantitative Analytic Techniques for Management | MAT03069 |
| Quantitative Research Methods | MNG03048 |
| Race and Racism | SOC00417 |
| Radio I | COM00461 |
| Radio II | COM00462 |
| Reading Support in the Classroom | EDU00356 |
| Writing Place: Landscapes, Memory, History | HIS10018 |
| Recreating the Circle of Well-being | CMM03183 |
| Recruitment and Performance Management | MNG00791 |
| Relationships Counselling | CSL10243 |
| Remote Sensing and Spatial Analysis | ISY01224 |
| Remote Sensing and Spatial Analysis | ISY03087 |
| Research Design in Sport Science | HMS00301 |
| Research Dissertation | EDU00761-63 |
| Research Methods | EDU10042 |
| Research Methods | MAT00792 |
| Research Methods and Applied Project | BHS40005-06 |
| Research Methods – Arts | CAR40001 |
| Research Methods – Contemporary Music | CAR40002 |
| Research Methods – Media | COM40004 |
| Research Methods for the Social Science | EDU40001 |
| Research Methods – Humanities | COM40005 |
| Research Methods in Information Technology | CSC40001 |
| Research Methods in Psychology | BHS30001 |
| Research Methods – Visual Arts | ART40004 |
| Research Project | EDU10044-45 |
| Research Project | MNG00727-8 |
| Research Project – Background and Proposal | EDU00753 |
| Research Project (24 Credit Points) | EDU00754 |
| Research Project (24 Credit Points) | EDU00755 |

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| Research Project - Complementary Medicine I | HLT03225 |
| Research Project Complementary Medicine II | HLT03226 |
| Research Project in Natural Medicine (Part 1 of 2) | HLT00419 |
| Research Project in Natural Medicine (Part 2 of 2) | HLT00421 |
| Research Proposal | MNG03050 |
| Research Thesis | BHS40001-04 |
| Restorative Justice | LAW00529 |
| Retail Marketing | MKT00110 |
| Retail Marketing and Management | MKT00727 |
| Retail Seminar I | MKT40007 |
| Retail Seminar II | MKT40008 |
| Retail Thesis (Part 1 of 3) | MKT40009 |
| Retail Thesis (Part 2 of 3) | MKT40010 |
| Retail Thesis (Part 3 of 3) | MKT40011 |
| Role of the Perioperative Nurse:– Surgeon's Assistant, The | NRS00610 |
| Rooms Division Operations | MNG00431 |
| Sales and Promotion Management | MKT00152 |
| Scholarship of Teaching in Higher Education, The | TCH03196 |
| School Internship | TCH10002 |
| School Internship (Primary) (24 Credit Points) | TCH10137 |
| Schooling in the Middle Years | EDU03138 |
| Schools, Society and Culture | EDU10130 |
| Science for Management | BIO03100 |
| Science for Management | BIO10122 |
| Scriptwriting | COM01402 |
| Security Analysis and Portfolio Management | FIN00115 |
| Services Marketing and Management | MKT00730 |
| Small and Family Enterprise Entrepreneurship | MNG00918 |
| Social Dimensions of Disasters | BHS00366 |
| Social Marketing | CMM03213 |
| Social Policy | SOC00112 |
| Social Science Thesis (6 unit) | SOC40009-11 |
| Social Science Thesis (8 unit) | SOC40001-4 |
| Sociological and Political Basis of Health Care, The | SOC00722 |
| Sociology of the Family | SOC01122 |
| Sociology of Work | SOC00117 |
| Software Design | CSC10208 |
| Software Engineering | CSC00223 |
| Software Systems for Convention and Event Tourism | MNG10224 |
| Soil Processes | AGR00214 |
| Soil Processes | AGR03072 |
| Songwriting | MUS00630 |
| Special Education | EDU01095 |
| Special Interest Tourism | MKT00204 |
| Sport and Exercise Management I | MNG00301 |
| Sport and Exercise Marketing | MKT00320 |
| Sport and Exercise Nutrition | NUT00333 |
| Sport and Exercise Psychology I | HEA00331 |
| Sport and Exercise Psychology II | HEA00332 |
| Sport and the Law | HMS01202 |
| Sport Business (Surfing) | MNG10195 |
| Sport Events (Surfing) | MNG10193 |
| Sport Management (Surfing) | MNG10191 |
| Sport Marketing (Surfing) | MKT10192 |
| Sport Marketing and Public Relations | MKT00723 |

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| Sport Media (Surfing) | MKT10194 |
| Sport Tourism I | SOY00011 |
| Sport Tourism II | SOY00012 |
| Sport Tourism Management Thesis | MNG40001-04 |
| Sports Law | HMS00721 |
| Sports Policy and Planning | MNG00307 |
| Staff Development and Training | EDU01264 |
| Staff Selection and Performance Management | MNG00154 |
| Statistical Analysis | MAT10251 |
| Statistics | MAT00330 |
| Stock Exchange and Finance Law | LAW01125 |
| Storytelling | ENG00355 |
| Strategic Information Systems | MNG03218 |
| Strategic Issues in Gaming Management | MNG00503 |
| Strategic Issues in Health Management | MNG00755 |
| Strategic Knowledge Management | MNG03067 |
| Strategic Management | MNG00114 |
| Strategic Management | MNG00716 |
| Strategic Management for Tourism and Hospitality Enterprises | MNG00417 |
| Strategic Marketing of Destinations and Hotels | MKT00905 |
| Strategies in Marketing Communications | MKT00728 |
| Stress Management | NRS00250 |
| Studies in Substance Abuse | HEA00203 |
| Studio Drawing I | ART00406 |
| Studio Drawing II | ART00407 |
| Studio Drawing III | ART00408 |
| Studio Elective I–IV | ART00641-4 |
| Supervision and Teamwork | MNG00167 |
| Surfing Culture | SOY10196 |
| Surfing Technology and Skills I | ENM10197 |
| Surfing Technology and Skills II | ENM10198 |
| Survey Design | BIO03101 |
| Survey Design | BIO10121 |
| Sustainable Business Management | MNG10253 |
| Sustainable Use of the Marine Environment | BIO03102 |
| Sustainable Use of the Marine Environment | BIO10125 |
| Systems Analysis and Design | ISY00243 |
| Tactile Therapies I (Relaxation and Therapeutic Massage) | HLT10115 |
| Tactile Therapies II (Lymphatic Technique, Sport/Performance, Hydrotherapy) | HLT10116 |
| Tactile Therapies III (Myofascial Techniques, Exercise and Postural Therapy) | HLT10117 |
| Taxation | ACC00132 |
| Taxation Practice | ACC00717 |
| Teaching and Learning | EDU00221 |
| Teaching Early Numeracy | EDU03137 |
| Teaching for Diversity | EDU00018 |
| Teaching the Gifted | EDU00353 |
| Technacy for Innovation: Introductory Research and Foresighting Methods | EDU10040 |
| Technacy in Indigenous Communities and Development Projects | EDU10043 |
| Technology and Society | SOC10027 |
| Textiles III: Fashion Design Processes | EDU10053 |

Textiles Technology and Design I ENM10261

Textiles Technology and Design II ENM10262

Textiles Technology and Design III ENM10263

The Cruise Business MNG10291

Theming and Staging for Convention and Event Tourism MNG10226

Therapies in Mental Health Care CMM00003

Think Globally/Teach Locally EDU10129

Tourism and Hotel Internship MNG03199

Tourism and Hospitality Industry Project MKT01416

Tourism and Hospitality International Exchange I–IV EXE00221-4

Tourism and Hospitality International Exchange V-VIII EXE00225-8

Tourism and Hospitality Research and Analysis MNG00415

Tourism and Hospitality Sales and Promotion MKT00128

Tourism and Hotel International Internship MNG01231-34

Tourism in Pacific Asia MKT01425

Tourism Planning and the Environment HMS00423

Tourism Planning Environments MKT01760

Tourism Theories and Practice SOY00411

Tourism Thesis MNG40005-07

Trade Practices Law LAW00126

Training Methods EDU00085

Trans- and Intergenerational Trauma HEA10200

Transport Management FIN10075

Trauma and Recovery – Experiential CMM03178

Understanding Educational Research EDU01550

Understanding Social Sciences SOY00220

University Partner Unit I–IV UPU00001–4

Unruly Subjects: Citizenship HUM00271

Unspecified Core Unit I–II USC00261–2

Veterans Law I LAW10069

Veterans Law II LAW10070

Victimology LAW00120

Visual Art as Critical Practice ART00603

Visual Discourse: Uncovering the Body ART00604

Visual Arts Research Methodology ART40000

Visual Arts Research Project ART40001

Visual Arts Research Project ART40002

Visual Arts Research Project ART40003

Visual Arts Studio Studies I: Foundation ART00621

Visual Arts Studio Studies II ART00622

Visual Arts Studio Studies III ART00623

Visual Arts Studio Studies IV ART00624

Visual Arts Studio Studies V ART00625

Visual Arts Studio Studies VI ART00626

Vocational Education and Training Studies EDU00017

Warehousing I FIN10071

Waste Technology ENS00218

Waste Technology ENS03104

Water Catchment Management AGR00215

Water Resource Management and Technology AGR00215

Ways of Knowing PHI00201

Web Development I ISY10209

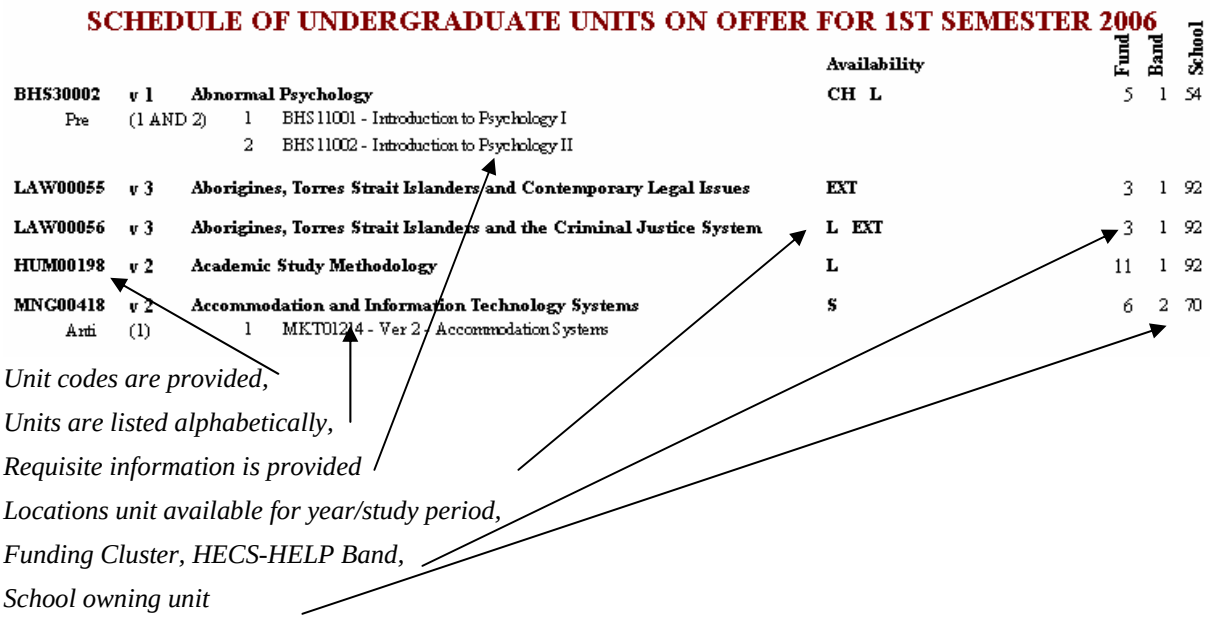
Web Development II CSC10217

Welfare Law LAW00059

| | |
|---|---|
| Wetland Ecosystems | BIO01204 |
| Wetland Ecosystems | BIO03073 |
| Wildlife Conservation | BIO00212 |
| Wildlife Conservation | BIO03103 |
| Wills and Estates | LAW00062 |
| Wood Science and Utilisation | FOR00106 |
| Wood Science and Utilisation | FOR03108 |
| Work Based Learning | MNG00169 |
| Working in Organisations | SOC10245 |
| Working with Children | CMM03180 |
| Work: Its Organisation and Remuneration | SOC10246 |
| Workplace Learning | MNG00168 |
| World Music Perspectives | MUS00600 |
| Writing for Performance | ENG00407 |
| Writing from the Edge | ENG10022 |
| Writing Project | ENG00408 |

# *Unit Descriptions by Unit Code*

***For the most current availabilities, locations and campuses for the following units please visit the schedule of units at http://www.scu.edu.au/admin/asu/. See below for an example of how to read the Schedule of Units.***



SCHEDULE OF UNDERGRADUATE UNITS ON OFFER FOR 1ST SEMESTER 2006

| | | | | Availability | Fund | Band | School |
|---|---|---|---|---|---|---|---|
| **BHS30002** | **v 1** | **Abnormal Psychology** | | **CH L** | 5 | 1 | 54 |
| Pre | (1 AND 2) | 1 | BHS11001 - Introduction to Psychology I | | | | |
| | | 2 | BHS11002 - Introduction to Psychology II | | | | |
| **LAW00055** | **v 3** | **Aborigines, Torres Strait Islanders and Contemporary Legal Issues** | | **EXT** | 3 | 1 | 92 |
| **LAW00056** | **v 3** | **Aborigines, Torres Strait Islanders and the Criminal Justice System** | | **L EXT** | 3 | 1 | 92 |
| **HUM00198** | **v 2** | **Academic Study Methodology** | | **L** | 11 | 1 | 92 |
| **MNG00418** | **v 2** | **Accommodation and Information Technology Systems** | | **S** | 6 | 2 | 70 |
| Anti | (1) | 1 | MKT01214 - Ver 2 - Accommodation Systems | | | | |

*Unit codes are provided,*

*Units are listed alphabetically,*

*Requisite information is provided*

*Locations unit available for year/study period,*

*Funding Cluster, HECS-HELP Band,*

*School owning unit*

**ACC00106**
**CONTEMPORARY ISSUES IN ACCOUNTING THEORY**
***Pre-requisite/s:*** *ACC00145 Financial Reporting*

Introduces students to the general nature of accounting theory and its function in relation to problems confronting the profession. The profession operates in the context of an accounting practice including accounting rules, principles, standards and process of evolving professional changes in company and corporate affairs.

**ACC00130**
**AUDITING**
***Pre-requisite/s:*** *ACC00145 Financial Reporting*
***Co-requisite/s:*** *LAW00004 Company Law or LAW00527 Corporations Law*

Introduces students to the concepts and practice of auditing, the way the profession has developed and the way the profession is meeting current business and social needs. In addition, the use of statistical techniques and EDP systems in auditing will be reviewed.

**ACC00131**
**ADVANCED AUDITING**
***Pre-requisite/s:*** *ACC00130 Auditing*

Exposes the student to compliance and substantive audit testing techniques. Exposure to these techniques in an EDP environment is available. The documentation of audit work and the accumulation of audit evidence is discussed, particularly in the context of cases. Students will be exposed to the auditing of entities other than public companies.

**ACC00132**
**TAXATION**
***Pre-requisite/s:*** *LAW00130 Introduction to Law and Contract or LAW10157 Australian Legal System or LAW00150 Introduction to Business Law or LAW00101 Legal Studies I or LAW00111 Legal Process and 72 credit points or ACC00151 Introduction to Accounting and 72 credit points.*

Introduces the student to the nature and incidence of Commonwealth and State taxation laws, with emphasis being given to the understanding of the general principles of each type of tax, and the role of the accountant in the administration of taxation.

While the major thrust of the subject is directed towards an understanding of Commonwealth Income Tax, particularly as it applies to the individual taxpayer, it also covers other areas of taxation, viz: Sales Tax, Payroll Tax, Fringe Benefits Tax, Stamp and similar taxes (e.g. BAD and FID), and Land Tax.

**ACC00134**
**ADVANCED TAXATION**
***Pre-requisite/s**: ACC00132 Taxation*

Concerned with the application of the principles of income tax law to the different classes of taxpayers. While some attention is given to the preparation of returns for each class of taxpayer, the major emphasis is placed upon the rationale underlying the application and modification of the general principles of taxation in each case. Emphasis is also placed upon the administration of taxation and the operation of the international tax agreements.

**ACC00145**
**FINANCIAL REPORTING**
***Pre-requisite/s:** ACC00143 Accounting Principles and Practice or ACC00151 Introduction to Accounting*

Covers all aspects of company accounting including formation and operation of companies, takeovers, preparation of statutory reports, published accounts and consolidating reports of company groups.

**ACC00146**
**MANAGEMENT ACCOUNTING**
***Pre-requisite/s:** ACC10249 Financial Information for Decision Making or ACC00150 Using Financial Information and ACC00151 Introduction to Accounting*

Introduces students to the various costing models, the allocation of service departments, and capital budgeting that facilitate internal decision-making and control. Particular attention will be given to the recent developments in alternative costing systems and their relevance within a managerial context.

**ACC00148**
**ADVANCED FINANCIAL REPORTING**
***Pre-requisite/s:** ACC00145 Financial Reporting*

Covers preparation of Corporate Financial Reports at an advanced level including contemporary issues in financial reporting and the importance of accounting policies.

**ACC00151**
**INTRODUCTION TO ACCOUNTING**
***Anti-requisite/s**: ACC00143 Accounting Principles and Practice*

Provides detailed coverage of concepts and techniques for both the preparation and use of financial accounting information, ranging from designing systems (manual and computerised) used to record basic transactions, through accounting for and control over various assets and liabilities, to accounting from incomplete records.

**ACC00152**
**BUSINESS FINANCE**
***Pre-requisite/s**: ACC10249 Financial Information for Decision Making or ACC00150 Using Financial Information and ACC00151 Introduction to Accounting*
***Anti-requisite/s:** ACC00142 Accounting and Financial Management II*

Examines the ways in which investors and business managers make investment and financing decisions, including an introduction to the measurement and management of risk, the valuation of financial assets, capital budgeting and capital structure issues.

**ACC00153**
**BUSINESS INFORMATION SYSTEMS**
***Pre-requisite/s:** Minimum of eight (8) units*
***Anti-requisite/s**: ACC00120 Accounting Information Systems*

Designed to prepare the student for a career in business, this unit examines information systems technology and concepts and provides an introduction to the design and development process of business application software.

**ACC00206**
**FINANCIAL ANALYSIS FOR TOURISM AND HOSPITALITY**

Learn how to read, understand and interpret financial information for decision making in hotels and airlines. Business activities and managers' actions are linked with financial information, making comparisons with other organisations. Topics include financial statements, cash and credit, profit, cost information, performance measurement, management issues concerning assets, liabilities and shares.

**ACC00207**
**HOSPITALITY AND TOURISM FINANCIAL MANAGEMENT**
***Pre-requisite/s:*** *ACC00206 Financial Analysis for Tourism and Hospitality or ACC00201 Finance and Budgeting Systems in the Tourism Industry*
***Anti-requisite/s****: FIN00216 Finance and Information Systems II: Analysis*

Learn how to use financial and operating information in planning, control, evaluation and decision making in hotels. The focus is management accounting and finance for hotels. The topics include management control, hotel financial statements, financial analysis, cash management, cost management, pricing, performance measurement, operations budgeting, capital structure and investment decisions.

**ACC00222**
**COMPUTER CONTROL, AUDITING AND SECURITY**
***Pre-requisite/s:*** *ISY00243 Systems Analysis and Design or CSC00240 Data Communications and Networks*

Introduces students to the various controls which can be implemented in information systems to guard against both intentional and unintentional threats. Students will examine techniques by which combinations of controls can be jointly implemented to provide effective countermeasures against threats. Students will apply risk analysis techniques to the development of security plans and security strategies.

**ACC00712**
**BUSINESS ACCOUNTING**
*Not available to undergraduates.*
***Anti-requisite/s:*** *ACC00700 Basic Business Accounting*

Introduces students first to the basic accounting model as it applies to service businesses owned by one person. It then develops the double entry model and applies it to specific assets and liabilities in detail, for both merchandising and service businesses. The unit concludes by extending the basic accounting model to prepare useful information for decision making.

**ACC00713**
**CORPORATE REPORTING**
*Not available to undergraduates.*
***Pre-requisite/s:*** *ACC00712 Business Accounting*
***Anti-requisite/s****: ACC00701 Accounting for Group Entities and ACC00703 Business Financial Accounting*

Considers the techniques involved and the data required to account for and report on the transactions and events of a corporate entity to those parties that have a vital interest in the results, such as shareholders, lenders, creditors, Government regulatory agencies, and stock exchanges.

**ACC00714**
**MANAGERIAL ACCOUNTING**
*Not available to undergraduates.*
***Pre-requisite/s:*** *ACC00712 Business Accounting*
***Anti-requisite/s:*** *ACC00702 Industry Internal Accounting*

Introduces students to the various accounting systems that facilitate internal management planning, decision making and control. Specific attention will be given to such topics as various costing systems and their relevance to the particular firm and the particular industry; the analysis and presentation of data for the solving of specific problems created by such things as departments branches and the devolution of control; transfer pricing and the particular type of industrial activity undertaken.

**ACC00715**
**AUDITING AND ASSURANCE SERVICES**
*Not available to undergraduates.*
***Pre-requisite/s:*** *ACC00713 Corporate Reporting and LAW00701 Corporations and Securities Law*
***Anti-requisite/s****: ACC00704 Auditing and Accounting Practice*

Covers the conceptual considerations of the environment, philosophy, history and the development of auditing and assurance services, and the way the accounting profession is meeting current business and social needs. In addition, the roles of ethics, sampling and computer information systems in auditing and assurance services will be reviewed.

**ACC00716**
**CORPORATE FINANCE**
*Not available to undergraduates.*
***Pre-requisite/s:*** *ACC00712 Business Accounting and MAT00722 Quantitative Methods for Commerce*
***Anti-requisite/s:*** *FIN00706 Financial Management in Business*

Examines the way in which investors and business managers make investment and financing decisions including an introduction to the

measurement and management of risk, the valuation of financial assets, capital budgeting and capital structure issues.

**ACC00717**
**TAXATION PRACTICE**
*Not available to undergraduates.*
***Pre-requisite/s:*** *LAW00720 Legal Studies*
***Anti-requisite/s:*** *ACC00707 Taxation - Present and Future*

Introduces the law and practice of taxation levied in Australia and the inter-relationship between these taxes. Its major emphasis is on income tax as this is currently the most significant source of government revenue and applies to all individuals and corporations. Other taxes that will be studied include fringe benefits tax, land tax and the new goods and services tax (GST). By studying this unit students should attain a basic working knowledge of the taxes that are levied by the Commonwealth and the States. This unit also examines some of the principles behind a good tax system and should enable students to examine critically any changes that occur in our tax system.

**ACC00718**
**ACCOUNTING INFORMATION SYSTEMS**
*Not available to undergraduates.*

Designed to prepare the student for a career in business, this unit examines information systems technology and concepts and provides an introduction to the design and development process of business application software and e-business.

**ACC00724**
**ACCOUNTING AND FINANCE FOR MANAGERS**

Introduces students to fundamentals of accounting and finance including financial statements, ratio analysis, cost terminology and cost-volume relationships, cost information for decision-making, and budgets for planning and control. Finance components include financial mathematics, risk and return, valuation of corporate securities, investment appraisal, leveraging and capital structure.

**ACC03032**
**CONTEMPORARY ISSUES IN ACCOUNTING THEORY**
*Not available to undergraduates.*
***Pre-requisite/s:*** *ACC00713 Corporate Reporting*
***Anti-requisite/s*** *ACC00705 Issues in Accounting Theory*

Introduces students to the general nature of accounting theory and its function in relation to problems confronting the profession. The profession operates in the context of an accounting practice including accounting rules, principles and process of evolving professional changes in company and corporate affairs.

**ACC10249**
**FINANCIAL INFORMATION FOR DECISION MAKING**
***Anti-requisite/s*** *ACC00141 Accounting and Financial Management I or ACC00142 Accounting and Financial Management II or ACC00149 Accounting for Decision Making or ACC00150 Using Financial Information or ACC00206 Financial Analysis for Tourism and Hospitality or ACC00136 Financial Analysis for Hotels or ACC00208 Financial Analysis for Hotels, Conventions and Events or FIN00320 Financial Management for Sport and Exercise*

This unit acts as an entry point to all streams of the Bachelor of Business program by considering the context of business decision making. Recognising economic, social and environment issues and the global context of modern organisations, the types of quantitative and qualitative information generated by and required by organisations to make informed decisions. The process of identifying, measuring, recording and communicating economic information is demonstrated throughout the unit. The information derived from this process is set along side non financial considerations, both internal to the organisation and pertaining to society at large, to form a total picture of the information requirements facing decision makers in business.

**ACC40001**
**ACCOUNTING SEMINAR I**

Seminar (coursework) Part I of II in the Accounting Discipline

**ACC40002**
**ACCOUNTING SEMINAR II**
***Pre-requisite/s:*** *ACC40001 Accounting Seminar I*

Seminar (coursework) Part II of II in the Accounting Discipline

**ACC40004**
**ACCOUNTING THESIS (PART 1 OF 3)**

Research (thesis) Part I of V in the Accounting Discipline – single weighted unit.

**ACC40005**
**ACCOUNTING THESIS (PART 2 OF 3)**

Research (thesis) Part II of V in the Accounting Discipline – double weighted unit.

**ACC40006**
**ACCOUNTING THESIS (PART 3 OF 3)**

Research (thesis) Part III of V in the Accounting Discipline – double weighted unit.

**AGR00214**
**SOIL PROCESSES**

The main soil forming processes are examined and the role of both organic matter and clay minerals in soil processes and properties explored. Field soil assessment and classification skills are developed and methods for the examination of soil invertebrates introduced. The main concepts and methods used to assess soil physical and chemical properties are introduced, as is the use of soil moisture characteristics for the prediction of water movement. The behaviour of soil nutrients is examined.

**AGR00215**
**WATER AND CATCHMENT MANAGEMENT**

Examines the way water resources are assessed and managed in Australia in terms of both water quantity and quality. Emphasises the need for an integrated approach considering water as a sustainable, but scarce and vulnerable resource requiring a consideration of a broad range of management issues including integrated catchment management, resource allocation and capacity sharing strategies, protection of in stream environmental values, multiple use of storages and delivery systems and economics. Also considers the links between poor water management practices, and inefficient use, water quality and land degradation, and between management strategy, pricing and water conservation initiatives.

**AGR03072**
**SOIL PROCESSES**

Examines the main soil forming processes and the role of both organic matter and clay minerals in soil processes and properties explored. Field soil assessment and classification skills are developed and methods for the examination of soil invertebrates introduced. The main concepts and methods used to assess soil physical and chemical properties are introduced as is the use of soil moisture characteristics for the prediction of water movement. The behaviour of soil nutrients is examined. A Masters Tutorial component is included in which students address advanced issues of critical analysis in this field.

**AGT00217**
**LAND DEGRADATION AND REHABILITATION**

***Pre-requisite/s:*** *AGR00214 Soil Processes*

Examines the main processes that occur in the degradation of land and the major forms of land degradation. These forms include soil erosion by water and wind, soil structural degradation, soil acidification, water repellence, salinisation, and mass movement. The processes that lead to the formation of each form of land degradation are examined as are the strategies and principles of rehabilitation and prevention of each land degradation form. Land capability classification and acid sulphate soils are also examined.

**AGT03090**
**LAND DEGRADATION AND REHABILITATION**

Examines the main processes that occur in the degradation of land. The major forms of land degradation are examined. These include soil erosion by water and wind, soil structural degradation, soil acidification, water repellence, salinisation, and mass movement. The processes that lead to the formation of each form of land degradation are examined as are the strategies and principles of rehabilitation and prevention of each land degradation form. Land capability classification and acid sulphate soils are also examined. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**ART00252**
**VISUAL LITERACY THROUGH VISUAL ART**

*Non Education students require Course Coordinator written approval.*

The Board of Studies' decision to create a new Creative Arts Syllabus (2000) document presents teachers with the need to plan for and develop school/classroom visual arts programs. This unit is designed to lead students to implement and evaluate ideas aimed at developing visual literacy.

**ART00406**
**STUDIO DRAWING I**

***Pre-requisite/s:*** *ART00630 Design*

Figure drawing, landscape drawing and

thematically-based project work form the basis of this unit. Using an analytical approach, media, content, and the artistic options of contemporary drawing practice are explored and students are encouraged to develop individuality and creativity within this context.

**ART00407**
**STUDIO DRAWING II**
***Pre-requisite/s:*** *ART00630 Design*

Figure drawing, environmental and thematically-based project work form the basis of this unit through an expressive approach to media, content, and artistic options of contemporary drawing practice. Students are encouraged to develop individuality and creativity in the expressive drawing context.

**ART00408**
**STUDIO DRAWING III**
***Pre-requisite/s:*** *ART00630 Design*

Portraiture and project work form the basis of this unit. A conceptual approach is taken in the examination of content, media, installation and the artistic options of contemporary drawing practice.

**ART00455**
**PHOTOGRAPHY I**

Provides an introduction to modern photographic concepts, equipment, materials and processes. No prior knowledge is required. Includes manual camera operations, composition, photographic concepts, lighting, accessories, film processing, darkroom printing, digital scanning and image adjustment. Weekly classes are 1 hour lecture and 2 hour practical. (**NB** Quotas may apply, subject to student demand.)

**ART00456**
**PHOTOGRAPHY II**
***Pre-requisite/s:*** *ART00455 Photography I*

Builds on the curriculum of Photography I, introducing advanced creative techniques and ideas for camera work, lighting and darkroom. Students are encouraged to use these in a context of their own choosing to complete a finished set of works. Also looks at the history and concepts for a variety of genres. (**NB** Quotas may apply, subject to student demand.)

**ART00600**
**INTRODUCTION TO VISUAL CULTURE**

Explores the art historical, critical and aesthetic theories which underpin our understanding of the visual from the beginning in the eighteenth century with the formation of the "modern" subject. It will do this through an examination of the modes of visual production and visual languages, the structures of art historical narratives and the ideologies underpinning institutional practice.

**ART00601**
**MODERNISM: VISUAL PARAMETERS**
***Pre-requisite/s****: ART00600 Introduction to Visual Culture*

Modernism is the study of radical change within the production, interpretation and critical reception of the visual arts. Students will explore both the reasons for, and the ramification of, that change and in the process they will become familiar with the broader theoretical issues of modernism and contemporary re-visionist studies of that movement.

**ART00603**
**VISUAL ART AS CRITICAL PRACTICE**
***Pre-requisite/s:*** *ART00601 Modernism: Visual Parameters*

Visual art is a form of critical practice: theory and practice are not separate entities but exist in a strong and cohesive relationship with one another and it is this relationship which shall be explored in depth. Students will be introduced to a wide range of contemporary practices and a number of critical techniques and discursive strategies will be considered.

**ART00604**
**VISUAL DISCOURSE: UNCOVERING THE BODY**

Notions of embodiment, how we know, understand and represent the body is contained within varying theoretical positions. Examination of visual representations of the body, will develop an understanding of the means by which the body is inscribed in and by culture and the possibilities for its re-inscription.

**ART00621**
**VISUAL ARTS STUDIO STUDIES I: FOUNDATION**
*Double-weighted unit.*
***Pre-requisite/s****: Portfolio Review*

Introduces the basic conceptual and research frameworks of visual arts and to the materials, studio based skills, routines and equipment of studio practice.

**ART00622**
**VISUAL ARTS STUDIO STUDIES II**
*Double-weighted unit.*
***Pre-requisite/s**: ART00621 Visual Arts Studio Studies I: Foundation*

Introduces basic materials and routines relating to a chosen studio area. Fundamental skills and media manipulation, equipment usage and occupational health and safety issues are addressed. Underlying conceptual concerns, and critical thinking are addressed.

**ART00623**
**VISUAL ARTS STUDIO STUDIES III**
*Double-weighted unit.*
***Pre-requisite/s**: ART00622 Visual Arts Studio Studies II*

Media investigations and/or construction processes are continued at a more advanced level. Students will continue their pictorial/construction investigations and research into concerns and influences in contemporary art.

**ART00624**
**VISUAL ARTS STUDIO STUDIES IV**
*Double-weighted unit.*
***Pre-requisite/s**: ART00623 Visual Arts Studio Studies III*

Media, material investigations and studio skills at a more advanced level are continued with an emphasis on individual expression. Students are encouraged to develop a critical capacity in regard to their own work and the work of others. Concept evolution and presentation skills will be encouraged in readiness for self-directed work. Gallery and exhibition skills will be further addressed. Occupational Health and Safety and studio procedures at a level required by professional artists are covered.

**ART00625**
**VISUAL ARTS STUDIO STUDIES V**
*Double-weighted unit.*
***Pre-requisite/s**: ART00624 Visual Arts Studio Studies IV*

Encourages the demonstration of substantial progress towards producing a coherent and competent body of work which shows professional ability and individuality of expression. Portfolios manifest personal research interests and attitudes to contemporary debate. Aspects of professional practice are discussed.

**ART00626**
**VISUAL ARTS STUDIO STUDIES VI**
*Double-weighted unit.*
***Pre-requisite/s**: ART00625 Visual Arts Studio Studies V*

The experience of exhibition production is extended and students are prepared for independent professional activity within the visual arts.

**ART00630**
**DESIGN**

Introduces the basic principles of two and three dimensional Design and, through a combination of practice and theory, provides a background to further study within a range of contemporary visual fields.

**ART00641-4**
**STUDIO ELECTIVE I – IV**

Provides the opportunity for focused practice in a particular studio area (ceramics, painting, printmaking, or sculpture). It is available to students with no studio experience (subject to demand) or to students with some experience. Programmes of study will be determined according to the skill level, aspirations of each student, and the availability of particular studio areas. (**NB** Requires written approval of the Visual Arts Course Co-ordinator.)

**ART10094**
**DIGITAL ART AND DESIGN I**
***Co-requisite/s:** ART00630 Design*

Introduces students to digitally produced images and to the associated hardware and software environments. Practical skills in image acquisition, image manipulation and image output are developed. Critical evaluative skills are developed through the production of a portfolio of work and through the analysis of contemporary visual design practice.

**ART10095**
**DIGITAL ART AND DESIGN II**
***Pre-requisite/s:** ART10094 Digital Art and Design I or GRA00500 Computer Graphics I*

Develops the practical skills and critical understanding of digital imaging through the production of a portfolio. Explores the design concepts associated with contemporary publications with an emphasis on the use of typography.

**ART10096**
**DIGITAL ART AND DESIGN III**
***Pre-requisite/s:*** *ART10095 Digital Art and Design II*

Extends students' experience in Digital Art and Design by allowing scope for an extended project and prepares students for professional involvement.

**ART40000**
**VISUAL ARTS RESEARCH METHODOLOGY**
*Double-weighted unit.*

Provides an overview of research methods with an emphasis on visual arts research methods, and develops skills in spoken and written presentations.

**ART40001**
**VISUAL ARTS RESEARCH PROJECT (STAGE 1 OF 3)**
*Double-weighted unit.*
***Pre-requisite/s or Co-requisite/s:*** *ART40000 Visual Arts Research Methodology*

Provides students with the experience of supervised research project development and execution. Honours students select their project topic in consultation with particular staff with expertise in an area appropriate to the proposed topic area.

**ART40002**
**VISUAL ARTS RESEARCH PROJECT (STAGE 2 OF 3)**
*Double-weighted unit.*
***Pre-requisite/s or Co-requisite/s:*** *ART40001 Visual Arts Research Project (Part 1 of 3)*

Provides students with the experience of supervised research project development and execution. Honours students select their project topic in consultation with particular staff with expertise in an area appropriate to the proposed topic area.

**ART40003**
**VISUAL ARTS RESEARCH PROJECT (STAGE 3 OF 3)**
*Double-weighted unit*
***Co-requisite/s:*** *ART40002 Visual Arts Research Project (Part 2 of 3)*

Provides students with the experience of supervised research project development and execution. Honours students select their project topic in consultation with particular staff with expertise in an area appropriate to the proposed topic area.

**ART40004**
**RESEARCH METHODS – VISUAL ARTS**
***Co-requisite/s:*** *CAR40001 Research Methods - Arts*

Provides an overview of visual art research methodologies and develops skills in relation to spoken and written presentations.

**BHS00105**
**DEVELOPMENT OF HUMAN RESOURCES**

Considers human growth and development with an emphasis on adult development. The social context, cultural differences and equity issues are considered. The emphasis is on the role of the manager and organisation working for continued personal and professional growth.

**BHS00130**
**INTRODUCTION TO COMMUNITY DEVELOPMENT**
***Anti-requisite/s:*** *BHS00104 Community Development*

Community development infers social change driven by the community. This unit introduces key concepts and perspectives related to understanding community development and identifies skills and issues where they are relevant to community development. The two major areas of study are theoretical accounts of community development, and community development skills and issue

**BHS00156**
**LEADERSHIP**

Critically examines the concept of leadership and considers some of the research findings, models and theories. Students will examine leadership behaviour and styles and some of the techniques, tools and instruments used to evaluate leadership effectiveness.

**BHS00161**
**INTERPERSONAL COMMUNICATION**

Introduces students to communication theories, techniques and processes. Students will develop an understanding of the role of culture, race, gender and power and the influence of the media in interpersonal communication. Also provides an opportunity for students to improve some of their fundamental communication skills.

**BHS00301**
**INTERPERSONAL RELATING**
***Anti-requisite/s:*** *NRS00321 Clinical Nursing Studies I*

Communication between people satisfies a wide range of needs. For professionals working in human service delivery, being able to communicate effectively at an interpersonal level, is absolutely critical if they are to reach their work goals. This unit has three foci: communication, interpersonal skills and crisis management. In the process of covering these topics, opportunities are provided for students to continue their understanding of self and to grow personally. A number of crises are considered theoretically and practically to provide context to interpersonal processes.

**BHS00360**
**PERSPECTIVES OF COMMUNITY DEVELOPMENT**

Provides students with an overview of the contextual and theoretical elements of community development. Approaches to community development will be critically analysed using the contextual and theoretical elements and applying the process of community development to a variety of settings.

**BHS00361**
**POLITICAL, ECONOMIC AND CULTURAL ASPECTS OF COMMUNITY DEVELOPMENT**

Students will explore their personal values and beliefs as they impact on the process of community development. They will explore in depth the political processes and influences on the communities, as well as economic influences within a social development framework. Culture within the community will be examined.

**BHS00362**
**COMMUNITY EDUCATION**
***Pre-requisite/s****: BHS00360 Perspectives of Community Development*

Provides students with an overview of learning theories and educational strategies as they apply to community education. Explores the various educational roles as they relate to community educational needs.

**BHS00363**
**ISSUES IN DISASTER MANAGEMENT**

A number of major issues in contemporary emergency management are covered in this unit that is a foundation for the rest of the course which has a more specific community development orientation. The unit provides a broad outline of the nature of disasters, response, recovery, preparedness and mitigation from an international perspective.

**BHS00364**
**DISASTER PREPAREDNESS AND PREVENTION**

Provides a foundation understanding and practical application of planning for disaster preparedness by communities. Examines international practice in community disaster planning processes, the theory and practice of community preparedness, and how to prepare an effective disaster plan.

**BHS00365**
**LIVING IN A HAZARDOUS ENVIRONMENT**

Provides a detailed understanding of most of the known natural and human-made hazards that can lead to disasters and major emergencies. Then examines the principles and practice of mitigation for a number of local and international hazards.

**BHS00366**
**SOCIAL DIMENSIONS OF DISASTERS**

Provides a detailed analysis of the sociological and psychological aspects of disasters and disaster preparedness in individuals, communities and organisations.

**BHS00367**
**ANALYTICAL METHODOLOGIES IN EMERGENCY MANAGEMENT**

Provides the student with a range of methods for the evaluation of current research and for the conduct of evaluations of disaster preparedness programmes. A number of qualitative and quantitative approaches to evaluation are examined as well as current examples of evaluation studies in emergency management.

**BHS10241**
**GROUP WORK**
***Anti-requisite/s:*** *BHS00106 Group Processes and BHS00119 Working with Groups*

Provides students with conceptual and analytical tools for understanding the dynamics of groups and group activities. Requires students to observe and reflect on their own participation in, and facilitation of, groups. Enhances students' abilities to work within groups for personal, social and organisational development.

**BHS11001**
**INTRODUCTION TO PSYCHOLOGY I**

Introduces the acquisition of behaviours and cognitive abilities through the study of learning, development and intelligence. Learning involves the study of eliciting stimuli, reward and punishment. Developmental psychology is concerned with change in behaviour and cognition over the lifespan. The two areas converge in the study of intelligence.

**BHS11002**
**INTRODUCTION TO PSYCHOLOGY II**

Introduces three areas concerned with the study of the person in a societal context: social psychology (especially the role of attitudes and their relationship with behaviour); the central features and development of personality; and the study of psychological disorders and their causes (abnormal psychology).

**BHS11003**
**METHODS AND CONCEPTS IN PSYCHOLOGY**
***Pre-requisite/s**: Admission into Bachelor of Psychology (Hons)*

Introduces Psychology as a scientific and professional discipline. Other topics include methods of observation, measurement and assessment used in Psychology, oral and written presentation, use of information resources and generation of a research question to be pursued in subsequent units.

**BHS11004**
**CONTEMPORARY ISSUES IN PSYCHOLOGY**
***Pre-requisite/s:** Admission into Bachelor of Psychology (Hons)*

Extends the students' understanding of the relationship between psychological theory and practice through a combination of invited professional speaker, site visits and collaborative hypertext development. Students will gain further understanding of ethical principles involved in research practice through structured participation in research being conducted within the School of Psychology.

**BHS20001**
**PSYCHOLOGICAL ASSESSMENT**
***Pre-requisite/s**: BHS11001 Introduction to Psychology I and BHS11002 Introduction to Psychology II*

Develops knowledge and skills in methods of observation, measurement and psychometric assessment, including the use of formal psychological tests. This unit has a central place in the curriculum because one of the distinctive features of psychology is its sophistication with respect to measurement.

**BHS20006**
**PERSONALITY AND SOCIAL PSYCHOLOGY**
***Pre-requisite/s**: BHS11002 Introduction to Psychology II and BHS11001 Introduction to Psychology I*
***Anti-requisite/s:** BHS00229 Personality and BHS00230 Social Psychology*

Examines central issues in social psychology and the study of personality such as attitude formation and the influence of attitudes upon behaviour, non-verbal behaviour, social cognition and affect, and prosocial behaviour, and the conceptualisation and measurement of personality in psychology.

**BHS20007**
**LEARNING AND MEMORY**
***Pre-requisite/s**: BHS11001 Introduction to Psychology I and BHS11002 Introduction to Psychology II*

Covers learning and memory in an integrated fashion. Learning and memory are concerned with understanding the processes by which behaviour is acquired through experience and expressed in later performance. Topics will include basic principles of behaviour change, learning and addictive behaviours, information processing account of memory, the role of implicit memory and learning, and the effects of aging on learning and memory.

**BHS20008**
**QUANTITATIVE METHODS IN PSYCHOLOGY**
***Pre-requisites:** BHS11003 Methods and Concepts in Psychology*

Introduces students to the design and analysis of factorial experiments and quasi-experiments. Students will learn to use the SPSS computer program for the analysis of variance. The unit will cover topics such as contrast testing, multiple comparisons, planned vs post-hoc testing, repeated measures, significance testing, and the confidence interval approach.

**BHS30001**
**RESEARCH METHODS IN PSYCHOLOGY**
***Pre-requisite/s**: BHS20008 Quantitative Methods in Psychology*

Equips students with a range of advanced methodological and data-analysis techniques likely to be utilised in psychological research at honours level. Introduces students to the conceptual basis and practical use of the General Linear Model. Students will learn to use the SPSS computer program for the analysis of complex data using ANOVA, MANOVA, regression, and other routines. The treatment of potential threats to interpretation (missing data, suppressor variable, etc) will be stressed.

**ABNORMAL PSYCHOLOGY**
***Pre-requisite/s** BHS11001 Introduction to Psychology I and BHS11002 Introduction to Psychology II*

Explores the nature of causes of emotion and the broad psychological disorders, including mood disorders, anxiety disorders, schizophrenia, eating disorders, and substance-related disorders. The unit will focus on basic issues in the study of abnormal behaviour such as classification and diagnosis. The causes of disorders will be considered from an environmental and biochemical perspective. The unit will also involve an introduction to the evidence-based treatment of various psychological disorders.

**BHS30003**
**DEVELOPMENT ACROSS THE LIFESPAN**
***Anti-requisites**: BHS00303 Lifespan Human Development, BHS00304 Developmental Psychology*

Provides an overview of human development from conception, through childhood, adolescence, adulthood, and old age. Introduces students to the scientific study of physical, cognitive, and social development applying to human lifespan development. Biological, social and psychological factors which influence the course of human development are considered.

**BHS30004**
**PHYSIOLOGICAL PSYCHOLOGY AND SENSORY PROCESSES**
***Pre-requisite/s**: BHS20008 Quantitative Methods in Psychology*

Provides a thorough understanding of gross brain anatomy, neural functioning, and sensory processing for the professional or academic psychologist. This basic knowledge is supplemented with consideration of the neural mechanisms of memory and learning, leading to basic psychological principles of rehabilitation and management of brain injury.

**BHS30005**
**CROSS CULTURAL AND INDIGENOUS ISSUES IN PSYCHOLOGY**
***Pre-requisite**/s: BHS20008 Quantitative Methods in Psychology and BHS20006 Personality and Social Psychology*

Introduces students to the importance of culture in understanding human behaviour, cognitive processes and emotions. The implications of cultural differences for the development of theories in psychology will be examined. Other issues will include immigration and working with people of different cultures. A section of the unit will focus on issues related to indigenous Australian people, including suicide, aboriginal deaths in custody, the stolen children generation, land claims, and reconciliation.

**BHS30006**
**BEHAVIOUR CHANGE**
***Pre-requisite/s**: BHS20007 Learning and Memory, BHS20001 Psychological Assessment and BHS20008 Quantitative Methods in Psychology*

Unites several related issues concerning the practice of psychology in clinical, health, organisational and educational settings. The unifying theme is the importance of psychological theory and the empirical literature to the analysis, assessment and modification of individual and groups, based on the scientist-practitioner approach.

**BHS30007**
**HEALTH PSYCHOLOGY**
***Pre-requisite/s:** BHS11001 Introduction to Psychology I and BHS11002 Introduction to Psychology II and BHS20008 Quantitative Methods in Psychology.*

Introduces students to the contribution of psychological factors to illness, disease and injury. Conceptual, theoretical and policy issues related to health and its management are examined in relation to a range of common health problems. Psychological approaches to prevention, treatment and management of health problems will be outlined and the effectiveness of these approaches will be analysed based on the empirical literature.

**BHS30008**
**ENVIRONMENTAL PSYCHOLOGY**
***Pre-requisite/s:*** *Admission into Bachelor of Psychology (Hons) BHS11002 Introduction to Psychology II and BHS11001 Introduction to Psychology I*

Introduces students to psycholical issues concerned with the relationship between people and the natural and built environment, including residential dwellings, leisure spaces, the ecosystem, work settings, public spaces, spacecraft and proposed space colonies. Designed to explore theoretical and practical issues in an emerging field of the application of psychological principles.

**BHS30009**
**HUMAN FACTORS**
***Pre-requisite/s*** *BHS20007 Learning and Memory and BHS20008 Quantitative Methods in Psychology and BHS30004 Physiological Psychology and Sensory Processes.*
*Pre-requisites do not apply to Bachelor of Technical Education Students*

Covers human behaviour in relation to the technological world, including equipment, machinery, computers, sensory display systems and other mechanical and electronic devices. The unit examines the ways in which performance is affected by stress, circadian rhythms, diet, exercise, fatigue and types of information display.

**BHS40001-4**
**RESEARCH THESIS**
***Pre-requisite/s*** *Admission into Bachelor of Psychology with Honours or Admission into Postgraduate Diploma of Psychology*
*Requires 4th Year Co-ordinator written approval for enrolment.*

Provides students with the opportunity to obtain experience in conducting empirical research, under supervision, in a specialised field of psychology. The project will lead to a report in the form of a journal article, a critical review of the research literature and a statistical report.

**BHS40005-6**
**RESEARCH METHODS AND APPLIED PROJECT**

Considers research issues in applied settings and provides students with an opportunity to develop their skills in bringing together knowledge of theory, research, assessment and methodology to address an identified real-world problem. Additional statistical procedures will be introduced including factor analysis, meta-analysis and quasi-experimentation.

**BHS40007-8**
**ETHICS AND PROFESSIONAL ISSUES**
*Requires 4th Year Co-ordinator written approval for enrolment.*

Acquaints students with ethical issues involved in the practice of psychology in research and professional contexts. Material covered includes ethics of research and practice, professional issues (Registration Board, APS, etc) and legal matters. Involves an examination of confidentiality, the nature of the relationship with clients, and suicide.

**BHS40009-10**
**HISTORY AND PHILOSOPHY OF PSYCHOLOGY**
*Requires 4th Year Co-ordinator written approval for enrolment.*

Provides coverage of historical, conceptual and philosophical issues in Psychology. Students will study issues in the philosophy of science, such as epistemology, human consciousness, intention, determinism and the mind-body problem. Attempts to develop grand theories in psychology will be explored. Philosophical issues will be explored in relation to current projects.

**BHS40011-12**
**ADVANCED SEMINARS IN PSYCHOLOGY**
*Requires 4th Year Co-ordinator written approval for enrolment.*

Provides an opportunity to study a selected area in depth to develop conceptual and practical skills. Students will be able to choose from a set of fields nominated by psychology, reflecting research areas which are currently being pursued within the School.

**BIO00101**
**PHYSIOLOGICAL PATHOLOGY I**
***Pre-requisite/s:*** *BIO01201 Anatomy and Physiology I and BIO01202 Anatomy and Physiology II.*
***Co-requisite/s:*** *CHE00002 Biochemistry*
*Pre 1999 students pre-requisites BIO00305 Human Physiology and BIO00307 Physiology for Human Movement*

Provides an overview of the pathophysiology of various disease states of the immune, integumentary, gastrointestinal, respiratory and endocrine systems. Places a focus on understanding disease processes from the cellular level through to the levels of organ and system

emphasising microbiological and pharmacological principles, which underlie many treatment regimes.

**BIO00102**
**PHYSIOLOGICAL PATHOLOGY II**
***Pre-requisite/s**: BIO00101 Physiological Pathology I*

Provides an overview of the pathophysiology of various disease states of the cardiovascular, renal, reproductive, locomotor and nervous systems. Places a focus on understanding disease processes from the cellular level through to the levels of organ and system emphasising microbiological and pharmacological principles, which underlie many treatment regimes.

**BIO00105**
**FISHERIES BIOLOGY**

Examines the biology and ecology of marine and freshwater fish species important to commercial and recreational fisheries, emphasising the Australian scene. Introduces the topics of fisheries management and aquaculture management by focusing on the aspects of the species' biology which are important for their exploitation.

**BIO00201**
**BIOLOGY**

Covers material on cell structure, physio-chemical cellular responses, plant and animal physiology, structure and diversity, elementary genetics, population concepts, natural selection and evolution as well as the necessary practical techniques required to demonstrate chemical and biological processes in living organisms.

**BIO00202**
**ECOLOGY**
***Pre-requisite/s:** BIO00201 Biology*

Examines principles and concepts of plant and animal interactions with the abiotic and biotic environment. Consideration is given to the individual, population, community and ecosystem levels of organisation. Aspects of human ecology and human impact on the environment are introduced. Field and laboratory studies will include quantitative analysis and qualitative observations of natural systems and processes, experimental design and critical comparisons of different quantitative sampling and measurement techniques.

**BIO00203**
**EXERCISE PHYSIOLOGY I**
***Pre-requisite/s:** BIO00307 Physiology for Human Movement*

Examines the physiological responses of the body to various exercise stresses and the adaptations which occur within the body as a result of repeated exposure to these stresses.

**BIO00204**
**EXERCISE PHYSIOLOGY II**
***Pre-requisite/s:** BIO00203 Exercise Physiology I*

An extension of Exercise Physiology I with a major emphasis on muscular, metabolic and thermoregulatory changes during exercise.

**BIO00207**
**BIOMECHANICS I**

Introduces the student to the concepts influencing human movement. Students will be introduced to the laws of physics which govern the interaction of the human body with its environment.

**BIO00209**
**KINESIOLOGY**
***Pre-requisite/s:** BIO01302 Anatomy for Human Movement or BIO01301 Human Anatomy*

Designed to provide detailed study of the muscular, skeletal and nervous systems in relation to their function in human movement and body mechanics. Emphasis is on the structure and function of the human body related to age and abnormality in sport and physical activity.

**BIO00212**
**WILDLIFE CONSERVATION**
***Anti-requisite/s**: BIO00230 Principles of Plant and Animal Conservation*

Introduces the theory and practice of wildlife conservation. This includes learning the techniques used to collect basic data for wildlife management and conservation. An emphasis will be placed on developing the skills required to communicate the results of research projects that investigate conservation issues.

**BIO00213**
**PLANT IDENTIFICATION AND CONSERVATION**
***Pre-requisite/s**: BIO00202 Ecology*
***Anti-requisite/s**: BIO00230 Principles of Plant and Animal Conservation*

Provides students with a background in the basic skills required in plant conservation. Skills covered

range from plant and plant community identification, to the determination of conservation priorities for management. Covers the various *ex-situ* and *in situ* conservation measures currently used in New South Wales and Australia, and the student has to develop their own conservation strategy for a target area following current guidelines for conservation.

**BIO00232**
**COASTAL MARINE ECOSYSTEMS**
***Anti-requisite/s:*** *BIO01203 Marine Biology*

Covers the major types of marine habitat, from estuaries to the deep sea, to show their basic structure and the processes that maintain them as recognisable entities. In addition, builds on the basic knowledge acquired in the Biology and Ecology units of the first year to survey the major groups of marine animals and plants and show their roles in the maintenance of marine habitats.

**BIO00233**
**COMMERCIAL AND RECREATIONAL FISHERIES MANAGEMENT**
***Anti-requisite/s:*** *BIO00208 Fisheries Science and Management*

Covers commercial and recreational fisheries management. Looks at fisheries both from biological and economic perspectives. Extensive use will be made of case history examples to examine the methods, application and outcomes of the various fishery assessment, management and regulation methods adopted in Australia and overseas.

**BIO00244**
**PROTECTED AREA MANAGEMENT**
***Anti-requisite/s:*** *FOR00244 Protected Area Management*

Examines biodiversity conservation and the principles in conservation biology in the terrestrial and marine environments. Special emphasis is placed on Australian and local (Northern NSW) case studies, techniques for conservation, and practical field experience in local terrestrial or marine protected areas.

**BIO00301**
**BIOMEDICAL SCIENCE I**
***Pre-requisite/s:*** *BIO10062 Applied Human Bioscience II or BIO01202 Anatomy and Physiology II*
**Note:** *External study not available to Bachelor of Nursing students without Head of School approval.*

Focuses on the body's cellular level responses to disease and to the disease processes that originate from cellular malfunction. In addition aspects of the pharmacological principles of drug action will be considered.

**BIO00302**
**BIOMEDICAL SCIENCE II**
***Pre-requisite/s:*** *BIO00301 Biomedical Science I*
**Note:** *External study not available to Bachelor of Nursing students without Head of School approval.*

Focuses on pathophysiology at the level of the organs. A variety of disorders of several body systems including the respiratory, cardiovascular, renal, endocrine, digestive and reproductive systems will be discussed, with an emphasis on the causal relationships between aetiology, pathophysiology and clinical.

**BIO00303**
**BIOMEDICAL SCIENCE III**
***Pre-requisite/s:*** *BIO10062 Applied Human Bioscience II or BIO01202 Anatomy and Physiology II*

Focuses on the individual's motor, sensory, behavioural, cognitive and emotional responses to pathogenic processes.

**BIO00307**
**PHYSIOLOGY FOR HUMAN MOVEMENT**

The areas to be examined will be cellular metabolism, muscle physiology, excitation of nervous tissues, regulation of the cardiovascular system, respiratory dynamics, kidney and body fluid homeostasis, the gastrointestinal tract, growth, metabolism, reproduction and immune defence.

**BIO00324**
**BIOMECHANICS II**
***Pre-requisite/s:*** *BIO00207 Biomechanics I*

Introduces the student to qualitative and quantitative methods for analysing human movement. There will be a strong emphasis on learning practical skills for the analysis of human movement. Students will apply the principles of biomechanics in an analysis and reporting of selected human movements.

**BIO00326**
**EXERCISE BIOCHEMISTRY AND DRUGS IN SPORT**
***Pre-requisite/s:*** *BIO00307 Physiology for Human Movement*
***Anti-requisite/s:*** *BIO00323 Biochemistry and Pharmacology*

Covers the basic chemical organisation of the body, bioenergetics, aspects of biosynthetic pathways, basic principles of drug action, drug metabolism and pharmacokinetics and an overview of the major classes of drugs with a particular emphasis on drugs that are used and abused by athletes.

**BIO01201**
**ANATOMY AND PHYSIOLOGY I**
***Pre-requisite/s*** *CHE00102 Biological Chemistry I*
***Co-requisite/s:*** *CHE00102 Biological Chemistry I (Naturopathy students only)*

Provides students with a foundation knowledge of the structures and functions of the human body based on a systematic approach with an emphasis on medical physiology. Prepares students for later units which address various aspects of normal and pathological function of the human body.

**BIO01202**
**ANATOMY AND PHYSIOLOGY II**
***Pre-requisite/s:*** *BIO01201 Anatomy and Physiology I and CHE00102 Biological Chemistry I*

Describes the structure and function of the human body. Examines some of the body systems, describing structure and function of the nervous, cardiovascular, respiratory, renal, digestive and reproductive systems. Students explore anatomical structures on models and computers. Completes the basis of an understanding of the function of the human body, both normal and diseased. Focuses on medical physiology.

**BIO01204**
**WETLAND ECOSYSTEMS**
***Pre-requisite/s:*** *BIO00202 Ecology*

Provides an understanding of the structure, functioning and importance of aquatic ecosystems in coastal, estuarine and freshwater environments and emphasises the need for their careful management. The importance of water as the medium for abiotic and biotic components needs to be recognised in order to understand the effects of human influence on aquatic ecosystems.

**BIO01209**
**AQUACULTURE MANAGEMENT**

Examines the development of aquaculture in Australia and overseas, the main aquaculture techniques and species, and the potential of aquaculture in Australia. Examines the main components of aquaculture ventures, such as water quality control, disease control, nutrition, economics, legislation and environmental impacts. Provides practical experience in rearing of silver perch and other species, and culturing techniques for algae and brine shrimp. Visits are made to silver perch, oyster, snapper and other aquaculture farms and research facilities. Particular emphasis is given to the maintenance of water quality and the management of the environmental impacts of aquaculture.

**BIO01230**
**PRINCIPLES OF COASTAL RESOURCE MANAGEMENT**
***Anti-requisite/s:*** *AGT00205 Coastal Resources and their Management and BIO10125 Sustainable Use of the Marine Environment*

Covers identification of coastal resources and their uses, methods of handling the wide range of information required for effective management and specific Australian coastal resource-management issues, using case studies in sewage treatment and disposal, environmental impact assessment and wetlands management to show how coastal resource management works in practice.

**BIO01302**
**ANATOMY FOR HUMAN MOVEMENT**

Examines cellular and tissue organisation, the integument, osteology, arthrology, myology, the nervous, endocrine, cardiovascular, respiratory, digestive, urinary and reproductive systems, and the sensory organs.

**BIO03073**
**WETLAND ECOSYSTEMS**

Provides an understanding of the structure, functioning and importance of aquatic ecosystems in coastal, estuarine and freshwater environments and emphasises the need for their careful management. The importance of water as the medium for abiotic and biotic components need to be recognised in order to understand the effects of human influence on aquatic ecosystems. A Masters Tutorial component is included in which students address advanced issues of critical analysis in this field.

**BIO03074**
**COMMERCIAL AND RECREATIONAL FISHERIES MANAGEMENT**

Analyses commercial and recreational fisheries management, both from biological and economic perspectives. Extensive use will be made of case history examples to examine the methods, application and outcomes of the various fishery

assessment, management and regulation methods adopted in Australia and overseas. A Masters Tutorial component is included in which students address advanced issues of critical analysis in this field.

**BIO03075**
**COASTAL MARINE ECOSYSTEMS**

Covers the major types of marine habitat, from estuaries to the deep sea, to show their basic structure and the processes that maintain them as recognisable entities. In addition, surveys the major groups of marine animals and plants, and shows their roles in the maintenance of marine habitats. A Masters Tutorial component is included in which students address advanced issues of critical analysis in this field.

**BIO03077**
**PLANT IDENTIFICATION AND CONSERVATION**

Provides a background in the basic skills required in plant conservation including plant and plant community identification, the determination of conservation priorities for management, and various *ex-situ* and *in situ* conservation measures currently used in NSW and Australia. Students will develop their own conservation strategy for a target area following current guidelines for conservation. A Masters Tutorial component is included in which students address advanced issues of critical analysis in this field.

**BIO03092**
**AQUACULTURE MANAGEMENT**

Examines the development of aquaculture in Australia and overseas, the main aquaculture techniques and species, and the potential of aquaculture in Australia, and the main components of aquaculture ventures, such as water quality control, disease control, nutrition, economics, legislation and environmental impacts and provides practical experience in rearing of silver perch and other species, and culturing techniques for algae and brine shrimp. Visits are made to silver perch, oyster, snapper and other aquaculture farms and research facilities. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**BIO03093**
**FISHERIES BIOLOGY**

Examines the biology and ecology of marine and freshwater fish species important to commercial and recreational fisheries with emphasis on the Australian scene. Students will be introduced to the topics of fisheries and aquaculture management by focusing on the aspects of the species' biology which are fundamental to the management of their exploitation for recreational and commercial fisheries, and for aquaculture ventures. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**BIO03094**
**PRINCIPLES OF COASTAL RESOURCE MANAGEMENT**

Identifies coastal resources and their uses, methods of handling the wide range of information required for effective management, and specific Australian coastal resource-management issues. Case-studies in sewage treatment and disposal, environmental impact assessment and wetlands management will be used to show how coastal resource management works in practice. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**BIO03095**
**CORAL REEFS ON THE EDGE**

Provides a unique approach to the study of coral reefs by integrating essential scientific ecological training with important management techniques, and critical analysis of the current global reef status and recent initiatives designed to manage major threats to coral reef ecosystems worldwide. Students will be actively involved with field and laboratory studies of aspects of quantitative coral reef ecology and management. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**BIO03096**
**GLOBAL CLIMATE AND OCEAN SYSTEMS**

Discusses the ocean/atmosphere interactions and their short- and long-term effects on climate and examines modern technologies such as remote sensing used for ocean/atmosphere research, and modelling techniques used for climate change prediction. Models of ocean systems at different scales will be examined, from the whole ocean basins to regional and small-scale models, the predictions made by existing models, and the degree of confidence we have in them. Students will consider the effects that large-scale physical processes have on biological systems and the management implications of climate change at various scales. A Masters Tutorial component is

included in which students address advanced issues of critical analysis in the field.

**BIO03097**
**MARINE COMMUNITIES AS SENTINELS OF CHANGE**

Examines the range of natural marine communities, their ecological structure and function, links between communities, and their responses to natural and human-induced disturbances. Students will be actively involved with quantitative field ecology studies of various subtropical marine communities. A Masters Tutorial component is included in which students address advanced issues of critical analysis of marine communities and the effects of human impacts upon them.

**BIO03098**
**MARINE SYSTEMS SCIENCE AND MANAGEMENT**

Examines processes and issues and integrate principles of natural science, engineering, legislation and economics as they relate to the global marine environment. Study will cover the complex coupling and feedback mechanisms linking the geosphere, hydrosphere, atmosphere and the biosphere, and will provide integrated regional case studies displaying the ecological and economic implications of environmental policy decisions. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**BIO03099**
**POLLUTION OF THE MARINE ENVIRONMENT**

Presents a multidisciplinary approach to defining the major types of chemical, physical, biological and genetic pollutants that impact upon marine environments, and the pathways, fates and effects of these pollutants on marine ecosystems and human health. Examine different approaches to the design of monitoring programs for detecting pollutants, and techniques for controlling pollutants and regenerating pollution-impacted ecosystems, and gain skills in sampling techniques and analysis of pollutant samples. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**BIO03100**
**SCIENCE FOR MANAGEMENT**

Develops new and innovative ways of bridging the gap between science and management. Integrates social, economic and political approaches with physical environmental and biological data in an attempt to provide ways of achieving better management outcomes. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the overlapping discipline areas of science and environmental management.

**BIO03101**
**SURVEY DESIGN**

Provides an understanding of the nature of scientific investigation in field studies in the marine environment and methods of data collection and analysis, and practical skills in collecting and analysing field data and in interpretation of data for application to management problems in the marine environment. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**BIO03102**
**SUSTAINABLE USE OF THE MARINE ENVIRONMENT**
***Anti-requisite/s:*** *BIO03094 Principles of Coastal Resource Management*

Examines how ocean resources can be used sustainably. The practical application of environmental planning and management instruments such as environmental impact assessment, state of the environment reporting cost/benefit analysis, ecological risk assessment and threat abatement plans are explained. Principles of fisheries management are critically examined. Threats to marine biodiversity (particularly wildlife such as whales, turtles and seabirds) are considered, and conservation strategies such as marine protected areas and species recovery plans are discussed. The practical application of the above are considered in the assessment of the neighbouring multiple-use Solitary Islands Marine Park. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**BIO03103**
**WILDLIFE CONSERVATION**

Introduces students to the theory and practice of wildlife conservation. This includes learning the

techniques used to collect basic data for wildlife management and conservation. An emphasis will be placed on developing the skills required to communicate the results of research projects that investigate conservation issues. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**BIO03202**
**MARINE MAMMALS: BIOLOGY AND CONSERVATION**

This course introduces students to the marine mammal fauna off eastern Australia, which includes whales, dolphins, seals and dugongs, and examines the biology, conservation and management of human interactions with marine mammals in Australia and worldwide. It involves field studies, examines case studies of human interactions with marine mammals in a variety of situations, including studies in the local region, and looks at how to manage and conserve marine mammals. This unit includes a masters tutorial component in which students address advanced issues of critical analysis in the field of marine mammal biology and conservation.

**BIO10061**
**APPLIED HUMAN BIOSCIENCE I**

*External study not available to Bachelor of Nursing students without Head of School approval.*
***Anti-requisite/s**: BIO01201 Anatomy and Physiology I*

Introduces the study of the structure and function of the human body with an emphasis on application to human health and disease. Provides an introduction to basic chemistry, and examines the structure and function of the cell, the organisation of tissues, and the anatomy and physiology of the musculoskeletal and nervous systems.

**BIO10062**
**APPLIED HUMAN BIOSCIENCE II**

*External study not available to Bachelor of Nursing students without Head of School approval.*
***Pre-requisite/s**: BIO10061 Applied Human Bioscience I or BIO01201 Anatomy and Physiology I*
***Anti-requisite/s**: BIO01202 Anatomy and Physiology II*

Describes the structure and function of the human body with an emphasis on application to human health and disease. Focuses on the structure and particularly the function of the endocrine, cardiovascular, respiratory, renal, digestive and reproductive systems.

**BIO10120**
**MARINE SYSTEMS SCIENCE AND MANAGEMENT**

Examines processes and issues and integrates principles of natural science, engineering, legislation and economics as they relate to the global marine environment. Covers the complex coupling and feedback mechanisms linking the geosphere, hydrosphere, atmosphere and the biosphere. Provides integrated regional case studies displaying the ecological and economic implications of environmental policy decisions. The unit is problem focused rather than discipline focused.

**BIO10121**
**SURVEY DESIGN**

***Pre-requisite/s**: MAT00211 Quantitative Analysis and any sixteen (16) units from Bachelor of Applied Science*

Provides an understanding of the nature of scientific investigation in field studies in the marine environment and methods of data collection and analysis. Practical skills in collecting and analysing field data and in interpretation of data for application to management problems in the marine environment are also developed.

**BIO10122**
**SCIENCE FOR MANAGEMENT**

***Pre-requisite/s**: Any sixteen (16) units from Bachelor of Applied Science*

Develops new and innovative ways of bridging the gap between science and management. It integrates social, economic and political approaches with physical environmental and biological data in an attempt to provide ways of achieving better management outcomes.

**BIO10123**
**MARINE COMMUNITIES AS SENTINELS FOR CHANGE**

***Pre-requisite/s**: Any sixteen (16) units from Bachelor of Applied Science*

Examines the range of natural marine communities, their ecological structure and function, links between communities, and their responses to natural and human-induced disturbances. Students will be actively involved with quantitative field ecology studies of various subtropical marine communities.

**BIO10124**
**GLOBAL CLIMATE AND OCEANS SYSTEMS**
***Pre-requisite/s:*** *Any sixteen (16) units from Bachelor of Applied Science*
Discusses the ocean/atmosphere interactions and their short and long-term effects on climate. Examines modern technologies such as remote sensing used for ocean/atmosphere research, and modelling techniques used for climate change prediction. Examines the biogeochemical cycles of carbon, sulphur and nitrogen in the coupled ocean-atmosphere system and how they have a critical effect on climate. Palaeoclimates are also examined to illustrate that climate has always been changing. The effect of climate change on marine ecology is briefly examined to illustrate how organisms adapt. The management implications of climate change are examined, as well as the use of novel adaptations such as carbon trading and the use of remote sensing of the ocean for use in agriculture.

