Southern Cross University

Student Handbook
2002

Southern Cross University Student Handbook

The 2002 Student Handbook provides information on courses, units, and services planned for offer in 2002. The Student Handbook has been compiled based on information available at the time of publication. The University reserves the right to amend details without notice in response to changing circumstances or for any reason.

© Southern Cross University 2002

Published:	Office of Executive Director and Vice-President (Corporate Services)
Publication date:	31 October 2001
Edited by:	Handbook Working Group
Cover design:	John Waddell, Information Unit
Desktop Published by:	Maria Bass, Office of Executive Director and Vice-President (Corporate Services)
Printed in Australia by:	McPherson's Printing Group

ISSN 1446-0386

This Student Handbook is published on the World Wide Web www.scu.edu.au/handbook

Contents

Welcome from the Vice-Chancellor

General Information 1
Campus Addresses and Contact Information 2
Divisions of the University 5
Division of Arts 6
Division of Business 8
Division of Health and Applied Sciences 10
Principal Teaching Dates for 2002 (including Summary) 11
How to Use the 2002 Handbook 15

Course Information 17
List of Courses – alphabetical by award level 18
Areas of Study – alphabetical 24
Details of Courses – alphabetical by award level
Certificates and Diplomas 25
Associate Degrees 29
Bachelor's Degrees 37
Bachelor's Honours Awards 135
Postgraduate Coursework Awards 151
Master's by Thesis Awards 227
Doctor of Business Administration (DBA) 237
Doctor of Philosophy (PhD) 241

General Rules 251
Rules Relating to Awards 252
Rules Relating to Student Fees and Charges (including Student Sanctions) 278
Rules Relating to Student Discipline 288

Description of Units 291
Terminology Guide 292
Alphabetical Listing of Units 294
Unit Descriptions by Unit Code 313

Student Services and Information 445
Contents 446
Student Services 448
Study Information 456
General Information 462

Abbreviated Index 471

Maps 477

Welcome from the Vice-Chancellor and President

To all commencing and returning students, on behalf of everyone at Southern Cross University, I would like to bid you a very sincere welcome.

From modest beginnings we have grown into an institution with a fast-growing reputation in niche areas such as plant genetics and biotechnology, complementary medicine, tourism, and exercise science. We have consolidated our teaching and research profiles in environmental and applied sciences, in business, in law, and in the arts. And we will continue to respond to the changing needs of the higher education sector by regularly reviewing all of our academic progammes to ensure that they not only reflect best-practice, but that they are also relevant to industry and employer demands, and community expectations and standards.

But at Southern Cross University we don't want to just give you an education, we want to give you an experience you can treasure. That's why we've developed an extensive network of student support services to help make student life a little easier. Our library, computing and IT facilities are among the most modern in the sector; and our health care, counselling, and residential services all help smooth the passage through your studies. Student Centres are also located on each campus and are the first point of contact for students seeking information on administrative, course, or other student matters.

Obtaining an education should not be a burden: it should be a valuable and memorable experience: Southern Cross will offer you this.

Professor John Rickard

*Campus Addresses and Contact Telephone Numbers**

Lismore Campus

PO Box 157
(Military Road)
Lismore NSW 2480

Telephone: (02) 6620 3000
Facsimile: (02) 6622 1300

Coffs Harbour Education Campus

Hobgin Drive
Coffs Harbour NSW 2457

Telephone: (02) 6659 3000
Facsimile: (02) 6659 3051
Student Enquiries: (02) 6659 3777

Port Macquarie Campus

PO Box 858
(140 Horton Street)
Port Macquarie NSW 2444

Telephone: (02) 6588 3000
Facsimile: (02) 6584 1627

Tweed Gold Coast Campus

PO Box 42
(Brett Street)
Tweed Heads NSW 2485

Telephone: (07) 5506 9200
Facsimile: (07) 5506 9202

Student Administration

Telephone (02) 6620 3444
Facsimile (02) 6620 4341

International Office

Telephone (02) 6620 3876
Facsimile (02) 6620 3227
International +61 2

Divisions of the University

Refer to page 5 for more details.

Schools and Colleges

School of Business
Telephone (02) 6659 3195
Facsimile (02) 6659 3206

School of Commerce and Management
Telephone (02) 6620 3835
Facsimile (02) 6621 3428

School of Contemporary Arts
Telephone (02) 6620 3894
Facsimile (02) 6622 4172

School of Education
Telephone (Lismore) (02) 6620 3620
Facsimile (Lismore) (02) 6622 1833
Telephone (Coffs Harbour) (02) 6659 3654
Facsimile (Coffs Harbour) (02) 6659 3612

School of Environmental Science and Management
Telephone (02) 6620 3650
Facsimile (02) 6621 2669

School of Exercise Science and Sport Management
Telephone (02) 6620 3767
Facsimile (02) 6620 3880

School of Humanities, Media and Cultural Studies
Telephone (02) 6620 3831
Facsimile (02) 6622 1683

School of Human Services
Telephone (02) 6659 3309
Facsimile (02) 6659 3103

School of Law and Justice
Telephone (02) 6620 3109
Facsimile (02) 6622 4167

School of Multimedia and Information Technology
Telephone (Lismore) (02) 6620 3029
Facsimile (Lismore) (02) 6622 8098
Telephone (Coffs Harbour) (02) 6659 3605
Facsimile (Coffs Harbour) (02) 6659 3612

School of Natural and Complementary Medicine
Telephone (02) 6620 3383
Facsimile (02) 6620 3307

School of Nursing and Health Care Practices
Telephone (02) 6620 3642
Facsimile (02) 6620 3022

School of Psychology
Telephone (02) 6659 3377
Facsimile (02) 6659 3103

School of Social and Workplace Development
Telephone Undergraduate: (02) 6620 3114
Postgraduate: (02) 6620 3945
Facsimile (02) 6622 4597

School of Tourism and Hospitality Management
Telephone (Lismore) (02) 6620 3920
Facsimile (Lismore) (02) 6622 2208
Telephone (Coffs Harbour) (02) 6659 3212
Facsimile (Coffs Harbour) (02) 6659 3144

School of Indigenous Australian Studies
Telephone (02) 6620 3955
Facsimile (02) 6620 3958

Graduate College of Management
Telephone (02) 6620 3434
Facsimile (02) 6621 2717

Graduate Research College
Telephone (02) 6620 3172
Facsimile (02) 6626 9145

Research Centres

Centre for Phytochemistry
Telephone (02) 6620 3544
Facsimile (02) 6621 2236

Centre for Plant Conservation Genetics
Telephone (02) 6620 3356
Facsimile (02) 6622 2080

Information Technology

(Help Desk – Lismore)
Telephone (02) 6620 3698
Facsimile (02) 6620 3033
(Help Desk – Coffs Harbour)
Telephone (02) 6659 3080
Facsimile (02) 6659 3082

Libraries

Lismore
Telephone (02) 6620 3718
Tollfree 1800 659 460
Facsimile (02) 6620 3875

Coffs Harbour
Telephone (02) 6659 3232
Facsimile (02) 6659 3234

Learning Assistance
Telephone (02) 6620 3386

University Centres

♦ **Sydney**
Telephone (02) 9240 1338
Facsimile (02) 9240 1280

♦ **Centre for Regional Tourism Research**
Telephone (02) 6620 3785
Facsimile (02) 6622 2208

* Other telephone numbers and contact details are included in the Student Services and Information section.

NB STD rates are charged according to distance, time of day and length of call, and can apply to calls between numbers commencing with the same two digits (e.g. Lismore 66xx xxxx, Coffs Harbour 66xx xxxx).

Summary of 2002 Principal Dates and Teaching Weeks

ACADEMIC YEAR

First Semester	25 February	–	21 June
Classes	25 February	–	19 April
Study Week	22 April	–	26 April
Classes	29 April	–	31 May
Study Week	3 June	–	7 June
Examinations	10 June	–	21 June
Non-Teaching Weeks	24 June	–	19 July
Second Semester	22 July	–	15 November
Classes	22 July	–	27 September
Study Week	30 September	–	4 October
Classes	7 October	–	25 October
Study Week	28 October	–	1 November
Examinations	4 November	–	15 November

Trimester 1	21 January	–	3 May
Classes	21 January	–	19 April
Examinations	22 April	–	3 May
Non-Teaching Week	6 May	–	10 May
Trimester 2	13 May	–	23 August
Classes	13 May	–	9 August
Examinations	12 August	–	23 August
Non-Teaching Week	26 August	–	30 August
Trimester 3	2 September	–	13 December
Classes	2 September	–	29 November
Examinations	2 December	–	13 December

TEACHING WEEKS

First Semester

Week			
1	25 February	–	1 March
2	4 March	–	8 March
3	11 March	–	15 March
4	18 March	–	22 March
5	25 March	–	29 March
6	1 April	–	5 April
7	8 April	–	12 April
8	15 April	–	19 April
9†	22 April	–	26 April
10	29 April	–	3 May
11	6 May	–	10 May
12	13 May	–	17 May
13	20 May	–	24 May
14	27 May	–	31 May
15†	3 June	–	7 June
16#	10 June	–	14 June
17#	17 June	–	21 June

Second Semester

Week			
1	22 July	–	26 July
2	29 July	–	2 August
3	5 August	–	9 August
4	12 August	–	16 August
5	19 August	–	23 August
6	26 August	–	30 August
7	2 September	–	6 September
8	9 September	–	13 September
9	16 September	–	20 September
10	23 September	–	27 September
11†	30 September	–	4 October
12	7 October	–	11 October
13	14 October	–	18 October
14	21 October	–	25 October
15†	28 October	–	1 November
16#	4 November	–	8 November
17#	11 November	–	15 November

Trimester 1

Week			
1	21 January	–	25 January
2	28 January	–	1 February
3	4 February	–	8 February
4	11 February	–	15 February
5	18 February	–	22 February
6	25 February	–	1 March
7	4 March	–	8 March
8	11 March	–	15 March
9	18 March	–	22 March
10	25 March	–	29 March
11	1 April	–	5 April
12	8 April	–	12 April
13	15 April	–	19 April
14#	22 April	–	26 April
15#	29 April	–	3 May

Trimester 2

Week			
1	13 May	–	17 May
2	20 May	–	24 May
3	27 May	–	31 May
4	3 June	–	7 June
5	10 June	–	14 June
6	17 June	–	21 June
7	24 June	–	28 June
8	1 July	–	5 July
9	8 July	–	12 July
10	15 July	–	19 July
11	22 July	–	26 July
12	29 July	–	2 August
13	5 August	–	9 August
14#	12 August	–	16 August
15#	19 August	–	23 August

Trimester 3

Week			
1	2 September	–	6 September
2	9 September	–	13 September
3	16 September	–	20 September
4	23 September	–	27 September
5	30 September	–	4 October
6	7 October	–	11 October
7	14 October	–	18 October
8	21 October	–	25 October
9	28 October	–	1 November
10	4 November	–	8 November
11	11 November	–	15 November
12	18 November	–	22 November
13	25 November	–	29 November
14#	2 December	–	6 December
15#	9 December	–	13 December

† Study Week # Examinations

Principal Dates for 2002

The academic year is divided into semesters and trimesters.

Semesters

Each semester is of 17 weeks' duration (numbered 1–17). Each semester comprises 13 teaching weeks, two non–teaching weeks and two assessment weeks. A four-week recess occurs between first and second semesters. The summer recess extends from mid-November to late February.

Trimesters

There are three trimesters (1, 2 and 3), each of 15 weeks' duration (numbered 1–15). Each trimester comprises 13 teaching weeks and two assessment weeks, and a non-teaching week occurs between each trimester. A five-week recess occurs from mid-December to late January.

Principal Dates

January	**21**	**Trimester 1 Commences**
	26	Australia Day Holiday
	28	Final day for enrolment in Trimester 1 unit
	28	Census date – Trimester 1
	31	Final day for lodgement of late re-enrolment form for 2002 (with $20 late fee)
February	1	Final day to lodge First Semester application for re-admission (with $20 late fee)
	18-22	Orientation
	25	**First Semester Commences**
	25	Final day to lodge First Semester 2002 course transfer application (with $25 late fee)
	25	Final day to lodge First Semester 2002 re-admission application (with $75 late fee)
March	1	Closing date for applications for re-admission for Second Semester (without late fee)
	8	Final day to vary enrolment to add First Semester unit without penalty/approval
	8	Final date to lodge re-enrolment form (with $50 late fee)
	9	Graduation Ceremonies (Coffs Harbour)
	15	Final day for withdrawal without failure – Trimester 1 units
	29	Good Friday
	31	Closing date for applications for re-admission for Trimester 2
	31	Final day for withdrawal from First Semester course/unit without incurring HECS liability
	31	HECS liability assessed – First Semester
April	1	Easter Monday
	20	Graduation Ceremonies (Lismore)
	22-26	Study Week
	22-3 May	Trimester 1 Examinations
	25	Anzac Day
	26	Graduation Ceremonies (Lismore)
	27	Graduation Ceremonies (Lismore)
May	3	Trimester 1 Ends
	3	Final day for withdrawal without failure – First Semester and year-long units
	13	**Trimester 2 Commences**
	27	Final day for enrolment in Trimester 2 units
	27	Census date – Trimester 2
	31	First Semester Lectures Cease
	31	Final day to lodge Second Semester course transfer application without penalty
June	**1**	Final day for students who withdrew in First Semester to lodge an application for re-admission without late fee
	3-7	Study Week
	10	Queen's Birthday Holiday

	11-21	First Semester Examinations
	21	**First Semester Ends**
	28	Final day to lodge a Second Semester application for re-admission (with $20 late fee)
July	5	Final day for withdrawal without failure – Trimester 2 units
	22	Final day to lodge Second Semester application for re-admission (with $75 late fee)
	22	Final day to lodge Second Semester course transfer application (with $25 late fee)
	22	**Second Semester Commences**
	31	Closing date for applications for re-admission for Trimester 3
August	2	Final day to add Second Semester unit without penalty/approval
	12–23	Trimester 2 Examinations
	23	**Trimester 2 Ends**
	31	Final day for withdrawal from Second Semester course/unit without incurring HECS liability
	31	HECS liability assessed – Second Semester
September	**2**	**Trimester 3 Commences**
	16	Final day for enrolment in Trimester 3 units
	16	Census date – Trimester 3
	27	Final day for withdrawal without failure – Second Semester units
	28	Graduation Ceremonies (Lismore)
	30-4 Oct	Study Week
October	7	Labor Day Holiday
	17	North Coast National Exhibition Holiday
	25	Final day for withdrawal without failure – Trimester 3 units
	25	Final day for lodgement of 2003 re-enrolment form without penalty (semester students)
	25	Second Semester Lectures Cease
Oct.	28	
to Nov.	1	Study Week
	31	Closing day for applications for re-admission to First Semester 2002
November	4-15	Second Semester Examinations
	15	**Second Semester Ends**
	30	Last day to lodge First Semester 2003 course transfer application without penalty
December	**2-13**	**Trimester 3 Examinations**
	30	Closing date for applications for re-admission for Trimester 1, 2003
December	**13**	**Trimester 3 Ends**

Notes:

1. Dates of public holidays are subject to confirmation.
2. *Education Practicum Dates**:

   Graduate Diploma of Education

First Semester: (3 week block)	June 17 to July 5
Second Semester: (4 week block)	November 11 to December 6

   plus 10 days throughout the year

Combined Degrees – Third year

First Semester: June 17 to July 5
(3 week block)
Second Semester: November 11
(4 week block) to December 6
plus 10 days throughout the year

Bachelor of Education

First Semester:
First year students May 1 to May 29
(5 single Internship days on Wednesdays)
Second year students May 27 to June 14
(3 week block)
Fourth year students May 6 to May 27
(4 single Internship days on Mondays)

Second Semester:
First year students July 24
to September 18
(9 single Internship days on Wednesdays)
First year students October 14
(3 week block) to November 1
Third year students October 14
(3 week block) to November 1
(**NB** *Year 2 and 3 students to complete four additional single days – to be negotiated between student and placement school in second semester.*)
Fourth year students July 22
to August 12
(4 single Internship days on Mondays)
Fourth year students August 19
to September 13
(Internship 3 days per week)

Bachelor of Technology Education

First Semester: Professional Experience I
Second year students – 3 week Block
Practicum commencing 17 June

Second Semester: Professional Experience II
Third year students – 4 week Block
Practicum commencing 11 November

School Internship Fourth year students 8 week Block Practicum commencing 22 July

3. *Bachelor of Nursing*

First year students (Clinical Nursing Studies I and II) on campus clinical with a two week mentor-arranged clinical practicum.

Second year students (Clinical Nursing Studies III and IV) attend practice second-weekly (two-day clinical experiences in local health agencies Tuesday/Wednesday).

Second year students (Clinical Nursing Studies IV) attend two two-week or one four-week mentor-arranged clinical practicum (MACP) in hospitals either locally or at a distance (to be undertaken in breaks between First and Second Semesters of Year 2 and/or Second Semester Year 2 and First Semester, Year 3).

Third year students' (Clinical Nursing Studies V and VI) practicum requirements: attend second-weekly clinical practice in local health agencies as well as two four-week clinical blocks in hospitals at a distance from Lismore. Dates for the clinical blocks are:

First Semester May 6 to May 31
Second Semester October 7 to November 1

4. *NSW School Terms 2002**

First Term	Monday, January 28 to Friday, April 12
Second Term	Monday, April 29 to Friday, July 5
Third Term	Monday, July 22 to Friday, September 27
Fourth Term	Monday, October 14 to Friday, December 20
Summer Vacation 2002 – 2003	Monday, December 23 to Tuesday, January 28

* *Subject to confirmation.*

How to use the 2002 Student Handbook

The Student Handbook has been divided into five main sections to ensure that information is easily accessible. These sections include:

1. General information *(Principal Dates, Vice-Chancellor's message etc.)*
2. Course information
3. General rules *(including Fees and Charges)*
4. Unit information
5. Student Services and Information

Students are advised to make full use of the many comprehensive tables of content and indexes at the beginning of each section.

Do you want to find a course?

If you know the name of the course you are interested in..	➔	Turn to the first page of the Course Information section (page 17) where you will find an alphabetical listing of all courses

Course details include such important information as the course code, the campus where the course is taught, its duration, course rules, and the schedule of units which need to be studied.

Do you want to find details of individual units that form part of a course?

If you know the name of the unit you are interested in..	➔	Turn to the Index of unit titles on page 294
If you know the unit code and want to find details of the unit..	➔	Turn to the Unit Descriptions by Code on page 313

Unit details include such important information as the unit code, availability information, any pre-requisites, and unit description.

Students should always take account of course and unit availability when planning their studies. Students can check the availability of both courses and units by viewing the Schedule of Units on the website www.scu.edu.au/handbook.

Tip: Use the abbreviated index at the back of the Student Handbook to help you find everything you want!

Do you want to find out about a particular rule?

If the issue is general in nature relating to University policy on admissions, enrolment, assessment rules, fees and charges, then..	➔	Turn to the General Rules section of the Student Handbook on page 251
If the issue is more course specific, and therefore may not be applicable to all courses, then.. .	➔	Turn to the Course Details for your course (a Course Information index is provided on page 18) where you will find details of the specific course rules .

Students are advised to refer to both the General Rules section of the Student Handbook, in conjunction with the specific course rule detailed under the relevant course entry.

Further information about University governance and rules can be found in the 2002 Calendar. The Calendar is an on-line publication and can be found at the following world-wide-web address www.scu.edu.au/calendar.

DIVISION OF ARTS **Executive Dean: Professor Paul Thom MA(Syd), BPhil(Oxon)**		
School of Contemporary Arts	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School:	www.scu.edu.au/schools/carts/ arts@scu.edu.au Level 1, V Block, Lismore Campus (02) 6620 3894 (02) 6622 4172 Associate Professor Jan Davis DipPEd(Melb), GradDip(FineArt)(PIT), MA(FineArts)
School of Education	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School	www.scu.edu.au/schools/edu/ schooled@scu.edu.au Level 2, B Block Lismore Campus (02) 6620 3620 (02) 6622 1833 M.J. Chaseling BMus(Adel), GradDipEd(ArmCAE), MEd(NE)
School of Human Services	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School:	www.scu.edu.au/schools/hum/ mwittlet@scu.edu.au Ground Floor, M Block, Coffs Harbour Campus (02) 6659 3210 (02) 6659 3103 J.A. Griffiths BA(Qld), GradDipCounselling (BCAE), MNA(UNSW)
School of Humanities, Media and Cultural Studies	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School:	www.scu.edu.au/schools/hmcs/ sfawns@scu.edu.au Ground Floor, R Block, Lismore Campus (02) 6620 3831 (02) 6622 1683 Associate Professor J.G. Jackson, LLB(UNSW), LLM(Hons)(Syd), GradDipEd(Tertiary)(DDIAE), Barrister of the Supreme Court of New South Wales

School of Law and Justice	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School:	www.scu.edu.au/schools/lawj/ lawrecep@scu.edu.au L Block, Lismore Campus (02) 6620 3109 (02) 6622 4167 Associate Professor B. Fitzgerald BA(Griff), LLB(Hons)(QUT), BCL(Hons)(Oxf), LLM(Harv), Barrister of the Supreme Court of Queensland and High Court of Australia, Barrister and Solicitor of the Supreme Court of the ACT.
School of Multimedia and Information Technology	Homepage: E-mail: Main Office: Telephone: Facsimile: Telephone: Facsimile: Head of School:	www.scu.edu.au/schools/smit/ abailey@scu.edu.au Level 1, O Block, Coffs Harbour Campus (02) 6620 3048 – Lismore (02) 6622 8098 – Lismore (02) 6659 3605 – Coffs Harbour (02) 6659 3612 – Coffs Harbour B.A. Wilks BSc(Hons)(ANU), MSc(Qld)
School of Psychology	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School:	www.scu.edu.au/schools/psychology psychology@scu.edu.au Ground Floor, M Block Coffs Harbour Campus (02) 6659 3377 (02) 6659 3103 Professor P.H. Wilson BA, PhD(UNSW)
School of Indigenous Australian Studies	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School:	www.scu.edu.au/schools/ciap/ ciap@scu.edu.au Level 2, H Block, Lismore Campus (02) 6620 3955 (02) 6620 3958 Professor Judy Atkinson BA(Canberra)

DIVISION OF BUSINESS **Executive Dean: Professor Lawson Savery MSc(Aston), PhD(WAust)**		
School of Business	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School:	www.scu.edu.au/schools/business/ cdavis@scu.edu.au Room OG25, O Block, Coffs Harbour Campus (02) 6659 3195 (02) 6659 3206 D.T. O'Brien BScAgr(Syd), MSc(Manit), PhD(Oregon)
School of Commerce and Management	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School	www.scu.edu.au/schools/comm/ commerce@scu.edu.au Level 3, R Block Lismore Campus (02) 6620 3835 (02) 6621 3428 H.K. Sloan MCom, DipEd, PhD(UNSW), AAIBF(Snr)
School of Social and Workplace Development	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School:	www.scu.edu.au/schools/sawd/ sawdinfo@scu.edu.au Level 3, B Block, Lismore Campus (02) 6620 3114 – Undergraduate (02) 6620 3945 – Postgraduate (02) 6622 4597 M.A. Wallace BA(Hons)(Syd), DipEd(WilliamBalmainCollege), MEd(NE), PhD(Deakin)
School of Tourism and Hospitality Management	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School:	www.scu.edu.au/schools/tourism tourline@scu.edu.au Reception, Room U2.02, U Block, Lismore Campus (02) 6620 3920 (02) 6622 2208 J.S.P. Hobson BSc(Hons)(OxfordPoly), MSc(Mass)

Graduate College of Management	Homepage: E-mail: Main Office: Telephone: Facsimile: College Director:	www.scu.edu.au/schools/gcm/ gcmadmin@scu.edu.au Level 2, R Block, Lismore Campus (02) 6620 3434 (02) 6621 2717 Professor S.C. Speedy RN, BA(Flin), BA(Hons), DipEd, MURP(Adel), EdD(Roch), MAPS, FRCNA, FANZCMHN

DIVISION OF HEALTH AND APPLIED SCIENCES Executive Dean: Professor Jenny Graham DipOT(NSWCollOccTher), MSc(Brad)		
School of Exercise Science and Sport Management	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School:	www.scu.edu.au/schools/essm/ sward@scu.edu.au P Block, Lismore Campus (02) 6620 3767 (02) 6620 3880 Associate Professor Roger Bronks DipT, DipPE(Cardiff), MSc, PhD(Oregan), FASMF
School of Natural and Complementary Medicine	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School	www.scu.edu.au/schools/ncm/ fpagedem@scu.edu.au Level 1, Z Block Lismore Campus (02) 6620 3383 (02) 6620 3307 P.J. Orrock RN, ND, DBM, DipOsteopathy
School of Nursing and Health Care Practices	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School:	www.scu.edu.au/schools/nhcp/ nursing@scu.edu.au Ground Floor, Z Block, Lismore Campus (02) 6620 3642 (02) 6620 3022 C.D. Game RN, RM, DipNEd(CAN), MEdStud(Monash), FRCNA, FCN
School of Environmental Science and Management	Homepage: E-mail: Main Office: Telephone: Facsimile: Head of School:	www.scu.edu.au/ esm@scu.edu.au Ground Floor, O Block, Lismore Campus (02) 6620 3650 (02) 6621 2669 Professor D.F. Gartside BSc(Hons), PhD(Melb), MEIA

STUDENT SERVICES AND INFORMATION

This section of the Student Handbook is a comprehensive summary of student services, study information, and more general information for students. The University recognises that students require clear and concise information about the services and facilities that are available on all campuses. Wherever possible you will also be directed to sources of further information and assistance including relevant websites. For some websites you will require a log-in for MySCU (study.scu.edu.au). Refer to MySCU entry (page 449) for more details.

Students are also encouraged to refer to the University's rules – see General Rules section of the Student Handbook.

Contents

Student Services

A guide to some of the important student services available at Southern Cross University

Orientation activities 448
SCU Connect (Computer access) 448
ID Card Services 448
Student Centres 448
MySCU – your University on-line! 449
MyEnrolment 449
Accommodation 450
The Library 451
Student Administration 451
Student Support Services 451
Health Care Services 451
Dental Services 452
Counselling Services 452
Careers 452
Services for Aboriginal and Torres Strait Islander Students 452
Services for Students with Disabilities 453
Services for International Students 453
Services for External Students 453
Services for Research Students 454
Student Loans 454
Spiritual Support 454

Study Information

Information you need to know about studying at Southern Cross University

Charges including student body fees and HECS 456
Enrolling at SCU –
- Checklist for Enrolment 457
- Changing your Enrolment 457
- Withdrawing from a Course or Unit 457
- Further Information about Enrolment Issues 457

Attendance 457
Text books 458
Advanced Standing 458
Change of Course 458
Assessment 458
Examinations 459
Special Consideration and Special Examinations 459
Review of Grades and Appeals 459
Exclusion 459
Graduation 459
Academic Transcripts 460
Academic Skills Development 460
Timetables 460
Exchange Programs 460
Scholarships 460
Bursaries 461

Prizes 461
Special programs 461

General Information

Important information for all Southern Cross University students

ABSTUDY
(Education Access Program) 462
ABSTUDY
Pension Education Supplement (PES) 462
Alcohol 462
Austudy Payment and Youth Allowance
for Students 462
Austudy
Pension Education Supplement (PES) 463
Banking 464
Bookshop 464
Buildings 464
Childcare 464
Discrimination or Harassment 464
Freedom of Information 464
Grievances 465
Health Care Cards 465
Parking 465
Plagiarism 465
Plagiarism in Computing 465
Privacy 466
Publications in 2002 466
Safety and Security 467
Sexual Harassment 467
Shops 467
Student Organisations 467
Southern Cross University Union
(Lismore Campus and External Services) 468
Transport 469
Travel Concessions 469
Union, University 469

STUDENT SERVICES

Orientation Activities

Orientation Week runs from 18–22 February 2002. Orientation features a range of information, entertainment and social events to mark the start of the new University year. The Student Organisations on all campuses will be conducting various activities including band nights, movies, campus tours, sporting and recreational activities, live entertainment and trips to local areas.

Orientation Week is your chance to meet new friends, have a great time and learn a bit about University life in general, before lectures start and the workload really sets in!

Use the following web pages to find out more about 'O Week' and the services and facilities on offer at Southern Cross University www.scu.edu.au/oweek/

Further information regarding Orientation Week and the start of semester activities is available from the various Student Organisations. See *Student Organisations* under General Information.

SCU Connect (Computer Access)

SCU Connect provides all Southern Cross University students with access to a range of Internet and computing services both on and off campus, including:

- MySCU (your University on-line)
- Library catalogues and electronic resources
- Your SCU email address
- Internet access
- Dial-up access via our modem banks
- On campus computing labs

Once you have returned your enrolment form, you will be advised by mail of your SCU Connect username and password. You will also be supplied with all the information you need to connect to Southern Cross University. Whilst waiting for your username and password, we encourage you to visit the SCU Connect website at www.scu.edu.au/services/scuconnect for more information on services available.

If you experience any difficulty using SCU Connect, you are encouraged to contact Southern Cross University's IT Call Centre by phone on (02) 6620 3698 or email helpdesk@scu.edu.au

ID Card Services

It is important for all students to have a student identification card (ID card). All students should obtain an ID card by Friday 1 March 2002. This card should be carried with you at all times when on campus. The card is necessary for attendance at examinations, and is required to gain library borrowing rights. The card also entitles you to numerous student discounts and benefits.

If you are near to the Lismore or Coffs Harbour campuses, you may call in at the ID Card Unit to have your photograph taken and a card produced. The ID Card Unit at the Lismore campus is located at X Block, Goodman Plaza. The Coffs Harbour ID Card Unit is located at the Students Association, under the Cafeteria, F Block. After 26 February, Coffs Harbour students requiring an ID Card may call in at Administration (A Block) on Wednesdays from 10 am – 2 pm.

If you are not local to either the Lismore or Coffs Harbour campuses, you should complete the Request for Student ID Card form (this is a tear out form in the Enrolment Guide for new students), and return with two passport size photographs. Your Student ID Card will then be forwarded to you by mail.

Student Centres

Student Centres are located on each campus and are the first point of contact for students seeking information on administrative, course, or other student matters. You can find advice and the necessary forms to complete your enrolment and other administrative processes such as paying fees or checking transport concessions. There are computing facilities to check your timetable and other personal details, and a range of university publications and guides. Student Centres are also the place to obtain and lodge Student Administration application forms and other general forms.

The location of all SCU Student Centres are as follows:

- Lismore Campus
  Visit in person
  Goodman Plaza
  Military Road
  East Lismore

  Phone (02) 6620 3444
  Fax (02) 6622 4341
  Email stuadmin@scu.edu.au

- Coffs Harbour Campus
  Visit in person
  Administration (A Block)
  Hogbin Drive
  Coffs Harbour

  Phone (02) 6659 3777
  Fax (02) 6659 3051
  Email sservice@scu.edu.au

- Tweed Gold Coast Campus*
  Visit in person
  Showcase-On-The-Beach
  Marine Parade
  Coolangatta

  Phone (07) 5599 5011
  Fax (07) 5599 5014
  Email goldcoastadmin@scu.edu.au

  * In January 2002, the Tweed Campus will be relocating to Brett Street, Tweed Heads (phone: 07 5506 9200 fax: 07 5506 9202)

- Port Macquarie Campus
  Visit in person
  140 Horton Street
  Port Macquarie

  Phone (02) 6583 7597
  Fax (02) 6584 1627
  Email portmacadmin@scu.edu.au1

MySCU - your University on-line!

MySCU is a personalised environment which links you to the things you need like timetables, support services, student administration, the library and its electronic databases and catalogues, your own calendar and address book, a place to store your own book marked web addresses, general announcements, and important dates and events which are posted to all students. If you are enrolled in a unit which is being fully or partially delivered on-line, MySCU is your 'doorway' to your course materials. One click on a unit title and you're in!

To access MySCU, you will need to login using a valid username and password. More information about connecting is listed above under SCU Connect or available from www.scu.edu.au/services/scuconnect

Once you have your username and password, the website for MySCU is study.scu.edu.au

MyEnrolment

'MyEnrolment' is SCU's new on-line enrolment system to be implemented during 2002. Students will be able to conduct transactions on-line including change of address, change examination centre details if applicable, change personal details and view results. Students will have complete control over the management of these details and can immediately view any changes made. All this can be done from any computer that has access to the Internet.

During 2002 the following functions are planned for introduction:

- Change of address, examination centre
- View study plan including past, present and planned units, grades, majors and completed credit points
- Add units, options and electives
- Withdraw from units
- Change unit attendance mode (internal – v – external)
- View financial details

Further advice about these enhancements will be mailed to you.

Accommodation

Lismore Campus

The University offers student accommodation in three separate residential Colleges - Richmond, Tweed and Wilsons. These Colleges are self-catering and co-educational and each is located within walking distance of its Lismore Campus.

Richmond College occupies a spectacular hill-top position on the northern edge of the university campus. It accommodates 235 students in furnished single study-bedrooms, arranged in groups of four, five

- and six bedroom units. Each residential unit contains a kitchen, furnished lounge/dining area and toilet facilities. The College has a recreational hall, a fully equipped study centre and a 15 metre swimming pool. Ample parking spaces are provided in college grounds.
- *Wilsons College* is located across the road from Richmond College. It provides accommodation to a total of 102 residents in furnished single study-bedrooms arranged in residential units of six bedrooms. All units are provided with furnished lounge/dining area, kitchen and toilet facilities. The College has a fully equipped study centre and is well-known for its social and cultural activities.
- *Tweed College* is located on the southern side of the campus and within walking distance to the university entrance. It accommodates a total of 55 postgraduate students in furnished single study-bedrooms arranged in two and three bedroom units. Each unit contains a kitchen, a lounge/dining area and toilet facilities. The College has a study centre and a swimming pool with a pleasant BBQ area. Preference is given to senior and postgraduate students for accommodation in this College.

Coffs Harbour Education Campus

On-campus accommodation for students of Southern Cross University as well as those of the North Coast Institute of TAFE is provided in a modern Residential College at Coffs Harbour Education Campus. The first stage of the complex comprises 64 tastefully furnished single study-bedrooms arranged in residential units of four bedrooms. Each unit has a furnished lounge and dining area and modern kitchen and toilet facilities.

A gymnasium and a tennis court are provided adjacent to the College.

Telephones

All residential units of the Colleges are provided with a complimentary telephone for incoming calls, access to Security Service and for emergency contact with ambulance, fire brigade and police. Outgoing calls however, can be made through public telephones variously located within Colleges or through Home-Link services from residential phones.

IT Service

All residential rooms are provided with data connection facilities for internet and E-mail access. A connection fee of $75 applies.

Supervision

The residential Colleges are well supervised by on-site residential staff.

Collegial Life

The Colleges provide a nurturing and supportive human environment for the development and maturity of their residents. The educational opportunities provided by Colleges include the provision of good study conditions and the operation of study centres with computing, word processing and assignment duplication facilities.

For achieving social, cultural and civic maturity the Colleges provide pastoral care and opportunities to members to take responsibility for various aspects of residential life.

Cost of On-Campus Accommodation

The University has kept the cost of residential accommodation at a modest level. This is to provide educational opportunities to tertiary students from a wide range of socio-economic backgrounds. The 2002 charges vary from $73 per week (5–6 bedroom unit) to $85 per week (2–

3 bedroom unit) per person for an academic year. In addition an annual deposit is payable.

Off-Campus Accommodation in Lismore

University Residential Services also assist in providing contacts for off-campus accommodation in Lismore. A comprehensive listing of all available town accommodation is maintained at the offices for personal perusal of potential tenants. The office at Southern Cross University's Lismore Campus is located at Goodman Plaza.

Off-Campus Accommodation in Coffs Harbour

A variety of accommodation is available in the local area. A comprehensive list of available accommodation is maintained by University Residential Services at Coffs Harbour (telephone: (02) 6659 3703, fax: (02) 6659 3733).

The Library

The Library provides a full range of library services: books, journals, databases and full-text electronic journals, interlibrary loans and document supply, access to the Internet, and professional staff to assist students to become independent learners.

Libraries are located at the Lismore and Coffs Harbour campuses. Library services can also be accessed from the Tweed and Port Macquarie campuses.

Please note that all students are required to abide by the University's Library rules and procedures. A copy of the Library rules can be found in the University Calendar (www.scu.edu.au/calendar).