**BIO10125**
**SUSTAINABLE USE OF THE MARINE ENVIRONMENT**
***Pre-requisite/s:*** *Any sixteen (16) units from Bachelor of Applied Science*
***Anti-requisite/s:*** *BIO01230 Principles of Coastal Resource Management*
Examines how we can use ocean resources sustainably. It integrates the information delivered in preceding units to identify the major issues affecting the marine environment. It explores the underlying principles of ecological sustainable development, integrated catchment management, and large marine ecosystem management. The practical application of environmental planning and management instruments such as environmental impact assessment, state of the environment reporting cost/benefit analysis, ecological risk assessment and threat abatement plans are explained. Principles of fisheries management are critically examined. Threats to marine biodiversity (particularly wildlife such as whales, turtles and seabirds) are considered, and conservation strategies such as marine protected areas and species recovery plans are discussed.

**BIO10126**
**POLLUTION OF THE MARINE ENVIRONMENT**
Provides a multidisciplinary approach to defining the major types of chemical, physical, biological and genetic pollutants that impact upon marine environments, and the pathways, fates and effects of these pollutants on marine ecosystems and human health. Different approaches to the design of monitoring programs for detecting pollutants, and techniques for controlling pollutants and regenerating pollution-impacted ecosystems will be examined. Students will also gain skills in sampling techniques and analysis of pollutant samples.

**BIO10127**
**CORAL REEFS ON THE EDGE**
***Pre-requisite/s*** *Any sixteen (16) units from Bachelor of Applied Science*
Provides a unique approach to the study of coral reefs by integrating essential scientific ecological training with important management techniques, and critical analysis of the current global reef status and recent initiatives designed to manage major threats to coral reef ecosystems worldwide. Students will be actively involved with field and laboratory studies of aspects of quantitative coral reef ecology and management.

**BIO10185**
**MARINE MAMMALS: BIOLOGY AND CONSERVATION**
***Pre-requisite/s:*** *Any sixteen (16) units from Bachelor of Applied Science*
*Must have Head of School approval to enrol*
Introduces students to the marine mammal fauna off eastern Australia which includes whales, dolphins, seals and dugongs, and examines the biology, conservation and management of human interactions with marine mammals in Australia and world-wide. It involves field studies, examines case studies of human interactions with marine mammals in a variety of situations, including studies in the local region, and looks at how to manage and conserve marine mammals.

**BIO10187**
**GLOBAL ENVIRONMENTAL ISSUES**
Introduces major global and regional environmental issues associated with the impacts of human land use. Working in the context of increasing human populations, climate change and the political responses to evidence for increasing global environmental change, the unit examines issues of soils, water, air and biological degradation, placing Australian regional issues into a global context.

**BIO40001**
**APPLIED SCIENCE HONOURS I**
***Pre-requisite/s*** *Admission into Bachelor of Applied Science Honours*

**BIO40002**
**APPLIED SCIENCE HONOURS IIA**
***Pre-requisite/s*** *BIO40001 Applied Science with Honours I*

**BIO40003**
**APPLIED SCIENCE HONOURS IIB**
***Pre-requisite/s*** *BIO40002 Applied Science with Honours IIA*

**BIO40004**
**APPLIED SCIENCE HONOURS III**
***Pre-requisite/s*** *BIO40001 Applied Science with Honours I and BIO40002 Applied Science with Honours IIA and BIO40003 Applied Science with Honours IIB*

**BIO40005**
**APPLIED SCIENCE HONOURS IV**
*BIO40004 Applied Science with Honours III*

**BUS00211**
**GAMING MANAGEMENT I: INTRODUCTION**
***Pre-requisite/s*** *Admission into Bachelor of Business in Club and Gaming Management*

Comprehensively examines the major types of gambling operated by registered and licensed clubs in Australia – gaming machines, keno, TAB and minor gaming. Examines the external environment within which club gaming operates, and the internal day-to-day operation and control of gaming activities.

**BUS00212**
**GAMING MANAGEMENT II: ANALYSIS**
***Pre-requisite/s*** *Admission into Bachelor of Business in Club and Gaming Management and BUS00211 Gaming Management I Introduction*

Provides managers with the skills to implement security procedures in accordance with the club policy and legislation. Also considers the analysis process and implementing methods of investigation in the event of discrepancies.

**BUS00213**
**GAMING MANAGEMENT III: IMPACTS**
***Pre-requisite/s*** *Admission into Bachelor of Business in Club and Gaming Management and BUS00212 Gaming Management II Analysis*

Examines three main areas relating to impacts in gambling. Firstly examines key influences on gambling emanating from government policies, socio-cultural factors, psychological and personal characteristics of individual gamblers, management and marketing strategies of gambling operators, and gambling product design. Second, examines key socio-economic impacts of gambling, both positive and negative. Third, discusses approaches and issues relevant to managing some of the negative social impacts of gambling.

**BUS00214**
**GAMING MANAGEMENT IV: STRATEGIC GAMING MANAGEMENT**
***Pre-requisite/s*** *Admission into Bachelor of Business in Club and Gaming Management and BUS00213 Gaming Management III Impacts*

Covers contemporary issues of gaming management through self-instructional chapters, each relating to different issues within the gaming function. Students are expected to reflect on their own current practices in areas such as player profiles and historical membership databases, change management, gaming and gender, gaming area layout, trends in gaming acceptance and policy and government responses to gaming.

**BUS00747**
**CRITICAL ISSUES FOR MANAGEMENT**

Sets the contemporary scene in which business operates by overviewing economic, environmental and ethical issues. Issues addressed include globalisation, the impact of capital movements on national and global economic health, emerging regional groupings and 'trading blocs', and the impact of information technology. Environmental sustainability issues will be explored including sustainability of natural resources, population, pollution control and the impact of emerging and emergent national policy. Human diversity issues that have the potential to impact on business will be analysed including ethics, culture and changing social expectations.

Students are encouraged to complete the unit *MNG00716 Strategic Management* prior to undertaking this unit.

**BUS00913**
**BUSINESS ANALYSIS FOR TOURISM AND HOSPITALITY MANAGERS**
*Not available to undergraduates.*

The collection, analysis and interpretation of data are essential for planning, strategy development and problem solving in the tourism and hospitality

industry. This unit introduces students to business analysis and planning and they will learn to evaluate a business issue using these vital research methodologies.

**BUS00914**
**MANAGING EMPLOYEE RELATIONS AND ORGANISATIONAL CHANGE IN THE TOURISM AND HOSPITALITY INDUSTRIES**
*Not available to undergraduates.*

Managers in the hotel and tourism industry must understand how organisations function in a global environment; they must understand how cross-cultural issues can affect the workforce and how change must be managed to compete successfully in the world. This unit will arm students with the skills to go out into that world and make a difference.

**CAR40001**
**RESEARCH METHODS – ARTS**
***Co-requisite/s**: COM40005 Research Methods – Humanities or ART40004 Research Methods – Visual Arts or COM40004 Research Methods – Media or Research Methods – Contemporary Music*

Surveys the history, philosophies and methodologies of research. Students will be expected to develop an understanding of Arts research approaches and perspectives in the broad context of contemporary research practices.

**CAR40002**
**RESEARCH METHODS – CONTEMPORARY MUSIC**
***Co-requisite/s:** CAR40001 Research Methods - Arts*

Provides an overview of research methodologies relevant to the students chosen area of specialisation, and develops skills in relation to spoken and written presentations.

**CAR40003**
**CREATIVE ARTS RESEARCH THESIS (STAGE 1 OF 3)**
***Pre-requisite/s or Co-requisite/s:** CAR40002 Research Methods – Contemporary Music or ART40004 Research Methods – Visual Arts*

Provides an introduction to contemporary popular music research through the planning of a substantial research project, conducted under the supervision of academic staff with relevant expertise.

**CAR40004**
**CREATIVE ARTS RESEARCH THESIS (STAGE 2 OF 3)**
***Pre-requisite/s:** CAR40002 Research Methods – Contemporary Music or ART40004 Research Methods – Visual Arts*
***Co-requisite/s:** CAR40005 Creative Art Thesis (Stage 3 of 3)*

Provides an introduction to contemporary popular music or visual arts research through the completion of a draft of a substantial part of a research project.

**CAR40005**
**CREATIVE ARTS RESEARCH THESIS (STAGE 3 OF 3)**
***Pre-requisite/s:** CAR40003 Creative Arts Thesis (Stage 1 of 3)*
***Co-requisite/s:** CAR40004 Creative Art Thesis (Stage 2 of 3)*

Provides an introduction to contemporary popular music or visual arts research through the completion of a substantial research project.

**CHE00002**
**BIOCHEMISTRY**
***Pre-requisite/s:** BIO01201 Anatomy and Physiology I or BIO01302 Anatomy for Human Movement and BIO01202 Anatomy and Physiology II orBIO00307 Physiology for Human Movement and CHE00102 Biological Chemistry I and CHE00103 Biological Chemistry II*

Provides an overview of general biochemistry to enable students to understand the overall role of chemical reactions in biological systems and biochemical aspects of human disease. Covers basic chemical organisation of the body, bioenergetics, selected metabolic pathways, and methods of separation and characterisation of molecules of biological interest.

**CHE00073**
**ENVIRONMENTAL CHEMISTRY**
***Pre-requisite/s:** CHE00201 Chemistry*
*Quota of 40 students only applies to external delivery.*

Introduces the major physical, chemical and biological processes that control the concentration and dispersion of chemical elements in natural and impacted environments. Knowledge of these processes, the factors that control them, and the interactions between sediment/soil/rock, water, biota and the atmosphere is essential for scientifically sound environmental management

and for distinguishing between natural conditions and human impacts. Introduces many of our environmental problems that are chemically based, but whose solution involves knowledge of geochemistry, biology, and engineering. Demonstrates how knowledge of natural processes and products can be applied in engineering projects to minimise human impact and remediate previously impacted sites.

**CHE00102**
**BIOLOGICAL CHEMISTRY I (FOUNDATIONS OF CHEMISTRY)**

Students are introduced to basic aspects of chemistry, which are treated from a biomedical point of view. Emphasis is given to aspects of chemistry that are relevant to further curricular disciplines such as organic chemistry, biochemistry, nutrition and phytotherapy. Provides the students with basic skills in the manufacture and dispensing of herbal preparations. Lectures are complemented with tutorial and laboratory sessions.

**CHE00103**
**BIOLOGICAL CHEMISTRY II (NATURAL PRODUCTS CHEMISTRY)**

***Pre-requisite/s:*** *CHE00102 Biological Chemistry I*

Introduces basic aspects of organic chemistry through study of the structure-function relationship of organic compounds, the interaction of organic compounds with solvents, and analysis of functional groups. There is a special focus on the chemical analysis of natural products found in plants and the manufacture of herbal preparations. Lectures are complemented with tutorial sessions and laboratory classes that provide students with experience in relevant basic techniques and methods.

**CHE00201**
**CHEMISTRY**

Provides an introduction to basic chemical concepts in inorganic and organic chemistry. It includes atomic and molecular theory, bonding, the periodic table, and chemical reactions important in understanding the nature of geological materials, chemical processes in biological systems, water chemistry, and pollution. Laboratory classes complement lecture content, and provide experience in basic techniques.

**CHE03078**
**ENVIRONMENTAL CHEMISTRY**

Introduces the major physical, chemical and biological processes that control the concentration and dispersion of chemical species in natural and impacted environments. Knowledge of these processes, the factors that control them, and of interactions between sediment/soil/rock, water, biota and the atmosphere is essential for scientifically sound environmental management and for distinguishing between natural conditions and human impacts. Students will gain knowledge of natural processes and products can be applied in engineering projects to minimise human impact and remediate previously impacted sites. A Masters Tutorial component is included in which students address advanced issues of critical analysis in this field.

**CMM00001**
**OVERVIEW OF MENTAL HEALTH**

*Not available to undergraduates.*

Enables health care practitioners to explore and critically analyse the social, political, ethical, legal and economic context of mental health care in Australia, pre- and post-Burdekin. In particular, the student will analyse the ways in which mental illness and mental health have historically been conceptualised and how this has influenced the way in which mental health care is currently organised and administered within Australian health care settings. Students will reflect on and evaluate their own practice in relation to contemporary mental health care.

**CMM00002**
**MODELS OF MENTAL HEALTH AND MENTAL ILLNESS**

*Not available to undergraduates.*

It is the responsibility of every mental health worker, particularly at the senior level, to be able to evaluate their own practice and the service in which they practice. Provides the student with the opportunity to analyse and evaluate the major mental health approaches and services in contemporary mental health care. In doing so the student will develop a sophisticated understanding of the broad and specific implications of currently using these models of mental health care delivery, and develop futuristic models for best practice.

**CMM00003**
**THERAPIES IN MENTAL HEALTH CARE**
*Not available to undergraduates.*

Involves a critical analysis of a variety of therapies used in treating the mentally ill and the "worried well", including the study of differential diagnosis and assessment. Will also focus on determining strategies for maintaining mental health gains and outcomes and the definition of "therapist". Effects of various therapies on the client and the practitioner, and on the cost, administration and organisation of mental health care are analysed. Students will critically evaluate the therapeutic relationship, including issues such as sexuality, co-dependency, co-morbidity, ageism and culture.

**CMM00004**
**EVALUATION OF MENTAL HEALTH SERVICES: PREVENTION TO REHABILITATION**
*Not available to undergraduates.*

The learner will undertake an analysis and evaluation of a variety of mental health services and interventions. This analysis will be based on an evaluation of the intervention processes, outcomes, costs, management and planning of these modalities.

**CMM00215**
**EXERCISE TESTING AND PRESCRIPTION**
***Pre-requisite/s:*** *BIO00204 Exercise Physiology II*
***Anti-requisite/s****: CMM00206 Exercise Assessment and Counselling*

Examines the principles and objectives of an effective exercise assessment programme. Programme design is studied in detail in relation to different applications: the fitness centre, community, corporate, athletic, disabled and elderly. Aspects of consultation, interview technique, health education and counselling will be studied with an emphasis on developing practical skills.

**CMM00251**
**PUBLIC AND ENVIRONMENTAL HEALTH**
***Pre-requisite/s:*** *HEA00292 Health Care Practices II*

This unit will provide health professionals with knowledge and skills in public and environmental health theory, research and practice. The relationships between political, social and economic factors and health status will be examined, in addition to historical, current and future approaches to public and environmental health.

**CMM00705**
**HEALTH AND EPIDEMIOLOGY**
*Not available to undergraduates.*

Addresses current health needs in Australian society from the perspective of epidemiological and other research findings. These findings are then used to consider the development of an appropriate health care agenda.

**CMM03140**
**EVIDENCE-BASED PRACTICE**
*Not available to Undergraduates*

Introduces students to an evidence based approach to clinical and public health practice. Students are taught how to frame a relevant clinical or public health question, search and appraise the available evidence, and use this to develop appropriate responses in day-to-day practice and policy setting.

**CMM03141-47**
**MASTER OF PUBLIC HEALTH RESEARCH PROJECT I – VII**

The MPH thesis consists of an approved program of supervised research study agreed to by the MPH coordinator and an approved supervisor. There is no formal syllabus for the research component of the MPH, however candidates are expected to proceed in accordance with an approved research plan and preliminary literature review.

**CMM03160**
**CRITICAL REFLECTION FOR HEALTH WORKERS**
*Not Available to Undergraduates*
This unit aims to introduce health workers to the process of critical reflection in order to facilitate clinical practice and to improve job satisfaction. It introduces experienced health workers to the reflective practice literature in general and in health, and to the types of knowledge that can be generated in clinical practice. Practical strategies are offered for preparing to reflect and technical, practical and emancipatory reflection are described and applied to practice problems. Strategies are also suggested for sharing and maintaining reflective practice.

**CMM03161**
**NEGOTIATED PRACTICUM I: TECHNICAL REFLECTION**
*Not Available to Undergraduates*
***Pre-requisite/s:*** *CMM03160 Critical Reflection for Health Workers*

This unit aims to facilitate experienced health workers to undertake a practicum experience in order to begin to explore the process of critical reflection in the context of issues related to workplace policies and procedures. Technical reflection, based on the scientific method and rational, deductive thinking will allow you to generate and validate empirical knowledge through rigorous means, so that you can be assured that work procedures are based in scientific reasoning.

**CMM03162**
**NEGOTIATED PRACTICUM II: PRACTICAL REFLECTION**
*Not Available to Undergraduates*
***Pre-requisite/s**: CMM03161 Negotiated Practicum I: Technical reflection*

This unit builds on previous units of study and allows experienced health workers to undertake further practicum experience in order to develop the process of critical reflection in the context of interpersonal relationships in the workplace.

**CMM03163**
**NEGOTIATED PRACTICUM III: EMANCIPATORY REFLECTION**
*Not Available to Undergraduates*
***Pre-requisite/s**: CMM03162 Negotiated Practicum II: Practical Reflection*

This unit builds on previous units of study by allowing experienced health workers to undertake a practicum experience in order to refine the process of critical reflection in the context of workplace power and politics. Emancipatory reflection leads to "transformative action" which seeks to free health care workers from taken for granted assumptions and oppressive forces which limit them and their practice.

**CMM03177**
**INDIGENOUS COUNSELLOR TRAINING**

Introduces and helps develop attributes which reflect integrated Indigenous and non-Indigenous theory and counselling practice. It helps establish protocols and the practice of cultural safety with practical exercises in counselling preparation and practice. The use of sandplay, story maps, narrative, and emotional release as specific tools from both Indigenous and non-Indigenous counsellor training are experienced. Offered in external mode with a compulsory block residential attendance required at a nominated site.

**CMM03178**
**TRAUMA AND RECOVERY - EXPERIENTIAL**

A 'hands on' practical unit which introduces the theory of trans- and inter-generational trauma through group exercises and activities, supported by informed discussions. This method encourages participants to gain insight through understanding their own pain stories and those within the learning group, to help identify the long-term consequences of trauma across generations, and trauma recovery theory and skills, including genograms, family history reconstruction, the healing power of art, music, theatre and narrative as core components in trauma recovery work. Offered in external mode with compulsory block residential attendance required at a nominated site.

**CMM03179**
**FAMILY VIOLENCE/FAMILY RECOVERY**
***Pre-requisite/s**: CMM03177 Indigenous Counsellor Training or CMM03178 Trauma and Trauma Recovery - Experiential*

Provides students with the skills to become family violence community educators and workers. The unit which is a blend of the theoretical and experiential, enables students to increase their awareness of family violence, develop skills for individual and community problem solving strategies, from a firm cultural foundation appropriate to recovery from the trauma of violence within families and communities. The completed unit includes a community project relative to local community needs. Offered in external mode with a compulsory block residential attendance required at a nominated site.

**CMM03180**
**WORKING WITH CHILDREN**
***Pre-requisite/s:** CMM03179 Family Violence/Family Recovery*

Develops and applies the experiences of cultural safety in working with Indigenous children who have been emotionally damaged. Explores the practice of emotional healing through sensory and tactile therapeutic work in nature discovery, narrative, art, music, dance, movement, play therapies, story-telling and performance using sandplay in working with children. The theory is balanced with application of practical skills. Offered in external mode with a compulsory block residential attendance required at a nominated site.

**CMM03181**
**DADIRRI – INDIGENOUS SPIRITUALITY**
***Pre-requisite/s:*** *CMM03177 Indigenous Counsellor Training*

Provides the theory and practice to enable participants to define and implement cultural sensitivity and safety as an essential protocol in all cross-cultural counselling and healing. An Indigenous process of deep listening as the pre-requisite to all counselling/healing is introduced. Offered in external mode with compulsory block residential attendance required at a nominated site for 5 days.

**CMM03182**
**LOSS AND GRIEF GROUP FACILITATION COUNSELLOR TRAINING**
***Pre-requisite/s:*** *CMM03177 Indigenous Counsellor Training*
***Co-requisite/s****: CMM03181 Dadirri – Indigenous Spirituality*

Uses learning circles, with the cultural narrative approaches of story maps and reflective discussion, to provide participants with both the theory and practice of working in groups to grieve and heal the multiple losses experienced by Indigenous families and communities. Offered in external mode with a compulsory block residential attendance required at a nominated site.

**CMM03183**
**RECREATING THE CIRCLE OF WELL-BEING**
***Pre-requisite/s:*** *CMM03178 Trauma and Trauma Recovery – Experiential*
***Co-requisite/s****: CMM03184 The Prun – Indigenous Group Conflict Management*

In a learning circle within the context of cultural narrative, experiential learning and reflective discussion and practice, participants experience deeper understanding of the interconnection between spirituality, environment, relationships, emotions, physical body, sexuality, stress and life purpose for well being. Offered in external mode with compulsory block residential attendance required at a nominated site.

**CMM03184**
**THE PRUN – INDIGENOUS GROUP CONFLICT MANAGEMENT**
***Pre-requisite/s****: CMM03178 Trauma and Trauma Recovery – Experiential*
***Co-requisite/s****: CMM03183 Recreating the Circle of Well-being*

Provides practical experiences of working through conflict from the perspective of Indigenous conflict management traditions and western dispute resolution practice. Contextualizes the diversity of approaches to managing conflict; experience and be able to recognise eldership, leadership in conflict management processes; and identify and explicate three formal Indigenous processes of managing large group (communal) conflict; identify and analyse the complexity of diverse points of view as conflicted groups work towards consensus. Offered in external mode with compulsory block residential attendance required at a nominated site.

**CMM03185**
**MEN'S AND WOMEN'S HEALING RECOVERY**
***Pre-requisite/s****: CMM03179 Family Violence/Family Recovery*
***Co-requisite/s****: Addictions-Violence- Spirituality*

Where men and women will explore classical and contemporary roles of men and women in the family and in society generally, develop concepts of healthy sexuality, masculinity and/or femininity, and celebrate the contribution to the human species within our universal ecosystem. Offered in external mode with compulsory block residential attendance required at a nominated site.

**CMM03186**
**ADDICTIONS – VIOLENCE – SPIRITUALITY**
***Pre-requisite/s****: CMM03179 Family Violence/Family Recovery*
***Co-requisite/s****: CMM03185 Men's and Women's Healing Recovery*

Makes the often unacknowledged links in: the relationship between addictions and the long shadow of slavery, colonisations, and other forms of oppressions and domination; addiction as a universal human dilemma; the history of addiction's theory and treatment; the birth of the 20th century Recovery Movement; the inadequacy of the disease paradigm in addiction treatment; problems facing the field; and the Wellness Paradigm – a transpersonal spiritual model of healing work in addiction mediation. Offered in external mode with a 5 day compulsory block residential attendance required at a nominated site.

**CMM03187**
**POSITIVE PARENTING**
***Pre-requisite/s**: CMM03180 Working with Children*
***Co-requisite/s**: CMM03188 It's My Life! – Working with Adolescents*

Demonstrates principles of cultural safety while working with Indigenous parents, allows parents (or potential parents) to help each other in parenting and see strengths and weaknesses in their own parenting practice, while acknowledging the stress in parenting and develops skills to stay calm and manage stress in order to better respond to the parenting needs of children. Offered in external mode with a compulsory block residential attendance required at a nominated site.

**CMM03188**
**IT'S MY LIFE/WORKING WITH ADOLESCENTS**
***Pre-requisite/s:** CMM03180 Working with Children*
***Co-requisite/s:** CMM03187 Positive Parenting*

Helps establish protocols for working from within a culturally safe practice with young indigenous people in crisis and at risk of self-harm and establishes a community development approach to suicide prevention, intervention and post-vention, and provides concepts and skills to build on the cultural strengths and abilities across generations, to promote leadership potential in young Indigenous people. Offered in external mode with a 5 day compulsory block residential attendance required at a nominated site.

**CMM03189**
**INDIGENOUS RESEARCH THEORY AND PRACTICE**
*Double-weighted unit*

Introduces students to Indigenous research theory and practice; and to ethics, intellectual property considerations and various research methods appropriate to specific fields of study. Encouraged to develop a critical appreciation of legal, ethical and professional practice issues in research. On completion of the unit students will be able to construct a research proposal and prepare ethics documentation.

**CMM03197**
**LEADERSHIP IN PUBLIC HEALTH**
*Not available to undergraduates*

Introduces student to principles and practices of leadership in the context of health services delivery systems, particularly population health promotion and disease prevention programs carried out by government agencies.

**CMM03211**
**HEALTH PROMOTION STRATEGIES AND METHODS I: THEORY AND CORE STRATEGIES**

Introduces students to the practice of health promotion for both public health and clinical purposes. While the basics of behaviour theory relevant to health promotion are considered, students are expected to develop practical skills in strategy selection and apply these from the outset. Students begin the process of learning skills in applying core strategies focusing on one-on-one and group work, to the broader public health field of social marketing.

**CMM03212**
**HEALTH PROMOTION STRATEGIES AND METHODS II: ADVANCED STRATEGIES AND PLANNING**

Continues the student's progression into strategy use for applied health promotion, using population-based strategies and planning. Approaches for working in communities and dealing with environmental issues are covered as well as applied models of planning and the progression through these. At the end of this strategies and methods unit, students can begin to apply both high risk and population approaches to prevention and health promotion.

**CMM03213**
**SOCIAL MARKETING**
***Pre-requisite/s:** CMM03211 Health Promotion Strategies and Methods I: Theory and Core Strategies*

Expands on the summary version of social marketing covered in Health Promotion Strategies and Methods I. It allows the student to develop skills in marketing that are appropriate to the advancement of the social good. It includes knowledge of formative research, media use and selection, target segmentation and program development to develop social marketing as an "umbrella" for other health promotion programs.

**CMM03214**
**OBESITY, WEIGHT CONTROL AND METABOLIC HEALTH MANAGEMENT**
***Pre-requisite/s:** CMM03211 Health Promotion Strategies and Methods I: Theory and Core Strategies*

Provides students with state-of-the-art knowledge about the development of overweight and obesity, its relationship to metabolic disorders (particularly type two diabetes), and evidence-based ways of dealing with this. The unit follows National Clinical Guidelines for Weight Control and Obesity Management as well as ways of dealing with the National guidelines at a public health level.

**CMM10464**
**PSYCHOSOCIAL CONTEXTS OF HEALTH**
***Anti-requisite/s:*** *HEA00291 Health Care Practices I*

Introduces students to the dominant metanarratives of health and illness, enabling them to develop a holistic understanding of health and provides them with foundation concepts which will be explored in greater depth later in their studies. There is no assumed prior knowledge required for students to undertake this unit.

**CMP03305**
**ORGANISATION AND TECHNOLOGY IN RESEARCH**

Develops students understanding of the principles and practices of efficient organisation and the range of technological tools available to them to enhance their research practice. The unit is intended for higher degree students and researchers who are working on their own research projects. Students will be encouraged to apply the principles and tools as far as possible to their own work.

**CMP40000**
**MULTIMEDIA RESEARCH SEMINAR**
***Pre-requisite/s****: Admission into Bachelor of Multimedia(Honours)*
***Co-requisite/s****: CMP40001 Multimedia Research Thesis (Stage 1 of 3)*

This is a double unit which provides an introduction to the context, issues, paradigms, methodologies, tools and techniques of research used in multimedia. Methodologies and paradigms covered include qualitative and quantitative measures and experimental design in the context of multimedia. Culminates in the presentation by the student of a research proposal to peers and academic staff.

**CMP40001**
**MULTIMEDIA RESEARCH THESIS (STAGE 1 OF 3)**
***Pre-requisite/s****: Admission into Bachelor of Multimedia(Honours)*
***Co-requisite/s*** *CMP40000 Multimedia Research Seminar*

This is a double unit and Stage 1 of the research thesis undertaken in the Bachelor of Multimedia Honours course. The thesis consists of an approved programme of supervised research study agreed with the Head of School.

**CMP40002**
**MULTIMEDIA RESEARCH THESIS (STAGE 2 OF 3)**
***Pre-requisite/s****: CMP40000 Multimedia Research Seminar and CMP40001 Multimedia Research Thesis (Stage 1 of 3)*
***Co-requisite/s*** *CMP40003 Multimedia Research Thesis (Stage 3 of 3)*

This is a double unit and Stage 2 of the research thesis undertaken in the Bachelor of Multimedia Honours course. The thesis consists of an approved programme of supervised research study agreed with the Head of School.

**CMP40003**
**MULTIMEDIA RESEARCH THESIS (STAGE 3 OF 3)**
***Pre-requisite/s****: CMP40000 Multimedia Research Seminar and CMP40001 Multimedia Research Thesis (Stage 1 of 3)*
***Co-requisite/s*** *CMP40002 Multimedia Research Thesis (Stage 2 of 3)*

This is a double unit and Stage 3 of the research thesis undertaken in the Bachelor of Multimedia Honours course. The thesis consists of an approved programme of supervised research study agreed with the Head of School.

**COM00207**
**PERSONAL COMMUNICATIONS FOR THE TOURISM AND HOSPITALITY INDUSTRY**
***Anti-requisite/s:*** *MNG01208 Human Resource Management I: Introduction*

Provides an understanding of the role and importance of communication within hospitality and tourism-related enterprises. Students are introduced to a range of communication theories and concepts applicable in service-based industries. The dynamics of interpersonal, group, and organisational communication, as well as attitudinal and motivational factors affecting performance, are examined.

**COM00333**
**COMMUNICATION AND CULTURE**

Introduces the skills and knowledges needed for the study of communication as an ongoing process

of cultural production. The elements and processes that underpin communication practices are studied from both theoretical and practical perspectives. The unit challenges and extends personal understanding of contemporary cultural conditions and their significance in the cultural webs of communication practices.

**COM00334**
**LEARNING TECHNOLOGIES AND THE ACADEMY**

Introduces students to university culture and to the skills and practices of reading, writing and research. A consideration of the historical and cultural emergence of the university as an institution provides a framework for the practical application of academic skills appropriate to the 21st Century. There is an emphasis on the convergence of "old" and new technologies of teaching and learning with a focus on flexible learning practices. Students are encouraged to self-consciously consider their place in the current university culture.

**COM00439**
**FOUNDATIONS IN MEDIA STUDIES**

***Co-requisite/s**: COM00334 Learning Technologies and the Academy or COM00204 Communication: Theory and Practice*
*Co-requisite applies to BMedia students only*

Introduces students to a range of theoretical perspectives and issues relevant to the production, distribution and reception of media in Australia and elsewhere. A critical approach to the study of media is promoted. A range of media (print, film, television, radio, internet, etc.) are contextualised within a broad cultural, political and historical framework. This will encompass an analysis of media practices and the use of media in everyday life. Special consideration is given to how we engage with media and what impact it has on our perceptions of ourselves and the world around us.

**COM00446**
**INTERNATIONAL MEDIA STUDIES**

***Pre-requisite/s:** COM00439 Foundations in Media Studies*

In an era of global media interaction, media studies students need at least a basic understanding of how the overseas media systems work in relation to Australia. Students explore communications systems within different socio-cultural frameworks in case studies drawn from Asia, America, Europe, Africa and the Pacific region.

**COM00447**
**MEDIA AND NEW TECHNOLOGIES STUDIES**

***Pre-requisite/s:** COM00439 Foundations in Media Studies*

Students examine the socio-cultural impact of the new communications technologies. Using a range of theoretical approaches, students explore the impact of new technologies such as satellite and cable broadcasting, multimedia, computer and video systems.

**COM00455**
**MULTIMEDIA ARTS I**

***Pre-requisite/s:** COM10109 Introduction to Media Production or COM00451 Text Media I*

Develops students' understanding of theory and practice relevant to digital technologies and communication processes as they relate to text-based materials. Students acquire skills in Web site design, with a focus on coding web pages.

**COM00456**
**MULTIMEDIA ARTS II**

***Pre-requisite/s:** COM00455 Multimedia Arts I*

Introduces students to the theory and practice of digital multimedia communication and production. Students develop their pre-requisite knowledge and skills in digital production techniques for text, still images, audio, animation and video, integrating these digital media to create a basic multimedia product.

**COM00457**
**MULTIMEDIA ARTS III**

***Pre-requisite/s**: COM00456 Multimedia Arts II*

Extends students' critical understanding of the theory and practice of interactive multimedia communication, production and distribution. Students develop their knowledge and skills in interactive multimedia production and explore the possibilities of human-computer interaction. Students design and create an interactive multimedia product.

**COM00461**
**RADIO I**

***Pre-requisite/s**: Any eight (8) units*

Students are introduced to the beginnings of broadcasting skills in the areas of announcing and technical operations of the radio station in theory and practice. It provides a basis for the acquisition of effective radio communication and awareness of the resources available to the industry.

**COM00462**
**RADIO II**
***Pre-requisite/s**: COM00461 Radio I*

Students further develop an understanding of the theory and practice of national, commercial and community radio broadcasting. On-air and technical skills are refined through the advanced study of radio programming, awareness of current issues, recording and announcing techniques.

**COM00471**
**PROFESSIONAL PLACEMENT**
***Pre-requisite/s:** Any four (4) units*

Students gain professional experience in public or commercial organisations to enable them to use their knowledge and skills acquired in the Media Communications course. Students undergo both workplace and course supervision thereby gaining an understanding of how their skills and knowledge can be applied in professional environments.

**COM00481**
**JOURNALISM I**
***Pre-requisite/s:** COM10109 Introduction to Media Production or COM00439 Foundations in Media Studies or*
***Co-requisite/s** ENG00410 Introduction to Creative Writing. (Applies to Associated Degree Arts Writing students).*

Introduces students to journalism. Students will be introduced to basic aspects of news writing, research and interviewing which may be applied across print, radio, television and emerging digital media such as the Internet. They will also gain a critical appreciation of legal, ethical and professional practice issues in contemporary journalism.

**COM00482**
**JOURNALISM II**
***Pre-requisite/s:** COM00481 Journalism I*

Completes students' introduction to journalism as a contemporary cultural and media practice. Students will consolidate their skills in news gathering and writing, and be introduced to feature writing techniques. Students will also learn further research and interviewing skills, as well as gaining a critical understanding of key professional, legal and ethics issues relevant to journalism.

**COM01402**
**SCRIPTWRITING**
***Pre-requisite/s:** COM10109 Introduction to Media Production or ENG00410 Introduction to Creative Writing or COM00439 Foundations in Media Studies.*

Students are introduced to the theory and practice of scriptwriting with introduction to the concepts of character, plot, dialogue, and script presentation. By being exposed to and analysing examples of scripts, the student will be able to select appropriate form and content as applied to radio, film, video, television, and multimedia.

**COM10081**
**ENTERTAINING JOURNALISM**
***Pre-requisite/s**: COM00439 Foundations in Media Studies*
***Anti-requisite/s**: COM00445 Media, Culture and Ideology*

Examines a wide range of contemporary journalism theories and practices in Australia and internationally. The cultural construction of news and its relationship to established and emerging media entertainment genres is critically discussed.

**COM10082**
**FILM STUDIES**
***Pre-requisite/s**: COM00439 Foundations in Media Studies*
***Anti-requisite/s**: COM00401 Cross-Cultural Film Studies*

Addresses film as a major communication medium in terms of its form, history and its social, cultural, economic and political contexts. By examining the production and reception of film texts in their cultural contexts students are given an understanding of the place of film in everyday life – its passion, politics and pleasures.

**COM10109**
**INTRODUCTION TO MEDIA PRODUCTION**
***Pre-requisite/s**: COM00439 Foundations in Media Studies*

Introduces students to some practical and theoretical approaches to the study of Australian media through an introduction to the nature of audiovisual media production and the Australian media industries. Students engage in practical exercises in different media forms (such as recording an interview, shooting a video sequence and producing digital graphics) and study the social, cultural, political, economic, legal and ethical contexts of contemporary media production.

**COM10110**
**DESKTOP MEDIA**
***Anti-requisite/s**: COM00451 Text Media I or COM00452 Text Media II*

Introduces students to a range of skills and concepts essential for using desktop computer and networked digital media in contemporary media industries, educational and workplace settings. Students are involved in an extensive range of contemporary media computer and internet uses, communication, activities, and cultural products, focusing on text-based communication and cultural forms.

**COM10111**
**ELECTRONIC JOURNALISM**
***Pre-requisite/s:** COM10109 Introduction to Media Production*

Introduces students to the concepts and practices of electronic journalism in three media forms: radio, television and World Wide Web. Students will work in teams to produce thematic news and current affairs programming for flexible electronic delivery. Students should also develop an understanding of the impacts of digitisation, multiskilling and hypertextual, interactive production modes on journalistic practice.

**COM10112**
**DIGITAL VIDEO PRODUCTION I**
***Pre-requisite/s**: COM10109 Introduction to Media Production*
***Anti-requisite/s:** COM00465 Video I.*

Introduces students to the theory and practice of video production: research, scripting, budgeting, directing, producing, camera operating, and presenting. Students will design and shoot a short video in one of the following genres: current affairs feature, documentary, drama, experimental, promotional, or educational.

**COM10113**
**DIGITAL VIDEO PRODUCTION II**
***Pre-requisite/s**: COM10402 Scriptwriting and COM10082 Film Studies and COM10112 Digital Video Production I or COM00465 Video I*
***Anti-requisite/s:** COM00466 Video II*

Concentrates on the acquisition of advanced knowledge and skills, both practical and theoretical, in the pre-production, production, post-production, and audience perception of video and television. These skills and knowledge include, research, scripting, producing, budgeting, directing, camera operating, and acting/ presenting.

**COM10144**
**FOUNDATION STUDY: INTRODUCTION TO INDIGENOUS WRITING**
*Only available to Foundation Program students.*

Introduces students to Indigenous Australian writing from across a range of forms: novels, plays, screenplays, poetry, short stories and many more. Introduces elements of writing and develops skills in reading, summarising, comprehending and preliminary analysis of texts. Explores different perspectives and political issues embedded in Indigenous Australian writing.

**COM40000**
**ARTS RESEARCH SEMINAR**
***Pre-requisite/s** Admission to Bachelor of Arts with Honours*

**COM40001**
**ARTS THESIS FOUNDATION**

**COM40002**
**ARTS THESIS (STAGE 1 OF 2)**
***Pre-requisite/s** COM40001 Arts Thesis Foundation*

**COM40003**
**ARTS THESIS (STAGE 2 OF 2)**
***Pre-requisite/s** COM40002 Arts Thesis (Stage 1 of 2)*

**COM40004**
**RESEARCH METHODS – MEDIA**
***Co-requisite/s:** CAR40001 Research Methods – Arts*
***Anti-requisite/s:** ENG10083 Knowledge and Culture or COM40000 Arts Research Seminar*

Provides an overview of research methodologies relevant to media theory and practice. Develops skills in relation to spoken and written presentations, and development of project proposals.

**COM40005**
**RESEARCH METHODS – HUMANITIES**
***Co-requisite/s** CAR40001 Research Methods - Arts*

Provides an overview of research methodologies relevant to the students chosen area of specialisation, and develops skills in relation to spoken and written presentations.

**COM40006**
**ARTS RESEARCH THESIS**
**(STAGE 1 OF 3)**
***Co-requisite/s*** *COM40004 Research Methods – Media or COM40005 Research Methods - Humanities*

Designed as staged thesis units for the Humanities and Media Honours Programs. Students have the opportunity to complete a thesis only where they have prior research methods experience.

**COM40007**
**ARTS RESEARCH THESIS**
**(STAGE 2 OF 3)**
***Pre-requisite/s*** *COM40006 Arts Research Thesis (Stage 1 of 3)*
***Co-requisite/s*** *COM40008 Arts Research Thesis (Stage 3 of 3)*

Designed as staged thesis units for the Humanities and Media Honours Programs. Students have the opportunity to complete a thesis only where they have prior research methods experience.

**COM40008**
**ARTS RESEARCH THESIS**
**(STAGE 3 OF 3)**
***Pre-requisite/s*** *COM40006 Arts Research Thesis (Stage 1 of 3)*
***Co-requisite/s*** *COM40007 Arts Research Thesis (Stage 2 of 3)*

Designed as staged thesis units for the Humanities and Media Honours Programs. Students have the opportunity to complete a thesis only where they have prior research methods experience.

**CSC00125**
**INTRODUCTORY COMPUTING**
***Anti-requisite/s****: ISY00221 Introduction to Information Technology and ISY00241 Computing in Applied Science and ISY00550 Educational Information Technology for the School Practitioner*

Introduces computer-based information systems and examines how they may be used to provide information which is timely, accurate and relevant for the operation and management of a modern business organisation. Furthermore, students will have the opportunity to acquire basic skills in the use of application software packages to enhance their personal productivity in their respective fields of study.

**CSC00205**
**DATA STRUCTURES**
***Pre-requisite/s:*** *CSC10210 Object Oriented Program Development*

Designed to extend the students' knowledge of programming by complementing the programming skills obtained in introductory units with understanding and skill in data structures and techniques. Introduces the concept of an abstract data type and its relationship to the objected oriented paradigm.

**CSC00217**
**PROGRAMMING LANGUAGES**
***Pre-requisite/s:*** *CSC00239 Object Oriented Programming or CSC10210 Object Oriented Program Development*

Students will be exposed to a selection of programming languages for comparison purposes. Focuses on language principles, paradigms and constructs. Students will also be introduced to language specification and run-time implementation.

**CSC00223**
**SOFTWARE ENGINEERING**
***Pre-requisite/s:****, ISY00243 Systems Analysis and Design and ISY00245 Principles of Programming or CSC00235 Applications Development*

Examines the principles and practices of software engineering, systems development techniques, software tools and support environments, software specification, software design, software testing, software management, software re-use and re-engineering, software economics, software metrics and software quality assurance.

**CSC00228**
**DATABASE SYSTEMS I**
***Pre-requisite/s:*** *ISY00243 Systems Analysis and Design and CSC00235 Applications Development or ISY00245 Principles of Programming*

Gives the student an overall understanding of database philosophy which then leads to the design of a data base from data analysis to mapping to a specific model. The relational and network models are introduced with reference to Rdb/SQL and VAX/DBMS software.

**CSC00234**
**OPERATING SYSTEMS AND COMPUTER ARCHITECTURE**
***Pre-requisite/s:*** *ISY00245 Principles of Programming*

Introduces students to the architectures of computer systems and the operating systems that run on them. In particular, allows the student to explore and gain practical experience in the use of at least two common computer architectures and associated operating systems. Topics include systems software layer, interaction with hardware, instruction sets, assembler, system calls input/output control, resource sharing, memory management, file systems, command shells, GUI and distributed operating systems.

**CSC00235**
**APPLICATIONS DEVELOPMENT**

Introduces students to the development of GUI applications in GUI operating environments. Students will use object-oriented techniques to design and code programmes with graphical user interfaces. Applications development will cover coding, graphics, code generation, interface design, object embedding and integrated database and spreadsheet applications.

**CSC00238**
**INTERFACE DEVELOPMENT AND EVALUATION**

***Pre-requisite/s:*** *CSC00239 Object Oriented Programming*

An advanced unit which builds upon the principles of object oriented design and the object oriented programming skills studied earlier in the course. Both interactive techniques and formal methods are used to develop and evaluate graphical user interfaces. Will teach programmers the necessary skills required to develop efficient and easy to use graphical user interfaces at the application program interface level using one or more modern programming languages.

**CSC00239**
**OBJECT ORIENTED PROGRAMMING**

***Pre-requisite/s:*** *ISY00245 Principles of Programming*

The object oriented paradigm is presented from first principles within a modern programme development environment. Principles and techniques taught will include objects and classes, abstraction, inheritance and polymorphism. Within this framework, procedural control structures and top-down design will also be used to ensure that students have a sound basis in programming skills.

**CSC00240**
**DATA COMMUNICATIONS AND NETWORKS**

The student is taught the concepts underlying how data and voice are transmitted through the telecommunication system in analogue and digital form. Network and Internet work protocols and topologies are examined including SNA, X.25 and TCP/IP. The student will gain hands-on experience with the various Internet services including usernet, WWW, gopher and anonymous ftp.

**CSC10059**
**INTERNET PROGRAMMING AND SCRIPTING**

***Pre-requisite/s****: ISY00245 Principles of Programming*

Introduces students to programming and scripting languages used on the Internet to rapidly develop applications, customise and automate existing Internet objects, and develop system software for Internet server applications.

**CSC10208**
**SOFTWARE DESIGN**

Introduces students to the discipline of program design and working with computer-based applications. Students are introduced to the tools and techniques used by professional programmers and web developers to design and develop applications. Students are encouraged to plan projects and to develop effective solutions to problems.

**CSC10213**
**INTERACTIVE ANIMATED NARRATIVES: VECTOR ANIMATED RESOURCES & INTERACTIVE SCRIPTWRITING**

***Anti-requisite/s*** *CMP00225 Special Topics*

This unit introduces students to the knowledge and skills required to effectively plan and implement communication in a variety of media including text, audio, graphics and animations. Students will develop projects demonstrating skills in communication utilising a variety of media, including vector-based animations, and displaying interactive branching narrative structures.

**CSC10214**
**INTERACTIVE MULTIMEDIA APPLICATION DEVELOPMENT 1**

***Pre-requisite/s:*** *CSC10208 Software Design or ISY00321 Interactive Multimedia Development I or ISY10209 Web Development I*

***Anti-requisite/s:*** *ISY00322 Interactive Multimedia Development II*

With the increased demand for quality multimedia products for presentation, desktop and internet delivery, this unit extends the skills of students to incorporate standard software design and development techniques for the creation of interactive multimedia applications. Students will create multimedia products through problem-based approaches to teaching and learning.

**CSC10215**
**INTERACTIVE MULTIMEDIA APPLICATION DEVELOPMENT II**

***Pre-requisite/s:*** *CSC10214 Interactive Multimedia Application Development I*
***Anti-requisite/s:*** *ISY00323 Interactive Multimedia Development II*

Appropriate design and utilisation of interactivity is a fundamental component of successful multimedia applications. This unit provides students with the knowledge and skills to analyse different types of interactivity in multimedia applications and to apply rapid prototyping methods to develop a highly interactive multimedia application.

**CSC10217**
**WEB DEVELOPMENT II**

***Anti-requisite/s:*** *ISY10209 Web Development I and ISY00245 Principles of Programming or CSC00235 Applications DevelopmentI*

Creating functional web-sites requires the structures of the product to be both efficient and maintainable. This unit provides students with an introduction to the essential elements of web-site development including functional specifications, structured design, efficient coding, logic diagrams, and conditional structures. Students will use a variety of development tools to create web-site products for desktop and on-line delivery.

**CSC10273**
**GRAPHICS TECHNOLOGY AND DESIGN**

*Students other than BTechEd require BTechEd Course Co-ordinator approval*

This unit introduces foundation concepts and techniques in industrial and architectural design and freehand sketching. Students study relevant Stage 4, 5 and 6 Syllabus documents with graphics technology content, with particular focus on the Graphics Technology Years 7-10 Draft Syllabus.

Fundamental techniques in drawing include a focus on rendering and 3D modelling methods including scaled representations. The unit introduces drawing management strategies in educational settings. A design problem-based learning approach is experienced focusing on skills and knowledge development.

**CSC40001**
**RESEARCH METHODS IN INFORMATION TECHNOLOGY**

***Pre-requisite/s****: Admission into Bachelor of Information Technology (Honours)*
***Co-requisite/s*** *CSC40002 Information Technology Research Topic and CSC40003 Information Technology Research Thesis (Stage 1 of 3)*

Provides an introduction to the multiple paradigms, methodologies, tools and techniques of research used in information technology. Methodologies and paradigms covered include qualitative, quantitative, scientific, developmental, software engineering and formal methods in computer science. Culminates in the presentation by the student of a research proposal to peers and academic staff.

**CSC40002**
**INFORMATION TECHNOLOGY RESEARCH TOPIC**

***Pre-requisite/s****: Admission into Bachelor of Information Technology (Honours)*
***Co-requisite/s*** *CSC40001 Research Methods in Information Technology and CSC40003 Information Technology Research Thesis (Stage 1 of 3)*

Provides advanced coursework related to the research undertaken in units CSC40003, CSC40004 and CSC40005.

**CSC40003**
**INFORMATION TECHNOLOGY RESEARCH THESIS (STAGE 1 OF 3)**

***Pre-requisite/s****: Admission into Bachelor of Information Technology (Honours)*
***Co-requisite/s*** *CSC40002 Information Technology Research Topic and CSC40001 Research Methods in Information Technology*

This is a double unit and Stage 1 of the research thesis undertaken in the Bachelor of Information Technology Honours course. The thesis consists of an approved programme of supervised research study agreed with the Head of the School of Multimedia and Information Technology.

**CSC40004**
**INFORMATION TECHNOLOGY RESEARCH THESIS (STAGE 2 OF 3)**
***Pre-requisite/s**: Admission into Bachelor of Information Technology(Honours). CSC40001 Research Methods in Information Technology CSC40002 Information Technology Research Topic, CSC40003 Information Technology Research Thesis (Stage 1 of 3)*
***Co-requisite/s** CSC40005 Information Technology Research Thesis (Stage 3 of 3)*

This is a double unit and Stage 2 of the research thesis undertaken in the Bachelor of Information Technology Honours course. The thesis consists of an approved programme of supervised research study agreed with the Head of the School of Multimedia and Information Technology.

**CSC40005**
**INFORMATION TECHNOLOGY RESEARCH THESIS (STAGE 3 OF 3)**
***Pre-requisite/s**: Admission into Bachelor of Information Technology(Honours). CSC40001 Research Methods in Information Technology CSC40002 Information Technology Research Topic, CSC40003 Information Technology Research Thesis (Stage 1 of 3), CSC40004 Information Technology Research Thesis (Stage 2 of 3)*
***Co-requisite/s** CSC40004 Information Technology Research Thesis (Stage 2 of 3)*

This is a double unit and Stage 3 of the research thesis undertaken in the Bachelor of Information Technology Honours course. The thesis consists of an approved programme of supervised research study agreed with the Head of the School of Multimedia and Information Technology.

**CSL00113**
**FIELD EDUCATION I**
*Double-weighted unit.*
***Pre-requisite/s**: One of SOC00111 Contexts of Social Welfare Practices, SOY10105 Introduction to Human Services: Theory and Practice and One of BHS00119 Working with Groups, BHS00210 Group Dynamics, BHS10241 Group Work and One of POL00134 Intervention and Case Management, CSL00208 Intervention for Change, SOY10106 Human Services: Practice and Ethics and 5 additional Social Science or AIWCW Pathway units.*

Students are required to spend 150 hours in a welfare organisational setting under the supervision of an experienced field educator who assists the student to integrate theory with practice by creating a suitable learning environment.

**CSL00114**
**FIELD EDUCATION II**
*Double-weighted unit.*
***Pre-requisite/s**: CSL00113 Field Education I*

Students are required to spend 250 hours in a welfare organisational setting under the supervision of an experienced field educator who assists the student to integrate theory with practice by creating a suitable learning environment.

**CSL00120**
**DEALING WITH CONFLICT**
***Pre-requisite/s**: BHS00161 Interpersonal Communication*

Introduces students to the theory and practice of conflict and conflict resolution including techniques and processes for managing conflict situations. Provides an opportunity for students to develop insight into the interconnection between conflict, culture, power and gender, and to critically analyse contemporary conflicts and possible conflict management strategies to deal with them.

**CSL00164**
**CONSULTATION AND PARTICIPATION**
***Pre-requisite/s:** BHS00161 Interpersonal Communication*

Introduces strategies for identifying those likely to be affected by decisions and explores the notions of participation and consultation within a variety of contexts, examining a number of ways in which consultation and participation can assist decision making. It applies this knowledge to organisational and community settings.

**CSL00231**
**INTRODUCTION TO COUNSELLING: THEORY AND PRACTICE**
*Compulsory residential school for external students.*

Provides an overview of the process of counselling and shows how the counsellor contributes to that process through research, self-awareness and the therapeutic relationship. The concepts of this unit provide a foundation for further units in the major.

**CSL00301**
**THE COUNSELLOR: ROLE, ETHICS AND PERSONAL DEVELOPMENT**
***Pre-requisite/s:** CSL00232 Methods in Counselling: Theory and Practice, or CSL10015 Issues in Counselling Assessment, or CSL00233*

*Applications of Counselling: Theory and Practice*
***Note:*** *only for Bachelor of Human Services students: CSL00231 Introduction to Counselling: Theory and Practice.*

Comprises three modules. The first module will critically examine the role of the counsellor and the professional practice of basic counselling. The second module will introduce students to the ethics of professional practice and the ethical issues commonly encountered by those in the counselling role. The third module will relate professional practice to personal development through values clarification, self awareness and personal development methods

**CSL00416**
**CULTURAL AND SPIRITUAL WELLBEING**

Introduces students to concepts of spirituality as an integrating life force in a holistic paradigm. A cross-cultural perspective of spiritual practices, beliefs and expressions is explored, in particular, the role of others in resourcing and facilitating Spiritual Care. Students are expected to analyse their own concepts of spiritual well-being and develop a practical management plan for delivery of Spiritual Care to a specific group.

**CSL10014**
**INTERVENTIONS IN COUNSELLING**
***Pre-requisite/s****: CSL10015 Issues in Counselling Assessment or CSL10239 Assessment in Counselling for Bachelor of Social Science students or CSL00231Introduction to Counselling: Theory and Practice for Bachelor of Human Services students or CSL10239 Assessment in Counselling*
***Anti-requisite/s:*** *CSL00233 Applications of Counselling: Theory and Practice*

Examines two major applications of counselling intervention, generalist and crisis counselling. Students will be expected to demonstrate entry level entry skills in at least one of these two models. Appropriate intervention processes for each area will be discussed and evaluated, along with issues of termination of counselling.

**CSL10015**
**ISSUES IN COUNSELLING ASSESSMENT**
***Pre-requisite/s:*** *CSL00231 Introduction to Counselling: Theory and Practice*
***Anti-requisite/s****: CSL00232 Methods in Counselling: Theory and Practice and CSL10239 Assessment in Counselling*

Provides students with a thorough understanding of the individual, theoretical and contextual issues affecting the client. Theories and knowledge relating to individual and contextual factors are integrated. This allows students to analyse major areas of significance for the client, and to undertake effective counselling assessments.

**CSL10239**
**ASSESSMENT IN COUNSELLING**
***Pre-requisite/s:*** *CSL00231 Introduction to Counselling: Theory and Practice*
***Anti-requisite/s:*** *CSL00232 Methods in Counselling and CSL10015 Issues in Counselling Assessment*

Considers contemporary understandings of counselling skills regarding information gathering and processing. Exposes students to social constructionist theory and its influence on mutuality and respect within the developing counselling relationship. Outlines professional ethical issues relevant to counselling assessment, while building knowledge of the strengths people bring to the counselling process.

**CSL10242**
**GRIEF, TRAUMA AND CRISIS COUNSELLING**
***Pre-requisite/s:*** *CSL10239 Assessment in Counselling and CSL10015 Issues in Counselling Assessment or CSL10239 Assessment in Counselling*
*Compulsory residential school for external students.*

Explores issues of grief, trauma and crises, such as death, illness, family breakdown, violence, abuse, disasters, and life changes. Examines theory and skills, attitudes and responses to grief, trauma and crises. Applies intervention models to grief, trauma and crises. There is a compulsory residential school for external students.

**CSL10243**
**RELATIONSHIPS COUNSELLING**
***Pre-requisite/s:*** *CSL10015 Issues in Counselling Assessment and CSL10239 Assessment in Counselling or CSL10015 Issues in Counselling Assessment*

Provides an overview of the theoretical frameworks in relationship counselling, family conferencing and group facilitation. Includes an exploration of counselling and group issues related to and relevant for indigenous settings and/or a multi-cultural society. Requires development and demonstration of intermediate counselling,

facilitation and mediation, with a focus on contemporary approaches such as strength-based and narrative counselling. Builds on the skills and theory learned in the prerequisite units.

**CUL00210**
**AUSTRALIA/ASIA**

Provides an introduction to the study of Australia's relations to nations in the Asian region. Examines the historical, cross-cultural and contextual implications of the Australia/Asia interface, focusing on thematic issues of identity, human rights, construction of culture and immigration, and uses these themes to explore case studies including Indonesia, China, India and Japan. The aim is to question assumptions about Asia through engaging in cross-cultural issues that implicate Australia's presence in the region.

**CUL00211**
**PERSPECTIVES ON AUSTRALIA**
*Available as an elective unit only*

Students are introduced to Australia as concept and experience. Key ideas and aspects of the Australian experience are studied through Australian cultural studies, Indigenous studies, literature, media, history, sociology, political science, visual arts, music and environmental studies. Particular attention is paid to the significance of identity, place and culture in Australia and to the nature of historical and contemporary Australian social values.

**CUL00401**
**INDIGENOUS WORLD-VIEWS**

Introduces students to the dynamics, diversity, richness and fluidity of Indigenous cultures and social practices. Through examining spirituality, customary lore, teaching, custodianship, reciprocal economics, care for country and people, the unit challenges contemporary concepts of gender and relationships, individuality and community, history and the *Dreamtime*.

**CUL00402**
**CONTEMPORARY AUSTRALIAN INDIGENOUS ISSUES**
***Pre-requisite/s**: CUL00401 Australian Indigenous Societies Prior to Invasion*

Encourages students to develop a critical awareness of the issues pertaining to self-determination for Indigenous Australian peoples. Students are introduced to many of the most contemporary issues affecting Indigenous and non-Indigenous people in Australia today. In support of Indigenous self-determination, a diverse and challenging range of issues and concepts are explored.

**CUL00408**
**HEALTH AND INDIGENOUS AUSTRALIAN PEOPLES**

Examines the conflicts between Indigenous healing practices and the mainstream health industry. The concepts of Indigenous wellbeing, spiritual integrity and community cohesion are explored, and the impact of invasion on the health status of Indigenous peoples is analysed from historic and contemporary points of view. Aims to provide students with understanding and awareness of the socio-economic issues and cultural sensitivities required for delivery of effective and appropriate care by health workers and allied personnel.

**CUL00409**
**THE MENTAL HEALTH OF AUSTRALIAN INDIGENOUS PEOPLES**
***Pre-requisite/s:** CUL00408 Health and Australian Indigenous Peoples*

Explores aspects of Indigenous mental and spiritual care in relation to terms, definitions and diagnoses used in the area of Australia's mental health services. Personal, social, and political issues impacting on the psychological wellbeing of Indigenous people will be examined with special emphasis on appropriate health worker responses to recognised mental illnesses, trauma, substance and physical abuse patterns within Indigenous families, communities and mainstream society.

**CUL00412**
**INDIGENOUS WAYS OF CULTURAL EXPRESSION**

Introduces students to a number of historical and present-day issues related to Indigenous ways of cultural expression. Will examine the role of art, dance, music, and literature in pre- and post invasion societies. Will also investigate the interaction between Indigenous and non-Indigenous expression and its impact on society today. Will look at the protection of Indigenous expression from exploitation through exploration of intellectual and cultural property rights. Finally will be introduced to the ways that Indigenous cultural expression includes both cultural maintenance and cultural capital.

**CUL00413**
**HUMAN RIGHTS AND INDIGENOUS PEOPLES**
***Pre-requisite/s**: LAW00055 Aborigines, Islanders and Contemporary Legal Issues or LAW00056 Aborigines, Islanders and the Criminal Justice System or any eight SCU units.*

Protection of human rights under both Australian law and the international legal system is introduced to students from the viewpoint of Indigenous peoples. General human rights and specific Indigenous human rights and their interrelationship are critically analysed. Validity of the actions of Australian governments under both international law and Australian human rights law are assessed in a number of human rights areas particular to Indigenous Australians. Practical and theoretical understandings of how human rights law can be utilised on behalf of Indigenous Australians are addressed.

**CUL00414**
**INDIGENOUS COMMON LAW**
***Pre-requisite/s:** CUL00401 Australian Indigenous Societies Prior to Invasion and CUL00402 Contemporary Australian Indigenous Societies*

Examines Indigenous Australia's legal systems and processes in detail. Looks at specific areas such as Family, Spiritual and Criminal law and examines the conflict between Indigenous and Anglo-Australian law. Looks closely at the emerging Australian case law in both the Criminal and Civil fields and considers the possibility of the co-existence of the two legal systems as a solution to the legal oppression of Australia's Indigenous peoples.

**CUL00420**
**HISTORY OF INVASION OF ABORIGINAL NATIONS**

Students will learn about the history and impact of European invasion, dispossession, colonisation, racism, government control and cultural oppression of Indigenous peoples. Students will also explore the political resistance of Aboriginal peoples to that construction of history.

**ECO00107**
**ECONOMIC POLICY**
***Pre-requisite/s:** ECO10250 Economics or ECO00102 Applied Microeconomics and ECO00101 Macroeconomics*

Builds on Microeconomic Theory and Macroeconomic Theory by applying microeconomic and macroeconomic theories to current economic policy issues. Topics covered include privatisation and corporatisation, competition policy, public housing, labour market reform (including enterprise bargaining), the provision of health care, industry and trade policy, monetary and fiscal policy, and the external debt controversy.

**ECO00108**
**ENVIRONMENTAL ECONOMICS**
***Pre-requisite/s:** ECO10250 Economics or ECO00102 Applied Microeconomics and ECO00101 Macroeconomics*
***Anti-requisite/s:** ECO00201 Natural Resource Economics*

Builds on Microeconomic Theory by applying microeconomic concepts and theories to environmental and resource issues. In particular covers property rights, externalities, benefit-cost analysis; renewable and non-renewable/ depletable resources; energy resources (such as oil, gas and solar power), pollution control, global warming, ozone depletion, and water pollution, and sustainable development.

**ECO00150**
**INTERNATIONAL ECONOMICS AND TRADE**
***Pre-requisite/s:** ECO10250 Economics or ECO00101 Macroeconomics and ECO00102 Applied Microeconomics*
***Anti-requisite/s:** ECO00103 International Economics and ECO00312 International Trade*

Covers both theoretical and practical aspects of trade, the development of the international economy, inter-industry trade and trade policy. An assessment of Australian multilateral relations within the Asia Pacific region, including political and economic alliances and their impact on trade, will be undertaken.

**ECO00202**
**ENVIRONMENTAL ECONOMICS**
***Anti-requisite/s:** ECO00201 Natural Resource Economics*

The economic features of different types of natural resources are examined in this unit. The contribution that economics can make to the consideration of environmental questions is considered, along with the use of economic instruments as a way of managing and preventing environmental degradation. The technique of benefit-cost analysis and its use in natural resource

based projects and other activities is explained, as are certain other valuation methods such as contingent valuation and the travel cost method.

**ECO00424**
**ECONOMIC ANALYSIS FOR TOURISM AND HOSPITALITY**

Provides an overview of the economic basis and consequences of tourist behaviour. Emphasis is placed on the economic implications of tourism for local communities and the international travel and tourism industry. The role of government in tourism development and management is also addressed.

**ECO00720**
**ECONOMICS FOR MANAGEMENT**
*Not available to undergraduates.*

Will concentrate on those aspects of theoretical and applied micro economics of most relevance to managers. The main themes will be the market system and what it can accomplish; the limitations of the market; the operation of imperfectly competitive firms and industries; factors in the macro economic environment which impinge on management decisions; and various kinds of government involvement in the economy.

**ECO03079**
**ENVIRONMENTAL ECONOMICS**

Examines the economic features of different types of natural resources. The contribution that economics can make to the consideration of environmental questions is considered, along with the use of economic instruments as a way of managing and preventing environmental degradation. The technique of benefit-cost analysis and its use in natural resource based projects and other activities is explained, as are certain other valuation methods such as contingent valuation and the travel cost method. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**ECO10250**
**ECONOMICS**
***Anti-requisite/s:*** *ECO00102 Applied Microeconomics; ECO00101 Macroeconomics*

This unit introduces students to an understanding of price formation and market structures, the tools of economic analysis, the behaviour of the consumer, government and the firm and the external and internal forces influencing that behaviour, especially in the current Australian economic environment.

**ECO40001**
**ECONOMICS SEMINAR I**

Seminar (coursework) Part I of II in the Economics discipline

**ECO40002**
**ECONOMICS SEMINAR II**

Seminar (coursework) Part II of II in the Economics discipline

**ECO40004**
**ECONOMICS THESIS (PART 1 OF 3)**

Research (thesis) Part I of V in the Economics discipline – single weighted unit.

**ECO40005**
**ECONOMICS THESIS (PART 2 OF 3)**

Research (thesis) Part II of V in the Economics discipline – double weighted.

**ECO40006**
**ECONOMICS THESIS (PART 3 OF 3)**

Research (thesis) Part III of V in the Economics discipline – double weighted.

**EDU00017**
**VOCATIONAL EDUCATION AND TRAINING STUDIES**

Provides participants with the opportunity to consider the current context of vocational education and training. Covers socio-political, policy and economic issues which impact upon the provision of vocational education and traiing in Australia.

**EDU00018**
**TEACHING FOR DIVERSITY**
*Not available to undergraduates*

Identifies issues in teaching in a multicultural setting. Assists participants to identify the needs of a diverse range of vocational education and training clients, and to address these needs through inclusive design and delivery strategies.

**EDU00019**
**EVALUATION, ASSESSMENT AND PROFESSIONALISM**
*Not available to undergraduates*

Evaluation remains problematic in educational contexts because emphasis is placed on process rather than product. Various evaluation models will be selected for examination focusing on their epistemological foundations as well as how they operate in practice. The Action Research Model

will be examined as a model of evaluation, practitioner research, and self-assessment.

**EDU00067**
**EDUCATION STUDIES**
*Available to GradDipEd, BEd(Sec) and combined degree students only*

Introduces students to the nature of the education system in its cultural, economic, social and historical context. Students are encouraged to explore the changing nature of education in post-industrial society, having regard to issues related to the global economy, economic productivity, social transformation and the attainment of social justice. Students are expected to develop an informed perspective on a range of contemporary educational issues, and to investigate and report on one issue in depth.

**EDU00085**
**TRAINING METHODS**
*Not available to undergraduates*

Contrasts the various theories of instruction with their practical applications. The main theories include those of subject-centred instruction, objectives-centred instruction, experience-centred instruction and instruction. Trainers will develop skills in the areas of public presentation, organising for learning, media use to assist presentation, managing learning and teaching styles and techniques.

**EDU00220**
**LEARNING, COMMUNICATING AND EDUCATIONAL COMPUTING**

Helps students to develop effective learning and communication skills in different work settings. Examines and promotes the use of computers as tools for learning and communication, and students are encouraged to understand and access various electronic networks. Students will require access to the computer network through a computer laboratory or modem.

**EDU00221**
**TEACHING AND LEARNING**
*Students other than Education require BEd Course Co-ordinator written approval.*

Introduces the theory and practice of teaching and learning in formal education contexts as underpinned by psychological research and requires students to examine ways in which learners differ in terms of cognitive and social development and how appropriate teaching strategies can accommodate such individual differences. Students are also introduced to the elements of basic teaching skills to guide their focused observations of classroom teaching and to aid their development as reflective practitioners.

**EDU00353**
**TEACHING THE GIFTED**
*Students other than Education require BEd Course Co-ordinator written approval*

Focuses on the teacher's task of meeting the needs of all children, and particularly the needs of able learners. Students will become aware of the methods by which able children are identified and will gain experience in planning and implementing enrichment programs.

**EDU00356**
**READING SUPPORT IN THE CLASSROOM**
***Pre-requisite/s**: EDU00401 Curriculum Studies: English I Language Acquisition*
*Students other than Education require BEd Course Co-ordinator written approval*

Enables students to gain an understanding of diagnostic assessment techniques and to design and teach an appropriate intervention programme based upon a child's individual needs.

**EDU00401**
**CURRICULUM STUDIES: ENGLISH I**
*Students other than Education require BEd Course Coordinator written approval.*

Will provide a theoretical and practical understanding of language acquisition and development in the Primary student. This unit will give an overview of the English K–6 curriculum and will develop knowledge and skills in teaching and assessing Talking and Listening and Writing in the Primary classroom.

**EDU00402**
**CURRICULUM STUDIES: ENGLISH II**
***Pre-requisite/s:** EDU00401 Curriculum Studies: English I*
*Students other than Education require BEd Course Co-ordinator written approval*

Will provide a theoretical and practical understanding of teaching and assessing Reading in the Primary School. This unit will also have a focus on Critical and Visual Literacy along with understanding the literacy characteristics of diverse learners..

**EDU00404**
**CURRICULUM STUDIES: MATHEMATICS I**
*Students other than Education require BEd Course*

*Co-ordinator written approval*

Focuses on the teaching of a range of topics typical of K–6 mathematics curricula, e.g. early number, whole number arithmetic, pre-algebra, number patterns and logic. Emphasises constructivist approaches, understanding children's mathematical strategies and current issues in mathematics curriculum and teaching.

**EDU00405**
**CURRICULUM STUDIES: MATHEMATICS II**
***Pre-requisite/s:*** *EDU00404 Curriculum Studies: Mathematics I*
***Anti-requisite/s:*** *EHO00415 Curriculum Studies: Mathematics II*
*Students other than Education require BEd Course Co-ordinator written approval*

Focuses on the learning and teaching of a range of topics in K-6 mathematics including geometry, measurement, fractions, decimals, ratio, proportion and percentage, and chance and data. Also focuses on working mathematically and mathematical problem solving.