External students can access most services via our homepage or by contacting the Library. More information is contained in the Library's booklet *Distance Education Student Guide,* which is mailed to all external students in the first few weeks of semester or trimester. This guide is also available from the Library's website.

Contact us:

via freecall:	1800 659 460
By fax:	(02) 6620 3875
By email:	libdesk@scu.edu.au
Website:	www.scu.edu.au/library

Student Administration

The Student Administration Directorate provides a wide range of services to support the University community. Services range from prospective student advice, admission and enrolment services, HECS and fees support, assistance with final examinations, and course completion. Most services are available at the Student Centres on each campus.

Contact details for Student Administration are:

Telephone:	(02) 6620 3444
Facsimile:	(02) 6622 4341
Email address:	stuadmin@scu.edu.au
Web address:	study.scu.edu.au/stuadmin

Student Support Services

Student Support Services provides free careers advice, counselling, spiritual support, student loans, and disability support services at Lismore and Coffs Harbour. A medical and dental service is also provided at Lismore. To contact the Student Support Centre please telephone Lismore on (02) 6620 3943, or Coffs Harbour on (02) 6659 3263. Further details can also be found on the Student Support website study.scu.edu.au/support/

Health Care Services

In Lismore a full range of General Practitioner services is provided by a doctor during semester. Services include family planning, detection and treatment of sexually transmitted diseases, obstetrics, accidents and emergencies, and general and preventative medicine. A limited service is also available on the Coffs Harbour Campus. The Doctor's hours are publicised at the commencement of each semester.

Most services are free to Australian students on production of current student identity and a Medicare card. International students are charged a fee but can claim this through health cover (Medibank). For further information contact (02) 6620 3943.

Dental Services

The SRC Dental Service if a free service provided to all internal SRC members. The service is located in the Student Support offices in Goodman Plaza (Lismore Campus).

This service provides basic services such as check-ups, cleaning, scaling and minor procedures such as fillings. Denture and mouthguard fittings can also be arranged, though students will need to pay for the work undertaken by external dental technicians.

Note: External students are not charged a dental levy in their Union fee, but are able to access the service by paying a dental levy of $35. This can be done at Shop 5, Goodman Plaza.

For appointment telephone (02) 6620 3056. For dental health information access the website on study.scu.edu.au/support/dentist/

Counselling Services

The Counselling Service aims to encourage academic success and increase enjoyment of study and University life by helping to reduce the effects of stress and anxiety caused by study pressures, personal or family problems.

Professional counselling staff are located at Lismore campus and Coffs Harbour campus, and offer free and confidential services in person, by telephone and email.

For further details, or to make appointments contact the Counselling Service at Lismore campus on (02) 6620 3943, or at Coffs Harbour campus on (02) 6659 3263. Alternatively, information can be obtained by visiting the Counselling Service website at:

study.scu.edu.au/support/counselling/ or by sending an email to: counselling@scu.edu.au.

Careers

The University has a Careers Adviser to give you advice on career and course planning. The Careers Adviser is located at the Lismore Campus. You can find out full details of the services of the Careers Office by phoning (02) 6620 3396, or students can visit the Careers website directly from MySCU study.scu.edu.au/services/careers

The Careers Adviser also attends the Coffs Harbour Campus where appointments can be made through Counselling and Student Support, telephone (02) 6659 3263.

Services for Aboriginal and Torres Strait Islander Students

Southern Cross University has a strong commitment to Indigenous people and their culture. The University has special admission and support procedures for students of Aboriginal and Torres Straight Islander descent. Applicants who do not gain admission under the University guidelines may be able to enrol in a one-year foundation programme called the Certificate of Foundation Studies. Full details are available by contacting the Lismore Campus' School of Indigenous Australian Studies on (02) 6620 3955, or the Gungil Jindibah Centre on (02) 6620 3459.

The School, which is located in the Bundjalung Building, H Block, has two broad goals: to improve the access and participation of Indigenous Australians in higher education; and to increase the awareness of Indigenous culture within the wider community. The School sets out to achieve these goals through innovative curricula, student support and research.

At Coffs Harbour the Aboriginal and Torres Strait Islander Access Programme Administrative Assistant can be contacted on (02) 6659 3104 and is located in E Block.

Services for Students with Disabilities

The University wishes to ensure that students with disabilities (including chronic illnesses) have access to adjustments that facilitate their study at university. Students who require adjustments must contact the Disability Liaison Officer on 02 6620 2943 (Lismore), or 02 6659 3263 (for Coffs Harbour campus).

Students are invited to access the website for the Policy on Academic Adjustments for Students with Disabilities on www.scu.edu.au/admin/equity/policies/dispol

and for more information www.scu.edu.au/admin/equity/support/disabup

Services for International Students

The International Office is responsible for the co-ordination and administration of the University's various international activities. These activities include the promotion of University courses overseas, the enrolment of international students and the provision of support for them, international student and staff exchange programmes, joint venture activities with international universities and other organisations, and international visits and agreements. The International Office works closely with academic areas to ensure that the University is an integral member of the international community of universities. You can contact the International Office on the Lismore Campus on (02) 6620 3876 (International +61 2).

Services for External Students

External students have access to most Southern Cross University services. Wherever possible these services will be provided in an electronic format (*refer to SCU Connect and MySCU*). External students can also access SCU services in-person at any one of our campuses. The University has also established a 1800 number for external students – telephone: 1800 111 890.

External Study Guides

Students enrolling in external units will be forwarded external study guides by the relevant University School (or College) prior to the commencement of each study period. External students should note that there may be a workshop requirement for some external units. Dates and venues will be detailed in your external study guide.

Enquiries regarding external study guides, attendance commitments and other academic matters should be directed to the relevant University School (or College) contact person included in your course information, or refer to contact numbers at the front of this Student Handbook.

Exams

Exams are held in many cities and towns throughout Australia and in some countries overseas. You can nominate an Exam Centre on your enrolment form. Students living within 120 km of an established Exam Centre are expected to attend that centre. If you are unable to select a suitable centre, you should contact the Examinations and Records Office as soon as possible on telephone (02) 6620 3210.

Library

External students can use the Library to:

- Request books, photocopies of articles, subject searches, interlibrary loans
- Arrange borrowing privileges from other libraries

If you have Internet access you can also:

- Request books, photocopies and services online
- Access the Library catalogue which shows the holdings of all our libraries
- Search full-text databases and electronic journals
- Access a range of internet resources

More information is contained in the Library's booklet *Distance Education Student Guide* which is mailed to all external students in the first few

weeks of the semester or trimester. This Guide is also available from the Library's website.

Contact us:

via freecall:	1800 659460
By fax:	02 66203875
By email:	libdesk@scu.edu.au
Website:	www.scu.edu.au/library

Student Support

The University offers a broad range of support services for students studying externally. Many services are available by telephone or through online information and programs.

Students are invited to browse the brochure for services of interest, or to view the Equity and Student Support website at www.scu.edu/admin/equity.

Student Organisations

The Student Organisations provide a range of services to external students (for further details see *Student Organisations*).

Services for Research Students

Services for research students are available through a 'one-stop-shop' called the Graduate Research College.

The Graduate Research College deals with all aspects of research candidature, including general information, pre-admission, admission, progression, examination, and scholarships.

The Graduate Research College also provides ongoing support during candidature including orientation, mentoring, general advice, research methodology support, workshops and seminars.

The contact details for the Graduate Research College are:

Telephone:	(02) 6620 3172
Facsimile number:	(02) 6626 9145
Email address:	zgarbutt@scu.edu.au.
Web address:	www.scu.edu.au/research

Student Loans

The University has an interest-free Student Loan Fund for students who are in need of assistance and would not be able to continue study without a loan. For further assistance, contact the Loans Officer on (02) 6620 3943 or (02) 6659 3777 for Coffs Harbour students.

The loans policy can be accessed on www.scu.edu.au/admin/equity/support/loans

Spiritual Support

The Chaplaincy seeks to serve the whole of the University community during both the ordinary and the crisis times of life. Practical support, confidential counselling and personal assistance are available to help with individual goal setting and decision-making. The Chaplaincy is ecumenical in nature and maintains close relations with all the major denominations and similar student groups.

- *Lismore*
  - UNICHURCH – "an informal service for believers and explorers" meets on Sunday nights (6.30p.m.) during semester. Other events include the annual University Service. Personal and world issues are often discussed in both open forum and small groups.
  - The Chaplain (John Kidson) can be contacted personally through his office in the Student Support Centre, Goodman Plaza, telephone (02) 6620 3943.
- *Coffs Harbour*
  - The Chaplain, Reverend Jan McLeod, is resident on campus each Tuesday, Wednesday and Thursday. On Mondays and Fridays, a chaplain can be contacted. All enquiries can be made by telephoning the Chaplain's Office (Level 1, F Block) (02) 6659 3262 or through Counselling and Support Services Reception (02) 6659 3263.

- Jan is available for individual pastoral counselling and for groups to share on issues and experiences.
- A discussion/prayer group of students, staff and supporters meets every Tuesday during semester at 1.00pm in the Chaplain's Office.
- The website at study.scu.edu.au/support/spirsup.html has information about several major faiths, and processional protocols for visiting spiritual advisors.

STUDY INFORMATION

Charges including Student Body Fees and HECS

Most Southern Cross University students are liable for student body fees, and the Higher Education Contribution Scheme (HECS). Some students are liable for tuition fees rather than HECS. The University will invoice you for student body fees and HECS or tuition fees early in each semester. Payment of fees must be made by the due date specified on the invoice (details regarding methods of payment will be included with the invoice).

Student Body Fees

All students are liable for student body fees, regardless of whether you are enrolling in a HECS course or tuition fee course. For further information concerning fee levels, please refer to the Rules relating to Student Fees and Charges in the General Rules section.

Higher Education Contribution Scheme (HECS)

HECS was introduced by the Commonwealth Government as a way of ensuring that all students contribute to the cost of their higher education. Almost all undergraduate students at Southern Cross University are liable for HECS. For more information on HECS please refer to the booklet 'HECS: Your Questions Answered 2002'. It is important that you read and understand the information contained in this booklet. The booklet is provided to all new students and is also available at all Student Centres.

HECS information may be viewed on-line at www.hecs.gov.au

Tuition fees

Tuition fees for postgraduate units range from $1000 to $1500 per unit (for Australian students). Tuition fees for undergraduate miscellaneous units are $700 per unit. Tuition fees are listed in the schedules - refer to the Rules relating to Student Fees and Charges.

Postgraduate Education Loans Scheme (PELS)

PELS is an interest-free loan facility for eligible students who are enrolled in fee-paying, postgraduate non-research courses. It is similar to the deferred payment arrangements available under the HECS. PELS enables eligible postgraduate students (Australian citizens or permanent residents who meet certain eligibility requirements) to obtain a loan from the Commonwealth Government to pay their tuition fees incurred from 2002 onwards. It is available for both commencing and continuing students. Students repay their loan through the taxation system once their income reaches the minimum threshold for compulsory repayment.

For more information on PELS please refer to the booklet 'PELS: Your Questions Answered 2002'. It is important that you read and understand the information contained in this booklet. The booklet is provided to all new students and is available at all Student Centres.

PELS information may be viewed on-line at www.hecs.gov.au/pels.html

Further information may also be obtained from Student Administration telephone (02) 6620 3444.

Refund of Fees

It is important you read and understand the University Refund Policy as set out in the Rules Relating to Student Fees and Charges in the General Rules section of the Student Handbook.

Enrolling at SCU

It is the responsibility of all students to ensure that their current enrolment is accurate and completed on time. New students enrol prior to the start of semester by mail unless otherwise directed. Continuing students re-enrol for the following year in October of the current year. Re-enrolment information is generally provided to students via the mail unless otherwise directed.

Checklist for enrolment

Have you completed and returned the following:

- ☐ Your Enrolment Form (or Re-Enrolment Form)?
- ☐ Your HECS Payment Options Declaration Form? *(HECS courses only)*
- ☐ Your Request for Student ID Card form? *(for students who are unable to visit the ID card unit at Lismore or Coffs Harbour campus).*

You should lodge your forms by the due date specified in your enrolment package.

Changing Your Enrolment

Students who wish to change their original enrolment details (including change of name, address, or a change of units) must notify the Director, Student Administration by completing and lodging a variation form or other written advice. You may make a request to change enrolment details at any of the Student Centres. Note that deadlines apply for lodgement of Enrolment Variation and Course/Unit Withdrawal forms. These are set out in the principal dates section of the Student Handbook.

Withdrawing From a Course or Unit

Regulations relating to a course or unit withdrawal are set out in Enrolment Rules which are printed in the General Rules section of the Student Handbook (*see Rules 2.6 – 2.8)*. All students should be familiar with these rules. Students withdrawing from a course or unit must complete a "Withdrawal Form" or provide written advice of withdrawal to avoid being automatically graded FAIL for currently enrolled unit(s). Forms are available from the Student Centre on each Campus and when completed, must be lodged at that Student Centre.

Students should take note that withdrawing from a unit or course after the designated final date for withdrawal without failure will result in an automatic grade of Fail.

Students enrolled in a HECS liable course who withdraw from a unit or units, or from a course, after the census date for a study period, will be liable for the HECS applicable for the unit/s, or course, for that study period.

Students enrolled in a fee paying course who withdraw from a unit or units, or from a course, after the start of the study period may be liable for a partial fee. Refer to the University Refund Policy set out in the Rules Relating to Student Fee and Charges.

Further Information about Enrolment Issues

- consult the relevant course and unit information in the Student Handbook;
- consult the relevant Enrolment Rules in the General Rules section of this Student Handbook;
- refer to your course summary sheets issued with enrolment packages;
- consult the appropriate Course Adviser in your School;
- consult the Enrolments Office in Student Administration, telephone (02) 6620 3444.

Attendance

Attendance at lectures and tutorials is normally a requirement for internal students. For example, some units require an eighty percent attendance in lectures and tutorials as well as a pass in assignments in order to pass the unit. Attendance at field trips and excursions may also contribute to a unit assessment. External students may need to attend an on-campus residential period as a requirement of their units. Attendance requirements are articulated in all detailed unit statements, alternatively your unit assessor can clarify.

If personal circumstances change through the semester to prevent class attendance, you should discuss the situation with your lecturer or Student Administration. Illness during semester can interfere not only with attendance at classes, but also on your capacity to study. When too much class contact is lost through protracted illness,

there may be no practical way of catching up in that semester. You should discuss your options with your School or College Office or Student Administration staff.

Text books

Text book lists are included in all unit statements and can be purchased from the Co-op Bookshop which is located at both Lismore and Coffs Harbour Campuses. Copies of required texts are also held in the University Library. Books of Readings are sometimes produced by Schools to either supplement or replace text books. Copies of these are also available in the University Library. The Co-Op Bookshop contact details are:

Lismore Campus:

Telephone: (02) 6621 4484
Facsimile: (02) 6622 2960
Email to: coop@scu.edu.au

Coffs Harbour Campus:

Telephone: (02) 6659 3225
Facsimile: (02) 6659 3226
Emailto: coffs@coop-bookshop.com.au.

For further information visit the website: www.coop-bookshop.com.au

Advanced Standing (Credit For Previous Studies Or Experience)

Southern Cross University policy allows for the granting of advanced standing for previous post-secondary study (normally completed within the last ten years), relevant professional experience or demonstrable expertise. If you wish to apply for advanced standing towards your course, you should complete and return the Advanced Standing Application Form (available from Student Centres). It is important to apply for advanced standing as early as possible prior to the commencement of your studies. The amount of advanced standing you are granted may affect what units you can enrol in.

If you have already applied for advanced standing and have not yet been advised of the outcome, please contact the Admissions Team in Student Administration on (02) 6620 3444.

Change of Course

Students who are currently enrolled in a course at Southern Cross University may apply for a course transfer provided they have completed a minimum of one semester of full-time study, or equivalent, in their original course enrolment. However, it should be noted that course transfer is not automatic and in some instances students may be required to apply through Universities Admissions Centre (UAC) or Queensland Tertiary Admissions Centre (QTAC). Details are available from Student Administration.

Assessment

Assessment describes the various kinds of assignments, tests and examinations used at Southern Cross University. At the beginning of each semester the relevant lecturer or course coordinator will provide you with the objectives or goals of the course, the number and type of each item of work to be submitted, the assessment method(s) proposed for each item, date each item is to be submitted and other general assessment expectations and penalties. You should note the assessment requirements carefully as your success in any unit will depend upon your ability to meet the requirements of the various assessment items.

School/College policies including the conditions of and penalties for late submissions, granting of extensions, possibility of resubmission, violation of assessment specifications (eg: number of words), plagiarism and class participation (where it contributes to assessment) may be outlined in the course handout or will be available at the relevant Divisional, School or College office.

Your final grade in each unit, based upon the results of your assessment, will be posted to you at the end of each semester or trimester. The University's rules concerning Student Assessment and Examinations are set out in the General Rules section of this Student Handbook.

Examinations

Examinations are held at the end of each semester and trimester. Not all units require examinations

so you should check carefully the assessment requirements of all the units in which you are enrolled. It is your responsibility to complete any required examinations. A draft examination timetable is normally available at least five weeks prior to the examination period. The final timetable is displayed on campus noticeboards and is mailed to external students at least two weeks before the examination period. It is your responsibility to check the details of all your examinations. Details will not be given out by telephone.

The University's rules governing Student Assessment and Examinations are set out in the General Rules section of this Handbook.

Special Consideration and Special Examinations

The Student Assessment and Examination rules provide for students to be granted a special examination or special consideration in appropriate circumstances. In general terms, the rules provide that where a student completes an assessment task, such as an examination or assignment, and believes his/her performance or preparation was adversely affected by medical or other circumstances, that student may apply for special consideration.

A student who is unable to sit for an examination because of medical or other exceptional circumstances may apply for a special examination. Except in exceptional circumstances, where a student sits for an examination, a special examination will not subsequently be granted. Misreading the exam timetable is not grounds for a special examination.

A student may also apply for special consideration to vary the deadline for an assessment task, other than an examination.

Application forms are available from the Student Centres on each campus or from your School or College.

Review of Grades

A student who wishes to query a final assessment grade in any unit should contact the relevant Head of School or College within fourteen days of formal notification of the grade being queried. A student not satisfied with the Head's determination, may lodge a formal appeal with the Secretary Academic Board Appeals Committee. The grounds for lodging an appeal are outlined in the Student Assessment and Examination rules. A student may also query the mark or grade awarded for a piece of assessment submitted during the semester or trimester. For further details see the General Rules section of this Handbook.

Exclusion

The Exclusion Rules, set out in the General Rules section of this Student Handbook, provide for exclusion at the discretion of the Head, on the basis of unsatisfactory progress. Students may appeal a decision of the Head within fourteen (14) days of notification of exclusion. A student not satisfied with the Head's decision with respect to this appeal may submit a further appeal to Academic Board within ten (10) days. Any appeal under the Rules may only be made on the grounds that the Rules were inappropriate or unreasonably applied, or that there were exceptional circumstances not likely to continue which contributed to unsatisfactory progress.

Periods of exclusion shall not be displayed on any academic transcript issued by the University.

Graduation

Graduation is the ceremony in which graduands of the University receive their degree or diploma testamurs from the Chancellor. After graduation, graduates are entitled to use the title and origin of their degree after their name. Graduation ceremonies are held each year in Lismore and Coffs Harbour. For further information contact the Executive Director and Vice-President (Corporate Services) Office on (02) 6620 3730.

Academic Transcripts

An academic transcript (also called Statement of Academic Record) is a copy of your academic

record to date. The transcript lists the units you have studied and all grades, including fails. It is issued without alteration or erasure. All students are entitled to one academic transcript of their academic record, without charge, upon graduation. A fee of $5.00 will be charged for all other transcripts, and will be provided on receipt of written request and appropriate payment to Student Administration.

Academic Skills Development

Learning assistance and support is available at the Lismore Campus by telephoning (02) 6620 3386; the Coffs Harbour Campus by telephoning (02) 6659 3230; and the Port Macquarie Centre by telephoning (02) 6583 7597.

Specialist staff are on hand to provide academic skills development in areas such as reading effectively, essay planning, paragraph structure and organising ideas, paraphrasing, summarising and polishing/editing. The staff work with students from first year to postgraduate level as well as International students. For further information email: learningassistance@scu.edu.au or visit the website: study.scu.edu.au/la

Timetables

Study Timetables for each study period and each campus are normally available at least two months prior to the start of lectures. They can be accessed on the University website at study.scu.edu.au/timetables Copies of the timetables are also posted on noticeboards in close proximity to the Student Centre on each campus. Students are encouraged to check the noticeboards regularly as changes to arrangements do occur, particularly at the beginning of the study period.

Examination Timetables are also available on the University website at study.scu.edu.au/studentadmin/examtt/ Students should be aware that these are initially posted in draft five weeks prior to the actual exam period. A two week period is then allowed for further changes before the timetable is finalised. Students are advised to check the draft and final timetables closely to ensure they do not have examination clashes. Copies of these timetables are posted on the Student Administration noticeboards on each campus.

Exchange Programs

The University has international student exchange arrangements with an extensive number of universities in Canada, China, Finland, France, Germany, Indonesia, Japan, Korea, Netherlands, Russia, Sweden, United Kingdom and USA. These programs are coordinated and administered by the University's International Office. A full listing of the institutions involved is shown on the International Office website at www.scu.edu.au/intoff/courses/exchange. Contact the International Office on (02) 6620 3876 for further information relating to travel costs, fees and accommodation.

Before embarking on an exchange, students must discuss credit provision arrangements with their Course Coordinator.

Scholarships

Postgraduate Scholarships are available for students undertaking a PhD or Masters by research. The three major scholarships are: *Australian Postgraduate Award with Stipend (APA); Southern Cross University Postgraduate Research Scholarships (SCUPRS)*; *International Postgraduate Research Scholarships (IPRS).* Postgraduate scholarships are administered by the Graduate Research College. For information on the terms, conditions and benefits of these scholarships refer to the University website at www.scu.edu.au/services/scholarships/ or contact the Graduate Research College on (02) 6620 3172.

Undergraduate Scholarships are available to commencing students on a competitive merit basis. The main scholarships which are up to the value of $15,000 over three years, are: *Vice-Chancellor's Scholarships; Industry Scholarships*. Full details regarding the eligibility and selection criteria as well as the benefits and conditions are available on the above website. Additional information can also be obtained by contacting the University Information Unit on (02) 6620 3975.

The website shown above also lists links to scholarships offered by government agencies that may be used towards your study program at Southern Cross.

The University also offers *Residential Scholarships* which provide free on campus residential accommodation for one year for commencing students. Details are available on the above website or by contacting University Residential Services on (02) 6620 3220.

Bursaries

The University offers ten *University Co-operative Bookshop Equity Book Bursaries which* are in the form of study materials from the University Co-operative Bookshop. They are available to students in financial need. For further information contact the University Equity Office on (02) 6620 3829 or refer to the University website at www.scu.edu.au/services/scholarships/bursaries

A specialised bursary, *the Neville J Leeson PhD Bursary* is available for a PhD student undertaking a research project in mathematics education. Refer to the above website for conditions and contact information.

Prizes

University Medals are awarded annually at the discretion of the Academic Board to candidates who have completed the requirements of a Bachelor degree with first class honours and who at all times have demonstrated a very high standard of academic achievement. University Medals are normally only awarded to students with a Grade Point Average of 3.6 or more in their best 16 equivalent 150-hour units completed at Southern Cross University excluding honours year units.

The University also offers a large number of *Annual Cash Prizes* awarded to students who achieve outstanding results or demonstrate meritorious performance. A complete listing of the prizes, criteria and amount awarded can be downloaded from the University website at www.scu.edu.au/services/scholarships/bursaries

Special Programs

The University offers a number of specialised introductory courses to prepare prospective students for University studies. These include:

Success in Tertiary Education: a home-study package that provides a choice from a range of topics, including learning, research, writing, basic statistics and mathematics skills;

Preparation for Tertiary Study Workshops: covering general aspects of studying at university, getting organised and academic writing;

Certificate of Foundation Studies: a one-year course for Indigenous Australians designed to provide the skills necessary to commence tertiary study. Upon successful completion of the Certificate, students will be eligible to apply for entry to any Southern Cross University undergraduate program.

For further information on these courses, call the Learning Assistance Unit on (02) 6620 3664 or visit the website at study.scu.edu.au/la/

GENERAL INFORMATION

ABSTUDY (Education Access Program)

ABSTUDY provides assistance for Australian Aboriginal and Torres Strait Islander students in a range of full-time and part-time courses, including Masters and Doctorate level.

The maximum rates vary depending upon individual circumstances. Benefits for students also include the payment of an incidentals allowance to assist with text book and equipment costs. Part-time students may also be eligible for some financial assistance.

A voluntary option under ABSTUDY is the ABSTUDY Student Financial Supplement scheme. This allows students to exchange part of their ABSTUDY grant for a loan on a $1 for $2 basis, from a minimum loan of $500 to a maximum loan of $7,000. No real rate of interest is applied. The supplement is paid fortnightly as are ABSTUDY grant payments.

Application forms for ABSTUDY are available from any Centrelink Office. Submit your application for ABSTUDY as soon as possible. The ABSTUDY Unit in Lismore is located at the Centrelink Office, at the corner of Conway and Keen Streets, and can be contacted on 13 2317, for the cost of a local call.

ABSTUDY Pensioner Education Supplement (PES)

The Pensioner Education Supplement (PES) is free of any income test. It may be paid to some students who are eligible for ABSTUDY and are receiving a pension or certain allowances from Centrelink (formerly Department of Social Security) or a full service pension from the Department of Veteran Affairs (DVA). To be eligible for PES students must be studying at least 25% of a full-time workload.

In 2002 the Pensioner Education Supplement is $62.40 per fortnight for new applicants and $124.80 per fortnight for “maintained” students continuing in their studies from 1999.

Students with a study load of less than 50% will be paid $31.20 per fortnight. Please note, customers receiving Disability Support Pension, Invalidity Service Pension or Income Support Supplement may be eligible for a workload concession.

All rates are subject to CPI adjustment.

Further information about ABSTUDY can be obtained from the Lismore Centrelink Office, corner of Conway and Keen Streets, Lismore. Telephone enquiries can be made on 13 2317.

Alcohol

The University has a policy on the consumption of alcohol. The aim of the policy is to ensure that alcohol consumption on University premises occurs within acceptable and legal limits. The policy restricts alcohol to certain venues under certain conditions. Details of this policy may be obtained from the Finance Directorate, or the Vice-Chancellor's Office.

Austudy Payment and Youth Allowance for Students

Austudy Payment is an income support payment available to qualifying students aged 25 or older. It provides income tested assistance to full-time students who are Australian citizens and some permanent residents of Australia studying in an approved tertiary course.

Youth Allowance is a similar support payment paid to eligible 16 to 24 year olds who are undertaking full-time study in approved courses, and/or are looking for work. These young people may be eligible for rent assistance and the rules regarding the activity test allow for more flexibility in the types of activities which are acceptable. Youth Allowance is means tested against parental and family income.

The eligibility provisions for Austudy Payment and Youth Allowance for full-time students are very similar. However there are some differences in terms of rates, parental means testing, and the activity test (academic requirements). All Austudy Payment recipients are deemed

independent and are therefore not means tested against their parents' income.

There is no away from home rate for Austudy Payment as all students over 25 years of age are deemed as independent. Rent Assistance is not available to single people who are receiving Austudy Payment. Those with children can access Rent Assistance through Family Allowance.

To be eligible for Austudy Payment or Youth Allowance, students normally need to be undertaking at least three-quarters of the normal amount of full-time study in respect of the course for the study period. Where a course is subject to HECS, students are required to have a HECS loading of at least 0.375 per semester. Where a student reduces and ceases to be undertaking a HECS load of 0.375 or more, he or she ceases to be eligible for Austudy Payment or Youth Allowance. Under very special circumstances some students are approved to study less than 75% of the full-time workload.

The maximum rates of payments vary depending on the age of the student, the level of the student's personal and/or family income and assets, and the type of assistance applied for.

In addition, tertiary students may be eligible for a loan through the Financial Supplement Scheme of between $500 and $7000, which is paid by the Commonwealth Bank. This is a voluntary option involving the trade-in of some or all of the Austudy Payment or Youth Allowance in exchange for a loan on a $1 for $2 basis. No real rate of interest is applied and the loan is paid fortnightly like normal living allowance payments. Tertiary students ineligible for Youth Allowance due to the parental means test may be able to apply for up to $2000.

Dependent tertiary students may also be eligible for reimbursement for up to two return journeys between their parents' and their term address if they live away from home to undertake their studies.

Students can apply for a lump sum advance loan of between $250 and $500 against their Austudy Payment or Youth Allowance entitlement.

Application forms for Austudy Payment and Youth Allowance are available from any Centrelink office. Completed applications can be forwarded by mail to the following address or can be personally lodged at any Centrelink office:

Centrelink
PO Box 571
LISMORE NSW 2480

Telephone enquiries can be made on 13 2490.

Centrelink also provides a visiting service to Southern Cross University's Lismore Campus. This service is provided during the regular teaching periods of each semester and is located within the Student Administration Office in Goodman Plaza. You can lodge application forms and carry out your other business with Centrelink at the visiting service.

Austudy Pensioner Education Supplement (PES)

The Pensioner Education Supplement (PES) aims to assist pensioners with the ongoing costs associated with study and is available to full-time students and those approved to undertake at least 25% of a full study load.

PES is paid at the rate of up to $62.40 per fortnight; it is not taxable. The minimum age is usually 16, although it may be paid to a 15 year old studying in certain circumstances. PES can also be traded in for a loan under the Student Financial Supplement Scheme.

Further information about the Austudy Pensioner Education Supplement can be obtained at any Centrelink office or by phone on 13 2490.

Banking

On the Lismore Campus there is a branch of Summerland Credit Union and an ATM located in Goodman Plaza. Some shops and the University Union also offer EFTPOS facilities.

In Coffs Harbour there is an ATM located adjacent to the Refectory and coffee shop and some shops offer EFTPOS facilities.

Bookshop

The Co-operative Bookshop enables students to purchase prescribed and reference text books and general titles at discount prices. The Bookshop also provides a mail order service which is particularly useful for external students. Lifetime membership of the Co-op, entitling members to discounts, is available for $20.00. At the Lismore Campus, the Bookshop is located in the Goodman Plaza and is open during normal business hours all year round (telephone (02) 6621 4484, fax (02) 6622 2960, E-mail coop@scu.edu.au). At Coffs Harbour the Bookshop is located in E Block (telephone (02) 6659 3225, fax (02) 6659 3226).

Buildings

There are a number of general rules relating to use of and access to University buildings:

- always take care, use commonsense and consider others;
- consumption of food and drink should not occur in theatres, lecture rooms and other academic areas;
- smoking is prohibited in all University buildings;
- equipment and fittings should not be tampered with;
- minimise litter by using the bins provided;
- keep noise down, particularly in or near study areas such as libraries, teaching rooms and offices;
- protective clothing and footwear may be required for entry to some areas, such as laboratories;
- observe all signs and instructions relating to access to and use of University buildings.

Childcare

Childcare is offered at the Lismore Campus through the Southern Cross University Children's Centre located in Rifle Range Road, Lismore. The Southern Cross University Children's Centre provided long day care and is licensed for 39 places.

The Centre gives preference to the children of University student and staff.

The Student Representative Council (SRC) provides childcare subsidies for children of students cared for by the Centre and other community based childcare facilities. Details are available at the Southern Cross University Children's Centre (telephone (02) 6622 2616) or the SRC office at Shop 9, Goodman Plaza (telephone (02 6620 3044).

Family day care is also available and further information is available through the SRC office.

Discrimination or Harassment

See Grievances

Freedom of Information

The University is subject to *the Freedom of Information Act 1989 (NSW)*. Wherever possible the University observes a policy of allowing access to material of non-confidential or non-personal nature without the need to submit a formal application for access under the above Act. An applicant who is dissatisfied with access granted in the informal mode may submit a formal application for access under the *Freedom of Information Act*.

For further information, contact the office of the Executive Director and Vice-President (Corporate Services).

Grievances

The University Mission emphasises a commitment to equity and cultural diversity, and to providing a caring and supportive environment for students to achieve their full potential.

The University will not condone unlawful discrimination, and has an Internal Mediation and Grievance Procedure which is designed to address grievances based on allegations of unlawful discrimination, (including sexual harassment), or unfairness of administrative processes.

Students who may have a grievance are invited to access the procedure in full at www.scu.edu.au/admin/equity/policies/ and are encouraged to discuss their concerns with an Equity Officer in confidence.

Health Care Cards

Students may be eligible for a Health Care Card which entitles them to a reduction in the cost of prescriptions, x-rays, etc. Applications for the issue of a Health Care Card can be obtained from any office of Centrelink.

Parking

At the University's Lismore Campus, student parking areas are located to the left and right of the main entrance from Military Road. Other parking areas on campus are reserved for University vehicles, visitors, staff, persons with disabilities and service vehicles.

At the Coffs Harbour and Tweed Gold Coast campuses students may park in the areas designated for student use.

Persons who infringe University parking regulations may incur penalties.

The rules pertaining to traffic and parking may be viewed at the Reception counters on the respective campuses and at the Safety and Security Office at the Military Road entrance to the Lismore campus.

For further information contact the Information Officers on (02) 6620 3476 (Lismore) or Campus Administration on (02) 6659 3000 (Coffs Harbour) or (07) 5506 9200 (Tweed Gold Coast).

Plagiarism

Plagiarism is defined as reproduction and presentation of the work of others without acknowledgment and includes copying (in whole or in part) the work or data of other persons, or presenting substantial extracts from books, articles, theses, computer software, lecture notes, assignments or tapes, without due acknowledgment. All students are advised against making assessable material (assignments, etc.) available to other students, as they could then be a party to plagiarism and, as such, may be penalised as if they themselves had committed an act of plagiarism.

All students are expected to be fully conversant with the various systems of referencing. Details on the preferred referencing system for the discipline you are studying will be provided by the unit assessor.

Students should be aware that poor referencing or poor presentation of cited material is NOT plagiarism. They constitute poor academic work and will be penalised as such.

Plagiarism in Computing

The University acknowledges that there are particular difficulties in establishing plagiarism in respect of computer-based work, particularly programming. The following guidelines are intended to provide advice on how plagiarism in this area will be established:

Definition: Substantial copying of work from some existing or recognisable source without acknowledgment: the use of work, partial or whole, generated by another student, past or present or an external person, constitutes plagiarism with reference to computing and computer programming.

Detection: Plagiarism in computing may be detected by one or more of the following:

(a) similarity to other students' submissions;

(b) sudden improvement in a student's output within the semester without evidence of effort;
(c) sudden change in coding style;
(d) report by other student(s) or member(s) of staff;
(e) the offending party was caught in the act of copying.

Verification: Plagiarism in computing may be verified by:

(a) similarity in submitted work, e.g. similar programme structure, similar identification names and labels;
(b) lack of ability of the student to explain key aspects of the programme, especially where intricate logic is involved in the success of the coding;
(c) lack of evidence with regard to intermediate output;
(d) inconsistency in coding style within the programme;
(e) witness to the act of copying.

The Rules governing Plagiarism will apply in all cases (see rule 3.17 within General Rules section of this Handbook).

Privacy

The University must meet the privacy standards introduced under the ***NSW*** *Privacy and Personal Information Protection Act 1998* (the Privacy Act). These standards direct the way public sector agencies deal with personal information.

Personal information is any information that relates to an identifiable person. As well as information that can readily identify an individual, it also includes genetic material, electronic records, video recordings and photographs.

There are twelve general principles that deal with the collection, storage, access, use and disclosure of personal information. These principles are designed to reduce the risk of misuse of personal information. They also allow individuals a reasonable degree of control about what happens to their personal information.

These principles are outlined in the brochure *Privacy and Personal Information Protection NEED TO KNOW,* produced by the University and available from the Student Centres on all campuses or via the University's web site at www.scu.edu.au/policy/privacy

The University, through its Privacy Contact Officer, can assist you with various privacy issues covered by the Act, including access to personal information, privacy complaints and reviews and advice on where to get more information.

Publications in 2002

Southern Cross University publishes the following:

- Calendar

  This publication includes governance and organisational information including the University plan, acts, statutes, Council resolutions/rules, prizes, staff information, committee structures and membership, awards. The Calendar is an on-line production accessible on the web at the following address www.scu.edu.au/calendar

- Student Handbook

  This publication details course and unit information in a variety of formats including easy-find indexes, course summary information, course structures, unit synopsis, general course information, course rules, generic rules, student services and study information. This Student Handbook is published on the World Wide Web www.scu.edu.au/handbook

- Enrolment Guide for New Students

  This guide summarises information which students need to enrol correctly. This publication is made available free of charge at the time of being made an offer to a course.

- Annual Report

  This report includes details of the achievements of the University and the financial statements and is available free of charge.

- Undergraduate Study Options

  A prospectus detailing undergraduate courses and general information free of charge.

- External and Postgraduate Study Options Prospectus

  A prospectus detailing external and postgraduate courses and general information free of charge

For further information about University Publications please contact the Student Centre on your campus.

Safety and Security

The University places a high priority on the safety of staff, students and visitors. University Safety and Security staff are employed to ensure that safety and security are observed and enforced. These staff are responsible for your personal security, as well as that of property. You should at all times obey the directions of a University Safety and Security officer.

Special safety regulations apply in many parts of the University and you should ensure that you are fully aware of any requirements. For further information contact the Safety and Security Office on (02) 6620 3697 or (02) 6620 3628 (Lismore), or (02) 6659 3000 (Coffs Harbour).

Sexual Harassment

See Grievances

Shops

See also Banking, Bookshop and Student Organisations.

On the Lismore Campus there are a number of shops located in Goodman Plaza including coffee shops, the SRC Print Shop, the Co-op Bookshop, the Union Shop and a branch of Summerland Credit Union.

Shopfront offices for various student services are also located in the Goodman Plaza, including Student Administration, Student Support Services, University Residential Services, the University Careers Service, the Student Representative Council and 2NCR FM community radio, among others.

On the Coffs Harbour campus there are a number of shops located around the quadrangle including a coffee shop, refectory, the, the Co-op Bookshop, and offices of various student services and organisations including the Students' Association.

Student Organisations

Students' Association (Coffs Harbour)

The Coffs Harbour Students' Association is designed to meet the needs and interests of students on the Coffs Harbour Campus. The Association provides social, sporting and cultural activities for its members. All Coffs Harbour students are automatically members of the Association. The Association's office is in F Block (telephone (02) 6659 3267, fax (02) 6659 3269), website: sach.scu.edu.au

The Association provides a wide range of representation, services and activities for its members. It provides active representation between its members and with other student organisations in the University, the University administration and the regional community.

A number of regular publications have been established including *The Clubs and Societies Handbook; Survival Guide, campus magazine "Tsunami"*; a weekly newsletter; and a number of welfare publications.

Welfare services to students have been expanded and a line of the Association's own merchandise established. Office facilities have been expanded providing facsimile, photocopying and tea/coffee vending facilities for members.

On behalf of the University, the Association has continued to provide academic dress hiring for students enrolled at Coffs Harbour.

Students' Association (Port Macquarie)

The Port Macquarie Students' Association is designed to meet the needs and interests of internal students on the Port Macquarie Campus and any external students within the Port Macquarie catchment area. The Association offers a variety of services, such as photocopying, facsimile service, typing service, return of library books, hire of equipment, notice boards, meeting rooms with a hall for hire along with a well-equipped student lounge, a range of social and cultural activities (including film nights and organised trips) and an annual award presentation. Other services include: assisting students organise study groups, discount for Association members, childcare and travel reimbursements for members attending conferences and official meetings.

The Association is dedicated to providing active representation for all its students to all aspects of the University by way of advice and support on any academic matters and endeavours to assist students access information regarding welfare and other student issues. Its mission is to provide an atmosphere and a sense of community that is conducive to personal and academic growth.

For more information contact the Association on (02) 6583 5177 or fax (02) 6583 6117 or website: pmsa.scu.edu.au. The postal address is PO Box 1950, Port Macquarie, 2444.

Student Representative Council (Lismore Campus)

The Student Representative Council (SRC) is a non-profit organisation providing the official recognised voice for students of the Lismore Campus of Southern Cross University. It is organised and operated by students for students. Upon enrolment, students automatically become members, once they have paid their fees.

The Student Representative Council is comprised of elected representatives from the student body. It has three main roles:

- to act as an advocate and representative for students within the University, providing an avenue for communication on issues that affect equal access and opportunity;
- to provide a wide range of support for students including free dental service, free computer access, free legal service, photocopying and laminating, laser printing, professional typing service, facsimile service, photo ID's and a range of other welfare services; to provide an avenue for students to gain experience in administration, management and representation by becoming involved in the day-to-day running of the organisation.

The SRC has two offices on the Lismore Campus: the Student Representative office located at Shop 9, Goodman Plaza and the SRC Print and Copy Shop located at Shop 5, Goodman Plaza, website: www.lismoresrc.org.au

Southern Cross University Union (Lismore Campus and External Services)

Southern Cross University Union is a non-profit, charitable organisation receiving funds from student-member subscriptions of students, staff and the community, as well as income generated from its commercial services trading areas. The Union uses these funds to build new facilities, provide subsidised services for the benefit and welfare of its members, and to provide recreational, sporting, artistic and cultural events for the University and wider community.

The Union aims to be the social centre of the University community – a gathering place for all students, staff and visitors at Lismore Campus, and an information centre for those off campus.

The Union organises special events on campus for both student groups and staff. It subsidises life skills and leisure courses, trips and tours, entertainment, health and wellness programmes, academic dress, sporting and cultural events and the activities of its many sporting and special interest clubs and societies, as well as sponsoring representatives to State intervarsity, national and international sporting and cultural gatherings.

The Union also plays a major role in safety on campus, providing a free shuttle bus service around campus, town, and University residences.

At the Lismore Campus, a fully air-conditioned Union complex is situated near the main car parks where the Union operates a state-of-the-art Health and Fitness Centre (with lockers, showers and changing facilities), a registered travel agency, licensed bars, bistro, Function Centre and Union Office.

The Union also operates the Darrel Chapman Sports Centre, off Rifle Range Road at the other end of Lismore Campus, as well as the Union Shop in the Goodman Plaza where academic dress can be arranged for Graduation.

The Union has co-operative arrangements with other student organisations and University Centres, to ensure services are available for external students. These include its toll-free hot-line contact number, library search and copy services, free on-demand photocopying mail-out service, Past Exam Paper service, second-hand text books, and Union Web site, with regional social functions details, publications, referral and other assistance. Access to the Union travel agency is available via the Web site, E-mail or 1800 number.

For more information about Union facilities and services, contact Union Reception on the ground floor of the Union building by telephoning (02) 6622 2755 or 1800 068 314 or via the Web: unionweb.scu.edu.au or via E-mail: manager@union.scu.edu.au.

Transport

See also Parking

Local bus services operate regularly between city centres and the various campuses. Timetables are displayed at bus-stops around the campus or may be obtained from Administration Offices or the offices of the various student organisations on-campus.

Your ID card is normally all that is required to obtain travel concessions *(*See *Travel Concessions)*.

In Lismore, a shuttle bus service operates during the academic year, picking up from several locations around the campus and its route includes all residential facilities and key accommodation points around town. The bus timetable is available from the Union Office reception.

Many students ride bikes to the University and there are a number of bike racks provided around the campuses. Students are advised to always secure their bicycles against theft.

In Lismore, taxis are normally readily available from the bus-bay at the Military Road entrance to the campus.

Travel Concessions

Full-time internal students without income other than student allowances may obtain fare concessions via a concession sticker on their student ID card for:

(a) bus and train travel to attend classes during semester;
(b) train travel during vacation;
(c) air travel at any time; weekend train travel to and from a student's permanent home in the country; Sydney metropolitan travel at any time.

Rail concession forms are available from the Student Centres on all campuses.

Union, University

See Student Organisations.

LIST OF COURSES

Certificates and Diplomas

Certificate of Foundation Studies 26
Diploma of Frontline Management 27

Associate Degrees

Associate Degree of Applied Science (Resource Technology) 30
Associate Degree of Arts (Writing) 31
Associate Degree of Business Administration in Logistics 32
Diploma of Business Administration in Logistics 32
Associate Degree of Business Administration in Purchasing 32
Diploma of Business Administration in Purchasing 32
Associate Degree of Business Administration in Warehousing 32
Diploma of Business Administration in Warehousing 32
Associate Degree of Information Technology 34
Associate Degree in Law (Paralegal Studies) 35

Bachelor's Degrees

Bachelor of Accounting 38,48
Bachelor of Accounting, Bachelor of Information Technology 38
Bachelor of Agribusiness 39
Bachelor of Applied Computing 41
Bachelor of Applied Science 42
Bachelor of Applied Science, Bachelor of Education (Secondary) 69
Bachelor of Applied Science, Bachelor of Laws 90
Bachelor of Applied Science, Bachelor of Laws with Honours 90
Bachelor of Applied Science (Forestry) 44
Bachelor of Arts 46
Bachelor of Arts, Bachelor of Education (Secondary) 69
Bachelor of Arts, Bachelor of Laws 90
Bachelor of Arts, Bachelor of Laws with Honours 90
Bachelor of Aviation 47
Bachelor of Business 48
Associate Degree of Business 48
Diploma of Business 48
Bachelor of Business Administration 54
Bachelor of Business, Bachelor of Arts 55
Bachelor of Business, Bachelor of Laws 90
Bachelor of Business, Bachelor of Laws with Honours 90
Bachelor of Business in Club and Gaming Management 56
Associate Degree of Business in Club and Gaming Management 56
Bachelor of Business in Hotel Management 58
Diploma in Hotel Management 58
Bachelor of Business in Hotel and Catering Management 59
Bachelor of Business in Tourism 61

Bachelor of Business in Tourism, Bachelor of Laws 90
Bachelor of Business in Tourism, Bachelor of Laws with Honours 90
Bachelor of Contemporary Music 63
Diploma of Contemporary Music 63
Certificate in Contemporary Music 63
Bachelor of Contemporary Music, Bachelor of Education (Secondary) 69
Bachelor of Contemporary Music, Bachelor of Laws 90
Bachelor of Contemporary Music, Bachelor of Laws with Honours 90
Bachelor of Education 65
Bachelor of Education with Honours 65
Bachelor of Education (Secondary) 67
Bachelor of Education (Secondary) Combined Degrees
Bachelor of Applied Science, Bachelor of Education (Secondary) 69
Bachelor of Arts, Bachelor of Education (Secondary) 69
Bachelor of Contemporary Music, Bachelor of Education (Secondary) 69
Bachelor of Human Movement Science, Bachelor of Education (Secondary) 69
Bachelor of Visual Arts, Bachelor of Education (Secondary) 69
Bachelor of Exercise Science and Nutrition 76
Bachelor of Health Science 77
Associate Degree of Health Science 77
Diploma of Health Science 77
Certificate of Health Science 77
Bachelor of Health Science in Nursing 79
Bachelor of Human Movement Science 81
Bachelor of Human Movement Science (Applied) 81
Bachelor of Human Movement Science, Bachelor of Education (Secondary) 69
Bachelor of Human Movement Science, Bachelor of Laws 91
Bachelor of Human Movement Science, Bachelor of Laws with Honours 91
Bachelor of Human Services 82
Bachelor of Human Services, Bachelor of Health Science in Nursing 83
Bachelor of Indigenous Studies 85
Associate Degree of Indigenous Studies 85
Diploma of Indigenous Studies 85
Bachelor of Indigenous Studies, Bachelor of Laws 91
Bachelor of Indigenous Studies, Bachelor of Laws with Honours 91
Bachelor of Information Technology 87
Bachelor of Information Technology, Bachelor of Laws 91
Bachelor of Information Technology, Bachelor of Laws with Honours 91
Bachelor of Laws 88
Bachelor of Laws with Honours 88
Bachelor of Laws Double Degrees
Bachelor of Applied Science, Bachelor of Laws 90
Bachelor of Applied Science, Bachelor of Laws with Honours 90
Bachelor of Arts, Bachelor of Laws 90
Bachelor of Arts, Bachelor of Laws with Honours 90
Bachelor of Business, Bachelor of Laws 90
Bachelor of Business, Bachelor of Laws with Honours 90
Bachelor of Business in Tourism, Bachelor of Laws 90
Bachelor of Business in Tourism, Bachelor of Laws with Honours 90
Bachelor of Contemporary Music, Bachelor of Laws 90

Bachelor of Contemporary Music, Bachelor of Laws with Honours 90
Bachelor of Human Movement Science, Bachelor of Laws 91
Bachelor of Human Movement Science, Bachelor of Laws with Honours 91
Bachelor of Indigenous Studies, Bachelor of Laws 91
Bachelor of Indigenous Studies, Bachelor of Laws with Honours 91
Bachelor of Information Technology, Bachelor of Laws 91
Bachelor of Information Technology, Bachelor of Laws with Honours 91
Bachelor of Legal and Justice Studies, Bachelor of Laws 91
Bachelor of Legal and Justice Studies, Bachelor of Laws with Honours 91
Bachelor of Social Science, Bachelor of Laws 91
Bachelor of Social Science, Bachelor of Laws with Honours 91
Bachelor of Legal and Justice Studies 111
Bachelor of Legal and Justice Studies, Bachelor of Laws 91
Bachelor of Legal and Justice Studies, Bachelor of Laws with Honours 91
Bachelor of Legal and Professional Studies 115
Bachelor of Management 48,117
Bachelor of Management and Professional Studies 117
Associate Degree of Management and Professional Studies 117
Diploma of Management and Professional Studies 117
Certificate of Management and Professional Studies 117
Bachelor of Multimedia 119
Associate Degree in Multimedia 119
Bachelor of Natural Therapies 122
Bachelor of Naturopathy 121
Bachelor of Nursing 124
Bachelor of Psychology with Honours 125
Bachelor of Psychology 125
Bachelor of Social Science 126
Associate Degree of Social Science 126
Bachelor of Social Science, Bachelor of Laws 91
Bachelor of Social Science, Bachelor of Laws with Honours 91
Bachelor of Sport Tourism Management 129
Bachelor of Technology Education 130
Bachelor of Technology Education with Honours 130
Bachelor of Visual Arts 132
Bachelor of Visual Arts, Bachelor of Education (Secondary) 69

Bachelor's Honours Awards

Bachelor of Applied Science (Forestry) with Honours 136
Bachelor of Applied Science with Honours 136
Bachelor of Arts (Honours) 137
Bachelor of Business in Hotel and Catering Management with Honours 139
Bachelor of Business in Tourism with Honours 140
Bachelor of Business with Honours 140
Bachelor of Contemporary Music with Honours 142
Bachelor of Exercise Science and Nutrition with Honours 142
Bachelor of Health Science with Honours 143
Bachelor of Health Science (Nursing) with Honours 144
Bachelor of Human Movement Science with Honours 144

Bachelor of Information Technology with Honours 145
Bachelor of Management with Honours 146
Bachelor of Multimedia with Honours 146
Bachelor of Naturopathy with Honours 147
Bachelor of Nursing with Honours 147
Bachelor of Social Science with Honours 148
Bachelor of Sport Tourism Management with Honours 149
Bachelor of Visual Arts with Honours 149

Postgraduate Coursework Awards

Graduate Certificate in Business Administration 163
Graduate Certificate in Community Development (Emergency Management) or (Human Services) 169
Graduate Certificate in Convention and Event Management 170,200
Graduate Certificate in Educational Multimedia 173
Graduate Certificate in Gaming Management 176
Graduate Certificate in International Hotel Management 190,200
Graduate Certificate in International Sport Management 193
Graduate Certificate in International Tourism and Hotel Management 194
Graduate Certificate in International Tourism Management 200
Graduate Certificate in Leadership and Change 152
Graduate Certificate in Management 205
Graduate Certificate in Marketing Management 210
Graduate Certificate in Professional Management 219
Graduate Certificate of Health Science 182
Graduate Certificate of Information Systems 183
Graduate Certificate of Organisational Development and Training 216
Graduate Certificate of Vocational Education and Training 225
Graduate Diploma in Business Administration 161
Graduate Diploma of Community Development (Emergency Management) or (Human Services) 167
Graduate Diploma in Convention and Event Management 170,199
Graduate Diploma in Educational Multimedia 173
Graduate Diploma in International Business 188
Graduate Diploma in International Hotel Management 190,199
Graduate Diploma in International Sport Management 192
Graduate Diploma in International Tourism and Hotel Management 194
Graduate Diploma in International Tourism Management 198
Graduate Diploma in Law 153
Graduate Diploma in Management 204
Graduate Diploma in Marketing Management 208
Graduate Diploma in Professional Management 219
Graduate Diploma of Education 154
Graduate Diploma of Gaming Management 176
Graduate Diploma of Health Science 180
Graduate Diploma of Information Systems 183
Graduate Diploma of Organisational Development and Training 214
Graduate Diploma of Vocational Education and Training 223
Graduate Diploma of Writing 156

Master of Business Administration 157
Graduate Diploma in Business Administration 161
Graduate Certificate in Business Administration 163
Master in Community Development (Emergency Management) or (Human Services) 165
Graduate Diploma of Community Development (Emergency Management) or (Human Services) 167
Graduate Certificate in Community Development (Emergency Management) or (Human Services) 169
Master of Convention and Event Management 170,196
Graduate Diploma in Convention and Event Management 170,199
Graduate Certificate in Convention and Event Management 170
Master of Education 171
Master of Educational Multimedia 173
Graduate Diploma in Educational Multimedia 173
Graduate Certificate in Educational Multimedia 173
Master of Gaming Management 176
Graduate Diploma of Gaming Management 176
Graduate Certificate in Gaming Management 176
Master of Health Science 178
Graduate Diploma of Health Science 180
Graduate Certificate of Health Science 182
Master of Information Systems 183
Graduate Diploma of Information Systems 183
Graduate Certificate of Information Systems 183
Master of International Business 186
Graduate Diploma in International Business 188
Master of International Hotel Management 190,196
Graduate Diploma in International Hotel Management 190,199
Graduate Certificate in International Hotel Management 190
Master of International Sport Management 190
Graduate Diploma in International Sport Management 192
Graduate Certificate in International Sport Management 193
Master of International Tourism and Hotel Management 194
Graduate Diploma in International Tourism and Hotel Management 194
Graduate Certificate in International Tourism and Hotel Management 194
Master of International Tourism Management 196
Graduate Diploma in International Tourism Management 199
Graduate Certificate in International Tourism Management 200
Master of Management 202
Graduate Diploma in Management 204
Graduate Certificate in Management 205
Master of Marketing Management 206
Graduate Diploma in Marketing Management 208
Graduate Certificate in Marketing Management 210
Master of Organisational Development and Training 211
Graduate Diploma of Organisational Development and Training 214
Graduate Certificate of Organisational Development and Training 216
Master of Professional Accounting 217

Master of Professional Management 219
Graduate Diploma in Professional Management 219
Graduate Certificate in Professional Management 219
Master of Vocational Education and Training 221
Graduate Diploma of Vocational Education and Training 223
Graduate Certificate of Vocational Education and Training 225

Master's by Thesis Awards

Master of Arts 228
Master of Business 228
Master of Education 228
Master of Education (Training and Development) 228
Master of Laws 228
Master of Science 229

Doctor of Business Administration (DBA) 238

Doctor of Philosophy (PhD) 242

Areas of Study

- Arts
- Business, Commerce and Management
- Contemporary Music
- Environmental Science and Management
- Human Movement Science and Exercise Sciences
- Indigenous Studies
- Information Technology
- Law and Justice
- Multimedia
- Natural and Complementary Medicine
- Nursing and Health Care Practices
- Psychology
- Social Science, Human Services
- Teaching and Education
- Tourism and Hospitality Management
- Visual Arts

CERTIFICATE OF FOUNDATION STUDIES

Level of Award:	Undergraduate (Enabling Course)
Division:	Arts
Academic Organisational Unit:	College of Indigenous Australian Peoples
Campus:	Lismore
Course Mode:	Internal
Duration:	1 year
Total Units:	6

Additional Admission Requirements

Candidates must:

1. be of Aboriginal or Torres Strait Islander descent;
2. be 18 years of age or over;
3. exhibit a commitment and motivation towards achieving their educational goal.

If students wish to apply through the Special Admissions programme, they are invited to attend a three-day orientation/assessment period prior to admission.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualifications for Admission

Applicants for admission for the Certificate of Foundation Studies shall:

(a) have completed the Higher School Certificate, or equivalent, at an acceptable level of achievement; or

(b) have been granted consideration for admission under a special entry category; or

(c) have obtained the Director, College of Indigenous Australian Peoples' permission to enrol in the Certificate of Foundation Studies; and

(d) be concurrently enrolled in an award programme of the University.

4.2 Requirements for the Certificate

To be eligible for the award of the Certificate of Foundation Studies a candidate shall successfully complete:

(a) four (4) units as listed in the Schedule of Units attached to these Rules; and

(b) two (2) units from an award programme of the University.

4.3 Duration of Course

Unless the Director of College otherwise determines, a full-time candidate must complete the course in not less than two (2) semesters and not more than four (4) semesters from the time of first enrolment. A part-time candidate must complete the course in not less than four (4) semesters and not more than eight (8) semesters from the time of first enrolment.

4.4 Enrolment

Unless the Director of College otherwise determines a candidate shall:

(a) remain enrolled for the duration of each semester;

(b) enrol in not more than three (3) units in any one semester.

4.5 Admission to the Certificate of Foundation Studies

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be awarded the Certificate of Foundation Studies.

Schedule of Units

BHS00323 Academic Study Technique I
ISY00105 Computers in Technology I
BHS00324 Academic Study Technique II
ISY00106 Computers in Technology II

DIPLOMA OF FRONTLINE MANAGEMENT
(Abbreviated title: DipFrontlineMangt)

Level of Award:	Undergraduate Diploma
Division:	Business
Academic Organisational Unit:	School of Social and Workplace Development
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	8

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

For the purposes of these Rules the following definitions apply:

(a) "Centre" means the Centre for Professional Development in the School of Social and Workplace Development;

(b) "candidate" means a person either enrolled in the University as a student, or registered as a student in the Centre or with one of the University's Licensees.

4.1 Qualification for Admission

Applicants for admission shall:

(i) provide evidence that they are employed by an organisation which has entered into an agreement with the University to meet the costs of providing tertiary education for their employees, and

(ii) have at least two (2) years work experience.

4.2 Requirements for the Award

To be eligible for the award of Diploma of Frontline Management a candidate shall successfully complete all units listed in the Schedule of Units attached to these Rules.

4.3 Advanced Standing/Credit Transfer/ Professional Experience

The School Board may grant advanced standing for units that have been assessed as satisfactorily completed by an assessment agency endorsed under the Australian Qualifications Framework by the Vocational Education and Training Accreditation Board (VETAB) and approved by the School Board, provided that those units have not been counted towards another equivalent qualification.

Schedule of Units

MNG00254 Business Awareness
MNG00255 People Management*
MNG00253 Planning and Process Improvement*
MNG00259 Managing Change*
MNG00261 Customer Service Management

* *Double-weighted unit.*

ASSOCIATE DEGREE OF APPLIED SCIENCE (RESOURCE TECHNOLOGY) (Abbreviated title: AssocDegAppSc)

Level of Award:	Undergraduate Associate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Environmental Science and Management
Campus:	Lismore
Course Mode:	Internal
Duration:	2 years
Total Units:	16

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

To be eligible for the award of Associate Degree of Applied Science a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) seven (7) units from Part B of the Schedule.

The School Board may permit a candidate to enrol in a unit or units other than those specified in the Schedule.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

(a) Candidates may be granted advanced standing for up to four (4) units for vocational, employment or other relevant experience, provided the work, units or experience so completed are considered to be equivalent to a unit or units in the course.

(b) Candidates who, within three months of completing all the requirements for the Associate Degree of Applied Science, elect to enrol for the Bachelor of Applied Science may be granted advanced standing for sixteen (16) units.

Schedule of Units

PART A

BIO00201	Biology
CHE00201	Chemistry
GLY00201	Geology
SUR00201	Resource Assessment Techniques I
BIO00202	Ecology
ENS00203	Hydrology and Climatology
ISY00241	Computing in Applied Science
SUR00202	Resource Assessment Techniques II
MAT00211	Quantitative Analysis

PART B

AGR00214	Soil Processes
BIO00212	Techniques in Wildlife Conservation
BIO00232	Marine Ecosystems
BIO01204	Aquatic Ecosystems
CHE00073	Environmental Chemistry
AGR00215	Water Resource Management and Technology
AGT00217	Land Degradation and Rehabilitation
BIO00213	Techniques in Plant Conservation
LAW00241	Legislation, Administration and Communication
BIO00105	Fisheries Biology
ENS00218	Waste Technology

NB

1. Core units must be attempted in the order in which they are offered.
2. The offering of any unit in a given semester is subject to student numbers, availability of staff and timetabling constraints.
3. Refer to unit descriptions for details of the semester when each unit is offered and for pre-requisites of units.

ASSOCIATE DEGREE OF ARTS (WRITING)
(Abbreviated title: AssocDegA(Writing))

Level of Award:	Undergraduate Associate Degree
Division:	Arts
Academic Organisational Unit:	School of Humanities, Media and Cultural Studies
Campus:	University wide
Course Mode:	External
Duration:	2 years
Total Units:	16

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

(a) To be eligible for the award of Associate Degree of Arts (Writing) a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) not less than twelve (12) units from Part B of the Schedule.

(b) A candidate who while enrolled for the Bachelor of Arts has completed the requirements for the Associate Degree of Arts (Writing) may elect to be awarded the Associate Degree of Arts (Writing) following withdrawal from candidature for the Bachelor degree.

Schedule of Units

PART A

PHI00201 Ways of Knowing
CUL00210 Australia/Asia
COM00333 Communication and Culture
COM00334 Learning Technologies and the Academy

PART B

ENG00400 Introduction to Written Texts
ENG00401 Issues and Themes in Contemporary Writing*
ENG00403 Prose
ENG00406 Theories of Text and Culture
ENG00407 Writing for Performance*
ENG00408 Writing Project
ENG00410 Introduction to Creative Writing
ENG00411 Writing Genre
ENG00412 Australian Women's Writing
ENG10022 Writing from the Edge
COM00481 Journalism I
COM00482 Journalism II
COM01402 Scriptwriting

* *Not offered in 2002*

ASSOCIATE DEGREE OF BUSINESS ADMINISTRATION IN LOGISTICS (Abbreviated title: AssocDegLogistics)

DIPLOMA OF BUSINESS ADMINISTRATION IN LOGISTICS (Abbreviated title: DipLogistics)

ASSOCIATE DEGREE OF BUSINESS ADMINISTRATION IN PURCHASING (Abbreviated title: AssocDegPurchasing)

DIPLOMA OF BUSINESS ADMINISTRATION IN PURCHASING (Abbreviated title: DipPurchasing)

ASSOCIATE DEGREE OF BUSINESS ADMINISTRATION IN WAREHOUSING (Abbreviated title: AssocDegWarehousing)

DIPLOMA OF BUSINESS ADMINISTRATION IN WAREHOUSING (Abbreviated title: DipWarehousing)

Level of Award:	Undergraduate Associate Degree
Division:	Business
Academic Organisational Unit:	School of Commerce and Management
Campus:	Lismore
Course Mode:	External
Duration:	2 years
Total Units:	16

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

(a) To be eligible for the award of Associate Degree of Business Administration in Logistics a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Part B of the Schedule;

(iii) all units listed in Logistics I and II in Parts C and D of the Schedule.

(b) To be eligible for the award of Diploma of Business Administration in Logistics a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Logistics I in Part C of the Schedule.

(c) To be eligible for the award of Associate Degree of Business Administration in Purchasing a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Part B of the Schedule;

(iii) all units listed in Purchasing I and II in Parts C and D of the Schedule.

(d) To be eligible for the award of Diploma of Business Administration in Purchasing a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Purchasing I in Part C of the Schedule.

(e) To be eligible for the award of Associate Degree of Business Administration in Warehousing a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Part B of the Schedule;

(iii) all units listed in Warehousing I and II in Parts C and D of the Schedule.

(f) To be eligible for the award of Diploma of Business Administration in Warehousing a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Warehousing I in Part C of the Schedule.

4.2 Advanced Standing

A candidate who has either;

(i) undertaken certified or documented professional development or in-service courses deemed acceptable by the College Board, or

(ii) has significant relevant and documented work achievements related to the aims and objectives of the course,

may be granted advanced standing for up to four (4) units towards the Associate Degree and up to two (2) units towards the Diploma, provided that the work or in-service courses completed are considered equivalent to a unit or units in the Schedule of Units attached to these Rules.

Schedule of Units

PART A

MKT00075	Marketing Principles
MNG00111	Fundamentals of Management
ISY00125	Introductory Computing
ACC00150	Using Financial Information

PART B

MNG00100	Organisational Behaviour
LAW00150	Introduction to Business Law
ACC00153	Business Information Systems
ECO00102	Applied Microeconomics

PART C

Logistics I

FIN10071	Warehousing I
FIN10072	Distribution Planning
FIN10073	Introduction to Logistics
FIN10074	Inventory Management Systems and Methods

Purchasing I

MNG00319	Buying
FIN10072	Distribution Planning
FIN10073	Introduction to Logistics
FIN10074	Inventory Management Systems and Methods

Warehousing I

FIN10071 Warehousing I
FIN10072 Distribution Planning
FIN10075 Transport Management
FIN10074 Inventory Management Systems and Methods

PART D

Logistics II
FIN10076 Warehousing II
MNG00757 Integrated Logistics Management
FIN10075 Transport Management
FIN10077 Shipping and Stevedoring Systems

Purchasing II
FIN10071 Warehousing I
FIN10076 Warehousing II
FIN10078 Outsourcing Services
FIN10079 Workplace Project

Warehousing II
FIN10076 Warehousing II
MNG00319 Buying
FIN10079 Workplace Project
FIN10073 Introduction to Logistics

ASSOCIATE DEGREE OF INFORMATION TECHNOLOGY (Abbreviated title: AssocDegInfTech)

Level of Award:	Undergraduate Associate Degree
Division:	Arts
Academic Organisational Unit:	School of Multimedia and Information Technology
Campus:	Coffs Harbour
Course Mode:	Internal/External
Duration:	2 years
Total Units:	16

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

(a) To be eligible for the award of the Associate Degree of Information Technology, a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) two (2) units in either (i) or (ii) of Part B of the Schedule; and

(iii) two (2) elective units.

(b) A candidate who while enrolled for the Bachelor of Information Technology has completed the requirements for the Associate Degree of Information Technology may elect to be awarded the Associate Degree following withdrawal from candidature for the Bachelors degree.

Schedule of Units

PART A

MNG00111 Fundamentals of Management
CSC00240 Data Communications and Networks
ISY00221 Introduction to Information Technology
CSC00239 Object Oriented Programming
ISY00245 Principles of Programming
CSC00228 Database Systems I
ISY00246 Client/Server Systems
MAT00115 Statistics I
ISY00243 Systems Analysis and Design
ISY00242 Object Oriented Design
MAT00213 Discrete Mathematics
MNG00100 Organisational Behaviour

PART B

(i)

ACC00150 Using Financial Information, ***or***
CSC00234 Operating Systems and Computer Architecture

(ii)

CSC00235 Applications Development, ***or***
CSC00205 Data Structures

ASSOCIATE DEGREE IN LAW (PARALEGAL STUDIES) (Abbreviated title: AssocDegLaw)

Level of Award:	Undergraduate Associate Degree
Division:	Arts
Academic Organisational Unit:	School of Law and Justice
Campus:	Lismore
Course Mode:	Internal/External
Duration:	2 years
Total Units:	16

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission to candidature may be selected from those who have satisfied one or more of the following:

(i) have successfully completed any four (4) units from an Australian university;

(ii) have completed an Associate Degree or Diploma from any VETAB recognised provider;

(iii) have worked for a minimum of two (2) years full-time, or equivalent, in a legal environment;

(iv) have a combination of the above or other such experience or studies which in the opinion of the School Board is equivalent to the above.

4.2 Requirements for an Award

(a) To be eligible for the award of the Associate Degree in Law (Paralegal Studies) a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) eight (8) units offered at Associate Degree or Degree level subject to the approval of the School Board including at least two (2) units listed in Part B of the Schedule.

(b) A candidate may be permitted to enrol in a unit or units other than those specified in these Rules at the discretion of the School Board.

Schedule of Units

PART A

LAW00130 Introduction to Law and Contract
LAW00050 Criminal Process
LAW00128 Legal Interviewing, Negotiation and Advocacy
LAW00051 Legal Research and Writing
LAW00131 Business Law
LAW00052 Introduction to Land Law
LAW00054 Family Law Practice
LAW00053 Foundations of Torts

PART B*

LAW00529 Restorative Justice
LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues
LAW00056 Aborigines, Torres Strait Islanders and the Criminal Justice System
LAW00522 Human Rights
CSC00125 Introductory Computing
LAW00057 Conveyancing Law
LAW00048 Legal Project
ACC00132 Taxation
LAW00062 Wills and Estates
ACC00134 Advanced Taxation
LAW00004 Company Law
LAW00104 Employment and Industrial Relations Law
LAW00106 EEO and OH&S Law and Practice
LAW00107 Conveyancers Professional Practice
LAW00108 Legal and Conveyancing Practice
LAW00058 Litigation Practice
LAW00126 Marketing Law
LAW01125 Securities Markets Regulation
LAW00059 Welfare Law
LAW00521 International Law
LAW00214 Mediation and Dispute Resolution
LAW00061 Drugs, Crime and the Law
LAW00514 Criminology
LAW00120 Victimology
LAW00215 Dispute Resolution and Aboriginal Communities
LAW00216 Mediation Practice and Procedure
LAW00525 Cyberlaw
LAW00526 International Criminal Justice
LAW00523 Commercial Law
LAW10069 Veterans Law I
LAW10070 Veterans Law II
LAW10068 Law and Government Decision Making

* *Not all units listed in this Schedule will necessarily be offered each semester/year. The offering of any School elective is subject to student numbers, availability of staff and timetabling constraints.*

BACHELOR OF ACCOUNTING
(Abbreviated title: BAcc)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Commerce and Management
Campus:	Lismore
Course Mode:	Internal
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook.

BACHELOR OF ACCOUNTING, BACHELOR OF INFORMATION TECHNOLOGY
(Abbreviated title: BAcc, BInfTech)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Commerce and Management; School of Business
Campus:	Lismore, Coffs Harbour
Course Mode:	Internal
Duration:	4.5 years
Total Units:	36

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

To be eligible for the award of Bachelor of Accounting, Bachelor of Information Technology a candidate shall successfully complete not less than thirty-six (36) units and comply with the Schedule of Units attached to these Rules.

Schedule of Units

The "Advanced Accounting Units" must be chosen from ACC00131 Advanced Auditing, ACC00134 Advanced Taxation, ACC00148 Advanced Financial Reporting and ACC00154 Advanced Finance and Risk Management.

The Computing Elective must be an additional unit chosen from either Part B or C of the Schedule of Units attached to the Rules for the Bachelor of Information Technology.

COURSE STRUCTURE FOR THE BACHELOR OF ACCOUNTING, BACHELOR OF INFORMATION TECHNOLOGY

	First		Second	
Year 1	ACC00150 MAT00051 ISY00221 ISY00245	Using Financial Information Business Mathematics Introduction to Information Technology Principles of Programming	ACC00151 MAT00115 CSC00239 ISY00242	Introduction to Accounting Statistics I Object Oriented Programming Object Oriented Design
Year 2	ACC00145 MNG00111 LAW00150 ISY00243	Financial Reporting Fundamentals of Management Introduction to Business Law Systems Analysis and Design	ACC00146 ECO00101 LAW00004 CSC00240	Management Accounting Macroeconomics Company Law Data Communications and Networks
Year 3	ACC00152 ECO00102 MNG00100	Business Finance Applied Microeconomics Organisational Behaviour Computing Elective	ACC00130 MKT00075 CSC00228 CSC00235	Auditing Marketing Principles Database Systems I Applications Development
Year 4	ACC00132 ISY10056 ACC00222	Taxation Intelligent Decision Systems Computer Control, Auditing and Security Advanced Accounting Unit	ACC00106 ISY00246 CSC00223 ISY00230	Accounting Theory Client/Server Systems Software Engineering Information Resources Management
Year 5	ACC00153 ISY00231 ISY10058	Business Information Systems Computing Project Electronic Commerce Systems Advanced Accounting Unit		

BACHELOR OF AGRIBUSINESS
(Abbreviated title: BAgribus)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Business
Campus:	Coffs Harbour
Course Mode:	Internal/External
Duration:	3 year
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

(c) Applicants for admission to candidature shall have successfully completed the NSW TAFE Certificate IV in Agribusiness or Diploma of Agribusiness.