**EDU00412**
**CURRICULUM STUDIES: HUMAN SOCIETY AND ITS ENVIRONMENT**
*Students other than Education require BEd Course Co-ordinator written approval*

Introduces the key curriculum area of Human Society and Its Environment / Studies of Society and Environment at the Primary school level as an approach which focuses on children critically investigating the human world around them. Provides for both content and process in teaching HSIE/SOSE.

**EDU00413**
**CURRICULUM STUDIES: SCIENCE AND TECHNOLOGY I**
*Students other than Education need BEd Co-ordinator written approval*

Introduces the Investigation, Design, Make, and Appraise, and Using Technology (including ICT) processes. Ways to constructively change primary students' and preservice teachers' conceptions related to these processes and the content strands of Living Things, The Building Environment and Physical Phenomena are studied. Interaction with primary students is required to practise elicitation and conceptual change strategies.

**EDU00414**
**CURRICULUM STUDIES: SCIENCE AND TECHNOLOGY II**
***Pre-requisite/s:*** *EDU00413 Curriculum Studies: Science and Technology I or EDU01246 Curriculum Specialisation: Science I*
***Anti-requisite/s:*** *EHO00414 Curriculum Studies: Science and Technology II*
*Students other than Education require BEd Course Co-ordinator written approval*

Focuses on creating opportunities for children to use the processes of 'Investigating', 'Designing, Making and Appraising' and 'Using Technology'; constructivism and its teaching and learning implications; gender inclusive teaching strategies; cooperative learning; assessing children's progress; children's images of science; basic concepts underpinning selected components of the content of strands of Earth and its Surroundings, Information and Communications and Products and Services. School and classroom implementation of the Science and Technology K-6 syllabus with emphasis on the above areas.

**EDU00415**
**CURRICULUM STUDIES: CREATIVE AND PERFORMING ARTS I**
*Students other than Education require BEd Course Co-ordinator written approval*

Introduces students to the basic skills and personal development required for teaching the creative arts and demonstrates the links between visual arts, music, dance and drama to other key learning areas in the K-6 classroom.

**EDU00416**
**CURRICULUM STUDIES: CREATIVE AND PERFORMING ARTS II**
***Pre-requisite/s:*** *EDU00415 Curriculum Studies: Creative and Performing Arts I*
***Anti-requisite/s:*** *EHO00416 Curriculum Studies: Creative and Performing Arts II*
*Students other than Education require BEd Course Co-ordinator written approval*

Develops students' skills and understandings to enable them to confidently teach creative arts in the K-6 classroom.

**EDU00417**
**CURRICULUM STUDIES: PERSONAL DEVELOPMENT, HEALTH, PHYSICAL EDUCATION I**
*Non Education students need BEd Co-ordinator*

*written approval*

Examines the essential information underpinning the curriculum content related to Interpersonal Relationships, Human Sexuality and Health Choices, and explores the application of current curriculum and learning theory to these curriculum areas. It also examines the issues of safety and programming in Personal Development, Health and Physical Education, and seeks to develop personal and teaching/planning skills.

**EDU00418**
**CURRICULUM STUDIES: PERSONAL DEVELOPMENT, HEALTH, PHYSICAL EDUCATION II**

***Pre-requisite/s:*** *EDU00417 Curriculum Studies: PDHPE I or EDU01021 Curriculum Specialisation: PDHPE I (Movement)*

***Anti-requisite/s****: EHO00418 Curriculum Studies: PDHPE II*

*Students other than Education require BEd Course Co-ordinator written approval.*

Examines the essential information underpinning the curriculum content related to Interpersonal Relationships, Human Sexuality and Health Choices, and explores the application of current curriculum and learning theory to these curriculum areas. It also examines the issues of safety and programming in Personal Development, Health and Physical Education, and seeks to develop personal and teaching/planning skills.

**EDU00550**
**UNDERSTANDING EDUCATIONAL RESERCH**

Explores and analyses the nature of educational research – its purposes, processes and outcomes, from various perspectives, e.g., positivistic, interpretive and critical. Criteria for assessing quality research are noted, including ethical considerations. Action research styles are discussed. Critically interpreting educational research is a focus, but the teacher as researvher is also examined.

**EDU00554**
**EDUCATIONAL LEADERSHIP**

*Students other than Education require MEd Co-ordinator written approval.*

Provides students with an understanding of the importance of leadership within the School environment. The concept of leadership will be explored within the context of research and literature and students will be encouraged to apply and develop educational leadership skills within their workplace.

**EDU00557**
**DEVELOPING SCHOOL COMMUNITIES**

*Students other than Education require MEd Co-ordinator written approval*

Introduces recent evidence that parental involvement has positive effects on overall learning outcomes for children. Analyses how this impact is dependent on the extent and quality of interaction between the school, parents and community. Describes how the increased emphasis on partnership and collaboration is part of the broader issue of democratising schools in pursuit of achieving greatest equity in outcomes. Presents the potential benefits of such partnership and collaboration, the policy context and constraints upon participation and the challenges facing teachers and parents with such a conceptualisation of schools.

**EDU00558**
**PROFESSIONAL PRACTICE IN EDUCATION I**

***Pre-requisite/s****: EDU00550 Understanding Educational Research*

*Students other than Education require MEd Co-ordinator written approval*

Provides students with the opportunity to enhance their professional praxis by being reflexive and developing skills of critical reflection through collaborative action research. Designed for students who wish to focus upon a particular project within their workplace in the context of the principles of reflective practice.

**EDU00731**
**ENQUIRY I**

***Anti-requisite/s****: EHO00731 Enquiry I*

Explores the nature of enquiry in the social sciences by examining positivist, interpretative (e.g. phenomenological, ethnomethodological) and critical research paradigms; introduces students to basic terminology and concepts employed in descriptive and inferential statistics and to the use of computers in analysing numerical data; introduces students to various data-gathering techniques (including the use of ethnographies, participant observation unstructured interviews and documentary evidence).

**EDU00732**
**ENQUIRY II**
***Pre-requisite/s**: EDU00731 Enquiry I or EHO00731 Enquiry I*
***Anti-requisite/s**: EHO00732 Enquiry II, EHO00731 Enquiry I*

Types of educational enquiry and evaluation are considered, and specific data collection procedures reviewed. Basic statistical terminology and concepts are included and students will then have the option of further exploring qualitative or quantitative data analytic techniques.

**EDU00733**
**THE NATURE AND PROCESS OF EDUCATIONAL CHANGE**
*Students other than Education require MEd Co-ordinator written approval*

Begins with an historical examination of empirical and conceptual developments in the educational change literature. At a theoretical and conceptual level, the unit draws upon more traditional and positivist analyses and contrasts these with assumptions and understandings from critical and alternative perspectives. The unit design permits students to relate course content to processes in their own workplace.

**EDU00751**
**INDEPENDENT STUDY UNIT I: NEGOTIATED READING COURSE**
***Pre-requisite/s:** To be negotiated*
*Students other than Education require MEd Co-ordinator written approval*

An essential requirement of this unit will be a critical review of the literature in an agreed area leading to the identification of research possibilities. Other requirements are negotiable. A unit outline must be approved through the MEd Committee.

**EDU00753**
**RESEARCH PROJECT – BACKGROUND AND PROPOSAL**

Requires the student to undertake a literature review and to develop a Research Project proposal in preparation for his/her 2-unit Research Project. An individually negotiated unit outline must be approved through the MEd Committee

**EDU00754**
**RESEARCH PROJECT**

The 2-unit Research Project units involves an investigation of an area of educational or training and development significance bot tho the student and the field of education or training and development as a whole, and will result in the production of 10,000 to 20,000 word report

**EDU00755**
**RESEARCH PROJECT**

Is identical to EDU00754, but permits the completion f the 2-unit Research Project over two semesters.

**EDU00761–63**
**RESEARCH DISSERTATION**
*Triple-weighted unit.*

The topic for the Dissertation is defined by the student in conjunction with the Head, School of Social Sciences or delegate and the principal supervisor. The dissertation is to be completed in a minimum of two (2) semesters.

**EDU01021**
**CURRICULUM SPECIALISATION: PDHPE I (MOVEMENT)**
*School of Education students only*

Focuses upon the nature of teaching PDHPE in secondary school and how this teaching can impact on the student's personal philosophy in health and physical education. It examines the Rational and Aims of the Years 7-12. It defines the necessary terms and studies the objectives and outcomes of this syllabus. This unit gives meaning to the content taught in Years 7-12 by it's understanding of the syllabus structure regarding processes, content strands and key ideas.

**EDU01022**
**CURRICULUM SPECIALISATION: PDHPE II (LIFESTYLE)**
*School of Education students only*
***Pre-requisite/s** EDU01021 Curriculum Specialisation PDHPE (Movement) and TCH10000 Professional Experience I and Admission into Graduate Diploma of Education or Bachelor of Human Movement Science/ Bachelor of Education*

Focuses upon the nature of teaching PDHPE in secondary schools. This unit develops specific skills, knowledge and experiences applicable to health, physical education and personal development with the NSW PDHPE Syllabus,

Stages 4, 5 and 6. It examines the teaching of a number of subjects in PDHPE Years 7-12 with specific reference to Stage 6. Wherever possible, this curriculum unit will be taught in school by senior practising PDHPE teachers. This enables the students to be exposed to current teachers of PDHPE and allows them to gain access to additional background information for planning lessons and units of work.

**EDU01029**
**ADULT LEARNING**
*Not available to undergraduates*

Examines both the various processes that individuals go through as they attempt to change or enrich their knowledge, values, skills or strategies and the resulting knowledge, values, skills, strategies and behaviours.

**EDU01094**
**EARLY CHILDHOOD EDUCATION**
***Pre-requisite/s:*** *EDU00401 Curriculum Studies: English I*
*Students other than Education require BEd Course Coordinator approval.*

This unit specialises in a study of children 0-6 years. Topics such as observing children, linking child development to observations, planning appropriate learning activities, accreditation, working with parents, a historical perspective of early childhood eduction, investigating the role of play, nutrition, safety and health, anti-bias curriculum and National and State policies are covered. Practical work is with 0-6 year olds in child care services.

**EDU01095**
**SPECIAL EDUCATION**
*Written approval from BEd course co-ordinator for students other than Education*

Introduces special education and the complex interaction of instructional, behavioural, curricular, community and society influences that require all teachers to have an understanding of special education philosophies, techniques and skills.

**EDU01104**
**ASSESSMENT AND REPORTING**

Examines the concepts, issues, concerns and techniques associated with assessment, evaluation and reporting of school achievement.

**EDU01105**
**PROJECT**
*Written approval from BEd course co-ordinator for students other than Education*

The addressing of an educational problem in a systematic, practical and theory-driven way, and producing a written report of the investigation.

**EDU01143**
**CURRICULUM SPECIALISATION: MUSIC I**
*School of Education students only*

Designed to provide students with an understanding of teaching non-elective music in secondary schools. Special emphasis will be placed upon the areas of educational planning, variety of teaching strategies and the development of classroom resources.

**EDU01144**
**CURRICULUM SPECIALISATION: MUSIC II**
***Pre-requisite/s:*** *EDU01143 Curriculum Specialisation: Music I and TCH10000 Professional Experience I*
*School of Education students only*

Provides students with an understanding of the teaching of non-elective and elective music in secondary schools. Special emphasis will be placed upon educational planning provision of a variety of teaching strategies, the development of classroom resources and the general running of a Music Department.

**EDU01145**
**CURRICULUM SPECIALISATION:- MATHEMATICS I**

Using the recommendations of recent national enquiries into mathematics education, considers specific strategies for best mathematics teaching, practice, including lesson planning, assessment and use of technologies in the framework of the NSW Mathematics Syllabus 7-10.

**EDU01146**
**CURRICULUM SPECIALISATION:- MATHEMATICES II**
***Pre-requisite/s:*** *EDU01145 Curriculum Specialisation: Mathematics I*

Introduces the mathematics syllabi for the preliminary and HSC Courses, and focuses on teaching strategies with special emphasis on assessment.

**EDU01153**
**CURRICULUM SPECIALISATION: VISUAL ARTS I**
***Anti-requisite/s:*** *EDU01151 Curriculum Specialisation: Visual Arts I (Junior)*
*School of Education students only.*

Develops specific skills and knowledge of the Stage 4, 5 making some connections to the Stage 6 Syllabus. Topics related to teaching practice, producing artworks, classroom management and the general running of an Art Department are included.

**EDU01154**
**CURRICULUM SPECIALISATION: VISUAL ARTS II**
***Pre-requisite/s:*** *EDU01153 Curriculum Specialisation: Visual Arts I or EDU01151 Curriculum Specialisation: Visual Arts I (Junior) and TCH10000 Professional Experience I*
***Anti-requisite/s*** *EDU01152 Curriculum Specialisation Visual Arts II (Senior) School of Education students only*

Extends skills and knowledge developed in EDU01153, providing a deeper investigation of the Senior Syllabus and reviewing key strategies for Stages 4 and 5. Topics related to programming, outcomes based teaching and Art department policy will also be included.

**EDU01246**
**CURRICULUM SPECIALISATION: SCIENCE I**
***Anti-requisite/s****: EDU01244 Curriculum Specialisation: Science (Junior)*

Introduces planning, implementation and evaluation strategies in relation to the Stage 4, 5 & 6 Science Syllabus. The intentions and assumptions (stated and implied) of the syllabus are considered within the broader context of the purposes of secondary education and the nature of science.

**EDU01247**
**CURRICULUM SPECIALISATION: SCIENCE II**
***Pre-requisite/s:*** *EDU01246 Curriculum Specialisation: Science I and TCH10000 Professional Experience I*
***Anti-requisite/s****: EDU01245 Curriculum Specialisation: Science II (Senior) School of Education students only*

Introduces students to Science Stage 5 and 6 Syllabuses. The pedagogical and curriculum concerns of the syllabus content areas (core and option) will be chosen to highlight particular methodological aspects. The social content of secondary science is explored, as well as epistemological issues and practical teaching strategies and techniques (including ICT).

**EDU01264**
**STAFF DEVELOPMENT AND TRAINING**
***Anti-requisite/s:*** *MNG00122 Human Resource Management II*

Develops student's ability to critically examine the function of staff development and training in an Australian organisational setting and to explore the theory and practice of designing, implementing and evaluating staff development and training programs in this context. Students may elect to be assessed through practical as well as theoretical assignments.

**EDU01286**
**ENVIRONMENTAL EDUCATION**
*Written approval from BEd course co-ordinator for students other than Education*

Introduces interpretations of environmental education (EE) including education for sustainability (EFS); teaching-learning strategies to achieve EE/EFS for, in, with and about the environment; environmental education centres; Indigenous peoples and the environment; environmental concepts and EE across the curriculum. Teaching EE lessons in a local school or community involvement is integral to the unit.

**EDU01290**
**OUTDOOR EDUCATION I**
*Written approval from BEd course co-ordinator for students other than Education*

Introduces students to outdoor education and adventure management as a personal development activity. The unit is presented in two parts, theoretical and practical. The theory component will be delivered during University based tutorials and in the field, while the practical component will be delivered during field trips.

The focus of the unit is two-fold: to investigate how outdoor education activities and settings can enable the development of personal skills and personal development; and, to enable the students to participate in a range of outdoor pursuits and to develop personal both hard and soft outdoor education and management skills, specifically related to school settings and school outdoor education programs.

**EDU01304**
**MUSIC EDUCATION IN THE K-6 CLASSROOM I**
*Written approval from BEd course co-ordinator for students other than Education*

Designed to further develop students' skills in music, and to give them a greater depth of understanding of musical concepts, so that they can approach the teaching of classroom music with confidence and competence.

**EDU01308**
**INDIGENOUS AUSTRALIANS IN EDUCATION**
*Bachelor of Educations students must be Stage V or VI.*

Presents a diversity of Indigenous voices within the wider discourse on education in Australia. Past and current colonial education practices in Australia are critically analysed, especially in terms of their relationship to Indigenous peoples and Indigenous education models and practices. Focuses include the history of colonial education in Australia, the impact of colonisation on Indigenous teaching and learning processes, governmental response to Indigenous educational needs and the process of best practice education policy making. Students will develop critical analysis and advocacy skills that will enable them to engage the discourse around education delivery and practice within Australia and beyond.

**EDU01550**
**UNDERSTANDING EDUCATIONAL RESEARCH**
*Students other than Education require MEd Course Co-ordinator written approval. Written approval from BEd course co-ordinator required for4th Year BEd and BEd(Hons) students*

Explores and analyses the nature of educational research – its purposes, processes and outcomes, from various perspectives eg positivistic, interpretive and critical. Criteria for assessing quality research are noted, including ethical considerations. Action research styles are discussed. Critically interpreting educational research is a focus, but the teacher as researcher is also examined.

**EDU01551**
**ENQUIRY I: QUALITATIVE RESEARCH IN EDUCATION**

Provides students with a detailed overview of the range of different qualitative approaches and with an in-depth understanding on how to conduct a qualitative study in education. Techniques such as in-depth interviewing, participant observation and document analysis are covered, together with a focus on data analysis and report writing.

**EDU01552**
**ENQUIRY II: QUANTITATIVE RESEARCH IN EDUCATION**

Provides an overview of quantitative-based research methods in education with a specific emphasis on developing students' skills in undertaking survey-based and questionnaire-based studies, including the use of computer packages in the design of instruments and in the analysis of data.

**EDU03135**
**LITERACY, DIVERSITY AND PEDAGOGY**
*Students other than Education require MEd Course Co-ordinator written approval.*

Undertakes a critical analysis of literacy practices in schools and other learning institutions in relation to issues of pedagogy and diversity. Particular focus will be placed on the issues of English-as-a-second language, literacy for/in low socio-economic, rural remote and Indigenous contexts, socio-political agendas of literacy assessment practices and current advances towards cyber-schooling and technology.

**EDU03136**
**ASSESSING EARLY NUMERACY**
*Students other than Education require MEd Course Co-ordinator written approval.*

Focuses on the assessment aspects of the 'Count Me In Too' program, including the Learning Framework in Number (LFIN), the Schedules for Early Number Assessment (SENA 1 and 2), and the application of these in assessing children's numeracy knowledge. Also focuses on current research in numeracy assessment.

**EDU03137**
**TEACHING EARLY NUMERACY**
*Students other than Education require MEd Course Co-ordinator written approval.*

Focuses on the teaching and learning aspects of the 'Count Me In Too' program, including the application of the Learning Framework In Number (LFIN) in the development of appropriate teaching cycles for whole classes, small groups and individuals. Also focuses on current research in numeracy teaching and learning.

**EDU03138**
**SCHOOLING IN THE MIDDLE YEARS**
*Students other than Education require MEd Course Co-ordinator written approval.*

Introduces students to the concept of middle schooling. Provides opportunities for exploring

the unique characteristics and needs of young adolescents. Looks at pedagogical and organisational implications of middle school reform.

**EDU10003**
**EDUCATIONAL INFORMATION TECHNOLOGY**
***Anti-requisite/s:*** *EDU01297 Technology in Learning and Teaching and EDU01291 Computers in Education: Software Evaluation and Training*
*Students other than Education require unit assessor written approval.*
Introduces students to a range of computer functions and their potential integration in classrooms and school contexts to support curriculum and pedagogy. Incorporates evaluation and production of technology-based resources, and considers issues associated with learning and teaching using computer technology. This unit is specifically targeted toward individuals pursuing a career in teaching.

**EDU10004**
**LANGUAGE, LITERACY AND DIVERSITY**
*Students other than Education require Education course co-ordinator approval*

Provides an understanding of the significant impact diversity has on literacy leaning in secondary school contexts. The notions of difference, ethnicity, gender and special needs are examined. Students consider these perspectives when they are exposed to the current theories and approaches to teaching and assessing literacy across all Key Learning Areas. The issues of state-wide testing in relation to equity and access are also explored. Students develop skills in teaching reading and writing to older students who experience difficulties and/or under-achieve in secondary subjects due to their literacy competencies.

**EDU10040**
**TECHNACY FOR INNOVATION: INTRODUCTORY RESEARCH AND FORESIGHTING METHODS**
***Pre-requisite/s****: EDU10037 Technacy in Design Concepts and Virtual Expression*
*Students other than BTechEd require BTechEd Course Co-ordinator approval*

Develops an appreciation of the unique contribution that technology educators can make to their profession and society through research. Case examples, scenario settings, history of technology education are explored covering ethics, quality and foresight. Students begin planning a possible research idea for their final year.

**EDU10041**
**DESIGN AND TECHNOLOGY IN ENERGY AND TRANSPORT SYSTEMS**
***Pre-requisite/s****: EDU10037 Technacy in Design Concepts and Virtual Expression*
*Students other than BTechEd require BTechEd Course Co-ordinator approval*

Examines the role of energy and transport (including smart robotics) systems as a study area in Design and Technology education. Renewable and non-renewable energy and transport systems in agriculture, aquaculture, forestry, farm and plantation, production line, water and power are explored. Technology designs in these areas are appraised with reference to environmental data management, health and ethics. The role and impact of smart transport and distribution technology on societies in space, air, road, rail and sea are covered.

**EDU10042**
**RESEARCH METHODS**
***Pre-requisite/s:*** *EDU10040 Technacy for Innovation: Introductory Research and Foresighting Methods*
*Students other than BTechEd require BTechEd Course Co-ordinator approval*

Extends students' knowledge of educational research. Focuses on positivistic, interpretive and critical paradigms, and a range of methodologies: qualitative, quantitative and action research. Addresses a range of research approaches and techniques, and includes a focus design and analysis, ethics and designing a research proposal.

**EDU10043**
**TECHNACY IN INDIGENOUS COMMUNITIES AND DEVELOPMENT PROJECTS**
***Pre-requisite/s:*** *EDU10040 Technacy for Innovation: Introductory Research and Foresighting Methods*
*Students other than BTechEd require BTechEd Course Co-ordinator approval*

Introduces advanced skills, knowledge and issues addressing the transfer of technology and technology education across cultural settings and environment contexts. A history and analysis of technology development and transfer is broadly

presented with particular focus on cross-cultural events both in the Australian Indigenous Context and other Indigenous contexts.

**EDU10044**
**RESEARCH PROJECT (PART 1 OF 2)**
***Pre-requisite/s**: EDU10042 Research Methods*
*Students other than BTechEd require BTechEd Course Co-ordinator approval*

Synthesises students' knowledge of educational research. Focuses on the development and presentation of a research idea, the methods used and implications for innovation in education. Through the submission of a research mini-thesis and optional innovation project, a contribution to educational futures is made.

**EDU10045**
**RESEARCH PROJECT (PART 2 OF 2)**
***Pre-requisite/s**: EDU10042 Research Methods*
*Students other than BTechEd require BTechEd Course Co-ordinator approval*

Synthesises students' knowledge of educational research. Focuses on the development and presentation of a research idea, the methods used and implications for innovation in education. Through the submission of a research mini-thesis and optional innovation project, a contribution to educational futures is made.

**EDU10048**
**ENGINEERING MATERIALS**
*Students other than BTechEd require BTechEd Course Co-ordinator approval*

Focuses on the physical and chemical properties of a range of engineering materials and their application. It is designed to provide the necessary knowledge and understanding for teaching the Stage 6 Engineering Studies Syllabus in NSW schools. A comprehensive range of materials are classified and studied for their atomic structure, bonding, physical and mechanical properties.

**EDU10049**
**ENGINEERING IN SOCIETY, REPORTS AND ETHICS**
*Students other than BTechEd require BTechEd Course Co-ordinator approval*

Introduces the profession of engineers and related professions. Addresses teaching issues in the Stage 6 Engineering Studies Syllabus in NSW schools. Covers history of engineering in society, ethics in technology and bio-engineering, engineering report writing, discussions of social and environmental impact of engineering technologies, development engineers and appropriate technology.

**EDU10050**
**ENGINEERING MECHANICS: STATICS AND DYNAMICS**
***Pre-requisite/s**: EDU10040 Technacy for Innovation: Introductory Research and Foresighting and EDU10046 Technical Drawing and CAD, and EDU10048 Engineering Materials*
*Students other than BTechEd require BTechEd Course Co-ordinator approval*

Provides a focused study of the physical forces and movement that affect the design of the built environment for teaching the Stage 6 Engineering Studies Syllabus in NSW schools. Covers mechanics and hydraulic sciences such as mass, forces, scalars and vector quantities, simple mechanisms, stress, strain and basic aerodynamics and electronics.

**EDU10053**
**TEXTILES III: FASHION DESIGN PROCESSES**

Introduces aesthetic and functional, clothing and fashion design. Fashion trends throughout history and other cultures are examined, and the mediums through which these trends are conveyed. The Australian clothing and fashion industry is also investigated, in conjunction with the nature of the Australian fashion/clothing consumer.

**EDU10054**
**FOOD CULTURE AND INDUSTRY STUDIES**

Introduces students to food, developing student understanding of production, processing, preservation, manufacture, marketing and distribution of foods and food products. The issues of food in other cultures and food for social justice is also investigated in combination with the development of appropriate units and associated resources for junior and senior food technology classes.

**EDU10099**
**MOVEMENT SKILLS I**
***Pre-requisite/s**: Enrolment in Bachelor of Human Movement Science, Bachelor of Education (Secondary)*

Develops specific skills, knowledge and experiences in a range of major team sports as reflected in the teaching of games within the NSW PDHPE 7-10 Syllabus. Examines the premise that movement experiences should aim to develop not only movement concepts and skills necessary for

satisfying performance but also self awareness, teamwork, problem solving and inter-personal skills.

**EDU10100**
**MOVEMENT SKILLS II**
*Students other than Education require Course Co-ordinator written approval.*
***Pre-requisite/s**: EDU10099 Movement Skills I*

Develops advanced skills, knowledge and experiences in gymnastics, dance, aquatics and athletics as reflected in the teaching movement skills and movement sense within the NSW PDHPE 7 - 10 Syllabus. It further examines the premise that movement experiences should aim to develop not only movement concepts and skills necessary for satisfying performance but also self awareness, aesthetic appreciation, problem solving and inter-personal skills in relation to gymnastics, dance, aquatics and athletics.

**EDU10101**
**MOVEMENT CONCEPTS IN EDUCATION**
*Students other than Education require MEd Course Co-ordinator written approval.*
***Pre-requisite/s**: EDU10099 Movements Skills I or EDU00417 Curriculum Studies: PDHPE I*
*Students other than Education require BHMS/BEd(Sec) Course Coordinator approval.*

Develops student awareness of the role of games and sport in PDHPE and Australian society generally and investigates movement concepts in education and the integration of movement education in the PDHPE syllabus.

**EDU10102**
**ADOLESCENT HEALTH ISSUES**
*Students other than Education require BEd Course Co-ordinator written approval.*

Provides students with skills in the development, implementation and evaluation of teaching strategies in adolescent mental health. Students will examine the concepts underpinning adolescent mental health and critiques the various approaches is responding to critical issues in adolescent mental health.

**EDU10103**
**DRUG AND ALCOHOL EDUCATION**
*Students other than Education require Course Co-ordinator written approval.*

Explores and analyses the nature of drug and alcohol intervention and its place in school curriculum. It investigates how drug and alcohol use may be a significant aspect of leisure activities for many young people and therefore increases their risk of harm from overuse and abuse of drugs and alcohol.

**EDU10104**
**FOOD PROPERTIES, PREPARATION AND PRESENTATION**
*Students other than BTechEd require BTechEd Course Co-ordinator approval*

Provides a focused study on the practical implications of food preparation as a science, an art, and a life sustaining practical activity. This unit examines food properties, handling and storage procedures, preparation skills and techniques, purchasing and presentation.

**EDU10128**
**INTRODUCTION TO TEACHING**
***Anti-requisite/s**: TCH00501 Professional Studies in Education I*
*Students other than Education require BEd Course Coordinator written approval*

Introduces students to the teaching profession and explores the requisite knowledge, skills, values and attitudes necessary for success as a teacher. Emphasis is placed on metacognitive approaches to learning as a key to effective teaching. Skills in reflective practice are incorporated to enable students to monitor their development as teachers and critically reflect on their career choice. The unit involves study at University and visits to local schools.

**EDU10129**
**THINK GLOBALLY/TEACH LOCALLY**
*Students other than Education require BEd Course Coordinator written approval*

Introduces students to current regional, national and global issues, and the knowledge and skills needed to teach these issues effectively in a local setting. Provides background knowledge for students entering the teaching profession, especially in the Key Learning Area of Human Society and Its Environment.

**EDU10130**
**SCHOOLS, SOCIETY AND CULTURE**
***Pre-requisite/s**: TCH10134 Professional Experience I or TCH00501 Professional Studies I and TCH00511 Practicum I: Primary Education*
*Students other than Education require BEd Course Coordinator written approval*

Examines the primary school in its social, cultural, economic and historical context. Students are encouraged to explore contemporary influences on

education, having regard to issues related to gender, ethnicity, aboriginality, social class, family influences, technology, peer culture and the attainment of social justice. Students are expected to develop an informed perspective on a range of contemporary issues that impact on their role as a teacher, and to investigate and report on one issue in depth.

**EDU10131**
**PROFESSIONAL IDENTITY AND VALUES**
***Pre-requisite/s**: TCH10136 Professional Experience (Primary) III or TCH00503 Professional Studies in Education II and, TCH00513 Practicum III: Primary Education*
*Students other than Education require BEd Course Coordinator written approval*

Introduces students to a range of ethical perspective's which underpin and inform the profession of teaching. Students draw from personal experience and readings in ways that enhance their understanding of the complexity of professional identity in teaching.

**EDU10132**
**PROGRAM DESIGN**
***Pre-requisite/s**: TCH10136 Professional Experience (Primary) III or TCH00503 Professional Studies in Education III and TCH00513 Practicum III: Primary Education*

Introduces principles of curriculum development and techniques for undertaking descriptive analyses of school and classroom features which affect the teaching and learning programs, and introduces students to methods of short-term and long-term programming and evaluation.

**EDU10133**
**ISSUES IN LITERACY AND NUMERACY**
***Pre-requisite/s:** EDU00402 Curriculum Studies: English II – The Whole Language Classroom and EDU00405 Curriculum Studies: Mathematics II*
***Anti-requisite/s**: EDU00403 Curriculum Studies: English III - Language Across the Curriculum*
*Students other than Education require BEd Course Coordinator written approval*

Focuses on the politics of educational discourses surrounding the teaching and learning of literacy in contemporary school climates, current approaches to the teaching of numeracy and current issues in the teaching of literacy and numeracy.

**EDU10146**
**FOUNDATION STUDY: ACADEMIC STUDY SKILLS I**
*Only available to Foundation Program students*

Students will learn the basic skills necessary to be successful at tertiary study, time management and effective study habits, researching information from the library, web and community sources, basic essay writing skills and oral presentation skills.

**EDU10147**
**FOUNDATION STUDY: ACADEMIC STUDY SKILLS II**
***Pre-requisite/s**: EDU10146 Foundation Study: Academic Study Skills I*
*Only available to Foundation Program students*

Further develop academic study skills to ensure preparedness for first year undergraduate study. Students learn more advanced skills in critical thinking, analysis and the skills of developing an argument. Introduces a range of common assessment types including examinations, reports and journal writing.

**EDU10172**
**EXTENDED EDUCATION PROJECT**
*Double-weighted unit*
*Requires written approval of BEd Course Coordinator*

Requires students to address an educational problem in a systematic, practical and theory-driven way, and produce a written report of the investigation. Provides the opportunity to investigate in depth a problem related to professional practice in schools.

**EDU10235**
**LEARNING AND COMMUNICATION**
***Anti-requisite/s:** EDU00220 Learning Communication and Educational Computing*

Gives students the opportunity to develop tools for self-managing learning, communication and research in academe, which can be transferred to the workplace and the community. Students require Internet access through a computer laboratory or modem.

**EDU40001**
**RESEARCH METHODS FOR THE SOCIAL SCIENCES**
*Double-weighted unit*
***Anti-requisite/s**: EDU01326 Qualitative Research Methods for the Social Sciences and MAT00792 Research Methods*

*Bachelor of Social Science with Honours students. Undergraduate students require written approval of the Honours Co-ordinator to enrol in this unit.*

Introduces students to a range of basic research skills required for the production of a sound research thesis within the social sciences. It explores the ontological and epistemological foundations of various approaches to social science research and draws out the implications each has in terms of research design, including the collection and analysis of data. Students are introduced to a range of theoretical frameworks through which research findings can be differentially interpreted.

**EDU89021**
**DOCTOR OF EDUCATION THESIS**
***Pre-requisite/s:*** *EDU03171 Review of Contemporary Issues in Education*

Requires EdD candidates to complete an approved program of supervised research and publication, resulting in the production of the equivalent of three (3) peer-refereed research articles on a common theme that have been accepted for publication in journals approved by the EdD Committee. These articles shall comprise a portfolio of articles to be included, together with linking chapters, in the EdD thesis.

**ENE00400**
**AUDIO ENGINEERING I**

Covers a range of techniques associated with audio engineering in multitrack recording studios and in live recording and mixing environments. (NB: Not available to Music Production Specialisation).

**ENE10268**
**COMMUNICATIONS TECHNOLOGY AND DESIGN I**
***Pre-requisite/s or Co-requisite/s:*** *CSC10273 Graphics Technology and Design*
***Anti-requisite/s:*** *EDU10037 Technacy in Design Concepts and Virtual Expression*

Introduces technacy theory and practice in communication technology and design, and addresses introductory teaching and learning classroom methods appropriate for teaching in this area. Students are introduced to essential design concepts in visual and digital communication and supporting technological processes, including problem solving in 2D, 3D and 4D representation, basic digital rendering and design computing techniques. Students progress by way of communication design projects demonstrating alignment with various TAS syllabus requirements.

**ENE10269**
**COMMUNICATIONS TECHNOLOGY AND DESIGN II**
***Pre-requisite/s:*** *ENE10268 Communications Technology and Design I or TCH10272 Curriculum Specialisation: Technology Studies II*
***Anti-requisite/s:*** *EDU10055 Design and Technology for Information Management*

Addresses the utilisation of cross-curricula information and communication tools in design and technology teaching and learning. Students are introduced to methods for including narrative and procedural text types in support of the attainment of syllabus-based learning outcomes in secondary schools. A collaborative short film production project showing innovative ways to meet syllabus requirements is produced. Students develop applied skills in such technologies as digital film planning, production and post-production, DBD and sound technologies, lighting and related film-event technologies including miniatures and prop design and construction where appropriate.

**ENG00351**
**CHILDREN'S LITERATURE**
***Pre-requisite/s:*** *EDU00401 Curriculum Studies: English I Language Acquisition*
*Students other than Education require BEd Course Coordinator approval*

Based on the belief that children need a well-balanced literature program to enhance their imaginative and verbal experience. It works through a study of genres, the critic's views of central issues and programming according to the Piagetan theories of child growth and development.

**ENG00355**
**STORYTELLING**
*Students other than Education require BEd Course Coordinator approval*

Emphasises the importance of storytelling as a method of transmitting culture. Enables students to enjoy, prepare and tell stories to children.

**ENG00400**
**INTRODUCTION TO WRITTEN TEXTS**
***Co-requisite/s:*** *COM00334 Learning Technologies and the Academy or COM00204 Communication: Theory and Practice (applies to Bachelor of Arts students only).*

Introduces students to contemporary literary and cultural theories which will engage them in the central questions about the place of writing in culture. The genres of poetry, drama, fiction and non-fiction, as well as popular genres, are studied in relation to their cultural significances and their participation in cultural formation.

**ENG00401**
**ISSUES AND THEMES IN CONTEMPORARY WRITING**
***Pre-requisite/s:*** *ENG00400 Introduction to Written Texts*

Students are introduced to a number of contemporary written texts. Major issues and themes are identified and a number of critical methods are exploited. Particular attention is paid to those issues and themes which can be seen as having special relevance to post-colonial societies. There is an emphasis on Australian writing.

**ENG00403**
**PROSE**
***Pre-requisite/s*** *ENG00400 Introduction to Written Texts, ENG00410 Introduction to Creative Writing*

Introduces students to a range of different writing strategies and techniques through practical work and through theoretical and critical readings. Students have an opportunity to write creatively and to develop drafting and self-editing skills.

**ENG00407**
**WRITING FOR PERFORMANCE**
***Pre-requisite/s*** *ENG00410 Introduction to Creative Writing*

Designed to give students a practical and experiential introduction to a broad range of performance writing practices, dramaturgy techniques and theories of performance. Students will be given an opportunity to develop their writing based on a practical experience of methods, approaches and styles relating to writing for live performance.

**ENG00408**
**WRITING PROJECT**
***Pre-requisite/s*** *Any five writing units*

Students undertake a major project of writing and will engage in critical practices which are alert to the relationship between writing and cultural production. The result could be one or more pieces of prose (fictional or non-fictional), poetry/lyrics or theoretical/critical work written during the semester.

**ENG00410**
**INTRODUCTION TO CREATIVE WRITING**
***Co-requisite/s:*** *ENG00400 Introduction to Written Texts (applies to BA students)*

Introduces students to the main skills areas of creative writing practice. Students will explore a range of approaches to narrative structures and techniques through readings of published creative work and practical writings about the craft. Students will also gain experience in the practice of writing, self-editing and redrafting using workshop techniques.

**ENG10022**
**WRITING FROM THE EDGE**
***Pre-requisite/s****: ENG00410 Introduction to Creative Writing*

Introduces students to the theories and practices involved in a comprehensive range of innovative and experimental writing techniques used in fiction, non-fiction, poetry and writing for performance. Students will be encouraged to experiment with and make practical use of the aesthetic conventions and textual strategies discussed in the course in their own writing.

**ENG10083**
**KNOWLEDGE AND CULTURE**
*Double-weighted unit*
***Anti-requisite/s****: HUM00793 Research Core*

Develops students' capabilities in the areas of academic enquiry and writing, covering a broad range of contemporary theoretical literature in order to provide a sound foundation for research. Students can focus upon material relevant to their area of specialisation.

**ENM10197**
**SURFING TECHNOLOGY AND SKILLS I**
*Surfing Studies Specialisation*

Introduces students to the development and enhancement of the practical surfing and design skills of students. Its purpose is twofold. First, it enables students to develop a range of practical surfing skills, techniques, tactics and a comprehensive understanding of surfing rules and ethics as they apply in competition. Second, it introduces the student to a wide spectrum of available commercial materials within the context of modern industrial surfboard design and manufacture.

**ENM10198**
**SURFING TECHNOLOGY AND SKILLS II**
*Surfing Studies Specialisation*

Further develops the student's enhancement of the practical surfing and design skills. The unit enables students to build on the skills and knowledge achieved in Surfing Technology and Skills I.

**ENM10256**
**INDUSTRIAL TECHNOLOGY STUDIES I: CONVENTIONAL PROCESSES**
***Anti-requisite/s:*** *EDU10046 Wood Technologies*
*Students other than BTechEd require written approval from BTechEd course co-ordinator*

Introduces students to the Industrial Technology Syllabus, teaching techniques and advanced techniques in wood construction. The unit features timber technology teaching methods and compares the cross-cultural dimensions to woodcrafts and their techniques to broaden the professional appreciation of the medium.

**ENM10257**
**INDUSTRIAL TECHNOLOGY STUDIES II: MACHINED PROCESSES**
***Pre-requisite/s:*** *EDU10256 Industrial Technology Studies I: Conventional Processes.*
*Students other than BTechEd require written approval from BTechEd course co-ordinator*

Further develops students to the Industrial Technology Syllabus, teaching techniques featuring machining technologies and teaching folio presentation of technacy systems. Students learn to compare manual and machined timber processes and safety test procedures for school based learning.

**ENM10258**
**INDUSTRIAL TECHNOLOGY STUDIES III: NEW AND EMERGING PROCESSES**
***Pre-requisite/s:*** *EMN10256 Industrial Technology Studies I: Conventional Processes.*

This unit develops fundamental innovative capacities among students in industrial production based on new and advance materials, processes, systems and devices emerging in production industries. Emphasis is placed on new technology cases studies and self-assessed knowledge audits to identify innovative new processes. Students plan to research and demonstrate familiarity with selected emerging processes and associate skills supportive of teaching in the year 11-12 syllabus. The unit is presented in a seminar/workshop format.

**ENM10261**
**TEXTILES TECHNOLOGY AND DESIGN I**
***Anti-requisite/s:*** *EDU10039 Design and Technology in Clothing and Production and EDU10051 Textiles I: Design and Technology*
*Students other than BTechEd require written approval from BTechEd course co-ordinator*

Introduces students to the processes of textile design and decoration. Cultural, historical, environmental and economic aspects of textile industries are also explored. Students gain practical skills in a variety of textile visual communication and decoration methods, and apply knowledge to the preparation and presentation of design projects.

**ENM10262**
**TEXTILES TECHNOLOGY AND DESIGN II**
***Anti-requisite/s:*** *EDU10052 Textiles II: Clothing Industry and Construction Fundamentals*
*Students other than BTechEd require written approval from BTechEd course co-ordinator*

Introduces students to properties and performance of textiles. This unit develops appreciation, knowledge and skills used in various TCF industry sectors, garment construction methods, pattern making, and labelling procedures and regulations. Knowledge gained throughout the unit is used in the design of appropriate learning experiences for secondary school delivery. Learning progresses through theoretical content and an applied project.

**ENM10263**
**TEXTILES TECHNOLOGY AND DESIGN III**
***Pre-requisite/s:*** *ENM10262 Textiles Technology and Design II*
***Anti-requisite/s:*** *EDU10053 Textiles III: Fashion Design Processes*

Trends throughout history and other cultures and the media through which these trends are conveyed are examined through the course of textiles design projects. Manipulation techniques and alternative, industrial textile applications are considered as innovation.

**ENM10266**
**PRODUCT TECHNOLOGY AND DESIGN I**
***Anti-requisite/s:*** *EDU00492 Design and Technology in Engineering Systems and Built Environments*

Introduces students to design and project application of product development with emphasis on basic production systems. Students develop technacy and specific systems knowledge through participation in functional eco-design projects. Students learn to implement systems thinking, design processes and safe work practices in strategies and programs for teaching selected NSW syllabus.

**ENO03200**
**ECOTECHNOLOGY**

Ecotechnology is "*the design of sustainable ecosystems that integrate human society with its natural environment for the benefit of both*". This unit uses ecotechnology to address the question: "How can we create human settlements which mimic the closed cycle structure of ecosystems using natural technologies (with minimum energy and chemical requirements)?" Issues such as the management of the modified water, nutrient and carbon cycles and energy efficiency are examined at household, small settlement (eco-village) and large settlement levels. The unit introduces students to engineering modelling techniques and draws on practical local examples of the eco-engineering craft.

**ENO10183**
**ECOTECHNOLOGY**

Ecotechnology is "*the design of sustainable ecosystems that integrate human society with its natural environment for the benefit of both*". This unit uses ecotechnology to address the question: "How can we create human settlements which mimic the closed cycle structure of ecosystems using natural technologies (with minimum energy and chemical requirements)?" Issues such as the management of the modified water, nutrient and carbon cycles and energy efficiency are examined at household, small settlement (eco-village) and large settlement levels. The unit introduces students to engineering modelling techniques and draws on practical local examples of the eco-engineering craft.

**ENO10264**
**ENGINEERING STUDIES I**
***Pre-requisite/s:*** *ENM10266 Product Technology and Design I*
***Anti-requisite/s:*** *EDU10048 Engineering Materials*

Explores the knowledge and understanding for teaching the Preliminary Course in the *Engineering Studies Stage 6* Syllabus in NSW Schools. Specific applications of engineering are investigated: household appliances, landscape products, braking systems, bio-engineering and mining engineering. Each application is investigated in terms of material structure, mechanical performance, social and environmental impacts, and strategies for teaching.

**ENO10265**
**ENGINEERING STUDIES II**
***Pre-requisite/s:*** *ENM10264 Engineering Studies I or TCH10272 Curriculum Specialisation: Technology Studies II*
***Anti-requisite/s:*** *EDU10050 Engineering Mechanics:Statics and Dynamics*

Explores the knowledge and understanding for teaching the HSC Course in *Engineering Studies Stage 6* Syllabus in NSW Schools. Further specific applications of engineering are investigated: civil structures, personal and public transport, lifting devices, aeronautical engineering, telecommunicatios engineering and marine engineering. Each application is investigated in terms of material structure, mechanical performance, social and environmental impacts, and strategies for teaching.

**ENP10260**
**FOOD TECHNOLOGY AND DESIGN II**
***Pre-requisite/s:*** *SCI10259 Food Technology and Design I*
***Anti-requisite/s:*** *EDU10104 Food Properties, Preparation and Presentation*

Provides an opportunity for a focused examination of the practical implications of food preparation as a science, an art, and a life-sustaining practical activity. Students learn about food properties, handling and storage procedures, preparation skills and techniques and presentation and the technacy principles that underpin food processing tools and their design.

**ENS00203**
**EARTH SYSTEMS II:THE HYDROSPHERE**

Takes a step by step look at the movement of water through the global hydrological cycle. Provides a treatment of techniques used for the measurement and analysis of surface and sub-surface water and looks at the effect this water has on stream and catchment development. Uses real data gathered by the students and case examples from Australia and overseas to provide a practical basis for the understanding of techniques and

principles studied during the course.

**ENS00218**
**WASTE TECHNOLOGY**

Examines the problems of waste disposal with emphasis on classification of waste types and their impacts on the environment. Includes practical and applied examination of disposal methods, site selection and rehabilitation, hazard evaluation, risk analysis, monitoring strategies, waste reduction and waste recycling. The human aspects of waste management are also included.

**ENS03104**
**WASTE TECHNOLOGY**

Examines the problems of waste disposal with emphasis on classification of waste types and their impacts on the environment. Includes practical and applied examination of disposal methods, site selection and rehabilitation, hazard evaluation, risk analysis, monitoring strategies, waste reduction, and waste recycling. The human aspects of waste management are also included. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**ENV00207**
**ENVIRONMENTAL PLANNING**

Covers both theoretical and practical aspects of land use planning, through the introduction and application of planning concepts, issues and approaches. The focus of the unit is on planning at the local and regional levels in order to provide an appreciation of planning processes in different contexts.

**ENV03117**
**ENVIRONMENTAL PLANNING**

Examines both theoretical and practical aspects of land use planning, through the introduction and application of planning concepts, issues and approaches. Focus is on planning at the local and regional levels in order to provide an appreciation of planning processes in different contexts. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**EXE00151-2**
**EXCHANGE ELECTIVE –**
**EDUCATION I – II**
**EXE00161-2**
**EXCHANGE ELECTIVE –**
**SOCIOLOGY I – II**
**EXE00165-6**
**EXCHANGE ELECTIVE – TRAINING AND DEVELOPMENT I – II**
**EXE00171-2**
**EXCHANGE ELECTIVE – MANAGEMENT I – II**
**EXE00181-2**
**EXCHANGE ELECTIVE –**
**COMMERCE I – II**
**EXE00191-2**
**EXCHANGE ELECTIVE – INFORMATION TECHNOLOGY I – II**
**EXE00201-2**
**EXCHANGE ELECTIVE –**
**COMPLEMENTARY MEDICINE I – II**
**EXE00211-2**
**EXCHANGE ELECTIVE – COLLEGE OF INDIGENOUS AUSTRALIAN PEOPLES I – II**
**EXE00221-4**
**TOURISM AND HOSPITALITY INTERNATIONAL EXCHANGE I – IV**
**EXE00225-8**
**TOURISM AND HOSPITALITY INTERNATIONAL EXCHANGE V-VIII**
**EXE00351-2**
**EXCHANGE ELECTIVE –**
**THE ARTS I – II**
**EXE00421-2**
**EXCHANGE ELECTIVE – MUSIC I – II**
**EXE00425-6**
**EXCHANGE ELECTIVE –**
**VISUAL ARTS I – II**
**EXE00451-2**
**EXCHANGE ELECTIVE – SCIENCE I – II**
**EXE00551-2**
**EXCHANGE ELECTIVE –**
**HEALTH SCIENCE I – II**
**EXE00561-2**
**EXCHANGE ELECTIVE –**
**HUMAN MOVEMENT I – II**
**EXE00651-2**
**EXCHANGE ELECTIVE –**
**LEGAL STUDIES I – II**
**EXE00751-2**
**EXCHANGE ELECTIVE – TOURISM I – II**
**EXE10151-58**
**INTERNATIONAL EXCHANGE I – VIII**
Commerce and Managment
**EXE10301-8**
**INTERNATIONAL EXCHANGE I – VIII**
Social Sciences
**EXE10311-18**
**INTERNATIONAL EXCHANGE I – VIII**

Tourism and Hospitality Management

**EXE10321-28**
**INTERNATIONAL EXCHANGE I – VIII**
Contemporary Arts

**EXE10331-38**
**INTERNATIONAL EXCHANGE I – VIII**
Humanities and Cultural Studies

**EXE10341-48**
**INTERNATIONAL EXCHANGE I – VIII**
Media

**EXE10351-58**
**INTERNATIONAL EXCHANGE I – VIII**
Education

**EXE10361-68**
**INTERNATIONAL EXCHANGE I – VIII**
Multimedia and Information Technology

**EXE10371-78**
**INTERNATIONAL EXCHANGE I – VIII**
Psychology

**EXE10381-88**
**INTERNATIONAL EXCHANGE I – VIII**
Law and Justice

**EXE10391-98**
**INTERNATIONAL EXCHANGE I – VIII**
Environmental Science and Management

**EXE10401-8**
**INTERNATIONAL EXCHANGE I – VIII**
Indigenous Studies

**EXE10411-18**
**INTERNATIONAL EXCHANGE I – VIII**
Exercise Science and Sports Management

**EXE10421-28**
**INTERNATIONAL EXCHANGE I – VIII**
Naturopathy

**EXE10431-38**
**INTERNATIONAL EXCHANGE I – VIII**
Nursing

Provision exists in some courses for students to undertake units as part of an international student exchange. These units can only be undertaken with the approval of the Head of School.

**FIN00115**
**SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT**
***Pre-requisite/s:*** *ACC00152 Business Finance or ACC00142 Accounting and Financial Management II*

Provides coverage of contemporary finance theory and relates that theory to the development of appropriate investment strategies for different classes of investor (individual, corporate and institutional). This material is put into perspective by treatment of topics relating to the investment environment, such as the regulation of securities markets, sources of market information and the nature of investment risk.

**FIN00126**
**INTERNATIONAL FINANCE**
***Pre-requisite/s:*** *ECO10250 Economics or ACC00142 Accounting and Financial Management II or ACC00152 Business Finance*

Deals with the operation of international financial markets, and covers various aspects of the operations and activities of the trans-national business enterprise, the management of international financial risks, the implications of the rapid development of centres of offshore banking and finance, and their impacts on the way Australian firms finance their operations.

**FIN00320**
**FINANCIAL MANAGEMENT FOR SPORT AND EXERCISE**

Demonstrates how the principles of financial management can be used to manage profitability in a sport and recreation organisation. Emphasis will be placed on financial planning, management and evaluating the performance of a sports business.

**FIN00721**
**MANAGERIAL FINANCE**
*Not available to undergraduates*

It is recommended that students take ACC00724 before taking this unit as it extends the material introduced and provides a foundation of more advanced units in finance and financial economics. Considers in more detail the investment, financing and dividend decisions of organisation, and focuses on the role that these decisions play in creating value within organisations. Aims to provide an understanding of the conceptual basis for these decisions and provides opportunities for the development of practical decision making frameworks that incorporate this conceptual base.

**FIN00723**
**INTERNATIONAL FINANCE FOR MANAGERS**

Deals with the operation of international currency, debt, equity and derivative security markets and the role of related institutions. Topics include

Eurodollar loans, accessing the American corporate bond market, appraising the investment performance of international mutual funds, operations and activities of the multinational business enterprise, appraising international financial impacts on domestic firms and the management of international financial risk.

**FIN00919**
**INVESTMENT ANALYSIS AND PORTFOLIO MANAGEMENT**
***Anti-requisite/s:*** *FIN00915 Financial Institutions Management*

Utilises contemporary finance theory to appraise the development of appropriate investment and portfolio management strategies for different classes of investors (individuals, corporate and institutional). These core decision areas are put into perspective by the treatment of topics relating to the investment environment, the regulation of securities markets, sources of market information and the nature of investment risk.

**FIN03203**
**PRINCIPLES OF INVESTMENT AND RETIREMENT PLANNING**
***Pre-requisite/s:*** *FIN10252 Fundamentals of Financial Planning*

Provides an overview of investment and retirement planning, focusing on investment vehicles and strategies (superannuation and non-superannuation) as well as the current legislative and policy environment.

**FIN03204**
**INSURANCE PLANNING**
***Pre-requisite/s:*** *FIN10252 Fundamentals of Financial Planning*

Examines the role of insurance in protecting individuals and businesses against risk. Encompassing and applying principles of insureance theory, it focuses on types of risk, evaluation of risk, and types of insurance products and strategies available to manage risk.

**FIN03205**
**FINANCIAL PLAN – CONSTRUCTION AND REVIEW**
***Pre-requisite/s:*** *FIN03203 Principles of Investment and Retirement Planning*

Draws on theoretical and technical perspectives of financial plan development and client reviews. The unit utilises case studies and actual products.

**FIN03206**
**FINANCIAL PLAN – SKILLS AND MANAGEMENT**
***Pre-requisite/s:*** *FIN03203 Principles of Investment and Retirement Planning*

Application of theoretical and technical understanding to practical client-planner situations. Development of interpersonal and management skills in business communication and management will provide the foundation required to attain the highest standards in financial planning practice.

**FIN03207**
**ADVANCED INVESTMENT AND RETIREMENT PLANNING**
***Pre-requisite/s:*** *FIN03203 Principles of Investment and Retirement Planning*

Follows on from the unit *Principles of Investment and Retirement Planning* and provides a detailed examination of the retirement planning process with particular emphasis on advanced investment, taxation and superannuation strategies.

**FIN10071**
**WAREHOUSING I**

Provides foundation knowledge and skills to supervise and manage the distribution of goods and services through a warehousing facility using current systems and methods and the flow of material from receipt to despatch. It includes the use of technology to reduce the reliance on paper-based systems and its interface with mechanical handling equipment and storage systems. The primary objective of warehouse management is to improve productivity and achieve lower operating costs. Government legislation also requires compliance for the storage of nominated goods, associated risks, staff safety and training.

**FIN10072**
**DISTRIBUTION PLANNING**

Students are introduced to the key components of the distribution and supply cycle and the techniques used to manage the distribution of goods and services both internal and external to an organisation taking in to account profitability and survival. Students will also examine the expansion of e-commerce in traditional distribution systems and methods.

**FIN10073**
**INTRODUCTION TO LOGISTICS**

Provides foundation knowledge and skills to manage the logistics network of an organisation to distribute goods and services through a supply

cycle including a distribution facility using current systems and methodologies from raw material to distributed finished product. It includes the various legislative requirements for transportation methods, safety and benchmarking.

**FIN10075**
**TRANSPORT MANAGEMENT**

Students will be able to identify the various transport systems and methods used for the distribution of goods and services within Australia and globally, including the trends in transportation from regional to national distribution systems and associated cost structures. A focus of the unit is the factors that businesses need to consider in their choice of transport modes for goods and services distribution and acquisition.

**FIN10252**
**FUNDAMENTALS OF FINANCIAL PLANNING**

This unit provides an overview of Financial Planning; Investments, Retirement; and Cash-Flow Planning; Taxation; Legal Structures; Risk Assessment; and Insurance focusing on critical aspects of the financial planner-client relationship.

**FIN10254**
**FINANCIAL INSTRUMENTS AND MARKETS**

***Pre-requisite/s:*** *ECO10250 Economics or ECO00101 Macroeconomics*
***Anti-requisite/s:*** *ECO00104 Monetary Economics*

Provides an analysis of equity, debt, foreign exchange and derivatives markets and differentiate the securities traded in each market from a domestic and international perspective. Risk management strategies are developed utilising a range of derivative securities.

**FIN40001**
**FINANCE SEMINAR I**

Seminar (coursework) Part I of II in the Finance discipline.

**FIN40002**
**FINANCE SEMINAR II**

Seminar (coursework) Part II of II in the Finance discipline

**FIN40004**
**FINANCE THESIS (PART 1 OF 3)**

Research (thesis) Part I of V in the Finance discipline – single weighted unit

**FIN40005**
**FINANCE THESIS (PART 2 OF 3)**

Research (thesis) Part II of V in the Finance discipline – double weighted unit

**FIN40006**
**FINANCE THESIS (PART 3 OF 3)**

Research (thesis) Part III of V in the Finance discipline – double weighted unit

**FOR00100**
**FIRE ECOLOGY AND MANAGEMENT**
***Pre-requisite/s:*** *BIO00213 Techniques in Plant Conservation*

Examines principles of combustion and fire behaviour, based on an understanding of meteorological events; role of fire in ecosystem function; techniques of fire control including hazard reduction and other prescribed burning techniques; review of suppression strategies.

**FOR00101**
**PLANT PHYSIOLOGY AND ECOLOGY**
***Pre-requisite/s:*** *BIO00230 Principles of Plant and Animal Conservation or BIO00213 Plant Identification and Conservation*

Describes the function of forest trees, stands and communities, building on the concepts introduced in BIO00230 Principles of Plant and Animal Conservation and BIO00213 Techniques in Plant Conservation. It is presented in four parts: basic ecophysiological parameters and growth, the role of water, the role of nutrients and the use of integrative models in understanding plant and community function and hence nature.

**FOR00102**
**MEASURING TREES IN FORESTS**

Concerns the measurement of trees and forests. It includes techniques of individual tree and stand measurement and inventory of forest resources. Particular attention is paid to the measurement of the tree stem and the estimation of wood volumes available from it. Techniques of broad-scale forest inventory to describe fully the resources of a forest are considered.

**FOR00103**
**NATIVE FOREST SILVICULTURE**

Introduces students to the theory and practice of silviculture, by reviewing the underlying physiological and ecological principles and explaining how these are applied in controlling the composition, growth and regeneration of native

forests.

**FOR00104**
**FOREST OPERATIONS**

Imparts knowledge of the techniques used in harvesting operations and their environmental effects. Also stresses the interrelationship of harvesting and silviculture.

**FOR00105**
**PLANTATION SILVICULTURE**

Introduces the policies and technologies that drive plantation investment and management today. Exposes students to the theory behind those technologies and the silvicultural problems involved in establishing and maintaining plantations of both native and exotic species.

**FOR00106**
**WOOD SCIENCE AND UTILISATION**
***Pre-requisite/s:*** *FOR00104 Forest Operations*

Aims to relate wood anatomy, ultrastructure and wood chemistry to the various end-uses of wood and to its susceptibility to insect attack and fungal decay.

**FOR00108**
**AGROFORESTRY AND FARM FORESTRY**
***Pre-requisite/s:*** *FOR00105 Plantation Silviculture*

Provides an understanding of the role of trees in agricultural ecosystems and their place in the rural landscape. It will also illustrate the dual significance of integrated tree cropping for environmental conservation and for diversifying and supplementing farm income. Students will become aware, that when evaluating agroforestry proposals for a range of species, soils and climates, ecological and biological considerations must be included, in conjunction with financial and organisational aspects including tax law, planning restrictions and marketing.

**FOR00109**
**FOREST LAND USE AND MANAGEMENT**

Provides background knowledge to evaluate land for various forestry, conservation and tourism uses at a local and a regional level. Develops the skills needed to estimate the sustainable harvest and use simulation modelling in a decision support framework. Students will gain skills in the practical aspects of both plantation and natural forest management.

**FOR00110**
**NATURAL RESOURCES POLICY**

Discusses the evolution of natural resources policy in general and forest policy in Australia in particular, in the context of changing community attitudes and values. Events leading to the formulation of the National Forest Policy Statement are reviewed. Recognition of the multi-function role of forests provides the rationale for balancing their protection and preservation values during policy implementation in order to achieve ecologically sustainable forest management.

**FOR00112**
**PRODUCT DEVELOPMENT AND MARKETING**
***Pre-requisite/s*** *FOR00106 Wood Science Utilisation and Conservation Technology*

Development of new forest products as a means of industry adjustment to the decreasing availability and changing quality of traditional products, based on a knowledge of wood properties and market analysis to determine user requirements. Attention is directed towards the whole range of end-products from high-value, appearance grade timber to lower quality, uniform material suitable for pulping or wood composites.

**FOR00113**
**EXTENSION AND ADVISORY SERVICES**

Communication of technical information on forestry and the forest industries to landholders. Provision of extension and advisory services by government agencies, business enterprises and consultants. Introduction to relevant sociological research methods.

**FOR03019**
**EXTENSION AND ADVISORY SERVICES**

Covers communication of technical information on forestry and the forest industries to landholders. Provision of extension and advisory services by government agencies, business enterprises and consultants. Introduction to relevant sociological research methods. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**FOR03081**
**FOREST HEALTH: PEST AND DISEASE MANAGEMENT**

Covers the identification and control of pests and diseases. Factors conducive to the spread of insects and diseases at outbreak levels are examined and methodologies for their control

presented and discusses, including the potential for integrated pest management. Techniques used in the diagnosis and correction of nutritional disorders are presented and illustrated. The problems with weeds in natural forests and plantations are discussed and various control techniques, including the use of chemicals are demonstrated. A Masters Tutorial component is included in which students' address advanced issues of critical analysis in the field.

**FOR03082**
**FOREST LAND USE AND MANAGEMENT**

Provides students with the background knowledge to evaluate land for various forestry, conservation and tourism uses at a local and a regional level. A secondary aim is for students to identify the issues of interest to stakeholders and to employ the methods of conflict resolution to negotiate outcomes acceptable to industry and conservation groups. Students will gain skills in the practical aspects of both plantation and natural forest management. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**FOR03083**
**MEASURING TREES IN FORESTS**

Concerns the measurement of trees and forests. It includes techniques of individual tree and stand measurement and inventory of forest resources. Particular attention is paid to the measurement of the tree stem and the estimation of wood volumes available from it. Techniques of broad-scale forest inventory to describe fully the resources of a forest are considered. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**FOR03084**
**FOREST OPERATIONS**

Imparts knowledge of the techniques used in harvesting operations and their environmental effects. Also stresses the interrelationships of harvesting and silviculture. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**FOR03085**
**NATIVE FOREST SILVICULTURE**

Examines the theory and practice of native forest silviculture. The focus is on dry eucalypt, wet eucalypt and rainfall forest types. Regeneration techniques and silvicultural systems appropriate to even and uneven-aged stands are discussed. The history of silvicultural practices as well as current management regimes and possibilities for future native forest silviculture are explored through lectures, readings, field trips with State Forests workers and farmers, and field exercises. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**FOR03105**
**FIRE ECOLOGY AND MANAGEMENT**

Examines principles of combustion and fire behaviour based on an understanding of meteorological events; the role of fire in ecosystem function; techniques of fire control including hazard reduction and other prescribed burning techniques; review of suppression strategies. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**FOR03106**
**PLANT PHYSIOLOGY AND ECOLOGY**

Describes the function of forest trees, stands and communities, presented in four parts: basic ecophysiological parameters and growth, the role of water, the role of nutrients and the use of integrative models in understanding plant and community function and hence nature. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**FOR03107**
**PLANTATION SILVICULTURE**

Introduces the policies and technologies that drive plantation investment and management today. Exposes students to the theory behind those technologies and the silvicultural problems involved in establishing and maintaining plantations of both native and exotic species. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**FOR03108**
**WOOD SCIENCE AND UTILISATION**

Relates wood anatomy, ultrastructure and wood chemistry to the various end-uses of wood and to its susceptibility to insect attack and fungal decay. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**FOR03110**
**AGROFORESTRY AND FARM FORESTRY**

Provides an understanding of the role of trees in agricultural ecosystems and their place in the rural landscape, and illustrates the dual significance of integrated tree cropping for environmental conservation and for diversifying and supplementing farm income. Students will become aware that when evaluating agroforestry proposals for a range of species, soils and climates, ecological and biological considerations must be included, in conjunction with financial and organisational aspects including tax law, planning restrictions and marketing. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**FOR03111**
**NATURAL RESOURCES POLICY**

Discusses the evolution of natural resources policy in general and forest policy in Australia, in particular, in the context of changing community attitudes and values. Events leading to the formulation of the National Forest Policy Statement are reviewed. Recognition of the multi-function role of forests provides the rationale for balancing their production and preservation values during policy implementation in order to achieve ecologically sustainable forest management. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**FOR03169-70**
**MINOR THESIS**

Involves identification of a suitable resource management issue or research topic, the planning and design of research methods, the gathering of relevant information and data, and the preparation of a professional report.

**FOR10176**
**INTRODUCTION TO SUSTAINABLE FORESTRY**

Develop an overview of the world's forests, their species, extent and condition; the ability to identify local trees and other forest species; understand the principles of tree and forest growth and the implications for management; appreciate the range and value of goods and services provided by forests and their role in the local and national economy; have the ability to make basic measurements of land, trees and forests; and will understand the elements of information systems for sustainable forestry.

**FOR40001**
**FORESTRY HONOURS I**

**FOR40002**
**FORESTRY HONOURS IIA**

**FOR40003**
**FORESTRY HONOURS IIB**

**FOR40004**
**FORESTRY HONOURS III**

**FOR40005**
**FORESTRY HONOURS IV**

**GLY00201**
**EARTH SYSTEMS I : THE LITHOSPHERE**

Investigates tectonic processes leading to the formation of the distinctive environments of the earth's surface and the rocks and minerals found in those environments. The role of geology in understanding and managing environmental changes and natural hazards is emphasised, and the geology of the local area is studied using geological maps and field work.

**GLY00223**
**INTRODUCTION TO GEOGRAPHIC INFORMATION SYSTEMS**

***Pre-requisite/s*** *ISY00241 Computing in Applied Science and SUR00201 Environmental Mapping*
***Anti-requisite/s:*** *GLY00219 Remote Sensing and Geographic Information Systems*

Gives both conceptual background and empirical experience with Geographical Information Systems techniques. Achieved through (a) the introduction of fundamental spatial concepts and issues related to spatial data and Geographical Information Systems, and (b) using several GIS software packages. Covers an introduction to GIS, spatial data, GIS concepts, GIS components, and an overview of their applications in applied sciences and related fields.

**GLY00231**
**COASTAL GEOMORPHOLOGY AND SEDIMENTOLOGY**

***Pre-requisite/s:*** *GLY00201 Earth Systems I: The Lithosphere*
***Anti-requisite/s:*** *GLY00206 Coastal Geomorphology*

Describes coastal landforms and the processes that formed them and continue to change them. The role of periodic high energy events and the use of data on past trends and present conditions to predict future changes and the effects of human

intervention are emphasised. The use of knowledge of coastal landforms and processes in land use planning will be demonstrated.

**GLY00232**
**COASTAL BIO-GEOCHEMISTRY**
***Anti-requisite/s**: GLY00221 Coastal Engineering and Oceanography*

Focuses on the biogeochemical processes that operate in coastal ecosystems and the procedures for planning and conducting environmental sampling and monitoring programs for measuring biogeochemical processes. Also familiarises students with modern wet chemical and instrumental analytical techniques that are part of environmental sampling and monitoring programs. Real data gathered by the students and case examples from both Australia and overseas are used to provide a practical basis for understanding the principles and techniques studied during the unit.

**GLY03086**
**COASTAL BIO-GEOCHEMISTRY**

Focuses on the biogeochemical processes that operate in coastal ecosystems and the procedures for planning and conducting environmental sampling and monitoring programs for measuring biogeochemical processes. Also familiarises students with modern wet chemical and instrumental analytical techniques that are part of environmental sampling and monitoring programs. Real data gathered by the students and case examples from both Australia and overseas are used to provide a practical basis for understanding the principles and techniques studied during the unit. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**GLY03112**
**COASTAL GEOMORPHOLOGY AND SEDIMENTOLOGY**

Describes coastal landforms and the processes that formed them and continue to change them. The role of periodic high energy events and the use of data on past trends and present conditions to predict future changes and the effects of human intervention are emphasised. The use of knowledge of coastal landforms and processes in land use planning will be demonstrated. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**GLY03113**
**GEOGRAPHICAL INFORMATION SYSTEMS**

Provides the conceptual background and empirical experience with Geographical Information Systems techniques. This will be achieved through exposure to fundamental spatial concepts and issues related to spatial data and Geographical Information Systems, and by using several GIS software packages. The unit covers an overview to GIS, spatial data, GIS concepts, GIS components, and their applications in applied environmental sciences and related fields. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**HEA00291**
**HEALTH CARE PRACTICES I**
***Anti-requisite/s:** BHS00303 Lifespan Human Development or SOC00304 Introductory Sociology or BHS00304 Developmental Psychology*
*Not available to BNursing students externally without Course Coordinator approval.*

Includes a multidisciplinary examination of the important concepts underpinning various understandings of health and illness. Aims to enable students to develop a holistic understanding of health and to provide them with foundation concepts that will be explored in greater depth later in their studies. Focuses on ways of understanding health, the individualisation of health and the social construction of health.

**HEA00292**
**HEALTH CARE PRACTICES II**
***Anti-requisite/s:** NRS00307 Nursing VII or NRS00227 Applied Health Research*
*Not available to BNursing students externally without Course Coordinator approval*

Provides undergraduate students with an overview of the research process in the context of contemporary health care practices. Also helps students develop basic competencies in health research. Addresses common research methods used in health and epidemiology.

**HEA00293**
**HEALTH CARE PRACTICES III**
***Anti-requisite/s:** BHS00305 Health Psychology*
*Not available to BNursing students externally without Course Coordinator approval*

Provides students with skills in the development, implementation and evaluation of health

promotion strategies for individuals, groups and communities. Addresses the concepts underpinning health promotion, critiques the various approaches and allows students to examine a specific programme.

**HEA00294**
**HEALTH CARE PRACTICES IV**
***Anti-requisite/s**: SOC00355 Sociology of Health Care Practice*
*Not available to BNursing students externally without Course Coordinator approval*

Critically examines the factors that affect the health status of individuals and the delivery of health care. Also analyses the way in which cultural concepts of illness and health care delivery are constructed and examines the factors that affect illness behaviour of individuals in the context of health and illness.

**HEA00203**
**STUDIES IN SUBSTANCE ABUSE**

Focuses on the way the discourses on substance abuse shape the various perspectives on drug dependence and its social, economic and health effects. Also determines the nature of educational, legal and health management strategies.

**HEA00331**
**SPORT AND EXERCISE PSYCHOLOGY I**

Introduces students to the major theoretical concepts within Sport and Exercise Psychology. Within the sporting context, this unit provides an understanding of current theory as applied to individuals, groups and special populations.

**HEA00332**
**SPORT AND EXERCISE PSYCHOLOGY II**
***Pre-requisite/s**: HEA00331 Sport and Exercise Psychology I*

Examines the psychological intervention techniques used to enhance performance and learning of skills in sport and exercise. Application of the techniques to both individual and group situations are considered as well as interventions for special populations.

**HEA00402**
**PHILOSOPHY OF HOLISTIC HEALTH CARE**
*Not Available to Undergraduates*

This explores the cultural and historical perspectives of different attitudes and beliefs about health and illness and how they have influenced the philosophy, theory and methodology of healing in the 20th century. The recognition of different paradigms in health care will allow holistic health carers to understand their roles as therapists in socio-political contexts. The philosophy of holistic health care is orientated towards shared responsibility for health between therapist and client and the interrelatedness of practitioner, client and environment.

**HEA00403**
**HOLISTIC CARING AND COMMUNICATION**
*Not Available to Undergraduates*

The quality of human interaction is an important factor in caring and in the healing process. Personal development, self awareness, interaction with others, and the ability to connect, respond to and guide others, are the main focus of holistic care and communication. Students will analyse patterns of human interaction through the critical examination of modalities of holistic care.

**HEA00404**
**CONTEXTUAL BODY WORK**
*Not Available to Undergraduates*

Students will explore theoretically and practically a therapeutic body work modality of their choice, such as massage, kinesiology, therapeutic touch, and the relaxation response.

**HEA00501**
**ISSUES AND METHODS IN RESEARCH I**
*Not available to undergraduates*

Provides an overview of current theory and issues in research practice. The major philosophical perspectives of health research are examined from historical and social contexts. A critical analysis of empiricist, interpretive and critical approaches to health research will be the focus of this unit.

**HEA00502**
**ISSUES AND METHODS IN RESEARCH II**
*Not available to undergraduates*

Provides an in-depth examination of the research process and a broad range of research methodologies applicable to health research. The methodological approaches covered in this unit will be derived from the empiricist, interpretive and critical paradigms of research.

**HEA10063**
**CARE OF THE OLDER PERSON I**

Made up of three modules that aim to familiarise students to the historical, political and economic, legal and ethical context in which older people in

Australia are cared for.

**HEA10064**
**CARE OF THE OLDER PERSON II**

The first of two units that develop skills and knowledge required in the care of some older people as indicated by Standards 2 and 3 of the Aged Care Act 1997.

**HEA10065**
**CARE OF THE OLDER PERSON III**

The second unit in a series of two that develop skills and knowledge in the personal care of older people as indicated by Standards 2 and 3 of the Aged Care Act 1997.

**HEA10066**
**CARE OF THE OLDER PERSON IV**

Aims to provide students with knowledge and skills in managing the lifestyle and the environment of residents in aged care facilities and in care at home as indicated by Standard 4 of the Aged Care Act 1997.

**HEA10200**
**TRANS- AND INTERGENERATIONAL TRAUMA**

Introduces and develops critical analysis of the themes: World populations – violence – trauma and health. Students will consider human societies, violence in wars, colonisations and natural disasters; the anthropology of violence in relationship to trauma; the trauma in violence and transgenerational aspects of trauma. A public health model in working with individuals, families and communities for recovery from trauma will be examined.

**HEA10201**
**THE BIOLOGICAL EFFECTS OF TRAUMATIC STRESS**

Blends both the theoretical and conceptual foundations of traumatic stress syndromes at four interrelated levels: biological, psychological, socio-interpersonal and cultural. The delivery of this unit will include lectures and group activities to ensure that the relationship between healthy creative adaptation and trauma recovery educational approaches can be understood.

**HEA40001-04**
**HEALTH SCIENCE THESIS**

**HEA40005-08**
**HUMAN MOVEMENT SCIENCE THESIS**

**HEA40009-12**
**EXERCISE SCIENCE THESIS (STAGE 1 - 4)**

**HEA40001-04**
**HEALTH SCIENCE THESIS**

**HEA40005-08**
**HUMAN MOVEMENT SCIENCE THESIS**

**HEA40009-12**
**EXERCISE SCIENCE THESIS (STAGE 1 - 4)**

**HIS10016**
**NATURE OF HISTORY MAKING**

***Co-requisite/s**: COM00334 Learning Technologies and the Academy or COM00204 Communication: Theory and Practice (applies to BA students only)*

***Anti-requisite/s**: HIS00230 Issues in History*

Draws on environmental and cultural history, to introduce theoretical models and methodologies used to examine the relationship between nature and culture from various perspectives: history-making, ecology, anthropology, modes of re-production, political economy, colonialism, feminism and cultural geography. Students will make history using historical concepts and sources that highlight the intersection between place and culture.

**HIS10017**
**COLONIALISM AND WORLD ENVIRONMENTAL HISTORY FROM 1942**

Introduces students to the ecological as well as cultural encounters that were a part of the colonial project. A transnational approach to the subject of colonialism will be taken which offers a cultural and ecological account of transformations over the last 500 years. Using the vantage point of a view from the periphery, colonial history will be interpreted from the interplay of global processes and local forces, drawing on the insights of local ecology and history.

**HIS10018**
**WRITING PLACE: LANDSCAPES, MEMORY, HISTORY**

Examines the connection between people and place, community and identity in terms of how a sense of place is imagined and interpreted over time. Different ways of reading landscapes in visual and literary historical documents linking time and place will be introduced. Students will be encouraged to reflect on their practice as historians and their craft as writers to develop their

own writing skills in the process of making history.

**HIS10019**
**ECOACTIVISM**

Provides students with a historical perspective of contemporary conservation and environmental movements that prepares the ground for critical reflection on the role of intellectuals, changing concepts of nature and wilderness, resource management and sustainability. Environmental activism will be explored in terms of a cultural politics.

**HLT00252**
**INTRODUCTION TO NATURAL THERAPIES**

This unit provides an introduction for nurses and other health care practitioners to natural and complementary therapies. The unit provides a critical overview of the medicinal, energetic, bodywork and self-healing therapies, as well as contemporary issues for the nursing and health care professions.

**HLT00255**
**HOMOEOPATHY I (INTRODUCTORY HOMOEOPATHY)**

***Pre-requisite/s:*** *HLT00259 Naturopathic Foundations*

***Anti-requisite/s:*** *HLT10088 Homoeopathy I (Part 1 of 2), HLT10089 Homoeopathy I (Part 2 of 2)*

Introduces students to the origins, theory and practice of homoeopathy. Students will learn methods and approaches for analysing simple acute case histories and selecting homoeopathic remedies. Study of the materia medica will commence, based on acute cases.

**HLT00256**
**HOMOEOPATHY II (HOMOEOPATHIC THEORY AND PRACTICE)**

***Pre-requisite/s:*** *HLT00255 Homoeopathy I, HLT00259 Naturopathic Foundations*

***Anti-requisite/s****: HLT10086 Homoeopathy II, (Part 1 of 2) HLT10087 Homoeopathy II (Part 2 of 2)*

Involves intensive study of the theory of chronic disease and of case-taking, prescription, case-management of complex cases involving long established illness and multiple conditions. Laboratory based practicum sessions will continue to explore the notion that "like cures like". Study of homoeopathic materia medica will continue throughout the unit.

**HLT00257**
**PHYTOTHERAPY I (FOUNDATIONS OF HERBAL MEDICINE)**

***Pre-requisite/s:*** *HLT00259 Naturopathic Foundations*

A comprehensive introduction to herbal medicine, the study of plants as healing agents. Based on study of the western herbal tradition as it originated in ancient Greece. Covers the historical and philosophical framework of western herbal medicine, its language and modern application.

**HLT00259**
**NATUROPATHIC FOUNDATIONS**

Provides a comprehensive introduction to basic naturopathic principles and places the practice of naturopathy into its social, cultural and historical context. Covers a broad range of topics including the assumptions of the biomedical and holistic paradigms, the social context of disease and health care delivery, and naturopathic approaches to health care.

**HLT00260**
**NATUROPATHIC STUDIES**

***Pre-requisite/s****: HLT00278 Naturopathic Clinic I,*

Integrates the various components of naturopathic clinical practice to allow final year students the ability to synthesise them prior to graduation and independent clinical practice. Includes consideration of legal, ethical and professional issues.

**HLT00263**
**HOMOEOPATHY III (CLINICAL HOMOEOPATHY)**

***Pre-requisite/s:*** *HLT00256 Homoeopathy II*

Further consolidates understanding of the principles and practice of homoeopathy and study of the materia medica. Will assist the student to further integrate homoeopathic principles with naturopathic practice.

**HLT00266**
**PHYTOTHERAPY IV (PHARMACOGNOSY)**

***Pre-requisite/s:*** *HLT00257 Phytotherapy I and HLT00302 Phytotherapy II and HLT00303 Phytotherapy III and CHE00102 Biological Chemistry I and CHE00103 Biological Chemistry II and CHE00002 Biochemistry and BIO00101 Physiological Pathology I and BIO00102 Physiological Pathology II*

Provides students with knowledge of pharmacologically active constituents and medicinal plant pharmacology. Covers major groups of active constituents, pharmacodynamics, pharmacokinetics, and safety issues including herb-drug interactions. Includes the study of the therapeutic applications of a number of medicinal plants.

**HLT00267**
**PHYTOTHERAPY V (CLINICAL HERBAL MEDICINE)**
***Pre-requisite/s:*** *HLT00257 Phytotherapy I (Foundations of Herbal Medicine) and HLT00302 Phytotherapy II (Medicinal Plants: Botany and Applicators) and HLT00303 Phytotherapy III (Herbal Materia Medica) and HLT00266 Phytotherapy IV (Pharmacognosy)*

Further consolidates understanding of the principles and practice of herbal medicine. Study of the materia medica will continue, with specific reference to clinical application of herbs. Major issues in contemporary herbal practice will be addressed, and the philosophical underpinning of contemporary practice will be exercised. Students will learn to integrate herbal remedies into naturopathic practice.

**HLT00274**
**CLINICAL DIAGNOSIS I**
***Pre-requisite/s:*** *BIO01201 Anatomy and Physiology I and BIO01202 Anatomy and Physiology II and CHE00102 Biological Chemistry I and CHE00103 Biological Chemistry II and BIO00101 Physiological Pathology I and BIO00102 Physiological Pathology II and HLT00255 Homoeopathy I*
***Co-requisite/s****: HLT10118 Clinical Studies I and HLT00303 Phytotherapy III*

A comprehensive introduction to clinical diagnosis, an essential component of naturopathic clinical practice. Provides skills in critical thinking, understanding of the common manifestations of disease and a systematic approach to reaching a clinical diagnosis based upon a reasoned judgement of the presentation. The material will be presented in a problem-based format.

**HLT00275**
**CLINICAL DIAGNOSIS II**
***Pre-requisite/s:*** *HLT00274 Clinical Diagnosis I,*
***Co-requisite/s****: HLT10119 Clinical Studies II*

Builds on the unit Clinical Diagnosis I. Continues the problem-based learning approach to diagnosis by analysis of problems based on body systems. The primary aim of this unit is to develop critical analytical skills as the core component of clinical reasoning.

**HLT00278**
**NATUROPATHIC CLINIC I**
***Pre-requisite/s:*** *HLT00275 Clinical Diagnosis II and HLT00255 Homoeopathy I and HLT00277 Clinical Preparation II, or HLT10119 Clinic Studies II and HLT00274 Clinical Diagnosis I, and NUT00217 Nutrition IV and HLT00266 Phytotherapy IV*
***Co-requisite/s****: NUT00217 Nutrition IV*

Provides students with supervised clinical experience in integrated naturopathic practice combining phytotherapy, nutrition, homoeopathy and tactile therapies. Within this supervised environment the student clinician will be responsible for case management and planning.

**HLT00279**
**NATUROPATHIC CLINIC II**
***Pre-requisite/s:*** *HLT00278 Naturopathic Clinic I,*
***Co-requisite/s****: HLT00260 Naturopathic Studies*

Builds on previous experience and provides students with continued supervised clinical experience in integrated naturopathic practice combining phytotherapy, nutrition, homoeopathy and tactile therapies within a student clinic.

**HLT00302**
**PHYTOTHERAPY II (MEDICINAL PLANTS: BOTANY AND APPLICATIONS)**
***Pre-requisite/s****: HLT00257 Phytotherapy I*
***Anti-requisite/s*** *HLT00258 Phytotherapy II*

Provides knowledge and practical skills in botany, plant identification and plant biology of medicinal plants relevant to naturopathy. Additionally, the unit provides students with basic skills in the manufacture and dispensing of herbal preparations and includes the study of the therapeutic applications of a select number of medicinal plants. The issues of intellectual property rights and medicinal plant conservation are discussed.

**HLT00303**
**PHYTOTHERAPY III (HERBAL MATERIA MEDICA)**
***Pre-requisite/s*** *HLT00257 Phytotherapy I and HLT00302 Phytotherapy II*
***Anti-requisite/s*** *HLT00256 Phytotherapy III*

Contact school for description.

**HLT00414**
**NATURAL MEDICINE AND REPRODUCTION**
***Co-requisite/s*** *HLT00279 Naturopathic Clinic II*

Explores the issues and practices pertaining to conception, pregnancy and the perinatal period, takes a naturopathic approach to issues of reproductive health in men and women including barriers relating to reproduction.

**HLT00415**
**NATURAL MEDICINE IN CHILDHOOD AND ADOLESCENCE**
***Co-requisite/s****: HLT00279 Naturopathic Clinic II*

Outlines the specific differences and needs that children display during their development. Emphasis is on the recognition of normal developmental progress of the child, the clinical presentation of the common childhood diseases and the application of naturopathic treatment and therapeutic strategies.

**HLT00416**
**NATURAL MEDICINE AND THE AGED**
***Co-requisite/s****: HLT00279 Naturopathic Clinic II*

Explores the ageing process in an holistic manner, with specific reference to diagnosing common health problems experienced by ageing people, and the naturopathic approach to the management of therapeutics and treatment.

**HLT00417**
**NATURAL MEDICINE AND MENTAL HEALTH**
***Co-requisite/s:*** *HLT00279 Naturopathic Clinic II*

Focuses through a naturopathic perspective on mental health disorders and explores holistic strategies to support people experiencing mental health problems.

**HLT00418**
**INDEPENDENT STUDY IN NATURAL MEDICINE**
***Pre-requisite/s:*** *HLT00420 Critical Reasoning and Research Methods in Natural Medicine (or equivalent)*

Provides students with an opportunity to undertake an in-depth study of a particular topic of their choice in the area of natural and complementary medicine.

**HLT00419**
**RESEARCH PROJECT IN NATURAL MEDICINE (PART 1 OF 2)**
***Pre-requisite/s:*** *HLT00420 Critical Reasoning and Research Methods in Natural Medicine (Qualified Practitioners only) or NRS00227 Applied Health Research and 192 credit points*
***Anti-requisite/s*** *HLT00418 Independent Study in Natural Medicine*

This two-semester unit provides students with an opportunity to undertake an in-depth study of a particular topic of their choice in the area of natural and complementary medicine and to carry out a minor research project relevant to the topic.

**HLT00420**
**CRITICAL REASONING AND RESEARCH METHODS IN NATURAL MEDICINE**

Provides a comprehensive introduction to critical reasoning within the context of contemporary natural medicine practice and an exploration of the appropriate application and limitations of research methods in natural medicine.

**HLT00421**
**RESEARCH PROJECT IN NATURAL MEDICINE (PART 2 OF 2)**
***Pre-requisite/s****: HLT00419 Research Project in Natural Medicine (Part 1 of 2)*

**HLT03221**
**ESSENTIALS OF HERBAL MEDICINE**

This unit extends student's knowledge and understanding of the basis of herbal medicine practice. It will explore the scientific and the traditional basis for clinical herbal medicine practice and compare culturally different forms of herbal practice in common useage. Students will review the use of plants as a source of physiologically active compounds and as a basis for pharmaceutical and herbal drugs. They will be encouraged to critically assess issues including the sourcing of quality of raw materials, commonly used extraction methods, and methods of identifying and standardising herbal medicines that may impact on safety and efficacy.

Students will develop an understanding of the application of herbal medicines to a number of clinical presentations. Students will explore the traditional and the scientific rational for some applications of herbal medicines.

**HLT03222**
**ESSENTIALS OF NUTRITIONAL MEDICINE**

This unit will provide a comprehensive introduction to the essential role of evidence-based nutrition (healthy eating, macro- and micronutrients, bioactive substances and phytochemicals) in the optimisation of health and prevention of disease. Students will become familiar with nutritional constituents required for healthy human metabolism. They will critically evaluate the role of nutritional supplementation in clinical practice and evaluate bioavailability, efficacy and safety issues of commonly used nutritional supplements. The unit will also demonstrate how to most effectively integrate sound nutrition principles into professional health care.

**HLT03223**
**EVIDENCE-BASED COMPLEMENTARY MEDICINE II**
***Pre-requisite/s**: PHA03149 Evidence-based Complementary Medicine I*

Evidence Based Complementary Medicine II will focus on the process of critical evaluation in the field of complementary medicine. Students will develop an in-depth knowledge of how to use the systematic review process to critically assess an area of complementary medicine. The unit will explore the process of evaluating clinical trial methodology and critically assessing systematic reviews of complementary medicines that have already been developed. Students will become familiar with the Cochrane Database of Systematic Reviews and the protocols used to develop a rigorous review process.

**HLT03224**
**INDEPENDENT STUDY – COMPEMENTARY MEDICINE**
***Pre-requisite/s**: PHA03148 Introduction to Complementary Medicine AND PHA03149 Evidence-based Complementary Medicine I*

Provides practitioners with an opportunity to undertake an in-depth study of a particular topic of their choic in the area of natural and complementary medicine.

**HLT03225**
**RESEARCH PROJECT – COMPLEMENTARY MEDICINE I**
***Pre-requisite/s:** Eight (8) units of approved study from Graduate Certificate, Graduate Diploma of Evidence-based Complementary Medicine*

This unit provides students with an opportunity to undertake an in-depth study of a particular topic of their choice in the area of natural and complementary medicine and to carry out a minor research project relevant to the topic.

**HLT03226**
**RESEARCH PROJECT – COMPLEMENTARY MEDICINE II**
***Pre-requisite/s:** HLT03225 Research Project – Complementary Medicine I*

This unit provides students with an opportunity to undertake an in-depth study of a particular topic of their choice n the area of natural and complementary medicine and to carry out a minor research project relevant to the topic.

**HLT10115**
**TACTILE THERAPIES I (RELAXATION AND THERAPEUTIC MASSAGE)**
***Pre-requisite/s**: BIO01202 Anatomy and Physiology II and CSL00231 Introduction to Counselling: Theory and Practice*
***Anti-requisite/s**: HLT00280 Clinical Preparation IA and HLT00281 Clinical Preparation IIB*

Provides a comprehensive introduction to the history, principles, physiological basis and practice of western tactile therapy. Musculo-skeletal anatomy is continually reviewed throughout the semester. The unit will include experiential learning of western massage techniques, with the emphasis on students achieving competence in assessing a patient and delivering a full-body relaxation and specific therapeutic massage.

**HLT10116**
**TACTILE THERAPIES II (LYMPHATIC TECHNIQUE, SPORT/PERFORMANCE, HYDROTHERAPY)**
***Pre-requisite/s:** BIO01202 Anatomy and Physiology II and HLT10115 Tactile Therapies I (Relaxation and Therapeutic Massage) or HLT00281 Clinical Preparation IB*

Enhances the tactile therapies skills of the students to an advanced level enabling the treatment of more complex cases. A range of advanced techniques are taught, including lymphatic and systems treatment for naturopaths. The theoretical and practical applications of sports and performance management in tactile therapies are taught, with supervised clinical practicum supporting the learning.

**HLT10117**
**TACTILE THERAPIES III (MYOFASCIAL TECHNIQUES, EXERCISE AND POSTURAL THERAPY)**
***Pre-requisite/s:*** *BIO01202 Anatomy and Physiology II and HLT10115 Tactile Therapies I (Relaxation and Therapeutic Massage) or HLT00281 Clinical Preparation IB*

Develops skills in the management and treatment of patients with pain by myofascial techniques and electrotherapeutics. Enhances the skills of body mind techniques, postural education and exercise prescription to enable treatment of more complex cases, demonstrated in Clinical Practicum. Facilitates the development of research skills in tactile therapies.

**HLT10118**
**CLINICAL STUDIES I**
***Pre-requisite/s:*** *HLT00281 Clinical Preparation IB or HLT10115 Tactile Therapies (Relaxation and Therapeutic Massage) and BIO00102 Physiological Pathology II and HLT00255 Homoeopathy I and HLT 00302 Phytotherapy II and NUT00216 Nutrition III*
***Co-requisite/s:*** *HLT00274 Clinical Diagnosis I*
***Anti-requisite/s:*** *HLT00277 Clinical Preparation II*

Provides a comprehensive introduction to clinical skills required in the holistic assessment of the individual. Emphasis is on cue recognition of physical signs of unwellness and disease. Practical methods for clinical management of common problems will be studied, supported by both internal and external supervised clinical placements.

**HLT10119**
**CLINICAL STUDIES II**
***Pre-requisite/s****: HLT10118 Clinical Studies I and BIO00102 Physiological Pathology II*
***Co-requisite/s****: HLT00275 Clinical Diagnosis II*
***Anti-requisite/s:*** *HLT00277 Clinical Preparation II*

Develops the clinical skills required in the holistic assessment of the individual. Emphasis is on cue recognition of physical signs of unwellness and disease. Practical methods for the management of common problems encountered in clinical practice will also be studied, and both internal and external supervised clinical placements will support the student learning.

**HLT40001-04**
**NATUROPATHY THESIS**
***Pre-requisite/s*** *Bachelor of Naturopathy with Honours students only*

**HMS00201**
**FIELD STUDIES I**

Field Studies I is the first of a series of units designed to prepare graduates for eventual entry into the workforce. To accomplish this students will be exposed to a range of practical experiences that are associated with the professional area.

**HMS00202**
**FIELD STUDIES II**

Initially deals with the basic principles related to communication and personal interrelationships. The remainder of the unit concentrates on the basic profiles, problems and activity needs of the aged and the disabled.

**HMS00203**
**FIELD STUDIES III**

Focuses on the practical application of training methods for sport. In particular, emphasis is placed on designing, organising and presenting "yearly" training programmes for a variety of sports.

**HMS00214**
**PREVENTION AND MANAGEMENT OF INJURY**
***Pre-requisite/s:*** *BIO01302 Anatomy for Human Movement*

Focuses on the prevention and care of injuries sustained during physical activity in sport and exercise. Also develops an awareness of causative mechanisms of injury and investigates the role of the exercise scientist in preventive and rehabilitative exercise programming.

**HMS00220**
**GRADUATING SEMINAR**
***Pre-requisite/s****: HMS00301 Research Design in Sport Science*

Involves the student conducting and presenting the results of a limited research project in his/her major area of study within the Bachelor of Human Movement Science programme.

**HMS00223**
**INTERNSHIP I**

Provides students with a systematic approach to developing a strategy for entry into the employment market place. In particular, attention focuses on preparing for the employer/employee selection process.

**HMS00224**
**INTERNSHIP II**
***Pre-requisite/s:*** *HMS00223 Internship I*

Students will actively seek and undertake a 4 week internship with community and/or private enterprise organisations, in order to obtain practical on the job experience while providing a beneficial and worthwhile opportunity for that host organisation.

**HMS00225–8**
**INTERNSHIP III**
***Pre-requisite/s****: HMS00223 Internship I*

Students will actively seek and undertake a 12-week internship with community and/or private enterprise organisations in order to obtain practical on the job experience while providing a beneficial and worthwhile opportunity for that host organisation.

**HMS00301**
**RESEARCH DESIGN IN SPORT SCIENCE**

Designed to examine the philosophical and ethical considerations necessary when conducting a research project. Will provide the necessary skills for critical analysis of published material and writing and presenting a research proposal using one of the various methods presented in the unit.

**HMS00328**
**MOTOR LEARNING I**

Designed to introduce students to the major issues related to the theory and application of motor skill learning and to develop their ability to structure and present effective learning situations in the human movement area.

**HMS00423**
**TOURISM PLANNING AND THE ENVIRONMENT**
***Anti-requisite/s:*** *HMS00216 Recreation and Tourism Planning*

Recreation and tourism activities are widely promoted by government, industry and many communities as socially, economically and environmentally desirable land uses. The challenge to managers is to ensure that they are suitable in the longer term. Achieving this requires recognition that two aspects of recreation and tourism require careful management – the quality of the consumer experience and the environmental setting for leisure activities.

**HMS00721**
**SPORTS LAW**
*Not available to undergraduates.*

Concentrates on relating the theory and practical application of selected legal areas to the day to day running of a sport/fitness organisation. These areas have been selected for their relevance to current and future managers' administrative interests and needs. The participant will investigate the application of the law and its principles and practices, basic legal concepts and risk management as they relate to sport and fitness organisations. The major focus will be on the recognition of potential legal problems and the steps needed to minimise legal risk.

**HMS00782**
**PERFORMANCE MANAGEMENT IN SPORT**
*Not available to undergraduates.*

Discusses the various techniques and procedures for policy planning and their use in setting the direction for the sport/fitness organisation. Policy will be discussed as it relates to individuals and groups within the organisation. Emphasis will also be placed on the various HRM functions required for successful staff communication and interpersonal relations. Within this context techniques for recruiting, training, monitoring, evaluating and motivating both paid and volunteer staff will be reviewed.

**HMS01202**
**SPORT AND THE LAW**

Investigates the basic legal concepts involved in sport. Addresses the legal rights and responsibilities of sporting organisations and all those involved in sport, whether they are acting in a paid or voluntary capacity.

**HOS10199**
**FOODSERVICE OPERATIONS**

This unit provides an understanding and hands-on experience in food production (front-of-house) and service delivery (back-of-house). Students will execute a project, using the framework of a management process involving planning, organising, coordinating, staffing, directing, controlling and evaluating. Students will develop relevant technical competencies during the course of the unit, link and apply theory from previous units to the operation.

**HUM00198**
**ACADEMIC STUDY METHODOLOGY**
*Internal students require written permission to study externally.*

Introduces students to a range of necessary academic skills for tertiary study. The main focus is on library skills, essay writing, tutorial presentation, and report writing. A component of the unit addresses computer skills (for internal students only). In the assessment task emphasis is placed on Indigenous content.

**HUM00270**
**INTRODUCTION TO CULTURAL STUDIES**

Introduces students to contemporary cultural studies. Students examine the value of knowledge and its relationship to cultural and everyday contexts. Through specific engagements with social, political and cultural understandings of identity, the unit focuses n power, place and ethics. Students are equipped with the necessary tools to critically engage in the complex world of the twenty first century.

**HUM00271**
**UNRULY SUBJECTS: CITIZENSHIP**

Drawing on recent developments in cultural theory, and contemporary socio-cultural conditions, students are introduced to a variety of discourses and institutions in which cultural and civil subjects are formed and governed and contested. The intermeshing layers of the local, national and global will be considered as a series of negotiations within the context of particular machineries of power. Specific institutional settings will be used to examine the political conflicts at stake, in concrete contexts and for particular groups of people.

**HUM00274**
**ECOCULTURAL STUDIES**

Draws on contemporary cultural theories which will engage students in the development of an interactive theory of nature and culture, cutting across a number of the traditional disciplines of knowledge: science, social sciences and the humanities. Detailed readings of regional cultural practices will be contextualised within the wider framework of national and international scholarship and concerns.

**HUM00275**
**CULTURAL STUDIES RESEARCH PROJECT**
***Pre-requisite/s:*** *Any three units in the cultural studies major.*

Provides students with an opportunity to pursue in depth a topic of particular interest to them arising from theoretical or practical issues raised in earlier units of the Cultural Studies Major. Cultural study methods will be used to carry out a substantial research project. Research projects will be closely supervised and can be undertaken independently or as a group activity.

**IST00151–4**
**INDEPENDENT STUDY – EDUCATION I–IV**
**IST00161–4**
**INDEPENDENT STUDY – SOCIOLOGY I–IV**
**IST00165–8**
**INDEPENDENT STUDY – TRAINING AND DEVELOPMENT I–IV**
**IST00171–4**
**INDEPENDENT STUDY – MANAGEMENT I–IV**
**IST00181–4**
**INDEPENDENT STUDY – COMMERCE I–IV**

Students may complete Independent Study Units. Specific proposals need be formulated in consultation with a supervisor and submitted to Head of School for approval.

**IST00191–4**
**INDEPENDENT STUDY – INFORMATION TECHNOLOGY I–IV**
**IST00201–4**
**INDEPENDENT STUDY – COMPLEMENTARY MEDICINE I–IV**
**IST00211–4**
**INDEPENDENT STUDY – SCHOOL OF INDIGENOUS AUSTRALIAN STUDIES I–IV**
**IST00251–4**
**INDEPENDENT STUDY – BUSINESS I–IV**

Students undertaking Independent Study Units (ISU's) need to formulate a specific proposal in consultation with a Supervisor and submit to Head, School of Commerce and Management for approval.

**IST00351–6**
**INDEPENDENT STUDY – THE ARTS I–VI**
**IST00361-4**
**INDEPENDENT STUDY – SOCIAL SCIENCE I-IV**
***(NB*** *Students will normally have completed 10*

*units of study in the BSocSc programme before being admitted to one or more of these units. Admission to these units requires prior approval by the Course Co-ordinator.)*

**IST00365-8**
**INDEPENDENT STUDY – HUMAN SERVICES I–IV**
**IST00421–4**
**INDEPENDENT STUDY – MUSIC I–IV**
*(NB Written approval of the Course Co-ordinator required for IST00421–4.)*
**IST00451–4**
**INDEPENDENT STUDY – SCIENCE I–IV**
**IST00551–4**
**INDEPENDENT STUDY – HEALTH SCIENCE I–IV**
**IST00561–4**
**INDEPENDENT STUDY – HUMAN MOVEMENT I–IV**
**IST00651–4**
**INDEPENDENT STUDY – LEGAL STUDIES I–IV**
**IST00751–4**
**INDEPENDENT STUDY – TOURISM I–IV**

Provision exists in some courses for students to undertake units in the Independent Study mode (see Glossary). Specific proposals need to be formulated in consultation with a supervisor and submitted in unit outline format. These units can only be undertaken with the approval of the Head of School.

**IST03070**
**INDEPENDENT STUDY – ENVIRONMENTAL RESEARCH METHODS**

Provides a detailed study of research methods appropriate to students' environmental research needs. Under the supervision of individual academic staff members with expertise in the relevant research areas, students will undertake a negotiated designed study course in the research methods suitable for their further research needs and intentions.

**IST03115**
**INDEPENDENT STUDY – ENVIRONMENTAL RESEARCH PROJECT**

Provides and opportunity for students to develop a research project appropriate to their environmental research interests, in conjunction with their research in SCI03071 Integrated Project, to a level of competency equivalent to entry standard into a scientific research career. Under the supervision of individual academic staff members with expertise in the relevant research areas, students will develop the research project commenced in unit SCI03071 Integrated Project.

**ISY00230**
**INFORMATION RESOURCES MANAGEMENT**
***Pre-requisite/s:*** *ISY00243 Systems Analysis and Design or MNG10247 Managing Organisations in a Global Context plus any five (5) units*

Provides students with a corporate perspective on the value and management of information. Also provides students with the necessary skills and knowledge to efficiently supervise and control human and computer resources within a small or large information systems department.

**ISY00231**
**COMPUTING PROJECT**
***Pre-requisite/s:*** *ISY00243 Systems Analysis and Design, and ISY00245 Principles of Programming or CSC00235 Applications Development*

Enables students working in groups to integrate and apply skills learnt in programming, systems analysis and design and data base to a complete real-life project, from feasibility to system implementation.

**ISY00241**
**COMPUTING IN APPLIED SCIENCE**

Introduces computing skills required for environmental management and the different types of software (spreadsheet, word processor, and presentation software) and the Internet. Emphasis is placed on making students independent in their future computing activities.

**ISY00243**
**SYSTEMS ANALYSIS AND DESIGN**
***Pre-requisite/s:*** *ISY00221 Introduction to Information Technology*

Studies the techniques, tools and methods of structured systems analysis in a business environment. Aims to assist students to develop analytical skills in enterprise modelling, information requirements analysis, problem identification, feasibility assessment, data modelling, data flow analysis, structured specification and socio-technical issues of the systems development life cycle.

**ISY00245**
**PRINCIPLES OF PROGRAMMING**
***Pre-requisite/s:*** *CSC10208 Software Design*

Introduces the basic principles of programming using a block-structured procedural programming language in a command-line environment. Students will gain a thorough theoretical and practical understanding of the programming process, including the ability to write and debug structured programs, stepwise refine code, use top-down development, develop appropriate algorithms and write modularised code using blocks and functions. Emphasis in the unit is at all times on a sound understanding of the principles involved, with particular attention being paid to worked examples to demonstrate these principles in a clear and straightforward fashion.

**ISY00246**
**CLIENT/SERVER SYSTEMS**
***Pre-requisite/s:*** *CSC10210 Object Oriented Program Development*

Introduces client/server systems both from a theoretical and a practical programming point of view. Students will gain a theoretical understanding of important client/server standards and will learn how to use a network oriented programming language to implement systems using popular standards.

**ISY00312**
**INSTRUCTIONAL DESIGN I: TOOLS AND TECHNIQUES FOR ANALYSIS AND DESIGN**

In the fields of computer based training, educational multimedia and e-learning the essential elements of instructional design are based on the appropriate matching and implementation of learning theories to content, users and situational needs within the context of Instructional Systems Development (ISD). This unit examines both traditional and modern approaches.

**ISY00313**
**INSTRUCTIONAL DESIGN II: ANALYSIS AND DESIGN FOR ILL DEFINED & WELL DEFINED PROBLEM DOMAINS**
***Pre-requisite/s:*** *ISY00312 Instructional Design I*

The analysis tools and design strategies adopted in a project are strongly influenced by the nature of the content and the profiles of the expected users. This unit explores the effects and relation between content and user profile by considering instructional materials in ill-defined and well-defined problem domains.

**ISY00314**
**INSTRUCTIONAL DESIGN III: MULTIMEDIA PRODUCT EVALUATION**
***Pre-requisite/s:*** *ISY00312 Instructional Design I*

Evaluation of computer based training, educational multimedia and e-learning is critical in terms of both the functional integrity and instructional effectiveness of the application. This unit examines the role of both qualitative and quantitative forms of evaluation. Students will define, collect and analyse interview and performance data for multimedia products.

**ISY00324**
**DIGITAL MEDIA I: IMAGES, TEXT AND INTERFACE DESIGN**

The design and integration of graphics, text and interface elements are fundamental to multimedia applications. This unit introduces students to the essential elements of screen design, interface design, intelligibility and usability which are core features impacting upon developing digital media resources and the matching of those resources to end users.

**ISY00325**
**DIGITAL MEDIA II: AUDIO-VIDEO RESOURCES AND LINEAR SCRIPTWRITING**

Convergence of digital audio and digital video has resulted in a proliferation of these resources. This unit provides students with the skills to develop a range of digital audio and digital video resources suitable for a wide range of situational contexts within interactive multimedia applications.

**ISY00326**
**DIGITAL MEDIA III: 3D RESOURCES; MODELING & ANIMATION**
***Pre-requisite/s:*** *ISY00324 Digital Media I or ISY00325 Digital Media II or CSC10213 Interactive Animated Narratives*

Emerging digital media technologies in 3D modelling and animation have resulted in rapid expansion of 3D resources in multimedia, educational and 3D games applications. This unit provides students with the opportunity to develop a range of complex and integrated 3D digital models and animated resources for such contexts.

**ISY00330**
**MULTIMEDIA DESIGN UPDATE**
***Pre-requisite/s**: ISY00350 Multimedia Design and ISY00322 Interactive Multimedia Development II or CSC10214 Interactive Multimedia Application Development I*

Students will be introduced to the research process with specific reference to current areas of research and assessment in multimedia design. Emphasis will be placed on the interrelationship between graphics design, interface design, interactive design and instructional design and how these interrelate with aspects of the user, content and context.

**ISY00331**
**MULTIMEDIA DESIGN PROJECT**
***Pre-requisite/s:** ISY00322 Interactive Multimedia Development II plus seven (7) additional core units.*

Requires students to undertake a client-based project in the area of educational multimedia design, incorporating elements of instructional design, graphical design, interface design and interactive design. Students are expected to maintain a record of their activities and produce a report on and presentation of their design experiences in either a work-related or client-driven project.

**ISY00332**
**MULTIMEDIA DEVELOPMENT UPDATE**
***Pre-requisite/s**: CSC10214 Interactive Multimedia Applications Development I plus any seven core units*

This unit provides students with the opportunity and environment to research and assess the current fields of practice in multimedia resource production and development. It will extend their knowledge and skills in selected software with specific focus placed upon tools that provide increased efficiencies and automated facilities for multimedia developers.

**ISY00333**
**MULTIMEDIA DEVELOPMENT PROJECT**

This unit requires students to undertake a client-based project in multimedia development, incorporating elements of software development, courseware engineering, logic design, web-site creation, authoring, programming and testing. Students will maintain a record of their activities, manage and market their product, and produce a detailed presentation to represent their development experiences.

**ISY00550**
**EDUCATIONAL INFORMATION TECHNOLOGY FOR THE SCHOOL PRACTITIONER**
*Students other than Education require MEd Course Co-ordinator written approval.*

Students will develop their computer skills while critically evaluating the application of information technology in educational environments. They will also apply these skills in the creation of pedagogically sound technology-based teaching materials.

**ISY00551**
**INTEGRATING INFORMATION TECHNOLOGY INTO CLASSROOM PRACTICE**
*Students other than Education require MEd Course Co-ordinator written approval.*

Provides an understanding of the theory and application of Computer Assisted Learning in the classroom setting and examines the effect of learning and teaching approaches on technological skill development. Issues associated with the management and integration of information technology in the classroom will also be addressed.

**ISY00552**
**MANAGEMENT OF INFORMATION TECHNOLOGY IN THE SCHOOL ENVIRONMENT**
*Students other than Education require MEd Course Co-ordinator written approval.*

Develops an understanding of policy and management issues surrounding the adoption of information technology in the school environment, including staff development, resource allocation and management and administrative applications.

**ISY00720**
**MANAGEMENT INFORMATION SYSTEMS**
Covers the characteristics and organisation roles of the MIS functions; MIS technology (data, DBMS, networks, EDI); MIS theory including information, systems and organisational theory as well as decision-making processes; MIS management including planning and strategies, user roles and general management and security; plus MIS development – phototyping, methodologies and user participation.

**ISY00731**
**INFORMATION SYSTEMS RESEARCH PROJECT A**

**ISY00732**
**INFORMATION SYSTEMS RESEARCH PROJECT B**

**ISY00733**
**INFORMATION SYSTEMS RESEARCH PROJECT C**

**ISY00734**
**INFORMATION SYSTEMS RESEARCH PROJECT D**

*Not available to undergraduates.*
***Anti-requisite/s:*** *ISY00707 Information Systems Case Study*

In this series of four units the student conducts an in-depth research study of an aspect of information systems. It may take the form of an industry-based case study, controlled experiments, a survey of IT issues, a systems development project or an exploration of some theoretical concepts, the results of which are presented in a research report. The units may be taken singly or in groups. For every two units, students are expected to submit a paper for publication.

**ISY00740**
**E-COMMERCE FOR MANAGERS**

Focuses on managerial issues related to e-commerce: benefits and opportunities as supported and enabled by modern information technology applications; security, legal and ethical issues; the role of government. The unit uses a text but also relies heavily on web-based materials; students therefore must have access to the Internet.

**ISY01224**
**REMOTE SENSING AND SPATIAL ANALYSIS**
***Pre-requisite/s:*** *GLY00223 Introduction to Geographic Information Systems*

***Anti-requisite/s:*** *GLY00219 Remote Sensing and Geographic Information Systems*

Concentrates on the principles, sensor characteristics, extraction of information from satellite data and applications of remote sensing with some relevance to GIS. Students will have 'hands-on' training in computer processing of digital data from satellite sensors and continue to work on GIS principles and applications learnt in the GLY00223 unit. The GIS component covers Digital Elevation Models, predictive modelling and GIS/remote sensing integration. The emphasis will be given to use of these new spatial information technologies in addressing resource management issues.

**ISY03087**
**REMOTE SENSING AND SPATIAL ANALYSIS**

Examines remote sensing and GIS as tools used by earth scientists to study the spatial associations, spatial extent of earth surface features and provide necessary information to decision makers to manage earth resources. Students will primarily concentrate on the principles, sensor characteristics, extraction of information from satellite data and applications of remote sensing with some relevance to GIS and will experience 'hands-on' training in computer processing of digital data from satellite sensors. The GIS component covers Digital Elevation Models, predictive modelling and GIS/remote sensing integration. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**ISY10056**
**INTELLIGENT DECISION SYSTEMS**
***Pre-requisite/s:*** *ISY00243 Systems Analysis and Designs and ISY00245 Principles of Programming*
***Anti-requisite/s*** *CSC00236 Artificial Intelligence*

Introduces students to decision support systems and expert systems used in organisational decision support. Topics include decision models, information requirements, management style, uncertainty, data base, model base, knowledge base, expert systems, neural networks, deductive versus inductive reasoning, executive information systems, group decision support.

**ISY10058**
**ELECTRONIC COMMERCE SYSTEMS**
***Pre-requisite/s****: ISY10209 Web Development I*

Examines the principles and practices of the field of electronic commerce to enable students to gain a realistic understanding of the potential benefits and limitations of e-business systems. Students will be given the opportunity to design a simple e-business Internet site to gain hands-on experience.

**ISY10060**
**E-COMMERCE SITE DEVELOPMENT**
***Pre-requisite/s:*** *ISY10058 Electronic Commerce Systems*

Examines the principles and practices of how to design and develop an E-commerce site for a

business enterprise, and how to integrate the data processing activities with the enterprise wide information system. Particular attention will be devoted to the management and development of a project, and post development maintenance and evaluation.

**ISY10148**
**FOUNDATION STUDY: COMPUTER SKILLS I**

*Only available to Foundation Studies students.*

Focuses on teaching computer skills, essential to being ready for university. Topics include touch typing, using the internet and library for research, e-mail, word processing, designing a PowerPoint presentation and MySCU.

**ISY10149**
**FOUNDATION STUDY: COMPUTER SKILLS II**

*Only available to Foundation Studies students.*
***Pre-requisite/s*** *ISY10148 Foundation Study: Computer Skills I*

Builds on ISY10148 Computer Skills I, offering students the opportunity to further develop their skills, particularly online and web based skills. Students will learn more advanced word processing and PowerPoint skills, scanning and spreadsheets.

**ISY10209**
**WEB DEVELOPMENT I**

Creating functional web-sites requires the structures of the product to be both efficient and maintainable. This unit provides students with an introduction to the essential elements of web-site development including functional specifications, structured design, efficient coding, logic diagrams, and conditional structures. Students will use a variety of development tools to create web-site products for desktop and on-line delivery.

**ISY10212**
**CONTEMPORARY ISSUES IN MULTIMEDIA & INFORMATION TECHNOLOGY**

***Anti-requisite/s:*** *ISY00311 Multimedia Issues*

Creating multimedia applications needs consideration of social, legal and ethical factors. This unit focuses on issues associated with human impact, regulation, the law, equity, access and cultural & indigenous issues which influence and affect the multimedia design and development environment.

**ISY40001**
**INFORMATION SYSTEMS SEMINAR I**

Seminar (coursework) Part I of II in the Information Systems discipline

**ISY40002**
**INFORMATION SYSTEMS SEMINAR I**

Seminar (coursework) Part II of II in the Information Systems discipline

**ISY40004**
**INFORMATION SYSTEMS THESIS (PART 1 OF 3)**

Research (thesis) Part I of V in the Information Systems discipline – single weighted unit

**ISY40005**
**INFORMATION SYSTEMS THESIS (PART 2 OF 3)**

Research (thesis) Part II of V in the Information Systems discipline – double weighted unit

**ISY40006**
**INFORMATION SYSTEMS THESIS (PART 3 OF 3)**

Research (thesis) Part III of V in the Information Systems discipline – double weighted unit

**LAW00004**
**COMPANY LAW**

***Pre-requisite/s****: LAW00131 Business Law or LAW00102 Legal Studies II, or LAW00150 Introduction to Business Law or LAW10159 Principles of Contract Law*
*Only offered at CH and TGC is sufficient enrolments.*
*Students enrolled in a Bachelor of Laws degree may not enrol in this unit.*

Will cover those aspects of partnership and company law that are required to equip students for their future careers with particular reference to such topics as the development of company and partnership law, types of companies, rights of members, responsibilities and duties of company officers, audit and accounts, takeovers, and corporate insolvency.

**LAW00048**
**LEGAL PROJECT**

***Pre-requisite/s:*** *LAW00051 Legal Research and Writing and eleven (11) other Law units for Bachelor of Legal and Justice Students or (3) law units for Graduate Diploma in Law students.*
***Anti-requisite/s:*** *LAW00046 Project A,*

*LAW00047 Project B*

Students will undertake an extensive study of a project relevant to an area of legal practice. This unit forms a bridge between the theory and the practice of law.

**LAW00050**
**CRIMINAL PROCESS**

In the practice and study of law, criminal law concepts are a foundation to an understanding of the way our legal system operates. This unit provides the student with an introduction to the principles of criminal law, and includes a discussion of the application of these principles in respect of major crimes. Emphasis will also be placed on domestic violence, summary offences and offences involving motor vehicles.

**LAW00051**
**LEGAL RESEARCH AND WRITING**

The unit introduces students to a law library, and develops the skills necessary to locate use and apply law reports, statutes, and secondary legal sources, using both computer assisted legal research and hard copy methods. It will also examine the prinjciples of good legal writing, including and understanding of the use and preparation of legal research material, and provide an introduction to darafing uisn ‘ plain’ legal language to prepare legal documents.

**LAW00052**
**INTRODUCTION TO LAND LAW**
***Pre-requisite/s:*** *LAW00051 Legal Research and Writing plus LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law or LAW10157 Australian Legal System*

Discusses the theoretical aspects of the Real Property Act and old system law. Gives the background to the legislation and common law of the various interests in property (including the types of ownership and their implications), mortgages, and generally gives a framework on which Conveyancing Law then builds.

**LAW00053**
**FOUNDATIONS OF TORTS**
***Pre-requisite/s:*** *LAW00051 Legal Research and Writing plusLAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law or LAW10157 Australian Legal System*

A thorough understanding of the civil justice system is necessary so as to be able to understand and to advise on a very large and complex range of human activities. This unit is concerned with the enforcement of private rights created by the civil law. The unit concentrates on the fundamental principles of the law of torts.

**LAW00054**
**FAMILY LAW PRACTICE**
***Pre-requisite/s:*** *LAW00051 Legal Research and Writing plusLAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00111 Legal Process or LAW00150 Introduction to Business Law or LAW10157 Australian Legal System*

Examines the relationship of the family (both the traditional family and the family in its extended form) to the existing legal system. Will discuss the legal rights and obligations of all the parties involved in the family. Included in this study is the Family Law Act, and the De Facto Relationships Act.

**LAW00055**
**ABORIGINES, TORRES STRAIT ISLANDERS AND CONTEMPORARY LEGAL ISSUES**

Looks briefly at the history of the application of English law to Aboriginal and Islander societies over the last 200 years. Then looks at how this legal system can be used by Aboriginal and Islander people in the push for self-determination. Students are made aware of the legislation affecting Aboriginal and Islander people today and how it can be used. Students also gain an understanding of international human rights issues.

**LAW00056**
**ABORIGINES, TORRES STRAIT ISLANDERS AND THE CRIMINAL JUSTICE SYSTEM**

Looks at the history of the Australian criminal justice system in relation to Aboriginal and Islander people focusing on the *National Report on the Royal Commission into Aboriginal Deaths in Custody*. Covers processes in the criminal justice system and introduces concepts in dispute resolution as well as the use of customary law when dealing with offenders.

**LAW00057**
**CONVEYANCING LAW**
***Pre-requisite/s:*** *LAW00052 Introduction to Land Law or LAW00116 Property Law*

After completing Introduction to Land Law students are now introduced to the practical

implications of the conveyancing transaction. Students will cover all areas involved in the preparation and completion of a conveyance of real property and an old system title together with the preparation of leases and mortgages and the execution and registration thereof.

**LAW00058**
**LITIGATION PRACTICE**
***Pre-requisite/s:*** *LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law or LAW10157 Australian Legal System*

Provides the student with an understanding of the litigation process in New South Wales, with the emphasis on the institution and carriage of proceedings in the most important jurisdictions. Emphasis will be placed on preparation and drafting of statements of claim, defences, and all the other technical documentation required to commence and/or defend a matter in the various courts.

**LAW00059**
**WELFARE LAW**
***Pre-requisite/s:*** *LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law or LAW10157 Australian Legal System or any eight (8) units*
*Only offered internally if sufficient numbers.*

Introduces students to legal concepts and resources within the welfare system and will develop their ability to make appropriate referrals. Welfare law is an area that has grown with the increasing sophistication of the welfare state. An understanding of the complexities of this emerging area of law is essential for those working within this field.

**LAW00061**
**DRUGS, CRIME AND THE LAW**
***Pre-requisite/s:*** *LAW00050 Criminal Process or LAW00507 Criminal Law and Procedure or any eight (8) units*
*Only offered internally if sufficient numbers*

Students will consider the drug laws and their application in the legal system, with emphasis on legal, illegal and prescription drugs. Students will first look at the history of drug laws in Australia and compare these to developments internationally. Students will then study the current laws in terms of the principal offences of possession, cultivation/ manufacture, self-administration, importation, prescription offences and supply. This provides the platform for analysis of the way the law is currently operating, and the options for change in the future.

Relevant to those studying law, sports science, health science and welfare disciplines.

**LAW00062**
**WILLS AND ESTATES**
***Pre-requisite/s:*** *LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00111 Legal Process or LAW00150 Introduction to Business Law or LAW10157 Australian Legal System*
***Anti-requisite/s:*** *LAW00060 Wills and Probate Law*

Concerned with the law relating to wills and the administration of deceased estates. In addition to conveyancing, the law in relation to wills and the administration of estates is one of the major areas of practice for lawyers in NSW. The nature and characteristics of wills and the statutory formalities governing their execution will be considered. The procedures required to obtain a grant of representation (probate or letters of administration) following a person's death will also be examined. Will also consider the law in relation to intestate succession and testator's family maintenance.

**LAW00104**
**EMPLOYMENT AND INDUSTRIAL RELATIONS LAW**
***Pre-requisite/s****: LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00503 Contract Law or LAW00150 Introduction to Business Law or LAW10159 Principles of Contract Law.*
*Only offered internally if sufficient numbers*

A knowledge of employment law, industrial law and industrial relations is very important for legal advisers. The ability to identify and resolve problems in this area of law will greatly assist the new graduate. Covers the major areas of employment law and industrial relations law. Looks at the law in relation to the Federal jurisdictions and legal issues involving both the employer and employee are discussed. Equal opportunity law is also discussed.

**LAW00106**
**EEO AND OH&S LAW AND PRACTICE**
***Pre-requisite/s:*** *LAW10157 Australian Legal System or LAW00150 Introduction to Business Law or LAW00101 Legal Studies I or LAW00130*

*Introduction to Law and Contract or LAW00111 Legal Process or any eight (8) units*

The first part of this unit traces the development of equal employment opportunity and affirmative action legislation and the reactions thereto by employers and unions. It familiarises the student with the legal obligations of employers through the presentation of case studies in the field. The second part of this unit exposes the student to the importance of physiological, physical and socio-psychological factors in the workplace and their importance in creating a safe working environment. It discusses the State legislative provisions and the legal obligations these laws impose on the employer and employee.

**LAW00107**
**CONVEYANCERS PROFESSIONAL PRACTICE**

***Pre-requisite/s:*** *LAW00057 Conveyancing Law plus LAW00108 Legal and Conveyancing Practice*

Students will be exposed to legislative provisions contained in Part 3 of the Conveyancers Licensing Act 1992. Professional ethics and behaviour will be addressed. A detailed study of trust accounts and appropriate record keeping practices are included.

**LAW00108**
**LEGAL AND CONVEYANCING PRACTICE**

Conveyancing and legal practice is not limited to providing legal services to clients. To survive in today's highly competitive and complex business environment, all law firms, from the mega firm to the sole practitioner, must demonstrate high level practice management skills and a through knowledge of the accounting, legal and statutory requirements which affect day to day business operations. An acknowledgment of the special situation of a duty to client and to court is also covered.

**LAW00111**
**LEGAL PROCESS**

***Pre-requisite/s:*** *Enrolment in a Bachelor of Laws degree or Head of School written approval*
*Internal students need Head of School written approval to enrol externally.*

Provides an introduction to law that places law in context. Law will be scrutinised as a construction of a particular society at a particular moment in history. Develops a sound knowledge and understanding of the origins of Australian law from both a jurisprudential and historical viewpoint, and of the structure of our legal institutions and divisions of legal personnel. Develops skills of legal reasoning, the ability to interpret cases and statutes, and clear and concise oral and written legal communication.

**LAW00112**
**CONSTITUTIONAL LAW**

***Pre-requisite/s:*** *LAW00111 Legal Process and enrolment in a Bachelor of Laws degree or Head of School written approval*
*Internal students need Head of School written approval to enrol externally*

The Australian legal system is federal in nature, dividing power between the Commonwealth and the States. Such a division means that Constitutional Law impinges on many areas of practice. The power of the State may be checked by Constitutional Law. In addition, Constitutional Law is relevant to issues of civil liberties. The emerging concepts of "the people" and implied human rights will be explored in depth. In addition, the New South Wales constitution will be examined.

**LAW00114**
**EVIDENCE AND CIVIL PROCEDURE**

***Pre-requisite/s:*** *LAW00111 Legal Process and enrolment in the Bachelor of Laws degreen or Head of School written approval*
*Internal students need Head of School written approval to enrol externally*

Introduces the general principles governing the law of evidence and to the rules of procedure adopted by the civil courts. Develops understanding of the law at work in the community by studying and observing the application of the law of evidence in the determination of civil and criminal disputes and the application of the rules of civil procedure in the determination of civil disputes. Critically examines the effectiveness of the law of evidence and the rules of civil procedure in achieving their objective of ensuring fairness in the hearing and determination of civil and criminal disputes.

**LAW00115**
**EQUITY**

***Pre-requisite/s:*** *LAW00503 Contract Law and LAW00116 Property Law (or as a co requisite) and enrolment in Bachelor of Laws degree or Head of School written approval*
*Internal students need Head of School written approval to enrol externally*

Provides a sound knowledge of the principal doctrines and remedies of equity and the law of trusts; and of the interrelationship between equity and other substantive law subjects, particularly the laws of property, contracts and succession.

**LAW00116**
**PROPERTY LAW**
***Pre-requisite/s:*** *LAW00503 Contract Law and enrolment in Bachelor of Laws degree or Head of School written approval*
*Internal students need Head of School written approval to enrol externally.*

Provides students with a working knowledge of the basic concepts and different legal classifications of property; the concepts of ownership and possession of property; the nature and types of proprietary interests; systems of title to real property; and particular interests in real property including co-ownership, future interests, perpetuities and accumulations, easements, covenants, mortgages, leases and licences.

**LAW00117**
**ADMINISTRATIVE LAW**
***Pre-requisite/s:*** *LAW00111 Legal Process and enrolment in Bachelor of Laws degree or Head of School written approval*
*Internal students need Head of School written approval to enrol externally*

As one of law's major growth areas, the study of administrative law is fundamental to a lawyer's understanding of the Australian legal system. Administrative law is concerned with the mechanisms by which the power exercised by governments and public officials can be reviewed and controlled. Administrative law has come to be regarded as an important means of controlling bureaucratic excess and of ensuring sound and consistent public bureaucratic decision-making.

**LAW00118**
**ENVIRONMENTAL LAW**
***Pre-requisite/s:*** *LAW00111 Legal Process or LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law or LAW10157 Australian Legal System*
*Internal Bachelor of Laws students need Head of School written approval to enrol externally*

Environmental law impacts on many areas of practice. It encompasses laws of planning and pollution control, as well as laws dealing with land and nature conservation. As society's awareness of environmental issues increases, the area of environmental law is rapidly expanding, and it is an important area for students to understand. The theoretical framework of environmental law provides important insights into government practice and policy with respect to the environment.

**LAW00119**
**LOCAL GOVERNMENT AND PLANNING LAW**
***Pre-requisite/s:*** *LAW00111 Legal Process or LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law or LAW10157 Australian Legal System.*
*Only offered internally if sufficient numbers.*

Local government has significant powers over the environment, and additional delegated authority under the *Local Government Act* 1993. Examines the crucial role of local government in relation to environmental decision-making, and its powers and functions generally. Provides a comprehensive grasp of planning laws within New South Wales, and provides a critical perspective on these laws.

**LAW00120**
**VICTIMOLOGY**
***Pre-requisite/s:*** *LAW00507 Criminal Law and Procedure or LAW00050 Criminal Process or any eight (8) units*
*Only offered internally is sufficient numbers*

Introduces students to the discipline of victimology. The social, psychological, financial and legal consequences of criminal victimization will be examined, and the past, present and suggested future rights of crime victims will be discussed. Contemporary issues will be explored, such the question of the appropriate role of victims in the criminal justice system, victim impact statements, the right of crime victims to compensation and restitution, the special needs of various categories of crime victims, restorative justice and whether other types of victims should be included in the study of victimology.

**LAW00122**
**CLINICAL LEGAL EXPERIENCE**
*Pre-requisite/s: 12 Bachelor of Law units and enrolment in a Bachelor of Laws degree*
*Only offered if sufficient numbers.*

This unit exposes students to experiences in practice within a legal office environment, and

involves hands on participation in the handling of client matters. Students will undertake a placement within a local legal office during the semester, and will be supported by discussions and activities in classes. Attendance at classes is compulsory in this unit. The School will assist students to arrange their placement. Students should contact the unit assessor prior to enrolling to discuss placement options. This will assist the unit assessor to make arrangements for placements in a timely manner for all students. Students may arrange their own placement but must have their placement approved by the unit assessor and/ or the Head of School. Students may not commence the placement until this approval is granted, and insurance arrangements are finalised by the Head of School who will make the final decision on the placement and will not be required to give reasons for that decision.

**LAW00123**
**LAW PLACEMENT**
***Pre-requisite/s:*** *12 Bachelor of Law units and enrolment in a Bachelor of Laws degree*

The School places considerable emphasis on the gaining of insights and practical skills through the completion of a significant period of time working within the legal environment. These units aim to ensure that Southern Cross University law graduates who have completed one or both of these units are eligible to apply for exemption from some or all of the practical experience requirements for admission to practice as a legal practitioner.

**LAW00124**
**INTERNATIONAL BUSINESS LAW**
***Pre-requisite/s:*** *LAW00503 Contract Law or ECO00312 International Trade or LAW00102 Legal Studies II or LAW00131 Business Law or LAW00150 Introduction to Business Law or LAW10159 Principles of Contract Law*
*Only offered internally if sufficient numbers.*

Introduces the fundamental legal principles concerned in the conduct of, as they are expounded in international agreements, private international law, Australian domestic legislation and in each instance, relevant cases. Cultivates an appreciation of the complex issues raised by the regulation of international business such as the impact of technology on commercial transactions, the pressing drive for economic rationalism, investment into developing countries and the demand for environmental protection. Encourages an appreciation of the issues, such as the adequacy of local laws and enforcement procedures faced by Australian companies when "doing business" in this region.

**LAW00125**
**INFORMATION TECHNOLOGY AND THE LAW**
***Pre-requisite/s:*** *LAW00111 Legal Process or LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW10157 Australian Legal System or LAW00150 Introduction to Business Law.*

Computer technology has become a pervasive technology in our society, extending into many facets of our everyday lives. As the regulatory system in our society which aims to protect rights and resolve disputes, the legal system is being forced to consider and to respond to the problems thrown up by the use and abuse of computer technology. This unit provides an awareness of the present responses in order to give accurate advice to the computer industry and its users and of the uses to which information technology as management systems can be put in our courts, legal offices, and legal information retrieval systems.

**LAW00126**
**TRADE PRACTICES LAW**
***Pre-requisite/s:*** *LAW00130 Introduction to Law and Contract or LAW00150 Introduction to Business Law or LAW00503 Contract Law or LAW00101 Legal Studies I or LAW10159 Principles of Contract Law*
*Only offered internally if sufficient numbers.*

Will consider in detail the laws relating to marketing and consumer protection with particular reference to Parts IV and V of the *Trade Practices Act*, the *Sale of Goods Act* and the *Fair Trading Acts*. Consumer credit transactions will also be examined.

**LAW00128**
**INTERVIEWING, NEGOTIATION AND ETHICS**

Introduces students to the theory, procedures and skills underpinning work in an environment in which the principles and skills of interviewing, negotiation and advocacy are applied. Discusses the ethical considerations related to the interview process. Provides students with the oral and analytical skills required in interviewing and negotiation. Explores the ethical issues related to

the interview and negotiation processes.

**LAW00150**
**INTRODUCTION TO BUSINESS LAW**
***Anti-requisite/s**: LAW00101 Legal Studies I, LAW00130 Introduction to Law and Contract*
*Only offered internally at Coffs Harbour and Tweed Gold Coast if sufficient numbers.*

Designed for those students contemplating a career in business, either within the accounting profession or within the business environment itself. Students receive an understanding of the Australian system of government with particular focus on the legal system and, then, various topics are examined which are of relevance to those working within the Australian business community. Particular attention is given to the law of contract.

**LAW00203**
**BUSINESS LAW AND ETHICS FOR TOURISM AND HOSPITALITY**

Introduces students to philosophical concepts of law and social theory and examines the Australian legal system. Key elements of business law (business entities, contracts, negligence and consumer protection) and their implications for firms within the tourism and hospitality industries are examined. Aspects of employment law and bailment that are specifically relevant to tourism and hospitality are also examined. Another segment of this unit introduces students to some general principles of business ethics and their application to tourism and hospitality operations.

**LAW00214**
**MEDIATION AND DISPUTE RESOLUTION**
*This unit requires compulsory attendance at a weekend workshop.*
***Pre-requisite/s**: Any eight (8) units*

Will examine the theory and applications of conflict resolution and alternative dispute resolution. Students will be required to demonstrate a thorough understanding of the major theories and approaches to mediation, conflict, negotiation, resolution and reconciliation.

**LAW00215**
**DISPUTE RESOLUTION AND ABORIGINAL COMMUNITIES**
***Pre-requisite/s**: LAW00055 Aborigines, Islanders and Contemporary Legal Issues*

Will provide students with an introduction to dispute resolution methods used by Aboriginal and non-Aboriginal communities. The processes of negotiation and mediation will be examined. Students will consider the appropriateness and effectiveness of such methods of dispute resolution as relevant to Aboriginal communities.

**LAW00216**
**MEDIATION PRACTICE AND PROCEDURE**
***Pre-requisite/s:** LAW00214 Mediation and Dispute Resolution*

This unit will examine the practical application of mediation skills. The unit will examine in depth the relationships in mediation, as they relate to the mediator and to the parties. It will examine the techniques to help resolve disputes, specifically interpersonal disputes, commercial and multi-party disputes. Students will be required to display a practical application of various mediation skills required to respond to specific disputes assigned to them.

**LAW00241**
**LEGISLATION, ADMINISTRATION AND COMMUNICATION**
*Only offered externally if sufficient numbers.*

Provides an understanding of the three-tiered government system in Australia, and the varying responsibilities of each level. Relates to an understanding of the various legislative and administrative controls which stem from governments and their subsidiary agencies. Stresses the importance of effective communication skills for technically-oriented resource managers and provides practical experience in a range of settings.

**LAW00503**
**CONTRACT LAW**
*Double-weighted unit.*
***Pre-requisite/s:** LAW00111 Legal Process and enrolment in a Bachelor of Laws degree or Head of School written approval*
*Internal students need Head of School written approval to enrol externally*

A contract is a set of promises leading to legally binding obligations. This unit examines the principles of contract law and how they regulate the 'private' obligations entered into between individuals and/or individual legal entities, and the theoretical influences that have shaped the development of common law contract principles. The principles are analysed from a range of critical perspectives, namely economic theory, critical legal studies, feminist theory, and social relations

theory. The topics covered look at the legal principles related to the formation of a contract, the meaning given to the terms of the contract, performance of a contract's obligations, the enforceability of a contract, and the statutory remedies and equitable doctrines that have developed to moderate the effect of the common law. Contract law is a foundation unit within the LLB, and is double weighted.

**LAW00507**
**CRIMINAL LAW AND PROCEDURE**
*Double-weighted unit.*
***Pre-requisite/s*** *LAW00111 Legal Process (or as a Co-req) and enrolment in a Bachelor of Laws degree or Head of School written approval..*
***Co-requisite/s:*** *LAW00111 Legal Process.*
*Internal students need Head of School written approval to enrol externally*

Provides the student with an understanding of the principles of criminal law, together with a detailed knowledge of the application of these principles in respect of major crimes and defences. Students will also be introduced to aspects of criminal procedure including police powers of arrest, search, seizure and interrogation, bail applications, trials, committal proceedings and appeals.

**LAW00514**
**CRIMINOLOGY**
***Pre-requisite/s:*** *LAW00507 Criminal Law and Procedure or LAW00050 Criminal Process or any eight (8) units*

Provides the student with an understanding of the major international strands of criminology together with a detailed knowledge of the application of these principles in an Australian context. Emphasis will be placed on modern Australian criminology concentrating on the role of legal personnel in the criminal justice system.

**LAW00516**
**ADVANCED ADVOCACY**
***Pre-requisite/s:*** *LAW00507 Criminal Law and Procedure and LAW00114 Evidence and Civil Procedure*
*Only offered if sufficient numbers.*

Specifically aimed at those students who will in their practice anticipate involvement in appearing in courts as an advocate. Whilst some solicitors may not appear in court, nevertheless the skills of persuasion by written and oral argument in court are useful in many other legal contexts. Will be taught with an emphasis on the acquisition and practice of courtroom skills up to District Court level.

**LAW00519**
**PROFESSIONAL CONDUCT**
***Pre-requisite/s:*** *LAW00111 Legal Process and eleven (11) law units and enrolment in a Bachelor of Laws degree or Head of School written approval.*
*Internal students need Head of School written approval to enrol externally*

Will provide the student with an understanding of the principles of legal ethics together with a detailed knowledge of the application of these principles in respect of the legal profession. Emphasis will be placed on the most significant ethical considerations encountered by practitioners such as entry and regulation of the profession, delivery of legal services, duties to clients, duties to lawyers and duties to the courts.

**LAW00520**
**THE PHILOSOPHY OF LAW**
***Pre-requisite/s:*** *LAW00111 Legal Process or PHI00201 Ways of Knowing or PHI00200 History of Ideas*
*Internal students need Head of School written approval to enrol externally*

Examines major themes in the philosophy of law. Introduces students to a range of philosophical perspectives with implications for law, legal institutions and legal practices, identifying the assumptions, values and methodology which render each perspective distinctive, and the practical consequences of these perspectives.

**LAW00521**
**INTERNATIONAL LAW**
***Pre-requisite/s:*** *LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00111 Legal Process or LAW00150 Introduction to Business Law or LAW10157 Australian Legal System*
*Only offered internally is sufficient enrolments.*

Is an introductory course in public international law. Designed to introduce students to the basic concepts of the law which regulate relations between nations. Will examine the nature, origins, structure, functions, sources and subjects of international law. Is affected by its political and social context. Where appropriate, emphasis will be placed upon examining Australian foreign policy and upon international legal questions that particularly affect Australia.