4.2 Requirements for an Award

To be eligible for the award of Bachelor of Agribusiness a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) all units listed under the relevant strand in Part B of the Schedule; and

(iii) for candidates undertaking the Production Management strand, two (2) units selected from Part C of the Schedule; or

(iv) for candidates undertaking the Environmental Management strand or Marketing strand, three (3) units selected from Part C of the Schedule.

4.3 Advanced Standing/Credit Transfer/ Professional Experience

(a) Candidates who have completed the requirements of the TAFE Certificate IV in Agribusiness may be granted advanced standing for up to eight (8) specified units in the Bachelor of Agribusiness.

(b) Candidates who have completed the requirements of the TAFE Diploma of Agribusiness may be granted advanced standing for up to twelve (12) specified units in the Bachelor of Agribusiness.

(c) At its discretion, recognising special circumstances, the School Board may grant a candidate advanced standing for up to four (4) units in addition to any advanced standing provided for in the Rules.

(d) Notwithstanding the above, no student may be granted advanced standing for more than sixteen (16) units.

Schedule of Units

PART A

ECO00102	Applied Microeconomics
MNG00111	Fundamentals of Management
MKT00075	Marketing Principles
ECO00101	Macroeconomics
ACC00150	Using Financial Information
AGT00300	Environmental Awareness#
GLY00220	Natural Sciences#
MNG01503	Agri-management#
BUS00505	Rural Business Principles#
AGT00301	Introduction to Production Management#
MNG00504	Applied Planning#
ECO00301	Agribusiness

PART B

Production Management

ECO00007	Managerial Economics
MAT00115	Statistics I
MNG00320	Introduction to Human Resource Management
MNG00100	Organisational Behaviour
MNG00114	Strategic Management
MAT00400	Research Methods
ECO00300	Sustainable Production Economics
IST00251	Independent Study
MNG00500	Production Methods I#
MNG01501	Production Methods II#

Environmental Management

ECO00105	Microeconomic Theory*
ECO00107	Economic Policy
ECO00108	Environmental Economics*
MNG00114	Strategic Management
MAT00400	Research Methods
IST00251	Independent Study
MAT00115	Statistics I
MNG01502	Environmental Management I#
MNG00506	Environmental Management II#

Marketing

MKT00150	Global Marketing
MAT00115	Statistics I
MKT00102	Consumer Behaviour
MKT00152	Sales and Promotion Management

MKT00106 Marketing Research
MAT00400 Research Methods
IST00251 Independent Study
MNG00500 Production Methods I#
MNG01501 Production Methods II#

PART C

ACC00106 Accounting Theory
ACC00153 Business Information Systems
ACC00151 Introduction to Accounting
ACC00145 Financial Reporting
ACC00146 Management Accounting
ACC00152 Business Finance
MNG00702 Current Issues in Human Resource Management
ECO00007 Managerial Economics
ECO00150 International Economics and Trade*
ECO00104 Monetary Economics
ECO00107 Economic Policy*
LAW00004 Company Law
MNG00246 Environmental and Ethical Issues for Business
MAT00113 Applied Business Statistics
MAT00116 Statistics II
MKT00152 Sales and Promotion Management
MKT00106 Marketing Research
MKT00152 Global Marketing
MKT00110 Retail Marketing
MNG00154 Staff Selection and Appraisal
MNG00320 Introduction to Human Resource Management
MNG00314 Entrepreneurship
MNG00317 Small Business Management
LAW00126 Marketing Law

* *Offered subject to numbers and course completion requirements.*
\# *Conditions apply – refer School of Business.*

BACHELOR OF APPLIED COMPUTING
(Abbreviate title: BAppComp)

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Multimedia and Information Technology
Campus:	Coffs Harbour
Course Mode:	Internal
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission to candidature shall have:

(i) qualified for the New South Wales TAFE Diploma of Information Technology, or for an equivalent qualification approved by the School Board; *or*

(ii) qualified for Aptech Advanced Diploma in Software Engineering.

4.2 Requirements for an Award

To be eligible for the award of Bachelor of Applied Computing, a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and have completed a diploma or hold an equivalent qualification as specified in Rule 4.1(i) above; *or*

(ii) all units listed in Part B of the Schedule of Units attached to these Rules; and have completed a diploma as specified in Rule 4.1(ii) above.

4.3 Advanced Standing/Credit Transfer/ Professional Experience

Candidates for the Bachelor of Applied Computing who have completed the Aptech Advanced Diploma in Software Engineering may be granted advanced standing for a total of sixteen (16) units.

Schedule of Units

PART A

CSC00236	Artificial Intelligence
ISY00245	Principles of Programming
ACC00222	Computer Control, Auditing and Security
ISY00231	Computing Project
CSC00228	Database Systems I
ISY00237	Decision Support Systems
ISY00725	End-User Computing
ISY00230	Information Resources Management
ISY00242	Object Oriented Design
CSC00239	Object Oriented Programming
ISY00243	Systems Analysis and Design
CSC00223	Software Engineering

PART B

ACC00222	Computer Control, Auditing and Security
ISY10056	Intelligent Decision Systems
CSC00217	Programming Languages
CSC00238	Interface Development and Evaluation
ISY00230	Information Resources Management
CSC00223	Software Engineering
ISY00246	Client/Server Systems
CSC00205	Data Structures

BACHELOR OF APPLIED SCIENCE
(Abbreviated title: BAppSc)

Level of Award:	Undergraduate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Environmental Science and Management
Campus:	Lismore
Course Mode:	Internal
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

(a) To be eligible for the award of Bachelor of Applied Science a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) in the case of a candidate undertaking a major in either Coastal Management, Environmental Resource Management or Fisheries and Aquaculture Management, a six (6) unit major sequence, together with seven (7) other elective units, which may include units from Parts B and C of the Schedule; or

(iii) in the case of a candidate undertaking the program in Marine Science and Management, an eight (8) unit sequence from Part D, together with five (5) other elective units which may include units from Parts B and C of the Schedule.

(b) A candidate who while enrolled for a Bachelor of Applied Science has completed the requirements for the Associate Degree of Applied Science may elect to be awarded the Associate Degree of Applied Science following withdrawal from candidature for the Bachelor degree.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

Candidates who, within three months of completing all the requirements for the Associate Degree of Applied Science, elect to enrol for the Bachelor of Applied Science may be granted advanced standing for sixteen (16) units.

Schedule of Units

PART A

BIO00201	Biology
CHE00201	Chemistry
GLY00201	Geology
SUR00201	Resource Assessment Techniques I
BIO00202	Ecology
ENS00203	Hydrology and Climatology
ISY00241	Computing in Applied Science
SUR00202	Resource Assessment Techniques II
MAT00211	Quantitative Analysis
SCI00211	Integrated Project #

PART B

Coastal Management

BIO00232	Marine Ecosystems
BIO01230	Principles of Coastal Resource Management
LAW00241	Legislation, Administration and Communication
BIO00213	Techniques in Plant Conservation
ENV00207	Land Use Planning
ECO00202	Natural Resource and Environmental Economics

Environmental Resource Management

AGR00214	Soil Processes
AGR00215	Water Resource Management and Technology
AGT00217	Land Degradation and Rehabilitation
BIO00212	Techniques in Wildlife Conservation
ENV00207	Land Use Planning
ECO00202	Natural Resource and Environmental Economics

Fisheries and Aquaculture Management

BIO00232	Marine Ecosystems
BIO01204	Aquatic Ecosystems
BIO01209	Aquaculture
BIO00105	Fisheries Biology
BIO00233	Commercial and Recreational Fisheries Management
LAW00241	Legislation, Administration and Communication

PART C

CHE00073	Environmental Chemistry
GLY00223	Introduction to Geographic Information Systems
SOY00222	Internship Study
GLY00232	Environmental Monitoring and Analysis
BIO00244	Protected Area Management
CUL00403	Australian Indigenous Cultural Heritage *
ISY01224	Geographic Information Systems and Remote Sensing
MNG00242	Project Planning and Management *
AGT00220	Environmental Impact Studies and Assessment
BIO01204	Aquatic Ecosystems
AGR00214	Soil Processes
GLY00231	Coastal Geomorphology and Sedimentology
GLY00210	Earth Resources
LAW00241	Legislation, Administration and Communication
ENS00218	Waste Technology
BIO01230	Principles of Coastal Resource Management
AGR00215	Water Resource Management and Technology

ECO00202 Natural Resource and Environmental Economics
ENM00105 Mining Operations*
BIO00212 Techniques in Wildlife Conservation
BIO00213 Techniques in Plant Conservation

PART D

BIO10120 Marine Systems Science and Management
BIO10121 Survey Design
BIO10122 Science for Management
BIO10123 Marine Communities as Sentinels for Change
BIO10124 Global Climate and Oceans Systems
BIO10125 Sustainable Use of the Marine Environment
BIO10126 Pollution of the Marine Environment
BIO10127 Coral Reefs on the Edge

Double-weighted unit.

* *Not offered in 2002.*

NB

1. Core units must be attempted in the order in which they are offered.
2. The offering of any unit in a given semester is subject to student numbers, availability of staff and timetabling constraints.
3. Refer to unit descriptions for details of the semester when each unit is offered and for pre-requisites of units.

BACHELOR OF APPLIED SCIENCE (FORESTRY)
(Abbreviated title: BAppSc(For))

Level of Award:	Undergraduate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Environmental Science and Management
Campus:	Lismore
Course Mode:	Internal
Duration:	4 years
Total Units:	32

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

(a) To be eligible for the award of the Bachelor of Applied Science (Forestry) degree a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) six (6) units from Part B of the Schedule.

(b) A candidate who while enrolled for the Bachelor of Applied Science (Forestry) has completed the requirements for the Associate Degree of Applied Science may elect to be awarded the Associate Degree of Applied Science following withdrawal from candidature for the Bachelors degree.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

(a) A candidate enrolled in the Associate Degree of Applied Science or the Bachelor of Applied Science who successfully completes all eight (8) first year units may transfer into the Bachelor of Applied Science (Forestry) with advanced standing for the eight (8) units.

(b) Candidates who have vocational, employment or other relevant experience may be granted advanced standing for up to four (4) units provided that the work, units or experience so completed are

considered to be equivalent to a unit or units in the Schedule attached to these Rules.

Schedule of Units

PART A

BIO00201	Biology
CHE00201	Chemistry
GLY00201	Geology
SUR00201	Resource Assessment Techniques I
BIO00202	Ecology
MAT00211	Quantitative Analysis
ENS00203	Hydrology and Climatology
SUR00202	Resource Assessment Techniques II
ISY00241	Computing in Applied Science
BIO00212	Techniques in Wildlife Conservation
AGR00214	Soil Processes
FOR00100	Fire Ecology and Management
FOR00101	Forest Ecophysiology
FOR00102	Forest Mensuration and Inventory
ECO00202	Natural Resource and Environmental Economics
GLY00223	Introduction to Geographic Information Systems
FOR00103	Silviculture I: Native Forests
AGT00217	Land Degradation and Rehabilitation
AGT00220	Environmental Impact Studies and Assessment
FOR00105	Silviculture II: Plantations
FOR00107	Forest Health – Pests and Diseases
FOR00108	Integrated Tree Cropping – Farm Forestry
FOR00109	Forest Land Use and Management
ACC00149	Accounting for Decision Making
LAW00241	Legislation, Administration and Communication
FOR00110	Natural Resources Policy

PART B

AGR00215	Water Resource Management and Technology
BIO00213	Techniques in Plant Conservation
FOR00104	Forest Operations
BIO00244	Protected Area Management
FOR00106	Wood Science Utilisation and Conversion Technology
FOR00111	Forestry Business Enterprise Management*
MNG00242	Project Planning and Management*
FOR00112	Product Development and Marketing
FOR00113	Extension and Advisory Services

* *Not offered in 2002.*

NB

1. Core units must be attempted in the order in which they are offered.
2. The offering of any elective in a given semester is subject to student numbers, availability of staff and timetabling constraints.
3. Refer to unit descriptions for details of the semester when each unit is offered and for pre-requisites of units.

BACHELOR OF ARTS
(Abbreviated title: BA)

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Humanities, Media and Cultural Studies
Campus:	Lismore, Coffs Harbour, Tweed
Course Mode:	Internal/External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

(a) To be eligible for the award of Bachelor of Arts a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) six (6) units from each of two major sequences of units, and four (4) units from one minor sequence of units; or six (6) units from one major sequence of units, five (5) units from another major sequence of units, one (1) unit from Part C and four (4) units from one minor sequence of units;

(iii) four (4) elective units, which must include one (1) unit from Part A of the Schedule of Units attached to the Rules for the Bachelor of Indigenous Studies, but not HUM00198 Academic Study Methodology.

At least seventeen (17) units must be taken from the Schedule attached to these Rules, and no more than fifteen (15) units may be taken from the Media stream.

(b) A candidate who while enrolled for the Bachelor of Arts has completed the requirements for the Associate Degree of Arts (Writing) may elect to be awarded the Associate Degree of Arts (Writing) following withdrawal from candidature for the Bachelor degree.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

Candidates who have completed an Associate Degree, including at least four (4) units from the Schedule of Units attached to these Rules, may be granted advanced standing for up to sixteen (16) units.

Schedule of Units

PART A

COM00334 Communication and Culture
CUL00210 Australia/Asia
COM00334 Learning Technologies and the Academy
PHI00201 Ways of Knowing

PART B

Media

COM00439 Foundations in Media Studies
COM10082 Film Studies
COM10081 Entertaining Journalism
COM00446 International Media Studies
COM00447 Media and New Technologies Studies
COM01402 Scriptwriting
COM00455 Multimedia I
COM00456 Multimedia II
COM00457 Multimedia III
COM00471 Professional Placement
COM00481 Journalism I
COM00482 Journalism II

COM00461 Radio I
COM00462 Radio II
COM10109 Introduction to Media Production
COM10110 Desktop Media
COM10111 Electronic Journalism
COM10112 Digital Video Production I
COM10113 Digital Video Production II

Writing

ENG00400 Introduction to Written Texts
ENG00401 Issues and Themes in Contemporary Writing
ENG00403 Prose*
ENG00407 Writing for Performance*
ENG00406 Theories of Text and Culture
ENG00411 Writing Genre
ENG00410 Introduction to Creative Writing
ENG00412 Australian Women's Writing
ENG10080 Electronic Writing

EcoCultural History

HIS10016 'Nature' of History-Making
HIS10017 Empire and Ecology*
HIS10018 Reading Landscapes*
HIS10019 EcoActivism*
HIS10020 Food for Thought
HIS10021 Home

Cultural Studies

HUM00270 Locating Cultural Studies
HUM00271 Unruly Subjects: Citizenship
HUM00272 Space, Place and Travel
HUM00273 Borderlands
HUM00274 EcoCultural Studies*
HUM00275 Cultural Studies Research Project*

PART C

SOY10114 Arts Project

* *Not offered in 2002*

BACHELOR OF AVIATION
(Abbreviated title: BAvn)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Business
Campus:	Coffs Harbour
Course Mode:	Internal
Duration:	1.5 years
Total Units:	12

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission shall have successfully completed the Diploma in Aviation with Navair International Flying College Pty Ltd, or an equivalent qualification that has been approved by the Academic Board.

4.2 Requirements for the Degree

To be eligible for the award of Bachelor of Aviation a candidate shall successfully complete not less than twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) three (3) units from Part B of the Schedule.

4.3 Advanced Standing/Credit Transfer/ Professional Experience

Rule 2.4(b)(General Rules for Awards) does not apply. Advanced standing may only be granted for a maximum of four (4) of the twelve (12) units listed in the Schedule of Units attached to these Rules.

Schedule of Units

PART A

LAW10029	Introduction to Aviation Law
MNG00111	Fundamentals of Management
CSL10030	Risk Assessment and Emergency Preparedness
MNG00757	Integrated Logistics Management
MNG00441	Tourism and Hospitality Services Management
ECO10031	Aviation Economics
ACC00150	Using Financial Information
BHS10032	Human Factors in Aviation
BHS10033	Crew Resource Management#

PART B

ENA10034	Advanced Aviation#*
MNG00313	International Management
LAN00301	Japanese I
LAW10035	Aviation Law
SOY00159	Project Management
MKT00150	Global Marketing
MKT01425	Pacific Asia Marketing and Development
MNG00417	Strategic Management for Tourism and Hospitality Enterprises

* *Double-weighted unit*

\# *Not offered in 2002*

BACHELOR OF ACCOUNTING
(Abbreviated Title: BAcc)

BACHELOR OF BUSINESS
(Abbreviated Title: BBus)

ASSOCIATE DEGREE OF BUSINESS
(Abbreviated Title: AssocDegBus)

DIPLOMA OF BUSINESS
(Abbreviated Title: DipBus)

BACHELOR OF MANAGEMENT
(Abbreviated Title: BMangt)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Commerce and Management; School of Business
Campus:	Lismore, Coffs Harbour, Tweed, Port Macquarie
Course Mode:	Internal/External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

(a) To be eligible for the awards of Bachelor of Business, Bachelor of Management or Bachelor of Accounting a candidate shall successfully complete not less than twenty-four (24) units comprising:

Bachelor of Business – General Degree

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) eight (8) units from Part D of the Schedule, including not less than three (3) units from Part D, section (ii); and

(iii) four (4) elective units.

Bachelor of Management

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) ten (10) units from Part C of the Schedule; and

(iii) two (2) elective units.

Bachelor of Accounting

(i) ten (10) units, excluding MNG00100 Organisational Behaviours and MNG00114 Strategic Management, listed in Part A of the Schedule of Units attached to these Rules;

(ii) eight (8) units from the Accounting major sequence of units in Part E of the Schedule; and

(iii) six (6) elective units, of which at least three (3) units must be from Part B of the Schedule.

Bachelor of Business with a Designated Single Major Not Including Accounting or Politics

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) eight (8) units from one major sequence of units in Part E of the Schedule; and

(iii) four (4) elective units.

Bachelor of Business with a Major in Politics

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) six (6) units from Part D of the Schedule, including not less than three (3) units from Part D, section (ii); and

(iii) six (6) units from the Politics major sequence of units in Part E of the Schedule.

Bachelor of Business with Designated Double Majors Not Including Accounting

(i) eleven (11) units, excluding MNG00114 Strategic Management, listed in Part A of the Schedule of Units attached to these Rules; and

(ii) thirteen (13) units selected from two major sequences of units in Part E of the Schedule, which must include at least six (6) units from each major and which must include units marked with an asterisk (*). Note that MNG00114 Strategic Management can be included as a unit in any double major.

Bachelor of Business with an Accounting Single Major, an Accounting and Finance Double Major, or an Accounting and Information Systems Double Major

(i) ten (10) units, excluding MNG00100 Organisational Behaviour and MNG00114 Strategic Management, listed in Part A of the Schedule of Units attached to these Rules;

(ii) eight (8) units from the Accounting major sequence of units in Part E of the Schedule; and

(iii) six (6) elective units; or, for a double major, six (6) units from a major sequence of units in Part E of the Schedule, including units in the major sequence which are marked with an asterisk (*).

Bachelor of Business with a Double Major Including Accounting but Not Finance or Information Systems

Candidates may choose either of the two double major structures identified above.

(b) To be eligible for the award of Associate Degree of Business a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) ten (10) units, excluding MNG00100 Organisational Behaviour and MNG00114 Strategic Management, listed in Part A of the Schedule of Units attached to these Rules; and

(ii) six (6) units from Parts A and/or D of the Schedule.

(c) To be eligible for the award of Diploma of Business a candidate shall successfully complete not less than eight (8) units, excluding MNG00100 Organisational Behaviour and MNG00114 Strategic Management, listed in Part A of the Schedule of Units attached to these Rules.

(d) A candidate who while enrolled in the Bachelor of Business, Bachelor of Accounting or Bachelor of Management has completed the requirements for the Diploma of Business may elect to be awarded the Diploma of Business following withdrawal from candidature for the Bachelor degree.

(e) A candidate who while enrolled in the Bachelor of Business has completed the requirements for the Associate Degree of Business may elect to be awarded the Associate Degree of Business following withdrawal from candidature for the Bachelor degree.

4.2 Advanced Standing

Candidates who have successfully completed the Associate Degree of Business may be granted advanced standing for up to sixteen (16) units in the Bachelor of Business, Bachelor of Accounting or Bachelor of Management.

Schedule of Units

PART A

ACC00150	Using Financial Information
ECO00101	Macroeconomics
MKT00075	Marketing Principles
MNG00111	Fundamentals of Management
ACC00151	Introduction to Accounting
MNG00100	Organisational Behaviour
CSC00125	Introductory Computing
ECO00102	Applied Microeconomics
LAW00150	Introduction to Business Law
MAT00051	Business Mathematics
MAT00115	Statistics I
MNG00114	Strategic Management

PART B

ACC00131	Advanced Auditing
ACC00134	Advanced Taxation
ACC00148	Advanced Financial Reporting
ACC00154	Advanced Finance and Risk Management
ACC00222	Computer Control, Auditing and Security
ISY10058	Electronic Commerce Systems
ISY10056	Intelligent Decision Systems

PART C

ACC00146	Management Accounting
ACC00152	Business Finance
ISY00230	Information Resources Management
ECO00007	Managerial Economics
MKT00106	Marketing Research
MNG00116	Industrial Relations
MNG00320	Introduction to Human Resource Management
MNG00154	Staff Selection and Appraisal
BHS00156	Leadership
MNG00313	International Management

PART D

(i)

LAW01125	Securities Markets Regulation
CSC00235	Applications Development
ISY00243	Systems Analysis and Design

ECO00007	Managerial Economics
ECO00104	Monetary Economics
LAW00131	Business Law
LAW00126	Marketing Law
MAT00060	Introduction to Operations Research†
MAT00116	Statistics II
MKT00102	Consumer Behaviour
MKT00106	Marketing Research
MNG00320	Introduction to Human Resource Management
MNG00314	Entrepreneurship
MNG00316	Multi-National Business Organisation
MNG00319	Buying

(ii)

ACC00106	Accounting Theory
FIN00115	Security Analysis and Portfolio Management
FIN00126	International Finance
FIN00127	Financial Institutions Management
ACC00130	Auditing
ACC00131	Advanced Auditing
ACC00132	Taxation
ACC00134	Advanced Taxation
ACC00145	Financial Reporting
ACC00146	Management Accounting
ACC00148	Advanced Financial Reporting
ACC00152	Business Finance
ACC00154	Advanced Finance and Risk Management
ACC00153	Business Information Systems
ACC00222	Computer Control, Auditing and Security
CSC00228	Database Systems I
ISY00230	Information Resources Management
ISY00231	Computing Project
CSC00240	Data Communications and Networks
ECO00105	Microeconomic Theory
ECO00106	Macroeconomic Theory
ECO00107	Economic Policy
ECO00108	Environmental Economics
ECO00300	Sustainable Production Economics
LAW00004	Company Law
LAW00048	Legal Project
LAW00062	Wills and Estates
LAW0010	Employment and Industrial Relations Law
LAW00106	EEO and OH&S Law and Practice
LAW00118	Environmental Law
LAW00121	Intellectual Property
LAW00124	International Business Law
LAW00125	Information Technology and the Law
LAW00523	Commercial Law
LAW00525	Cyberlaw
MAT00113	Applied Business Statistics
ECO00215	Econometrics I
MAT00400	Research Methods
MKT00110	Retail Marketing
MKT00111	Services Marketing
MKT00152	Sales and Promotion Management
MKT00153	Advertising and Media Strategies
MKT00150	Global Marketing
MKT00151	Electronic Marketing
MNG00116	Industrial Relations
MNG00118	Industrial and Economic Democracy
MNG00154	Staff Selection and Appraisal
BHS00156	Leadership
SOY00159	Project Management and Promotion
MNG00311	International Human Resource Management
MNG00313	International Management
MNG00317	Small Business Management
MNG00321	Current Issues in Human Resource Management
MNG00246	Environmental and Ethical Issues for Business
ECO00150	International Economics and Trade
CUL00430	Internship
POL00006	Australian Government and Political Institutions
POL00010	Local Government
POL00013	Politics, Power and Social Movements
LAW00214	Mediation and Dispute Resolution
LAW00216	Mediation Practice and Procedure
POL10025	Controversies in Ethics and Policy
POL10024	Contemporary Ideas in Political Practice
POL10023	Peace, War and International Politics

PART E

Accounting

ACC00106 Accounting Theory*
ACC00130 Auditing*
ACC00132 Taxation*
ACC00145 Financial Reporting*
ACC00146 Management Accounting*
ACC00152 Business Finance*
LAW00004 Company Law*
ACC00153 Business Information Systems*

Business Law

LAW00004 Company Law*
LAW00131 Business Law*

plus any six (6) of the following units:

LAW01125 Securities Markets Regulations
ACC00132 Taxation
LAW00048 Legal Project
LAW00062 Wills and Estates
LAW00104 Employment and Industrial Relations Law
LAW00106 EEO and OH&S Law and Practice
LAW00118 Environmental Law
LAW00121 Intellectual Property
LAW00124 International Business Law
LAW00125 Information Technology and the Law
LAW00126 Marketing Law
LAW00523 Commercial Law
LAW00525 Cyberlaw
LAW00214 Mediation and Dispute Resolution
LAW00216 Mediation Practice and Procedure
LAW00053 Foundations of Torts

Economics

ECO00105 Microeconomic Theory*
ECO00106 Macroeconomic Theory*
ECO00107 Economic Policy*

plus any five (5) of the following units:

FIN00126 International Finance
ACC00152 Business Finance
ECO00007 Managerial Economics
ECO00104 Monetary Economics
ECO00108 Environmental Economics
ECO00300 Sustainable Production Economics
ECO00150 International Economics and Trade

Electronic Commerce

ISY10058 Electronic Commerce Systems*
MKT00151 Electronic Marketing*
LAW00525 Cyber Law*
ISY00301 Electronic Networking and the Internet*
ISY10057 Electronic Commerce Management*
CSC00240 Data Communications and Networks
ACC00222 Computer Control, Auditing and Security

and one of the following

CSC00235 Applications Development
ISY00243 Systems Analysis and Design
MNG00159 Project Management
MNG00756 Global Purchasing Management
CSC10059 Internet Programming and Scripting
ISY00321 Interactive Multimedia Development I
ISY00325 Digital Media I
ACC00153 Business Information Systems
ISY10060 E-commerce Site Development

Finance

FIN00115 Security Analysis and Portfolio Management*
LAW01125 Securities Markets Regulation
FIN00126 International Finance
FIN00127 Financial Institutions Management
ACC00154 Advanced Finance and Risk Management
ACC00152 Business Finance*
ECO00104 Monetary Economics*
LAW00004 Company Law

Human Resource Management

LAW00104 Employment and Industrial Relations Law
LAW00106 EEO and OH&S Law and Practice
MNG00116 Industrial Relations
MNG00118 Industrial and Economic Democracy
MNG00320 Introduction to Human Resource Management*
MNG00154 Staff Selection and Appraisal*
MNG00311 International Human Resource Management*
MNG00321 Current Issues in Human Resource Management

Information Systems

ACC00222	Computer Control, Auditing and Security
CSC00228	Database Systems I
ISY00230	Information Resources Management*
ISY00231	Computing Project
CSC00235	Applications Development*
CSC00240	Data Communications and Networks
ISY00243	Systems Analysis and Design*
ISY10056	Intelligent Decision Systems

International Business

Eight units from lists (i) and (ii) below, including at least six (6) units from list (i). Within a double major, all six (6) units must be taken from list (i).

(i)

FIN00126	International Finance
ACC00152	Business Finance
MKT00150	Global Marketing
LAW00124	International Business Law
MNG00311	International Human Resource Management
MNG00313	International Management
MNG00316	Multi-National Business Organisation
ECO00150	International Economics and Trade

(ii)

CUL00210	Australia/Asia
LAN00301	Japanese I
LAN00302	Japanese II
MAT00400	Research Methods

Marketing

MKT00102	Consumer Behaviour*
MKT00106	Marketing Research*

plus any six (6) of the following units:

LAW00126	Marketing Law
MKT00110	Retail Marketing
MKT00111	Services Marketing
MKT00152	Sales and Promotion Management
MKT00153	Advertising and Media Strategies
MKT00150	Global Marketing
MNG00319	Buying
MNG00246	Environmental and Ethical Issues for Business
MKT00151	Electronic Marketing
SOY00247	Business Internship #

Media

(Only available as a double major with Marketing; not available as a single major.)

COM00439	Foundations in Media Studies*
COM00401	Cross-Cultural Film Studies*
COM00445	Media, Culture and Ideology*
COM00447	Media and New Technologies Studies*
COM00446	International Media Studies*
COM00448	Asian Media Studies*

Politics

POL00006	Australian Government and Political Institutions
POL00010	Local Government
POL00013	Politics, Power and Social Movements
POL10023	Peace, War and International Politics
POL10024	Contemporary Ideas in Political Practice
POL10025	Controversies in Ethics and Policy

Retail

(Not available as a double major with Marketing.)

MNG00319 Buying*
MKT00102 Consumer Behaviour*
MKT00110 Retail Marketing*
SOY00159 Project Management and Promotion*

plus any four (4) of the following units:

ISY00230 Information Resources Management
LAW00126 Marketing Law
MKT00152 Sales and Promotion Management
MNG00116 Industrial Relations
MNG00320 Introduction to Human Resource Management

\# *Double-weighted unit.*

† *Not offered in 2002*

* *Units are compulsory units for students taking double majors in these areas.*

BACHELOR OF BUSINESS ADMINISTRATION (Abbreviated title: BBA)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Social and Workplace Development
Campus:	Lismore, Coffs Harbour, Tweed
Course Mode:	Internal/External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

To be eligible for the award of the Bachelor of Business Administration a candidate shall successfully complete not less than twenty-four (24) units in a sequence approved by the College Board, comprising:

(i) not less than six (6) and no more than ten (10) professional units from the Schedule of Units attached to these Rules;

(ii) not less than four (4) and no more than eight (8) liberal units from the Schedule; and

(iii) not less than ten (10) and no more than fourteen (14) management units from the Schedule.

Schedule of Units

All undergraduate units offered by the University are included in this Schedule.

BACHELOR OF BUSINESS, BACHELOR OF ARTS
(Abbreviated title: BBus, BA)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Commerce and Management
Campus:	Lismore
Course Mode:	Internal/External
Duration:	4 – 5 years
Total Units:	36

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

To be eligible for the award of Bachelor of Business, Bachelor of Arts a candidate shall successfully complete not less than thirty-six (36) units and comply with the Schedule of Units attached to these Rules.

Schedule of Units

Business Studies units must be chosen from Part D of the Schedule of Units attached to the Rules for the Bachelor of Business, Bachelor of Management, Bachelor of Accounting. At least three (3) of the eight (8) Business Studies units must be chosen from section (ii) in Part D. Alternatively, an eight (8) unit major may be chosen from Part E of the Schedule of Units attached to the Rules for the Bachelor of Business, Bachelor of Management, Bachelor of Accounting.

The Arts Major units, comprising of two six (6) unit majors, must be chosen from Part B of the Schedule of Units attached to the Rules for the Bachelor of Arts.

COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF ARTS

	First		Second	
Year 1	CSC00125 MNG00111 CUL00210 COM00334	Introductory Computing Fundamentals of Management Australia/Asia Learning Technologies and the Academy	ECO00101 MKT00075 COM00333 PHI00201	Macroeconomics Marketing Principles Communication and Culture Ways of Knowing
Year 2	ACC00150 MAT00051	Using Financial Information Business Mathematics Arts Major 1 Unit 1 Arts Major 2 Unit 1	MAT00115 ACC00151	Statistics I Introduction to Accounting Arts Major 1 Unit 2 Arts Major 2 Unit 2
Year 3	LAW00150 ECO00102	Introduction to Business Law Applied Microeconomics Arts Major 1 Unit 3 Arts Major 2 Unit 3		Business Studies 1 Business Studies 2 Arts Major 1 Unit 4 Arts Major 2 Unit 4
Year 4	MNG00100	Organisational Behaviour Business Studies 3 Arts Major 1 Unit 5 Arts Major 2 Unit 5	MNG00114	Strategic Management Business Studies 4 Arts Major 1 Unit 6 Arts Major 2 Unit 6
Year 5		Business Studies 5 Business Studies 6 Business Studies 7 Business Studies 8		

BACHELOR OF BUSINESS IN CLUB AND GAMING MANAGEMENT (Abbreviated title: BBusClub&GamingMangt)

ASSOCIATE DEGREE OF BUSINESS IN CLUB AND GAMING MANAGEMENT (Abbreviated title: AssocDegBusClub&GamingMangt)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Tourism and Hospitality Management
Campus:	Lismore
Course Mode:	External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

For the purpose of these Rules the relevant definitions contained in the Glossary apply subject to the following amendment:

"candidate" means a person either:

(i) enrolled in the University as a student, or

(ii) registered as a student in the Centre for Professional Development in Club Management or with one of the

University's licensees and proceeding to the award of Bachelor of Business in Club and Gaming Management.

4.1 Requirements for an Award

(a) To be eligible for the award of Bachelor of Business in Club and Gaming Management a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) four (4) units from Part B of the Schedule.

(b) To be eligible for the award of Associate Degree of Business in Club and Gaming Management a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) fourteen (14) units from Part A of the Schedule of Units attached to these Rules; and

(ii) two (2) units from Part B of the Schedule.

(c) In exceptional circumstances, the School Board may permit a candidate to enrol in a unit or units other than those specified in the Schedule.

4.2 Advanced Standing

Candidates who have completed the requirements of the Associate Degree of Business in Club and Gaming Management may be granted advanced standing for up to sixteen (16) units in the Bachelor of Business in Club and Gaming Management.

Schedule of Units

PART A

MKT01204	Quality Management I : Food and Beverage
MKT01205	Quality Management II : Inventory
MKT01206	Quality Management III : Project Management
MNG01208	Human Resource Management I: Communication
MNG01209	Human Resource Management II: Planning
MNG01210	Human Resource Management III: Policies
BUS00211	Gaming Management I: Introduction
BUS00212	Gaming Management II: Analysis
BUS00213	Gaming Management III: Impacts
FIN00215	Finance and Information Systems I: Introduction
FIN00216	Finance and Information Systems II: Analysis
FIN00217	Finance and Information Systems III: Financial Management
MKT00218	Marketing I: Introduction
MKT00219	Marketing II: Strategies
MNG01221	Facility and Risk Management I : Legal Principles
MNG01222	Facility and Risk Management II: Framework
MNG01223	Facility and Risk Management III: Policies
MNG01201	Management I: Introduction
MNG01202	Management II: Contemporary Issues
MNG01203	Management III: Strategic Management

PART B

MKT00207	Quality Management IV: Functions and Meetings
BUS00214	Gaming Management IV: Strategic Gaming Management
MKT00220	Marketing III: Management
MNG01224	Club Industry Project
SOY00411	Tourism and Hospitality Studies 1
MNG00418	Accommodation and Information Technology Systems

BACHELOR OF BUSINESS IN HOTEL MANAGEMENT
(Abbreviated title: BBusHotelMangt)

DIPLOMA IN HOTEL MANAGEMENT
(Abbreviated title: DipHotelMangt)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Tourism and Hospitality Management
Campus:	Sydney University Centre
Course Mode:	Internal
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

(a) To be eligible for the award of the Bachelor of Business in Hotel Management degree a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule attached to these Rules; and

(ii) eight (8) other units acceptable to the School Board.

(b) To be eligible for the award of the Diploma in Hotel Management a candidate shall successfully complete no less than eight (8) units from Part A of the Schedule attached to these Rules.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

(a) Bachelor of Business in Hotel Management

(i) The School Board may grant a candidate advanced standing for up to twenty (20) units provided that in all cases the units are considered to be equivalent to units in the Schedule.

(ii) Candidates who have completed the requirements of the Diploma in Hotel Management may be granted advanced standing for up to eight (8) units.

(b) Diploma in Hotel Management

The School Board may grant a candidate advanced standing for up to eight (8) units provided that in all cases the units are considered to be equivalent to units in the Schedule.