**LAW00522**
**HUMAN RIGHTS**
***Pre-requisite/s:*** *LAW00111 Legal Process or LAW00130 Introduction to Law and Contracts or LAW10157 Australian Legal System or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law PLUS any 7 units*
*Only offered internally if sufficient numbers.*

Examines the principles of human rights from international, Australian, comparative and theoretical perspectives. Will discuss the international human rights regime, the method by which human rights are protected in Australia and other countries (such as the United States and/or South Africa), and the question of whether Australia should have its own Constitutional or legislative Bill of Rights. Will analyse the common theoretical critiques of human rights, and will study some selected human rights issues.

**LAW00523**
**COMMERCIAL LAW**
***Pre-requisite/s****: LAW10159 Principles of Contract Law or LAW00503 Contract Law or LAW00150 Introduction to Business Lawn or LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I*
***Anti-requisite/s*** *LAW00102 Legal Studies II or LAW00131 Business Law*
*Only offered internally if sufficient enrolments.*

Addresses the fundamental principles governing commercial law. The unit is divided into 2 parts: Part A discusses the law related commercial transactions, including the sale of goods, credit law, negotiable instruments and insurance. Part B discusses other related areas, including the law of trusts, bankruptcy, intellectual property and employment law.

**LAW00524**
**INDEPENDENT LEGAL RESEARCH**
***Pre-requisite/s:*** *12 Bachelor of Laws units and enrolment in a Bachelor of Laws degree*
***Anti-requisite/s:*** *LAW00517 Legal Research*

It is fundamental to both the study and practice of law that graduates can carry out legal research. Students must be able to find the law in an efficient and expeditious manner before they are able to apply it to the solution of real or hypothetical legal problems. This unit will further develop legal research skills that have been introduced at an earlier stage in the degree. Examines advanced legal research techniques and methodology and then allows students to apply their research skills to an area of law of their choosing.

**LAW00525**
**CYBERLAW**
***Pre-requisite/s:*** *LAW00130 Introduction to Law and Contract or LAW10157 Australian Legal System or LAW00101 Legal Studies I or LAW00111 Legal Process or LAW00150 Introduction to Business Law*
*Only offered if sufficient numbers.*

Considers the history, operation and sociology of the Internet and issues relating to the governance of cyberspace. Includes the impact of the Internet on territorial based law making and administration (the international aspect of the Internet); regulation of the Internet including issues of free speech/censorship, trade practices, intellectual property, telecommunications law, and civil liability of online providers; privacy and cryptography. Finally the Internet as a forum for business will be discussed, including issues of electronic commerce, electronic contracts and digital signatures, taxation, Internet banking and digital cash.

**LAW00527**
**CORPORATIONS LAW**
***Pre-requisite/s****: LAW00503 Contract Law and enrolment in a Bachelor of Laws degree or Head of School written approval*

Is a core unit in the Bachelor of Laws curriculum and a requirement under the "Priestley" uniform admission rules. Will develop the student's understanding of the role of partnerships and companies in commercial legal practice. Will familiarize students with relevant legislation and case law and critically examine the role played by corporations law in modern society, particularly as it impacts upon directors, other officers, members, and creditors. Corporations law reform will be an overriding issue.

**LAW00528**
**LAW REVIEW**
***Pre-requisite/s:*** *LAW00051 Legal Research and Writing plus seven (7) law units and enrolment in a Bachelor of Laws degree*

Provides the student with skills in legal research and writing and in information technology when serving as a member of the Southern Cross University Law Review Editorial Committee. The student will assist in the process of refereeing contributions, and with editing and managing the

publication and distribution of the Review. Weekly one-hour meetings of the Editorial Committee will replace standard classes. Additionally, a student is required to be in attendance at the office of the Review for a minimum of four hours per week.

**LAW00529**
**RESTORATIVE JUSTICE**
***Pre-requisite/s:*** *LAW00050 Criminal Process or LAW00507 Criminal Law and Procedure or any (8) eight units at a tertiary level*

Examines the philosophy and principles of restorative justice as an alternative approach to orthodox criminal justice processes. Will discuss the theory and practice of restorative justice at various state, national and international levels. Will analyse the appropriateness of restorative justice from the perspectives of participants including victims, offenders, state representatives and minority groups such as Indigenous people and people from non-English speaking backgrounds. Will examine the application of restorative justice across the entire spectrum of the criminal justice system, from pre-sentence conferencing to inmate misconduct.

**LAW00701**
**CORPORATION AND SECURITIES LAW**
*Not available to undergraduates.*
***Pre-requisite/s:*** *LAW00720 Legal Studies*

Involves the study of partnership law and company law with respect to formation, operation, administration, takeover and liquidation. Also looks at current and proposed companies and securities codes and stock exchange listing requirements. Examines briefly the law relating to trust estates, particularly trading trusts, and provisions relation to incorporation of associations. Also studies current issues in relation to proposed amendments to securities and corporate legislation.

**LAW00720**
**LEGAL STUDIES**
*Not available to undergraduates.*

Legal issues associated with business activities; the legal system in Australia; the historical background to Australia's legal system; the development of case and statute law; contract law and various statutory influences that have taken place in contract law; legislation with implications for contract law (Trade Practices Act, Fair Trading Act, Contracts Review Act and various state consumer laws); legal entities; industrial law; business, taxation and commercial law.

**LAW00722**
**HEALTH LAW**
*Not available to undergraduates.*

Commences with an introduction to the Australian legal system, its origins, basic concepts and legal processes. Following this introduction, students will examine the major legal concepts which impact upon health managers such as Consent, Negligence, Death and Dying and Patients' Rights. Relevant Health Acts will also be examined in detail.

**LAW00730**
**LAW OF FINANCE AND SECURITIES**

Designed to develop a detailed knowledge of the ways in which the regulation of financial markets can be analysed so as to evaluate the effect of current (and proposed) regulations of the Australian Securities Market. A detailed analysis of the regulation of the banking industry and securing finance from a legal perspective will be covered. The course is designed to provide examples of the practical application of finance and banking laws to managers and senior financial advisers.

**LAW01125**
**STOCK EXCHANGE AND FINANCE LAW**
***Pre-requisite/s:*** *LAW00102 Legal Studies II or LAW00131 Business Law or LAW00503 Contract Law or LAW00150 Introduction to Business Law or LAW10159 Principles of Contract Law*
*Only offered internally if sufficient numbers.*

Designed to develop an understanding in the student of the ways in which the regulation of financial markets can be analysed in order to evaluate the effect of current (and proposed) regulation of the Australian Securities Markets. Will include a detailed analysis of the regulation of the banking industry and several methods of securing finance from a legal perspective.

**LAW03116**
**LEGISLATION, ADMINISTRATION AND COMMUNICATION**
*Only offered externally if sufficient numbers*

Provides an understanding of the three-tiered government system in Australia, and the varying responsibilities of each level. It relates to an understanding of the various legislative and administrative controls which stem from the governments and their subsidiary agencies. The

unit stresses the importance of effective communication skills for technically-oriented resource managers and provides practical experience in a range of settings. A Masters Tutorial component is included in which students address advanced issues of critical analysis in the field.

**LAW10068**
**LAW AND GOVERNMENT DECISION MAKING**
***Pre-requisite/s**: LAW00130 Introduction to Law and Contract or LAW00051 Legal Research and Writing or LAW10157 Australian Legal System Students enrolled in a Bachelorof Laws degree may not enrol in this unit.*

Provides an introduction to the basic principles of government decision making and to the role of tribunals, courts and the Ombudsman in enabling people to challenge federal government decisions that affect them, including the mechanisms by which the power exercised by governments and public officials may be reviewed and regulated.

**LAW10069**
**VETERAN'S LAW I**
***Pre-requisite/s:** LAW00130 Introduction to Law and Contract or LAW00051 Legal Research and Writing (or as a Co-req) or LAW10157 Australian Legal System (or as a Co-req)*

Introduces students to the basic principles of eligibility for pension, Commonwealth liability to pay pension and assessment of pension for veterans, including medical concepts and terminology relevant to veterans' claims. Provides students with the ability to assist veterans and their dependants in making claims for pension and preparing applications and written submissions for review of pension decisions.

**LAW10070**
**VETERANS LAW II**
***Pre-requisite/s**: LAW10069 Veteran's Law I*

Examines the more complex issues involved in veterans law, particularly concerning the invalidity service pension and income and assets test and military compensation in Australia, and gives students an appreciation of a number of current issues in veterans law by analysing the conflicting legal arguments involved in those issues.

**LAW10157**
**AUSTRALIAN LEGAL SYSTEM**

Introduces students to the concept of law and the nature and structure of the Australian legal system and its institutions, including parliaments, courts and other decision-making bodies. Discusses the basic concepts of the Australian legal system including federalism, parliamentary sovereignty, separation of powers, rule of law, statutory interpretation, the doctrine of precedent and procedural fairness. Explores interesting and controversial questions such as republicanism, whether there should be a Bill of Rights, issues related to Indigenous Australian Peoples and recognition of customary law, the role of international and foreign legal systems, and questions of whether the legal system is fair towards traditionally disadvantaged groups.

**LAW10158**
**INTRODUCTION TO EVIDENCE AND ADVOCACY**
*Pre-requisite/s: LAW00130 Introduction to Law and Contract or LAW10157 Australian Legal System or LAW00150 Introduction to Business Law*
***Anti-requisite/s:** LAW00114 Evidence and Civil Procedure*

Introduces basic principles of advocacy, evidence, civil and criminal procedure for those working as paralegals in the litigation process.

**LAW10159**
**PRINCIPLES OF CONTRACT LAW**
***Pre-requisite/s**: LAW10157 Australian Legal System and LAW00051 Legal Research and Writing*
***Anti-requisite/s**: LAW00102 Legal Studies II or LAW00131 Business Law or LAW00150 Introduction to Business Law or LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I*

Provides the basis for a sound understanding of the basic principles governing the formation, interpretation and performance of contractual rights and obligations and the remedies available to parties in contractual disputes, under both common law and statute.

**LAW10171**
**MEDIATING ACROSS CULTURES**
***Pre-requisite/s:** Any eight units*

Introduces students to the concept of 'cultural difference' and how this impacts on fair and equitable outcomes in the alternative dispute resolution system. discusses the concepts of culture as being the way of life of a particular group of people and therefore encapsulates

'difference' in sexual preference, age, socio-economic status, as well as race and ethnicity. Explores these different cultural groups and the impact that their 'difference' has on fairness and justice in alternative dispute resolution and practical strategies for overcoming disadvantage within the system.

**LAW10180**
**LAW OF TORTS**
***Pre-requisite/s*** *LAW00111 Legal Process and enrolment in a Bachelor of Laws degree or Head of School written approval.*
***Anti-requisite/s:*** *LAW00502 Torts*
*Internal students need Head of School written approval to enrol externally.*

The law of torts is concerned with compensation for wrongful interference with the rights of another. This unit is directed to providing students with a basic understanding of the principles upon which liability to pay compensation is based through detailed study of a number of tort actions including negligence, trespass, and nuisance. In the tort actions selected for study, examples will be found of the various forms of conduct and states of mind which can give rise to liability, and the different consequences which may be compensated, ranging from tangible physical injury to person or property to intangible or financial loss unaccompanied by any physical injury. The unit also aims to examine critically the effectiveness of the law of torts in achieving its principal objectives of deterrence, resource allocation, compensation and loss distribution, particularly in the area of compensation for personal injury.

**LAW10288**
**MOOTING**
***Pre-requisite/s****: LAW00053 Foundations of Torts or LAW10180 Law of Torts plus, LAW10159 Principles of Contract Law or LAW00503 Contract Law.*
*Only offered if sufficient numbers*

Provides the student with skills in legal research and advocacy necessary to compete in mooting competitions. Students will be required to participate in the Southern Cross Inter-High School Mooting Competition, the School of law and Justice Mooting Competition and, if selected, the ALSA or equivalent mooting competition.

**LAW10292**
**EDUCATON AND THE LAW**
***Pre-requisite/s****: Any eight (8) units at tertiary level*

Education Law is emerging as a major area of practice for lawyers, and knowledge of its intricacies is also very important for teachers and school and university administrators. This unit analyses selected legal issues relating to schools and universities, their students and their staff; including management issues, student issues relating to the obligation of the school to educate in a safe environment, discrimination and inclusiveness, employment issues and academic freedom.

**MAT00211**
**QUANTITATIVE ANALYSIS**
***Pre-requisite/s****: ISY00241 Computing in Applied Science*

Introduces statistical methods required for environmental management, the different types of variables, how to summarise and graphically represent data, descriptive statistics and tests of significance (chi square, t test, correlation and regression and analysis of variance). Emphasis is placed on choosing a suitable type of data and using an appropriate statistical method in an environmental management setting.

**MAT00213**
**DISCRETE MATHEMATICS**

Introduces the student to selected topics in discrete mathematics essential to studies involving computing and computer applications. Topics include computer arithmetic, set theory, logic, Boolean algebra, matrices and graph theory.

**MAT00330**
**STATISTICS**

Will provide students with an understanding of statistical methods so that they can be applied to the Health Sciences. Students will gain experience in the organisation and summarisation of numerical data with report writing in mind. Computing skills and appropriate software packages will be introduced that help with data presentation and interpretation.

**MAT00331**
**ADVANCED STATISTICS**
***Pre-requisite/s:*** *MAT00330 Statistics*
*Honours students of Head of School of ESSM written approval required.*

Will provide students with an understanding of

advanced statistical methods and procedures. There will be a strong emphasis on analysing experimental paradigms and associated statistical techniques used in contemporary research in the field of Human Movement Science. Students will also gain a detailed understanding of the use of computer system packages designed to perform the statistical analyses.

**MAT00400**
**RESEARCH METHODS**
***Pre-requisite/s:*** *MAT00115 Statistics I*
***Anti-requisite/s:*** *MKT00106 Marketing Research*

The purpose of this unit is to introduce students to the methodologies, tools and techniques of research in business. Both the qualitative and quantitative aspects of research methods will be addressed. Topics considered include philosophy of research, types of research, problem identification, hypotheses formulation, research design, data collection and sampling, survey questionnaires, observations, validity and reliability, measurement techniques, data analysis, statistical computation tools, and interpretation of research findings.

**MAT00722**
**QUANTITATIVE METHODS FOR COMMERCE**
*Not available to undergraduates*
***Anti-requisite/s:-*** *MAT00720 Quantitative Analysis for Management*

Introduces students to financial mathematics and statistics relevant to accounting and business. The mathematical component includes simple and compound interest, annuities, loan repayment methods and investment analysis. The statistical component includes aspects of descriptive statistics, probability and distributions, statistical inference, chi-square tests, analysis of variance, regression and correlation, and selected nonparametric tests.

**MAT00792**
**RESEARCH METHODS**
*Available to Honours students.*
*Not available undergraduate students. May be used as a qualifying unit for Masters students with approval from the School of Commerce and Management.*
***Anti-requisite/s:*** *EDU40001 Research Methods for the Social Sciences*

The purpose of this unit is to introduce students to the methodologies, tools and techniques of research in business. Both the qualitative and quantitative aspects of research methods will be addressed. Topics considered include philosophy of research, types of research, problem identification, hypotheses formulation, research design, data collection and sampling, survey questionnaires, observations, validity and reliability, measurement techniques, data analysis, statistical computation tools, and interpretation of research findings.

**MAT03069**
**QUANTITATIVE ANALYTIC TECHNIQUES FOR MANAGEMENT**
***Anti-requisite/s:*** *MAT00720 Quantitative Analysis for Management*

Gives an introduction to statistics and operations research as applied to business. The statistical component includes the role of, uses and limitations of statistics, measures of central tendency and dispersion, regression, correlation, probability and distributions, sampling distributions, estimation and confidence intervals, and testing hypotheses. The operations component includes decision theory, Markov Processes, linear programming, transportation and assignment models and queuing theory.

**MAT03088**
**QUANTITATIVE ANALYSIS**

Introduces students to statistical methods required for environmental management. Students are introduced to the different types of variables, how to summarise and graphically represent data, descriptive statistics, tests of significance (chi square, t test, correlation and regression and analysis of variance). An emphasis is placed on choosing a suitable type of data and using an appropriate statistical method in an environmental management setting. A Masters Tutorial component is included in which students address advanced issues of critical analysis of quantitative analysis of environmental data.

**MAT10248**
**QUANTITATIVE ANALYSIS FOR BUSINESS**
***Anti-requisite/s:*** *MAT00115 Statistics I and MAT00051 Business Mathematics*

Quantitative Analysis for Business gives an introduction to mathematics and statistics as applied to business. The mathematical topics include; linear and non-linear functions and graphs in business, differentiation in business and

economics, simple and compound interest, annuities, amortisation and sinking funds and matrices. The statistical component includes; descriptive statistics regression and correlation, probability and probability distributions.

**MAT10251**
**STATISTICAL ANALYSIS**
***Anti-requisite/s:*** *MAT00115 Statistics I or MAT00116 Statistics II*

This unit introduces students to statistical concepts and methods. The unit begins with coverage of descriptive statistics probability and several useful probability distributions. It then introduces and develops the ideas of statistical inference, including estimation and hypothesis tests involving means and proportions, chi-square tests, regression and correlation and selected nonparametric tests. The unit concludes with an introduction to decision theory. Throughout the unit, a spreadsheet package such as Excel will be used in statistical calculations.

**MKT00075**
**MARKETING PRINCIPLES**
***Anti-requisite/s:*** *MKT00127 Introduction to Tourism and Hospitality Marketing*

Introduces students to the concept and functions of marketing in both the public and private sectors. Is introduced by examining the environment in which marketing operates, and its integration in an organisation. Then focuses on the decisions and strategic functions of marketing, developing an understanding of segmentation, positioning and marketing mix strategies.

**MKT00102**
**CONSUMER BEHAVIOUR**
***Pre-requisite/s:*** *MKT00075 Marketing Principles*

Provides students with a knowledge of the various processes and facets of consumer motivation and behaviour; the influences of society and culture; the process of consumer decision making; an awareness of the critical implications of these processes to the marketing task; and an ability to translate and apply consumer theory to local situations and diagnose the marketing repercussions and responses.

**MKT00106**
**MARKETING RESEARCH**
***Pre-requisite/s:*** *MKT00075 Marketing Principles and MAT10248 Quantitative Analysis for Business or MAT10251 Statistical Analysis or MAT00115 Statistics I*
***Anti-requisite/s:*** *MAT00400 Research Methods*

Aims to cover all aspects of the marketing research process as an aid to improved decision making within the organisation. Topics covered include the requirements of scientific method, sources of data, data collection methods and techniques, analysis and presentation of data and results; with careful consideration of the limitations of different methods and techniques. Emphasis is on practical application to "real life" situations.

**MKT00110**
**RETAIL MARKETING**
***Pre-requisite/s:*** *MKT00075 Marketing Principles*

Introduces and explains the retail function and role in the marketing system. Explains the various elements of retail management and discusses current and future trends – both in Australia and overseas.

**MKT00127**
**INTRODUCTION TO TOURISM AND HOSPITALITY MARKETING**
***Anti-requisite/s:*** *MKT00218 Marketing I: Introduction*

Provides an introduction to the role of marketing in the hospitality and tourism industry. Examines consumer behaviour, strategic planning, creating a marketing plan, market segmentation and use of the marketing mix.

**MKT00128**
**TOURISM AND HOSPITALITY SALES AND PROMOTION**
***Pre-requisite/s:*** *MKT00127 Introduction to Tourism and Hospitality Marketing or MKT00203 Introduction to Tourism Marketing*
***Anti-requisite/s:*** *MKT00219 Marketing II: Strategies*

Covers the areas of product development, pricing, packaging, advertising, public relations and the overall management and control of the marketing function in tourism and hospitality organisation.

**MKT00150**
**GLOBAL MARKETING**
***Pre-requisite/s:*** *MKT00075 Marketing Principles*
***Anti-requisite/s:*** *MKT00107 Export Marketing*

Exposes students to the potential, practice and pitfalls inherent in marketing overseas. Discusses the international marketing environment, identification of export markets and product planning, pricing, promotion and distribution for foreign markets**.**

**MKT00152**
**SALES AND PROMOTION MANAGEMENT**
***Pre-requisite/s:*** *MKT00075 Marketing Principles*
***Anti-requisite/s****: MKT00103 Promotion and Advertising and MKT00105 Sales Management*

Provides a comprehensive background to the principles and practice of sales and promotions management in the market place, covering planning and development of the sales force, elements in the promotions mix, and preparation of integrated plans.

**MKT00153**
**ADVERTISING AND MEDIA STRATEGIES**
***Pre-requisite/s:*** *MKT00075 Marketing Principles*
***Anti-requisite/s:*** *COM00104 Media Strategies*

Introduces basic principles pertaining to strategic decisions in the use of advertising and media. Considers structure and changes within the advertising industry. The unit includes some practical work in advertising agency briefing, radio and television commercial creation and execution thereof.

**MKT00204**
**SPECIAL INTEREST TOURISM**

Introduces students to the phenomenon of Special Interest Tourism and its relationship to more traditional forms of tourism and leisure. Examines various special interest market segments, the growth and diversity of these segments, and their impact on individuals, communities, the tourism industry and policy makers.

**MKT00205**
**PUBLIC RELATIONS IN SPORT AND EXERCISE**

Is a practical, professional workshop in public relations, promotion, publicity, merchandising and fund raising with emphasis on sport/fitness organisations, cases and objectives.

**MKT00320**
**SPORT AND EXERCISE MARKETING**

Introduces students to the basic concepts and functions of marketing with particular emphasis on the marketing mix in the sporting environment. The unit also develops sports sponsorship as a viable marketing tool.

**MKT00720**
**MARKETING MANAGEMENT**

Introduces students to the concept of marketing as a philosophy of doing business successfully and hence has relevance to all organisations. Looks at all aspects of marketing management: customer focus, relationship marketing, monitoring the environment, buyer behaviour, marketing research, marketing planning, segmenting targeting and positioning, the marketing mix, new product development and competitive strategy. Concepts are applied to products and services and global issues are introduced.

**MKT00723**
**SPORT MARKETING AND PUBLIC RELATIONS**
*Not available to undergraduates.*

Designed to guide sports managers in their role as fund raisers and public relations officers through the utilisation of marketing and public relations concepts and practices. Will focus on developing and implementing the sport/fitness organisation's marketing plans, fund raising campaigns and the overall process of communicating with its audiences.

**MKT00724**
**INTERNATIONAL MARKETING**

Examines the opportunities and challenges of international marketing. Explores the international marketing environment, emphasising cultural differences, worldwide economic growth and political change, and then turns to the development of international marketing strategy; addressing market selection and market entry, product pricing and promotion decisions, and competitive strategy. Focuses on the Pacific Basin with many readings, examples and case studies from a range of Asian countries. Recommend students complete Marketing Management before taking this unit.

**MKT00726**
**BUSINESS TO BUSINESS MARKETING**

Focuses on marketing strategy and decision making in the business to business marketing environment where a vast range of products/services are targeted at business users by other business organisations. Case studies and real-life examples reflect the practical orientation of the unit.

**MKT00727**
**RETAIL MARKETING AND MANAGEMENT**

Focuses on decision making in a dynamic retail environment. Explores trends in retailing globally, acknowledging the importance of retailing to employment and to today's economy, and then

addresses marketing and management decisions retailers face daily including: location and store environment, merchandise management, pricing, promotion, service and human resource management.

**MKT00728**
**STRATEGIES IN MARKETING COMMUNICATION**
***Anti-requisite/s:*** *MKT00725 Promotion Management*

Develops students' understanding of marketing communications from a consumer behaviour perspective. Students will be introduced to an integrated marketing communications planning framework and undertake practical applications. A strong emphasis on use of the Internet is also incorporated in this unit.

**MKT00730**
**SERVICES MARKETING AND MANAGEMENT**

Producing 70% of Australia's GDP, service industries are now recognised as the primary source of economic, employment and export growth in many post-industrialised nations. The unit examines marketing practices in a service environment, offering marketeers theoretical and practical strategic and operational options, while comparing and contrasting practices applied in the marketing of physical goods.

**MKT00905**
**STRATEGIC MARKETING OF DESTINATIONS AND HOTELS**
*Not available to undergraduates*
***Anti-requisite/s*** *MKT00761 Marketing as a Management Function*

Students in this unit will focus on marketing as a managerial function particularly the role of marketing intelligence to underpin the promotion of service oriented products in the tourism industry. This unit uses real world case studies from airlines, hotels and national tourism offices to build the student's expertise in strategic marketing within the tourism industry.

**MKT01205**
**INVENTORY MANAGEMENT FOR HOSPITALITY OPERATIONS**
*Available to Club Industry employees only.*

Builds on the material presented in the pre-requisite unit by examining the cost and quality control mechanisms that should be implemented during the purchase, storage and issue and sale of stock. Major areas covered include menu planning and analysis, stocktaking procedures, stock reconciliation, forecasting and maintaining economic volumes of stock, inventory valuation, and the implementation and analysis of management information systems to maintain inventory, financial and quality controls.

**MKT01221–4**
**INTERN STUDY I–IV**
***Pre-requisite/s:*** *Students must be enrolled in an award of the School of Tourism and Hospitality Management and to have permission of the Internship Co-ordinator.*
*Students must have completed at least nineteen (19) units prior to enrolling.*

Provide practical workplace experience within the tourism and hospitality industry. Students can undertake a placement in any appropriate industry sector (eg. hotels, resorts, clubs, casinos, government tourism bodies, restaurants, catering and food service operations, private consultancies, airlines, event and conference management, marketing/promotions and special interest tourism operations) in Australia or overseas. These units provide an opportunity for students to apply concepts and principles of business management to a workplace setting in the tourism/hospitality industry and they enable students to better appreciate the nature of the employment in the industry.

**MKT01416**
**TOURISM AND HOSPITALITY INDUSTRY PROJECT**
***Pre-requisite/s:*** *MNG00415 Tourism and Hospitality Research and Analysis or MKT01213 Tourism Research Methods*
***Anti-requisite/s:*** *MNG01224 Club Industry Project*

Collection, analysis and interpretation of data are essential in tourism management decisions. An understanding of research and basic statistics is an aid in making business decisions. This unit provides a basic introduction to research planning and design, including data collection and introductory analysis techniques applicable to tourism and business research.

**MKT01420**
**CONVENTIONS, MEETINGS AND EXHIBITIONS MANAGEMENT**
***Anti-requisite/s:*** *MKT00207 Quality Management IV: Functions and Meetings*

Provides students with an overview of the convention, meeting and exhibition industry. It examines the physical requirements, marketing, management and operation of convention and exhibition facilities. Emphasis is also placed on the planning and organisation of conventions and meetings.

**MKT01425**
**TOURISM IN PACIFIC ASIA**
***Anti-requisite/s:*** *MKT01233 International Tourism Perspectives*

Describes the pattern of tourism activities and the organisation of tourism industries in the Pacific Asia region. It examines the role of cultural, political, economic and other factors in shaping the nature of this pattern and provides instruction in international planning and marketing techniques to prepare students for management positions within tourism and hospitality businesses operating in the region.

**MKT01760**
**TOURISM PLANNING ENVIRONMENTS**
*Not available to undergraduates.*

It is vitally important for managers in the international travel and tourism industry to develop knowledge and understanding of the environments of tourism. Tourism "environments" can encompass the social, political, cultural, economic, technological and biophysical. Students of this unit will learn about the interactions between elements of tourism and these environments and the implications these interactions have in real world situations.

**MKT01762**
**CONTEMPORARY HOTEL AND TOURISM ISSUES**

There is a vast and ever changing range of issues that confront hotel and tourism managers in the 21st century. This unit covers issues such as the relationship between tourism and the media, risk management in a volatile world, hotel investment, the cruise business, transport partnerships and trends in tourism markets. Students of this unit will quickly discern how these topics apply to their real world experiences and be equipped with the academic resources to learn more about meeting these ongoing challenges.

**MKT01906**
**INTERNATIONAL TOURISM SYSTEMS**
*Not available to undergraduates.*
***Anti-requisite/s:*** *MKT01761 Tourism Systems*

To begin to succeed in the business of tourism one fundamental question must always be answered – what is tourism? Students of this unit will learn about a number of models for studying tourism and answering this most basic question. This unit also examines people in their roles as tourists, places as elements of whole tourism systems, organisational elements in these whole tourism systems and the interaction between tourism systems and their environment.

**MKT01909**
**MANAGEMENT FOR QUALITY TOURISM AND HOSPITALITY SERVICES**
*Not available to undergraduates.*
***Anti-requisite/s:*** *MKT01764 Operations Management for Quality Tourism Services*

This unit uses case studies from real world situations to examine quality tourism and hospitality services. The unit examines; the three operational management concepts common through out tourism related organisations; provision of services in the tourism industry rather than transfer of goods; and managing service quality in travel and tourism business and organisations.

**MKT03041**
**E-COMMERCE MARKETING**

Addresses issues in electronic marketing, customer support, supply chain management and integration of marketing utilising a web based environment. Students will assess the uses and appropriateness of the Internet for current marketing activities. They will develop a marketing plan integrating electronic technologies with marketing communications, distribution, brand building, customer service and competitive monitoring.

**MKT10192**
**SPORT MARKETING (SURFING)**

Recognises the growing role of sport marketing aspects of surfing in Australia through promotion, licensing, merchandising and marketing the sports products, be they goods or services. Students will be required to develop analytical skills and formulate policies in effective sport marketing and will be exposed to a range of strategies that can help a surfing organisation be more successful in this highly competitive market place.

**MKT10194**
**SPORT MEDIA (SURFING)**
*Surfing Studies Specialisation*

Provides an understanding of the role and

importance of sport media, public relations and communication within the surfing industry. Students are introduced to a range of communication theories and concepts applicable to the surfing sector. This will allow them to implement the surfing organisation's marketing plans, fund-raising campaigns and develop skills in the overall process of communicating with its audiences.

**MKT03220**
**MARKETING IN RETAIL AND SERVICE ENVIRONMENTS**
***Anti-requisite/s:*** *MKT00727 Retail Marketing and Management or MKT00730 Services Marketing and Management*

Introduces students to marketing in the services and retail environment. Students will learn the unique marketing challenges faced by service providers and retailers. They will be exposed to a range of marketing strategies used to attract, satisfy and retain customers in the retail and services environment. It is strongly recommended that students complete *MKT00720 Marketing Management* prior to studying this unit.

**MKT40001**
**MARKETING SEMINAR I**

Seminar (coursework) Part I of II in the Marketing discipline

**MKT40002**
**MARKETING SEMINAR II**

Seminar (coursework) Part II of II in the Marketing discipline

**MKT40004**
**MARKETING THESIS (PART 1 OF 3)**

Research (thesis) Part I of V in the Marketing discipline- single weighted unit

**MKT40005**
**MARKETING THESIS (PART 2 OF 3)**

Research (thesis) Part II of V in the Marketing discipline – double weighted unit

**MKT40006**
**MARKETING THESIS (PART 3 OF 3)**

Research (thesis) Part III of V in the Marketing discipline – double weighted unit

**MKT40007**
**RETAIL SEMINAR I**

Seminar (coursework) Part I of II in the Retail discipline

**MKT40008**
**RETAIL SEMINAR II**

Seminar (coursework) Part II of II in the Retail discipline

**MKT40010**
**RETAIL THESIS (PART 1 OF 3)**

Research (thesis) Part I of V in the Retail discipline – single weighted unit

**MKT40011**
**RETAIL THESIS (PART 2 OF 3)**

Research (thesis) Part II of V in the Retail discipline – double weighted unit

**MKT40012**
**RETAIL THESIS (PART 3 OF 3)**

Research (thesis) Part III of V in the Retail discipline – double weighted unit

**MNG00085**
**INSTRUCTIONAL DESIGN AND EDUCATIONAL TECHNOLOGY**
*Not available to undergraduates*

Examines the multiplicity of skills that can often be required in the production of educational resource materials that both motivate and facilitate learning. The steps and processes involved in designing both simple and complex materials are examined. The potential role of new computer-controlled educational technologies (e.g. HyperCard, CD-ROM) is considered.

**MNG00114**
**STRATEGIC MANAGEMENT**
***Pre-requisite/s:*** *144 Credit points*

This capstone unit integrates and applies knowledge gained in previous units for the purpose of evaluating complex business problems and formulating policies and strategies for their solution. A conceptual framework for the formulation, implementation and evaluation of business strategies is developed covering both the Australian and global perspectives. Extensive use is made of local and international case situations.

**MNG00116**
**INDUSTRIAL RELATIONS**
***Pre-requisite/s:*** *MNG00320 Introduction to Human Resource Management (waived for pre 2000 students) or MNG00121 Human Resource Management I and SOC10245 Working in Organisations or MNG01413 Human Resource Management in the Tourism and Hospitality Industry (MNG01413 pre-requisite for Tourism students only).*

Describes the main participants in the industrial relations scene in Australia and considers the dynamic nature of the employment relationship. It examines conflict and its resolution within the context of current industrial disputes in Australia and highlights recent developments in workplace industrial relations in Australia.

**MNG00132**
**ORGANISATIONAL COMMUNICATION**
***Pre-requisite/s****: BHS00161 Interpersonal Communication*
*Pre-requisite waived for pre 1999 BSocS students.*

Introduces students to theories and strategies related to organisational communication. These concepts are used to critically reflect on formal and informal forms of communication in diverse organisations.

**MNG00135**
**MANAGING ROOMS DIVISION OPERATIONS**
***Anti-requisite/s:*** *MNG00135 Hotel Services*

Provides an overview of hotel and resort operations as well as their management requirements. Emphasis will be placed on the role of "People Management" and the concepts of developing service excellence.

**MNG00154**
**STAFF SELECTION AND PERFORMANCE MANAGEMENT**
***Pre-requisite/s****: MNG00320 Introduction to Human Resource Management (waived for pre 2000 students) and CSL10245 Working in Organisations.*

Introduces students to the theory and processes of staff recruitment and performance appraisal, and provides students with a range of skills required for human resource practitioners working in these fields.

**MNG00166**
**MANAGING CHANGE**

Examines the nature and consequences of organisational change with an emphasis on explaining the strategic role of leadership, human resources management and human resource development in the change process. Critically analyses the theoretical perspectives of the change process and evaluates the underlying assumptions and implications for practice of contemporary change management tools.

**MNG00167**
**SUPERVISION AND TEAMWORK**

Examines various models of supervision and the supervisory relationship. It considers supervision in relation to management and leadership. Focuses on the role of supervisor vis-a-vis superiors and subordinates and explores issues of accountability, performance indicators and performance evaluation. The special case of the supervision of 'helping professionals' will be considered.

**MNG00168**
**WORKPLACE LEARNING**

Explores the popular idea of the learning organisation. Good leadership needs to be combined with innovative approaches to learning such as systems thinking, action learning and capability to see how effective they are in creating a more effective learning experience in organisations. Examines whether the learning organisation can exist in practice and provide a sustainable source of competitive advantage.

**MNG00169**
**WORK BASED LEARNING**
*Double-weighted unit*
***Pre-requisite/s*** *ninety-six (96) credit points (any eight units).*

To meet the needs of those students in industry who are seeking a learning plan that will emphasise problem solving in meeting emerging workplace challenges. Students will be expected to identify an organisational situation which will provide a platform for investigation and a comprehensive report leading to workplace productivity improvement.

**MNG00219**
**CONTEMPORARY WORKPLACE RELATIONS ISSUES FOR TOURISM AND HOSPITALITY**

Every organisation invests time on workplace relations matters. Theories and practices about

contemporary workplace relations issues are studied as they apply to the tourism, hospitality and leisure industries. Relevant case studies from Australia and internationally will be used as a basis on which students will build their knowledge base.

**MNG00272**
**MEETINGS, INCENTIVES, CONVENTIONS AND EXHIBITIONS MANAGEMENT**
*Not available to undergraduates.*

Introduces and develops perspectives of the Meetings, Incentives, Conventions and Exhibitions (MICE) industry both nationally and internationally. Students examine and evaluate the functional areas of management, marketing, human resources and finance and their interrelationship with the MICE industry at both the strategic and operational level. Strategies for evaluation MICE activities are addressed together with the implications for future research.

**MNG00273**
**EVENT PLANNING AND MANAGEMENT**
*Not available to undergraduates.*

Students of this unit will gain an understanding of the nature and significance of events and celebrations from an international, national, regional and local perspective. This unit highlights the importance of event planning and management and examines the impacts that these events have on tourism and host communities. Students will learn the strategies necessary to host a viable event and learn how important the events industry is to the attraction sector of the tourism industry.

**MNG00301**
**SPORT AND EXERCISE MANAGEMENT I**

Introduces the fundamental principles and practices of management and administration including planning, organising, leadership, control and evaluation in the context of sport, fitness and recreation organisations. Also develops an awareness of the roles and broad range of skills required of managers in such organisations.

**MNG00303**
**PERSONNEL MANAGEMENT IN SPORT**

Focuses on personnel issues in sport – specifically on understanding and managing individuals, groups and teams in organisational settings.

**MNG00304**
**FACILITY PLANNING AND DESIGN**

Examines the planning and design of sport and recreation facilities in the public and private sectors. Students will develop skills in the design and planning of leisure facilities and services and inspect a variety of sport and recreation facilities.

**MNG00305**
**FACILITY PROGRAMMING AND MANAGEMENT**
***Pre-requisite/s:*** *MKT00320 Sport and Exercise Marketing or MKT00205 Public Relations in Sport and Exercise*

Is a practical, professional workshop in the process of interpreting, organising and delivering recreation programmes and services. Concentrates on programme planning, leadership and evaluation.

**MNG00306**
**ENTREPRENEURSHIP IN SPORT AND EXERCISE**

Develops an understanding of the entrepreneurial function in the sport/fitness industry, techniques for locating new ventures and undertaking feasibility studies, and provides students with the opportunity to develop and present a business plan related to a sporting/fitness enterprise.

**MNG00307**
**SPORTS POLICY AND PLANNING**

To equip students with the skills to prepare sports policy statements, implement sport development plans and undertake sport projects within the sport management environment.

**MNG00311**
**INTERNATIONAL HUMAN RESOURCE MANAGEMENT**
***Pre-requisite/s:*** *MNG00320 Introduction to Human Resource Management or MNG01413 Human Resource Management in the Tourism and Hospitality Industry and SOC10245 Working in Organisations*

Concentrates on the growing field of international HRM, for example, training for overseas postings, international recruitment and selection, international management development, compensation and international labour relations. Covers cross-cultural management in the broadest sense. Covers comparative HRM to provide students with a perspective of other systems, for example, in selected European and Asian-Pacific countries. Managing diversity is studied with

special emphasis on projecting multicultural values and competencies into corporate advantages in the area of international business and trade. An evaluation of business ethics issues for the IHRM role is included.

**MNG00313**
**INTERNATIONAL MANAGEMENT**
***Pre-requisite/s:*** *MNG10247 Managing Organisations in a Global Context or MNG00111Fundamentals of Managment*

Covers the major elements of the managerial process which transcend country borders. Will examine the reasons why organisations elect to become transnational and look at the differences between international trade and multinational operations. Topics of organisation, communication, strategy and operations will be examined in the light of international demands. Students will be acquainted with the environmental challenges which impact on international managers and will deal with the problems of ethical consideration.

**MNG00314**
**ENTREPRENEURSHIP**

Introduces students to the concepts of entrepreneurship, the new venture creation process, and the entrepreneurial environment. To provide students with an understanding of the entrepreneurs and their entrepreneurial behaviour, several entrepreneurship theories and their applications will also be examined and discussed.

**MNG00316**
**MULTI-NATIONAL BUSINESS ORGANISATION**
***Pre-requisite/s:*** *MNG10247 Managing Organisations in a Global Context or MNG00111 Fundamentals of Management*

Recognises the importance of business organisations with cross-border operations. Designed to give students an overview of multinational business organisations in general as well as an understanding of country specific cross-cultural factors impacting on multinational business organisations in Asia. Concentration on Asian cultures because of their strategic importance to Australian businesses.

**MNG00319**
**BUYING**

The buying function is central to the competitiveness and profitability of retail trading organisations. This unit provides an understanding of the strategic importance of buying, its decision process and behavioural implications in the retail environment. The treatment of case situations will develop skills in the global sourcing of alternative suppliers, evaluation of supplier performance, and the costing, planning and control of retail inventory and merchandise.

**MNG00320**
**PRINCIPLES AND PRACTICE OF HUMAN RESOURCE MANAGEMENT**
***Anti-requisite/s:*** *MNG00121 Human Resource Management I*

Considers the central aspects of, and problems relating to, the management of people within contemporary work organisations from the various perspectives of line managers, HR specialists and employees. Explores the nature of the key functions, tasks and activities that make up the field of practice known as Human Resource Management, namely Human Resource planning, job analysis and design, recruitment and selection, training, performance management, staff remuneration, termination, and compliance with employment laws.

**MNG00321**
**CURRENT ISSUES IN HUMAN RESOURCE MANAGEMENT**

Investigates the origins and nature of human resource management theory and its application to a range of current workplace issues and problems. Human resource practices of organisations are analysed in the context of the major challenges confronting organisations which impact upon their employees and employment practices, for example, globalisation, increasing competition, accelerating rates of organisational change, downsizing, casualisation of the workforce, information technology, and the decentralisation of industrial relations practice.

**MNG00415**
**TOURISM AND HOSPITALITY RESEARCH AND ANALYSIS**

An understanding of the research process and basic statistics is important in making tourism business decisions. The collection, analysis, interpretation and presentation of research results are essential in tourism management. This unit provides an introduction to tourism management inquiry through developing skill in research planning and design, including data collection, data analysis and research report

presentation techniques applicable to tourism and business research

**MNG00417**
**STRATEGIC MANAGEMENT FOR TOURISM AND HOSPITALITY ENTERPRISES**

***Pre-requisite/s:*** *MNG00440 Introduction to Tourism and Hospitality Management or MKT01414 Managing Tourism and Hospitality Services or MNG00301 Sport and Exercise Management I*

***Anti-requisite/s****: MNG01203 Management III: Strategic Management or MNG00114 Strategic Management..*

All business firms and other organisations involved with tourism or hospitality have strategies of some sort. They are not always planned or otherwise managed and many are not related in any conscious way to tourism or hospitality. Simultaneously, a large and diverse body of literature exists on strategic management, based on research across many industries. This unit draws on that literature and critically applies it to issues and cases in tourism and hospitality.

**MNG00418**
**ACCOMMODATION AND INFORMATION TECHNOLOGY SYSTEMS**

***Anti-requisite/s:*** *MKT01214 Accommodation Systems*

Provides an introduction to information systems management in the tourism and hospitality industries. Provides a basic understanding of the value and uses of computer-based information systems for business operations, management decision-making and strategic success of the organisation. Students will be equipped with the management skills and knowledge required to make the best use of computer-based information systems within a range of hospitality and tourism organisations. Includes exploration of the most recent research into the implementation and management of information systems. Allows students to enhance their computer literacy.

**MNG00421**
**EVENTS MANAGEMENT**

Provide students with an international, national, regional and local perspective of events management. It will examine and evaluate management, marketing, financial and operational considerations together with the strategies necessary to ensure a viable event. Project planning techniques will be examined and evaluated. The events industry will be reviewed as part of the overall tourism product.

**MNG00427**
**ENTREPRENEURSHIP IN TOURISM AND HOSPITALITY**

***Anti-requisite/s****: MKT01232 Restaurant and Catering Management II*

Explores innovation and the entrepreneurial process in the context of tourism and hospitality industries by examining environmental, personal and sociological antecedents to entrepreneurship, the process of new venture creation, and the general and strategic management of entrepreneurial ventures from start-up through growth.

**MNG00431**
**ROOMS DIVISION OPERATIONS**

*Available to Hotel School students only*

***Anti-requisite/s:*** *MNG00431 Rooms Division Operation*

Provides an understanding of basic operations and functions of the rooms division department within a hotel or resort. There is an increasing need for employees within the accommodation sector to understand the management principles and issues concerning rooms division. Examines and evaluates the impact of size, ownership and target market on the organisation design, job design, and service management strategies in the rooms division. Modules provide an overview of theories and concepts of service management, linking theory to service encounters through each stage of the guest cycle. Administrative, operational and revenue management controls of rooms division management is also examined.

**MNG00440**
**INTRODUCTION TO TOURISM AND HOSPITALITY MANAGEMENT**

***Anti-requisite/s****: MKT00134 Introduction to Hotel Management or MNG01201 Management I: Introduction*

Examines in an integrated way, management concepts and competencies common to managing all organisations, but particularly managing service and providing quality service in tourism and hospitality businesses and organisations. Uses tourism and hospitality case studies to encourage students to find links between theories and practice.

**MNG00441**
**HOSPITALITY SERVICES MANAGEMENT**
***Anti requisite/s*** *MNG00135 Managing Rooms Division Operation or MNG01202 Management II: Contemporary Issues.*

This unit introduces students to the concept of hospitality services management where the customer is the centre of the organisation. It develops an understanding of the links between the marketing, operations and human resource functions to facilitate effective strategies and service management techniques for hospitality-related enterprises. The concept of service recovery is examined together with key strategies for successful recovery from service failures. Students have the opportunity to develop a range of skills deemed important for working in the hospitality environment.

**MNG00501**
**CONTEMPORARY GAMING OPERATIONS**
*Not available to undergraduates*

This unit aims to provide an appropriate foundation in contemporary gambling operations by examining the development, current status, environmental influences and operational issues associated with managing casinos, gaming machines, racing, wagering, on-line gambling, lotteries, keno, charitable and minor gambling.

**MNG00503**
**STRATEGIC ISSUES IN GAMING MANAGEMENT**
*Not available to undergraduates.*
***Pre-requisite/s****: MNG00501 Contemporary Gaming Operations and MNG00502 Management of Gaming Operations.*

This unit aims to enhance the critical thinking and problem solving skills of strategic decision-makers in gambling enterprises. It aims to ensure that they are better equipped to improve their organisations' market position, competitiveness, corporate citizenship and social performance.

**MNG00510**
**MENTORING FOR EARLY CAREER PROFESSIONALS**
*Students other than Education require MEd Course Co-ordinator written approval.*

Introduces students to the concept, practise and implementation of effective mentoring and mentoring programmes in organisations. Once the theoretical base for mentoring has been analysed and critiqued for application to their own workplace, students will practise and reflect upon the development of their own mentoring skills. The differences between mentoring and other forms of interaction will be examined as will different types of mentoring programs.

**MNG00704**
**HUMAN RESOURCE DEVELOPMENT**
*Not available to undergraduates*

Aims to provide the student with an overview of Human Resource Development and its relation to Human Resource Management. Focuses on the organisational context, the regulatory framework, the establishing and maintaining of the employment relationship.

**MNG00710**
**MAJOR THESIS (MANAGEMENT)**
*Not available to undergraduates.*

The thesis consists of an approved programme of supervised research study agreed with the Head of the School of Management and Marketing.

**MNG00715**
**LEADERSHIP IN THE DIVERSE ORGANISATION**

Provides an analysis of leadership within the context of the modern organisation, and critiques traditional and classical perspectives of leadership. Examines some essential issues for leaders in organisations that either enhance or impede effective functioning of the organisation.

**MNG00716**
**STRATEGIC MANAGEMENT**
***Anti-requisite/s****: MNG00755 Strategic Issues in Health Management*

Addresses the objectives of global strategic management; the strategic management process including analysis; decision making and implementation; emerging strategic business issues. It is recommended that students take this unit in the latter stages of their program. Students are encouraged to complete the unit *MNG00720 Foundations of Management* and three (3) other MBA units prior to undertaking this unit.

**MNG00720**
**FOUNDATIONS OF MANAGEMENT**
Examines the principles and practices of the management of organisations in the Asia-Pacific region. Considers the changing environments of organisations, issues of social responsibility, the key management functions, communication and interpersonal skills, leadership, the management of change and international management.

**MNG00723**
**INTERNATIONAL BUSINESS**

Develops students' understanding of international management from a managerial perspective within a global setting. Students will be introduced to the components of international management and will explore practical applications. It is recommended that students take MNG00720 Processes of Management before taking this unit.

**MNG00724**
**HUMAN RESOURCE MANAGEMENT**

Discusses issues relating to the acquisition and maintenance of resources in the current organisational context of rapid change. Topics considered include job analysis and design, human resource planning, health and safety, selection and recruitment including equal employment opportunity considerations, career planning, performance appraisal, remuneration, training and development and global international HRM issues.

**MNG00725**
**INDUSTRIAL RELATIONS**

Will cover the nature of industrial relations; industrial conflict; trade unions; management; employer associations; the role of the State; the Australian compulsory arbitration system, industrial tribunals, wage fixation, award restructuring, and recent developments in workplace bargaining in Australia. Some comparison with overseas industrial relations options is included.

**MNG00726**
**BUSINESS RESEARCH METHODS**

Research candidates use the opportunity of undertaking research in some area of management. The research requirement will vary depending upon whether the research project is one, two or three units in value; for students without a research background the first of these will be a research methods coursework unit which composes a literature review, survey development (if pertinent) and culminates in a blueprint/proposal for the research to be undertaken. The MBA Research Projects Coordinator will assist candidates in topic clarification and assess the output of this first unit. A supervisor then will be appointed to advise the candidate on developing a research program and preparing and presenting the research report.

**MNG00727**
**RESEARCH PROJECT**
*Double weighted unit*

**MNG00728**
**RESEARCH PROJECT**
*Triple weighted unit*

**MNG00737**
**ENTREPRENEURSHIP**

Introduces students to the concepts of entrepreneurship and entrepreneurial behaviour. Aims to define entrepreneurship, identify characteristics of entrepreneurs, debate the training and development of entrepreneurs, and illustrates the application of entrepreneurship to public and private sector operations. Several entrepreneurship theories and their applications will also be examined.

**MNG00743**
**MANAGEMENT OF SMALL ENTERPRISES**

Developing a definition of small enterprise in Australia; contribution of small enterprises to the Australian economy; financial management of small enterprises; information for small enterprise management; applying management systems to small enterprise success; the impact of the law on small enterprise management; marketing and personnel management applied to the small enterprise unit; advisory services available to assist small enterprise management in Australia.

**MNG00755**
**STRATEGIC ISSUES IN HEALTH MANAGEMENT**
*Not available to undergraduates.*
***Anti-requisite/s:*** *MNG00716 Strategic Management in the Global Context*

Examines health issues from strategic management and planning perspectives. Factors from the external environment such as the locus of power and control, economic, ethical and social influences will be critically applied to contemporary health services management issues. Critical examination of factors from the internal environment which impact on health services management will include organisational culture, professional workforce mix, planning and management within multi-disciplinary organisations. Selected health issues will be used to exemplify the principles of strategic management.

**MNG00757**
**INTEGRATED LOGISTICS MANAGEMENT**

Logistics management investigates the efficiency with which the firm uses its resources, particularly with regard to transportation systems, materials handling and storage and distribution of the firm's inputs and products. Logistics management plays a critical role in ensuring international competitiveness of contemporary corporations.

**MNG00781**
**EVENT AND FACILITY MANAGEMENT**
*Not available to undergraduates.*

Provides students with a general and theoretical framework appropriate to sport/recreation facility and event management. Concentration will be on the planning, design and management of sporting and recreational facilities ranging from local community through to international venues.

**MNG00783**
**PROJECT MANAGEMENT FOR SPORT**
*Not available to undergraduates.*

Focuses on the systems approach to Project Management and its applications to industry based projects undertaken by the participant. Presents the fundamentals of Project Management and relates these concepts to the management of sport/fitness organisations.

**MNG00784**
**INDUSTRY BASED PROJECT**
*Not available to undergraduates.*

Usually undertaken as the final unit, students may select to complete (a) a project that will facilitate the participant in applying the fundamentals of Project Management to the workplace. Students will be required to develop a project plan for a case study of their own choice; or (b) a research project; or (c) an independent study unit.

**MNG00785**
**PROJECT MANAGEMENT**
***Anti-requisite/s**: MNG00783 Project Management for Sport*

Develops students' understanding of the principles of project management from a managerial perspective in an organisational setting. Students will be introduced to the various phases and processes associated with a project life cycle, and should understand the knowledge areas associated with any project and explore practical applications of the knowledge acquired through this unit.

**MNG00786**
**INTERNATIONAL AND COMPARATIVE HUMAN RESOURCE MANAGEMENT**

Enables the student to effectively conduct the management of diverse human resources, particularly in the international employment relations context. Fosters an understanding of International HRM as well as HRM practices in other countries.

**MNG00789**
**ACTION RESEARCH AND EVALUATION**
*Double weighted unit.*

Engages students in thinking about ways in which research can be rigorous, flexible and participative through the use of critical reflection within an iterative action and research procedure. Action Research is a research methodology which pursues both action outcomes (change) and research outcomes. This unit is available only online, enrolling students must have access to a computer, modem and an email account.

**MNG00791**
**RECRUITMENT AND PERFORMANCE MANAGEMENT**
*Not available to undergraduates*

Covers the range of skills needed to advertise, select, induct and appraise staff within an organisation. It covers such aspects as job descriptions and advertisements, interviewing skills, performance appraisals and general Human Resource Management activities.

**MNG00912**
**ENVIRONMENTAL MANAGEMENT HOTELS AND ATTRACTIONS**
*Not available to undergraduates.*

This unit is designed to provide managers in the hotel and hospitality industry with the expertise to improve environmental performance and thus to boost the success of their business operation.

**MNG00916**
**OPERATIONS AND QUALITY MANAGEMENT**

Provides a detailed introduction to both Operations Management and Quality Management. Looks at techniques for forecasting demand for a product or service, approaches to the siting of a service or manufacturing facility, how to set up the site according to various criteria, the management of product stock, human resource planning in the intermediate term, scheduling material inputs and lastly project management. Focuses on what

quality is and how it is measured. A range of quality tools are introduced and the importance of statistical thinking to the management of quality is covered in studying statistical process control. Quality systems are investigated and the recognition of quality explored.

**MNG00918**
**SMALL AND FAMILY ENTERPRISE ENTREPRENEURSHIP**

Promotion and development of small enterprises; policy issues – government and non-government; creating an entrepreneurial environment; the relationship between small enterprise development and economic development; the informal sector and small enterprise developments; training potential owners and managers; providing management services for small enterprise owners; various extension services for small enterprises; technology in small enterprise development.

**MNG01222**
**FACILITY AND RISK MANAGEMENT FOR HOSPITALITY OPERATIONS**

Examines how organisations implement policies and procedures to manage risk and facilities in the hospitality industry. Managers require this knowledge to protect guests from safety hazards, and organisations from loss of profits. Examines the risk management process, and its potential to protect assets, ensure organisations meet legal challenges, continue business activities without major interruption or increased expenditure, and protect personnel from accident and illness.

**MNG01301-6**
**INDUSTRY RELATED PROJECT 1-VI**

Introduces students to broad approaches to social and business research. General questions about the nature and types of research and ethical considerations are raised. Techniques in identifying an appropriate research topic within industry are examined and students relate these topics to the preparation and presentation of a research report.

**MNG01413**
**HUMAN RESOURCE MANAGEMENT IN THE TOURISM AND HOSPITALITY INDUSTRY**

***Anti-requisite/s**: MNG01209 Human Resource Management II: Planning*

Topics include an introduction to strategic HRM, workforce planning and analysis, HRM and the law, recruitment, staff selection, staff development, career planning, performance appraisal and management, reward and remuneration, employee discipline and termination, managing change and strategic international HRM. The role of line managers, supervisors and human resource specialists in the tourism and hospitality industry are examined. Students will gain an appreciation of the importance of people and human capital to tourism and hospitality organisations and critically engaging with recent literature to identify future trends for HRM in the industry.

**MNG01720**
**ORGANISATIONAL BEHAVIOUR**

This unit introduces students to work and worker behaviour; behaviour at work; group and organisational behaviour; links between behaviour and organisational structure; tasks and job design; administrative hierarchy; job satisfaction and worker adjustment; stress and other factors related to the environment of work; values associated with work behaviour.

**MNG03011**
**BUSINESS RESEARCH PROJECT I**
**MNG03012**
**BUSINESS RESEARCH PROJECT II**
***Co-requisite:** MNG03011 Research Proposal (Part 1 of 2)*
**MNG03013**
**BUSINESS RESEARCH PROJECT III**
**MNG03014**
**RESEARCH PROPOSAL (PART 2 OF 3)**
***Co-requisite:** MNG03013 Research Proposal (Part 1 of 3)*
**MNG03015**
**RESEARCH PROPOSAL (PART 3 OF 3)**
***Co-requisite:** MNG03014 Research Proposal (Part 2 of 3)*
**MNG03047**
**QUALITATIVE RESEARCH METHODS**
**MNG03048**
**QUANTITATIVE RESEARCH METHODS**
**MNG03049**
**PRELIMINARY LITERATURE REVIEW**
**MNG03050**
**RESEARCH PROPOSAL**

These units introduce candidates to the methodologies, tools and techniques of research in business. Both quantitative and qualitative aspects of research methods are addresses. On completion of these units, the candidate will have written the research proposal for the DBA thesis.

**MNG03051**
**DBA THESIS (PART 1 OF 16)**
**MNG03052**
**DBA THESIS (PART 2 OF 16)**
**MNG03053**
**DBA THESIS (PART 3 OF 16)**
**MNG03054**
**DBA THESIS (PART 4 OF 16)**
**MNG03055**
**DBA THESIS (PART 5 OF 16)**
**MNG03056**
**DBA THESIS (PART 6 OF 16)**
**MNG03057**
**DBA THESIS (PART 7 OF 16)**
**MNG03058**
**DBA THESIS (PART 8 OF 16)**
**MNG03059**
**DBA THESIS (PART 9 OF 16)**
**MNG03060**
**DBA THESIS (PART 10 OF 16)**
**MNG03061**
**DBA THESIS (PART 11 OF 16)**
**MNG03062**
**DBA THESIS (PART 12 OF 16)**
**MNG03063**
**DBA THESIS (PART 13 OF 16)**
**MNG03064**
**DBA THESIS (PART 14 OF 16)**
**MNG03065**
**DBA THESIS (PART 15 OF 16)**
**MNG03066**
**DBA THESIS (PART 16 OF 16)**
**MNG03067**
**STRATEGIC KNOWLEDGE MANAGEMENT**

In an increasingly global knowledge economy, the discipline of knowledge management has emerged as a central focus for progressive organisations to develop effective corporate strategies in the competitive global marketplace. Strategic knowledge management involves the development of an integrated framework and business model, through effective leveraging on business best practices, and the transformation of organisational knowledge assets into marketplace successes.

**MNG03069**
**QUANTITATIVE ANALYTIC TECHNIQUES FOR MANAGEMENT**

Gives an introduction to statistics and operations research as applied to business. The statistical component includes the role of, uses and limitations of statistics, measures of central tendency and dispersion, regression, correlation, probability and distributions, sampling distributions, estimation and confidence intervals, and testing hypotheses. The operations component includes decision theory, Markov Processes, linear programming, transportation and assignment models and queuing theory.

**MNG03121**
**COACHING IN THE WORKPLACE**
*Not available to undergraduates*

Explores coaching in the workplace as a new approach to helping people change their skills and behaviour. Involves the application of psychotherapeutic concepts in systematic and planned ways. Explores the theoretical and research bases for coaching at work and examines the essential skills required for effective coaching. Also aims to develop skills in coaching in the workplace.

**MNG03122**
**INTRODUCTION TO NETWORKED LEARNING**
*Not available to undergraduates*

Explains how alongside traditional face-to-face teaching and established programs of paper-based distance education and training a new teaching and learning environment is being introduced – the Networked Learning environment. Examines how such technology–rich networked environments can be structured and organized to meet many of the needs and characteristics of adult learners. It is necessary for students to have Internet access and basic email and Web browser skills.

**MNG03123**
**ANALYSIS OF THE DEVELOPMENT AND DELIVERY OF NETWORKED LEARNING**
*Not available to undergraduates*

Focuses on identifying a coherent set of principles for developing and delivering educational multimedia materials via computer-based, communications networks. Networked learning environments are newly emerging and rapidly evolving and demand new skills from both management as well as teachers and students. They also create resourcing and change management issues for administrators. Students will be required to have Internet access, email and Web browser skills, access to appropriate html editing and Web site development software.

**MNG03125-6**
**MASTER OF INTERNATIONAL SPORT MANAGEMENT RESEARCH PROJECT**
*Not available to undergraduates*

**MNG03127-9**
**MASTER OF INTERNATIONAL SPORT MANAGEMENT RESEARCH PROJECT**
*Not available to undergraduates*

**MNG03130**
**MASTER OF INTERNATIONAL SPORT MANAGEMENT RESEARCH PROJECT**
*Not available to undergraduates*

**MNG03131**
**MASTER OF INTERNATIONAL SPORT MANAGEMENT RESEARCH PROJECT**
*Not available to undergraduates*

**MNG03132**
**MASTER OF INTERNATIONAL SPORT MANAGEMENT RESEARCH PROJECT**
*Not available to undergraduates*

**MNG03155**
**ORGANISATIONAL CONSULTING AND FACILITATION (PART 1 OF 2)**
*Not available to undergraduates*

Provides participants with a range of skills based on contemporary theory and research in internal and external organisational and community consulting. Addresses the particular needs of people involved in organisational or community change and development. This is a year long unit because it requires the completion of a theoretical component and then the application of this theory through a workplace project.

**MNG03156**
**ORGANISATIONAL CONSULTING AND FACILITATION (PART 2 OF 2)**
*Not available to undergraduates*

Provides participants with a range of skills based on contemporary theory and research in internal and external organisational and community consulting. Addresses the particular needs of people involved in organisational or community change and development. This is a year long unit because it requires the completion of a theoretical component and then the application of this theory through a workplace project.

**MNG03199**
**TOURISM AND HOTEL INTERNSHIP**
*Not available to undergraduates*

Provides practical workplace experience within tourism and hotel sectors. Placement in appropriate industry sectors may involve productive work at operational level, undertaking a research project for an organisation or, in special cases, specific training courses. Provides opportunity to apply business management principles to workplace settings in tourism or hotel sectors.

**MNG03208**
**INTELLECTUAL PROPERTY: MANAGEMENT AND COMMERCIALISATION**

Develops students' understanding of the principles and practice of Intellectual Property management and commercialisation in an organisational setting. The unit is intended for higher degree students and researchers who are working in projects which may lead to a commercial outcome, and/or people working in technically oriented organisations or businesses. Students will be taken through the steps involved in managing and commercialising a piece of Intellectual Property of their choice, from establishing the novelty of a 'smart idea' through to writing a business plan for its commercialisation. Student will need Internet access and are encouraged to work with material from their own relevant fields.

**MNG03217**
**LEADING AND MANAGING PEOPLE**
***Anti-requisite/s:*** *MNG00715 Leadership in the Diverse Organisation*

This unit provides an advanced analysis of leadership and teamwork within the context of the modern organisation. The unit will assist students to become self aware of their own leadership style and its impact on individuals, workteams and organisations. An examination of some essential issues for leaders in organisations that enhance effective leadership is also undertaken.

**MNG03218**
**STRATEGIC INFORMATION SYSTEMS**
***Anti-requisite/s:*** *ISY00720 Management Information Systems*

Provides a strategic approach to the use of information systems in organisations. Students are introduced to the use of information systems as a means of achieving competitive advantage and for improving efficiency and effectiveness in business processes and managerial decision-making. Students learn to manage information as one of the key resources of an organisation by planning, developing, implementing and evaluating information systems from a managerial

perspective, taking into account social, ethical,, cultural and global factors.

**MNG03219**
**NEW VENTURE CREATION**
***Anti-requisite/s:*** *MNG00918 Small and Family Enterprise Entrepreneurship*

Discusses the characteristics, relationships and competencies that influence successful entrepreneurs, before offering a practical approach for students to work through the entire entrepreneurial process from idea generation to new venture creation with their own case. This process includes identifying opportunity concepts and market proential for the new venture, developing appropriate strategies for planning and managing growth and identifying and accessing critical resources for the proposed new venture. It also looks at options for potential harvesting of the venture. This entire process acts as a thorough screen of internal and external factors relating to a potential new venture prior to the development of a formal business plan.

**MNG10036**
**INNOVATION AND TECHNOLOGY**

This unit develops students' understanding of the principles of innovation and technology from a managerial perspective in a small business setting. It introduces students to the need for being an innovator in a rapidly changing economy, helps them to be an innovator and shows them various ways in which a business can innovate and how innovative products or services can be marketed.

**MNG10165**
**INDIGENOUS TOURISM**

Examines the development of Indigenous tourism in Australia and overseas. Also examines the needs of Indigenous people in relation to tourism and addresses the requirements necessary for the successful involvement of Indigenous people in the tourism industry.

**MNG10191**
**SPORT MANAGEMENT (SURFING)**

Introduces students to the structure of Australian sport and relates the general principles and skills of sport management to the surfing industry. The unit introduces students to the sport manager's roles of planning, organising, leading and evaluating and how these roles can be undertaken with effectiveness within surfing organisations.

**MNG10193**
**SPORT EVENTS (SURFING)**

Introduces students to the nature and significance of events planning and management from an international, national, regional and local perspective. It utilises the development and enhancement of imaginative and innovative management principles to provide the necessary knowledge and skills for students who wish to become surfing event managers.

**MNG10195**
**SPORT BUSINESS (SURFING)**

Develops the students' understanding of sport business in the surfing industry and explores the techniques for effective small business establishment and management. It develops an understanding of the entrepreneurial function in the surfing sector, techniques for locating new ventures, undertaking feasibility studies and business plans.

**MNG10224**
**SOFTWARE SYSTEMS FOR CONVENTION AND EVENT TOURISM**

Introduces computing skills required by convention and event tourism organisations. Students will explore and use general and industry-specific software during the semester.

**MNG10225**
**INTRODUCTION TO CONVENTION AND EVENT TOURISM**

Introduces students to conventions and events as an integral part of the wider tourism industry. Reviews development of the sector and discusses the notion of tourism and tourists. Nature and scope of convention and event tourism within the wider tourism industry are examined as well as environmental factors that impact on the industry at a strategic level.

**MNG10226**
**THEMING AND STAGING FOR CONVENTION AND EVENT TOURISM**

Introduces students to the phenomenon of staging an event as a major logistical and organisational undertaking. It explores design processes, planning tools, scheduling, managing technology and equipment, entertainment and monitoring and evaluating success. It demonstrates the value of systems, templates, best practice case studies and effective work practices against multi-disciplinary theoretical

frameworks.

**MNG10228**
**PROJECT MANAGEMENT FOR CONVENTIONS, EVENTS AND FESTIVALS**

Enables students to apply event project planning and management techniques to specific conventions and events. Topic areas cover all aspects of the event management process including: undertaking feasibility studies, the development of an event plan, creating a work breakdown structure, and event evaluation strategies. Microsoft Project is introduced as an application to assist with the management of event projects.

**MNG10247**
**MANAGING ORGANISATIONS IN A GLOBAL CONTEXT**

***Anti-requisite/s:*** *MNG00111 Fundamentals of Management*

This unit provides an understanding and application of the theory of the management of organisations in both the public and private sectors with particular emphasis on the impact of the global environment. The underlying unit rationale is that the effective manager in today's global environment will require competency in the areas of the global operating environment, (with particular emphasis on the impact of culture), the traditional management functions and in the management of individuals. Utilising a pedagogy of lectures, tutorial and on-line discussion and exercises and practice based assignments the unit will provide a firm introductory base from which the student will build upon during the tenure of his or her degree.

**MNG10253**
**SUSTAINABLE BUSINESS MANAGEMENT**

The unit applies the concept of sustainability to contemporary business organisations by examining a range of innovative environmental and social management tools.

**MNG40001-04**
**SPORT TOURISM MANAGEMENT THESIS**
**MNG40005-07**
**TOURISM THESIS**
**MNG40009-11**
**HOTEL AND RESORT MANAGEMENT THESIS**

**MNG40013**
**HUMAN RESOURCE MANAGEMENT SEMINAR I**

Seminar (coursework) Part I of II in the Human Resource Management discipline

**MNG40014**
**HUMAN RESOURCE MANAGEMENT SEMINAR II**

Seminar (coursework) Part II of II in the Human Resource Management discipline

**MNG40016**
**HUMAN RESOURCE MANAGEMENT THESIS (PART 1 OF 3)**

Research (thesis) Part I of V in the Human Resource Management discipline – single weighted unit

**MNG40017**
**HUMAN RESOURCE MANAGEMENT THESIS (PART 2 OF 3)**

Research (thesis) Part II of V in the Human Resource Management discipline – double weighted unit

**MNG40018**
**HUMAN RESOURCE MANAGEMENT THESIS (PART 3 OF 3)**

Research (thesis) Part III of V in the Human Resource Management discipline – double weighted unit

**MNG40021**
**INTERNATIONAL BUSINESS SEMINAR I**

Seminar (coursework) Part I of II in the International Business discipline

**MNG40022**
**INTERNATIONAL BUSINESS SEMINAR II**

Seminar (coursework) Part II of II in the International Business discipline

**MNG40024**
**INTERNATIONAL BUSINESS THESIS (PART 1 OF 3)**

Research (thesis) Part I of V in the International Business discipline – single weighted unit

**MNG40025**
**INTERNATIONAL BUSINESS THESIS (PART 2 OF 3)**

Research (thesis) Part II of V in the International Business discipline – double weighted unit

**MNG40026**
**INTERNATIONAL BUSINESS THESIS (PART 3 OF 3)**

Research (thesis) Part III of V in the International Business discipline – double weighted unit

**MNG40027**
**MANAGEMENT SEMINAR I**

**MNG40028**
**MANAGEMENT SEMINAR II**

**MNG40030**
**MANAGEMENT THESIS (PART 1 OF 3)**

**MNG40031**
**MANAGEMENT THESIS (PART 2 OF 3)**

**MNG40032**
**MANAGEMENT THESIS (PART 3 OF 3)**

**MTC00600**
**MASTER OF HEALTH SCIENCE PROJECT**

*Not available to undergraduates.*
***Pre-requisite/s**: HEA00501 Issues and Methods in Research I and HEA00502 Issues and Methods in Research II*

This is a 4–6 unit equivalent of project work negotiated by the student.