Schedule of Units

PART A

COM00207	Personal Communications for the Tourism and Hospitality Industry
SOY00411	Tourism and Hospitality Studies I
MKT00210	Hotel Sales and Marketing
MKT00212	Hotel Marketing and Public Relations
MNG01413	Human Resource Management in the Tourism and Hospitality Industry
ACC00136	Financial Analysis for Hotels
MNG00135	Hotel Services Management
MKT00134	Introduction to Hotel Management
MNG01205	Industrial Relations and Law for Tourism and Hospitality
MNG00417	Strategic Management for Tourism and Hospitality Enterprises
ACC00207	Hospitality and Tourism Financial Management
MNG01211	Market Research and Analysis for Hotels

MKT01416 Tourism and Hospitality Industry Project
SOY00137 Environmental Management for the Hotel Industry
MKT01221 Intern Study I
MKT01222 Intern Study II

PART B

MKT00204 Special Interest Tourism
MKT01420 Conventions, Meetings and Exhibitions Management
MKT01425 Pacific Asia Tourism Marketing and Development
MKT01223 Intern Study III
MKT01224 Intern Study IV
SOY00412 Tourism and Hospitality Studies II
MNG00427 Entrepreneurship in Tourism and Hospitality
MNG00426 Gaming and Club Management
HMS00423 Tourism Planning and the Environment
MNG00421 Event Management
ECO00424 Economic Analysis for Tourism and Hospitality

BACHELOR OF BUSINESS IN HOTEL AND CATERING MANAGEMENT (Abbreviated title: BBusHotel&CatMangt)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Tourism and Hospitality Management
Campus:	Coffs Harbour
Course Mode:	Internal/External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for the Degrees

To be eligible for the award of Bachelor of Business in Hotel and Catering Management a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) not less than four (4) units from Part B of the Schedule; and

(iii) not more than two (2) elective units.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

(a) Candidates who have completed the requirements of the Diploma of Food Service Management may be granted advanced standing of up to eight (8) units.

(b) No student shall be granted advanced standing for more than sixteen (16) units of which:

(i) a maximum of four (4) units may be counted towards Intern Study; and

(ii) a maximum of twelve (12) units may be counted towards units other than Intern Study.

4.3 International Exchange Program

Candidates permitted to participate in a one-semester exchange program at an approved partner institution overseas shall:

(a) undertake units at the partner university which have been approved by the School Board;

(b) successfully complete the equivalent of four (4) units of a full-time student load at the partner university in order to receive a maximum of four (4) units recorded as "Satisfied Requirements" at Souther Cross University; and

(c) abide by the rules and conditions of the partner university and the exchange agreement.

Schedule of Units

PART A

SOY00411	Tourism and Hospitality Studies I
MKT00127	Introduction to Tourism and Hospitality Marketing
COM00207	Personal Communications for the Tourism and Hospitality Industry
SCI00428	Food and Beverage Service Delivery Systems
SCI00429	Food Preparation and Production Systems
MNG00431	Hotel Operations
MNG00440	Introduction to Tourism and Hospitality Management
MNG01413	Human Resource Management in the Tourism and Hospitality Industry
ACC00206	Financial Analysis for Tourism and Hospitality
MNG00441	Tourism and Hospitality Services Management
MNG01205	Industrial Relations and Law for Tourism and Hospitality
MNG00417	Strategic Management for Tourism and Hospitality Enterprises
SCI00419	Food and Beverage Management
MKT00128	Tourism Hospitality Sales and Promotion
MKT01221	Intern Study I*
MKT01222	Intern Study II*
MKT01223	Intern Study III*
MKT01224	Intern Study IV*

PART B

SOY00412	Tourism and Hospitality Studies II
ACC00207	Hospitality and Tourism Financial Management
MNG00418	Accommodation and Information Technology Systems
ECO00424	Economic Analysis for Tourism and Hospitality
MNG00426	Gaming and Club Management
MNG00427	Entrepreneurship in Tourism and Hospitality
MKT01425	Pacific Asia Tourism Marketing and Development
MKT01420	Conventions, Meetings and Exhibitions Management
MNG00415	Tourism and Hospitality Research and Analysis
MKT01416	Tourism and Hospitality Industry Project
EXE00221	Tourism and Hospitality International Exchange I
EXE00222	Tourism and Hospitality International Exchange II
EXE00223	Tourism and Hospitality International Exchange III
EXE00224	Tourism and Hospitality International Exchange IV

* *Intern Study I-IV may be taken either throughout the course during times when other units are not scheduled, or over a 24-week period after the completion of Semester 5. All internship placements must be approved by the Internship Co-ordinator prior to commencement.*

NB:

1. Core units must be taken in the order that they are offered, or at the discretion of the School Board.
2. The offering of any unit listed in Part B of the Schedule is at the discretion of the School Board subject to student numbers, availability of staff and timetabling constraints.
3. All elective units are subject to approval by the School Board.

BACHELOR OF BUSINESS IN TOURISM
(Abbreviated title: BBus)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Tourism and Hospitality Management
Campus:	Lismore
Course Mode:	Internal/External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

To be eligible for the award of Bachelor of Business in Tourism, a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) no less than four (4) units from Part B of the Schedule; and

(iii) not more than four (4) elective units.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

(a) Candidates who have completed the requirements of the Diploma of Business Management may be granted advanced standing of up to eight (8) units.

(b) No student shall be granted advanced standing for more than sixteen (16) units of which:

(i) a maximum of four (4) units may be counted towards Intern-Study; and

(ii) a maximum of twelve (12) units may be counted towards units other than Intern-Study.

4.3 International Exchange Program

Candidates permitted to participate in a one semester exchange program at an approved partner university overseas shall:

(a) undertake units at the partner university which have been approved by the School Board;

(b) successfully complete the equivalent of four (4) units of a full-time student load at the partner university in order to receive a maximum of four (4) units recorded as "Satisfied Requirements" at Southern Cross University; and

(c) abide by the rules and conditions of the partner university and the exchange agreement.

Schedule of Units

PART A

SOY00411	Tourism and Hospitality Studies I
MKT00127	Introduction to Tourism and Hospitality Marketing
COM00207	Personal Communications for the Tourism and Hospitality Industry
MNG00440	Introduction to Tourism and Hospitality Management
SOY00412	Tourism and Hospitality Studies II
MNG01413	Human Resource Management in the Tourism and Hospitality Industry
MNG00415	Tourism and Hospitality Research and Analysis
MKT00128	Tourism Hospitality Sales and Promotion
ACC00206	Financial Analysis for Tourism and Hospitality
MNG00441	Tourism and Hospitality Services Management
MNG01205	Industrial Relations and Law for Tourism and Hospitality
MNG00417	Strategic Management for Tourism and Hospitality Enterprises
MKT01221	Intern Study I*

MKT01222 Intern Study II*
MKT01223 Intern Study III*
MKT01224 Intern Study IV*

PART B

ACC00207 Hospitality and Tourism Financial Management
MKT01416 Tourism and Hospitality Industry Project
SCI00419 Food and Beverage Management
MNG00418 Accommodation and Information Technology Systems
MNG00421 Events Management
MNG00426 Gaming and Club Management
HMS00423 Tourism Planning and the Environment
MNG00427 Entrepreneurship in Tourism and Hospitality
MKT01425 Pacific Asia Tourism Marketing and Development
MNG00422 Tourism Market Research Methods
MKT01420 Conventions, Meetings and Exhibitions Management
ECO00424 Economic Analysis for Tourism and Hospitality
MKT00204 Special Interest Tourism
LAN00301 Japanese I
LAN00302 Japanese II
EXE00221 Tourism and Hospitality International Exchange I
EXE00222 Tourism and Hospitality International Exchange II
EXE00223 Tourism and Hospitality International Exchange III
EXE00224 Tourism and Hospitality International Exchange IV

* *Intern Study I-IV may be taken either throughout the course during times when other units are not scheduled, or over a 24-week period after the completion of Semester 5. All internship placements must be approved by the Internship Co-ordinator prior to commencement.*

NB:

1. Core units must be taken in the order that they are offered, or at the discretion of the School Board.
2. The offering of any unit listed in Part B of the Schedule is at the discretion of the School Board subject to student numbers, availability of staff and timetabling constraints.
3. All elective units are subject to approval by the School Board.

BACHELOR OF CONTEMPORARY MUSIC
(Abbreviated title: BContempMus)

DIPLOMA OF CONTEMPORARY MUSIC
(Abbreviated title: DipContempMus)

CERTIFICATE IN CONTEMPORARY MUSIC
(Abbreviated title: CertContempMus)

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Contemporary Arts
Campus:	Lismore
Course Mode:	Internal
Duration:	3 years
Total Units:	24

The Diploma of Contemporary Music and Certificate in Contemporary Music are offered in conjunction with the Queensland International Business Academy.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

(a) Applicants for admission shall be required to show evidence of aptitude for and commitment to the proposed area of study by means of audition/portfolio review and interview.

(b) Applicants who can demonstrate exceptional aptitude in practical music may be admitted at the discretion of the School Board.

(c) Applicants for the Certificate in Contemporary Music and the Diploma of Contemporary Music must have successfully completed the Queensland International Business Academy foundation semester in English language and basic music theory, or an equivalent qualification acceptable to the School Board.

4.2 Requirements for an Award

(a) To be eligible for the award of Bachelor of Contemporary Music a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) two (2) single-weighted and five (5) double-weighted units from Part B of the Schedule;

(iii) four (4) units from Part C of the Schedule; and

(iv) four (4) elective units, which may include units from Part D of the Schedule.

(b) To be eligible for the award of Diploma of Contemporary Music a candidate shall successfully complete not less than eight (8) units comprising:

(i) two (2) units from Part A of the Schedule of Units attached to these Rules;

(ii) four (4) units from Part B of the Schedule; and

(iii) two (2) units from Part C of the Schedule.

(c) To be eligible for the award of Certificate in Contemporary Music a candidate shall successfully complete not less than four (4) units comprising:

(i) one (1) unit from Part A of the Schedule of Units attached to these Rules;

(ii) two (2) units from Part B of the Schedule; and

(iii) one (1) unit from Part C of the Schedule.

(i) In exceptional circumstances, the School Board may permit a candidate to enrol in a unit or units other than those specified in the Schedule.

4.3 Advanced Standing/Credit Transfer/ Professional Experience

(a) Candidates who can demonstrate artistic expertise at a professional level in an approved area of the award course may be granted advanced standing for up to eight (8) units from Part A, B or C in the Schedule provided that, except in special circumstances, such artistic expertise has been demonstrated within seven (7) years prior to admission to candidature.

(b) Candidates who have completed the School of Audio Engineering Advanced Certificate course, and an additional eight (8) School of Audio Engineering units approved by the School Board, may be granted advanced standing for a total of twenty (20) specified units in the Schedule attached to these Rules.

Schedule of Units

PART A

MUS00600 World Music Perspectives
MUS00601 Popular Music Since 1940
MUS00610 Music Industry Studies
MUS00611 Music Business

PART B

MUS00641 Practical Studies I
MUS00497 Introduction to Music Technology
MUS00642 Practical Studies II*
MUS00643 Practical Studies III*
MUS00644 Practical Studies IV*
MUS00645 Practical Studies V*
MUS00646 Practical Studies VI*

PART C

MUS00620 Contemporary Music Theory I
MUS00630 Songwriting
MUS00621 Contemporary Music Theory II
MUS00622 Contemporary Style Analysis

PART D

ENE00400 Audio Engineering I
ENE00401 Audio Engineering II
ART01469 Music Video
MUS00623 Functional Keyboard
MUS00624 Introduction to Vocal Studies
IST00421 Independent Study I
IST00422 Independent Study II
IST00423 Independent Study III
IST00424 Independent Study IV

* *Double-weighted unit.*

NB

Students specialising in Music Production cannot undertake ENE00400 or ENE00401, as elective units.

Students specialising in Keyboard cannot undertake MUS00623 as an elective unit.

Students specialising in Voice cannot undertake MUS00624 as an elective unit.

BACHELOR OF EDUCATION
BACHELOR OF EDUCATION WITH HONOURS
(Abbreviated title: BEd/BEd(Hons))

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Education
Campus:	Lismore
Course Mode:	Internal
Duration:	4 years
Total Units:	32

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

(a) To be eligible for the award of Bachelor of Education a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) six (6) elective units, which may include units listed in Part B of the Schedule.

(b) A candidate may be permitted by the School Board to enrol in a unit or units other than those specified in these Rules.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

(a) Candidates who have completed a post-1983 three year Primary School teaching qualification may be granted advanced standing for up to twenty-four (24) units.

(b) Additional advanced standing for up to four (4) units may be granted by the School Board, which shall notify the Academic Board in all instances.

4.3 Bachelor of Education Degree with Honours

(a) A candidate for the award of Bachelor of Education with Honours shall fulfil the requirements of the Bachelor of Education award, and in addition:

(i) shall achieve such standard of excellence as the School Board may from time to time determine; and

(ii) shall complete the units EDU00550 Understanding Educational Research and EDU01105 Project.

(b) For the award of Honours, consideration shall be given to a candidate's academic record throughout the course of study. A candidate who has reached the required standard of excellence referred to in Rule 4.3(a)(i) may on the recommendation of the School Board be awarded Honours in one of the following grades:

First Class Honours
Second Class Honours – Division I
Second Class Honours – Division II

Schedule of Units

PART A

EDU00401	Curriculum Studies: English I
EDU00221	Teaching and Learning
BHS00227	Approaches to Psychology*
EDU00400	Australian and Asian Studies*
PHI00200	History of Ideas
EDU00404	Curriculum Studies: Mathematics I

EDU00417	Curriculum Studies: Personal Development/Health/Physical Education I
EDU00413	Curriculum Studies: Science and Technology I
EDU00402	Curriculum Studies: English II
EDU00405	Indigenous Australians in Education
EDU00415	Curriculum Studies: Creative and Performing Arts I
EDU00412	Curriculum Studies: Human Society and its Environment
EDU00405	Curriculum Studies: Mathematics II
EDU01095	Special Education
EDU00403	Curriculum Studies: English III
EDU00414	Curriculum Studies: Science and Technology II
EDU00418	Curriculum Studies: Personal Development/Health/Physical Education II
EDU00416	Curriculum Studies: Creative and Performing Arts II
TCH00511	Practicum I: Primary Education
TCH00501	Professional Studies in Education I
TCH00512	Practicum II: Primary Education
TCH00502	Professional Studies in Education II
TCH00513	Practicum III: Primary Education
TCH00503	Professional Studies in Education III
TCH00514	Practicum IV: Primary Education
TCH00504	Professional Studies in Education IV

PART B

SOY00220	Approaches to Social Sciences
EDU00220	Learning, Communicating and Educational Computing
SOC00100	Current Issues
SOC00118	Approaches to Sociology
BHS00228	Cognition*
BHS00229	Personality*
BHS00230	Social Psychology*
BHS00231	The Measurement and Evaluation of Individual Differences*
EDU01306	The Nature of Art and Visual Education*
EDU01288	Computers in Education: Learning Materials*
EDU01297	Technology in Learning and Teaching*
EDU00222	Applied Ethics: An Introduction*
EDU01094	Early Childhood Education
EDU00353	Teaching the Gifted
EDU01098	The Primary School Library in the 1990s*
ENG00351	Children's Literature
EDU00352	Teaching English to Speakers of Other Languages (TESOL)*
ENG00355	Storytelling
EDU00356	Reading Difficulties
EDU01290	Outdoor Education I
EDU01300	Health and Fitness in Modern Society
EDU01303	Mathematics Resources in the Classroom*
EDU01302	Studies in Mathematics Learning*
EDU01304	Music Education in the K-6 Classroom I*
EDU01305	Music Education in the K-6 Classroom II*
EDU01286	Environmental Education*
EDU01102	Learning in Contemporary Society
EDU01104	Assessment and Reporting
EDU00291	Theory and Process of Curriculum Development
ART00252	Visual Literacy Through Visual Art
EDU00298	Cooperative Learning Skills in the Classroom
EDU01106	Independent Study Unit I
EDU01107	Independent Study Unit II
EDU01280	Programming for Mixed Ability in Health Studies*
EDU01285	Issues and Strategies in Health Studies
EDU01105	Project
EDU00550	Understanding Educational Research

* *Not offered in 2002.*

BACHELOR OF EDUCATION (SECONDARY)*
(Abbreviated title: BEd(Sec))

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Education
Campus:	Lismore
Course Mode:	Internal
Duration:	2 years
Total Units:	16

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

(a) Applicants shall either have qualified for any degree of this or another university or other institution approved by the School Board for this purpose, or in exceptional circumstances, have completed so much of the requirements of a degree over a period of not less than three (3) years, that the remaining requirements may be completed within one year concurrently with candidature for the Bachelor of Education (Secondary). No student may qualify for the award of Bachelor of Education (Secondary) until all requirements of the first degree have been satisfied.

(b) Preference will be given to graduates who have the required majors and minors in their first degree that meet employer requirement for teacher qualifications. Applicants are responsible for ensuring that they have a NSW Department of Education and Training or a Queensland Teacher Registration Board assessment of their first degree as part of the application process.

4.2 Duration of Course

Normally, unless the School Board otherwise determines, a candidate shall complete the course in not more than six (6) years from the date of commencement.

4.3 Requirements for an Award

To be eligible for the award of Bachelor of Education (Secondary) a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) not less than two (2) sequential units in a curriculum specialisation for a secondary teaching major listed in Part B of the Schedule;

(iii) for all students except BHMS graduates: five (5) approved elective units, which may include units from Part C of the Schedule; and

(iv) for BHMS graduates only: all the units listed in Part D of the Schedule.

Schedule of Units

PART A

EDU00221 Teaching and Learning
TCH10000 Professional Experience I
TCH10001 Professional Experience II
EDU00067 Education Studies
EDU01095 Special Education
EDU10003 Educational Information Technology

EDU10004 Language, Literacy and Diversity
TCH10002 School Internship
TCH10005 Behaviour, Learning and the Curriculum

PART B†

EDU01153 Curriculum Specialisation: Visual Arts I
EDU01154 Curriculum Specialisation: Visual Arts II
EDU01021 Curriculum Specialisation: PDHPE I (Movement)
EDU01022 Curriculum Specialisation: PDHPE II (Lifestyle)
EDU01246 Curriculum Specialisation: Science I
EDU01247 Curriculum Specialisation: Science II
TCH10007 Curriculum Specialisation: Human Society and its Environment I
TCH10008 Curriculum Specialisation: Human Society and its Environment II
TCH10009 Curriculum Specialisation: Teaching Modern Languages I*
TCH10010 Curriculum Specialisation: Teaching Modern Languages II*
EDU01145 Curriculum Specialisation: Mathematics I*
EDU01146 Curriculum Specialisation: Mathematics II*
EDU01143 Curriculum Specialisation: Music I
EDU01144 Curriculum Specialisation: Music II
EDU00499 Computing Studies/Information Technology Curriculum*#
TCH10011 Curriculum Specialisation: English#*
TCH10013 Curriculum Specialisation: Dance#*
TCH10012 Curriculum Specialisation: Drama#*
EDU01292 Curriculum Specialisation: Outdoor Education#

PART C

EDU01286 Environmental Education*
EDU01308 Indigenous Australians in Education
EDU10006 Introduction to Vocational Education and Training*
IST00151 Independent Study – Education I

PART D

EDU10099 Movement Skills I
EDU10100 Movement Skills II
EDU10101 Movement Concepts in Education
EDU10102 Adolescent Health Issues
EDU10103 Drug and Alcohol Education

* *Not offered in 2002.*

† *With approval from the Course Co-ordinator, Curriculum Specialisation units can also be completed on a cross-institutional basis for Curriculum Specialisations not offered by Southern Cross University.*

\# *Students wishing to complete a second Curriculum Specialisation unit in discipline areas where only one Curriculum Specialisation unit is offered may elect to do an Independent Study unit directed towards that discipline area. One unit in a Curriculum Specialisation is required for a secondary teaching subject.*

BACHELOR OF APPLIED SCIENCE, BACHELOR OF EDUCATION (SECONDARY)
(Abbreviated title: BAppSc, BEd(Sec))

BACHELOR OF ARTS, BACHELOR OF EDUCATION (SECONDARY)
(Abbreviated title: BA, BEd(Sec))

BACHELOR OF CONTEMPORARY MUSIC, BACHELOR OF EDUCATION (SECONDARY)
(Abbreviated title: BContempMus, BEd(Sec))

BACHELOR OF HUMAN MOVEMENT SCIENCE, BACHELOR OF EDUCATION (SECONDARY)
(Abbreviated title: BHMS, BEd(Sec))

BACHELOR OF VISUAL ARTS, BACHELOR OF EDUCATION (SECONDARY)
(Abbreviated title: BVA, BEd(Sec))

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Education; (Other Schools)
Campus:	Lismore
Course Mode:	Internal
Duration:	4 years
Total Units:	32

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for the Bachelor of Visual Arts, Bachelor of Education (Secondary) or the Bachelor of Contemporary Music, Bachelor of Education (Secondary) must meet the entry requirements of the Bachelor of Visual Arts or the Bachelor of Contemporary Music.

4.2 Duration of Course

Normally, unless the School Board otherwise determines, a candidate shall complete the requirements for the combined degree in not more that ten (10) years from the date of commencement.

4.3 Requirements for an Award

To be eligible for the award of a combined degree a candidate shall successfully complete not less than thirty-two (32) units and comply with the applicable Schedule of Units attached to these Rules.

4.4 Advanced Standing/Credit Transfer/Professional Experience

Advanced standing will be determined by the School Board responsible for the unit for which advanced standing is sought, or in the case of unspecified advanced standing, by the School Board responsible for the award in which it is sought.

Advanced standing greater than the limits of Rule 2.4(b)*(General Rules for Awards)* may be granted by the relevant School Board, which shall notify Academic Board of all instances.

Schedules of Units

COURSE STRUCTURE FOR THE BACHELOR OF APPLIED SCIENCE, BACHELOR OF EDUCATION (SECONDARY)

	First		Second	
Year 1	BIO00201	Biology	BIO00202	Ecology
	CHE00201	Chemistry	ISY00241	Computing in Applied Science
	SUR00201	Resource Assessment Techniques I	SUR00202	Resource Assessment Techniques II
	GLY00201	Geology	ENS00203	Hydrology and Climatology
Year 2	MAT00211	Quantitative Analysis		Biology/Geography Elective*
		Biology/Geography Elective*		Biology/Geography Elective*
	EDU00221	Teaching and Learning	EDU00067	Education Studies
	EDU01246	Curriculum Specialisation: Science I	EDU10003	Educational Information Technology
Year 3	CHE00073	Environmental Chemistry		Biology/Geography Elective*
	TCH10007	Curriculum Specialisation: Human Society and Its Environment I	EDU01247	Curriculum Specialisation: Science II *or*
	EDU10004	Language, Literacy and Diversity	TCH10008	Curriculum Specialisation: Human Society and Its Environment II
	TCH10000	Professional Experience I	TCH10001	Professional Experience II
				Biology/Geography elective with educational focus
Year 4	SOY00222	Internship	SCI00211	Integrated Project with Educational Focus (double unit)
		Biology/Geography Elective*	TCH10002	School Internship
		Biology/Geography Elective*	TCH10005	Behaviours, Learning and the Curriculum
	EDU01095	Special Education		

* *Denotes elective for Biology or Geography major*

Electives for Biology Major

Semester 1 units

BIO00213	Techniques in Plant Conversation
BIO00232	Marine Ecosystems
BIO01204	Aquatic Ecosystems

Semester 2 units

BIO00105	Fisheries Biology
BIO01209	Aquaculture
BIO00212	Techniques in Wildlife Conservation
FOR00101	Forest Ecophysiology

Electives for Geography Major

Semester 1 Units		Semester 2 Units	
AGR00214	Soil Processes	AGT00217	Land Degradation and Rehabilitation
ENV00207	Land Use Planning	BIO01230	Principles of Coastal Resource Management
BIO00244	Protected Area Management	GLY00223	Introduction to Geographic Information Systems
BIO00233	Commercial and Recreational Fisheries Management	LAW00241	Legislation, Administration and Communication
ECO00202	Natural Resource and Environmental Economics		
AGR00215	Water Resource Management and Technology		

Units Required for a Major in Biology

BIO00201	Biology
BIO00202	Ecology

4 units from electives for Biology major

Units Required for a Major in Geography

SUR00201	Resource Assessment Techniques I
SUR00202	Resource Assessment Techniques II
GLY00201	Geology
ENS00203	Hydrology and Climatology

2 units from elective for Geography major

Units Required for a Minor in Science

CHE00201	Chemistry
CHE00073	Environmental Chemistry
ISY00241	Computing in Applied Science
MAT00211	Quantitative Analysis

COURSE STRUCTURE FOR THE BACHELOR OF ARTS, BACHELOR OF EDUCATION (SECONDARY)

	First		Second	
Year 1	COM00334	Learning Technologies and the Academy	COM00333	Communication and Culture
		Major 1 – 1st Unit		Major 1 – 2nd Unit
		Major 2 – 1st Unit		Major 2 – 2nd Unit
	EDU00221	Teaching and Learning	EDU10003	Educational Information Technology
Year 2	CUL00210	Australia/Asia	PHI00201	Ways of Knowing
		Major 1 – 3rd Unit		Major 1 – 4th Unit
		Major 2 – 3rd Unit		Major 2 – 4th Unit
	TCH10007	Curriculum Specialisation: Human Society and its Environment I	EDU00067	Education Studies
Year 3		Minor Unit No. 1		Minor Unit No. 2
		Major 1 – 5th Unit		Major 1 – 6th Unit
	EDU10044	Language, Literacy and Diversity	TCH10001	Professional Experience II
	TCH10000	Professional Experience I	TCH10008	Curriculum Specialisation: Human Society and its Environment II
Year 4		Minor Unit No. 3		Minor Unit No. 4
		Major 2 – 5th Unit		Major 2 – 6th Unit
	EDU01095	Special Education	TCH10005	Behaviour, Learning and the Curriculum
		Education Elective Unit from PART C*	TCH10002	School Internship

* *Refer to PART C of the Schedule of Units for Bachelor of Education (Secondary)*

COURSE STRUCTURE FOR THE BACHELOR OF CONTEMPORARY MUSIC, BACHELOR OF EDUCATION (SECONDARY)

	First		Second	
Year 1	MUS00641	Practical Studies I	MUS00642	Practical Studies II ⮜
	MUS00497	Introduction to Music Technology	MUS00601	Popular Music Since 1940
	MUS00600	World Music Perspectives	MUS00630	Songwriting
	MUS00620	Contemporary Music Theory I		
Year 2	MUS00643	Practical Studies III⮜	MUS00644	Practical Studies IV ⮜
	MUS00621	Contemporary Music Theory II	MUS00622	Contemporary Style Analysis
	EDU00221	Teaching and Learning	MUS00611	Music Business
Year 3	MUS00645	Practical Studies V⮜	MUS00646	Practical Studies VI ⮜
	EDU01143	Curriculum Specialisation: Music I	EDU00067	Education Studies
	TCH10000	Professional Experience I	TCH10001	Professional Experience II
Year 4	MUS00610	Music Industry Studies	EDU10003	Educational Information Technology
	EDU10004	Language, Literacy and Diversity	EDU01144	Curriculum Specialisation: Music II
		Education Elective Unit from PART C*	TCH10002	School Internship
	EDU01095	Special Education	TCH10005	Behaviour, Learning and the Curriculum

⮜ *Double-weighted unit.*

* *Refer to PART C of the Schedule of Units for Bachelor of Education (Secondary)*

COURSE STRUCTURE FOR THE BACHELOR OF HUMAN MOVEMENT SCIENCE, BACHELOR OF EDUCATION (SECONDARY)

	First		Second	
Year 1	BIO01302	Anatomy for Human Movement	MAT00330	Statistics
	MNG00301	Sport and Exercise Management I	BIO00307	Physiology for Human Movement
	HEA00331	Sport and Exercise Psychology I	HMS01202	Sport and the Law
	HMS00201	Field Studies I	HMS00202	Field Studies II
Year 2	HMS00203	Field Studies III – Sports Conditioning and Training Methodology	BIO00209	Kinesiology
	BIO00203	Exercise Physiology I	EDU10103	Drug and Alcohol Education
	HMS00328	Motor Learning I	EDU10099	Movement Skills I
	EDU00221	Teaching and Learning	EDU00067	Education Studies
Year 3	BIO00207	Biomechanics I	TCH10001	Professional Experience II
	EDU10100	Movement Skills II	EDU10102	Adolescent Health Issues
	EDU01021	Curriculum Specialisation: PDHPE I (Movement)	EDU10003	Educational Information Technology
	TCH10000	Professional Experience I	EDU01022	Curriculum Specialisation: PDHPE II (Lifestyle)
Year 4	HMS00301	Research Design in Sport Science	HEA00332	Sport and Exercise Psychology II
	NUT00330	Nutrition and Human Performance	EDU10101	Movement Concepts in Education
	EDU10004	Language, Literacy and Diversity	TCH10002	School Internship
	EDU01095	Special Education	TCH10005	Behaviour, Learning and the Curriculum

COURSE STRUCTURE FOR THE BACHELOR OF VISUAL ARTS, BACHELOR OF EDUCATION (SECONDARY)

	First		Second	
Year 1	ART00621	Visual Arts Studio Studies I: Foundation⮜	ART00622	Visual Arts Studio Studies II⮜
	ART00600	Introduction to Visual Culture	ART00601	Modernism: Visual Parameters
	ART00630	Design	ART00406	Studio Drawing I
Year 2	ART00623	Visual Arts Studio Studies III⮜	ART00624	Visual Arts Studio Studies IV⮜
	ART00498	Contemporary Issues in Visual Arts *or*	ART00602	Australian Visual Art *or*
	ART00603	Visual Art as Critical Practice	ART00604	Visual Discourse: Uncovering the Body
	EDU00221	Teaching and Learning	EDU00067	Education Studies
Year 3	ART00625	Visual Arts Studio Studies V⮜	ART00626	Visual Arts Studio Studies VI⮜
	EDU01153	Curriculum Specialisation: Visual Arts I	EDU10003	Educational Information Technology
	TCH10000	Professional Experience I	TCH10001	Professional Experience II
Year 4		Visual Arts Elective Unit from PART C#		Visual Arts Elective Unit from PART C or D†
		Education Elective Unit from PART C*	EDU01154	Curriculum Specialisation: Visual Arts II
	EDU10004	Language, Literacy and Diversity	TCH10002	School Internship
	EDU01095	Special Education	TCH10005	Behaviour, Learning and the Curriculum

⮜ *Double-weighted unit.*

\# *Refer to PART C of Schedule of Units for Bachelor of Visual Arts*

* *Refer to PART C of Schedule of Units for Bachelor of Education (Secondary)*

† *Refer to PART C or D of Schedule of Units for Bachelor of Visual Arts*

BACHELOR OF EXERCISE SCIENCE AND NUTRITION
(Abbreviated title: BExSc&Nutr)

Level of Award:	Undergraduate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Exercise Science and Sport Management
Campus:	Lismore
Course Mode:	Internal
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

To be eligible for the award of Bachelor of Exercise Science and Nutrition a candidate shall successfully complete all twenty-four (24) units listed in the Schedule of Units attached to these Rules.

Schedule of Units

BIO01302 Anatomy for Human Movement
BIO00307 Physiology for Human Movement
MAT00330 Statistics
BIO00203 Exercise Physiology I
HMS00223 Internship I
HMS00203 Field Studies III
HMS00301 Research Design in Sport Science
BIO00209 Kinesiology
BIO00207 Biomechanics I
HMS00328 Motor Learning I
BIO00204 Exercise Physiology II
CMM00215 Exercise Testing and Prescription
IST00561 Independent Study – Human Movement I
HMS00214 Prevention and Management of Injury
CHE00102 Biological Chemistry I
CHE00103 Biological Chemistry II
CHE00002 Biochemistry
NUT0004 Nutritional Biochemistry
NUT00214 Nutrition I
NUT00215 Nutrition II
NUT00216 Nutrition III
NUT00333 Sport and Exercise Nutrition
HEA00331 Sport and Exercise Psychology I
HEA00332 Sport and Exercise Psychology II

BACHELOR OF HEALTH SCIENCE
(Abbreviated title: BHlthSc)

ASSOCIATE DEGREE OF HEALTH SCIENCE
(Abbreviated title: AssocDegHlthSc)

DIPLOMA OF HEALTH SCIENCE
(Abbreviated title: DipHlthSc)

CERTIFICATE OF HEALTH SCIENCE
(Abbreviated title: CertHlthSc)

Level of Award:	Undergraduate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Nursing and Health Care Practices
Campus:	Lismore
Course Mode:	External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

For the purposes of these Rules 'candidate' means a person either enrolled in the University as a student or registered with the Centre for Professional Development in Health Sciences (CPDHS), as an independent student or through an industry partnership or licence agreement.

4.1 Requirements for an Award

(a) To be eligible for the award of Bachelor of Health Science a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units from Part A of the Schedule of Units attached to these Rules;

(ii) four (4) units from Part B of the Schedule of Units;

(iii) four (4) units from Part C of the Schedule of Units;

(iv) six (6) units from Part D of the Schedule of Units;

(v) six (6) elective units.

(b) To be eligible for the award of Associate Degree of Health Science a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) two (2) units from Part A of the Schedule of Units attached to these Rules;

(ii) two (2) units from Part B of the Schedule of Units;

(iii) four (4) units from Part C of the Schedule of Units;

(iv) four (4) units from Part D of the Schedule of Units;

(v) four (4) elective units.

(c) To be eligible for the award of Diploma of Health Science a candidate shall successfully complete not less than eight (8) units comprising:

(i) two (2) units from Part A of the Schedule of Units attached to these Rules;

(ii) four (4) units from Parts B, C and/or D of the Schedule of Units;

(iii) two (2) elective units.

(d) To be eligible for the award of Certificate of Health Science a candidate shall successfully complete not less than four (4) units comprising:

(i) three (3) units from Parts A, B, C

and/or D of the Schedule of Units attached to these Rules;

(ii) one (1) elective unit.

(e) In exceptional circumstances, the School Board may permit a candidate to enrol in a unit or units other than those specified in the Schedule.

(f) A candidate who while enrolled for the Bachelor of Health Science has completed the requirements for the Associate Degree of Health Science may elect to be awarded the Associate Degree of Health Science following withdrawal from candidature for the Bachelor degree.

(g) A candidate who while enrolled for the Bachelor of Health Science has completed the requirements for the Diploma of Health Science may elect to be awarded the Diploma of Health Science following withdrawal from candidature for the Bachelor degree.

(h) A candidate who while enrolled for the Bachelor of Health Science has completed the requirements for the Certificate of Health Science may elect to be awarded the Certificate of Health Science following withdrawal from candidature for the Bachelor degree.

4.2 Advanced Standing/Credit Transfer/ Professional experience

In exceptional cases advanced standing greater than 50% of the unit requirements for the award may be granted by the School Board, which shall notify the Academic Board of all instances.

Schedule of units

PART A

HUM00198	Academic Study Methodology
CUL00408	Health and Australian Indigenous Peoples
NRS00255	Primary Health Care
CMM00251	Public and Environmental Health

PART B

HEA00291	Health Care Practices I
HEA00292	Health Care Practices II
HEA00293	Health Care Practices III
HEA00294	Health Care Practices IV

PART C

BIO10061	Applied Human Bioscience I
BIO10062	Applied Human Bioscience II
BIO00314	Pathophysiology
PHA00315	Introductory Pharmacology

PART D

HEA10063	Care of the Older Person I
HEA10064	Care of the Older Person II
HEA10065	Care of the Older Person III
HEA10066	Care of the Older Person IV
HEA10067	Introduction to Physical Care*
NRS00291	Pain Management
NRS00274	Infection Control
HLT00252	Introduction to Natural Therapies
NRS00226	Nursing in Context
BHS00301	Interpersonal Relating
NRS00228	Critical Perspectives in Nursing
NRS00229	Clinical Project I
NRS00230	Clinical Project II
HEA00205	Psychosocial Emergency Care*
SOY00203	Women's Studies*
HEA00203	Studies in Substance Abuse*
HEA00250	Stress Management*
NRS00276	Mental Health I

NRS00277	Mental Health II
NRS00292	Mental Health III
NRS00283	Paediatrics
CUL00401	Australian Indigenous Societies Prior to Invasion
CUL00402	Contemporary Australian Indigenous Societies
CUL00420	History of Invasion of Aboriginal Nations
CUL00409	The Mental Health of Australian Indigenous Peoples
CUL00412	Indigenous Ways of Cultural Expression
CUL00413	Human Rights & Indigenous Peoples
CUL00133	Indigenous Styles of Communication
LAW00215	Dispute Resolution & Aboriginal Communities

* *Not offered in 2002*

BACHELOR OF HEALTH SCIENCE IN NURSING (Abbreviated title: BHlthScN)

Level of Award:	Undergraduate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Nursing and Health Care Practices
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	8

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

For the purpose of these Rules the relevant definitions contained in the Glossary apply subject to the following amendments:

(i) *"Centre"* means the Centre for Professional Development in Health Sciences;

(ii) "candidate" means a person either enrolled in the University as a student, or registered as a student in the Centre or with one of the University's Licensees, and proceeding to the award of the Bachelor of Health Science in Nursing.

4.1 Qualification for Admission

(a) Applicants for admission to candidature shall:

(i) for Australian residents and/or citizens, be registered nurses in an Australian State or Territory, or be eligible for registration as a nurse in an Australian State or Territory; or

(ii) for non-Australian residents and/or citizens, be eligible for registration as a nurse in the country of current residence.

(b) There will be two categories of admission:

Category One:

Any applicant who has completed an entry level course at certificate level or equivalent which leads to registration as a nurse. This category includes hospital based certificates, hospital based diplomas, and/or tertiary associate diplomas.

Category Two:

Any applicant who has completed an entry level course in a recognised institution, at the diploma level or equivalent leading to registration as a nurse. This category also includes any applicant who has completed at a tertiary institution, a nursing diploma, or graduate nursing diploma, or a post registration nursing course which was the equivalent of at least one year's full-time study.

(c) Other registered nurses with a non-nursing award at diploma level, which is the equivalent of at least one year's duration, from a recognised tertiary institution, may be admitted in Category Two on application to the School Board.

4.2 Requirements for an Award

(a) To be eligible for the award of Bachelor of Health Science in Nursing a candidate shall successfully complete the prescribed number of units as follows, unless exempted:

(i) Category One candidates shall complete eight (8) units from the Schedule of Units attached to these Rules, comprising of two (2) units selected from Part A, one (1) unit from Part D, and the remaining units from Parts B and/or C;

(ii) Category Two candidates shall complete four (4) units from the Schedule of Units attached to these Rules; comprising two (2) units from Part B, one (1) unit from Part D and the remaining unit from Parts A or C.

(b) Exemptions from Rules 4.2(a)(i) and (ii) may be granted on the following grounds:

(i) Candidates admitted under Category Two who have previously completed a unit or units, which in the opinion of the School Board are equivalent to units listed in the Schedule, shall be required to obtain the approval of the School Board for their unit selection prior to enrolment.

(ii) Candidates who are not resident in Australia at the time of enrolment shall complete the following number of units:

Category One candidates shall complete eight (8) units comprising: two (2) units from Part A of the Schedule and the remainder from the range of units in Parts B, C and D;

Category Two candidates shall complete four (4) units comprising two (2) units from Part B of the Schedule and two (2) units selected from the range available in Parts A, C and D.

(c) Candidates who enrolled in the course prior to 1996 shall have their course of study approved by the School Board.

Schedule of Units

PART A

NRS00226 Nursing in Context#
NRS00227 Applied Health Research

PART B

NRS00228 Critical Perspectives in Nursing
NRS00229 Clinical Project I

PART C

NRS00255 Primary Health Care
BHS00301 Interpersonal Relating
BIO00314 Pathophysiology
PHA00315 Introductory Pharmacology
BHS00303 Lifespan Human Development*
BHS00355 Health Psychology*
SOC00304 Introductory Sociology
SOC00355 Sociology of Health Care Practice
CMM00251 Public and Environmental Health
NRS00230 Clinical Project II

PART D

CUL00408 Health and Australian Indigenous Peoples

Category One students are required to enrol in the unit NRS00226 Nursing in Context as their first unit of study for the award.

* *Not offered in 2002.*

BACHELOR OF HUMAN MOVEMENT SCIENCE
(Abbreviated title: BHMS)

BACHELOR OF HUMAN MOVEMENT SCIENCE (APPLIED)
(Abbreviated title: BHMS(Applied))

Level of Award:	Undergraduate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Exercise Science and Management
Campus:	Lismore
Course Mode:	Internal
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

(a) To be eligible for the award of the Bachelor of Human Movement Science a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached these Rules;

(ii) eight (8) units from one major sequence of units in Part B or Part C of the Schedule, including any compulsory units for that major; and

(iii) four (4) elective units which may include units from Part B of the Schedule.

(b) To be eligible for the award of the Bachelor of Human Movement Science (Applied) a candidate shall successfully complete the requirements as set out in Rule 4.1(a) above and the additional eight (8) units listed in Part C of the Schedule.

4.3 Advanced Standing/Credit Transfer/ Professional Experience

Candidates who have completed the Associate Diploma of Health Science (Sport and Exercise) at a grade average of Credit or better, may be granted advanced standing for up to eight (8) units.

Schedule of Units

PART A

BIO01302	Anatomy for Human Movement
MNG00301	Sport and Exercise Management I
HMS00201	Field Studies I
MAT00330	Statistics
HEA00331	Sport and Exercise Psychology I
BIO00307	Physiology for Human Movement
HMS01202	Sport and the Law
HMS00202	Field Studies II
BIO00203	Exercise Physiology I
HMS00223	Internship I
HMS00203	Field Studies III - Sports Conditioning and Training Methodology
HMS00301	Research Design in Sport Science

PART B

Exercise Science

BIO00209	Kinesiology #
BIO00207	Biomechanics I#
BIO00324	Biomechanics II
BIO00326	Exercise Biochemistry and Drugs in Sport
HMS00328	Motor Learning I #
BIO00204	Exercise Physiology II
HEA00332	Sport and Exercise Psychology II #
HLT00221	Ageing and Physical Activity

NUT00330 Nutrition and - Human Performance
CMM00215 Exercise Testing and Prescription
HMS00214 Prevention and Management of Injury
HLT00222 Physical Activity for People with Disabilities
HMS00220 Graduating Seminar*
HMS00224 Internship II

Sport Management

MKT00205 Public Relations in Sport and Exercise
MKT00320 Sport and Exercise Marketing
MNG00307 Sports Policy and Planning
FIN00320 Financial Management for Sport and Exercise
MNG00303 Personnel Management in Sport
MNG00304 Facility Planning and Design
MNG00305 Facility Programming and Management
MNG00306 Entrepreneurship in Sport and Exercise
HMS00220 Graduating Seminar*
HMS00224 Internship II

PART C

BIO00325 Applied Biomechanics (Wellness)
NUT00207 Applied Diet, Weight Control and Exercise (Wellness)
BIO00210 Applied Exercise Physiology (Wellness)
BHS00328 Applied Exercise Psychology (Wellness)
HMS00225-
HMS00228 Internship III

\# *Required unit for Exercise Science strand.*

* *Required unit if applying for entry to Bachelor of Human Movement Science with Honours.*

Note:

The offering of any unit in a given semester is subject to student numbers, availability of staff and timetabling constraints.

BACHELOR OF HUMAN SERVICES
(Abbreviated title: BHumS)

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Human Services
Campus:	Coffs Harbour
Course Mode:	Internal/External
Duration:	1.5 years
Total Units:	12

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission shall have completed:

(i) either a TAFE Diploma or Associate Diploma, equivalent to two years full-time study at a recognised tertiary institution, at an appropriate standard; ***or***

(ii) a Southern Cross University Associate Degree; ***or***

(iii) a course deemed equivalent by the School Board, at an appropriate standard.

4.2 Requirements for the Degree

To be eligible for the award of the Bachelor of Human Services degree a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) a Diploma or Associate Diploma from TAFE or an Associate Degree or a course deemed equivalent by the

School Board, to not more than twelve (12) units;

(ii) not less than eight (8) units from Part A of the Schedule of Units attached to these Rules; and

(iii) not less than two (2) units selected from Part B of the Schedule. Students can undertake a maximum of two (2) elective units from any other Southern Cross University programme or equivalent from other recognised tertiary institutions.

4.3 Advanced Standing/Credit Transfer/ Professional Experience

Candidates who have completed study in addition to their pre-admission studies may be granted advanced standing for up to a maximum of four (4) units.

Schedule of Units

PART A

CSL00231	Introduction to Counselling: Theory and Practice
SOY10105	Introduction to Human Services - Theory and Practice
BHS00119	Working with Groups
SOY10106	Human Services - Practice and Ethics
SOY10107	Human Services Organisations - Power and Practice
SOC00112	Social Policy
CSL00301	The Counsellor: Role, Ethics and Personal Development
BHS00130	Introduction to Community Development

PART B

CSL10014	Interventions in Counselling
CSL10015	Issues in Counselling Assessment
SOY00132	Evaluation in Community Welfare
SOY10108	Advocacy and Change*
SOC00107	Social Planning
POL00131	International Community Development
SOY00133	Rural and Urban Community Development
SOY00204	Community Project Management

* *Not offered in 2002*

BACHELOR OF HUMAN SERVICES, BACHELOR OF HEALTH SCIENCE IN NURSING
(Abbreviated title: BHumS, BHlthScN)

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Human Services
Campus:	Coffs Harbour
Course Mode:	External
Duration:	2 years
Total Units:	16

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission to candidature for the combined degree of Bachelor of Human Services, Bachelor of Health Science in Nursing shall be registered nurses in an Australian State or Territory, or eligible for registration as a nurse in an Australian State or Territory.

Any registered nurse applicant who has completed an entry level course at certificate level or equivalent (Category One admission

in the BHlthScN) which leads to registration as a nurse must enrol in the Bachelor of Human Services at the beginning of their candidature for the award of Bachelor of Human Services, Bachelor of Health Science in Nursing, and undertake the eight (8) compulsory units and four (4) elective units. On completion of these units the Registered Nurse is deemed to have achieved diploma level status (Category Two admission in BHlthScN) and proceed to four (4) units from the BHlthScN schedule.

Any registered nurse applicant who has completed an entry level course at diploma level or equivalent (Category Two admission in the BHlthScN) which leads to registration as a nurse must enrol in the Bachelor of Human Services and complete the required twelve (12) units, and then proceed to four (4) units from the BHlthScN schedule.

4.2 Requirements for an Award

(a) To be eligible for the award of Bachelor of Human Services, Bachelor of Health Science in Nursing a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) not less than eight (8) units selected from the Bachelor of Human Services component of Part A of the Schedule of Units, two (2) elective units from Part B within the Bachelor of Human Service offerings and two (2) elective units, which may include units from the Bachelor of Health Science in Nursing Schedule of Units; and

(ii) not less than two (2) units selected from the Bachelor of Health Science in Nursing component of Part A of the Schedule of Units, one (1) unit selected from Part D and the remaining unit selected from the range of units available in Parts B and C of the Schedule of Units attached to these Rules.

Schedule of Units

PART A

Bachelor of Human Services

CSL00231	Introduction to Counselling: Theory and Practice
SOY10105	Introduction to Human Services – Theory and Practice
BHS00130	Introduction to Community Development
BHS00119	Working with Groups
SOY10107	Human Services Organisations – Power and Practice
SOC00112	Social Policy
SOC00107	Social Planning
SOY00132	Evaluation in Community Welfare

Bachelor of Health Science in Nursing

NRS00226	Nursing in Context
NRS00227	Applied Health Research

PART B

Bachelor of Human Services

CSL10014	Interventions in Counselling
CSL10015	Issues in Counselling Assessment
CSL00301	The Counsellor: Role, Ethics and Personal Development
SOY10106	Human Services – Practice and Ethics
SOY10108	Advocacy and Change*
SOY00133	Rural and Urban Community Development
SOY00204	Community Project Management
POL00131	International Community Development

Bachelor of Health Science in Nursing

NRS00228 Critical Perspectives in Nursing
NRS00229 Clinical Project I

PART C

NRS00255 Primary Health Care
BHS00301 Interpersonal Relating
BIO00314 Pathophysiology
PHA00315 Introductory Pharmacology
BHS00303 Lifespan Human Development
BHS00355 Health Psychology
SOC00304 Introductory Sociology
SOC00355 Sociology of Health Care Practice
CMM00251 Public and Environmental Health
NRS00230 Clinical Project II

PART D

CUL00408 Health and Australian Indigenous Peoples

* *Not offered in 2002*

BACHELOR OF INDIGENOUS STUDIES
(Abbreviated title: BIndigS)

ASSOCIATE DEGREE OF INDIGENOUS STUDIES
(Abbreviated title: AssocDegIndigS)

DIPLOMA OF INDIGENOUS STUDIES
(Abbreviated title: DipIndigS)

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	College of Indigenous Australian People
Campus:	Lismore
Course Mode:	Internal/External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

(a) To be eligible for the award of Bachelor of Indigenous Studies a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) twelve (12) units from Part B of the Schedule; and

(iii) eight (8) elective units.

(b) In exceptional circumstances, the College Board may permit a candidate to enrol in a unit or units other than those specified in the Schedule.

(c) To be eligible for the award of Associate Degree of Indigenous Studies a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) six (6) units from Part B of the Schedule; and

(iii) six (6) elective units.

(d) To be eligible for the award of Diploma of Indigenous Studies a candidate shall

successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) four (4) units from Part B of the Schedule.

(e) A candidate who while enrolled for the Bachelor of Indigenous Studies has completed the requirements for the Associate Degree of Indigenous Studies may elect to be awarded the Associate Degree of Indigenous Studies following withdrawal from candidature for the Bachelor degree.

(f) A candidate who while enrolled for the Bachelor of Indigenous Studies has completed the requirements for the Diploma of Indigenous Studies may elect to be awarded the Diploma of Indigenous Studies following withdrawal from candidature for the Bachelor degree.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

Candidates who have completed the requirements for the Associate Degree or Diploma of Health Science (Aboriginal Health and Community Development) or the Associate Degree or Diploma in Law (Aboriginal Paralegal Studies) may be granted advanced standing for up to sixteen (16) units in the Bachelor of Indigenous Studies.

Schedule of Units

PART A

HUM00198	Academic Study Methodology
CUL00401	Australian Indigenous Societies Prior to Invasion
CUL00420	History of Invasion of Aboriginal Nations
CUL00402	Contemporary Australian Indigenous Societies

PART B

CUL00403	Australian Indigenous Cultural Heritage*
CUL00404	Schooling of Indigenous Australians*
EDU01308	Indigenous Australians in Education
CUL00406	Australian Indigenous Community Development*
CUL00407	Australian Indigenous Community Administration*
CUL00408	Health and Australian Indigenous Peoples
CUL00409	The Mental Health of Australian Indigenous Peoples
CUL00410	International Indigenous Issues*
CUL00411	Bundjalung Cultural Heritage
CUL00412	Indigenous Ways of Cultural Expression
CUL00413	Human Rights and Indigenous Peoples
CUL00414	Indigenous Common Law
CUL00415	Comparative International Indigenous Legal Issues
CSL00416	Spiritual Well Being
SOC00417	Race and Racism
SOC00418	Indigenous Australians and Anthropology*
SOY00419	Indigenous Environmental Management
LAW00055	Aboriginals, Torres Strait Islanders and Contemporary Legal Issues
LAW00056	Aboriginals, Torres Strait Islanders and the Criminal Justice System
CUL00133	Indigenous Styles of Communication*
LAW00215	Dispute Resolution and Aboriginal Communities

* *Not offered in 2002.*

BACHELOR OF INFORMATION TECHNOLOGY
(Abbreviated title: BInfTech)

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Multimedia and Information Technology
Campus:	Coffs Harbour, Lismore
Course Mode:	Internal/External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for the Degree

To be eligible for the award of Bachelor of Information Technology a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) a major sequence from Part B of the Schedule;

(iii) two (2) units selected from Part B or Part C of the Schedule; and

(iv) the remaining units to be taken as elective units.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

Candidates who have completed an Associate Degree of Information Technology may be granted advanced standing for up to sixteen (16) units.

Schedule of Units

PART A

ISY00221 Introduction to Information Technology
MAT00213 Discrete Mathematics
MNG00111 Fundamentals of Management
CSC00239 Object Oriented Programming
MAT00115 Statistics I
CSC00240 Data Communications and Networks
ISY00243 Systems Analysis and Design
MNG00100 Organisational Behaviour
ISY00242 Object Oriented Design
CSC00228 Database Systems I
ISY00245 Principles of Programming
ISY00246 Client/Server Systems

PART B

Electronic Commerce

ISY10058 Electronic Commerce Systems
ACC00150 Using Financial Information
MKT00151 Electronic Marketing
LAW00525 Cyber Law
ISY10060 E-Commerce Site Development
CSC00235 Applications Development
ISY00222 Computer Control, Audit and Security
CSC10059 Internet Programming and Scripting
ISY10057 Electronic Commerce Management

Information Systems

ISY00231 Computing Project
CSC00223 Software Engineering
ISY00230 Information Resources Management
ACC00150 Using Financial Information
CSC00235 Applications Development
ACC00222 Computer Control, Auditing and Security
ISY10058 Electronic Commerce Systems
ISY10056 Intelligent Decision Systems

Software Engineering

CSC00205	Data Structures
ISY00231	Computing Project
CSC00223	Software Engineering
ISY00230	Information Resources Management
CSC00234	Operating Systems and Computer Architecture
ISY00245	Principles of Programming#
ISY00246	Client/Server Systems#
CSC00238	Interface Development and Evaluation
CSC00217	Programming Languages
ISY10056	Intelligent Decision Systems

Interactive Multimedia

ISY00321	Interactive Multimedia Development I
ISY00322	Interactive Multimedia Development II
ISY00323	Interactive Multimedia Development III
ISY00324	Digital Media I
ISY00325	Digital Media II
ISY00326	Digital Media III
ISY00231	Computing Project
CSC00236	Artificial Intelligence*

PART C

ACC00153	Business Information Systems
LAW00125	Information Technology and the Law
ISY00311	Multimedia Issues
MAT00219	Numerical Analysis

* *Not offered in 2002*

\# *Not available in this major*

BACHELOR OF LAWS, BACHELOR OF LAWS WITH HONOURS (Abbreviated title: LLB/LLB(Hons))

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Law and Justice
Campus:	Lismore
Course Mode:	Internal
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission to candidature shall either:

(i) have qualified for any degree of this or another university or other institution approved by the School Board, School of Law and Justice, for this purpose; or

(ii) have qualified for, and achieved excellence in, an Associate Degree offered through the School of Law and Justice, or the Associate Degree in Law (Aboriginal Paralegal Studies); or

(iii) have qualifications which in the opinion of the School Board are equivalent to the above.

4.2 Requirements for an Award

(a) To be eligible for the award of Bachelor of Laws a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) eight (8) units from Part B or Part C of the Schedule, but no more than two (2) units being from Part C; and

(iii) have completed a degree or associate degree or hold equivalent qualifications as specified in Rule 4.1(iii) above.

(b) A candidate may be permitted to enrol in a unit or units other than those specified in these Rules at the discretion of the School Board.

4.3 Advanced Standing/Credit Transfer/ Professional Experience

Candidates who have completed the Associate Degree in Law (Paralegal Studies) or Bachelor of Legal and Justice Studies may be granted advanced standing for up to a total of eight (8) units.

4.4 Surrender of Award

A candidate who holds the Associate Degree or Diploma in Law (Paralegal Studies) or the Associate Degree or Diploma in Law (Aboriginal Paralegal Studies) or the Associate Diploma in Business (Paralegal Studies) or the Graduate Diploma in Law and is granted advanced standing on that basis for greater than the equivalent of four (4) units, must surrender the award prior to conferral of the degree.

4.5 Law Degree with Honours

(a) A candidate for the award of Bachelor of Laws with Honours shall fulfil the requirements of the *Bachelor of Laws* award, and in addition:

(i) shall achieve such standard of excellence as the School Board, School of Law and Justice, may from time to time determine;

(ii) shall complete the unit *Independent Legal Research*.

(b) For the award of Honours, consideration shall be given to a candidate's academic record throughout the course of study. A candidate who has reached the required standard of excellence referred to in the previous Rule 4.5(a) may on the recommendation of the School Board, School of Law and Justice, be awarded Honours in one of the following grades:

First Class Honours
Second Class Honours - Division I
Second Class Honours - Division II

Schedule of Units

PART A

LAW00051 Legal Research and Writing
LAW00111 Legal Process*
LAW00507 Criminal Law and Procedure* #
LAW00502 Torts* #
LAW00503 Contract Law* #
LAW00112 Constitutional Law*
LAW00114 Evidence and Civil Procedure*
LAW00520 The Philosophy of Law
LAW00527 Corporations Law*
LAW00115 Equity*
LAW00116 Property Law*
LAW00117 Administrative Law*
LAW00519 Professional Conduct*

PART B

Part B is identical to Part B in the Bachelor of Laws double degrees.

PART C

LAW00128 Legal Interviewing, Negotiation and Advocacy
LAW00056 Aborigines, Torres Strait Islanders and the Criminal Justice System
LAW00215 Dispute Resolution and Aboriginal Communities
CUL00413 Human Rights and Indigenous Peoples
LAW00058 Litigation Practice
LAW00108 Legal and Conveyancing Practice

* *To undertake these units, students must be enrolled in the Bachelor of Laws course as well as satisfy pre-requisites specified in the Unit Descriptions entry in this Handbook.*

\# *These units are double-weighted and count as the equivalent of two semester units.*

BACHELOR OF APPLIED SCIENCE, BACHELOR OF LAWS
(Abbreviated title: BAppSc, LLB)

BACHELOR OF APPLIED SCIENCE, BACHELOR OF LAWS WITH HONOURS
(Abbreviated title: BAppSc, LLB(Hons))

BACHELOR OF ARTS, BACHELOR OF LAWS
(Abbreviated title: BA, LLB)

BACHELOR OF ARTS, BACHELOR OF LAWS WITH HONOURS
(Abbreviated title: BA, LLB(Hons))

BACHELOR OF BUSINESS, BACHELOR OF LAWS
(Abbreviated title: BBus, LLB)

BACHELOR OF BUSINESS, BACHELOR OF LAWS WITH HONOURS
(Abbreviated title: BBus, LLB(Hons))

BACHELOR OF BUSINESS IN TOURISM, BACHELOR OF LAWS
(Abbreviated title: BBus, LLB)

BACHELOR OF BUSINESS IN TOURISM, BACHELOR OF LAWS WITH HONOURS
(Abbreviated title: BBus, LLB(Hons))

BACHELOR OF CONTEMPORARY MUSIC, BACHELOR OF LAWS
(Abbreviated title: BContempMus, LLB)

BACHELOR OF CONTEMPORARY MUSIC, BACHELOR OF LAWS WITH HONOURS
(Abbreviated title: BContempMus, LLB(Hons))

BACHELOR OF HUMAN MOVEMENT SCIENCE, BACHELOR OF LAWS
(Abbreviated title: BHMS, LLB)

BACHELOR OF HUMAN MOVEMENT SCIENCE, BACHELOR OF LAWS WITH HONOURS
(Abbreviated title: BHMS, LLB(Hons))

BACHELOR OF INDIGENOUS STUDIES, BACHELOR OF LAWS
(Abbreviated title: BIndigS, LLB)

BACHELOR OF INDIGENOUS STUDIES, BACHELOR OF LAWS WITH HONOURS
(Abbreviated title: BIndigS, LLB(Hons))

BACHELOR OF INFORMATION TECHNOLOGY, BACHELOR OF LAWS
(Abbreviated title: BInfTech, LLB)

BACHELOR OF INFORMATION TECHNOLOGY, BACHELOR OF LAWS WITH HONOURS
(Abbreviated title: BInfTech, LLB(Hons))

BACHELOR OF LEGAL AND JUSTICE STUDIES, BACHELOR OF LAWS
(Abbreviated title: BLJS, LLB)

BACHELOR OF LEGAL AND JUSTICE STUDIES, BACHELOR OF LAWS WITH HONOURS
(Abbreviated title: BLJS, LLB(Hons))

BACHELOR OF SOCIAL SCIENCE, BACHELOR OF LAWS
(Abbreviated title: BSocSc, LLB)

BACHELOR OF SOCIAL SCIENCE, BACHELOR OF LAWS WITH HONOURS
(Abbreviated title: BSocSc, LLB(Hons))

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Law and Justice; Other Schools
Campus:	Lismore
Course Mode:	Internal
Duration:	5 years
Total Units:	40

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

or shall have completed a minimum of eight (8) units at this or another university and have a level of achievement acceptable to the School Boards.

4.2 Duration of Course

Normally, unless the School Boards otherwise determine, a candidate shall be required to complete the requirements of the double degrees in not more than twelve (12) years from the date of commencement.

4.3 Requirements for the Awards

(a) To be eligible for the award of a double degree including Law a candidate shall successfully complete not less than the equivalent of forty (40) units and comply with the applicable Schedule attached to these Rules.

(b) A candidate may be permitted to enrol in a unit other than those specified in the Schedule attached to these Rules at the discretion of the School Board responsible for the unit.

4.4 Advanced Standing/Credit Transfer/ Professional Experience

(a) (i) Candidates will not be granted advanced standing for more than the equivalent of twenty (20) units in total, or eleven (11) law units, or nine (9) non-law units, except for candidates enrolled in the Bachelor of Legal and Justice Studies/Bachelor of Laws course, who may be granted advanced standing for up to twenty (20) law units. A law unit is one offered by the School of Law and Justice.

(ii) Advanced standing will be determined by the School Board responsible for the unit for which advanced standing is being sought, or in the case of unspecified advanced standing, by the School Board responsible for the award in which it is sought.

(iii) In exceptional cases advanced standing greater than the above limits may be granted by the relevant School Board, which shall notify the Academic Board of all instances.

(iv) Candidates who have completed an Associate Degree in Law offered by the School of Law and Justice may be granted advanced standing in the Law degree for up to a total of eight (8) units.

4.5 Surrender of Award

A candidate who holds the Associate Degree or Diploma in Law (Paralegal Studies) or Associate Degree or Diploma in Law (Aboriginal Paralegal Studies) or the Associate Diploma in Business (Paralegal Studies) and is granted advanced standing on that basis for greater than the equivalent of four (4) units, must surrender the award prior to conferral of the Degree.

Law Degree with Honours

This Rule is the same as Rule 4.5 of the Bachelor of Laws Rules.

Schedules for Double Degrees including Law

(i) All units denoted with an asterisk (*) are double-weighted units and count as the equivalent of two semester units;

(ii) *"law elective"* refers to a unit from the Part B Schedule of Elective Law Units;

(iii) any Rules governing unit selection relating to a single degree named in the Double Degree Schedules are deemed to have been met by compliance with that Double Degree Schedule;

(iv) amendments to the semester or year in which a unit is offered require agreement of the relevant School Boards, but do not require Academic Board or Council approval

Schedules of Units

PART A

Schedules for Double Degrees including Law

COURSE STRUCTURE FOR THE BACHELOR OF APPLIED SCIENCE, BACHELOR OF LAWS
(1) Coastal Management Strand

	First		Second	
Year 1	LAW00051 LAW00111 BIO00201 CHE00201	Legal Research and Writing Legal Process Biology Chemistry	LAW00502 BIO00202 ISY00241	Torts* Ecology Computing in Applied Science
Year 2	LAW00112 GLY00201 SUR00201 MAT00211	Constitutional Law Geology Resource Assessment Techniques I Quantitative Analysis	LAW00503 ENS00203 SUR00202	Contract Law* Hydrology and Climatology Resource Assessment Techniques II
Year 3	LAW00507 LAW00520 LAW00114	Criminal Law and Procedure* The Philosophy of Law Evidence and Civil Procedure	LAW00115 LAW00116 BIO00212 BIO01230	Equity Property Law Techniques in Wildlife Conservation Principles of Coastal Resource Management
Year 4	LAW00527 BIO00232 ENV00207 ECO00202	Corporations Law Marine Ecosystems Land Use Planning Natural Resource and Environmental Economics	GLY00231 LAW00241 LAW00519 LAW00117	Coastal Geomorphology and Sedimentology Legislation, Administration and Communication Professional Conduct Administrative Law
Year 5	BIO00244	Protected Area Management Law elective Law elective Law elective	AGT00220 LAW00118	Environmental Impact Studies and Assessment Environmental Law Law elective Law elective

* *Denotes a double-weighted unit.*

COURSE STRUCTURE FOR THE BACHELOR OF APPLIED SCIENCE, BACHELOR OF LAWS (2) Environmental Resource Management Strand

	First		Second	
Year 1	LAW00051 LAW00111 BIO00201 CHE00201	Legal Research and Writing Legal Process Biology Chemistry	LAW00502 BIO00202 ISY00241	Torts* Ecology Computing in Applied Science
Year 2	LAW00112 GLY00201 SUR00201 MAT00211	Constitutional Law Geology Resource Assessment Techniques I Quantitative Analysis	LAW00503 ENS00203 SUR00202	Contract Law* Hydrology and Climatology Resource Assessment Techniques II
Year 3	LAW00507 LAW00520 LAW00114	Criminal Law and Procedure* The Philosophy of Law Evidence and Civil Procedure	LAW00115 LAW00116 AGT00217 AGR00215	Equity Property Law Land Degradation and Rehabilitation Water Resource Management and Technology
Year 4	LAW00527 AGR00214 ENV00207 ECO00202	Corporations Law Soil Processes Land Use Planning Natural Resource and Environmental Economics	ENS00218 MNG00242 LAW00519 LAW00117	Waste Technology Project Planning and Management# Professional Conduct Administrative Law
Year 5	BIO00244	Protected Area Management Law elective Law elective Law elective	AGT00220 LAW00118	Environmental Impact Studies and Assessment Environmental Law Law elective Law elective

* *Denotes a double-weighted unit.*

\# *Not offered in 2002.*

COURSE STRUCTURE FOR THE BACHELOR OF ARTS, BACHELOR OF LAWS

	First		**Second**	
Year 1	LAW00051 LAW00111 COM00334 CUL00210	Legal Research and Writing Legal Process Learning Technologies and the Academy Australia/Asia	LAW00502 COM00333 PHI00201	Torts* Communication and Culture Ways of Knowing
Year 2	LAW00112	Constitutional Law First Major 1 Second Major 1 First Major 2	LAW00503 PHI00200	Contract Law* Second Major 2 History of Ideas
Year 3	LAW00507 LAW00520 LAW00114	Criminal Law and Procedure* The Philosophy of Law Evidence and Civil Procedure	LAW00115 LAW00116	Equity Property Law First Major 3 Second Major 3
Year 4	LAW00527	Corporations Law First Major 4 Second Major 4 Second Major 5	LAW00519 LAW00117	Professional Conduct Administrative Law First Major 5 First Major 6
Year 5		Law elective Law elective Law elective Law elective *or* Arts elective		Second Major 6 Law elective Law elective Law elective

* *Denotes double-weighted unit.*

Notes to this Table:

The Rules for the Bachelor of Arts degree require the completion of a double major (12 units) or two majors (2 x 6 units).

Candidates must comply with requirements relating to majors as specified in the Rules for the Bachelor of Arts degree.

"First Major 1", "Second Major 1" and following refers to the first unit in the first major and the first unit in the second major etc.

COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS
(1) Accounting Strand

	First		**Second**	
Year 1	ACC00150 MAT00051 LAW00051 LAW00111	Using Financial Information Business Mathematics Legal Research and Writing Legal Process	MAT00115 ACC00151 LAW00502	Statistics I Introduction to Accounting Torts*
Year 2	CSC00125 ECO00102 MNG00111 LAW00112	Introductory Computing Applied Microeconomics Fundamentals of Management Constitutional Law	MKT00075 ECO00101 LAW00503	Marketing Principles Macroeconomics Contract Law*
Year 3	LAW00507 LAW00520 LAW00114	Criminal Law and Procedure* The Philosophy of Law Evidence and Civil Procedure	ACC00146 LAW00115 LAW00116	Management Accounting Elective Equity Property Law
Year 4	ACC00152 ACC00145 LAW00527 ACC00132	Business Finance Financial Reporting Corporations Law Taxation	ACC00106 LAW00117 LAW00519	Accounting Theory Administrative Law Professional Conduct Elective
Year 5	ACC00130 ACC00153	Auditing Business Information Systems Law elective Law elective		Law Elective Elective Law elective Law elective

* *Denotes double-weighted unit.*

COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS
(2) Finance Strand

	First		**Second**	
Year 1	ACC00150 MAT00051 LAW00051 LAW00111	Using Financial Information Business Mathematics Legal Research and Writing Legal Process	MAT00115 ACC00151 LAW00502	Statistics I Introduction to Accounting Torts*
Year 2	CSC00125 ECO00102 MNG00111 LAW00112	Introductory Computing Applied Microeconomics Fundamentals of Management Constitutional Law	MKT00075 ECO00101 LAW00503	Marketing Principles Macroeconomics Contract Law*
Year 3	LAW00507 LAW00520 LAW00114	Criminal Law and Procedure* The Philosophy of Law Evidence and Civil Procedure	 LAW00115 LAW00116	Law Elective Equity Property Law Elective
Year 4	ECO00104 FIN00115 ACC00152 LAW00527	Monetary Economics Security Anaylsis and Portfolio Management Business Finance Corporations Law	FIN00126 ACC00154 LAW00519 LAW00117	International Finance Advanced Finance and Risk Management Professional Conduct Administrative Law
Year 5	MNG00100 FIN00127	Organisational Behaviour Financial Institutions Management Law elective Law elective	MNG00114 LAW01125	Strategic Management Securities Markets Regulation Law elective Law elective

* *Denotes double-weighted units.*

COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS
(3) Marketing Strand

	First		Second	
Year 1	MAT00051	Business Mathematics	MKT00075	Marketing Principles
	MNG00111	Fundamentals of Management	MAT00115	Statistics I
	LAW00051	Legal Research and Writing	LAW00502	Torts*
	LAW00111	Legal Process		
Year 2	ACC00150	Using Financial Information	ACC00151	Introduction to Accounting
	CSC00125	Introductory Computing	ECO00101	Macroeconomics
	MKT00102	Consumer Behaviour	LAW00503	Contract Law*
	LAW00112	Constitutional Law		
Year 3	LAW00507	Criminal Law and Procedure*	MKT00106	Marketing Research
	LAW00520	The Philosophy of Law		Marketing Unit 1
	LAW00114	Evidence and Civil Procedure	LAW00115	Equity
			LAW00116	Property Law
Year 4	ECO00102	Applied Microeconomics		Marketing Unit 3
	MNG00100	Organisational Behaviour		Marketing Unit 4
		Marketing Unit 2	LAW00519	Professional Conduct
	LAW00527	Corporations Law	LAW00117	Administrative Law
Year 5		Marketing Unit 5	MNG00114	Strategic Management
		Law elective	LAW00126	Marketing Law
		Law elective		Law elective
		Law elective		Law elective

* *Denotes a double-weighted unit.*

The five (5) Marketing units must be chosen from the following:

Semester 1 Units

MKT00151	Electronic Marketing
MKT00152	Sales and Promotion Management
MKT00111	Services Marketing
MKT00110	Retail Marketing
SOY00247	Business Internship* – available either Semester

Semester 2 Units

MKT00153	Advertising and Media Strategies
MNG00319	Buying
MKT00150	Global Marketing
MNG00246	Environmental and Ethical Issues for Business

COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS
(4) Human Resource Management Strand

	First		**Second**	
Year 1	MAT00051	Business Mathematics	MKT00075	Marketing Principles
	MNG00111	Fundamentals of Management	MAT00115	Statistics I
	LAW00051	Legal Research and Writing	LAW00502	Torts*
	LAW00111	Legal Process		
Year 2	MNG00320	Introduction to Human Resource Management	ACC00151	Introduction to Accounting
	ACC00150	Using Financial Information	ECO00101	Macroeconomics
	MNG00100	Organisational Behaviour	LAW00503	Contract Law*
	LAW00112	Constitutional Law		
Year 3	LAW00507	Criminal Law and Procedure*	LAW00104	Employment and Industrial Relations Law
	LAW00520	The Philosophy of Law	LAW00106	EEO and OH&S Law and Practice
	LAW00114	Evidence and Civil Procedure	LAW00115	Equity
			LAW00116	Property Law
Year 4	MNG00154	Staff Selection and Appraisal	MNG00118	Industrial and Economic Democracy
	CSC00125	Introductory Computing	MNG00321	Current Issues in Human Resource Management
	MNG00116	Industrial Relations	LAW00519	Professional Conduct
	LAW00527	Corporations Law	LAW00117	Administrative Law
Year 5	MNG00311	International Human Resource Management	MNG00114	Strategic Management
	ECO00102	Applied Microeconomics		Law elective
		Law elective		Law elective
		Law elective		Elective

COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS
(5) Information Systems Strand

	First		**Second**	
Year 1	CSC00125 MAT00051 LAW00051 LAW00111	Introductory Computing Business Mathematics Legal Research and Writing Legal Process	MKT00075 ECO00101 LAW00502	Marketing Principles Macroeconomics Torts*
Year 2	CSC00235 ACC00150 ISY00243 LAW00112	Applications Development Using Financial Information Systems Analysis and Design Constitutional Law	ACC00151 MAT00115 LAW00503	Introduction to Accounting Statistics I Contract Law*
Year 3	LAW00507 LAW00520 LAW00114	Criminal Law and Procedure* The Philosophy of Law Evidence and Civil Procedure	ISY00230 CSC00228 LAW00115 LAW00116	Information Resources Management Database Systems I Equity Property Law
Year 4	ECO00102 MNG00111 CSC00240 LAW00527	Applied Microeconomics Fundamental of Management Data Communications and Networks Corporations Law	ISY00231 LAW00519 LAW00117 LAW00125	Computing Project Professional Conduct Administrative Law Information Technology and the Law
Year 5	MNG00100 ISY00237 ACC00222	Organisational Behaviour Decision Support Systems Computer Control, Auditing and Security Law elective		Law elective Law elective Law elective Law elective

* *Denotes a double-weighted unit.*

COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS
(6) International Business Strand

	First		**Second**	
Year 1	MAT00051	Business Mathematics	MKT00075	Marketing Principles
	MNG00111	Fundamentals of Management	ECO00101	Macroeconomics
	LAW00051	Legal Research and Writing	LAW00502	Torts*
	LAW00111	Legal Process		
Year 2	CSC00125	Introductory Computing	ACC00151	Introduction to Accounting
	ECO00102	Applied Microeconomics	MAT00115	Statistics I
	ACC00150	Using Financial Information	LAW00503	Contract Law*
	LAW00112	Constitutional Law		
Year 3	LAW00507	Criminal Law and Procedure*		International Business Unit 1
	LAW00520	The Philosophy of Law		International Business Unit 2
	LAW00114	Evidence and Civil Procedure	LAW00115	Equity
			LAW00116	Property Law
Year 4	MNG00100	Organisational Behaviour		International Business Unit 5
		International Business Unit 3		International Business Unit 6
		International Business Unit 4	LAW00519	Professional Conduct
	LAW00527	Corporations Law	LAW00117	Administrative Law
Year 5		International Business Unit 7	MNG00114	Strategic Management
	LAW00124	International Business Law		Law elective
		Law elective		Law elective
		Law elective		Law elective

* *Denotes a double-weighted unit.*

The seven (7) International Business major units must be chosen from:

At least six units from:

Semester 1 Units		Semester 2 Units	
ACC00152	Business Finance	FIN00126	International Finance
MNG00311	International Human Resource Management	MKT00150	Global Marketing
MNG00316	Multi-National Business Organisations	MNG00313	International Management
ECO00150	International Economics and Trade		

One unit from:

CUL00210	Australian/Asia
MAT00400	Research Methods
LAN00301	Japanese I
LAN00302	Japanese II

COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS, BACHELOR OF LAWS
(7) General Business Degree

	First		Second	
Year 1	MAT00051	Business Mathematics	MAT00115	Statistics I
	MNG00111	Fundamentals of Management	MKT00075	Marketing Principles
	LAW00051	Legal Research and Writing	LAW00502	Torts*
	LAW00111	Legal Process		
Year 2	ACC00150	Using Financial Information	ACC00151	Introduction to Accounting
	CSC00125	Introductory Computing	ECO00101	Macroeconomics
	ECO00102	Applied Microeconomics	LAW00503	Contract Law*
	LAW00112	Constitutional Law		
Year 3	LAW00507	Criminal Law and Procedure*		Business Unit 1
	LAW00520	The Philosophy of Law		Business Unit 2
	LAW00114	Evidence and Civil Procedure	LAW00115	Equity
			LAW00116	Property Law
Year 4	MNG00100	Organisational Behaviour		Business Unit 5
		Business Unit 3		Business Unit 6
		Business Unit 4	LAW00519	Professional Conduct
	LAW00527	Corporations Law	LAW00117	Administrative Law
Year 5		Business Unit 7	MNG00114	Strategic Management
		Law elective		Law elective
		Law elective		Law elective
		Law elective		Law elective

* *Denotes a double-weighted unit.*

The seven (7) Business units must be chosen from Part D of the Schedule attached to the Rules for the Bachelor of Business, including not less than three (3) units from list (ii) of Part D.