**MUS00497**
**INTRODUCTION TO MUSIC TECHNOLOGY**

***Pre-requisite/s:** enrolment in Bachelor of Contemporary Music or Bachelor of Contemporary Music, Bachelor of Education (Secondary) or Bachelor of Contemporary Music, Bachelor of Laws*

Provides an introduction to the operation of music equipment including sound reinforcement, recording systems and music computer applications.

**MUS00600**
**WORLD MUSIC PERSPECTIVES**

Provides students with a range of historical, cross-cultural and indigenous perspectives relating to the development of 'world' music. Examines the role of music within different societies, and explores cross-cultural musical comparisons.

**MUS00601**
**POPULAR MUSIC SINCE 1940**

Provides an overview of major developments within popular music, from the roots of rock 'n' roll through to the 1990s. Explores inter-relationships between technology, the music industry and musical styles, and examines different approaches towards the study of popular culture, as well as the role of popular music within society.

**MUS00610**
**MUSIC INDUSTRY STUDIES**

Examines the structure and operations of the contemporary Australian music industry within the international context, and includes analysis of standard music industry contracts.

**MUS00611**
**MUSIC BUSINESS**

Outlines basic principles of small business management pertinent to performers, composers and producers, leading to the development of a business and marketing plan.

**MUS00620**
**CONTEMPORARY MUSIC THEORY I**

Provides an overview of basic concepts of music theory and notation, and demonstrates the application of these concepts in relation to a wide range of contemporary music styles. Also develops students' aural skills.

**MUS00621**
**CONTEMPORARY MUSIC THEORY II**

***Pre-requisite/s**: MUS00620 Contemporary Music Theory I*

Provides an extension to the theory concepts presented in Contemporary Music, and focuses in particular on harmonic relationships.

**MUS00622**
**CONTEMPORARY STYLE ANALYSIS**

***Pre-requisite/s**: MUS00621 Contemporary Music Theory II*

Provides students with insight into major contemporary music styles (e.g. blues, rock, funk, jazz/fusion, techno, contemporary classical) through analysis of harmonic, melodic, rhythmic, timbral and formal elements.

**MUS00623**
**FUNCTIONAL KEYBOARD**

*Not available to keyboard majors.*

Establishes a sound keyboard technique and

examines basic music theory concepts via the keyboard. (Note: Not available to keyboard specialisation.)

**MUS00624**
**INTRODUCTION TO VOCAL STUDIES**
*Not available to voice majors.*

Introduces students to vocal techniques, occupational health and safety issues relating to the voice, and the music industry requirements of vocalists. (Note: Not available to vocal specialisation.)

**MUS00630**
**SONGWRITING**

Examines formal compositional techniques, as well as both structured and intuitive cognitive processes in relation to contemporary songwriting.

**MUS00641**
**PRACTICAL STUDIES I**
***Pre-requisite/s**: Enrolment in Bachelor of Contemporary Music or Bachelor of Contemporary Music, Bachelor of Education (Secondary) or Bachelor of Contemporary Music, Bachelor of Laws*

Provides a grounding in practical techniques, technical routines, theory applications and musicianship skills relevant to the studio specialisation of the student.

**MUS00642**
**PRACTICAL STUDIES II**
*Double-weighted unit.*
***Pre-requisite/s**: MUS00641 Practical Studies I*

Provides a consolidation of practical techniques, technical routines, theory applications and musicianship skills relevant to the studio specialisation of the student, and also introduces studio production presentations such as concerts and recordings.

**MUS00643**
**PRACTICAL STUDIES III**
*Double-weighted unit.*
***Pre-requisite/s:** MUS00642 Practical Studies II*

Provides a continuation of practical techniques, technical routines, theory applications, musicianship skills and studio production relevant to the studio specialisation of the student.

**MUS00644**
**PRACTICAL STUDIES IV**
*Double-weighted unit.*
***Pre-requisite/s**: MUS00643 Practical Studies III*

Provides a continuation of practical techniques, technical routines, theory applications, musicianship skills and studio production relevant to the studio specialisation of the student, and also provides the opportunity for some cross school activities.

**MUS00645**
**PRACTICAL STUDIES V**
*Double-weighted unit.*
***Pre-requisite/s**: MUS00644 Practical Studies IV*

Focuses on studio production relevant to the chosen specialisation, as well as continuing technical routines and theory applications. Further work may, if desired, be undertaken in another studio area.

**MUS00646**
**PRACTICAL STUDIES VI**
*Double-weighted unit.*
***Pre-requisite/s**: MUS00645 Practical Studies V*

Focuses on studio production relevant to the studio specialisation of the student.

**MUS40000**
**CONTEMPORARY MUSIC RESEARCH METHODS**
*Double-weighted unit.*
***Pre-requisite/s** Admission to Bachelor of Contemporary Music (Hons)*

Provides an overview of research methods with an emphasis on contemporary popular music research methods, and develops skills in relation to both spoken and written presentations.

**MUS40001**
**CONTEMPORARY MUSIC RESEARCH PROJECT (STAGE 1 OF 3)**
*Double-weighted unit.*
***Co-requisite/s**: MUS00510 Contemporary Music Research Seminar*

Provides an introduction to popular music research through the completion of a substantial research project – conducted under the supervision of academic staff with relevant expertise.

**MUS40002**
**CONTEMPORARY MUSIC RESEARCH PROJECT (STAGES 2 OF 3)**
*Double-weighted unit.*
***Pre-requisite/s**: MUS40001 Contemporary Music Research Project (Stage 1 of 3)*

Provides an introduction to popular music research through the completion of a substantial research project – conducted under the supervision of academic staff with relevant expertise.

**MUS40003**
**CONTEMPORARY MUSIC RESEARCH PROJECT (STAGE 3 OF 3)**
*Double-weighted unit*
***Pre-requisite/s:*** *MUS40002 Contemporary Music Research Project (Stage 2 of 3)*

Provides an introduction to popular music research through the completion of a substantial research project – conducted under the supervision of academic staff with relevant expertise.

**NRS00229**
**CLINICAL PROJECT I**

This is the first of two units which provides students with an opportunity to progressively expand their current level of knowledge and clinical expertise in either a nursing speciality or an area of clinical interest.

**NRS00230**
**CLINICAL PROJECT II**

This is the second of two units which provide students with an opportunity to progressively expand their current level of knowledge and clinical expertise in either a nursing speciality or an area of clinical interest.

**NRS00250**
**STRESS MANAGEMENT**

Aims to introduce students to the notion of stress as a problem and to discuss in what ways stress impact on one's health. Distinguishes between stress and crisis and considers intervention strategies for both situations.

**NRS00274**
**INFECTION CONTROL**

Infections add considerably to health expenditure. This unit is designed to provide up-to-date information on current infection control practices for nurses interested in a range of clinical applications including the delivery of patient care. It is also suitable for a nurse responsible for coordinating infection control in a health care unit or facility. Learners will be encouraged to adapt clinical material to suit their current work interests.

**NRS00277**
**ADVANCED NURSING PRACTICE – MENTAL HEALTH II**

Provides a comprehensive review of contemporary literature in the areas of loss, grief and dying, focussing on helping clients successfully negotiate loss. Also designed to help carers deal with these issues in their personal and professional lives. Students are encouraged to investigate topics of interest/relevance to their health care practice.

**NRS00291**
**PAIN MANAGEMENT**

Nurses spend more time with patients in pain than do any other health care workers. This unit addresses the growing need to understand pain, its perception by the sufferer, its expression and the methods of relief.

**NRS00323**
**CLINICAL NURSING STUDIES III**
***Pre-requisite/s:*** *NRS00322 Clinical Nursing Studies II and BIO01202 Anatomy and Physiology II or BIO10062 Applied Human Bioscience II*

First of four units that offer students clinical experience in a number of selected settings and with a number of selected client groups. Students will develop the process of diagnostic reasoning through acting and reflecting upon their actions in the clinical setting. There is a major focus on administration of therapeutic agents and substances.

**NRS00324**
**CLINICAL NURSING STUDIES IV**
***Pre-requisite/s:*** *NRS00323 Clinical Nursing Studies III and BIO01202 Anatomy and Physiology II or BIO10062 Applied Human Bioscience II*

Second of four units that offer students clinical experience in a number of selected settings and with a number of selected client groups. Students will develop the process of diagnostic reasoning through acting and reflecting upon their actions in the clinical setting. There is a major focus on aseptic technique and a Mentor-Arranged Clinical Practicum.

**NRS00325**
**CLINICAL NURSING STUDIES V**
***Pre-requisite/s:*** *NRS00324 Clinical Nursing Studies IV and BIO01202 Anatomy and Physiology II or BIO10062 Applied Human Bioscience II*

Third of four units that offer students clinical experience in a number of selected settings and with a number of selected client groups. Students will develop the process of diagnostic reasoning through acting and reflecting upon their actions in the clinical setting. There is a major focus on cardiac and respiratory skills.

**NRS00326**
**CLINICAL NURSING STUDIES VI**
***Co-requisite/s:*** *NRS00325 Clinical Nursing Studies V and BIO01202 Anatomy and Physiology II or BIO10062 Applied Human Bioscience II*

Final of four units that offer students clinical experience in a number of selected settings and with a number of selected client groups. Students will develop the process of diagnostic reasoning through acting and reflecting upon their actions in the clinical setting. There is a major focus on infant hygiene, neurological, and ear, nose and throat nursing care.

**NRS00332**
**NURSING PRACTICE II**
***Anti-requisite/s****: NRS00303 Nursing III*

Provides the student with the knowledge and skills required to function in a primary health care role in relation to groups of clients for whom health maintenance is a priority. The focus groups for this unit are mothers, infants and their families; older people and their families; and developmentally disabled clients and their families.

**NRS00334**
**NURSING PRACTICE IV**
***Pre-requisite/s****: BIO01202 Anatomy and Physiology II or BIO10062 Applied Human Bioscience II*
***Anti-requisite/s****: NRS00304 Nursing IV*

Introduces students to the role of the nurse in the care of clients with life threatening and long-term medical conditions and the care of their significant others. Consists of three modules covering secondary prevention, tertiary prevention, and pharmacotherapeutics applied to medical conditions in a number of health care settings.

**NRS00335**
**NURSING PRACTICE V**
***Pre-requisite/s:*** *BIO01202 Anatomy and Physiology II or BIO10062 Applied Human Bioscience II*
***Anti-requisite/s****: NRS00305 Nursing V*

Introduces students to the role of the nurse in the care of clients with life threatening and long-term surgical conditions and the care of their significant others. Consists of three modules covering secondary prevention, tertiary prevention, and pharmacotherapeutics applied to surgical conditions in a number of health care settings.

**NRS00336**
**NURSING PRACTICE VI**
***Pre-requisite/s****: BIO01202 Anatomy and Physiology II or BIO10062 Applied Human Bioscience II*
***Anti-requisite/s****: NRS00306 Nursing VI*

Provides the student with the knowledge and thinking and planning skills required to provide nursing and health care to people from three particular groups who may experience some disadvantage in terms of their health status, using the process of diagnostic reasoning. These groups are people from non-dominant cultural groups; children; and women.

**NRS00610**
**THE ROLE OF THE PERIOPERATIVE NURSE – SURGEON'S ASSISTANT**
*Not available to undergraduates.*
***Pre-requisite/s****: Perioperative Nursing Certificate, Graduate Diploma or Graduate Certificate of Perioperative Nursing plus three (3) years experience as a Perioperative Nurse* ***or*** *five (5) years experience as a Perioperative Nurse.*

The core unit in a stream of four specialist units. Introduces the experienced perioperative nurse to the advanced role of the Perioperative Nurse as Surgeon's Assistant (PN-SA) and the scope of practice. Students will also review their skills and understanding of core principles underpinning standards of practice in asepsis, occupational health and safety, medico-legal and epidemiological issues related to perioperative nursing.

**NRS00611**
**PREOPERATIVE ASSESSMENT AND PLANNING**
*Not available to undergraduates.*
***Pre-requisite/s****: NRS00610 The Role of the Perioperative Nurse – Surgeon's Assistant*

Second unit in the PN-SA stream. Explores the preoperative planning and assessment phase and enables students to expand their knowledge and skills in the important areas of needs analysis, history taking, physical and psychosocial assessment and planning for general surgical procedures. Students work with a clinical mentor to practise skills in a lifelike setting and gain feedback on performance. Students are also given the opportunity to apply principles of general surgery to a selected area of surgical specialty.

**NRS00612**
**INTRAOPERATIVE ASSISTING AND NURSING CARE**
*Not available to undergraduates.*
***Pre-requisite/s**: NRS00611 Preoperative Assessment and Planning*

Third unit in the PN-SA stream. Explores the intraoperative assisting phase and enables students to expand their knowledge and skills in the areas of positioning, skin preparation, draping, retraction, provision of haemostasis, tissue handling, provision of specific instruments, equipment and supplies, suturing and wound closure with the added support of a surgeon mentor in a work setting. Students are also given the opportunity to apply these principles to a selected area of surgical specialty.

**NRS00613**
**POSTOPERATIVE NURSING CARE AND PROFESSIONAL ISSUES**
*Not available to undergraduates.*
***Pre-requisite/s**: NRS00612 Intraoperative Assisting and Nursing Care*

Fourth and final unit in the PN-SA stream. Explores the postoperative phase and enables students to expand their knowledge and skills in this area with the added support of a nurse mentor in a work setting. Students are also given the opportunity to apply these principles to a selected area of surgical specialty.

**NRS03153**
**MENTAL HEALTH NURSING PRACTICE**
*Not Available to Undergraduates*
***Pre-requisite/s:**: CMM00001 Overview of Mental Health*

The unit explores the role of the mental health nurse and nursing in the 21st century and the influences that mental health reform has had on that role with reference to the Australian and New Zealand College of Mental Health Nurses Standards of Practice. Recognition of the collaborative process with consumers will allow mental health nurses to establish integrated and individual approaches to contemporary mental health nursing practice and wellness promotion.

**NRS03159**
**MENTAL HEALTH NURSING CLINICAL PROJECT**
*Not Available to Undergraduates*
***Pre-requisite/s:**: NRS03153 Mental Health Nursing Practice*

This unit aims to take the concepts from the Mental Health Nursing Practice unit and further apply them to advanced mental health nursing practice. Students will be required to make arrangements for supervised clinical practice during the period of their study in this unit, and will critically reflect on this supervised practice.

**NRS10451**
**CLINICAL NURSING I**
***Co-requisite/s** NRS10462 Community Health Nursing and BIO10061 Applied Human Bioscience I and NRS10452 Contexts of Nursing Practice*

This unit provides students with the opportunity to acquire and demonstrate foundation knowledge underpinning nursing skills and the nursing process. In addition knowledge and skills will be demonstrated in communication, record keeping, and numeracy. Students will be required to incorporate a degree of technical ability when demonstrate non-complex skills. There is no assumed prior knowledge required for students to undertake this unit.

**NRS10452**
**CONTEXTS OF NURSING PRACTICE**
***Anti-requisite/s:** NRS00321 Clinical Nursing Studies I and NRS00331 Nursing Practice I*

Introduces students to the contexts of the discipline of nursing. It is a teacher/student focused interaction that intends that the student acquire critical thinking skills, ethical, legal, communication and interpersonal knowledge and skills in order to function safely and effectively in nursing and health care settings. Access to a computer and network is required in order to meet the requirements of the unit. There is no assumed prior knowledge required for students to undertake this unit.

**NRS10453**
**FOUNDATION STUDIES IN MENTAL HEALTH NURSING**
***Anti-requisite/s:** NRS00333 Nursing Practice III and BIO00303 Biomedical Science III*

Introduces students to the role of the nurse in the care of clients with acute and long-term mental health problems and the care of their significant others. The unit consists of three modules covering prevention to recovery, with the application of pharmacotherapeutics to mental health problems, in a number of health care settings. The assumed prior knowledge required

for this unit includes the objectives for Contexts of Nursing Practice.

**NRS10462**
**COMMUNITY HEALTH NURSING**
***Anti-requisite/s:*** *NRS00332 Nursing Practice II*

Introduces students to the Australian health care system and provides an introduction to community health. Primary health care and models of health which underpin community health are explained and the student learns how to apply this knowledge across the lifespan in community settings for individuals, groups and populations. There is a particular focus on the application of this knowledge to older people and people with a disability. There is no assumed prior knowledge required for students to undertake this unit.

**NRS10463**
**CLINICAL NURSING II**
***Pre-requisite/s:*** *NRS10452 Contexts of Nursing Practice and NRS10451 Clinical Nursing I*
***Co-requisite/s****: BIO10062 Applied Human Bioscience II and NRS10453 Foundation Studies in Mental Health Nursing and CMM10464 Psychosocial Contexts of Health*
***Anti-requisite/s:*** *NRS00322 Clinical Nursing Studies II*

This unit provides students with the opportunity to acquire and demonstrate foundation knowledge underpinning nursing skills in the following practice domains: skin integrity, elimination and health assessment. In addition knowledge and skills will be demonstrated in medication administration and numeracy. Students will be required to incorporate a degree of technical ability when deomonstrationg non-complex skills.

**NRS40001-04**
**NURSING THESIS**
***Pre-requisite/s*** *Admission to Bachelor of Nursing (Hons)*

**NRS40005-08**
**HEALTH SCIENCE NURSING THESIS**
***Pre-requisite/s*** *Admission to Bachelor of Health Science (Nursing) with Honours*

**NUT00214**
**NUTRITION I (FOOD AND NUTRITION IN HEALTH)**
***Pre-requisite/s:*** *CHE00102 Biological Chemistry I (Foundation of Chemistry), (Bachelor of Naturopathy and Bachelor of Exercise Science and Nutrition students only).*

Provides an overview of the evolution and contemporary use of food, food and nutritional science, applied nutrition, and the aetiology and prevention of nutrition related problems, to give a broad understanding of the role of food and nutrition on health and wellbeing. The role of food and nutrition within a naturopathic and sociological framework will also be explored.

**NUT00215**
**NUTRITION II (LIFE CYCLE NUTRITION AND DIET THERAPY)**
***Pre-requisite/s:*** *NUT00214 Nutrition I,*
***Co-requisite/s****: NUT00216 Nutrition III (Nutritional Pharmacology and Biochemistry)*

Provides the knowledge and skills required in the preparation of dietary plans through a comprehensive and critical analysis of comparative diet therapy. In addition this unit will include an introduction to the principles of the nutrition care process, determination of altered nutrient requirements of individuals at various stages of the life cycle and in disease states. The use of standard diets and other nutrition education tools will also be discussed.

**NUT00216**
**NUTRITION III (NUTRITIONAL PHARMACOLOGY AND BIOCHEMISTRY)**
***Pre-requisite/s:*** *NUT00214 Nutrition I and CHE00002 Biochemistry*
***Co-requisite/s:*** *NUT00215 Nutrition II (Life Cycle Nutrition and Diet Therapy)*

Provides students with knowledge of the biochemical roles of general classes of nutrients, emphasizing the significance of essential amino acids, essential fatty acids, vitamins and minerals in human metabolism. An introduction to the clinical application of micronutrients will also be incorporated. Covers the critical assessment of scientific information and incorporates an introduction to biostatistics.

**NUT00217**
**NUTRITION IV (CLINICAL NUTRITION)**
***Pre-requisite/s****: NUT00214 Nutrition I and NUT00215 Nutrition II and BIO00101 Physiological Pathology I and BIO00102 Physiological Pathology II and NUT00004 Nutritional Biochemistry or NUT00216 Nutrition III (Nutritional Pharmacology and Biochemistry)*

Provides additional knowledge and critical skills in the use of nutrition therapy for specific conditions. Students will also gain skills in nutrition education and in promoting desirable nutrition behaviours in their clients. Integrates and builds on previous

learning in nutrition and prepares students for clinical practice.

**NUT00330**
**NUTRITION AND HUMAN PERFORMANCE**

Provides the student with the knowledge, attitudes and skills related to personally achieving optimal health through proper nutrition. Additionally, it develops an understanding of diet therapy and the dietary needs of special populations. Also attempts to increase the student's understanding of the relationship between nutrition and health and the differing nutritional needs of various groups.

**NUT00333**
**SPORT AND EXERCISE NUTRITION**

***Co-requisite/s**: NUT00214 Nutrition I and NUT00216 Nutrition III or BIO00326 Exercise Biochemistry and Drugs in Sport*
***Anti-requisite/s**: NUT00330 Nutrition and Human Performance*

Provides a comprehensive overview of nutritional science and its relationship to sport and exercise performance. Enables students to gain skills in nutrition counselling and education when related to exercise.

**PHA00315**
**INTRODUCTORY PHARMACOLOGY**

***Pre-requisite/s:** BIO01201 Anatomy and Physiology I or BIO10062 Applied Human Bioscience II or BIO00305 Human Physiology or BIO10061 Applied Human Bioscience I*
*All pre-requisites are waived for B Health Science in Nursing students only. Not available to B Nursing students.*

The focus is on the principles of drug action, receptor theory, pharmacodynamics and pharmacokinetics. Takes a systems approach in discussing pharmacotherapeutic agents, focusing on drugs in current clinical use in Australia, as well as new therapeutic agents. Will also introduce the student to toxicology, again with reference to agents used in Australia.

**PHA03148**
**INTRODUCTION TO COMPLEMENTARY MEDICINE**

Students will extend pharmacists' knowledge of the history and philosophy of key complementary medicine disciplines including the beliefs and practices that underpin them. It will examine predictors of complementary medicine usage, the practice of complementary medicines in Australia, pharmacists' experience of complementary medicines and consumer profiles. Students will extend their knowledge of how to access and evaluate complementary medicine.

**PHA03149**
**EVIDENCE-BASED MEDICINE IN COMPLEMENTARY MEDICINE**

***Co-requisite/s** PHA03148 Introduction to Complementary Medicine*

Describes the process of evidence-based medicine as it applies to complementary medicine giving an overview of research methods and their application to complementary medicine. Strengths and weaknesses of these common research methods will be reviewed. Students will examine the interpretation of the levels of evidence as a research hierarchy and the research methods associated with each level and explore the process of making safety determinations in relation to complementary medicines.

**PHI00201**
**WAYS OF KNOWING**

***Pre-requisite/s**: COM00333 Communication and Culture*

Contextualises and critiques the legitimation of particular knowledges in Western cultures and marginalisation of others. It considers the paradigm shifts which occurred circa the 17th century and argues that in the 21st century we are in the midst of another significant shift in Western ways of knowing.

**POL00005**
**POLITICAL IDEOLOGIES**

Examines the range of political ideologies within Western political thought. In particular, it explores the dynamic of the political spectrum from the Right to the Centre and to the Left. Critically evaluates Fascism, Nazism, Conservatism, Liberalism, Democratic Socialism, Communism and Anarchism. Also explores the impact of ideological shifts toward green, feminist and anti-racist theories.

**POL00006**
**AUSTRALIAN GOVERNMENT AND POLITICAL INSTITUTIONS**

***Anti-requisite/s** POL10244 Introduction to Politics*

Involves the study of the role and structure of government in Australia. The powers and responsibilities of the three levels of government are analysed and the relationships between them are examined. The primary focus is on the nature

and working of the formal institutions and processes that characterise the Australian political system.

**POL00013**
**GLOBAL SOCIAL MOVEMENTS**

Explores notions of power and ethics, which underpin political action and social movements, providing an opportunity to examine the dynamics that create social change. Contemporary social movements are examined so that students can evaluate their significance and assess the value of social movements to their own lives.

**POL00131**
**INTERNATIONAL COMMUNITY DEVELOPMENT**
***Pre-requisite/s:*** *BHS00130 Introduction to Community Development or BHS00104 Community Development*

Examines the context of international community development through an exploration of key issues, policies and players. The evolution of the nature of 'giving' is explored and how colonisation impacted on the process. Case studies are explored in developing societies focusing on issues world wide.

**POL10023**
**PEACE, WAR AND INTERNATIONAL POLITICS**

Overviews Australian and global responses to peace and war in current international politics. Examines Australia's relationships with neighbouring countries in terms of responses to rights, regional conflict, trade and security. Explores the broad political context surrounding global issues of peace, war and international relations relating to aid, justice, national conflict, defence, peace-keeping and pluralist identities.

**POL10024**
**JUSTICE IN WORLD POLITICS**

Examines the varying meanings to a range of contemporary ideas and the problems raised at community, national and international level in their application Ideas such as human rights, justice, development, ethnicity, gender, power, liberty, citizenship, pluralism and democratic dialogue are applied to everyday political life. Significant ideological differences in political viewpoints are critically evaluated.

**POL10145**
**FOUNDATION STUDY: INTRODUCTION TO POLITICS, MEDIA AND IDENTITY**
*Only available to Foundation Program students.*

Introduction to the Australian political system, structure and processes relating to government. Focusing on political parties, ideology across the political and social spectrum, and the media's role in politics. Issues of Indigenous identity in relation to the Australian political system, and media representation of Indigenous Australian peoples and Indigenous Australian issues will be explored.

**POL10237**
**GLOBALISATION AND DIVERSITY**
***Pre-requisite/s:*** *POL10244 Introduction to Politics or POL00006 Australian Government and Political Institutions*

Examines debates surrounding globalisation, global citizenship, global ethics and global risk. Applies these debates to practical examples including multiculturalism, cultural coexistence, immigration, refugees, labour struggle and diasporic global movements. Critical questions are asked of racism, othering and intolerance. The unit also explores the nature of the global risk, securities and peace.

**POL10244**
**INTRODUCTION TO POLITICS**
***Anti-requisite/s:*** *POL00006 Australian Government and Political Institutions*

Explores both the language of politics, including concepts such as representation, democracy, power, citizenship and participation, and the structure and processes of government in Australia. Encourages students to think critically about political and government institutions, about how and why issues become political, and about the ways in which politics shapes our lives.

**SCI00211**
**INTEGRATED PROJECT**
*Double-weighted unit*
***Pre-requisite/s:*** *All core units plus four electives*

Involves identification of a suitable resource management issue or research topic, the planning and design of research methods, the gathering of relevant information and data, and the preparation of a professional report. The project allows students to integrate knowledge attained in the previous five semesters of the course.

**SCI00419**
**FOOD AND BEVERAGE MANAGEMENT**
***Anti-requisite/s**: MKT01204 Quality Management I: Food and Beverage*

Provides students with an understanding of strategic, operational and managerial issues facing food and beverage operators. The unit commences with a strategic overview of the development and current status of the food and beverage service industry, with particular attention to the socio-cultural, market and competitive factors and the development of food and beverage service concepts. Once a concept has been developed, food and beverage managers must communicate and implement the concept on a daily basis through the firm's operational activities, which include menu planning, purchasing, receiving, storing, issuing, production, service and sale. The unit then focuses on the managerial issues in food and beverage operations, including financial control, menu pricing and analysis, human resource management and legal and ethical obligations.

**SCI00428**
**FOOD AND BEVERAGE OPERATIONS**
*Available only to students enrolled at The Hotel School, Sydney*
***Anti-requisite/s:** SCI00428 Food and Beverage Service and Delivery Systems.*

Presents a theoretical and practical approach to food and beverage delivery service systems, focusing on the development of service skills, as well as quality assurance, cost control and efficiency for front-of-house procedures.

**SCI00429**
**MANAGING FOOD AND BEVERAGE OPERATIONS**
*Available only to students enrolled at The Hotel School, Sydney*
***Anti-requisite/s:** SCI00429 Food and Beverage Service and Delivery Systems*

Presents a theoretical and practical approach to food preparation and production systems, focusing on the development of operational skills and quality assurance, cost control and efficiency for back-of-house procedures.

**SCI10259**
**FOOD TECHNOLOGY AND DESIGN I**
*Students other than BTechEd require BTechEd Course Co-ordinator approval*

Introduces students to food, developing student understanding of production, processing, preservation, manufacture, marketing and distribution of foods and food products. The issues of food in other cultures and food for social justice is also investigated in combination with the development of appropriate units and associated resources for senior food technology classes.

**SOC00101**
**THE FUTURE OF WORK**

Provides insights into the identified future trends in the nature of work. Leisure, technology and changed relationships are discussed in the context of political and economic structures.

**SOC00112**
**SOCIAL POLICY**

Introduces the fundamental issue of social policy in welfare practice. Issues of inequality and social policy-making, implementation and analysis are covered. Students are guided to critically analyse one specific social policy in its historical, political and social welfare context.

**SOC00115**
**GLOBAL INEQUALITY**
***Pre-requisite/s:** SOC00118 Introduction to Sociology*

Invites students to explore the notions of globalisation and social inequality by using a variety of sociological theories, and to question the structures that maintain those inequalities. Specific inequalities such as the distribution of wealth and problems surrounding age, gender and religion are examined, as are policies designed to produce social change.

**SOC00117**
**SOCIOLOGY OF WORK**
***Pre-requisite/s:** SOC00118 Introduction to Sociology*

Explores the labour market within the framework of social life and the attitudes and values that exist in the wider society. Examines the different ways of approaching the social nature of work, compares a functionalist and conflict view of work, examines contemporary theories of work and finally examines the segmentation of the labour market. These understandings help to equip policy makers.

**SOC00118**
**INTRODUCTION TO SOCIOLOGY**

Provides an overview of concepts and traditions in sociology from the early work of Herbert Spencer

to contemporary theorists such as Foucault. Focuses on the major traditions of functionalist, conflict, interactionist and feminist approaches.

**SOC00417**
**RACE AND RACISM**

The concepts and issues of race and racism are examined both theoretically and practically in the Australian context. Racism, from the time of European invasion, is examined in relation to Aboriginal peoples, and related policies. This subject is strongly focused on student self-directed learning and each student's own discourse. The best way to summarise the learning journey is in the context of experiential learning. This approach ensures that students are able to fully manifest their views, overt or covert, positive or negative, regarding this subject in a positive genre of self-directed learning.

**SOC00722**
**THE SOCIOLOGICAL AND POLITICAL BASIS OF HEALTH CARE**

*Not available to undergraduates.*

Analyses the impact of social factors on health and studies the impact of dominant models of the body and illness and the effect of these images on the structure of health care delivery. The structure of the health care system is examined both from the perspective of government responsibility for health and the impact of more recent policy trends upon health care delivery.

**SOC01122**
**SOCIOLOGY OF THE FAMILY**

***Pre-requisite/s**: SOC00118 Approaches to Sociology*

Introduces students to the development of the family as a basic social unit, definitions and types of families as well as a range of theoretical perspectives about "family". Students are introduced to the formation and functions of the family by exploring the processes of marriage and parenthood. Problems associated with family dysfunctions are analysed. The impact of globalisation and technological advancements on the future of families is also explored.

**SOC01123**
**DEVIANCE IN SOCIETY**

***Pre-requisite/s**: SOC00118 Introduction to Sociology*

Explores the notion of deviance using different sociological perspectives. Students will examine the ways by which morally condemned behaviours come to be defined as deviant, and explore the process by which people, who perform actions perceived as deviant, acquire a certain identity and respond to their label in various ways. In particular, students are encouraged to analyse a number of examples of constructed meaning by drawing on the accounts which various people have used to explain their actions.

**SOC10026**
**CORPORATE CITIZENSHIP**

Explores the notion of corporate citizenship from the perspective of a risk society. It examines ideas that explain the issues and dilemmas associated with the social responsibilities of business. This unit encourages students to analyse corporate citizenship by drawing on examples of how the complexity of business and community partnerships can be managed.

**SOC10027**
**TECHNOLOGY AND SOCIETY**

Invites students to examine the global and multilayered electronic network known as the Net, which provides social scientists with a diversity of information, relationships and social rituals. Explores what these new developments mean for the social organisation of human societies, as well as posing new questions about the phenomenon of virtual relationships. Focuses on how members of electronic gatherings draw on symbolic objects that are powerful in the culture to create rituals that bond together people who never meet physically. Students will need access to internet facilities to complete this unit.

**SOC10186**
**INDIGENOUS ENVIRONMENTAL MANAGEMENT**

Examines Indigenous knowledge systems and cultural practices, the impact of European invasion and occupation on Indigenous natural resource use and management. Introduces students to policy, legislation and laws, both international and domestic, relevant to Indigenous peoples and the environment. Familiarises students with current initiatives by Indigenous peoples concerning the management of their lands, government approaches to environmental management, and encourages students to reflect on the role they play in the achieving of social justice of indigenous peoples.

**SOC10236**
**ETHICS AND SUSTAINABILITY**
***Anti-requisite/s**: LAW00105 Marketing Law and Ethics or MNG00245 Environmental Issues for Business or MNG00246 Environmental and Ethical Issues for Business*

The influence of culture and society on the creation of knowledge, truth and morality provide the foundation to explore a broad range of ethical theories. These theories are applied to diverse contemporary issues including human rights and corporate governance. The unit explores the ethical roots of the ecological crisis and examines the contribution of the sustainability concept to the search for a solution.

**SOC10238**
**ETHICS IN SOCIETY**
***Anti-requisite/s**: SOC10236 Ethics and Sustainability*

Introduces students to the philosophical and moral theories that influence contemporary societal ethical issues. Identifies and explores personal values and beliefs that relate to ethics and resolving ethical dilemmas. Encourages students to engage in discussing ethical societal issues, in order to develop ethical thinking and living.

**SOC10240**
**PEOPLE, WORK AND ORGANISATIONS**

Investigates how the lives of individuals within contemporary societies are organised, coordinated and regulated by and through their involvement in organisations and social institutions. Seeks to explain the different kinds of interdependent relationships that occur between the individual and society through the medium of organisations, and examines the possible consequences on personal freedom, equality, the realisation of interests, and the capacity of individuals to bring about social change.

**SOC10245**
**WORKING IN ORGANISATIONS**

Examines the characteristics and complexities of modern work-based organisations and the tensions, conflicts and contradictions that are embedded in them. Explores the interdependence of organisations and their social, economic and political environments, especially in terms of what this might mean for the performance of work. Considers organisational structures, processes and work arrangement, with special emphasis on the concept of power and its application within organisations to resolve the challenges that are endemic to working in organisations.

**SOC10246**
**WORK: ITS ORGANSIATION AND REMUNERATION**
***Pre-requisite/s**:MNG00320 Working in Organisations or MNG00320 Principles and Practice of Human Resource Management*

Investigates the significance and complexity of how work is, and ought to be, organised; how its value can be determined; and the ways in which staff should be remunerated for its performance. Draws heavily upon theories and concepts of job design, job evaluation, motivation, and remunerations systems and practices. Locates these within more general theories of organisation insofar as the willing and effective participation of employees is contingent on the existence of appropriate rewards and the interface between individual and organisational needs and priorities.

**SOC40001–40004**
**SOCIAL SCIENCE THESIS (8 UNIT)**

**SOC40009–40011**
**SOCIAL SCIENCE THESIS (6 UNIT)**

Designed as staged thesis units for the Social Sciences Honours program. Students have the opportunity to complete a thesis only where they have prior research methods experience.

**SOY00011**
**SPORT TOURISM I**

Theories and constructs about sport tourism are studied, leading into a number of significant issues, which are explored with examples from Australia and other countries. These issues include impacts upon environments such as economic, social, cultural and natural environments; sport tourism and development; the organisation of sport tourism and future management issues.

**SOY00012**
**SPORT TOURISM II**
***Pre-requisite/s**: SOY00011 Sport Tourism I*

Designed to explore more theories and constructs, illustrated with practical examples, about the impact of sport tourism on various environments such as economic, sociocultural, natural and physical health. Aims to investigate the organisation of sport tourism and conceptualise future directions.

**SOY00127**
**IDENTITY AND RELATIONSHIPS**
***Pre-requisite/s**: BHS00161 Interpersonal Communication (waived for pre 1999 students)*

Familiarises students with psychological, sociological and cultural perspectives on key human relations concepts such as identity, gender, race, class, age in the context of intimate, friendship and work relationships.

**SOY00132**
**EVALUATION IN COMMUNITY WELFARE**
***Pre-requisite/s**: One of SOY10105 Introduction to Human Services: Theory and Practice or BHS00130 Introduction to Community Development or SOC00111 Contexts of Social Welfare Practice. (Pre-req waived for students enrolled prior to 1999).*

Evaluation is a usual requirement for the funding of current or new social welfare programs. With a demand for greater accountability in the social and community services sector, it is expected that most social welfare and community development practitioners can and should be able to initiate, conduct, and evaluate research, irrespective of whether they are working with individuals, families, groups or communities. This unit has been designed to demystify the notion of research and to equip you with some basic evaluation skills.

**SOY00133**
**COMMUNITIES, GLOBALISATION AND CHANGE**
***Pre-requisite/s**: BHS00130 Introduction to Community Development or BHS00104 Community Development*

This unit explores how globalisation is shaping rural and urban communities and offers an analytical framework informed by community development principles for responding to such changes. The major areas of study include globalisation and change, contemporary rural and urban analysis, and the development of civil society.

**SOY00137**
**ENVIRONMENTAL MANAGEMENT FOR THE HOTEL INDUSTRY**
*Available only to students enrolled in The Hotel School, Sydney*

Topics covered in this unit include a systematic framework that encourages a strategic approach to the environment as a business issue. The unit encourages a proactive approach to environmental management while examining the environmental review process, staff commitment, resource acquisition and allocation, leadership and team building, the selection of priority areas, developing plans, measurement target setting, implementation and review of the process.

**SOY00159**
**PROJECT MANAGEMENT AND PROMOTION**

Considers the processes of developing, implementing and evaluating a specific project. Needs analysis, budgeting, scheduling, resource allocation, tendering procedures and legal considerations, and the uses of computer software are discussed.

**SOY00204**
**COMMUNITY PROJECT MANAGEMENT**

Considers the theoretical perspectives and political environment of community project management and the processes of developing and implementing a specific project. Government structures, parliamentary processes, current community structures, alternative structures and managing the project are core aspects of the unit.

**SOY00220**
**UNDERSTANDING SOCIAL SCIENCES**

Introduces students to the interdisciplinary nature of the field of Social Science. Examines classical and contemporary theories about the nature of individuals, organisations and society. Explores key themes and concepts within the field of social science and applies social sciences knowledge to particular areas of human endeavour such as business and human services.

**SOY00222**
**INTERNSHIP STUDY**
***Pre-requisite/s**: Completion of 16 units from the Bachelor of Applied Science: All Streams*

Provides experience in workplaces related to their course. Includes preparation of applications, employment interviews, and a minimum of an eight week work placement which is formally assessed. Placements in work experience will be by competitive application.

**SOY00247**
**BUSINESS INTERNSHIP**
*Double-weighted unit.*
***Pre-requisite/s**: 96 credit points*
***Anti-requisite/s**: SOY10097 Business Internship (Part 1 of 2) and SOY10098 Business Internship*

Provides practical workplace experience within business, commerce or industry. Students can undertake a placement in any appropriate industry sector (e.g. corporate {consumer, services, industrial}, professional, government, etc.) in Australia or overseas. Students are provided with an opportunity to apply concepts and principles of business and management to a workplace setting in industry and to better appreciate the nature of employment in the industry. Students are responsible for finding their own positions for internship.

**SOY00411**
**TOURISM THEORIES AND PRACTICES**
***Anti-requisite/s:*** *MKT01211 Australian Tourism Studies I*

Tourism is a large phenomenon and a complex one, so systematic ways of studying the subject are useful. That approach identifies elementary themes for study. Tourism is about people as tourists, the places in their itineraries, the organisations which provide services and goods, and the systemic and environmental interactions that occur. Topics studies include tourist types, motivations and behaviour, the roles of places in itineraries, the structures and operations of tourism industry, and some background ideas about hospitality.

**SOY00412**
**CONTEMPORARY TOURISM ISSUES**
***Pre-requisite/s*** *SOY00411 Tourism Theories and Practices I or MKT01211 Australian Tourism Studies I*
***Anti-requisite/s*** *MKT01212 Australian Tourism Studies II*

More foundation topics about tourism and hospitality, including environmental impacts and attractions. Topical issues are explored with examples from many countries. These include sustainability and ecotourism; strategic and structural issues in tourism industries, authenticity; and impacts on tourism of the Olympic Games.

**SOY03036**
**PROJECT B – PROFESSIONAL PRACTICE (PART 1 OF 2)**
*Not available to undergraduates*

**SOY03037**
**PROJECT B – PROFESSIONAL PRACTICE (PART 2 OF 2)**
*Not available to undergraduates*
***Pre-requisite/s:*** *Any 4 units*

Explores elements of professionalism including reflecting on practice, peer supervision and mentoring by an experienced training professional. Builds on learning in coursework units and culminates in the development, delivery and evaluation of a training event under the direction of university staff and with the possible assistance of approved industry professionals.

**SOY10097**
**BUSINESS INTERNSHIP (PART 1 OF 2)**
***Pre-requisite/s:*** *96 credit points*
***Anti-requisite/s:*** *SOY00247 Business Internship*
**SOY10098**
**BUSINESS INTERNSHIP (PART 2 OF 2)**
***Pre-requisite/s:*** *SOY10097 Business Internship (Part 1 of 2)*
***Anti-requisite/s:*** *SOY00247 Business Internship*
**SOY10105**
**INTRODUCTION TO HUMAN SERVICES – THEORY AND PRACTICE**
***Anti-requisite/s:*** *SOC00111 Contexts of Social Welfare*

Provides students with a critical analysis of development of human services practice in Australia from both theoretical and practical perspectives. Challenges students to critically analyse their own assumptions and values to reflect those that underpin human services work.

**SOY10106**
**HUMAN SERVICES – PRACTICE AND ETHICS**
***Pre-requisite/s****: SOY10105 Introduction to Human Services – Theory and Practice or SOC00111 Context of Social Welfare*
***Anti-requisite/s:*** *CSL00208 Intervention for Change or POL00134 Intervention and Case Management*

Provides students with a thorough understanding of the key skills and practice issues within an organisational context. Concepts of power, ethics and values, are analysed. Personal values and beliefs are considered within this framework, allowing students to undertake effective human service practices.

**SOY10107**
**HUMAN SERVICES ORGANISATIONS – POWER AND PRACTICE**
***Pre-requisite/s:*** *SOY10106 Human Services Practice and Ethics, or POL00134 Intervention and Case Management*
***Anti-requisite/s:*** *SOY00213 Human Services Management*

Introduces students to human service organisations. Various perspectives are engaged to explore what human service organisations are and how they function in Australian society. Organisational theories are used to analyse how to read and influence human service organisations. Questions of power are addressed especially in relation to the interaction between workers and clients and workers and the organisation. How human service practitioners can pursue a social justice agenda is explored and students are encouraged to think through human service practices in this light.

**SOY10108**
**ADVOCACY AND CHANGE**
***Pre-requisite/s**: SOY10107 Human Service Organisations – Power and Practice*

Introduces students to key aspects of change and theories of power, resistance and agency. Various realms of change are explored including self, client and cause advocacy. Students are engaged in the development of basic change-related practice skills such as negotiation and the construction of a persuasive argument. To conclude the unit, students are encouraged to engage with contemporary issues that are impacting on practitioners efforts to achieve change and reflect on their own experiences.

**SOY10114**
**ARTS PROJECT**
***Pre-requisite/s** Any twenty (20) units.*

Provides students with an opportunity to pursue in depth a topic of particular interest to them arising from theoretical or practical issues raised in earlier units of the Major being undertaken within their Bachelor degree. A supervisor chosen from their field of study will review progress towards a major project. Research/creative projects will be closely supervised by an interdisciplinary team chosen from the School and can be undertaken independently or as a group activity.

**SOY10196**
**SURFING CULTURE**
*Only available to students undertaking the Surfing Studies specialisation*

Provides foundation for an understanding of the socio-cultural domain that underlie the sport of surfing. In doing so, it serves as an introduction to the historical, philosophical and sociological basis of surfing and consequently examines surfing from a variety of cultural contexts. This will enable students to practice the professional management of surfing within a diversity of groups.

**SUR00201**
**ENVIRONMENTAL MAPPING**

Covers a range of techniques used to record and measure environmental resources and introduces and develops practical skills in map literacy, cartography, surveying, aerial photographic interpretation (API), remote sensing (RS), geographic information systems (GIS) and report writing.

**TCH00089**
**BUSINESS/INDUSTRY PLACEMENT EXPERIENCE**
*Available to B, Tech Ed students only.*

Provides the foundation for developing competence in students' classroom teaching strategies across K-6 grades by (i) the study of contemporary research and thinking about teaching/learning; and (ii) the satisfactory completion of Internship experiences in schools on a regular basis.

**TCH03157**
**PEDAGOGICAL PRACTICES FOR TEACHERS OF ENGLISH TO SPEAKERS OF OTHER LANGUAGES**
*Students other than Education require MEd Course Co-ordinator written approval.*

Examines planning, implementation and evaluation practices for the teaching of English to speakers of other languages (TESOL). Participants will be exposed to a wide range of pedagogical practices and will implement and reflectively critique a classroom-based initiative.

**TCH03193**
**LEARNING AND TEACHING IN HIGHER EDUCATION.**

Provides university teachers with an overview of student learning in higher education settings and modes of study (eg face-to-face, distance education, on line and mixed mode). Participants plan and undertake practical activities to advance, review and reflect upon their teaching practice.

**TCH03194**
**ASSESSING STUDENT LEARNING IN HIGHER EDUCATION**

Enables current university teachers to develop effective assessment practices that are underpinned by a critical engagement with contemporary assessment literature. Participants complete a self-

directed project relating to their own higher education assessment context.

**TCH03195**
**CURRICULUM DESIGN AND REVIEW IN HIGHER EDUCATION**

Enables current university teachers to develop the effective practice of curriculum design and review that is underpinned by a critical engagement with contemporary literature. Participants complete a self-directed project relating to curriculum design or review in their own disciplinary context.

**TCH03196**

**THE SCHOLARSHIP OF TEACHING IN HIGHER EDUCATION**
***Pre-requisites or Co-requisites*** *TCH03193 Teaching and Learning in Higher Education, TCH03194 Assessing Student Learning in Higher Education and TCH03195 Curriculum Design and Review in Higher Education.*

Enables current university teachers to explore the scholarship of teaching in higher education contexts and to advance scholarly teaching in the pursuit of effective learning environments for students in higher education. Participants will write a scholarly paper to publishable standard on a teaching-related issue that is of interest to them.

**TCH03215**

**LINGUISTIC CONCEPTS FOR TESOL**
***Anti-requisite/s*** *TCH03158 Concepts and Understandings for TESOL*

Provides the linguistic concepts and understandings that will be necessary for the teaching of English to speakers of other languages. Participants will explore the roles and responsibilities, knowledge and skills required to become Teachers of English to Speakers of Other Languages (TESOL).

**TCH03216**

**LANGUAGE ACQUISITION AND ASSESSMENT**
***Anti-requisite/s*** *TCH03158 Concepts and Understandings for TESOL*

Develops an understanding of Second Language acquisition, its characteristic nature and the factors which influence its development. Participants will explore the theories and philosophies underpinning the teaching of English to speakers of other languages.

**TCH10000**
**PROFESSIONAL EXPERIENCE I**

Through a combination of University-based micro-teaching exercises and school-based experiences (including a three-week block-teaching placement), students are introduced to (i) techniques of classroom observation; (ii) specific skills required in planning, implementing and evaluating individual lessons and lesson-sequences in Secondary classrooms; and (iii) the wider professional roles and responsibilities of Secondary teachers.

**TCH10001**
**PROFESSIONAL EXPERIENCE II**
***Pre-requisite/s****: TCH10000 Professional Experience I*

Provides a block teaching experience of a continuous four weeks in one school which complements theoretical studies for in-school experiences and supplements the lecture/tutorial activities. Allows for the completion of a professional portfolio of experiences and reflective log that may be utilised in interviews for teaching positions.

**TCH10002**
**SCHOOL INTERNSHIP**
***Pre-requisite/s:*** *TCH10001 Professional Experience II*
*Semester I enrolment requires written approval from the Unit Assessor.*

Provides students with the opportunity to consolidate their experiences in Professional Experiences I and II through an extended period of autonomous teaching of seven weeks duration in one secondary school. Seeks to develop skills in program design, instruction and evaluation in teaching and learning. An integral part of the assessment is a statement of students' suitability for employment as a teacher.

**TCH10005**
**BEHAVIOUR, LEARNING AND THE CURRICULUM**

Introduces a data based model of classroom management to guide teachers in their promotion of both appositive classroom climate and positive behaviour in their school aged students. The unit describes the leadership behaviours, curriculum adjustments, research skills, and practical behaviours of a teacher required to promote the positive class and individual behaviour of their students.

**TCH10007**
**CURRICULUM SPECIALISATION: HUMAN SOCIETY AND ITS ENVIRONMENT I**
*School of Education students only*
***Anti-requisite/s**: EDU00011 Curriculum Specialisation: Social Sciences I*
Focuses on planning, implementing and evaluating strategies regarding the Stages 4, 5 and 6 Human Society and Its Environment (HSIE) syllabi and Studies of Society and Environment (SOSE) syllabi (predominantly on Stages 4 and 5). An examination of teaching skills and development of values and perspectives, which are intrinsic to HSIE/SOSE, will occur along with a focus on the professional requirements of the teachers.

**TCH10008**
**CURRICULUM SPECIALISATION: HUMAN SOCIETY AND ITS ENVIRONMENT II**
***Pre-requisite/s:** TCH10007 Curriculum Specialisation: Human Society and its Environment I and TCH10000 Professional Experience I*
***Anti-requisite/s:** EDU00012 Curriculum Specialisation: Social Sciences II*
Provides an integrated understanding of the Stage 6 Human Society and Its Environment (HSIE) and Studies of Society and Environment (SOSE) syllabi and in particular focuses on teaching skills to relate these syllabuses to current issues.

**TCH10134**
**PROFESSIONAL EXPERIENCE (PRIMARY) I**
***Pre-requisite/s**: EDU10128 Introduction to Teaching*
Provides the foundation for developing competence in students' classroom teaching strategies across K-6 grades by: (i) the study of contemporary research and thinking about teaching and effective classroom practice and (ii) the satisfactory completion of in-school experiences including regular weekly school visits and a 3 week block practicum.

**TCH10135**
**PROFESSIONAL EXPERIENCE (PRIMARY) II**
***Pre-requisite/s**: TCH10134 Professional Experience (Primary) I*
Develops and extends the foundations of teaching and teaching practice as experienced in Year 1 through (i) the study of contemporary research and practice about teaching based on the principles of authentic and productive pedagogy and (ii) the satisfactory completion of in-school experiences including four one day school visits and a 3 week block practicum.

**TCH10136**
**PROFESSIONAL EXPERIENCE (PRIMARY) III**
***Pre-requisite/s**: TCH10135 Professional Experiences Primary II*
***Anti-requisite/s**: TCH00513 Practicum III: Primary Education*
Provides students with an opportunity to build on the vocational skills developed in Professional Experience I and II. Facilitates the growth of professional practice within the context of a study of curriculum development, implementation and evaluation. Includes a 3 week in-school professional experience block and 5 additional pre-block days of school experience.

**TCH10137**
**SCHOOL INTERNSHIP (PRIMARY)**
***Pre-requisite/s**: EDU10131 Professional Identity and Values and EDU10132 Program Design, and TCH10136 Professional Experience Primary III*
***Co-requisite/s:** EDU01105 Project*
***Anti-requisite** TCH00514 Practicum IV: Primary Education*
Provides an eight-week period of autonomous teaching in one school which complements theoretical studies and supplements the skill development achieved in Professional Experiences I - III. Allows for the completion of a professional portfolio to demonstrate to potential employers achievement of benchmarks and related competencies for entering the teaching profession.

**TCH10173**
**PROFESSIONAL EXPERIENCE (PRIMARY) IV**
***Pre-requisite/s**: TCH10136 Professional Experience (Primary) III, EDU10132 Program Design, EDU10131 Professional Identity and Values*
***Anti-requisite** TCH00514 Practicum IV: Primary education*
*Students other than Education require BEd Course Coordinator written approval*
Focuses in particular on long-term planning and sustained teaching. This unit includes four weeks of classroom practice, lead-up internship experiences and reflection on both. Students apply principles of programming and resource

management, develop strategies for self-evaluation and reflection on teaching and acquire an informed and critically aware approach to the teaching and learning which takes place in classrooms..

**TCH10174**
**CURRICULUM SPECIALISATION: ENGLISH I**
*School of Education students only.*

Introduces students to English teaching in secondary education, its theoretical foundations, as well as its regulated practice. Throughout there will be an emphasis on appropriate and informed practical application in Stages 4 and 5 classrooms.

**TCH10175**
**CURRICULUM SPECIALISATION: ENGLISH II**
*School of Education students only*
***Pre-requisite/s**: TCH10174 Curriculum Specialisation: English I*

Builds upon Curriculum Specialisation: English I. It extends knowledge and skills for English teaching in secondary education. While maintaining the Years 7-12 scope, there will be a focus upon appropriate and informed practical application in the Years 11-12 classroom.

**TCH10267**
**PRODUCT TECHNOLOGY AND DESIGN I**
***Pre-requisite/s**: ENM10266 Product Technology and Design I and TCH10272 Curriculum Specialisation: Technology Studies II*
***Anti-requisite/s**: EDU10038 Managing Design and Technology Resources*

Addresses essential safety planning policies, resource preparation, storage, costing, up-keep and equipment management through the application of product design projects in the workshop. Projects for case studies and skill development cover metals and electronics technologies suitable for years 7-10 Technology Mandatory and Industrial Technology syllabuses. Learning is approached through a project relating to a unit of work, school visits and knowledge in the areas of school inventory, supplier contracts maintenance procedures and routines including lesson management strategies with occupational health and safety considerations.

**TCH10270**
**VOCATIONAL TRAINING AND WORK PLACEMENT**
***Pre-requisite/s**: HOS10199 Food Service Operations and SCI10259 Food Technology and Design I and TCH10272 Curriculum Specialisation: Technology Studies II*

Exposes students to contemporary business and industry practice in the technology domain. Provides students with the opportunity to have non-school teaching experience in a workplace setting and to achieve the qualification of Certificate IV Assessment and Workplace Training. Students develop an understanding of the structure and principles of the Australian Vocational Education and Training system, and skills in teaching Stage 6 VET Curriculum Frameworks in NSW Schools.

**TCH10271**
**CURRICULUM SPECIALISATION: TECHNOLOGY STUDIES I**
***Co-requisite/s**: TCH10000 Professional Experience II*

Introduces students to the technology teaching profession and explores the requisite knowledge, skills, values and attitudes necessary for success as a progressive technology education. Emphasis is placed on metacognitive approaches to learning as a key to effective teaching. Skills in reflective practice are incorporated to enable students to monitor their development as technology teachers and critically reflect on their career choice.

**TCH10272**
**CURRICULUM SPECIALISATION: TECHNOLOGY STUDIES II**
***Pre-requisite/s**: TCH10271 Curriculum Specialisation: Technology Studies I*
***Anti-requisite/s**: EDU00496 Technology Curriculum*

Builds upon Curriculum Specialisation: Technology Studies I. Provides a range and depth of understanding and skills in technology pedagogy for contemporary and holistic technology and design curricula. Emphasis is placed upon strategies in innovation, enterprise and creativity across a range of school systems, including technacy. Procedures addressed in this unit relate to program development and syllabus mapping for chosen areas of specialisation in Stage 6 TAS, assessment for learning, and the recording and reporting of learning outcomes.

**UPU00001–4**
**UNIVERSITY PARTNER UNIT I–IV**

Students can take up to three units offered by the University Partners in the Master of International

Sport Management.

**USC00261–2**
**UNSPECIFIED CORE UNIT I–II**

For students who have a degree or strong background in one of the areas to be studied or who can justify that a unit may not suit their course of study, up to two unspecified core units may be taken, with approval of the Head of School. These can be drawn from any of the postgraduate units offered by this University or the University Partners in the Master of International Sport Management.

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# RULES RELATING TO AWARDS

These Rules are made pursuant to Clauses 44 and 45 of the By-laws* of the University. They are organised as follows:


| | |
|---|---|
| **Rule 1** | **Definitions and Preliminary Provisions** |
| **Rule 2** | **Coursework Awards: General Provisions** |
| **Rule 3** | **Coursework Awards: Student Assessment and Examinations** |
| **Rule 4** | **Coursework Awards: Specific Award Rules** |
| **Rule 5** | **Honours Awards (where Honours is taken as a separate year)** |
| **Rule 6** | **Honours Awards: Individual Award Rules** |
| **Rule 7** | **Master's by Thesis Awards** |
| **Rule 8** | **Doctor of Business Administration (DBA) award** |
| **Rule 9** | **Doctor of Philosophy (PhD) award** |
| **Rule 10** | **Awards: General Provisions** |


*Rules 4 (undergraduate awards), 6, 7, 8 and 9 are not detailed in this section of the Student Handbook, but can be found under the relevant award level entries in the Course Information Section.*

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* *By-laws are located in the Calendar www.scu.edu.au/calendar*

## 1. Definitions and Preliminary Provisions

### 1.1 Definitions

In these Rules, unless the context otherwise indicates or requires, the following definitions shall apply:

(a) "Academic Board" means the body of that name appointed by the Council of the University;

(b) "advanced standing" means recognition which may be granted to an enrolled student for studies successfully completed at this University or at another approved tertiary institution; advanced standing may also be granted in particular circumstances for professional experience relevant to a specific award course;

(c) "aegrotat award" means an award granted under circumstances where a student was unable in the final study period to complete particular assessment tasks on account of death or incapacity;

(d) "anti-requisite unit" means a specified unit that is deemed to have content that is too much in common with another unit, thereby prohibiting enrolment in the other unit either concurrently with the specified unit, or where the specified unit has been successfully completed;

(e) "assessment" means the process by which student academic progress is monitored and judged;

(f) "assessment task" means any item of assessment, for example, tests, examinations, assignments, practicals, clinicals, orals and any other performances required as part of an assessment;

(g) "award course" means a course leading to an accredited award of the University;

(h) "Board of Assessors" means the academic staff of a School who are unit assessors meeting to determine grades; the Chair of the a Board of Assessors is the Chair of the School Board, whether or not that person is a unit assessor;

(i) "candidate" means a person admitted to the University as a student and proceeding towards an accredited award of the University;

(j) "census dates" are set for each unit of study that the University proposes to offer each year. Census dates are published by 1 December of the year prior to the commencement of that unit;

(k) "co-requisite unit" means a unit which a candidate is normally required to enrol in concurrently with another specified unit;

(l) "Commonwealth Supported Place" is a place for which the Commonwealth makes a contribution towards the cost of that place.

(m) "Commonwealth Supported Student" means a student who is generally required to contribute to the cost of their education through a student contribution, while the Commonwealth Government also funds part of the costs involved.

(n) "elective unit" means a free choice unit drawn from anywhere within the University;

(o) "examination" means the formally supervised examination held at the end of a study period;

(p) "feeder region" means the region bounded in the south by Bulahdelah, by Dubbo and Goondiwindi in the west, and Greater Gold Coast area in the north;

(q) "Head of School" means the person appointed by the Vice-Chancellor to manage a School; all references to Head of School should be read

additionally as references to Director of College;

(r) "major" means an approved combination of six or more units in a subject area; twelve or more units in a subject area constitutes a double major;

(s) "pre-requisite unit" means a unit which a candidate must have successfully completed before enrolling in another specified unit;

(t) "Schedule of Units" means the table of units annexed to and forming part of specific award Rules;

(u) "School Board" means a body of that name appointed by the Academic Board. All references to a School Board should be read additionally as references to a College Board;

(v) "special consideration" means consideration for extension or variation of deadlines for assessment tasks, for a special examination, or for consideration related to a completed assessment task;

(w)"special examination" means an examination offered in lieu of the normal examination;

(x) "student" means a person enrolled as a candidate in a course leading to an accredited award of the University, or in units which do not lead to an accredited award of the University;

(y) “Student Learning Entitlement” provides a student with access to a Commonwealth support place.

(z) "study period" means a semester, or trimester, or any other period as designated by the Academic Board;

(aa)"study plan" means an approved program of study leading to the completion of an award course

(ab)"unit" means a discrete component of an award course; units are identified by a title and code number, and require 150 hours of dedicated study time;

(ac)"unit assessor" means the academic staff member, designated by the Head of the relevant School, responsible for ensuring that the assessment process for a unit is implemented and completed.

(ad)"unit statement" means a document approved initially by the Academic Board, and maintained by the relevant School Board, setting out details in accordance with the University's policy on course accreditation and course changes.

(ae)"enabling (bridging) program" means a program that is provided for particular types of disadvantaged students who need preparation prior to commencing a formal award course; it is offered to students to enable them subsequently, if they so choose, to commence an award course in a student place that is funded either partially or fully by the Commonwealth. Programmes which form part of a formal award course or for which credit will or may be given towards an award course are not considered to be bridging programs.

**1.2 Preliminary Provisions**

(a) Unless the context otherwise indicates or requires, any officer, committee or board of the University authorised or required under these Rules to exercise any authority, duty or responsibility may nominate another officer, committee or board to exercise that authority, duty or responsibility. Such delegated authority may not be further delegated without the approval of original delegating authority.

(b) The Academic Board at its discretion may permit departure from any of these Rules in particular instances.

(c) The Academic Board may make such special provision in a matter as it considers reasonable in circumstances where:

(i) the application of any addition or amendments to an existing Rule causes special hardship to a student or class of students; o*r*

(ii) the development of alternative modes of delivery, or of cooperative arrangements with employer bodies or other education providers, causes special hardship to a student or class of students; *or*

(iii) the application of any Rule is rendered inappropriate or impracticable in particular circumstances.

(d) Nothing in these Rules, nor any action taken under them, shall deprive the University of any other right or remedy it may have in the circumstances or prevent the University from taking any other action consistent with its Act and By-laws.

## 2. Coursework Awards: General Provisions

### 2.1 Admission

(a) An application for admission to a coursework award course shall be made on the prescribed form in accordance with the required procedures and lodged as directed by a specified date. An applicant who has not completed the required admission procedures by a specified date and who wishes to apply may be liable for payment of a late fee. An application for admission shall not normally be approved later than two weeks prior to the commencement of the relevant semester, trimester or other study period.

(b) An applicant who satisfies all relevant eligibility for admission requirements, as documented in Rules 2.2 to 2.3, and who is offered a place in a course, shall be considered eligible to become enrolled as a student of the University.

(c) An applicant may be required to attend for consultation and advice prior to enrolment, as determined by the relevant School Board, and shall not be enrolled in the course until compliance with this requirement has been confirmed by the relevant Head of School.

(d) An applicant who is offered a place in an undergraduate award course shall be granted a deferment of offer for 6 or 12 months following written application to the Director of Student Services and upon payment of the prescribed fee by the prescribed date. Deferment of offer shall be available to all applicants seeking admission in an undergraduate award course. The prescribed fee shall be refunded where the applicant subsequently enrols in the course within a one-year period and remains enrolled past the census date of the first study period. Any request for an extension of deferment of offer greater than 12 months shall be decided by the relevant Head of School, and approval is not automatic.

(e) The University may refuse admission to applicants who have been expelled from a higher education institution for reasons other than failure.

### 2.2 Eligibility for Admission to an Undergraduate Award Course

An applicant for admission to an undergraduate award course must satisfy one or more of the requirements in Rule 2.2(a–f).

Additional requirements may be prescribed in the Specific Award Rules.

(a) Current Year 12 applicants:

(i) An applicant who has completed the NSW Higher School Certificate may be considered for admission on the basis of a Universities Admission Index or Limited Universities Admission Index, or equivalent.

(ii) An applicant who has completed the Queensland Senior Certificate may be considered for admission on the basis of an Overall Position, or equivalent. An applicant may also be considered on the basis of results in specific subjects and the Queensland Core Skills Test.

(iii) An applicant who has completed an another qualification may be considered for admission, provided that the qualification and level of attainment are equivalent to the NSW Higher School Certificate.

(iv) An applicant completing Year 12 who is resident in the University's feeder region is eligible to receive bonus points, as determined by the Academic Board, which are added to the applicant's Universities Admission Index or Overall Position.

(v) An applicant completing Year 12 at a high school or TAFE college in the University's feeder region may be admitted under the Star Scheme. Applicants will be assessed on the basis of a report prepared by their Principal and must satisfy any specific University entry criteria.

(b) All other Applicants:

An applicant who satisfies one or more of the following qualifications for admission, may be considered for admission on the basis of a rank determined by either the relevant State Admissions Centre or the University:

(i) completion of the New South Wales Higher School Certificate, or equivalent;

(ii) completion of at least six (6) months full-time equivalent study, in a degree, diploma, associate diploma, advanced certificate or certificate level IV course offered by an Australian tertiary institution, the Open Learning Agency of Australia, a TAFE college or a private provider, and which satisfies the guidelines determined by the Australian Qualifications Framework;

(iii) completion of at least 6 months full-time equivalent study, in a foundation course at an Australian university or TAFE college;

(iv) completion of the Special Tertiary Admissions Test,

(v) work or field experience of at least one year full-time, or equivalent,

(vi) professional qualifications, including health care qualifications, commissioned officer qualifications, apprenticeships, traineeships and qualifying examinations of professional associations;

(vii) submission of a personal competencies essay addressing specific selection criteria;

(viii) interview, audition or other form of individual assessment.

(c) Applicants under 18 years of age:

An applicant who is under 18 years of age as at 1 March in the year of intended course commencement, and who does not satisfy at least one of the requirements in Rule 2.2(a)(i–iii) may be considered for admission if the applicant's qualifications and level of attainment are acceptable to the relevant Executive Dean.

(d) Educational disadvantage:

The University has adopted policies to ensure that educational opportunities are provided for all sections of the community without discrimination on the basis of race, sex, or social or ethnic origin. An applicant who can

demonstrate educational disadvantage may be considered for admission provided the applicant can demonstrate, to the satisfaction of the relevant Divisional Board, an ability to cope with the academic content of the course for which admission is sought.

(e) Indigenous Applicants:

Applicants may be considered for admission on the basis of individual assessment programs run by the College of Indigenous Australian Peoples. Applicants may be required to undertake Foundation program for Indigenous Australians as preparation for tertiary study.

(f) Overseas Qualifications:

An applicant with overseas qualifications may be considered for admission provided the University accepts the applicant's qualifications as being the equivalent of an Australian qualification required for entry to a particular course. An applicant whose first language is not English, must demonstrate proof of English proficiency by obtaining either an overall band score of not less than 6 in the International English Language Testing System (including a minimum score of 5.5 in the sub-bands), a TOEFL score of not less than 550, (including a minimum score of 4.5 in the Test of Written English), or an equivalent score in a comparable test as determined by the Academic Board.

**2.3 Eligibility for Admission to a Postgraduate Coursework Award Course**

An applicant for admission to a postgraduate coursework award course must:

(a) have fulfilled all the requirements for admission to a degree (or qualification of equivalent standing) at this University or at another university or tertiary institution approved by the Academic Board; *or*

(b) have satisfied such additional, or alternative, admission requirements as are prescribed in specific award Rules.

**2.4 Advanced Standing**

(a) A Divisional Board may grant a student advanced standing for units on the basis of studies successfully completed at this or another Australian University, or at other types of tertiary education institutions acceptable to the Academic Board; or on another basis acceptable to the Academic Board. The study plan for a student granted advanced standing shall be determined in each case by the relevant Head of School.

(b) Any such advanced standing shall not exceed 50 per cent of the equivalent unit requirements for the award, except with the approval of the Academic Board, or as provided for in the specific award Rules.

(c) Subject to the approval of the relevant Head of School, a student who is readmitted to a course may be granted advanced standing for units successfully completed while enrolled in that course on a previous occasion.

(d) A student permitted to undertake an internal course transfer (see Rule 2.12) may be granted advanced standing for units successfully completed while enrolled in the previous course. The number of units of advanced standing granted shall be decided by the Head of School into which the student is transferring.

(e) Advanced standing shall not be granted for units completed within an enabling (or bridging) program.

**2.5 Enrolment**

(a) All provisions in these Rules concerning enrolment shall apply both to the first enrolment and to all subsequent re-enrolments.

(b) If a commencing student fails to enrol for the study period by the date specified in the offer of admission letter, the offer of admission lapses and is withdrawn. Commencing students are expected to enrol as specified in the letter of offer, including the specific course, attendance mode and campus.

(c) A commencing student is enrolled on completion of all of the following:

(i) acceptance of the offer of admission;

(ii) completion of enrolment in units;

(iii) payment of prescribed fees (unless the Director of Student Services has granted an extension of time for such payment);

(iv) submission of a correctly completed Request for Commonwealth Assistance Form;

(d) An international applicant who is liable to pay the Overseas Student Health Charge, as required by the Commonwealth Government for issue and continuation of student entry permits, and who fails to pay the charge to the University by a specified date, or fails to provide evidence that the charge has been paid to Medibank Private, shall not be accepted as an enrolled student until the charge has been paid.

(e) Re-enrolling students are required to re-enrol by the published closing date. An enrolment form lodged after the closing date may be accepted at the discretion of the Director of Student Services on payment of a late fee.

(f) Enrolled students are obliged to provide personal information, including their full name, for record keeping purposes and for statistical purposes as required by the Commonwealth Government. The University takes seriously its obligations relating to an individual's right to privacy of personal information and has developed policies and guidelines in this area.

(g) A student shall remain enrolled until having:

(i) completed the coursework requirements, together with any additional units approved by the Head of School; *or*

(ii) taken leave of absence for a specified period; *or*

(iii) withdrawn; *or*

(iv) failed to re-enrol; *or*

(v) been excluded; *or*

(vi) had enrolment terminated as a result of student conduct proceedings.

(h) An enrolled student shall undertake the study units approved by the relevant Head of School on the student's current enrolment form, as amended by any approved variation.

(i) In exceptional circumstances, the Head of School may permit a candidate to enrol in a unit or units other than those specified in the Schedule of Units for a specific award course.

(j) A student may not be enrolled in more than one award course, except with the approval of the relevant Executive Deans.

(k) A student shall not enrol for the equivalent of more than four study units in any one study period, except with the approval of the relevant Head of School.

(l) In respect of any unit, the relevant Divisional Board may prescribe that another unit is, or other units are, pre-requisite, co-requisite or anti-requisite. A student shall not, except with the approval of the relevant Head of School, be permitted to enrol in a unit if the specified pre-requisite, co-requisite and anti-requisite

requirements for that unit are not satisfied.

(m) Upon enrolment, a student shall be entitled to receive a student identification card, which should be carried while on University premises and at such other locations as are prescribed in the requirements for particular courses. A student may be required to show this identification card upon request by a designated employee of the University. Lost identification cards will be replaced upon payment of a prescribed administrative charge.

(n) Upon enrolment, a student shall provide the Director of Student Services with an address for the mailing of all official correspondence. A student is expected to notify in writing the Director of Student Services of any change of address within no more than five (5) working days of the change. The University will not accept responsibility if official correspondence fails to reach a student who has not notified the Director of Student Services of a change of address.

**2.6 Variation of Enrolment**

(a) A student who has enrolled or re-enrolled for a study period may make an enrolment variation request to add or withdraw from individual units. Students may only add or withdraw from units in a manner as prescribed by the Director of Student Services. Students are encouraged to keep a record of variations of enrolment for their own records.

(b) Adding Units

A student may add units to their enrolment in a study period without penalty or special approval subject to the following:

(i) The student needs to be aware that they may receive study materials later than usual or miss lectures and tutorials. The Unit Assessor need make no allowances regarding deadlines for submission to assessment items because of this.

(ii) the student's enrolment variation request is received by Student Services before the close of business on final day of week 2 of the specified study period.

(iii) the student complies with all requisite conditions, enrolment restrictions and special approvals as listed in the Schedule of Units active at the time of the unit addition.

(iv) the unit addition complies with the provisions of Enrolment Rule 2.5.

Where the student proposes to add the unit after the final day of week 2 of the specified study period has passed, units may be added to their enrolment in the study period subject to the following:

(i) the census date for that study period has not yet passed; and

(ii) the student pays the late variation fees specified in Part 4 Administrative Charges; and

(iii) the student obtains written authorisation from the relevant Head of School. Where the Head of School responsible for the student's admitted course and the Head of School responsible for the proposed unit enrolment are different, written authorisation must be obtained by both.

A student will not be permitted to add units to their enrolment in a study period after the census date for that study period has passed. In cases where special circumstances, which were beyond the student's control, prevented the student from properly enrolling, the Director of Student Services may consider a retrospective if the student can also that a lack of enrolment in that study period would cause them to

suffer a significant disadvantage. Approval is not automatic and will subject to the following:

(i) the student places their claim for retrospective enrolment in writing to the Director of Student Services, fully explaining the circumstances that led to their failure to properly enrol and outlining the significant disadvantage they would suffer if not in the past study period. Unit enrolments claims older than 12 months will not normally be considered.

(ii) The student pays the late variation fees specified in Part 4 Administrative Charges; and

(iii) The student's claim for retrospective enrolment is accompanied by the written authorisation from the student's Head of School. Where the Head of School responsible for the student's admitted course and the Head of School responsible for the proposed retrospective unit enrolment are different, the student must obtain written authorisation from both.

(c) Withdrawing From Units

A student may withdraw from a unit until the last day of that study period, subject to the following provisions:

(i) A student who withdraws from a unit before the relevant census date shall have their enrolment in that unit deleted from their academic record.

(ii) A student who withdraws from a unit after the census date but before two-thirds (2/3) of the specified study period has elapsed shall have a withdrawn notation for that unit recorded on their academic record.

(iii) A student who withdraws from a unit after the expiration of two-thirds (2/3) of the specified study period shall have a grade of Fail for that unit recorded on their academic record.

(iv) If special circumstances require a student to withdraw from a unit after the expiration of two-thirds (2/3) of the specified study period, the student may apply in writing to the Head of School responsible for the unit to "withdraw without failure" from the unit. The application must be made to the Head of School within 12 calendar months of the last day of the study period to which the enrolment relates. Approval may be given by the Head of School for a notation of "withdrawn" to be recorded against that unit on the student's academic record. A "Withdrawn without failure" authorisation from the Head of School does not reduce the student's financial liability for the unit.

(v) The relevant Executive Dean may approve a "withdrawal without failure" older than 12 months if it can be demonstrated that special circumstances applied to prevent the student from applying for withdrawal without failure. The onus is on the student to demonstrate special circumstances. Special circumstances apply only if they were beyond the student's control; impacted on the student's ability to apply for "withdrawal without failure" within the specified time frame; were such that it was impracticable for the student to apply for "withdrawal without failure" within the specified time frame.

Commonwealth Supported Students will incur the full financial liability for the unit if the variation request to withdraw from the unit is submitted after the census date for the study period has passed. Commonwealth Supported Students will have their Student Learning Entitlement reduced for the unit if the variation request to withdraw from the unit is submitted

after the census date for the study period has passed. Fee Paying students will incur the financial liability applicable under the University tuition refund rules current at the time the variation request to withdraw from the unit is submitted.

Where special circumstances which were beyond the student's control have forced a student to withdraw from a unit after the unit census date, the student may apply to the Director of Student Services for a remission/refund of the financial liability applicable associated with the unit subject to the following provisions:

(i) Remission/refund claims older than 12 months will not be considered.

(ii) Remission/refund claims must be made on the proscribed form.

(d) Unit Swaps

Changing from one unit to another, also known as substituting a unit or swapping units requires two steps:

(i) a request to withdraw from one unit

(ii) a request to add a replacement (different) unit

All standard Variation of Enrolment rules apply, including academic and financial penalties for both the unit withdrawal request and the unit addition request.

(e) Unit Cancellations

Where a Division cancels a unit offering, the Head of School responsible for the unit will advise any student enrolled in that unit availability of the unit cancellation. The School will ensure that any student withdrawn due to School cancellation is provided with an alternative unit offering where appropriate. The Head of School will provide the Director of Student Services with written authoristaion to withdraw the availabilty of the unit and to process any associated withdrawal of students.

(f) Students on Sanctions

Students on student sanctions are not permitted to add units to their enrolment. Enrolment variation requests to add units, received from students currently on sanctions will be declined. The date used to calculate penalty and approval requirements will be the date that the student sanction is lifted. Students on sanctions may delete units from their enrolment in accordance with the standard rules for Variation of Enrolment.

(g) Changing Mode (Internal or External)

Changing from one mode of study (Internal or External) to another is a two-step variation request;

(i) a request to withdraw from the unit in one mode

(ii) a request to add the same unit in a different mode

All standard Variation of Enrolment rules apply, including academic and financial penalties for both the unit withdrawal request and the unit addition request.

(h) Changing Location

Changing from one location of study (campus) is a two-step variation request;

(i) a request to withdraw from the unit at one location

(ii) a request to add the same unit at a different location

All standard Variation of Enrolment rules apply, including academic and financial penalties for both the unit withdrawal request and the unit addition request.

**2.7 Leave of Absence for a Specified Period**

(a) A student may, by giving notice in writing to the Director of Student Services, take leave of absence for a specified period of up to one (1) year. A student may be granted more than one period of leave of absence, but the total period of leave of absence shall not normally exceed two (2) years. Leave of absence for a period in excess

of one (1) year, requires approval by the relevant Head of School.

(b) A student granted leave of absence for a specified period shall be treated as having withdrawn from the course and from any enrolled units of study in the study period in which the student commences the leave. The student's academic record shall be amended as appropriate (see Rule 2.6).

(c) Leave of absence shall not normally be granted until a student has completed the requirements for at least one unit.

(d) A student resuming studies after a period of approved leave of absence shall be subject to the award Rules in operation at the time of resumption and shall be required to re-enrol as directed by the Director of Student Services.

(e) A student who fails to re-enrol as directed after a period of approved leave of absence shall be treated as prescribed in Rule 2.9(a).

(f) Periods of leave of absence shall not be counted as part of the period for completion of a coursework award course (see Rule 2.15).

**2.8 Withdrawal from a Course**

(a) A student who does not wish to continue to be enrolled in a course may, by giving notice in writing to the Director of Student Services, withdraw from the course.

(b) A student who, having withdrawn from a course, subsequently wishes to be readmitted to the course shall comply with the requirements for admission as prescribed in Rule 2.1.

**2.9 Failure to Re-enrol**

(a) A student who fails to re-enrol shall be regarded as having abandoned the course.

(b) A student who, having failed to re-enrol, subsequently wishes to be readmitted to the course shall comply with the requirements for admission as prescribed in Rule 2.1.

**2.10 Exclusion**

(a) The grounds for exclusion shall normally be:

(i) failure in 50 per cent or more of unit load during each of the previous two (2) study periods in which the student was enrolled; *or*

(ii) failure to satisfy professional experience or compulsory fieldwork requirements affecting professional competency, such that the student is deemed by the relevant Head of School to be unsuitable to continue in the course.

(b) At the end of each year, upon notification of final grades, the Director of Student Services shall provide Heads of Schools with a list of those students whose academic performance provides grounds for exclusion. A Head of School may at any other time exercise discretion in seeking a list of students whose academic performance provides grounds for exclusion.

(c) A Head of School shall review the academic performance of those students who meet any of the grounds for exclusion, and shall within five (5) working days make a determination that:

(i) the student be allowed to continue; *or*

(ii) the student be allowed to continue with specified conditions; *or*

(iii) the student be excluded for a specified period; *or*

(iv) the student be excluded permanently.

(d) The Head of School's decision shall within a further five (5) working days be notified in writing to the student by

the Director of Student Services. The notification shall include:

(i) specification of the grounds for exclusion, or of any conditions placed upon continuing in the course,

(ii) an indication of the student's right of appeal against the decision, and

(iii) details of the appeals process.

(e) A student may request the Executive Dean to review the decision. This request, stating clearly the reasons for a review, must be submitted in writing to the Executive Dean within ten (10) working days of notification of exclusion. The Executive Dean shall review the decision and advise the student in writing of the outcome of this review within ten (10) working days of receipt of the request.

(f) If the request for review is unsuccessful the Executive Dean must inform the student off the appeals process.

(g) Where a student is not satisfied with the outcome of the Executive Dean's decision, an appeal on the prescribed form may be made to the Academic Board within ten (10) working days of the date on which the Executive Dean writes to the student about the outcome of the review. A late appeal may be received at the discretion of the Chair of the Academic Board Appeals Committee.

(h) An appeal to the Academic Board may only be made on the grounds that Rule 2.10(c) was inappropriately or unreasonably applied, or that there were exceptional circumstances not likely to continue which contributed to poor academic performance. A decision of the Academic Board Appeals Committee shall be final.

(i) A student refused readmission after a period of exclusion may appeal on the prescribed form, within ten (10) working days off sending of official notification by the University to the Academic Board Appeals Committee against that decision.

(j) An application for readmission following exclusion must be made on the prescribed form to the Director of Student Services. An application may be made prior to expiration of a period of exclusion, but readmission will not be permitted until expiration of the period of exclusion. Readmission is not automatic, and applicants for readmission shall comply with the requirements for admission as prescribed in Rule 2.1.

(k) Where a student has been readmitted after having served a period of exclusion, only those units undertaken after readmission shall be taken into account when considering grounds for exclusion at any future date.

(l) Where a student has transferred from one course to another, only units taken as part of the new course shall be taken into account when considering grounds for exclusion.

(m) Periods of exclusion shall not be displayed on any academic transcript issued by the University.

**2.11 Readmission after Expulsion from the University**

A student who has been expelled from the University as a result of student conduct proceedings and who subsequently wishes to be readmitted to the University shall not be readmitted except with the permission of the University Council.

**2.12 Internal Course Transfer**

(a) A student who is currently enrolled and who has completed at least the equivalent of one full-time study period may apply in writing to the Director of Student Services for an internal course transfer.

(b) The applicant shall be assessed on the basis of previous entry qualifications and performance in University studies.

An applicant must normally obtain the rank required for selection to the preferred course in the most recent admission period in order to be eligible for consideration for an internal course transfer. In exceptional circumstances, any additional relevant supporting documentation may be taken into account.

(c) An internal course transfer shall require the approval of the Head of School to which the student seeks to transfer.

**2.13 Requirements for Coursework Awards**

(a) Unless the Academic Board determines otherwise:

(i) a candidate for a Master's degree by coursework shall complete the equivalent of either twelve (12) or eight (8) units, as detailed in the specific award Rules;

(ii) a candidate for a Graduate Diploma shall complete the equivalent of eight (8) units, as detailed in the specific award Rules;

(iii) a candidate for a Graduate Certificate shall complete the equivalent of four (4) units, as detailed in the specific award Rules;

(iv) a candidate for a double Bachelor's degree shall complete the equivalent of either thirty-six (36) or forty (40) units, as detailed in the specific award Rules;

(v) a candidate for a combined Bachelor's degree shall complete the equivalent of thirty-two (32) units, as detailed in the specific award Rules;

(vi) a candidate for a Bachelor's degree shall complete the equivalent of either twenty-four (24) units, twenty-eight (28) or thirty-two (32) units, as detailed in the specific award Rules;

(vii) a candidate for an Associate Degree shall complete the equivalent of sixteen (16) units, as detailed in the specific award Rules.

(viii) a candidate for a Diploma shall complete the equivalent of eight (8) units, as detailed in the specific award Rules;

(ix) a candidate for a Certificate shall complete the equivalent of four (4) units, as detailed in the specific award Rules.

(b) Additional requirements may be prescribed in the specific award Rules.

**2.14 Completion of a Unit**

A student shall be deemed to have completed a unit when either:

(a) a grade indicating satisfactory completion of the unit has been attained as prescribed in Rule 3.8(b), *or*

(b) advanced standing has been granted in that unit.

**2.15 Duration of Coursework Award Courses**

Unless a Divisional Board otherwise determines, a candidate for a:

(a) forty (40) unit or thirty-six (36) unit award shall normally complete the course in not more than 15 years;

(b) thirty-two (32) unit award shall normally complete the course in not more than 10 years;

(c) twenty-eight (28) unit award shall normally complete the course in not more than 9 years;

(d) twenty-four (24) unit award shall normally complete the course in not more than 8 years;

(e) sixteen (16) unit award shall normally complete the course in not more than 6 years;

(f) twelve (12) unit award shall normally complete the course in not more than 5 years;

(g) eight (8) unit award shall normally complete the course in not more than 3 years;

(h) four (4) unit award shall normally complete the course in not more than 2 years.

## 3. Coursework Awards: Student Assessment and Examinations

### 3.1 Assessment Information in Unit Statements

(a) The unit assessor during the first two weeks of each study period shall make available to all students enrolled in that unit and shall lodge with the Library a unit statement which shall contain details of the aims, objectives, syllabus, prescribed texts and materials, recommended reference material, student assessment requirements and the intended distribution of student load.

(b) The unit statement shall normally include at least the following information about student assessment:

(i) a description of each assessment task, including information such as length and format;

(ii) the relation of each assessment task to the unit objectives;

(iii) the weighting of each assessment task towards the final grade;

(iv) whether a pass in the unit requires an overall mark of 50 per cent, or whether there are components of the assessment which must be completed at a specified level for the unit to be completed satisfactorily;

(v) whether contributions to tutorial or seminar discussions will be taken into account and, if so, how such contributions will be assessed;

(vi) identification of any assessment task that must be completed to pass the unit but which does not count towards the final grade;

(vii) in units where assessment tasks and requirements are negotiable between lecturers and students, the processes and timelines for the completion of negotiations;

(viii) due dates for submission or completion of each assessment task and penalties which may be applied for late submission;

(ix) the mode of grading (that is, whether graded or ungraded - see Rule 8(a));

(x) a statement concerning time-lines for the return of marked assignments.

(xi) a statement of the criteria against which performance in assessment tasks will be judged.

### 3.2 Amendments to Assessment Requirements

Any amendment to the assessment requirements presented to students in a unit statement shall be notified to all students by the relevant Head of School in a form and at a time determined by the Head of School. Unless the relevant Head of School approves otherwise, no such amendments, other than an extension of the due date of an assessment task, shall be made or notified after the conclusion of the sixth teaching week of a study period.

### 3.3 Assessment Provision for Students with Disabilities

(a) This Rule refers to the conditions under which variations to assessment tasks or requirements may be made to accommodate the needs of students with disabilities. Such variations may include, for example, the method of completing assignments or recording answers, a lengthening of the time taken over a test or examination, the

venue for tests or an examination, the provision of sound amplification or of large print for test or examination papers, and the provision of particular furniture requirements. The onus is on a student with a disability who wishes to seek variations to assessment tasks or requirements to bring this matter to the attention of the Disabilities Liaison Officer in accordance with the University's "Policy on Academic Adjustments for Students with Disabilities".

(b) Procedures for students registered under the "Policy on Academic Adjustments for Students with Disabilities" as having a disability shall be those specified in that Policy. Once a determination is made under the Policy concerning variations to assessment tasks or requirements for a student with a disability, these variations shall be available throughout the period of enrolment unless changed in accordance with the Policy.

(c) All students with disabilities who are not registered under the Policy and who seek accommodation for a disability must contact the Disabilities Liaison Officer. An application for a special examination or special consideration in a unit does not relieve the student of this onus.

**3.4 Grounds for Special Consideration**

(a) Requests for special consideration in relation to assessment tasks shall only be considered on the following grounds: health, compassionate circumstances, serious unforeseen personal events, selection in State, national or international sporting or cultural events.

(b) For consideration on health grounds, the following information in relation to a student's condition shall be required from a registered health practitioner: (i) the date or dates on which the student was examined; and (ii) a specific statement of the practitioner's opinion of the effect of the complaint or treatment on the student's ability to complete the assessment task. Requests that do not contain this information will not be considered. The unit assessor, or Head of School, as appropriate under Rule 3.5, may, with written permission by the student, seek further clarification from the relevant registered health practitioner concerning the extent to which a complaint or treatment may affect the student's ability to complete the assessment task. A registered health practitioner means a health practitioner registered as a provider under Medicare or a private health fund, together with such other health practitioners as the University may determine from time to time.

(c) For consideration on grounds of compassionate circumstances or serious unforeseen personal events, a student shall provide factual details of the circumstances or events, together with such corroborative evidence as may support the student's application. In this context "serious unforeseen personal events" refer normally to events which are outside the student's control to prevent or overcome.

(d) For consideration on grounds of selection in State, national or international sporting or cultural events, a student shall provide a statement signed by an authorised officer of the appropriate organisation which validates a conflict with the University's timetable.

(e) Misreading the due date for any assessment task, including misreading the examination timetable, is not a ground for special consideration.

**3.5 Types of Special Consideration**

(a) Variation of the due date for an assessment task, other than an examination

(i) Requests for this type of special consideration shall comply with the conditions and requirements as set out in Rule 3.4 and shall be submitted on the University's prescribed form of application.

(ii) Requests shall be submitted to the unit assessor as soon as possible before the due date of the submission of the assessment task.

(iii) Requests to bring forward the due date for an assessment task, other than an examination, shall be submitted to the unit assessor in sufficient time for alternative arrangements to be made.

(iv) Requests for variation of the due date for an assessment task, other than an examination, on the grounds of selection in State, national or international sporting, educational or cultural events shall be submitted to the unit assessor at least one (1) month in advance of the starting date of the activity.

(v) With respect to Rules 3.5(a)(ii), (iii) and (iv), the relevant Head of School may approve a later date for submission of a request if exceptional circumstances can be demonstrated by a student.

(vi) The unit assessor, on the evidence available and after consultation with other academic staff responsible for student assessment in the task in question, shall determine whether or not to grant a variation and advise the student accordingly within five (5) working days of receipt of the student's completed application form. If a variation is not granted, the student shall be informed in writing of the reasons. If a variation is granted, the student shall be informed in writing of the new due date for the assessment task.

(vii) With respect to Rule 3.5(a)(vi), the relevant Head of School may approve a later date for response to the student if exceptional circumstances for delay can be demonstrated by the unit assessor.

(viii) Where extensions have been granted beyond the due date of the finalisation of grades for the semester or trimester, the student shall receive an interim notation of Incomplete.

(b) Special consideration in the end-of-unit examination

(i) Requests for this type of special consideration shall comply with the conditions and requirements as set out in Rule 3.4 and shall be submitted on the University's prescribed form of application.

(ii) Requests shall be submitted to the relevant Head of School.

(iii) Except where otherwise approved by the relevant Head of School, the timing of the submission of requests shall be as follows: (i) on grounds of health, compassionate circumstances or serious unforeseen personal events, as soon as possible before the due date of the examination; (ii) on grounds of event conflict resulting from selection in State, national or international sporting or cultural events, at least one (1) month in advance of the starting date of the activity.

(iv) The relevant Head of School, after consultation with the relevant unit assessor, shall make a determination and advise the student, the unit assessor and the Director of Student Services of the outcome. A student shall not normally be granted special

consideration in an end-of-unit examination unless the student has complied with all other compulsory assessment requirements in that unit.

(v) Where a student has been granted special consideration in relation to an end-of-unit examination, the student may choose to:

1. sit the end-of-unit examination and be considered under the provision in Rule 3.5(c)(iv), *or*
2. not sit the end-of-unit examination and be granted a special examination.

(vi) Where a student has been granted a special examination, a notation of Special Examination shall be entered on the student's record.

(c) Consideration in relation to a completed assessment task

(i) Requests for this type of special consideration shall comply with the conditions and requirements as set out in Rule 3.4 and shall be submitted on the University's prescribed form of application.

(ii) Requests shall be submitted to the unit assessor no later than two (2) working days after completion of the assessment task.

(iii) The relevant Head of School may approve a later date for submission of an application if exceptional circumstances can be demonstrated by the student.

(iv) The unit assessor shall retain all applications until the time of the determination of final grades for the unit. At that time, the unit assessor, taking into account the student's application, and, after consultation with any other staff member responsible for the assessment task related to the application, shall either decide the student's final grade or, in exceptional circumstances, recommend to the Board of Assessors that the student be granted further assessment prior to determination of the final grade. The Head of School shall ensure that all applications are retained for a period of six (6) months.

**3.6 Examination and Special Examination Periods**

(a) Examination periods shall be those periods as determined by the Vice-Chancellor and approved by Council.

(b) A student who wishes to obtain a change of examination venue within ten (10) working days prior to the commencement of an examination period shall be required to pay a prescribed administrative charge.

(c) Special examinations shall be held in the next available exam period, unless determined otherwise by the Head of School.

(d) Students granted a special examination within ten (10) working days prior to commencement of the special examinations period may be required by the Director of Student Services to sit the special examination in the subsequent examination period.

(e) Internal students are required to return to the University to sit a special examination, unless prior arrangements for an alternative venue have been approved in writing by the Director of Student Services.

**3.7 Conduct of Examinations**

(a) Timetables for examinations shall be prepared and posted on the appropriate notice boards, or due notice of examinations shall be given to students by other means as determined by the University. Such notice shall be given not less than ten (10) working days prior to the commencement of the examination.

(b) A person other than a student, a supervisor, a unit assessor or other authorised person may not, except with the permission of a supervisor, enter or remain in an examination room during an examination session.

(c) A student may not enter an examination room before being given permission to do so by a supervisor, or thirty (30) minutes after the commencement of the writing time for the examination.

(d) No student may leave the examination room before the expiry of thirty (30) minutes from the commencement of writing time or after the ten-minute warning given by a supervisor before the end of the examination.

(e) A person, whether a student or not, who is given permission to enter or leave an examination room shall comply with all conditions on which the permission is given.

(f) A student shall not, except with the explicit permission of the unit assessor, bring into an examination room anything whatsoever which conveys or is capable of conveying information concerning or otherwise has reference to any unit, or is such that it may reasonably give rise to suspicion that it is capable of conveying information concerning or of having reference to any unit or that it was intended by the student so to do. It is immaterial that the subject matter of the material is not one to which the examination relates. It shall be sufficient answer to any alleged breach of this Rule if the student establishes that anything brought into an examination room was brought in with the permission of the supervisor, or, forthwith upon entering the room, deposited with a supervisor or at a place designated for the deposit of such things.

(g) A student whose first language is not English, with the written approval of the relevant Head of School, may use a standard translation dictionary where the examination is set in English. The written approval and the dictionary must be shown to the supervisor prior to commencement of the examination.

(h) Except with the approval of the supervisor, a student shall not during an examination session communicate with any other person except a supervisor, the unit assessor or other person authorised by the relevant Head of School, or assist any other person to communicate with another person, or willingly receive a communication from any person other than a supervisor, the unit assessor or the relevant Head of School.

(i) Students shall bring into the examination room their student identification card or any other photo identification card.

(j) A student for an examination shall, upon entering an examination room, proceed without delay to the place the student is directed to occupy for that examination by a supervisor or by notice or other means, and shall not leave that place except with the permission or by the direction of a supervisor. A supervisor may at any time direct a student to leave any such place and to occupy another place specified by the supervisor, and a student shall without delay comply with any such direction.

(k) A student shall comply with all directions to students set forth on a writing book or other examination material supplied or set out on any notice displayed in the examination room, and shall without delay comply with directions given by a supervisor. A supervisor need not give a student a reason for any direction or requirements given or made to the student.

(l) All examinations must be answered during the examination session in the student's own handwriting, unless alternative arrangements have been made through registration and consultation with the Disability Liaison Officer.

(m) A student shall not remove from the examination room any worked script or paper provided for use during the course of the examination, or other material the property of the University unless permitted by the supervisor.

(n) A supervisor may:

(i) require any person present in the examination room to show by such means as the supervisor may specify and as are appropriate to the circumstances, that the person is not in possession of any unauthorised material as specified in Rule 3.7(f) or that the person is not committing or attempting to commit or has not committed a breach of any other Rule relating to the conduct of examinations;

(ii) if the supervisor considers that unauthorised material has been brought into the examination room, confiscate such material and submit it with a report to the Director of Student Services;

(iii) ask any person in the examination room any question relating to the conduct of the examination or to that or another person's behaviour while in the examination room.

(o) A person present in the examination room shall comply with any such requirements or answer any question so asked. If the person fails so to do, the supervisor may require the person to leave the examination room.

(p) If, in the opinion of a supervisor, a student's behaviour is such as to disturb or distract any other student, the supervisor may require the person to leave the examination room. A supervisor shall have and may exercise all such powers as are reasonably necessary to ensure the proper and efficient conduct of the examination.

(q) If a person who is required by a supervisor to leave the examination room fails to do so forthwith, the permission given to be on the premises of which the examination room forms part shall be deemed to be withdrawn and the person may be dealt with accordingly.

(r) A student of the University who commits a breach of any part contained within Rule 3.7 shall be guilty of misconduct for the purposes of the Student Conduct Rules and shall be liable accordingly. If not a student of the University, the examination result may be cancelled by the Chair of the Academic Board after such inquiry as the Chair deems appropriate to the case.

(s) A student shall not cheat nor attempt to cheat in an examination. Cheating is defined as any behaviour by a student in relation to an examination that is intended to defeat the purposes of the examination.

(t) A person, whether a student or not, shall not do anything intended to assist any other person sitting for an examination to cheat or otherwise defeat the purposes of the examination.

(u) A supervisor who suspects a student of cheating or acting dishonestly or unfairly, or of assisting another student to cheat or act dishonestly or unfairly, in connection with an examination, may require the student to surrender any book, paper or other material which the supervisor suspects has been or is being used by the student for such purpose and the student shall comply with any such requirement.

(v) After surrender of any book, paper or other material in accordance with Rule 3.7(t), the student may be permitted to continue the examination.

(w) A supervisor who suspects a student of a breach of Rule 3.7(r) and/or Rule 3.7(s) shall, as soon as practicable, submit a written report of the circumstances of the alleged breach, together with any book, paper or other material surrendered in accordance with Rule 3.7(t), to the Director of Student Services who shall either;

(i) in the case of a student of the University, advise the relevant Head of School who shall deal with the matter in accordance with the Student Conduct Rules and advise the outcome to the Director of Student Services; *or*

(ii) in the case of other persons, determine the action to be taken.

**3.8 Grading Categories**

(a) The assessment mode for a unit may be either graded or ungraded, as specified in the unit statement.

(b) A student who satisfactorily completes a graded unit shall be awarded a grade of High Distinction, Distinction, Credit, Pass or Terminating Pass. A student who satisfactorily completes an ungraded unit shall be given a notation of Satisfied Requirements. A student who does not satisfactorily complete either a graded or an ungraded unit shall be given the grade of Fail or the interim notation of Incomplete or Special Examination or Not Available.

(c) For year-long units, the assessment notation applicable in the first study period shall be Continuing Unit. The assessment grade or notation applicable in the second study period shall be as specified in Rule 3.8(b).

(d) For Thesis/Project units, the assessment notation at the end of each study period, until such time as the unit is successfully completed, is Continuing Unit. A Thesis Submitted notation shall be given when the student has submitted a thesis for assessment. Upon completion of the assessment process, an appropriate grade will be entered on the student's record.

**3.9 Use of Terminating Pass and the Interim Notations of "Incomplete" and "Not Available"**

(a) Terminating Pass may be used where a unit assessor judges that a student fulfils the requirements of a unit but is not capable of progressing further in units for which that unit is a pre-requisite.

(b) Incomplete may be used:

(i) where the unit assessor requires further evidence to award a grade;

(ii) where a student's final grade, submitted by the unit assessor, was questioned at the Board of Assessor's review of assessment and the required clarification was not available by the time of issuing of results;

(iii) where special consideration has been awarded and where an extension has been granted beyond the due date of finalisation of grades (refer to Rule 3.5(a) (viii)).

(c) Not Available may be used either where a student has completed a practicum but the report has not been returned to the unit assessor from the school, hospital or supervisor, or where the student has submitted or completed all assessment tasks but a grade has not been determined in time for the submission of final grades.

(d) An Interim Notation (Incomplete or Not Available) shall be converted to a grade as soon as possible, and by no later than the next relevant Board of Assessors meeting. If the interim notation is not converted by that time, a

Fail shall be recorded unless recommended otherwise by the Executive Dean.

**3.10 Graded Units - Percentages and Distribution**

(a) The following scale of equivalence of grades to percentage marks shall normally apply:

| | |
|---|---|
| High Distinction | 85 and above |
| Distinction | 75-84 |
| Credit | 65-74 |
| Pass | 50-64 |
| Fail | Below 50 |

(b) In determining the final grades for students in a unit, a Board of Assessors shall seek justification from the unit assessor in such instances as where the percentage of High Distinctions and Distinctions combined for the unit exceeds 20 per cent or where the percentage of Fails exceeds 20 per cent.

**3.11 Grade Point Average**

The Grade Point Average (GPA) is a simple numerical index which summarises a student's academic performance in a course in a single study period or over the duration of the student's enrolment in the course. The GPA is recorded on a student's Statement of Academic Record/Transcript and Notification of Assessment. The GPA is calculated as:

$$\frac{\sum (\text{Grade Point} \times \text{Credit Value})}{\sum (\text{Credit Value})}$$

Grade points are assigned to graded units where High Distinction = 7, Distinction = 6, Credit = 5, Pass = 4, Terminating Pass = 3, Fail = 0. Non-graded units, interim notations and advanced standing are not included in grade point average calculations.

Credit value is the number of points awarded for the completion of a study package.

**3.12 Processing Schedules for Final Grades**

(a) By the first day of each study period, the relevant Head of School shall supply to the Director of Student Services a schedule of units for which a grade is to be submitted, together with the names of the unit assessors.

(b) As soon as possible after the final date for withdrawal without fail, the Director of Student Services shall supply to each unit assessor a list of students' names for whom a final grade is required in each unit.

(c) Recommended final grades shall be entered on the list referred to in 3.12(b) and submitted to the Director of Student Services in a sealed envelope or handed in personally.

(d) Following receipt of recommended final grades by the Director of Student Services, unit lists showing each student's grade shall be produced and distributed to unit assessors before meetings of Boards of Assessors. Unit assessors shall check that the grades shown are correct. Any incorrect grades shall be corrected at the Board of Assessors meeting.

(e) The Board of Assessors shall consider the grades recommended for each student and shall determine the student's final grade in each unit, provided always that:

(i) the Board of Assessors, before determining such final grades, may refer for advice the recommended grades to a meeting of such assessors as the Board may determine;

(ii) the Board of Assessors may determine a grade different from that recommended by a unit assessor after advice to that unit assessor of the intended variation and after consideration of any matters which that unit assessor

may wish to place before the Board;

(iii) with the approval of the Board of Assessors, the relevant Head of School may confirm grades executively.

(f) A grade determined by the Board of Assessors may be altered by the relevant Head of School after consultation with the unit assessor concerned:

(i) to correct a patent error; *or*

(ii) to make a grade accord with the grade which the Head of School and unit assessor are satisfied would have been confirmed or made by the Board of Assessors if it had considered relevant circumstances which were not considered by it;

(iii) any such variation shall be notified to the Director of Student Services for forwarding to the student and such variation shall be reported with reasons to the Divisional Board for noting at its next meeting.

(g) A final grade may be altered by the relevant Head of School, after consultation with the Unit Assessor, within 12 months of the last day of the study period in which a student was enrolled in the unit. The relevant Executive Dean may approve a variation to grade older than 12 months if it can be demonstrated that special circumstances applied to prevent completion of the unit requirements. Special circumstances apply if they:

(i) were beyond a student's control

(ii) impacted on the student's ability to complete the requirements beyond 12 months from the last day of the study period

(iii) were such that it was impracticable for the student to complete the requirements within the specified time frame.

(h) The relevant Head of School shall certify to the Director of Student Services:

(i) the final grades in respect of each student after all authorities have carried out and exercised any power given to them under these Rules;

(ii) the names of any students who have qualified for Honours and the class of Honours for which they have qualified.

(i) After certification of final grades, the grades shall be released to the student by the Director of Student Services in a form and at a time determined by the Director of Student Services.

(j) Where a student has taken a special examination, the unit assessor concerned shall normally submit to the relevant Head of School within ten (10) working days of receiving the examination script a grade for the unit, which the Head of School may confirm executively.

### 3.13 Student Query of Assessment Results other than Final Grades

Where a student considers that the assessed work for an individual assessment task has been unfairly or inappropriately assessed, the student or nominee shall follow the process below, taking step (a) normally within five (5) working days of notification of the result in that assessment task:

(a) contact the unit assessor to discuss the matter;

(b) if dissatisfied with the result of the discussion in (a) above, contact the course coordinator for further discussion;

(c) if dissatisfied with the result of the discussion in (b) above, contact the Head of School for further discussion;

(d) upon receipt of the final grade for the unit which includes the assessment item the student may query the final grade under Rule 3.14.

**3.14 Query of Final Grade**

A student may query the grade awarded for any unit. The student shall follow the process below, taking step (c) within fifteen (15) working days of notification of the final grade.

(a) contact the unit assessor to discuss the matter;

(b) if dissatisffied with the result of the discussion in (a) above, or if the Unit Assessor is unavailable, contact the course coordinator for further discussion;

(c) if dissatisfied with the result of the discussion in (b) above query of a grade shall be made in writing to the relevant Head of School within fifteen (15) working days of the date of publication of the grade on the official University web site. If, as a result of such query, it is deemed appropriate to vary the grade, the Head of School may make such variation in accordance with Rule 3.12(f);

(d) The Head of School shall formally notify the Director of Student Services and the student in writing, normally within ten (10) working days of the outcome of the query of a final grade.

**3.15 Appeal Against a Final Grade**

(a) A student who is not satisfied with the determination of the Head of School under Rule 3.14, may appeal to the Academic Board on one or more of the following grounds:

(i) improper action in the conduct of an assessment task or Honours examination process;

(ii) irregularity in the conduct of an assessment task or Honours examination process;

(iii) negligence on the part of any person involved in the conduct of the assessment task or Honours examination process;

(iv) discrimination against the student which is unlawful under State or Federal legislation;

(v) prejudice or bias on the part of the assessor or any other person involved in determining the grade to be awarded;

(vi) the assessment or the assessment process as detailed in the unit statement or in the study guide or, similar document, or any subsequent amendment made in accordance with Rule 3.2, not being followed;

(vii) where additional evidence for special consideration can be provided, or where procedures for consideration of an application for special consideration were not properly followed.

(b) An appeal made under this Rule shall be lodged with the Secretary, Academic Board Appeals Committee, within ten (10) working days of the date of sending of formal notification of the Head of School/College/Centre's determination. A late appeal may be received at the discretion of the Chair of the Academic Board Appeals Committee where the student is able to satisfy the Chair that the appeal is lodged late through no fault off the student.

(c) The Chair of the Academic Board Appeals Committee will assess the content of the appeal and determine whether it is appropriate for the appeal to proceed to a hearing by the Academic Board Appeals Committee under the relevant Rule. The Secretary,

on behalf off the Chair of the Academic Board Appeals Committee, will contact the student in writing, within ten (10) working days of receipt of the appeal by the Chair informing them:

(i) the appeal is rejected on the basis that the grounds for appeal are frivolous or, vexatious, no ground of appeal is revealed on the face of the correspondence received, or the student has not followed the processes as described in the Rules and Procedures (which will be reported to the next meeting of the Academic Board Appeals Committee) *OR*

(ii) the Chair on behalf of the Appeals Committee is proceeding with the appeal, and may be seeking further information.

(d) The student may request a review of the determination by the Chair of the Academic Board Appeals Committee not to allow the appeal to proceed. This must be done within ten (10) working days of sending of notification to the student of the Chair's determination, and be made to the Chair of the Academic Board, or if the Chair of the Academic Board is also the Chair of the Academic Board Appeals Committee, to the Vice Chancellor.

(c) An appeal cannot be made on the basis of the absence of one or more items specified in Rule 3.1(b) from a unit statement.

**3.16 Additional Detail on Student Performance**

(a) After the final grades in a unit have been released, a student may request the unit assessor to provide more detail concerning the student's performance. Any such request made within six (6) months of the release of the relevant grade shall be complied with by the relevant unit assessor.

(b) After a period of six (6) months following the release of the final grades in a unit, any piece of work related to assessment tasks for that unit, including examination scripts, which have not previously been returned to students may be destroyed and details on performance need not be provided.

**3.17 Plagiarism**

(a) Plagiarism is defined as the act of taking and using another's work, including unattributed material in whatever form and from whatever source, as one's own. For the purpose of this Rule, any of the following acts constitute plagiarism unless the work is acknowledged:

(i) copying the work of another student;

(ii) directly copying any part of another's work;

(iii) summarising the work of another;

(iv) using or developing an idea or thesis derived from another person's work;

(v) using experimental results obtained by another.

(b) For an act of plagiarism, any one or more of the following penalties may be imposed:

(i) a mark of zero for the item of assessment in which the plagiarism occurred;

(ii) failure or cancellation or refusal of credit for the unit in which the plagiarism occurred;

(iii) suspension from the University for a specified period;

(iv) expulsion from the University.

(c) Any student who aids another student to commit an act of plagiarism as defined above shall also be regarded as having committed an act of plagiarism.

(d) In all cases where a member of academic staff is satisfied that plagiarism has

occurred, the matter shall be reported to the relevant Head of School for investigation. If satisfied that plagiarism has occurred the Head of School shall either impose a penalty or refer the matter to the Student Disciplinary Committee.

(e) The Head of School may impose a penalty of:

(i) the award of a mark of zero for the item of assessment in which the plagiarism occurred, or

(ii) failure or cancellation or refusal of credit for the unit in which the plagiarism occurred.

(f) An appeal against a penalty imposed by a Head of School shall be made in writing to the relevant Executive Dean of Division within 14 days after the student has been notified of the penalty. The decision of the Executive Dean shall be final in such a case.

(g) In the case of a serious offence, the Head of School shall report the matter as soon as practicable to the Student Disciplinary Committee.

(h) An appeal against a penalty imposed by the Student Disciplinary Committee shall be made in writing to the Appeals Committee of Council within 14 days after the decision appealed against has been notified to the student. The right of appeal shall lapse if not so exercised within that period.

### 3.18 Cancellation or Postponement of Assessment Tasks

If the Chair of the Academic Board is satisfied that by reason of exceptional circumstances it is necessary to cancel or postpone an assessment task of which notice has been duly given to students enrolled for a unit, the Chair of the Academic Board may cancel or postpone that assessment task and, in that event, may give such directions as the Chair considers necessary or desirable as a consequence of the cancellation or postponement.

## 4. Coursework Awards: Specific Award Rules

Please refer to the specific award level entries in the Course Information section.

## 5. Honours Awards (where Honours is taken as a separate year)

### 5.1 Admission to Candidature

(a) An application for admission to an Honours award course shall be lodged with the Director of Student Services by 30th November for commencement in the first semester of the following year and by 31st May for commencement in the second semester of the same year. A late application may be considered in exceptional circumstances and at the discretion of the relevant Head of School.

(b) An applicant shall seek admission to an Honours degree program as:

(i) a full-time candidate; or

(ii) a part-time candidate.

(c) An Honours degree candidate may convert from full-time to part-time candidature, and vice-versa, with the approval of the relevant Head of School, who shall also determine on a pro-rata basis a revised statement of the due date for completion of the requirements of the Honours award course.

(d) Admission to an Honours award course shall be at the discretion of the relevant Divisional Board, and shall be subject to the availability of appropriate supervision.

(e) Before being admitted to candidature in an Honours award course, an applicant shall:

(i) have completed the requirements for the relevant precursor degree at this University, normally having obtained at least a Credit average, and have satisfied the relevant Divisional Board that the

content of the proposed Honours program, together with any further work the Divisional Board may prescribe, is sufficient to make the person a suitable candidate for the award of a degree with Honours; or

(ii) have obtained qualifications from this University or another equivalent institution, and where necessary have undertaken further work, which in the opinion of the relevant Divisional Board are at least of the standard and content required by Rule 5.1(e)(i).

(f) A commencing student is enrolled on completion of all of the following:

(i) acceptance of the offer of admission;

(ii) submission of a completed enrolment form;

(iii) payment of prescribed fees (unless the Director of Student Services has granted an extension of time for such payment).

**5.2 Requirements for the Award**

To be eligible for the award of a Bachelor's degree with Honours a candidate shall:

(a) successfully complete the prescribed course of study; and

(b) fulfil any other requirements prescribed by the relevant Divisional Board.

**5.3 Appointment of Supervisors**

(a) An Honours award candidate, at the time of admission to candidature, shall normally have at least one supervisor appointed, who shall act as Principal Supervisor and who shall be a member of the academic staff of the University. Where more than one supervisor is appointed, one of the supervisors shall be nominated as the Principal Supervisor, who shall be a member of the academic staff of the University.

(b) The Principal Supervisor, and any additional supervisors, shall be appointed by the relevant Divisional Board, on the recommendation of the Head of School and the Honours Year Coordinator in the School.

**5.4 Examination**

An Honours award project or thesis completed by a candidate shall be examined by not less than two examiners, one of whom shall normally be external to the University. A candidate's supervisor(s) shall not examine the candidate's project or thesis.

**5.5 Duration of Course**

Unless the relevant Divisional Board determines otherwise, a candidate shall fulfil all requirements for the award of a Bachelor's degree with Honours within one (1) year of first enrolling, in the case of a full-time candidate, or within two (2) years of first enrolling, in the case of a part-time candidate. Due dates for completion of the requirements for an Honours award course shall be advised by the Head of School at the time of acceptance into the course.

**5.6 Class of Honours**

A candidate who has reached the required standard of proficiency may, on the recommendation of the relevant Board of Assessors, be awarded Honours in one of the classifications specified in Rule 10.5(e). In published lists, the names of candidates awarded the same grade of Honours shall be placed in alphabetical order. Under Rules 3.14 and 3.15 a student may query or appeal the class of Honours awarded.

**5.7 Discontinuation of Enrolment and Appeal Processes**

(a) Notwithstanding other provisions in these Rules, the relevant Divisional Board may, on the recommendation of the Principal Supervisor, discontinue the enrolment of a candidate in less than the maximum time allowed for candidature if it is dissatisfied with the progress being made by the candidate.

(b) A candidate whose enrolment is discontinued under Rule 5.7(a) may appeal on the prescribed form to the Academic Board against the discontinuation of enrolment.

(c) An appeal to the Academic Board against discontinuation of enrolment must reach the University within three (3) months of the date of notification.

(d) Candidature shall be reinstated if the appeal is successful. A maximum period of time to complete the Honours course will be determined by the relevant Research and Research Training Advisory Committee.

(e) A candidate whose appeal is unsuccessful shall have discontinuation of enrolment confirmed.

**5.8 Readmission**

(a) A candidate whose enrolment is discontinued shall not be eligible to be readmitted until the lapse of one year.

(b) An applicant refused readmission after a period of discontinuation of enrolment may appeal on the prescribed form to the Academic Board Appeals Committee against that decision.

(c) A candidate readmitted to Honours candidature shall have determined by the Research and Research Training Advisory Committee the maximum period of time in which the candidate shall be permitted to complete the course.

(d) An applicant refused readmission after a period of discontinuation of enrolment may appeal to the Academic Board against that decision.

(e) An appeal against refusal to be readmitted must reach the University within three (3) months of the date of sending notification.

## 6. Honours Awards: Specific Award Rules

Please refer to the specific award level entries in the Course Information section.

## 7. Master's by Thesis Awards

Please refer to the specific award level entries in the Course Information section.

## 8. Doctor of Business Administration (DBA) award

Please refer to the specific award level entries in the Course Information section.

## 9. Doctor of Philosophy (PhD) award

Please refer to the specific award level entries in the Course Information section.

## 10. Awards

**10.1 Eligibility for an Award**

(a) Subject to Rule 2.7(e), a student shall be eligible for an award of the University upon having successfully completed the requirements for the award that were current at the time the student first enrolled in the award course.

(b) Where the Academic Board approves a change to the requirements for an award, the relevant Divisional Board shall provide transitional arrangements that allow a student currently enrolled in the award course to satisfy the changed requirements for the award. Where these arrangements would cause hardship to a student or class of students, those students may complete the award as provided for in Rule 10.1(a).

(c) Subject to the provisions of Rule 2.7(e), where the Academic Board approves a variation of the title of an

award, a student may elect to complete the course bearing the title of the award applicable at the time the student first enrolled in the award course.

(d) Where the Academic Board approves termination or withdrawal of an award, a student enrolled in the award course shall be entitled to complete the course upon such terms as the Council deems reasonable in the circumstances.

(e) Unless the Rules for a specific award prescribe otherwise, a student proceeding to an award of the University may apply to exist with a lower level award provided the requirements of the lower level award have been successfully completed.

**10.2 Completion of an Award**

(a) A student shall be deemed to have completed an award course at the time that the Academic Board recommends to Council that the student is eligible for an award.

(b) A student who expects to complete an award at the end of the current study period shall complete the prescribed form to apply for the award and lodge it with the Director of Student Services by the advertised closing date.

(c) A student who fails to complete units in the final study period of an award course as a result of death or permanent incapacity shall be eligible to be considered for an aegrotat award. An application for an aegrotat award shall be made in writing by the student or by a deceased student's legal representative to the Director of Student Services, for approval by the relevant Executive Dean, by the prescribed date and must be accompanied by relevant documentary evidence.

(d) An award of the University may be granted posthumously. An application for a posthumous award shall be made in writing by the deceased's legal representative to the Director of Student Services, for approval by the relevant Executive Dean, by the prescribed date and must be accompanied by relevant documentary evidence.

**10.3 Conferral of an Award**

(a) A student who has completed an award course and who is confirmed by the Academic Board as being eligible for the granting of a specified award shall have the award conferred by the Council of the University at a designated graduation ceremony of the University.

(b) Where a student is eligible for conferral of an award but is not available to attend a designated graduation ceremony, the award shall be conferred 'in absentia'.

(c) No award shall be conferred if a student progresses to the next level in an articulated award (with 100% advanced standing for work completed in the lower level award) without interruption or where such interruption does not exceed one (1) study period.

**10.4 Surrender of Awards**

(a) The Council of the University may revoke and require the surrender of an award of the University if it is satisfied that a graduate acted dishonestly in relation to any material matter relied upon by the University in determining the graduate's eligibility for that award.

(b) Subject to Rule 10.4(a), a graduate shall not be required to surrender an award of the University unless the Rules for a specific award so prescribe.

**10.5 Grading of Awards**

(a) For a Doctoral degree, the award shall not be classified.

(b) For a Master's degree, the award shall not be classified.

(c) For a Graduate Diploma, the award shall not be classified.

(d) For a Graduate Certificate, the award shall not be classified.

(e) For an Honours degree, the award shall be classified as:

(i) degree with First Class Honours; *or*

(ii) degree with Second Class Honours which may be graded into Division 1 and Division 2 in those Schools that require such grading; *or*

(iii) degree with Third Class Honours, which may be awarded in those Schools that require such grading.

(f) For a degree for which the award of Honours is available, the award may be classified as:

(i) degree with First Class Honours; *or*

(ii) degree with Second Class Honours, which may be graded into Division 1 and Division 2 in those Schools that require such grading; *or*

(iii) degree.

(g) For a degree for which the award of Honours is not available, the award shall not be classified.

(h) For an Associate Degree, Diploma or Certificate, the award shall not be classified.

**10.6 Testamurs**

The number of testamurs for each category of degree as approved by the Academic Board shall be as follows:

Single degrees: one testamur

Double degrees: two testamurs

Combined degrees: one testamur

Cross-School degrees: one testamur

Cross-institutional degrees: one testamur.

**10.7 University Medal**

A University medal may be awarded to a graduating student of exceptional academic merit in accordance with guidelines determined from time to time by the Academic Board.

**10.8 Units Leading to an Accredited Award at Another Tertiary Institution**

(a) A student who is enrolled in a course leading to an award at another tertiary education institution may enrol in units at this University which will count towards that award, subject to the joint approval of the two institutions and to the availability of class places at this University. Approval on behalf of the University may be given by an Executive Dean.

(b) A student admitted under Rule 10.8(a) shall be enrolled as a cross-institutional award student.

(c) A cross-institutional award student shall pay such fees and charges as are agreed between the two institutions and enrolment shall be subject to the University's Rules relating to awards, except for the rules on exclusion (Rule 2.10).

**10.9 Non-Award (Miscellaneous) Enrolments**

(a) An applicant may be considered for admission as a non-award (miscellaneous) student to undertake units offered by this University if assessed by the relevant Head of School as being eligible for admission as a non-award (miscellaneous) student.

(b) Where a non-award (miscellaneous) student subsequently enrols in an award course, Divisional Boards may grant advanced standing in particular award courses for any non-award units successfully completed by the student.

(c) A senior secondary school student may be considered for admission as a non-award (miscellaneous) student to undertake units offered by this University concurrently with secondary school studies upon the recommendation of the applicant's School Principal on grounds of exceptional academic talent, and approval of the relevant Head of School. Divisional Boards may commit to grant advanced standing in particular award courses for any non-award units successfully completed by the school student.

(d) A non-award (miscellaneous) student shall pay such fees and charges as are prescribed in the University's Schedule of Administrative Charges, and enrolment shall be subject to the University's Rules relating to awards, except for the rules on exclusion (Rule 2.10).

# APPEALS TO ACADEMIC BOARD APPEALS COMMITTEE

*This section of the Student Handbook is a summary of extracts taken from the Rules Relating to Awards concerning appeals by students against decisions of the University.*

## Rules Relating to Awards

### 2.10 Exclusion

(a) The grounds for exclusion shall normally be:

(i) failure in 50 per cent or more of unit load during each of the previous two (2) study periods in which the student was enrolled; *or*

(ii) failure to satisfy professional experience or compulsory fieldwork requirements affecting professional competency, such that the student is deemed by the relevant Head of School to be unsuitable to continue in the course.

(b) At the end of each year, upon notification of final grades, the Director of Student Services shall provide Heads of Schools with a list of those students whose academic performance provides grounds for exclusion. A Head of School may at any other time exercise discretion in seeking a list of students whose academic performance provides grounds for exclusion.

(c) A Head of School shall review the academic performance of those students who meet any of the grounds for exclusion, and shall within five (5) working days make a determination that:

(i) the student be allowed to continue; *or*

(ii) the student be allowed to continue with specified conditions; *or*

(iii) the student be excluded for a specified period; *or*

(iv) the student be excluded permanently.

(d) The Head of School's decision shall within a further five (5) working days be notified in writing to the student by the Director of Student Services. The notification shall include:

(i) specification of the grounds for exclusion, or of any conditions placed upon continuing in the course,

(ii) an indication of the student's right of appeal against the decision, and

(iii) details of the appeals process.

(e) A student may request the Executive Dean to review the decision. This request, stating clearly the reasons for a review, must be submitted in writing to the Executive Dean within ten (10) working days of notification of exclusion. The Executive Dean shall review the decision and advise the student in writing of the outcome of this review within ten (10) working days of receipt of the request.

(f) If the request for review is unsuccessful the Executive Dean must inform the student off the appeals process.

(g) Where a student is not satisfied with the outcome of the Executive Dean's decision, an appeal on the prescribed form may be made to the Academic Board within ten (10) working days of the date on which the Executive Dean writes to the student about the outcome of the review. A late appeal may be received at the discretion of the Chair of the Academic Board Appeals Committee.

(h) An appeal to the Academic Board may only be made on the grounds that Rule 2.10(c) was inappropriately or unreasonably applied, or that there were exceptional circumstances not

likely to continue which contributed to poor academic performance. A decision of the Academic Board Appeals Committee shall be final.

(i) A student refused readmission after a period of exclusion may appeal on the prescribed form, within ten (10) working days of sending of official notification by the University to the Academic Board Appeals Committee against that decision.

(j) An application for readmission following exclusion must be made on the prescribed form to the Director of Student Services. An application may be made prior to expiration of a period of exclusion, but readmission will not be permitted until expiration of the period of exclusion. Readmission is not automatic, and applicants for readmission shall comply with the requirements for admission as prescribed in Rule 2.1.

(k) Where a student has been readmitted after having served a period of exclusion, only those units undertaken after readmission shall be taken into account when considering grounds for exclusion at any future date.

(l) Where a student has transferred from one course to another, only units taken as part of the new course shall be taken into account when considering grounds for exclusion.

(m) Periods of exclusion shall not be displayed on any academic transcript issued by the University.

## 3. Coursework Awards: Student Assessment and Examinations

### 3.13 Student Query of Assessment Results other than Final Grades

Where a student considers that the assessed work for an individual assessment task has been unfairly or inappropriately assessed, the student or nominee shall follow the process below, taking step (a) normally within five (5) working days of notification of the result in that assessment task:

(a) contact the unit assessor to discuss the matter;

(b) if dissatisfied with the result of the discussion in (a) above, contact the course coordinator for further discussion;

(c) if dissatisfied with the result of the discussion in (b) above, contact the Head of School for further discussion;

(d) upon receipt of the final grade for the unit which includes the assessment item the student may query the final grade under Rule 3.14.

### 3.14 Query of Final Grade

A student may query the grade awarded for any unit. The student shall follow the process below, taking step (c) within fifteen (15) working days of notification of the final grade.

(a) contact the unit assessor to discuss the matter;

(b) if dissatisffied with the result of the discussion in (a) above, or if the Unit Assessor is unavailable, contact the course coordinator for further discussion;

(c) if dissatisfied with the result of the discussion in (b) above query of a grade shall be made in writing to the relevant Head of School within fifteen (15) working days of the date of publication of the grade on the official University web site. If, as a result of such query, it is deemed appropriate to vary the grade, the Head of School may make such variation in accordance with Rule 3.12(f);

(d) The Head of School shall formally notify the Director of Student Services and the student in writing, normally within ten (10) working days of the outcome of the query of a final grade.

**3.15 Appeal Against a Final Grade**

(a) A student who is not satisfied with the determination of the Head of School under Rule 3.14, may appeal to the Academic Board on one or more of the following grounds:

(i) improper action in the conduct of an assessment task or Honours examination process;

(ii) irregularity in the conduct of an assessment task or Honours examination process;

(iii) negligence on the part of any person involved in the conduct of the assessment task or Honours examination process;

(iv) discrimination against the student which is unlawful under State or Federal legislation;

(v) prejudice or bias on the part of the assessor or any other person involved in determining the grade to be awarded;

(vi) the assessment or the assessment process as detailed in the unit statement or in the study guide or, similar document, or any subsequent amendment made in accordance with Rule 3.2, not being followed;

(vii) where additional evidence for special consideration can be provided, or where procedures for consideration of an application for special consideration were not properly followed.

(b) An appeal made under this Rule shall be lodged with the Secretary, Academic Board Appeals Committee, within ten (10) working days of the date of sending of formal notification of the Head of School/College/Centre's determination. A late appeal may be received at the discretion of the Chair of the Academic Board Appeals Committee where the student is able to satisfy the Chair that the appeal is lodged late through no fault off the student.

(c) The Chair of the Academic Board Appeals Committee will assess the content of the appeal and determine whether it is appropriate for the appeal to proceed to a hearing by the Academic Board Appeals Committee under the relevant Rule. The Secretary, on behalf off the Chair of the Academic Board Appeals Committee, will contact the student in writing, within ten (10) working days of receipt of the appeal by the Chair informing them:

(i) the appeal is rejected on the basis that the grounds for appeal are frivolous or, vexatious, no ground of appeal is revealed on the face of the correspondence received, or the student has not followed the processes as described in the Rules and Procedures (which will be reported to the next meeting of the Academic Board Appeals Committee) *OR*

(ii) the Chair on behalf of the Appeals Committee is proceeding with the appeal, and may be seeking further information.

(d) The student may request a review of the determination by the Chair of the Academic Board Appeals Committee not to allow the appeal to proceed. This must be done within ten (10) working days of sending of notification to the student of the Chair's determination, and be made to the Chair of the Academic Board, or if the Chair of the Academic Board is also the Chair of the Academic Board Appeals Committee, to the Vice Chancellor.

(c) An appeal cannot be made on the basis of the absence of one or more items

specified in Rule 3.1(b) from a unit statement.

## 5. Honours Awards (where Honours is taken as a separate year)

### 5.6 Class of Honours

A candidate who has reached the required standard of proficiency may, on the recommendation of the relevant Board of Assessors, be awarded Honours in one of the classifications specified in Rule 10.5(e). In published lists, the names of candidates awarded the same grade of Honours shall be placed in alphabetical order. Under Rules 3.14 and 3.15 a student may query or appeal the class of Honours awarded.

### 5.7 Discontinuation of Enrolment and Appeal Processes

(a) Notwithstanding other provisions in these Rules, the relevant Divisional Board may, on the recommendation of the Principal Supervisor, discontinue the enrolment of a candidate in less than the maximum time allowed for candidature if it is dissatisfied with the progress being made by the candidate.

(b) A candidate whose enrolment is discontinued under Rule 5.7(a) may appeal on the prescribed form to the Academic Board against the discontinuation of enrolment.

(c) An appeal to the Academic Board against discontinuation of enrolment must reach the University within three (3) months of the date of notification.

(d) Candidature shall be reinstated if the appeal is successful. A maximum period of time to complete the Honours course will be determined by the relevant Research and Research Training Advisory Committee.

(e) A candidate whose appeal is unsuccessful shall have discontinuation of enrolment confirmed.

### 5.8 Readmission

(a) A candidate whose enrolment is discontinued shall not be eligible to be readmitted until the lapse of one year.

(b) An applicant refused readmission after a period of discontinuation of enrolment may appeal on the prescribed form to the Academic Board Appeals Committee against that decision.

(c) A candidate readmitted to Honours candidature shall have determined by the Research and Research Training Advisory Committee the maximum period of time in which the candidate shall be permitted to complete the course.

(d) An applicant refused readmission after a period of discontinuation of enrolment may appeal to the Academic Board against that decision.

(e) An appeal against refusal to be readmitted must reach the University within three (3) months of the date of sending notification.

## Specific Award Rules

## Masters by Thesis

### 7.5 Probation and Progress Reports

(a) Candidates shall, through their Principal Supervisor and School Director of Postgraduate Studies and Research, submit in the prescribed form and at the prescribed times progress reports to the Pro Vice-Chancellor (Research).

(b) The Principal Supervisor and the School Director of Postgraduate Studies and Research shall at the same time provide comments to the Pro

Vice-Chancellor (Research), on the progress of the candidates being supervised.

(c) All Masters by Thesis candidates will serve a probationary period, no longer than six (6) months full–time equivalent.

(d) The process of assessment of the probationary period will be developed within a general framework approved by the Higher Degrees Committee, to be used in the respective School/College/Centre, and that process, shall be ratified by the Research and Research Training Advisory Committee.

(e) A *Candidate Supervisor Agreement*, containing criteria for satisfactory progress, shall be developed between the candidate and the supervisor.

(f) The assessment of the satisfactory completion of the probationary period shall result in one of five outcomes:

1. Satisfactory: Candidate to be offered full candidature (i.e confirmation of candidature).
2. Unsatisfactory: Candidate to revise submission to the satisfaction of supervisor and the School/College/Centre Director of Postgraduate Studies and Research.
3. Unsatisfactory: Candidate to resubmit to probationary period assessment process.
4. Remedial action: Where a resubmission results in a further unsatisfactory outcome, a course of remedial action shall be put in place. This may require a review of the *Candidate Supervisor Agreement.*
5. Termination of candidature.

(g) Termination may also be invoked under the specific conditions regarding lack of supervision dealt with under Rule 8.6.

## 7.6 Query of Assessment of Completion of Probationary Period

A student may query the assessment of completion of a probationary period;. A query shall be made in writing to the relevant Head of School, Centre or College within ten (10) working days of the date of sending of formal notification of the outcome of the assessment to the student. If, as a result of such query, it is deemed appropriate to vary the assessment, the Head of School/College/Centre may make such variation.

## 7.7 Appeal Against Assessment Under Rule 7.6

(a) A student who is not satisfied with the determination of the Head of School/College/Centre under Rule 3.14, may appeal on the prescribed form to the Academic Board Appeals Committee on one or more of the following grounds:

(i) improper action in the conduct of the probation assessment;

(ii) irregularity in the conduct of the assessment;

(iii) negligence on the part of any person involved in the conduct of the assessment;

(iv) discrimination against the student which is unlawful under State or Federal legislation;

(v) prejudice or bias on the part of the assessor or any other person involved in determining the outcome of the assessment;

(vi) the assessment or assessment process as detailed in the *Candidate Supervisor Agreement* or similar document or any subsequent amendment not being followed;

(vii) where additional evidence for special consideration can be provided or where procedures for consideration of an application for special consideration were not properly followed.

(b) An appeal made under this Rule shall be lodged with the Secretary, Academic Board Appeals Committee, within ten (10) working days of the date of sending of formal notification of the Head of School/College/Centre's determination. A late appeal may be received at the discretion of the Chair of the Academic Board Appeals Committee where the student is able to satisfy the Chair that the appeal is lodged late through no fault of the student.

(c) The Chair of the Academic Board Appeals Committee will assess the content of the appeal and determine whether it is appropriate for the appeal to proceed to a hearing by the Academic Board Appeals Committee under the relevant Rule. The Secretary on behalf of the Chair of the Academic Board Appeals Committee will contact the student in writing within ten (10) working days of receipt of the of the appeal by the Chair, informing them:

(i) the appeal is rejected on the basis that the grounds for appeal are frivolous or vexatious, no ground of appeal is revealed on the face of the correspondence received, or the student has not followed the processes as described in the Rules and Procedures (which will be reported to the next meeting of the Academic Board Appeals Committee). *OR*

(ii) the Chair on behalf of the Appeals Committee is proceeding with the appeal, and may be seeking further information.

(d) The student may request a review of the determination by the Chair of the Academic Board Appeals Committee not to allow the appeal to proceed. This must be done within ten (10) working days of sending of notification to the student of the Chair's determination, and be made to the Chair of the Academic Board, or if the Chair of the Academic Board is also the Chair of the Academic Board Appeals Committee, to the Vice Chancellor.

## 7.12 Discontinuation or Termination of Enrolment and Appeal Processes

(a) Notwithstanding other provisions in these Rules, the Graduate Research Committee may, on the recommendation of the Higher Degrees Committee (Research), and on behalf of the Academic Board, discontinue the enrolment of a candidate in less than the maximum time allowed if the Graduate Research Committee is dissatisfied with the progress being made by the candidate.

(b) A candidate whose enrolment is discontinued under Rule 7.12(a) or terminated under Rule 7.5(f) or (g) may appeal on the prescribed form to the Academic Board against the discontinuation or termination of enrolment.

(c) An appeal to the Academic Board Appeals Committee against discontinuation or termination of enrolment must reach the University within three (3) months of the date of sending of notification.

(d) Candidature shall be reinstated if the appeal is successful. A maximum period of time to complete the Master's by thesis course will be determined by the Higher Degrees Committee (Research).

(e) A candidate whose appeal is unsuccessful shall have

discontinuation of enrolment confirmed.

### 7.13 Readmission

(a) A candidate whose enrolment is discontinued shall not be eligible to be readmitted until the lapse of one year.

(b) A candidate readmitted to Master's by thesis candidature shall have determined by the Higher Degrees Committee (Research) the maximum period of time in which the candidate shall be permitted to complete the course.

(c) An applicant refused readmission after a period of discontinuation or termination of enrolment may appeal on the prescribed form, within ten (10) working days of sending of notification by the University, to the Academic Board Appeals Committee against that decision.

(d) An appeal against refusal to be readmitted must reach the University within three (3) months of the date of notification.

## Professional Doctorates

### 8.9 Discontinuation of Enrolment and Appeal Processes

(a) Notwithstanding other provisions in these Rules, the Faculty Board on behalf of the Academic Board, may discontinue the enrolment of a candidate in less than the maximum time allowed if the Faculty Board is dissatisfied with the progress being made by the candidate.

(b) A candidate whose enrolment is discontinued under Rule 8.9(a) may appeal on the prescribed form to the Academic Board Appeals Committee against the discontinuation of enrolment.

(c) An appeal to the Academic Board Appeals Committee against discontinuation of enrolment must reach the University within ten (10) working days of the date of sending of official notification.

(d) Candidature shall be reinstated if the appeal is successful. A maximum period of time to complete the professional doctorate will be determined by the Faculty Board.

(e) A candidate whose appeal is unsuccessful shall have discontinuation of enrolment confirmed.

### 8.10 Readmission

(a) A candidate whose enrolment is discontinued shall not be eligible to be readmitted until the lapse of one (1) year.

(b) A candidate readmitted to the professional doctorate shall have determined by the Faculty Board the maximum period of time in which the candidate shall be permitted to complete the course.

(c) An applicant refused readmission after a period of discontinuation of enrolment may appeal on the prescribed form to the Academic Board Appeals Committee against that decision.

(d) An appeal against refusal to be readmitted must reach the University within ten (10) working days of the date of sending of official notification.

## Doctor of Philosophy

### 9.7 Probation and Progress Reports

(a) Candidates shall, through their Principal Supervisor and School Director of Postgraduate Studies and Research, submit in the prescribed form and at the prescribed times progress reports to the Pro Vice-Chancellor (Research).

(b) The Principal Supervisor and the School Director of Postgraduate Studies and Research shall at the same time provide comments to the Pro Vice-Chancellor (Research), on the progress of the candidates being supervised.

(c) All PhD candidates will serve a probationary period, no longer than one year full-time equivalent.

(d) The process of assessment of the probationary period will be developed within a general framework approved by the Higher Degrees Committee, to be used in the respective School/College/Centre, and that process shall be ratified by the Research and Research Training Advisory Committee.

(e) A *Candidate Supervisor Agreement*, containing criteria for satisfactory progress, shall be developed between the candidate and the supervisor.

(f) The assessment of the satisfactory completion of the probationary period shall result in one of five outcomes:

(i) Satisfactory: Candidate to be offered full candidature (i.e. confirmation of candidature).

(ii) Unsatisfactory: Candidate to revise submission to the satisfaction of supervisor and the School/College/Centre Director of Postgraduate Studies and Research

(iii) Unsatisfactory: Candidate to resubmit to probationary period assessment process.

(iv) Remedial action: Where a resubmission results in a further unsatisfactory outcome, a course of remedial action shall be put in place. This may require a review of the *Candidate Supervisor Agreement.*

(v) Termination of candidature.