COURSE STRUCTURE FOR THE BACHELOR OF BUSINESS IN TOURISM, BACHELOR OF LAWS

	First		**Second**	
Year 1	LAW00051 LAW00111 SOY00411 COM00207	Legal Research and Writing Legal Process Tourism and Hospitality Studies I Personal Communications for the Tourism and Hospitality Industry	LAW00502 SOY00412 MNG01413	Torts* Tourism and Hospitality Studies II Human Resource Management in the Tourism and Hospitality Industry
Year 2	LAW00112 MKT00127 ACC00206 MNG00440	Constitutional Law Introduction to Tourism and Hospitality Marketing Financial Analysis for Tourism and Hospitality Introduction to Tourism and Hospitality Management	LAW00503 MKT00128 MNG00415	Contract Law* Tourism and Hospitality Sales and Promotion Tourism and Hospitality Research and Analysis
Year 3	LAW00507 LAW00520 LAW00114	Criminal Law and Procedure* The Philosophy of Law Evidence and Civil Procedure	LAW00115 LAW00116 MKT01425 ACC00207	Equity Property Law Pacific Asia Tourism Marketing and Development Hospitality and Tourism Financial Management
Year 4	LAW00527 MKT00204 MNG01205 MNG00417 MNG00441	Corporations Law Special Interest Tourism *or* Industrial Relations and Law for Tourism and Hospitality Strategic Management for Tourism and Hospitality Enterprises Tourism and Hospitality Services Management	MNG00426 LAN00301 HMS00423 LAW00519 LAW00117	Gaming and Club Management *or* Japanese I Tourism Planning and the Environment Professional Conduct Administrative Law
Year 5	MKT01416	Tourism and Hospitality Industry Project Law elective Law elective Law elective		Law elective Law elective Law elective Law elective

* *Denotes a double-weighted unit.*

COURSE STRUCTURE FOR THE BACHELOR OF CONTEMPORARY MUSIC, BACHELOR OF LAWS

	First		Second	
Year 1	LAW00051	Legal Research and Writing	LAW00502	Torts*
	LAW00111	Legal Process	MUS00642	Practical Studies II*
	MUS00641	Practical Studies I		
	MUS00497	Introduction to Music Technology		
Year 2	LAW00112	Constitutional Law	LAW00503	Contract Law*
	MUS00643	Practical Studies III*	MUS00630	Songwriting
	MUS00620	Contemporary Music Theory I	MUS00611	Music Business
Year 3	LAW00507	Criminal Law and Procedure*	LAW00115	Equity
	LAW00520	The Philosophy of Law	LAW00116	Property Law
	LAW00114	Evidence and Civil Procedure	MUS00644	Practical Studies IV*
Year 4	LAW00527	Corporations Law	LAW00519	Professional Conduct
	MUS00645	Practical Studies V*	LAW00117	Administrative Law
	MUS00621	Contemporary Music Theory II	MUS00610	Music Industry Studies
			MUS00622	Contemporary Style Analysis
Year 5		Law elective#		Law elective#
		Law elective#		Law elective#
		Law elective#		Law elective#
	MUS00600	World Music Perspectives	MUS00601	Popular Music Since 1940

* *Denotes a double-weighted unit.*

\# *Refer to PART B of Schedule of Elective Law Units for Bachelor of Laws Double Degrees.*

COURSE STRUCTURE FOR THE BACHELOR OF HUMAN MOVEMENT SCIENCE, BACHELOR OF LAWS

	First		Second	
Year 1	LAW00051 LAW00111 BIO01302 MNG00301	Legal Research and Writing Legal Process Anatomy for Human Movement Sport and Exercise Management	LAW00502 MAT00330 BIO01307	Torts* Statistics Physiology for Human Movement
Year 2	LAW00112 HEA00331 BIO01203 HMS00328	Constitutional Law Sport and Exercise Psychology I Exercise Physiology I Motor Learning I	LAW00503 MKT00205 HMS01202	Contract Law* Public Relations in Sport and Exercise Sport and the Law
Year 3	LAW00507 LAW00520 LAW00114	Criminal Law and Procedure* The Philosophy of Law Evidence and Civil Procedure	LAW00115 LAW00116 MNG00307 MKT00320	Equity Property Law Sports Policy and Planning Sport and Exercise Marketing
Year 4	LAW00527 BIO01207 FIN00320 MNG00303	Corporations Law Biomechanics I Financial Management for Sport and Exercise Personnel Management in Sport	LAW00519 LAW00117 MNG00306	Professional Conduct Administrative Law Entrepreneurship in Sport and Exercise Human Movement elective#
Year 5	HMS00301	Research Design in Sport Science Law elective Law elective Law elective	MNG00305	Facility Programming and Management Law elective Law elective Law elective

* *Denotes a double-weighted unit*.

\# A Human Movement elective unit must be selected from the units offered by the School of Exercise Science and Sport Management and includes the unit *HEA00206 Exercise for Personal Health.*

COURSE STRUCTURE FOR THE BACHELOR OF INDIGENOUS STUDIES, BACHELOR OF LAWS

	First		Second	
Year 1	LAW00051	Legal Research and Writing	LAW00502	Torts*
	LAW00111	Legal Process	CUL00402	Contemporary Australian Indigenous Societies
	CUL00401	Australian Indigenous Societies Prior to Invasion	LAW00055	Aborigines, Torres Strait Islanders and Contemporary Legal Issues
	HUM00198	Academic Study Methodology		
Year 2	LAW00112	Constitutional Law	LAW00503	Contract Law*
		Elective – BIndigS Part B		
	LAW00056	Aborigines, Torres Strait Islanders and the Criminal Justice System	CUL00420	History of the Invasion of Aboriginal Nations
	CUL00413	Human Rights and Indigenous Peoples		Elective – BIndigS Part B
Year 3	LAW00507	Criminal Law and Procedure*	LAW00115	Equity
	LAW00520	The Philosophy of Law	LAW00116	Property Law
	LAW00114	Evidence and Civil Procedure		Elective – BIndigS Part B
				Elective – BIndigS Part B
Year 4	LAW00527	Corporations Law	LAW00519	Professional Conduct
	CUL00414	Indigenous Common Law	LAW00117	Administrative Law
		Elective – BIndigS Part B	SOC00417	Race and Racism
		Elective – BIndigS Part B	LAW00215	Dispute Resolution and Aboriginal Communities
Year 5		Law elective		Law elective
		Law elective		Law elective
		Law elective		Law elective
		Elective - BIndigS Part B		Elective - BIndigS Part B

* *Denotes a double-weighted unit.*

COURSE STRUCTURE FOR THE BACHELOR OF INFORMATION TECHNOLOGY, BACHELOR OF LAWS

	First		**Second**	
Year 1	ISY00221	Introduction to Information Technology	CSC00239	Object Oriented Programming
	ISY00245	Principles of Programming	ISY00242	Object Oriented Design
	LAW00051	Legal Research and Writing	LAW00502	Torts
	LAW00111	Legal Process		
Year 2	ISY00243	Systems Analysis and Design	CSC00240	Data Communications and Networks
	ACC00150	Using Financial Information	MAT00115	Statistics I
	MAT00213	Discrete Mathematics	LAW00503	Contract Law*
	LAW00112	Constitutional Law		
Year 3	LAW00507	Criminal Law and Procedure*	CSC00235	Applications Development
	LAW00520	The Philosophy of Law	CSC00228	Database Systems I
	LAW00114	Evidence and Civil Procedure	LAW00115	Equity
			LAW00116	Property Law
Year 4	ACC00222	Computer Control, Auditing and Security	ISY00230	Information Resources Management
	ISY10058	Electronic Commerce Systems	LAW00519	Professional Conduct
	MNG00111	Fundamentals of Management	LAW00117	Administrative Law
	LAW00527	Corporations Law	ISY00231	Computing Project
Year 5	ISY10056	Intelligent Decision Systems	LAW00125	Information Technology and the Law
		Law elective	ISY00246	Client/Server Systems
		Law elective		Law elective
		Law elective		Law elective

* *Denotes a double-weighted unit.*

COURSE STRUCTURE FOR THE BACHELOR OF LEGAL AND JUSTICE STUDIES, BACHELOR OF LAWS

	First		Second	
Year 1	LAW00051	Legal Research and Writing	LAW00502	Torts*
	LAW00111	Legal Process	LAW00503	Contract Law*
	LAW00128	Legal Interviewing, Negotiation and Advocacy		
	LAW00112	Constitutional Law		
Year 2	LAW00507	Criminal Law and Procedure*	LAW00115	Equity
	LAW00520	The Philosophy of Law	LAW00116	Property Law
	LAW00114	Evidence and Civil Procedure	LAW00125	Information Technology and the Law
			LAW00054	Family Law Practice
Year 3	LAW00527	Corporations Law	LAW00519	Professional Conduct
		Major 1	LAW00117	Administrative Law
		Major 2		Major 4
		Major 3		Major 5
Year 4		Law elective		Major 6
		Law elective		Law elective
		Law elective		Law elective
		Law elective		Law elective
Year 5		Any elective#		Law elective
		Any elective#		Any elective#
		Any elective#		Any elective#
		Any elective#		Any elective#

* *Denotes a double-weighted unit.*

\# Any elective includes electives from any degree at Southern Cross University but does not include the following units: Legal Studies I/(Introduction to Law and Contract), Legal Studies II/(Business Law), Introduction to Land Law, Foundation of Torts, Criminal Process or any introductory level law unit. However, candidates who have completed any of these units prior to enrolment in this double law degree may apply for advanced standing in up to a maximum of five of the above as "any electives" but not as "law electives".

Notes to this Table:

Students completing the above degree must complete a major in the Bachelor of Legal and Justice Studies degree from the list of majors contained in the Bachelor of Legal and Justice Studies degree rules. "Major 1" and following refers to the first unit in the first major.

COURSE STRUCTURE FOR THE BACHELOR OF SOCIAL SCIENCE, BACHELOR OF LAWS

	First		**Second**	
Year 1	LAW00051 LAW00111 EDU00220 SOY00220	Legal Research and Writing Legal Process Learning, Communicating and Educational Computing Approaches to Social Science	LAW00502 SOC00118 BHS00106 BHS00119	Torts* Approaches to Sociology Group Processes *or* Working with Groups
Year 2	LAW00112	Constitutional Law 2 units – 1st Social Science major 1 unit – 2nd Social Science major	LAW00503	Contract Law* 1 unit – 1st Social Science major 1 unit – 2nd Social Science major
Year 3	LAW00507 LAW00520 LAW00114	Criminal Law and Procedure* The Philosophy of Law Evidence and Civil Procedure	LAW00115 LAW00116	Equity Property Law 1 unit – 1st Social Science major 1 unit – 2nd Social Science major
Year 4	LAW00527	Corporations Law 1 unit – 1st Social Science major 2 units – 2nd Social Science major	LAW00519 LAW00117	Professional Conduct Administrative Law 1 unit – 1st Social Science major 1 unit – 2nd Social Science major
Year 5		Law elective Law elective Law elective BSocSc elective		Law elective Law elective Law elective BSocSc elective

Explanatory Notes:

(i) An asterisk (*) indicates that these units are double-weighted.

(ii) An external student studying the Bachelor of Social Science component of the double degree must undertake the 16 compulsory Law units as an internal student. These compulsory Law units may be studied either full-time over two years of on-campus study, or over a longer period as a part-time student.

(iii) The nominated schedule of Bachelor of Social Science units may be varied in accordance with the Bachelor of Social Science programme rules, unit offerings and pre-requisites.

PART B
Schedule of Elective Law Units

ACC00132	Taxation
ACC00134	Advanced Taxation
LAW00054	Family Law Practice
LAW00057	Conveyancing Law
LAW00059	Welfare Law
LAW00061	Drugs, Crime and the Law
LAW00062	Wills and Estates
LAW00104	Employment and Industrial Relations Law
LAW00106	EEO and OH&S Law and Practice
LAW00113	Family Law and Society
LAW00118	Environmental Law
LAW00119	Local Government and Planning Law
LAW00120	Victimology
LAW00121	Intellectual Property
LAW00122	Clinical Legal Experience
LAW00123	Law Placement
LAW00124	International Business Law
LAW00125	Information Technology and the Law
LAW00126	Marketing Law
LAW00214	Mediation and Dispute Resolution
LAW00216	Mediation Practice and Procedure
LAW00513	Aborigines, Torres Strait Islanders and the Law
LAW00514	Criminology
LAW00515	Insolvency Law
LAW00516	Advanced Advocacy
LAW00518	Advanced Constitutional Law
LAW00521	International Law
LAW00522	Human Rights
LAW00523	Commercial Law
LAW00524	Independent Legal Research
LAW00525	Cyberlaw
LAW00526	International Criminal Justice
LAW00528	Law Review
LAW00529	Restorative Justice
LAW01125	Securities Markets Regulation

BACHELOR OF LEGAL AND JUSTICE STUDIES
(Abbreviated title: BLJS)

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Law and Justice
Campus:	Lismore
Course Mode:	Internal/External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission to candidature shall have completed an Associate Degree (or Diploma) in Law (Paralegal Studies), Associate Degree in Law (Aboriginal Paralegal Studies) or Associate Diploma of Business (Paralegal Studies).

4.2 Requirements for the Award

(a) To be eligible for the award of the Bachelor of Legal and Justice Studies degree a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units in Part A of the Schedule of Units attached to these Rules; and

(ii) not less than two (2) units from Part B of the Schedule that are not units completed as part of a major listed in Part C of the Schedule; and

(iii) one of the majors listed in Part C of the Schedule.

Candidates who complete a double major will be deemed to have met the requirements of 4.2(a)(ii) above.

(b) Candidates who have completed the requirements for the Associate Degree in Correctional Administration will be deemed to qualify for the Bachelor of Legal and Justice Studies with a major in Prison Administration upon completion of the units in Part D of the Schedule of Units attached to these Rules.

4.3 Advanced Standing/Credit Transfer/ Professional Experience

(a) Candidates who have completed an Associate Degree in Law or Diploma in Law (Paralegal Studies), Associate Degree in Law or Diploma in Law (Aboriginal Paralegal Studies), Associate Diploma in Business (Paralegal Studies) or Associate Degree in Correctional Administration may be granted advanced standing for up to sixteen (16) units in the Bachelor of Legal and Justice Studies.

(b) In exceptional cases additional advanced standing may be granted by the School Board, which shall notify Academic Board of all instances.

4.4 Surrender of Award

Candidates who hold the Associate Degree in Law or Diploma in Law (Paralegal Studies) or Associate Degree or Diploma in Law (Aboriginal Paralegal Studies) or the Associate Diploma in Business (Paralegal Studies) or Associate Degree in Correctional Administration and are granted advanced standing for greater than the equivalent of twelve (12) units, must surrender the award prior to conferral of the degree.

Schedule of Units

PART A

LAW00130 Introduction to Law and Contract
LAW00050 Criminal Process
LAW00051 Legal Research and Writing
LAW00128 Legal Interviewing, Negotiation and Advocacy
LAW00131 Business Law
LAW00052 Introduction to Land Law
LAW00053 Foundations of Torts
LAW00054 Family Law Practice
LAW00125 Information Technology and the Law

PART B*

LAW01125 Securities Markets Regulation
ACC00132 Taxation
ACC00134 Advanced Taxation
LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues
LAW00056 Aborigines, Torres Strait Islanders and the Criminal Justice System
LAW00057 Conveyancing Law
LAW00062 Wills and Estates
LAW00004 Company Law
LAW00523 Commercial Law
LAW00525 Cyberlaw
LAW00106 EEO and OH&S Law and Practice
LAW00104 Employment and Industrial Relations Law
LAW00107 Conveyancers Professional Practice
LAW00108 Legal and Conveyancing Practice
LAW00058 Litigation Practice
LAW00059 Welfare Law
LAW00521 International Law
LAW00214 Mediation and Dispute Resolution
LAW00514 Criminology
LAW00120 Victimology
LAW00061 Drugs, Crime and the Law
LAW00216 Mediation Practice and Procedure
LAW00522 Human Rights
LAW00526 International Criminal Justice
LAW00529 Restorative Justice
LAW00126 Marketing Law
LAW10069 Veterans Law I
LAW10070 Veterans Law II
LAW10068 Law and Government Decision Making

PART C*

Criminal Justice Studies

LAW00514 Criminology
LAW00056 Aborigines Torres Strait Islanders and the Criminal Justice System

and any four of the following:

LAW00048 Legal Project
LAW00059 Welfare Law
LAW00120 Victimology
LAW00061 Drugs, Crime and the Law
BHS00219 Youth, Crime and Cultural Change #
BHS00220 Psychology of Law and Justice #
SOC01123 Sociology of Deviance
LAW00526 International Criminal Justice
LAW00529 Restorative Justice

Practice Management

LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues
LAW00108 Legal and Conveyancing Practice
LAW00214 Mediation and Dispute Resolution
LAW00104 Employment and Industrial Relations Law ***or***
LAW00106 EEO and OH&S Law and Practice

and any two of the following:

MNG00111 Fundamentals of Management
MNG00320 Introduction to Human Resource Management
EDU01264 Staff Development and Training
MNG00154 Staff Selection and Appraisal
MNG00167 Supervision and Teamwork
LAW00106 EEO and OH&S Law and Practice

Commerce

ACC00132 Taxation
LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues
LAW00104 Employment and Industrial Relations Law
LAW00106 EEO and OH&S Law and Practice

and any two of the following:

LAW00048 Legal Project
LAW00121 Intellectual Property
LAW00124 International Business Law
LAW00515 Insolvency Law#
ECO00102 Applied Microeconomics
LAW00214 Mediation and Dispute Resolution
LAW00523 Commercial Law
LAW00525 Cyberlaw
LAW00004 Company Law
LAW00126 Marketing Law

Dispute Resolution

LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues
LAW00215 Dispute Resolution and Aboriginal Communities
LAW00214 Mediation and Dispute Resolution
LAW00216 Mediation Practice and Procedure
CSL00231 Introduction to Counselling: Theory and Practice
CSL00120 Conflict Resolution

Indigenous Australians

LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues
LAW00056 Aborigines, Torres Strait Islanders and the Criminal Justice System
CUL00402 Contemporary Australian Indigenous Societies

and three of the following:

CUL00414 Indigenous Common Law
CUL00415 Comparative International Indigenous Legal Issues
CUL00413 Human Rights and Indigenous Peoples
CUL00407 Australian Indigenous Community Administration
LAW00059 Welfare Law
LAW00215 Dispute Resolution and Aboriginal Communities
LAW00048 Legal Project

Local Government

LAW00119 Local Government and Planning Law
LAW00118 Environmental Law

and any one of the following:

LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues
LAW00215 Dispute Resolution and Aboriginal Communities
SOY00419 Indigenous Environmental Management

and any three of the following electives:

LAW00117 Administrative Law
AGT00220 Environmental Impact Studies and Assessment
LAW00106 EEO and OH&S Law and Practice
LAW00104 Employment and Industrial Relations Law
LAW00048 Legal Project
HMS00423 Tourism Planning and the Environment
LAW00214 Mediation and Dispute Resolution
LAW00216 Mediation Practice and Procedure
SOC00107 Social Planning
POL00006 Australian Government and Political Institutions
POL00010 Local Government
MNG00111 Fundamentals of Management
SOY00150 Policies and Organisations
ECO00202 Natural Resource and Environmental Economics
MKT00165 Communication, Promotion and the Community
LAW00004 Company Law
AGR00215 Water Resource Management and Technology
ENS00218 Waste Technology

Social Justice

CUL00413 Human Rights and Indigenous Peoples
LAW00059 Welfare Law
LAW00522 Human Rights

and any three of the following electives:

LAW00106 EEO and OH&S Law and Practice
LAW00113 Family Law and Society
LAW00520 The Philosophy of Law
LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues

LAW00048 Legal Project
SOC00115 Sociology of Inequality
SOC00111 Contexts of Social Welfare Practice
HIS00232 Australia from 1788-1988
HIS00234 Gender and Race in Australian History
LAW00514 Criminology
CUL00402 Contemporary Australian Indigenous Societies
SOC00417 Race and Racism
LAW00526 International Criminal Justice
POL00006 Australian Government and Political Institutions

Licensed Conveyancing

LAW00004 Company Law
LAW00108 Legal and Conveyancing Practice
LAW00107 Conveyancers Professional Practice
LAW01125 Securities Markets Regulation
LAW00062 Wills and Estates
LAW00507 Conveyancing Law *and*
LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues ➢

➢ *This is an additional unit required when completing this major.*

Employment and Industrial Relations

LAW00104 Employment and Industrial Relations Law
LAW00106 EEO and OH&S Law and Practice
LAW00055 Aborigines, Torres Strait Islanders and Contemporary Legal Issues ***or***
LAW00215 Dispute Resolution and Aboriginal Communities

and any three of the following electives:

MNG00116 Industrial Relations
MNG00320 Introduction to Human Resource Management
MNG00111 Fundamentals of Management
LAW00214 Mediation and Dispute Resolution
LAW00004 Company Law
LAW00058 Litigation Practice
ACC00132 Taxation
BHS00105 Development of Human Resources
MNG00154 Staff Selection and Appraisal
LAW00048 Legal Project
SOC00117 Sociology of Work
SOC00100 Current Issues
SOC00101 The Future of Work
CSL00102 Work and the Community
POL00103 Work in the Australian Context

International Studies

LAW00521 International Law

plus one of the following units:

CUL00413 Human Rights and Indigenous Peoples
CUL00410 International Indigenous Issues
CUL00415 Comparative International Indigenous Legal Issues

plus any four of the following units:

CUL00210 Australia/Asia
LAW00048 Legal Project
LAW00522 Human Rights
LAW00526 International Criminal Justice
POL00131 International Community Development
LAW00124 International Business Law
ECO00312 International Trade
MNG00313 International Management
POL00006 Australian Government and Political Institutions

Prison Administration#

LAW00056 Aborigines, Torres Strait Islanders and the Criminal Justice System

and one of the following:

LAW00514 Criminology
LAW00061 Drugs, Crime and the Law
LAW00120 Victimology

and eight of the following units:

Southern Cross University Units

COR00307 Emerging Issues in Correctional Services#
COR00313 Introduction to Human Resource Management#
COR00310 Young Offenders#
COR00302 Critical Incident Management#
COR00309 Community Corrections in NSW#
COR00304 Planning in Correctional Institutions I#

COR00305 Planning in Correctional Institutions II#
COR00311 Women in Correctional Systems#

Centre for Professional Development in Corrective Services Units

CAP101 The Prison Population#
CAA202 Area Management#
CAA201 Introduction to Management of Correctional Institutions#
CAE201 History of Corrections#
CAS201 Staff and Institutional Supervision#

PART D

LAW00130 Introduction to Law and Contract
LAW00051 Legal Research and Writing
LAW00128 Legal Interviewing, Negotiation and Advocacy
LAW00056 Aborigines, Torres Strait Islanders and the Criminal Justice System
LAW00131 Business Law
LAW00054 Family Law Practice
LAW00053 Foundations of Torts
LAW00052 Introduction to Land Law

\# *Not offered in 2002.*

* *Not all units listed in Parts B and C will necessarily be offered each semester/year. The offering of any School elective is subject to student numbers, availability of staff and timetabling constraints.*

BACHELOR OF LEGAL AND PROFESSIONAL STUDIES
(Abbreviated title: BLeg&ProfStudies)

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Law and Justice
Campus:	Lismore
Course Mode:	External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

For the purpose of these Rules the relevant definitions contained in the Glossary apply subject to the following amendments:

(a) "Centre" means the Centre for Professional Development in Legal and Professional Studies;

(b) "candidate" means a person enrolled in the University as a student, or registered as a student in the Centre;

(c) "unit" means a component of a course and includes equivalent units offered by the Centre.

4.1 Qualification for Admission

In addition to satisfying the University's Admission Rules a candidate must provide evidence that:

(i) they are a serving member of the Queensland Police Service; and

(ii) they have successfully completed the following Queensland Police Service in-service courses, or their equivalent:

Police Recruit Operational
Vocational Education Program
First Year Constable Program
Constable Development Program

4.2 Duration of Course

Unless the School Board otherwise determines, a candidate for the degree shall complete the requirements of the award in not

more than eight (8) semesters from initial enrolment.

4.3 Enrolment

Unless the School Board otherwise determines, a candidate may only enrol in units approved by the Academic Programs Co-ordinator prior to enrolment.

4.4 Requirements for an Award

To be eligible for the award of the Bachelor of Legal and Professional Studies, a candidate must successfully complete the equivalent of twenty-four (24) Southern Cross University units.

Normally, equivalence in relation to this award means:

(i) completion of the Police Recruit Operational Vocational Education Program; and

(ii) completion of the First Year Constable Program; and

(iii) completion of the Constable Development Program, including the four Southern Cross University assessment tasks; and

(iv) completion of not less than four (4) Southern Cross University units from the Schedule of Units attached to these Rules – a minimum of two (2) units from Part A and the balance from either Part A or Part B of the Schedule.

4.5 Advanced Standing/Credit Transfer/ Professional Experience

(a) The School Board may grant a candidate advanced standing for up to the equivalent of sixteen (16) units on the basis of in-service courses successfully completed through the Queensland Police Service Academy or equivalent.

(b) A candidate who has successfully completed additional University-determined assessment tasks relating to the Constable Development Program offered by the Queensland Police Service Academy may be granted advanced standing for up to four (4) units.

(c) The maximum equivalent units for which advanced standing may be granted shall be twenty (20).

Schedule of Units

PART A

Any unit offered by the School of Law and Justice.

PART B

Any undergraduate unit offered by the University.

BACHELOR OF MANAGEMENT
(Abbreviated title: BMangt)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Commerce and Management; School of Business
Campus:	Lismore, Coffs Harbour, Tweed
Course Mode:	Internal/External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See *Rules Governing Candidature* under the Bachelor of Business Course entry.

BACHELOR OF MANAGEMENT AND PROFESSIONAL STUDIES
(Abbreviated title: BMangt&ProfStudies)

ASSOCIATE DEGREE OF MANAGEMENT AND PROFESSIONAL STUDIES
(Abbreviated title: AssocDegMangt&ProfStudies)

DIPLOMA OF MANAGEMENT AND PROFESSIONAL STUDIES
(Abbreviated title: DipMangt&ProfStudies)

CERTIFICATE OF MANAGEMENT AND PROFESSIONAL STUDIES
(Abbreviated title: CertMangt&ProfStudies)

Level of Award:	Undergraduate Degree
Division:	Business
Academic Organisational Unit:	School of Social and Workplace Development
Campus:	Gold Coast, Lismore
Course Mode:	Internal/External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for the Award

(a) To be eligible for the award of Bachelor of Management and Professional Studies a candidate shall successfully complete not less than twenty-four (24) units, in a sequence approved by the College Board, comprising:

(i) not less than six (6) and no more than ten (10) professional units from the Schedule of Units attached to these Rules;

(ii) not less than four (4) and no more than eight (8) liberal studies units from the Schedule;

(iii) not less than ten (10) and no more than fourteen (14) management units from the Schedule;

(b) To be eligible for the award of the Associate Degree of Management and Professional Studies a candidate shall successfully complete not less than sixteen (16) units, with not less than three (3) units and not more than six (6) professional units, not less than two (2) units and not more than four (4) liberal studies units, and not less than eight (8) units and not more than twelve (12) management units from the Schedule of Units.

(c) To be eligible for the Diploma of Management and Professional Studies a candidate shall successfully complete not less than a total of eight (8) units, with not more than three (3) professional units, not more than two (2) liberal units, and not less than four (4) management units from the Schedule of Units.

(d) To be eligible for the Certificate of Management and Professional Studies a candidate shall successfully complete not less than four (4) units, with no more than one (1) professional unit, not more than one (1) liberal studies unit, and not less than two (2) and no more than four (4) management units from the Schedule of Units.

(e) A candidate who while enrolled for the Bachelor of Management and Professional Studies has completed the requirements for the Associate Degree of Management and Professional Studies may elect to be awarded the Associate Degree of Management and Professional Studies following withdrawal from candidature for the Bachelors degree.

(f) A candidate who while enrolled for the Bachelor of Management and Professional Studies has completed the requirements for the Diploma of Management and Professional Studies may elect to be awarded the Diploma of Management and Professional Studies following withdrawal from candidature for the Bachelors degree.

(g) A candidate who while enrolled for the Bachelor of Management and Professional Studies has completed the requirements for the Certificate of Management and Professional Studies may elect to be awarded the Certificate of Management and Professional Studies following withdrawal from candidature for the Bachelors degree.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

Candidates who have completed the requirements for the Associate Degree of Management and Professional Studies, or for any other Associate Degree of this University, may be granted advanced standing for up to sixteen (16) units in the Bachelor of Management and Professional Studies.

Schedule of Units

All undergraduate units offered by the University.

BACHELOR OF MULTIMEDIA
(Abbreviated title: BMM)

ASSOCIATE DEGREE IN MULTIMEDIA
(Abbreviated title: AssocDegMM)

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Multimedia and Information Technology
Campus:	Coffs Harbour
Course Mode:	Internal
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Enrolment

A candidate may achieve accelerated progression by enrolling, with the approval of the School Board, in additional units which may be offered from time to time in a flexible delivery mode.

4.2 Requirements for an Award

(a) To be eligible for the award of Bachelor of Multimedia, a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and either

(ii) six (6) units from one major sequence of units in Part B of the Schedule, and two (2) elective units, which may include units from Part B of the Schedule; or

(iii) eight (8) elective units, which may include units from Part B of the Schedule.

(b) To be eligible for the award of Associate Degree in Multimedia, a candidate shall successfully complete not less than sixteen (16) units comprising all units listed in Part A of the Schedule of Units attached to these Rules.

(c) A candidate who while enrolled in the Bachelor of Multimedia has completed the requirements for the Associate Degree in Multimedia may elect to be awarded the Associate Degree in Multimedia following withdrawal from candidature for the Bachelors degree.

4.3 Advanced Standing/Credit Transfer/ Professional Experience

(a) Candidates who have completed the requirements of the Associate Degree in Multimedia may be granted advanced standing for up to sixteen (16) units in the Bachelor of Multimedia.

(b) Candidates who have completed the requirements for TAFE Course 3610, Level 4 Certificate in Information Technology (Multimedia), may be granted advanced standing for eight (8) specified units in the Bachelor of Multimedia.