(g) Termination may also be invoked under the specific conditions regarding lack of supervision Rule 8.6.

**9.8 Query of Assessment of Completion of Probationary Period**

A student may query the assessment of completion of a probationary period. A query shall be made in writing on the prescribed form to the relevant Head of School, Centre or College within ten (10) working days of the date of sending of formal notification of the outcome of the assessment to the student. If, as a result of such query, it is deemed appropriate to vary the assessment, the Head of School, Centre or College may make such variation.

**9.9 Appeal Against Assessment Under Rule 9.8**

(a) A student who is not satisfied with the determination of the Head of School/College/Centre under Rule 9.8, may appeal on the prescribed form to the Academic Board Appeals Committee on one or more of the following grounds:

(i) improper action in the conduct of the probation assessment;

(ii) irregularity in the conduct of the assessment;

(iii) negligence on the part of any person involved in the conduct of the assessment;

(iv) discrimination against the student which is unlawful under State or Federal legislation;

(v) prejudice or bias on the part of the assessor or any other person involved in determining the outcome of the assessment;

(vi) the assessment or assessment process as detailed in the *Candidate Supervisor Agreement* or similar document or any subsequent amendment not being followed;

(vii) where additional evidence for special consideration can be

provided, or where procedures for consideration of an application for special consideration were not properly followed.

(b) An appeal made under this Rule shall be lodged with the Secretary, Academic Board Appeals Committee, within ten (10) working days of the date of sending of formal notification of the Head of School/College/Centre's determination. A late appeal may be received at the discretion of the Chair of the Academic Board Appeals Committee where the student is able to satisfy the Chair that the appeal is lodged late through no fault of the student.

(c) The Chair of the Academic Board Appeals Committee will assess the content of the appeal and determine whether it is appropriate for the appeal to proceed to a hearing by the Academic Board Appeals Committee under the relevant Rule. The Secretary, on behalf of the Chair of the Academic Board Appeals Committee, will contact the student in writing within ten (10) working days of receipt of the appeal by the Chair, informing them:

(i) the appeal is rejected on the basis that the grounds for a appeal are frivolous or vexatious, no ground of appeal is revealed on the face of the correspondence received, or the student has not followed the processes as described in the Rules and Procedures (which will be reported to the next meeting of the Academic Board Appeals Committee). *OR*

(ii) the Chair on behalf of the Appeals Committee is proceeding with the appeal and may be seeking further information.

(d) The student may request a review of the determination by the Chair of the Academic Board Appeals Committee not to allow the appeal to proceed. This must be done within ten (10) working days of sending of notification to the student of the Chair's determination, and be made to the Chair of the Academic Board, or if the Chair of the Academic Board is also the Chair of the Academic Board Appeals Committee, to the Vice Chancellor.

**9.14 Discontinuation or Termination of Enrolment and Appeal Processes**

(a) Notwithstanding other provisions in these Rules, the Graduate Research Committee may, on the recommendation of the Higher Degrees Committee (Research), and on behalf of the Academic Board, discontinue the enrolment of a candidate in less than the maximum time allowed if the Graduate Research Committee is dissatisfied with the progress being made by the candidate.

(b) A candidate whose enrolment is discontinued or terminated under Rule 9.14(a) or Rule 9.8 may appeal on the prescribed form to the Academic Board Appeals Committee against the discontinuation or termination of enrolment.

(c) An appeal to the Academic Board Appeals Committee against discontinuation or termination of enrolment must reach the University within three (3) months of the date of sending of the notification.

(d) Candidature shall be reinstated if the appeal is successful. A maximum period of time to complete a PhD course will be determined by the Higher Degrees Committee (Research).

(e) A candidate whose appeal is unsuccessful shall have discontinuation of enrolment confirmed.

**9.15 Readmission**

(a) A candidate whose candidature is discontinued shall not be eligible to be readmitted until the lapse of one (1) year.

(b) A candidate readmitted shall have determined by the Higher Degrees Committee (Research) the maximum period of time in which the candidate shall be permitted to complete the course.

(c) An applicant refused readmission after a period of discontinuation or termination of enrolment may appeal on the prescribed form within ten (10) working days of sending of notification by the University to the Academic Board Appeals Committee against that decision.

(d) An appeal against refusal to be readmitted must reach the University within three (3) months of the date of notification.

# RULES RELATING TO STUDENT FEES AND CHARGES (INCLUDING STUDENT SANCTIONS)

## 1. Definitions

In these rules, unless the context otherwise indicates or requires:

'Census Date' means the date prescribed in the Higher Education Funding Act 1988 as the final date by which a student may withdraw from a unit or course without incurring a HECS liability – normally 31 March for first semester, 31 August for second semester, two weeks from the commencement of the teaching period for a course or unit not offered on a semester basis, and the first day of teaching for a study period of less than six weeks in duration.

'Class' includes a lecture, seminar, tutorial or other related activity.

'Enrolment' includes both the first enrolment of a student and all subsequent enrolments.

'Full-time' means a study load of at least 0.375 as at the census date for the relevant study period.

'Part-time' means a study load of less than 0.375 as at the census date for the relevant study period.

'External' means enrolment in only an external unit or units in the current study period.

'Internal' means enrolment in at least one internal unit in the current study period.

'Reinstatement date' has the same meaning as 'Census Date'.

'Study period' means a semester, trimester, session or other period so designated.

## 2. Fees to be Paid

(a) All students shall pay the applicable fees and charges as set out in the Schedules.

(b) Fees and charges paid prior to due dates will be based on intended enrolment as stated in the enrolment instructions. The Director of Student Services shall calculate monies owing by the student or the University and require payment or authorise a refund, as necessary.

(c) Fees payable in accordance with Parts 1, 2 and 3 of the Schedule shall be levied each study period on the basis of the student's enrolment, or intended enrolment, for that study period.

## 3. Time for Payment

(a) Unless the Director of Student Services otherwise directs, fees listed in Parts 1, 2 and 3 of the Schedule, shall be paid on or before the date, determined by the Director of Student Services, for the relevant study period.

(b) Payment of the prescribed fees is a pre-requisite to the confirmation of an enrolment by the University.

## 4. Director of Student Services Powers if Fees Unpaid

(a) If any fees (including special or administrative charges) payable by a student remain unpaid after the date determined in accordance with sub-clause 3(a), the Director of Student Services may sanction, cancel or refuse the student's enrolment in a course or unit at any time thereafter.

(b) A student, whose enrolment has been cancelled or refused, may be reinstated or allowed upon payment of all outstanding fees and administrative charges before the final date for reinstatement.

(c) A student, whose enrolment remains cancelled or refused after the final date

for reinstatement, or whose enrolment is cancelled pursuant to Rule 6:

(i) shall not be enrolled for any unit or course, unless and until the Director of Student Services in special circumstances has otherwise permitted, and that person has complied with any condition which may in the absolute discretion of the Director of Student Services be imposed; and

(ii) shall not attend any class or be entitled to sit for any examinations or be awarded any assessment grade; and

(i) shall, unless the Director of Student Services otherwise directs, remain liable for any administrative charges imposed prior to the date of the notice of cancellation, but may at the discretion of the Director of Student Services be granted a refund of any amount which may have been paid in excess thereof.

## 5. Refund of Fees

Subject to any relevant provisions in the schedules, where the Director of Student Services receives from the student proper written notice of withdrawal from a course or unit or variation of enrolment, a refund of fees, in whole or in part, may be authorised at the discretion of the Director of Student Services.

## 6. Special Cases to Be Determined by the Director of Student Services

In any case in which by reason of special circumstances the fee to be paid, the time when a fee is payable, or any other matter necessary to be determined in order to enable the application of these Rules to that case, is not specifically provided for in these Rules, the Director of Student Services shall have authority to decide any question necessary to be decided in order to determine the matter.

**FEE SCHEDULE**

**PART 1: COMPULSORY STUDENT BODIES FEES**

**(Fees are subject to review due to possible restructure of the Student Associations – fees set for first semester only including GST)**

*Lismore*

| Attendance Mode | Total $ |
|---|---|
| Full-time | |
| Semester | 174.90 |
| Trimester | 116.60 |
| Part-time | |
| Semester | 111.10 |
| Trimester | 74.10 |
| External# | |
| Semester | 52.80 |
| Trimester | 35.20 |

*Coffs Harbour*

| Attendance Mode | Total $ |
|---|---|
| Full-time | |
| Semester | 99.00 |
| Trimester | 66.00 |
| Part-time | |
| Semester | 79.20 |
| Trimester | 52.80 |
| External# | |
| Semester | 52.80 |
| Trimester | 35.20 |

*Port Macquarie*

| Attendance Mode | Total $ |
|---|---|
| Full-time | |
| Semester | 85.80 |
| Trimester | 57.20 |
| Part-time | |
| Semester | 66.00 |
| Trimester | 44.00 |

| | |
|---|---|
| External# | |
| Semester | 52.80 |
| Trimester | 35.20 |
| *Tweed Gold Coast* | |
| All Modes | Total $ |
| Semester | 52.80 |
| Trimester | 35.20 |

*Summer Sessions*

No fees payable for Summer Sessions in 2006.

*Exemptions*

A student shall normally be exempted from payment of fees in this Part if he/she, during the period of enrolment for which the fee is payable:

(a) resides outside Australia, unless other contractual arrangements have been approved by the Vice Chancellor;

(b) is an inmate of a correctional institution.

\# *External Mode means: All units of study for which the student is enrolled in the relevant semester or trimester which involve special arrangements whereby lesson materials, assignments, etc. are delivered to the student, and any associated attendance is of an incidental, irregular, special or voluntary nature.*

## Refunds:

**Union, Student Representative Council/Students' Association Fees only**

**Withdrawal from or Cancellation of Enrolment**

(a) A 100% refund of fees paid subject to the Director of Student Services receiving written notification of withdrawal from or cancellation of enrolment on or before the census date for the relevant study period. Refunds will be automatically processed by Student Services.

(b) No refund of fees paid where withdrawal from or cancellation of enrolment occurs after the census date for the relevant study period. In such cases, where there are special grounds, a student may apply for a refund directly to the Secretary of the Union, Student Representative Council or Students' Association within one month of the date of withdrawal, stating the grounds for special consideration. Any such refund, if granted will be granted in accordance with the policy of the relevant student body.

## Change of Attendance Type/Attendance Mode

(a) A 100% refund of the difference between fees paid and fees due subject to the Director of Student Services receiving written notification of a change in attendance type from full-time to part-time, or attendance mode from internal to external on or before the census date for the relevant study period. Refunds will be automatically processed by Student Services.

(b) No refund consequent to a change in attendance type or attendance mode after the census date.

## Tuition Fees – Australian Students

Australian students undertaking courses that are not funded by the commonwealth Government shall pay the relevant charge set out in Part 1 and the fee described in this part.

# FACULTY OF ARTS

| SCHOOL OF EDUCATION | Domestic Fees per unit | Research |
|---|---|---|
| Bachelor of Technology Education (Whitehouse Institute of Design) | $2,411.00 | |
| Doctor of Education | $1,000.00 | |
| Graduate Certificate in Education (TESOL) | $1,000.00 | |
| Graduate Certificate in Higher Education (Teaching and Learning) | $1,000.00 | |
| Graduate Certificate of Vocational Education and Training | $1,400.00 | |
| Graduate Diploma of Education | $1,000.00 | |
| Graduate Diploma of Vocational Education and Training | $1,400.00 | |
| Master of Education (Course Work) | $1,000.00 | |
| Master of Vocational Education and Training | $1,400.00 | |

| SCHOOL OF LAW AND JUSTICE | | |
|---|---|---|
| Bachelor of Legal and Professional Studies (Qld Police) | $1,050.00 | |
| Doctor of Philosophy (Law) | | $15,000.00 |
| Graduate Diploma in Law | $1,050.00 | |
| Law Short Course | $1,050.00 | |
| Master of Laws (Law) - by thesis | | $15,000.00 |
| Summer School - Law | $1,200.00 | |
| Bachelor of Legal and Professional Studies (Qld Police) | $1,050.00 | |
| Doctor of Philosophy (Law) | | $15,000.00 |
| Graduate Diploma in Law | $1,050.00 | |

| SCHOOL OF ARTS AND SOCIAL SCIENCE | | |
|---|---|---|
| Bachelor of Human Services | $1,100.00 | |
| Bachelor of Social Science | $1,100.00 | |
| Graduate Certificate in Community Development | $1,400.00 | |
| Graduate Diploma of Community Development | $1,400.00 | |
| Master of Community Development | $1,400.00 | |

# FACULTY OF BUSINESS

| SCHOOL COMMERCE AND MANAGEMENT | Domestic Fees per unit | Research |
|---|---|---|
| Associate Degree in Multimedia | $1,100.00 | |
| Associate Degree of Business Administration in Logistics | $1,100.00 | |
| Associate Degree of Business Administration in Purchasing | $1,100.00 | |
| Associate Degree of Business Administration in Warehousing | $1,100.00 | |
| Associate Degree of Information Technology | $1,100.00 | |
| Bachelor of Applied Computing | $1,100.00 | |
| Bachelor of Business | $1,100.00 | |
| Bachelor of Business Administration | $1,100.00 | |
| Bachelor of Business with Honours | $1,100.00 | |
| Bachelor of Business, Bachelor of Arts | $1,100.00 | |
| Bachelor of Information Technology | $1,100.00 | |
| Bachelor of Management and Professional Studies | $1,100.00 | |
| Bachelor of Multimedia | $1,100.00 | |
| Diploma of Business Administration in Logistics | $1,100.00 | |
| Diploma of Business Administration in Purchasing | $1,100.00 | |
| Diploma of Business Administration in Warehousing | $1,100.00 | |
| Graduate Certificate in Accounting | $1,400.00 | |
| Graduate Certificate in Financial Planning | $1,400.00 | |
| Graduate Certificate in Supply Chain Management | $1,400.00 | |
| Graduate Diploma in Accounting | $1,400.00 | |
| Graduate Diploma in Information Technology | $1,350.00 | |
| Graduate Diploma in Information Technology (ICHE) | $1,400.00 | |
| Graduate Diploma of Financial Planning | $1,400.00 | |
| Graduate Diploma in Supply Chain Management | $1,400.00 | |
| Master of Commerce (Financial Planning) | $1,400.00 | |
| Master of Professional Accounting (12 UNIT) | $1,400.00 | |
| Master of Professional Accounting (16 UNIT) | $1,400.00 | |
| Master Professional Accounting/Supply Chain Management (double degree) | $1,400.00 | |
| Master of Supply Chain Management | $1,400.00 | |
| Summer School - Commerce & Management | $1,100.00 | |

| SCHOOL OF TOURISM AND HOSPITALITY MANAGEMENT | | |
|---|---|---|
| Associate Degree of Business in Club and Gaming Management | $1,100.00 | |
| Bachelor of Applied Science, Bachelor of Business in Tourism Management | $1,100.00 | |
| Bachelor of Business in Club and Gaming Management | $1,100.00 | |
| Bachelor of Business in Convention and Event Tourism Management | $1,100.00 | |
| Bachelor of Business in Hotel and Resort Management | $1,100.00 | |

| | Domestic Fees per unit | Research |
|---|---|---|
| Bachelor of Business in Hotel and Resort Management (Hotel School, Perth) | $1,350.00 | |
| Bachelor of Business in Hotel Management (Hotel School, Sydney) | $1,687.50 | |
| Bachelor of Business in Tourism Management | $1,100.00 | |
| Bachelor of Business in Tourism Management, Bachelor of Indigenous Studies | $1,100.00 | |
| Bachelor of Environmental Tourism Management | $1,100.00 | |
| Bachelor of Indigenous Tourism Management | $1,100.00 | |
| Graduate Certificate in Business Administration in Hotel and Tourism Management | $1,400.00 | |
| Graduate Certificate in Convention and Event Management | $1,400.00 | |
| Graduate Certificate in Gaming Management | $1,400.00 | |
| Graduate Diploma of Business Administration in Hotel and Tourism Management | $1,400.00 | |
| Master of Business Administration in Hotel and Tourism Management | $1,400.00 | |
| Master of International Tourism and Hotel Management | $1,400.00 | |
| Summer School - Club & Gaming | $1,100.00 | |

## GRADUATE COLLEGE OF MANAGEMENT

| | | |
|---|---|---|
| Diploma of Frontline Management | $1,100.00 | |
| Doctor of Business Administration | $1,500.00 | |
| Graduate Certificate in Business Administration | $1,400.00 | |
| Graduate Certificate of Human Resources and Organisational Development | $1,400.00 | |
| Graduate Certificate in Management | $1,400.00 | |
| Graduate Certificate in Marketing Management | $1,400.00 | |
| Graduate Certificate in Professional Management | $1,400.00 | |
| Graduate Diploma in Business Administration | $1,400.00 | |
| Graduate Diploma of Human Resources and Organisational Development | $1,400.00 | |
| Graduate Diploma in International Business | $1,400.00 | |
| Graduate Diploma in Management | $1,400.00 | |
| Graduate Diploma in Marketing Management | $1,400.00 | |
| Master of Business Administration | $1,400.00 | |
| Master of International Business | $1,400.00 | |
| Master of Management | $1,400.00 | |
| Master of Marketing Management | $1,400.00 | |
| Master of Human Resources and Organisational Development | $1,400.00 | |
| Master of Professional Management | $1,400.00 | |

# FACULTY OF HEALTH AND APPLIED SCIENCES

## SCHOOL OF HEALTH AND HUMAN SERVICES

| | Domestic Fees per unit | Research |
|---|---|---|
| Bachelor of Health Science | $801.00 | |
| Bachelor of Health Science in Nursing (CPD) | $801.00 | |
| Bachelor of Health Science in Nursing (Dip) Cat-2(CPD) | $801.00 | |
| Bachelor of Natural Therapies | $850.00 | |
| Diploma of Sport Management (Surfing Studies) | $1,500.00 | |
| Graduate Certificate in Applied Health Promotion | $1,150.00 | |
| Graduate Certificate in Evidence-based Complementary Medicine | $1,700.00 | |
| Graduate Certificate in International Sport Management | $1,500.00 | |
| Graduate Certificate of Health Science | $1,100.00 | |
| Graduate Certificate of Public Health | $1,100.00 | |
| Graduate Diploma of Health Science | $1,100.00 | |
| Graduate Diploma in International Sport Management | $1,500.00 | |
| Graduate Diploma of Psychology | $1,500.00 | |
| Graduate Diploma of Public Health | $1,100.00 | |
| Master of Evidence-based Complementary Medicine (ACCMER)* | $1,700.00 | |
| Master of Health Science | $1,100.00 | |
| Master of International Sport Management | $1,500.00 | |
| Master of Public Health | $1,100.00 | |
| Postgraduate Diploma of Psychology | $1,500.00 | |
| Summer School - Psychology | $1,100.00 | |

## SCHOOL OF ENVIRONMENTAL SCIENCE AND MANAGEMENT

| | | |
|---|---|---|
| Doctor of Philosophy (Resource Science and Management) | | $20,000.00 |
| Doctor of Philosophy Qualifying (Resource Science and Management) | | $20,000.00 |
| Graduate Diploma of Forestry | $1,250.00 | |
| Graduate Diploma of Marine Science and Management | $1,250.00 | |
| Master of Environmental Science | $1,400.00 | |
| Master of Forest Management | $1,400.00 | |
| Master of Science (Resource Science and Management) | | $20,000.00 |
| Master of Science Qualifying (Resource Science and Management) | | $20,000.00 |

## COLLEGE OF INDIGENOUS AUSTRALIAN PEOPLES

| | | |
|---|---|---|
| Master of Indigenous Studies | $1,200.00 | |

## MISCELLANEOUS

| | | |
|---|---|---|
| Miscellaneous (Undergraduate) All Divisions | $1,050.00 | |
| Miscellaneous (Post Graduate) Faculty of Arts | $1,200.00 | |
| Miscellaneous (Post Graduate) Faculty of Business | $1,400.00 | |

| **MISCELLANEOUS Continued** | **Domestic Fees per unit** | **Research** |
|---|---|---|
| Miscellaneous (Post Graduate) Faculty of Health and Applied Sciences | $1,400.00 | |
| Cross-Institutional | $1,250.00 | |

## Refunds: Tuition Fees

Fees paid by a student pursuant to this Part in respect of a study period shall be refunded in accordance with the following arrangements:

A 100% refund of tuition fees paid in respect of a unit or course

(i) which has been cancelled by the University; or

(ii) from which the student has been excluded on academic grounds; or

(iii) from which the student has withdrawn, in accordance with University rules, on or before the census date for that unit of study;

(iv) where other exceptional circumstances exist, as approved by the Director of Student Services;

## Tuition Fees – International Students

Overseas students shall pay the relevant charge set out in Part 1 and the fee prescribed in this part

# FACULTY OF ARTS

### SCHOOL OF EDUCATION

| | Int.Onshore (PA) | Int.Onshore (Unit) |
|---|---|---|
| Bachelor of Applied Science, Bachelor of Education (Secondary) | $15,000.00 | $1,875.00 |
| Bachelor of Arts, Bachelor of Education (Secondary) | $13,200.00 | $1,650.00 |
| Bachelor of Contemporary Music, Bachelor of Education (Secondary) | $14,400.00 | $1,800.00 |
| Bachelor of Education | $13,000.00 | $1,625.00 |
| Bachelor of Education (Secondary) | $13,000.00 | $1,625.00 |
| Bachelor of Human Movement Science, Bachelor of Education (Secondary) | $15,000.00 | $1,875.00 |
| Bachelor of Technology Education | $13,000.00 | $1,625.00 |
| Bachelor of Technology Education (Whitehouse Institute of Design)* | $21,650.00 | $2,707.00 |
| Bachelor of Visual Arts, Bachelor of Education (Secondary) | $14,400.00 | $1,800.00 |
| Doctor of Education | $13,000.00 | $1,625.00 |
| Doctor of Philosophy (Ed) | $15,000.00 | Research |
| Doctor of Philosophy Qualifying (Ed) | $15,000.00 | Research |
| Graduate Certificate in Education (TESOL) | $6,500.00 | $1,625.00 |
| Graduate Certificate of Vocational Education and Training | $7,800.00 | $1,950.00 |
| Graduate Diploma of Education | $13,000.00 | $1,625.00 |
| Graduate Diploma of Vocational Education and Training | $15,600.00 | $1,950.00 |
| Master of Education | $13,000.00 | Research |
| Master of Education (course work) | $13,000.00 | $1,625.00 |
| Master of Education (Training and Development) (Research) | $16,000.00 | Research |
| Master of Education Qualifying (Qual) | $13,000.00 | Research |
| Master of Education Qualifying (Training & Development) | $16,000.00 | Research |
| Master of Vocational Education and Training (trimester) | $23,400.00 | $1,950.00 |

### SCHOOL OF LAW AND JUSTICE

| | | |
|---|---|---|
| Associate Degree in Law (Paralegal Studies) | $11,000.00 | $1,375.00 |
| Bachelor of Applied Science, Bachelor of Laws | $15,000.00 | $1,875.00 |
| Bachelor of Arts, Bachelor of Laws | $15,000.00 | $1,875.00 |
| Bachelor of Business in Tourism Management, Bachelor of Laws | $15,000.00 | $1,875.00 |
| Bachelor of Business, Bachelor of Laws | $15,000.00 | $1,875.00 |
| Bachelor of Contemporary Music, Bachelor of Laws | $15,000.00 | $1,875.00 |
| Bachelor of Human Movement Science, Bachelor of Laws | $15,000.00 | $1,875.00 |
| Bachelor of Indigenous Studies, Bachelor of Laws | $15,000.00 | $1,875.00 |
| Bachelor of Information Technology, Bachelor of Laws | $15,000.00 | $1,875.00 |

| | Int.Onshore (PA) | Int.Onshore (Unit) |
|---|---|---|
| Bachelor of Laws (4yr UG Entry) | $15,000.00 | $1,875.00 |
| Bachelor of Laws (LLB) | $15,000.00 | $1,875.00 |
| Bachelor of Legal and Justice Studies | $11,000.00 | $1,375.00 |
| Bachelor of Legal and Justice Studies, Bachelor of Laws | $15,000.00 | $1,875.00 |
| Bachelor of Social Science, Bachelor of Laws | $15,000.00 | $1,875.00 |
| Doctor of Philosophy (Law) | $15,000.00 | Research |
| Doctor of Philosophy (Legal Studies) | $15,000.00 | Research |
| Graduate Diploma in Law | $11,000.00 | $1,375.00 |
| Law Short Course | $7,500.00 | $1,875.00 |
| Master of Laws (Legal Studies) | $15,000.00 | Research |
| Master of Laws (Law) - by thesis | $15,000.00 | Research |
| Master of Laws Qualifying ( Legal Studies) | $15,000.00 | Research |
| Master of Laws Qualifying (Law) | $15,000.00 | Research |
| Summer School - Law | | $1,200.00 |

## SCHOOL ARTS AND SOCIAL SCIENCE

| | | |
|---|---|---|
| Associate Degree of Arts (Writing) | $13,200.00 | $1,650.00 |
| Bachelor of Arts | $13,200.00 | $1,650.00 |
| Bachelor of Arts (Divisional) | $13,800.00 | $1,725.00 |
| Bachelor of Arts (Macleay College) | $13,200.00 | $1,650.00 |
| Bachelor of Arts with Honours | $13,200.00 | $1,650.00 |
| Bachelor of Contemporary Music | $14,400.00 | $1,800.00 |
| Bachelor of Contemporary Music with Honours | $14,400.00 | $1,800.00 |
| Bachelor of Human Services | 12,800.00 | $1,600.00 |
| Bachelor of Media | $14,400.00 | $1,800.00 |
| Bachelor of Social Science | $12,800.00 | $1,600.00 |
| Bachelor of Social Science with Honours | $12,800.00 | $1,600.00 |
| Bachelor of Visual Arts | $14,400.00 | $1,800.00 |
| Bachelor of Visual Arts with Honours | $14,400.00 | $1,800.00 |
| Doctor of Philosophy (Contemp Music) | $16,100.00 | Research |
| Doctor of Philosophy (Human Services) | $16,000.00 | Research |
| Doctor of Philosophy (Humanities) | $17,250.00 | Research |
| Doctor of Philosophy (Sociology) | $16,000.00 | Research |
| Doctor of Philosophy (Vis Arts) | $17,250.00 | Research |
| Doctor of Philosophy Qualifying (Sociology) | $16,000.00 | Research |
| Graduate Certificate in Community Development | $6,400.00 | $1,600.00 |
| Graduate Diploma of Community Development | $12,800.00 | $1,600.00 |

| | Int.Onshore (PA) | Int.Onshore (Unit) |
|---|---|---|
| Master of Arts | $15,000.00 | Research |
| Master of Arts (Contemp Music) | $15,000.00 | Research |
| Master of Arts (Human Services) | $16,000.00 | Research |
| Master of Arts (Visual Arts) | $15,000.00 | Research |
| Master of Arts Qualifying (Humanities & Media) | $13,500.00 | Research |
| Master of Arts Qualifying (Vis Arts) | $13,500.00 | Research |
| Master of Community Development (trimester) | $19,200.00 | $1,600.00 |
| Master of Arts | $15,000.00 | Research |
| Master of Arts (Contemp Music) | $15,000.00 | Research |

# FACULTY OF BUSINESS

## SCHOOL OF COMMERCE AND MANAGEMENT

| | | |
|---|---|---|
| Associate Degree in Multimedia | $12,800.00 | $1,600.00 |
| Associate Degree of Business Administration in Logistics (College of Warehousing) | $12,800.00 | $1,600.00 |
| Associate Degree of Business Administration in Purchasing (College of Warehousing) | $12,800.00 | $1,600.00 |
| Associate Degree of Business Administration in Warehousing (College of Warehousing) | $12,800.00 | $1,600.00 |
| Associate Degree of Information Technology | $12,800.00 | $1,600.00 |
| Bachelor of Applied Computing | $12,800.00 | $1,600.00 |
| Bachelor of Business | $12,800.00 | $1,600.00 |
| Bachelor of Business Administration | $12,800.00 | $1,600.00 |
| Bachelor of Business with Honours | $12,800.00 | $1,600.00 |
| Bachelor of Business, Bachelor of Arts | $13,200.00 | $1,650.00 |
| Bachelor of Information Technology | $12,800.00 | $1,600.00 |
| Bachelor of Information Technology with Honours | $12,800.00 | $1,600.00 |
| Bachelor of Management and Professional Studies | $12,800.00 | $1,600.00 |
| Bachelor of Multimedia | $12,800.00 | $1,600.00 |
| Bachelor of Multimedia with Honours | $12,800.00 | $1,600.00 |
| Diploma of Business Administration in Logistics (College of Warehousing) | $12,800.00 | $1,600.00 |
| Diploma of Business Administration in Purchasing (College of Warehousing) | $12,800.00 | $1,600.00 |
| Diploma of Business Administration in Warehousing (College of Warehousing) | $12,800.00 | $1,600.00 |
| Doctor of Philosophy (Comm & Mgt) | $16,000.00 | Research |
| Doctor of Philosophy (Commerce) | $16,000.00 | Research |
| Doctor of Philosophy (IT & Multimedia) | $15,000.00 | Research |
| Doctor of Philosophy Qualifying (C&M) | $16,000.00 | Research |
| Doctor of Philosophy Qualifying (MM & IT) | $15,000.00 | Research |
| Graduate Certificate in Accounting | $7,800.00 | $1,950.00 |
| Graduate Certificate in Financial Planning | $7,800.00 | $1,950.00 |

| | Int.Onshore (PA) | Int.Onshore (Unit) |
|---|---|---|
| Graduate Certificate in Supply Chain Management | $7,800.00 | $1,950.00 |
| Graduate Diploma in Accounting | $15,600.00 | $1,950.00 |
| Graduate Diploma in Supply Chain Management | $15,600.00 | $1,950.00 |
| Graduate Diploma of Financial Planning | $15,600.00 | $1,950.00 |
| Graduate Diploma in Information Technology | $12,800.00 | $1,600.00 |
| Master of Business (Information Technology & Multimedia) | $15,000.00 | Research |
| Master of Business Qualifying (Information Technology & Multimedia) | $15,000.00 | Research |
| Master of Business Qualifying (C&M) | $16,000.00 | Research |
| Master of Commerce (Financial Planning) | $23,400.00 | $1,950.00 |
| Master of Professional Accounting (12 Unit) | $23,400.00 | $1,950.00 |
| Master of Professional Accounting (16 Unit) | $23,400.00 | $1,950.00 |
| Master of Science (research) (Information Technology & Multimedia) | $15,000.00 | Research |
| Master of Science Qualifying (Information Technology & Multimedia) | $15,000.00 | Research |
| Master of Supply Chain Management | $23,400.00 | $1,950.00 |
| Summer School - Post Graduate C&M | | $1,850.00 |
| Summer School - Under Graduate C&M | | $1,600.00 |

## SCHOOL OF TOURISM AND HOSPITALITY MANAGEMENT

| | | |
|---|---|---|
| Bachelor of Applied Science, Bachelor of Business in Tourism Management | $15,000.00 | $1,875.00 |
| Bachelor of Business in Convention and Event Tourism Management | $12,800.00 | $1,600.00 |
| Bachelor of Business in Hotel and Resort Management | $12,800.00 | $1,600.00 |
| Bachelor of Business in Hotel and Resort Management (Hotel School Perth) | $12,400.00 | $1,550.00 |
| Bachelor of Business in Hotel Management (Hotel School Sydney) | $15,500.00 | $1,937.50 |
| Bachelor of Business in Tourism Management | $12,800.00 | $1,600.00 |
| Bachelor of Business in Tourism Management, Bachelor of Indigenous Studies | $12,800.00 | $1,600.00 |
| Bachelor of Business in Tourism Management with Honours | $12,800.00 | $1,600.00 |
| Bachelor of Environmental Tourism Management | $12,800.00 | $1,600.00 |
| Bachelor of Indigenous Tourism Management | $12,800.00 | $1,600.00 |
| Bachelor of Sport Tourism Management | $15,000.00 | $1,875.00 |
| Bachelor of Sport Tourism Management with Honours | $15,000.00 | $1,875.00 |
| Doctor of Philosophy (Tourism) | $16,000.00 | Research |
| Doctor of Philosophy Qualifying (Tourism) | $16,000.00 | Research |
| Graduate Certificate in Business Administration in Hotel and Tourism Management | $7,800.00 | $1,950.00 |
| Graduate Certificate in Convention and Event Management | $7,800.00 | $1,950.00 |
| Graduate Certificate in Gaming Management | $7,800.00 | $1,950.00 |
| Graduate Certificate in International Hotel Management | $7,800.00 | $1,950.00 |
| Graduate Certificate in International Tourism and Hotel Management | $7,800.00 | $1,950.00 |

| | **Int.Onshore (PA)** | **Int.Onshore (Unit)** |
|---|---|---|
| Graduate Certificate in International Tourism Management | $7,800.00 | $1,950.00 |
| Graduate Diploma in Convention and Event Management | $15,600.00 | $1,950.00 |
| Graduate Diploma in International Hotel Management | $15,600.00 | $1,950.00 |
| Graduate Diploma in International Tourism and Hotel Management | $15,600.00 | $1,950.00 |
| Graduate Diploma in International Tourism Management | $15,600.00 | $1,950.00 |
| Graduate Diploma of Business Administration in Hotel and Tourism Management | $15,600.00 | $1,950.00 |
| Graduate Diploma of Gaming Management | $15,600.00 | $1,950.00 |
| Master of Business (Tourism) | $16,000.00 | Research |
| Master of Business Qualifying (Tourism) | $16,000.00 | Research |
| Master of Business Administration in Hotel and Tourism Management (Trimester) | $23,400.00 | $1,950.00 |
| Master of Convention and Event Management | $15,600.00 | $1,950.00 |
| Master of Gaming Management | $15,600.00 | $1,950.00 |
| Master of International Hotel Management (Trimester) | $23,400.00 | $1,950.00 |
| Master of International Tourism and Hotel Management (Trimester) | $23,400.00 | $1,950.00 |
| Master of International Tourism Management (Trimester) | $23,400.00 | $1,950.00 |
| Master of Tourism and Hotel Business Management (18 units) | $23,400.00 | $1,950.00 |
| Master of Tourism and Hotel Management (15 units) | $23,400.00 | $1,950.00 |

## GRADUATE COLLEGE OF MANAGEMENT

| | | |
|---|---|---|
| Doctor of Business Administration | $23,400.00 | $1,950.00 |
| Doctor of Philosophy (GCM) | $16,000.00 | Research |
| Doctor of Philosophy Qualifying (GCM) | $16,000.00 | Research |
| Graduate Certificate in Business Administration | $7,800.00 | $1,950.00 |
| Graduate Certificate in Management | $7,800.00 | $1,950.00 |
| Graduate Certificate in Marketing Management | $7,800.00 | $1,950.00 |
| Graduate Certificate in Professional Management | $7,800.00 | $1,950.00 |
| Graduate Certificate of Human Resources and Organisational Development | $7,800.00 | $1,950.00 |
| Graduate Diploma in Business Administration | $15,600.00 | $1,950.00 |
| Graduate Diploma in International Business | $15,600.00 | $1,950.00 |
| Graduate Diploma in Management | $15,600.00 | $1,950.00 |
| Graduate Diploma in Marketing Management | $15,600.00 | $1,950.00 |
| Graduate Diploma of Human Resources and Organisational Development | $15,600.00 | $1,950.00 |
| Master of Business (GCM) | $16,000.00 | Research |
| Master of Business Qualifying (GCM) | $16,000.00 | Research |
| Master of Business Administration | $23,400.00 | $1,950.00 |
| Master of Human Resources and Organisational Development (trimester) | $23,400.00 | $1,950.00 |
| Master of International Business | $23,400.00 | $1,950.00 |

| | Int.Onshore (PA) | Int.Onshore (Unit) |
|---|---|---|
| Master of Management | $23,400.00 | $1,950.00 |
| Master of Marketing Management | $23,400.00 | $1,950.00 |
| Master of Professional Management (trimester) | $23,400.00 | $1,950.00 |

# FACULTY OF HEALTH AND APPLIED SCIENCES

## SCHOOL OF HEALTH AND HUMAN SCIENCES

| | | |
|---|---|---|
| Bachelor of Exercise Science and Nutrition | $15,000.00 | $1,875.00 |
| Bachelor of Exercise Science and Nutrition with Honours | $15,000.00 | $1,875.00 |
| Bachelor of Health Science | $11,200.00 | $1,400.00 |
| Bachelor of Health Science in Nursing | $11,200.00 | $1,400.00 |
| Bachelor of Health Science with Honours | $11,200.00 | $1,400.00 |
| Bachelor of Human Movement Science | $15,000.00 | $1,875.00 |
| Bachelor of Human Movement Science with Honours | $15,000.00 | $1,875.00 |
| Bachelor of Natural Therapies | $14,000.00 | $1,750.00 |
| Bachelor of Naturopathy | $15,000.00 | $1,875.00 |
| Bachelor of Naturopathy with Honours | $15,000.00 | $1,875.00 |
| Bachelor of Nursing | $11,200.00 | $1,400.00 |
| Bachelor of Nursing with Honours | $11,200.00 | $1,400.00 |
| Bachelor of Psychology with Honours | $12,000.00 | $1,500.00 |
| Diploma of Sport Management (Surfing Studies) | $15,000.00 | $1,875.00 |
| Doctor of Philosophy (Exer Sci & Sport Mgt) | $20,000.00 | Research |
| Doctor of Philosophy (Health Science) | $15,200.00 | Research |
| Doctor of Philosophy (Nat & Comp Medicine) | $15,000.00 | Research |
| Doctor of Philosophy Qualifying (ESSM) | $20,000.00 | Research |
| Doctor of Philosophy Qualifying (Nat & Comp Medicine) | $15,000.00 | Research |
| Doctor of Philosophy Qualifying (Nursing & HCP) | $15,200.00 | Research |
| Graduate Certificate in Applied Health Promotion (4 units) | $8,600.00 | $2,150.00 |
| Graduate Certificate in Evidence-based Complementary Medicine (ACCMER) | $13,600.00 | $3,400.00 |
| Graduate Certificate of Health Science (4 units) | $6,100.00 | $1,525.00 |
| Graduate Certificate in International Sport Management (4 unit) | $7,800.00 | $1,950.00 |
| Graduate Certificate of Public Health (4 units) | $8,500.00 | $2,125.00 |
| Graduate Certificate of Public Health (Leadership)(4 units) | $8,500.00 | $2,125.00 |
| Graduate Diploma in International Sport Management | $15,600.00 | $1,950.00 |
| Graduate Diploma of Health Science | $12,200.00 | $1,525.00 |
| Graduate Diploma of Psychology | $12,000.00 | $1,500.00 |
| Graduate Diploma of Public Health | $17,000.00 | $2,125.00 |
| Graduate Diploma of Public Health (Leadership) | $17,000.00 | $2,125.00 |
| Master of Evidence-based Complementary Medicine (ACCMER) | $14,000.00 | $1,750.00 |

| | Int.Onshore (PA) | Int.Onshore (Unit) |
|---|---|---|
| Master of Health Science | $12,200.00 | $1,525.00 |
| Master of International Sport Management | $23,400.00 | $1,950.00 |
| Master of Public Health | $17,000.00 | $2,125.00 |
| Master of Public Health Leadership | $17,000.00 | $2,125.00 |
| Master of Science (Exercise Science) | $18,000.00 | Research |
| Master of Science (Health Science) | $15,200.00 | Research |
| Master of Science (Natural & Complementary Medicine) | $15,000.00 | Research |
| Master of Science Qualifying (Exercise Science) | $18,000.00 | Research |
| Master of Science Qualifying (Health Science) | $15,200.00 | Research |
| Master of Science Qualifying (Natural & Complementary Medicine) | $15,000.00 | Research |
| Post Graduate Diploma of Psychology | $12,000.00 | $1,500.00 |
| Summer School - Psychology | | $1,875.00 |

## SCHOOL OF ENVIRONMENTAL SCIENCE AND MANAGEMENT

| | | |
|---|---|---|
| Associate Degree of Applied Science (Resource Technology) | $15,000.00 | $1,875.00 |
| Bachelor of Applied Science (24unit) | $15,000.00 | $1,875.00 |
| Bachelor of Applied Science (28unit) | $15,000.00 | $1,875.00 |
| Bachelor of Applied Science (Forestry) | $15,000.00 | $1,875.00 |
| Bachelor of Applied Science (Forestry) with Honours | $15,000.00 | $1,875.00 |
| Bachelor of Applied Science with Honours | $15,000.00 | $1,875.00 |
| Doctor of Philosophy (RS&M) | $20,000.00 | Research |
| Doctor of Philosophy Qualifying (Res Sci & Mgt) | $20,000.00 | Research |
| Graduate Diploma of Forestry | $15,000.00 | $1,875.00 |
| Graduate Diploma of Marine Science and Management | $15,000.00 | $1,875.00 |
| Master of Environmental Science | $18,000.00 | $2,250.00 |
| Master of Forest Management | $27,000.00 | $2,250.00 |
| Master of Science (Resource Science & Management) | $20,000.00 | Research |
| Master of Science Qualifying (Resource Science & Management) | $20,000.00 | Research |

## COLLEGE OF AUSTRALIAN INDIGENOUS PEOPLES

| | | |
|---|---|---|
| Bachelor of Indigenous Studies | $11,200.00 | $1,400.00 |
| Bachelor of Indigenous Studies (Trauma & Healing) | $11,200.00 | $1,400.00 |
| Doctor of Philosophy (Indig Studies) | $16,000.00 | Research |
| Doctor of Philosophy Qualifying (CIAP) | $16,000.00 | Research |
| Master of Arts (Indig Studies) | $16,000.00 | Research |
| Master of Arts Qualifying (CIAP) | $16,000.00 | Research |
| Master of Indigenous Studies | $12,000.00 | $1,500.00 |

| MISCELLANEOUS | Int.Onshore (PA) | Int.Onshore (Unit) |
|---|---|---|
| Cross-Institutional | | $1,600.00 |
| Miscellaneous post graduate unit | | $2,250.00 |
| Miscellaneous undergraduate fee | | $1,875.00 |
| Study Abroad Program (General) | $7,000 per semester | |

**Notes:**

Fees quoted are in Australian Dollars, are for tuition fees only and were correct at time of publication for the 2006 academic year. The fees quoted are fixed at the amount shown for the normal duration of the course and are calculated on a pro-rata basis where enrolment varies from a normal full-time load.

In addition to the fees above, students are required to pay annually compulsory overseas student health insurance and Student Association fees.

Students who are not enrolled in a Southern Cross University course but who enrol in individual subject units will be charged $1,875 per subject unit.

* Courses are taught on a trimester basis (3 academic sessions per year). All other courses are offered on a semester basis.

● An Honours year is available at the end of most Bachelor courses for students who meet the entry criteria. The course fee for the Honours year is the annual course fee for the Bachelor course.

† The course fee for the Study Abroad program includes a non-refundable administrative fee of $1,500 per semester.

\# These courses are not offered in 2006.

° Admission to external and online courses (off-shore) is at the discretion of the Head of School. Admission is not available to overseas students on a student visa studying in Australia.

## Refunds: Tuition Fees – Overseas Students

If the event described occurs, the student concerned shall be entitled to the refund of fees indicated:

(a) Full refund of fees paid if an offer of a place is withdrawn or the University is unable to provide the course. If, however, the offer was made on the basis of incorrect or incomplete information supplied by the applicant, the University shall retain 10% of the fee in respect of one study period as well as any cost incurred by the University's agent in recruiting the student.

(b) Full refund of fees paid if a student is excluded before the start of the study period.

(c) If the Director of Student Services receives from the student written notice of withdrawal from course:

(i) Commencing Students

more than four weeks before the start of the study period all tuition fees paid are refundable less an administrative fee of 10% of the tuition fee applicable to that study period and any agent's fee that may have been incurred plus a full refund of fees paid in advance in respect of a following study period;

(ii) Continuing Students

before the start of the study period the student shall be entitled to a full refund of tuition fees applicable to the study period and a full refund of fees paid in advance in respect of a following study period;

(iii) Commencing and Continuing Students

1. on or before the last day of the fifth week of study period, the student shall be entitled to a refund of 50% of the fee applicable to that study period and a full refund of fees paid in advance in respect of a following study period;
2. after the last day of the fifth teaching week of the study period, the student will not be eligible for any refund of the fee applicable to that study period but will be eligible for a full refund of fees paid in advance in respect of a following study period.

(d) If the Director of Student Services receives from a student written notice of withdrawal from a unit or units representing less than withdrawal from course:

(i) on or before the last day of the second teaching week of the study period the student shall be entitled to a full refund of the tuition fee applicable to that/those unit/s;

(ii) on or before the last day of the fifth week of the study period the student shall be entitled to a refund of 50% of the fee applicable to that/those unit/s;

(iii) for whatever reason beyond the fifth teaching week of the study period, the student shall not be eligible for a refund of the fee paid for that/those unit/s.

**PART 4: ADMINISTRATIVE CHARGES**

**to be paid before the necessary action can be processed**

| | $ |
|---|---|
| Application for deferment of offer | 100 |
| Postgraduate Early Withdrawal Charge | 100 |
| Late amendment to enrolment after the issue of Commonwealth Assistance Notice | 50 |
| Transcript of Academic Record | 10 |
| Duplicate Testamur | 30 |
| Replacement Student ID Card | 10 |
| Reinstatement after cancellation | 50 |
| Examinations requiring special arrangements (per paper) | |
| (i) SCU Campus | 50 |
| (ii) elsewhere within Australia | 100 |
| (iii) elsewhere outside Australia | 200 |
| For each challenge examination undertaken In accordance with MBA Rule 4.3(f) | 200 |

** Fee does not apply where special examination arrangements are required to cater for candidates with a physical disability or as a result of illness or other special circumstances acceptable to the Director, Student Services.*

# Student Sanctions Rules

## 1. Definitions

**1.1** In these Rules, unless the context otherwise indicates or requires:

'Enrolment' means enrolment, re-enrolment or re-admission.

'Indebtedness to the University' means non-payment, by the prescribed date, of:

(a) prescribed fees and charges, namely, the Higher Education Contribution Scheme, Tuition Fees, Union and Student Association fees;

(b) fines imposed under a University By-law or Rule;

(c) administrative charges and fees;

(d) student loans and other financial obligations resulting from a Student Loan Agreement entered into with the University;

(e) rent or other changes arising from a student residential Licence Agreement entered into with the University;

(f) compulsory fees related to participation in a residential school, student excursion, student field trip or similar activity;

(g) charges related to the non-return or damage to University property or equipment.

## 2. Failure to Pay Charges

**2.1** Any student who is indebted to the University may be subject to the imposition of student sanctions as in Rule 3.

**2.2** A student who is sanctioned will be issued with a sanction notice requesting that the student take immediate action to resolve the outstanding obligations. Students are warned that failure to resolve the outstanding obligations by the date specified on the sanction notice may result in cancellation of enrolment.

## 3. Student Sanctions

**3.1** Student sanctions shall be imposed by the Director of Student Services following consultation with appropriate staff. Student sanctions may take the form of one, or more, of the following:

(a) withdrawal of approval to enrol;

(b) withholding of Notification of Assessment;

(c) non-issue of a Transcript of Academic Record or Testamur;

* *Student Sanction rules currently under review*

## 4. Special Consideration

**4.1** In exceptional circumstances, where the imposition of student sanctions would be inappropriate having regard to the circumstances, the Director of Student Services may direct that:

(a) student sanctions be not imposed; or

(b) student sanctions be removed or varied; or

(c) conditions for discharging the student's indebtedness to the University be renegotiated.

**4.2** An application for special consideration, setting out the facts upon which the student relies and any corroborative evidence, shall be made in writing to the Director of Student Services, normally within 10 working days of the date of formal notification to the student of the imposition of student sanctions.

**4.3** The Director of Student Services shall respond to the application for special consideration, normally within 10 working days of the receipt of the application.

## 5. Appeal

**5.1** A student may appeal against any decision made under these Rules. An appeal shall be made in writing to the Executive Director and Vice-President (Corporate Services), normally within 10 working days of notification of the relevant decision.

**5.2** The Executive Director and Vice-President (Corporate Services) shall rule on the appeal and inform the student in writing of the ruling, normally within 10 working days of receipt of the appeal.

**5.3** The decision of the Executive Director and Vice-President (Corporate Services) shall be final.

# RULES RELATING TO STUDENT DISCIPLINE

## Discipline Rules

**1.** These Rules are made in accordance with the powers granted by, and are to be read in conjunction with, By-law No. 12[*].

**1A. Transitional Provision**

In these Rules:

(a) all references to "Head of School" should be read additionally as references to "Director of College";

(b) all references to "School Board" should be read additionally as references to "College Board".

**1B.** In these Rules "Head of School" means:

(a) for a candidate enrolled for a unit or units the Head of School responsible for that unit or units;

(b) for a candidate enrolled for a masters or doctoral degree the Head of School responsible for the supervision of that candidate.

**2. Simple Breach of Discipline**

Where it appears to an officer of the University empowered to take action under these Rules that in the circumstances the misconduct with which a student is charged is not so serious as to warrant its reference to the Disciplinary Committee, the officer may treat it as a simple breach of discipline, and may thereupon exercise the powers conferred by Rules 3 to 8 inclusive of these Rules.

**3. Powers of Teaching Staff**

Action may be taken under clause 3(1) sections (b), (c) and (h) of By-law No. 12[*], by a member of the teaching staff in relation to the staff member's own teaching activities, provided that any suspension imposed shall be for a period of no longer than one day.

**4. Report to Head of School**

Any action taken under Rule 3 above shall be reported to the Head of the School who may:

(a) affirm or annul the suspension; or

(b) impose a fine not exceeding $50; or

(c) take other action in exercise of the powers conferred by these Rules.

**5. Powers of Heads of Schools**

A Head of a School in respect to the teaching and other activities and examinations conducted by or the facilities of the School and the Librarian in respect of the library facilities of the University may impose a fine not exceeding $50 or take action under clause 3(1) sections (a), (b), (c), (d), (g), and (h), of By-law No. 12, provided that any suspension imposed shall be for a specified period not exceeding one week.

**6. Report to Executive Director and Vice-President (Corporate Services)**

Any action taken under Rule 5 above shall be reported as soon as practicable to the Executive Director and Vice-President (Corporate Services). The Executive Dean may thereupon review the matter, and in particular may:

(a) affirm or annul the action taken;

(b) decrease a fine, or increase it to a sum not exceeding $50; or

(c) refer the matter to the Disciplinary Committee.

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[*] *By-laws are available in the Calendar – www.scu.edu.au/calendar*

**7. Powers of Executive Director and Vice-President (Corporate Services)**

A fine not exceeding $50 may be imposed or action taken under clause 3(1) sections (a), (g), and (h) of By-law No. 12 by the Executive Director and Vice-President (Corporate Services) provided that any suspension order under section (g) shall be for a specific period not exceeding one week.

The Executive Dean may review any fine imposed or action taken under this Rule and in particular may:

(a) affirm or annul the action taken;

(b) decrease a fine, or increase it to a sum not exceeding $50; or

(c) refer the matter to the Disciplinary Committee.

Any suspension of a student during the currency of an examination shall be reported forthwith to the Executive Director and Vice-President (Corporate Services) who may impose a fine or take action in exercise of the powers conferred by these Rules or By-law No. 12 or initiate the convening of the Disciplinary Committee.

**8. Powers of the Executive Dean**

A fine not exceeding $100 may be imposed or action taken under clause 3(1) sections (a) to (i) inclusive of By-law No. 12 provided that any suspension ordered under sections (b), (c), (d) and (g) shall be for a specific period not exceeding one week.

**9. Summary Fines**

For a breach of any By-law or Rule which does not amount to misconduct or which an officer of the University is authorised by By-law or Rule to treat as not amounting to misconduct, an officer of the University empowered to impose a fine may notify a student in writing, either by delivering it personally to the student or by sending it by ordinary post to the student's last known address, that a fine not exceeding $50 will be imposed unless the student by a date being not less than fourteen days subsequent to the issue of the notice shows cause why such fine should not be imposed. If the student fails to show cause satisfactory to the officer concerned within that period, the fine shall automatically be imposed and payable in terms of the notice issued to the student. A student fined under the provisions of this Rule may appeal to the Disciplinary Committee which may affirm or annul or reduce or increase up to $50 the fine imposed.

**10. Reference to the Disciplinary Committee**

An authority empowered to impose a fine or to take any action under By-law No. 12 or these Rules may, instead of or in addition to exercising such power other than imposition of a fine, report the matter to the Pro Vice-Chancellor (Academic and Quality) with a recommendation that it be referred to the Disciplinary Committee.

**11. Disciplinary Committee**

(a) There shall be a Disciplinary Committee consisting of the following members:

(i) three members of the staff of Southern Cross University, at least one of whom shall be a member of the academic staff, at least one of whom shall be male and at least one of whom shall be female, appointed by the Pro Vice-Chancellor (Academic and Quality); and

(ii) two students appointed by the Pro Vice-Chancellor (Academic and Quality) after consultation with the President of the Students Representative Council.

(b) The Pro Vice-Chancellor (Academic and Quality) shall appoint a secretary to the committee.

**12. Term of Membership of the Disciplinary Committee**

(a) Members of staff appointed to the Disciplinary Committee shall hold

office for a term of two years.

(b) Students appointed to the Disciplinary Committee shall hold office for a term of one year.

**13. Replacement of Members of Disciplinary Committee**

(a) Where a member notifies the Pro Vice-Chancellor (Academic and Quality) that the member is unable or unwilling to attend to a matter pending before the Disciplinary Committee, or the Pro Vice-Chancellor (Academic and Quality) is of the opinion that the member's participation is undesirable because of personal involvement in or connected with the matter and so notifies the member, the member shall not participate in the Disciplinary Committee's consideration of the matter, and a replacement shall be made in accordance with Rule 13(b).

(b) Where a member is excused from participation in the consideration of a matter before the Disciplinary Committee as provided for in Rule 13(a) the Pro Vice-Chancellor (Academic and Quality) shall appoint a replacement from the constituency from which the excused member was selected.

**14. Casual Vacancy**

(a) If from any cause, other than the expiry of the term of appointment, a vacancy occurs that vacancy shall be a casual vacancy.

(b) A casual vacancy shall be filled in the manner prescribed in Rule 11(a) for the appointment of members and shall be filled from the constituency in which the vacancy occurred.

(c) A person appointed to fill a casual vacancy shall hold office for the remainder of the term of office of that person's predecessor.

**15. Functions of the Disciplinary Committee**

The Disciplinary Committee shall hear and adjudicate upon:

(a) any charge of misconduct which is referred to it by the University Council, a Committee of the University Council, the Vice-Chancellor, the Pro Vice-Chancellor (Academic and Quality) or other senior member of the University as defined in By-law No. 12;

(b) any appeal to it under By-law No. 12.

**16. The Disciplinary Committee shall:**

(a) inquire into and investigate the alleged misconduct in such a manner as it deems appropriate;

(b) proceed in all respects according to the justice of the case and decide the issue according to equity and good conscience;

(c) furnish the student with particulars in writing of the matters alleged against the student and allow the student a reasonable time to prepare a case; and

(d) give the student an opportunity to appear and be heard in person or to have another student appear on their behalf and put their case.

**17. Penalties**

Where the Disciplinary Committee finds the student guilty of misconduct it may:

(a) impose one or more of the penalties prescribed in clause 3(1) sections (a) to (i) inclusive of By-law No. 12; and

(b) make recommendations to the University Council concerning the imposition of a penalty under clause 3(1) sections (j) or (k) of By-law No. 12.

**18.** An appeal against a penalty imposed by the Disciplinary Committee may be made to the Appeals Committee.

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# Lismore Campus

**Library**

**A** Library, Information Technology, Learning Assistance

**Administration**

**Rod Treyvaud Building** Vice-Chancellor and President, Pro Vice-Chancellor and Vice-President (Academic and Quality), Pro Vice-Chancellor and Vice-President (Enterprise and International), Executive Director and Vice-President (Corporate Services), Human Resource Services, Financial and Business Services

**EI** Early Intervention Centre

**M** Childcare Centre

**Q** Facilities Services

**W** Workshop, Mailroom, Printery, Store

**X** Student Services

**Schools, Colleges, and General Teaching**

**B** Schools of Education, Social and Workplace Development, Computer Labs

**D** School of Arts (Music)

**E** School of Education, Marketing and Media Relations

**G** General Teaching

**H** College of Indigenous Australian Peoples, Gineeve, International Office, Norsearch

**L** School of Law and Justice

**N** School of Environmental Science and Management, Laboratories

**O** Schools of Environmental Science and Management, Tourism and Hospitality Management

**P** School of Exercise Science and Sport Management, North Coast Academy of Sport

**R** Pro Vice-Chancellor and Vice-President (Research), Executive Dean Arts, Executive Dean Business, Executive Dean Health and Applied Sciences, Schools of Arts, Commerce and Management, Multimedia and Information Technology, Graduate Research College, Graduate College of Management, Corporate Information Systems

**S** School of Environmental Science and Management Labs

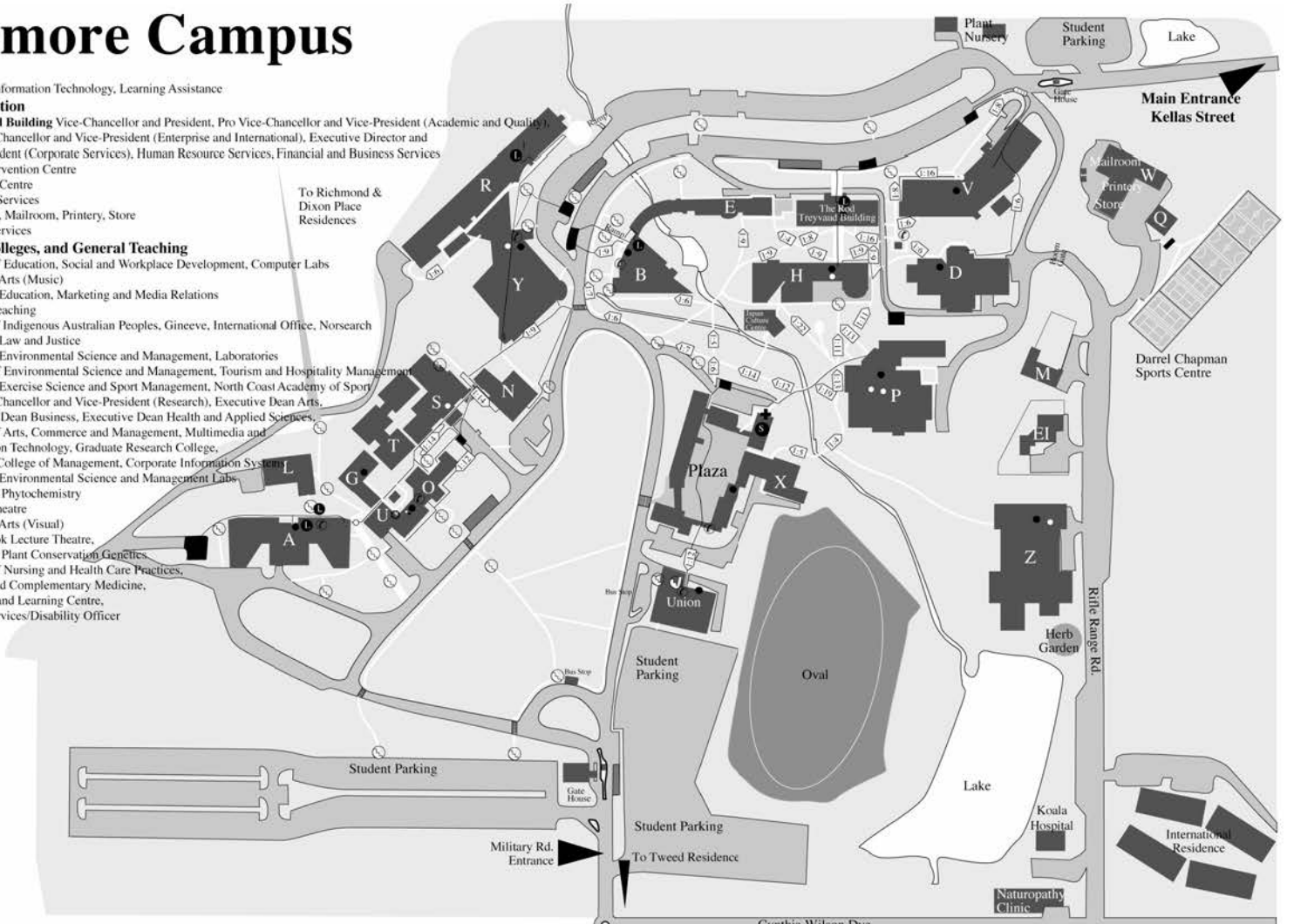
**T** Centre for Phytochemistry

**U** U Block theatre

**V** School of Arts (Visual)

**Y** Whitebrook Lecture Theatre, Centre for Plant Conservation Genetics

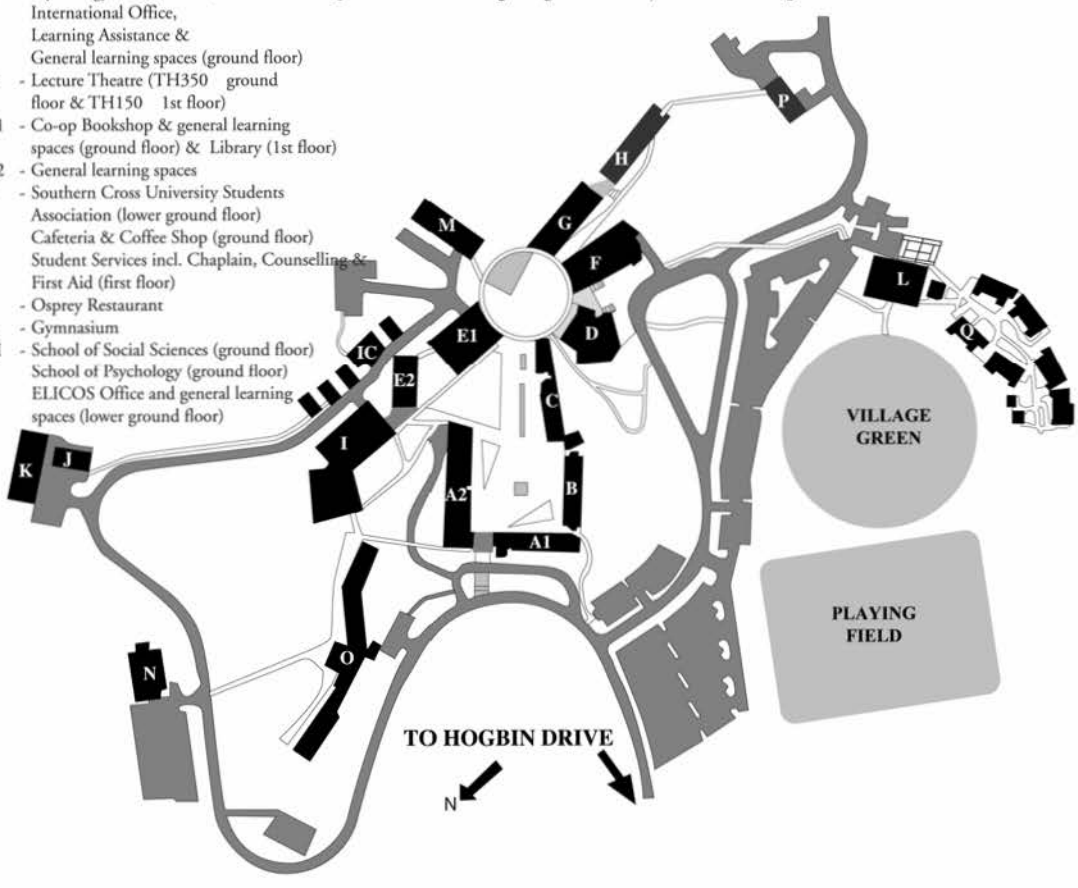
**Z** Schools of Nursing and Health Care Practices, Natural and Complementary Medicine, Teaching and Learning Centre, Equity Services/Disability Officer

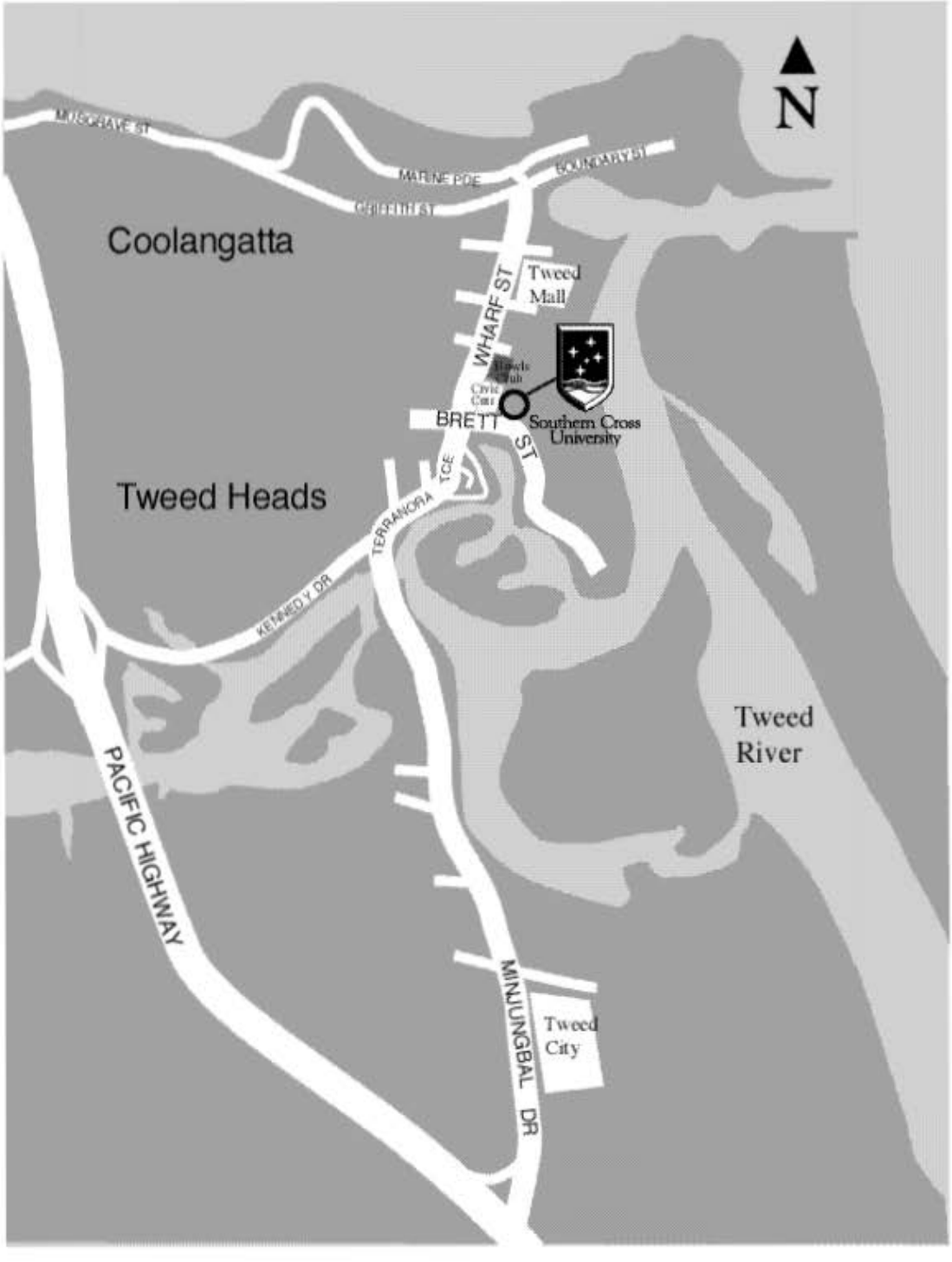



*LISMORE CAMPUS MAP*
*Southern Cross University, 2006*

# Coffs Harbour Campus

A1 - Administration
A2 - Multimedia & Computer Laboratories
B - General learning spaces (ground floor)
C - Psychology Research Labs, International Office, Learning Assistance & General learning spaces (ground floor)
D - Lecture Theatre (TH350 ground floor & TH150 1st floor)
E1 - Co-op Bookshop & general learning spaces (ground floor) & Library (1st floor)
E2 - General learning spaces
F - Southern Cross University Students Association (lower ground floor) Cafeteria & Coffee Shop (ground floor) Student Services incl. Chaplain, Counselling & First Aid (first floor)
I - Osprey Restaurant
L - Gymnasium
M - School of Social Sciences (ground floor) School of Psychology (ground floor) ELICOS Office and general learning spaces (lower ground floor)
O - School of Tourism and Hospitality Management/ Business School (ground floor) School of Multimedia & Information Technology (first floor) School of Education (Technologies) (first floor)
Q - Residential College is right of L Block just above the Village Green




N
MARINE PDE
Coolangatta
WHARF ST
Tweed
Mall
BRETT
Southern Cross
University
ST
TCE
Tweed Heads
TERRANORA
KENNEDY DR
PACIFIC HIGHWAY
Tweed
River
MINJUNGBAL DR
Tweed
City