Schedule of Units

PART A

COM00333	Communication and Culture
COM01402	Scriptwriting
ISY00301	Electronic Networking and the Internet
ISY00311	Multimedia Issues
ISY00321	Interactive Multimedia

	Development I
ISY00322	Interactive Multimedia Development II
ISY00323	Interactive Multimedia Development III
ISY00324	Digital Media I
ISY00325	Digital Media II
ISY00326	Digital Media III
ISY00331	Multimedia Design Project
ISY00333	Multimedia Development Project
COM00439	Foundations in Media Studies
MNG00111	Fundamentals of Management
BHS00106	Group Processes
ISY00350	Multimedia Design

PART B

Interactive Learning

ISY00300	Principles of Educational Multimedia
ISY00312	Instructional Design I
ISY00313	Instructional Design II
ISY00314	Instructional Design III
ISY00330	Multimedia Design Update
ISY00332	Multimedia Development Update

Human Resources

MNG00320	Introduction to Human Resource Management
MNG00154	Staff Selection and Appraisal
BHS00105	Development of Human Resources
BHS00156	Leadership
MNG00167	Supervision and Teamwork
MNG00166	Managing Change

Software Engineering

ISY00245	Principles of Programming
ISY00243	Systems Analysis and Design
CSC00239	Object Oriented Programming
CSC00228	Database Systems I
ISY00246	Client/Server Systems
CSC00223	Software Engineering

Media Theory and Analysis†

COM00401	Cross-Cultural Film Studies†
COM00445	Media, Culture and Ideology†
COM00446	International Media Studies
COM00447	Media and New Technologies Studies
COM00448	Asian Media Studies†
COM01403	Media Ethics and Law†

Law and Technology

LAW00051	Legal Research and Writing
LAW00130	Introduction to Law and Contract
LAW00131	Business Law
LAW00125	Information Technology and the Law
LAW00121	Intellectual Property
LAW00525	Cyberlaw

Business

MKT00075	Marketing Principles
LAW00150	Introduction to Business Law
ACC00150	Using Financial Information
MKT00102	Consumer Behaviour
ECO00101	Macroeconomics, ***or***
ECO00102	Microeconomics
ACC00151	Introduction to Accounting, ***or***
MAT00115	Statistics

Marketing

MKT00075	Marketing Principles
MKT00102	Consumer Behaviour
MKT00152	Sales and Promotion Management
LAW00150	Introduction to Business Law

plus any two (2) units selected from the following list:

LAW00126	Marketing Law
MKT00153	Advertising and Media Strategies
MNG00246	Environmental and Ethical Issues for Business
MKT00106	Market Research
MKT00150	Global Marketing
MKT00110	Retail Marketing
MKT00111	Services Marketing
MNG00319	Buying
MKT00151	Electronic Marketing

*Sport Management**†

MNG00301 Sport and Exercise Management I

plus any seven (7) units selected from the following:

FIN00320 Financial Management for Sport and Exercise
HMS01202 Sport and the Law
MKT00205 Public Relations in Sport and Exercise
MNG00307 Sports Policy and Planning
MKT00320 Sport and Exercise Marketing
MNG00303 Personnel Management in Sport
MNG00304 Facility Planning and Design
MNG00305 Facility Programming and Management
MNG00306 Entrepreneurship in Sport and Exercise
HMS00220 Graduating Seminar#
HMS00301 Research Design in Sport Science#

* *Due to professional requirements, a major study in Sport Management requires the completion of eight (8) units from Part B.*

† *Not offered in 2002.*

\# *Students contemplating an Honours year will be required to complete this unit.*

BACHELOR OF NATUROPATHY
(Abbreviated title: BNat)

Level of Award:	Undergraduate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Natural and Complementary Medicine
Campus:	Lismore
Course Mode:	Internal
Duration:	4 years
Total Units:	32

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission to candidature shall, at the discretion of the School Board, be required to attend an interview and show evidence of acceptable aptitude, motivation and commitment to undertake the program.

4.2 Requirements for an Award

To be eligible for the award of the Bachelor of Naturopathy, a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units in Part A of the Schedule of Units attached to these Rules; and

(ii) six (6) elective units which may include units in Part B of the Schedule.

Schedule of Units

PART A

BIO01201 Anatomy and Physiology I
BIO01202 Anatomy and Physiology II
CHE00102 Biological Chemistry I (Foundations of Chemistry)
CHE00103 Biological Chemistry II (Natural Products Chemistry)
CHE00002 Biochemistry
BIO00101 Physiological Pathology I
BIO00102 Physiological Pathology II
HLT00274 Clinical Diagnosis I
HLT00275 Clinical Diagnosis II
HLT00259 Naturopathic Foundations
NUT00214 Nutrition I (Food and Nutrition in Health)
NUT00215 Nutrition II (Life Cycle Nutrition and Diet Therapy)
NUT00216 Nutrition III (Nutritional Pharmacology and Biochemistry)
NUT00217 Nutrition IV (Clinical Nutrition)

HLT00257 Phytotherapy I (Foundations of Herbal Medicine)
HLT00302 Phytotherapy II (Medicinal Plants: Botany and Applications)
HLT00303 Phytotherapy III (Herbal Materia Medica)*
HLT00266 Phytotherapy IV (Pharmacognosy)
HLT00255 Homoeopathy I (Introductory Homoeopathy)
HLT10115 Tactile Therapies I (Relaxation and Therapeutic Massage)
HLT10118 Clinical Studies I
HLT10119 Clinical Studies II
HLT00260 Naturopathic Studies
CSL00231 Introduction to Counselling: Theory and Practice
HLT00278 Naturopathic Clinic I
HLT00279 Naturopathic Clinic II

PART B

HLT00267 Phytotherapy V (Clinical Herbal Medicine)
HLT10116 Tactile Therapies II (Lymphatic Technique, Sport/Performance, Hydrotherapy)
HLT10117 Tactile Therapies III (Myofascial Techniques, Exercise and Postural Therapy)
HLT00256 Homoeopathy II (Homoeopathic Theory and Practice)
HLT00263 Homoeopathy III (Clinical Homoeopathy)
HLT00420 Critical Reasoning and Research Methods in Natural Medicine
HLT00414 Natural Medicine and Reproduction
HLT00415 Natural Medicine in Childhood and Adolescence
HLT00416 Natural Medicine and the Aged
HLT00417 Natural and Mental Health
HLT00418 Independent Study in Natural and Complementary Medicine
HLT00419 Research Project in Natural Medicine

* *Not offered in 2002*

BACHELOR OF NATURAL THERAPIES
(Abbreviated title: BNatTherapies)

Level of Award:	Undergraduate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Natural and Complementary Medicine
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	8

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

For the purpose of these Rules, the relevant definitions in the Glossary apply subject to the following amendments:

(a) "Centre" means the Centre for Professional Development in Natural and Complementary Medicine.

(b) "candidate" means a person enrolled in the University as a student; or registered as a student in the Centre.

4.1 Qualifications for Admission

Applicants for admission to candidature shall possess an Australian National Training Authority registered diploma or advanced diploma qualification or equivalent of at least three years full-time study (or equivalent part-time study) in naturopathy or herbal medicine or naturopathic nutrition, and be eligible for professional membership of either the Australian Natural Therapists Association or the National Herbalists Association of Australia.

4.2 Duration of Course

Unless the School Board otherwise determines, a candidate for the degree shall complete the requirements of the award in not more than four (4) years from the date of initial enrolment.

4.3 Requirements for an Award

(a) To be eligible for the award of the Bachelor of Natural Therapies a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) four (4) units from Part B of the Schedule; and

(iii) possess an Australian National Training Authority registered diploma or advanced diploma qualification or equivalent of at least three years full-time study (or equivalent part-time study) in naturopathy or herbal medicine or naturopathic nutrition; and be eligible for professional membership of either the Australian Natural Therapists Association or the National Herbalists Association of Australia.

(b) In exceptional circumstances, the School Board may permit a candidate to enrol in a unit or units other than those specified in the Schedule of Units.

Schedule of Units

PART A

HLT00410	Contemporary Issues in the Practice of Natural Medicine
MDC00411	Clinical Diagnosis for Natural Medicine I
MDC00412	Clinical Diagnosis for Natural Medicine II
HLT00420	Critical Reasoning and Research Methods in Natural Medicine

PART B

HLT00413	Clinical Examination in Natural Medicine
HLT00414	Natural Medicine and Reproduction*
HLT00415	Natural Medicine in Childhood and Adolescence
HLT00416	Natural Medicine and the Aged
HLT00417	Natural Medicine and Mental Health
HLT00418	Independent Study in Natural Medicine
HLT00419	Research Project in Natural Medicine

* *Not offered in 2002*

BACHELOR OF NURSING
(Abbreviated title: BNurs)

Level of Award:	Undergraduate Degree

Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Nursing and Health Care Practices
Campus:	Lismore
Course Mode:	Internal
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

To be eligible for the award of Bachelor of Nursing, a candidate shall successfully complete not less that twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) two (2) elective units, which may include units from Part B of the Schedule.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

In exceptional circumstances a candidate may be granted advanced standing greater than 50 per cent by the School Board, which shall notify the Academic Board of all instances.

Schedule of Units

PART A

NRS00331	Nursing Practice I
NRS00321	Clinical Nursing Studies I
BIO01201	Anatomy and Physiology I
HEA00291	Health Care Practices I
NRS00332	Nursing Practice II
NRS00322	Clinical Nursing Studies II
BIO01202	Anatomy and Physiology II
CUL00408	Health and Australian Indigenous Peoples
NRS00333	Nursing Practice III
NRS00323	Clinical Nursing Studies III
BIO00301	Biomedical Science I
BIO00303	Biomedical Science III
NRS00334	Nursing Practice IV
NRS00324	Clinical Nursing Studies IV
BIO00302	Biomedical Science II
HEA00292	Health Care Practices II
NRS00335	Nursing Practice V
NRS00325	Clinical Nursing Studies V
HEA00293	Health Care Practices III
NRS00336	Nursing Practice VI
NRS00326	Clinical Nursing Studies VI
HEA00294	Health Care Practices IV

PART B

NRS00200	Psychosocial Emergency Care
SOY00203	Women's Studies
PHA00315	Introductory Pharmacology
HEA00203	Studies in Substance Abuse
NRS00250	Stress Management

BACHELOR OF PSYCHOLOGY WITH HONOURS
(Abbreviated title: BPsych(Hons))

BACHELOR OF PSYCHOLOGY
(Abbreviated title: BPsych)

Level of Award:	Undergraduate Honours Degree
Division:	Arts
Academic Organisational Unit:	School of Psychology
Campus:	Coffs Harbour
Course Mode:	Internal
Duration:	4 years
Total Units:	32

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

(a) To be eligible for the award of the Bachelor of Psychology with Honours a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) two (2) units from Part B of the Schedule;

(iii) eight (8) units from Part C of the Schedule;

(iv) eight (8) elective units; and

(v) shall achieve at least a Credit average in all units completed from Part A and Part B of the Schedule, and at least a Credit average in units completed from Part C of the Schedule.

(b) To be eligible for the award of Bachelor of Psychology a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) two (2) units from Part B of the Schedule;

(iii) eight (8) units from Part C of the Schedule; and

(iv) eight (8) elective units.

Schedule of Units

PART A

BHS11001	Introduction to Psychology I
BHS11002	Introduction to Psychology II
BHS11003	Methods and Concepts in Psychology
BHS11004	Contemporary Issues in Psychology
BHS20001	Psychological Assessment
BHS20006	Personality and Social Psychology
BHS20007	Learning and Memory
BHS20008	Quantitative Methods in Psychology
BHS30001	Research Methods III
BHS30002	Abnormal Psychology
BHS30003	Development Across the Lifespan
BHS30004	Physiological Psychology and Sensory Processes
BHS30005	Cross-cultural and Indigenous Issues
BHS30006	Behaviour Change

PART B

BHS30007 Health Psychology
BHS30008 Environmental Psychology
BHS30009 Human Factors

PART C

Research Thesis*
Research Methods and Applied Project
Ethics and Professional Issues
Advanced Seminars in Psychology
History and Philosophy of Psychology

* *four-unit weighting*

BACHELOR OF SOCIAL SCIENCE
(Abbreviated title: BSocSc)

ASSOCIATE DEGREE OF SOCIAL SCIENCE
(Abbreviated title: AssocDegSocSc)

Level of Award:	Undergraduate Degree
Division:	Business; Arts
Academic Organisational Unit:	School of Social and Workplace Development; School of Human Services
Campus:	Lismore, Coffs Harbour
Course Mode:	Internal/External
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

For the purpose of these Rules the relevant definitions contained in the Glossary apply subject to the following amendments:

(a) "Centre" means the Centre for Professional Development in the School of Social and Workplace Development;

(b) "candidate" means a person either enrolled in the University as a student, or registered as a student in the Centre or with one of the University's Licensees, and proceeding to the award of the Bachelor of Social Science.

4.1 Qualification for Admission

Applicants for admission to candidature in the Associate Degree of Social Science shall:

(i) have completed not less than two (2) units whilst enrolled as a candidate for the Bachelor of Social Science;

(ii) have obtained the permission of one of the two relevant School Boards.

4.2 Requirements for an Award

(a) To be eligible for the award of Bachelor of Social Science a candidate shall successfully complete not less than twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) one (1) unit from Part B of the Schedule;

(iii) at least two six (6)-unit major sequences of study from Part C of the Schedule; and

(iv) eight (8) elective units, which may include units listed in Part D of the Schedule.

(b) To be eligible for the award of Associate Degree of Social Science a candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) one (1) unit from Part B of the Schedule; and

(iii) two six (6)-unit major sequences of study from Part C of the Schedule.

(c) A candidate who while enrolled for the Bachelor of Social Science has completed the requirements for the Associate Degree of Social Science may elect to be awarded the Associate Degree of Social Science following withdrawal from candidature for the Bachelor degree.

4.3 Advanced Standing/Credit Transfer/ Professional Experience

(a) In exceptional circumstances a candidate may be granted advanced standing greater than 50% by the School Board, which shall notify the Academic Board of all instances.

(b) Candidates who have completed the requirements for the Associate Degree of Social Science may be granted advanced standing of up to sixteen (16) units in the Bachelor of Social Science.

Schedule of Units

PART A

SOY00220	Approaches to Social Sciences
EDU00220	Learning, Communicating and Educational Computing
SOC00118	Approaches to Sociology

PART B

BHS00106	Group Processes
BHS00119	Working with Groups

PART C

Community Development

BHS00130	Introduction to Community Development
SOC00107	Social Planning
SOY00204	Community Project Management
POL00131	International Community Development
SOY00132	Evaluation in Community Welfare
SOY00133	Rural and Urban Community Development

Counselling and Mediation Studies

CSL00231	Introduction to Counselling: Theory and Practice
CSL10014	Interventions in Counselling
CSL10015	Issues in Counselling Assessment
CSL00301	The Counsellor: Role, Ethics and Personal Development
BHS00119	Working with Groups
LAW00214	Mediation and Dispute Resolution

Human Relations and Communication

BHS00161	Interpersonal Communication
BHS00106	Group Processes
CSL00164	Consultation and Participation
CSL00120	Conflict Resolution
SOY00127	Human Relations
MNG00132	Organisational Communication

Human Resource Development

Any six (6) of the following units:

BHS00105	Development of Human Resources
EDU01264	Staff Development and Training
MNG00168	Learning Organisations
MNG00166	Managing Change
BHS00156	Leadership

MNG00167 Supervision and Teamwork
MNG00124 Mentoring in the Organisation

Human Resource Management

Any six (6) of the following units:

MNG00320 Introduction to Human Resource Management
MNG00154 Staff Selection and Appraisal
MNG00311 International Human Resource Management
MNG00116 Industrial Relations
MNG00118 Industrial and Economic Democracy
LAW00104 Employment and Industrial Relations Law
LAW00106 EEO and OH&S Law and Practice
MNG00321 Current Issues in Human Resource Management

Politics and Policy Studies

POL00006 Australian Government and Political Institutions
POL00010 Local Government
POL00013 Politics, Power and Social Movements
POL10025 Controversies in Ethics and Policy#
POL10024 Contemporary Ideas in Political Practice
POL10023 Peace, War and International Politics

Sociology

SOC00115 Sociology of Inequality
SOC00117 Sociology of Work
SOC01122 Sociology of the Family
SOC01123 Sociology of Deviance
SOC10027 Sociology of Cyberspace
SOC10026 Corporate Citizenship

Human Services Studies

SOY10105 Introduction to Human Services - Theory and Practice
SOY10106 Human Services - Practice and Ethics
SOC00112 Social Policy
SOY10107 Human Services Organisations - Power and Practice
SOY10108 Advocacy and Change#
SOY00132 Evaluation in Community Welfare

PART D

Field Education

CSL00113 Field Education I*
CSL00114 Field Education II*

Social Inquiry

SOY00125 Approaches to Social Inquiry
SOC01121 Social Inquiry Methods
SOY00126 Applied Social Inquiry*

Four (4) units from any of the major areas of study listed in Part C.

Social Science

IST00361 Independent Study – Social Science I
IST00362 Independent Study – Social Science II
IST00363 Independent Study – Social Science III
IST00364 Independent Study – Social Science IV

Human Services

IST00365 Independent Study – Human Services I
IST00366 Independent Study – Human Services II
IST00367 Independent Study – Human Services III
IST00368 Independent Study – Human Services IV

* *Double-weighted unit.*

\# *Not offered in 2002*

BACHELOR OF SPORT TOURISM MANAGEMENT
(Abbreviated title: BSportTourMangt)

Level of Award:	Undergraduate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Exercise Science and Management
Campus:	Lismore
Course Mode:	Internal
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

To be eligible for the award of Bachelor of Sport Tourism Management a candidate shall successfully complete not less that twenty-four (24) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) not less than four (4) units from Part B of the Schedule; and

(iii) two (2) elective units.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

Advanced standing will be determined by the School Board responsible for the unit for which advanced standing is being sought in consultation with the other School Board.

Schedule of Units

PART A

SOY00011 Sport Tourism I
SOY00012 Sport Tourism II
MNG00301 Sport and Exercise Management I
COM00207 Personal Communication for Tourism and Hospitality Industry
SOY00411 Tourism and Hospitality Studies I
HMS01202 Sport and the Law
MNG01413 Human Resource Management
MNG00307 Sports Policy and Planning
MAT00330 Statistics
FIN00320 Financial Management for Sport and Exercise
MNG00304 Facility Planning and Design
MNG00441 Tourism and Hospitality Services Management
MKT00205 Public Relations in Sport and Exercise
MKT00320 Sport and Exercise Marketing
MKT01221 Intern Study I*
MKT01222 Intern Study II*
MKT01223 Intern Study III*
MKT01224 Intern Study IV*

PART B

MNG00305 Facility Programming and Management
MNG00306 Entrepreneurship in Sport and Exercise
HEA00206 Exercise for Personal Health†
MNG00421 Events Management
HMS00423 Tourism Planning and the Environment
MNG00417 Strategic Management for Tourism and Hospitality
SCI00419 Food and Beverage Management
MKT01420 Convention, Meetings and Exhibitions Management
MNG00418 Accommodation and Information Technology Systems
MNG00426 Gaming and Club Management
MKT00204 Special Interest Tourism
MKT01416 Tourism and Hospitality Industry Project
MNG00422 Tourism Market Research Methods#†

HMS00301 Research Design in Sport and Exercise#
IST00561 Independent Study – Human Movement

One of these units (or equivalent) must be satisfactorily completed for entry into Bachelor of Sport Tourism Management with Honours.

* *Intern Study I-IV may be taken either throughout the course during times when other units are not scheduled, or over a 24-week period after the completion of Semester 5. All internship placements must be approved by the Internship Co-ordinator prior to commencement.*

† *Not offered in 2002*

BACHELOR OF TECHNOLOGY EDUCATION
(Abbreviated title: BTechEd)

BACHELOR OF TECHNOLOGY EDUCATION WITH HONOURS
(Abbreviated title: BTechEd(Hons))

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Education
Campus:	Coffs Harbour
Course Mode:	Internal
Duration:	4 years
Total Units:	32

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Requirements for an Award

To be eligible for the award of the Bachelor of Technology Education degree a candidate shall successfully complete not less than thirty-two (32) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units in a specialisation stream of units listed in Part B of the Schedule; and

(iii) three (3) elective units which may be selected from Part C of the Schedule.

Candidates may, at the discretion of the School Board, enrol in other units including up to six (6) approved elective units, normally completed within the second year of the course, for cross-institutional and/or cross-sectoral studies with the VET sector, other Universities or approved innovation corporations, subject to choice and availability.

4.2 Advanced Standing/Credit Transfer/ Professional Experience

The School Board may grant advanced standing for up to sixteen (16) units to applicants who have completed an appropriate TAFE/VET award or Degree with a major study in a technology area acceptable for teaching in schools and with relevant experience.

4.3 Technology Education Degree with Honours

(a) A candidate for the award of Bachelor of Technology Education with Honours shall fulfil the requirements of the Bachelor of Technology Education award, and in addition:

(i) shall achieve such standard of excellence as the School Board, School of Education, may from time to time determine; and

(ii) shall achieve at least a credit grade in the final year unit *Research Project*.

(b) For the award of Honours, consideration shall be given to a candidate's academic record throughout the course of study. A candidate who has reached the required standard of excellence referred to in the previous Rule 8(a) may on the recommendation of the School Board, School of Education, be awarded Honours in one of the following grades:

First Class Honours
Second Class Honours- Division 1
Second Class Honours- Division 2

Schedule of Units

PART A

EDU00221	Teaching and Learning
EDU01095	Special Education
EDU10003	Educational Information Technology
EDU10038	Managing Design and Technology Resources
ISY00221	Introduction to Information Technology
TCH00089	Business/Industry Placement Experience
TCH10002	School Internship
TCH10005	Behaviour, Learning and the Curriculum
TCH10000	Professional Experience I
TCH10001	Professional Experience II
BHS30009	Human Factors
EDU10040	Technacy for Innovation: Introductory Research and Foresighting Methods
EDU10042	Research Methods
EDU10043	Technacy in Indigenous Communities and Development Projects.
EDU10044/5	Research Project †
EDU00492	Design and Technology in Engineering Systems and Built Environments
EDU00493	Design and Technology for Information Management
EDU00496	Technology Curriculum
EDU10037	Technacy in Design Concepts and Virtual Expression
EDU10039	Design and Technology in Clothing and Production
EDU10041	Design and Technology in Energy and Transport Systems

PART B

Information Technology and Multimedia Curriculum Studies

CSC00228	Database Systems I
CSC00235	Applications Development
CSC00239	Object Oriented Programming
CSC00240	Data Communications and Networks
EDU00491	Design and Technology to Meet Human Needs
ISY00243	Systems Analysis and Design
ISY00324	Digital Media I

Food Technology and Tourism Management Curriculum Studies

SCI00429	Food Preparation and Production Systems
EDU10054	Food, Culture and Industry Studies
EDU10104	Food Properties, Preparation and Presentation
MNG00431	Hotel Operations
NUT00214	Nutrition I
SCI00419	Food and Beverage Management
SOY00411	Tourism and Hospitality Studies I

Engineering and Technology Curriculum Studies

EDU00491 Design and Technology to Meet Human Needs
EDU10046 Technical Drawing and CAD
EDU10047 Technics: Wood Technologies
EDU10048 Engineering Materials
EDU10049 Engineering in Society, Reports and Ethics
EDU10050 Engineering Mechanics: Statics and Dynamics I
ISY00324 Digital Media I

PART C

EDU10051 Textiles I: Textiles Design and Technology
EDU10052 Textiles II: Clothing Industry and Construction Fundamentals
EDU10053 Textiles III: Fashion Design Processes
ISY00311 Multimedia Issues
ISY00321 Interactive Multimedia Development I
ISY00350 Multimedia Design
SCI00428 Food and Beverage Service Delivery Systems
EDU10006 Introduction to Vocational Education and Training
EDU00067 Education Studies
Certificate IV in Assessment and Workplace Training *

† *double weighted, year long unit*

* *To be undertaken normally through cross-institutional and/or cross-sectoral study with a Registered Training Organisation (RTO) during TCH00089 – Business/Industry Placement Experience.*

BACHELOR OF VISUAL ARTS
(Abbreviated title: BVA)

Level of Award:	Undergraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Contemporary Arts
Campus:	Lismore
Course Mode:	Internal
Duration:	3 years
Total Units:	24

Rules Governing Candidature

See also *General Rules* section of the Student Handbook, in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission shall be required to show evidence, through a portfolio review and interview, of acceptable aptitude for, and commitment to, the proposed area of study.

4.2 Requirements for an Award

(a) To be eligible for the award of Bachelor of Visual Arts a candidate shall successfully complete not less than twenty-four (24) unit comprising:

(i) all double-weighted units listed in Part A of the Schedule of Units attached to these Rules;

(ii) not less than four (4) units from Part B of the Schedule;

(iii) not less than four (4) units from Part C of the Schedule; and

(iv) up to four (4) elective units, which may include units from Part B, C, or D of the Schedule not previously completed, or any other undergraduate units offered by the University.

(b) In exceptional circumstances, the School Board may permit a candidate to enrol in

a unit or units other than those specified in the Schedule.

4.3 Advanced Standing/Credit Transfer/ Professional Experience

Candidates who can demonstrate artistic expertise at a professional level in an approved area of the award course may be granted advanced standing of up to eight (8) units from Part A of the Schedule provided that such artistic expertise has been demonstrated within seven (7) years prior to admission to candidature.

Schedule of Units

PART A

ART00621	Visual Arts Studio Studies I: Foundation*
ART00622	Visual Arts Studio Studies II*
ART00623	Visual Arts Studio Studies III*
ART00624	Visual Arts Studio Studies IV*
ART00625	Visual Arts Studio Studies V*
ART00626	Visual Arts Studio Studies VI*

PART B

ART00600	Introduction to Visual Culture
ART00601	Modernism: Visual Parameters
ART00498	Contemporary Issues in Visual Arts
ART00602	Australian Visual Art
ART00603	Visual Art as Critical Practice#
ART00604	Visual Discourse: Uncovering the Body#

PART C

ART00630	Design
ART10094	Digital Art and Design I
ART10095	Digital Art and Design II
ART10096	Digital Art and Design III
ART00455	Photography I
ART00456	Photography II
ART00406	Studio Drawing I
ART00407	Studio Drawing II
ART00408	Studio Drawing III

PART D

ART00641	Studio Elective I
ART00642	Studio Elective II
ART00643	Studio Elective III
ART00644	Studio Elective IV

* *Double-weighted unit.*

\# *Not offered in 2002.*

BACHELOR OF APPLIED SCIENCE (FORESTRY) WITH HONOURS (Abbreviated title: BAppSc(For)(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Environmental Science and Management
Campus:	Lismore
Course Mode:	Internal
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature for Honours Degrees

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The Honours course comprises a Major Study, two Minor Studies and a Research Seminar.

FOR40001 Forestry Honours I: Thesis (Stage 1 of 3)
FOR40002 Forestry Honours IIA: Minor Study 1
FOR40003 Forestry Honours IIB: Minor Study 2
FOR40004 Forestry Honours III: Thesis (Stage 2 of 3)*
FOR40005 Forestry Honours IV: Thesis (Stage 3 of 3)*

* *Double weighted unit*

Major Studies may be taken in any area of Forest Science or Management, subject to the approval of the Head, School of Environmental Science and Management. Minor Studies may be taken from the same or a related area of study, subject to specific topics being approved by the Head, School of Environmental Science and Management. With the approval of the Head, School of Environmental Science and Management, one or both Minor Studies may be substituted by prescribed coursework and examination.

BACHELOR OF APPLIED SCIENCE WITH HONOURS (Abbreviated title: BAppSc(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Environmental Science and Management
Campus:	Lismore
Course Mode:	Internal
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The Honours course comprises a Major Study, two Minor Studies and a Research Seminar.

BIO40001 Applied Science Honours I: Thesis (Stage 1 of 3)*

BIO40002 Applied Science Honours IIA: Minor Study 1

BIO40003 Applied Science Honours IIB: Minor Study 2
BIO40004 Applied Science Honours III: Thesis (Stage 2 of 3)*
BIO40005 Applied Science Honours IV: Thesis (Stage 3 of 3)*

* *Double weighted unit*

Major Studies may be taken in one of the following areas:

(a) Environmental Science;
(b) Coastal Resource Management;
(c) Environmental Planning;
(d) Applied Coastal Studies; or
(e) Resource Technology.

Minor Studies may be taken from:

(a) the areas of the Major Studies; and
(b) in a topic other than the one selected for the Major Study, subject to specific topics being approved by the Head, School of Environmental Science and Management.

With the approval of the Head, School of Environmental Science and Management, one or both Minor Studies may be substituted by prescribed coursework and examination.

BACHELOR OF ARTS (HONOURS)
(Abbreviated title: BA(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Arts
Academic Organisational Unit:	School of Humanities, Media and Cultural Studies
Campus:	Lismore
Course Mode:	Internal
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

The Honours course comprises:

ENG10083 Knowledge and Culture*
COM40001 Arts Thesis Foundation*
COM40000 Arts Research Seminar
COM40002 Arts Thesis (Stage 1 of 2)
COM40003 Arts Thesis (Stage 2 of 2)*

* *Double weighted unit*

BACHELOR OF ARTS (HONOURS)

Full-time study

Semester level	Units		Unit load
1	ENG10083	Knowledge and Culture	2
	COM40001	Arts Thesis Foundation	2
2	COM40000	Arts Research Seminar	1
	COM40002	Arts Thesis (Stage 1 of 2)	1
	COM40003	Arts Thesis (Stage 2 of 3)	2

Part-time study (beginning Semester 1)

Semester level	Units		Unit load
1	ENG10083	Knowledge and Culture	2
2	COM40000	Arts Research Seminar	1
	COM40002	Arts Thesis (Stage 1 of 2)	1
3	COM40001	Arts Thesis Foundation	2
4	COM40003	Arts Thesis(Stage 2 of 3)	2

Part-time study (beginning Semester 2)

Semester level	Units		Unit load
1	COM40000	Arts Research Seminar	1
	COM40002	Arts Thesis(Stage 1 of 2)	1
2	ENG10083	Knowledge and Culture	2
3	COM40001	Arts Thesis Foundation	2
4	COM40003	Arts Thesis(Stage 2 of 2)	2

Three semester option (beginning Semester 2)

Semester level	Units		Unit load
1	COM40000	Arts Research Seminar	1
	COM40001	Arts Thesis Foundation	2
2	ENG10083	Knowledge and Culture	2
	COM40002	Arts Thesis (Stage 1 of 2)	1
3	COM40003	Arts Thesis (Stage 2 of 3)	2

BACHELOR OF BUSINESS IN HOTEL AND CATERING MANAGEMENT WITH HONOURS
(Abbreviated title: BBusHotel&CatMangt(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Business
Academic Organisational Unit:	School of Tourism and Hospitality Management
Campus:	Coffs Harbour
Course Mode:	Internal/External
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The course will comprise research leading to the completion of a thesis based upon original work. The thesis will have a workload requirement equivalent to eight (8) units;

MNG40009 Hotel and Catering Management Thesis (Stage 1 of 4)*
MNG40010 Hotel and Catering Management Thesis (Stage 2 of 4)*
MNG40011 Hotel and Catering Management Thesis (Stage 3 of 4)*
MNG40012 Hotel and Catering Management Thesis (Stage 4 of 4)*

* *Double weighted unit*

The thesis will be approximately 25,000 words in length and must be submitted by the dates prescribed in the School's "Handbook for Honours Students". As an integral part of the Honours programme, students will be required to present a colloquium for their thesis proposal and a research seminar based on their thesis.

Students may also be required to complete any additional unit(s) prescribed by the Honours Year Co-ordinator to address any deficit in knowledge of research design and/or research methods.

While successful completion of the unit(s) so prescribed will be required for attainment of an Honours award, the results obtained for the unit(s) will not count toward the class of Honours awarded.

BACHELOR OF BUSINESS IN TOURISM WITH HONOURS
(Abbreviated title: BBus(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Business
Academic Organisational Unit:	School of Tourism and Hospitality Management
Campus:	Lismore
Course Mode:	Internal/External
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The course will comprise research leading to the completion of a thesis based upon original work. The thesis will have a workload requirement equivalent to eight (8) units;

MNG40005 Tourism Thesis (Stage 1 of 4)*
MNG40006 Tourism Thesis (Stage 2 of 4)*
MNG40007 Tourism Thesis (Stage 3 of 4)*
MNG40008 Tourism Thesis (Stage 4 of 4)*
* *Double weighted unit*

The thesis will be approximately 25,000 words in length and must be submitted by the dates prescribed in the School's "Handbook for Honours Students". As an integral part of the Honours programme, students will be required to present a colloquium for their thesis proposal and a research seminar based on their thesis.

Students may also be required to complete any additional unit(s) prescribed by the Honours Year Co-ordinator to address any deficit in knowledge of research design and/or research methods. While successful completion of the unit(s) so prescribed will be required for attainment of an Honours award, the results obtained for the unit(s) will not count toward the class of the Honours awarded.

BACHELOR OF BUSINESS WITH HONOURS
(Abbreviated title: BBus(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Business
Academic Organisational Unit:	School of Commerce and Management; Business
Campus:	Lismore; Coffs Harbour
Course Mode:	Internal
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The Honours course comprises:

(i) a major study in on the following areas: Accounting; Finance; Economics; Marketing; Human Resource Management; International Business; Retail; Information Systems; and

(ii) Research Seminar

The individual requirements for each of these

areas are:

ACC40001	Accounting Seminar I
ACC40002	Accounting Seminar II
ACC40003	Accounting Seminar III
ACC40004	Accounting Thesis (Part 1 of 3)
ACC40005	Accounting Thesis (Part 2 of 3)*
ACC40006	Accounting Thesis (Part 3 of 3)*
FIN40001	Finance Seminar I
FIN40002	Finance Seminar II
FIN40003	Finance Seminar III
FIN40004	Finance Thesis (Part 1 of 3)
FIN40005	Finance Thesis (Part 2 of 3)*
FIN40006	Finance Thesis (Part 3 of 3)*
ECO40001	Economics Seminar I
ECO40002	Economics Seminar II
ECO40003	Economics Seminar III
ECO40004	Economics Thesis (Part 1 of 3)
ECO40005	Economics Thesis (Part 2 of 3)*
ECO40006	Economics Thesis (Part 3 of 3)*
MKT40001	Marketing Seminar I
MKT40002	Marketing Seminar II
MKT40003	Marketing Seminar III
MKT40004	Marketing Thesis (Part 1 of 3)
MKT40005	Marketing Thesis (Part 2 of 3)*
MKT40006	Marketing Thesis (Part 3 of 3)*
MNG40013	Human Resource Management and Seminar I
MNG40014	Human Resource Management and Seminar II
MNG40015	Human Resource Management and Seminar III
MNG40016	Human Resource Management Thesis (Part 1 of 3)
MNG40017	Human Resource Management Thesis (Part 2 of 3)*
MNG40018	Human Resource Management Thesis (Part 3 of 3)*
MNG40021	International Business Seminar I
MNG40022	International Business Seminar II
MNG40023	International Business Seminar III
MNG40024	International Business Thesis (Part 1 of 3)
MNG40025	International Business Thesis (Part 2 of 3)*
MNG40026	International Business Thesis (Part 3 of 3)*
MKT40007	Retail Seminar I
MKT40008	Retail Seminar II
MKT40009	Retail Seminar III
MKT40010	Retail Thesis (Part 1 of 3)
MKT40011	Retail Thesis (Part 2 of 3)*
MKT40012	Retail Thesis (Part 3 of 3)*
ISY40001	Information Systems Seminar I
ISY40002	Information Systems Seminar II
ISY40003	Information Systems Seminar III
ISY40004	Information Systems Thesis (Part 1 of 3)
ISY40005	Information Systems Thesis (Part 2 of 3)*
ISY40006	Information Systems Thesis (Part 3 of 3)*

* *Double weighted unit*

Major Study

The major study consists of an approved research project and the presentation of a research thesis of approximately 15,000-20,000 words reporting on the research undertaken. The research project will be conducted under the supervision of a nominated project supervisor.

The research thesis (one unbound original plus two bound copies) must be submitted in final form for examination by 12.00 noon on the first Friday of November, each year. Failure to submit the thesis in time may result in non-assessment of the thesis and consequently failure in the Honours programme.

Candidates are urged to submit a final draft of their thesis to the project supervisor at least four weeks prior to the final submission date to enable comment and initial review.

BACHELOR OF CONTEMPORARY MUSIC WITH HONOURS (Abbreviated title: BContempMus(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Arts
Academic Organisational Unit:	School of Contemporary Arts
Campus:	Lismore
Course Mode:	Internal
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

The Honours course comprises a Research Methods unit and Research Project:

MUS40000 Contemporary Music Research Methods*
MUS40001 Contemporary Music Research Project (Stage 1 of 3)*
MUS40002 Contemporary Music Research Project (Stage 2 of 3)*
MUS40003 Contemporary Music Research Project (Stage 3 of 3)*

* *Double weighted unit*

BACHELOR OF EXERCISE SCIENCE AND NUTRITION WITH HONOURS (Abbreviated title: BExSc&Nutr(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Health and Applied Science
Academic Organisational Unit:	School of Exercise Science and Sport Management
Campus:	Lismore
Course Mode:	Internal
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The Honours course comprises:

(a) a thesis based on original work

HEA40009 Exercise Science (Stage 1 of 4)*
HEA40010 Exercise Science (Stage 2 of 4)*
HEA40011 Exercise Science Thesis (Stage 3 of 4)*
HEA40012 Exercise Science Thesis (Stage 4 of 4)*

* *Double weighted unit*; and

(b) a colloquium for thesis proposal and a research seminar based on the thesis, and

(c) the unit MAT00331 Advanced Statistics, where a candidate has been deemed by the School Board to be deficient in this area. Whereas successful completion of the course will be required, the result will not count towards the class of Honours awarded.

BACHELOR OF HEALTH SCIENCE WITH HONOURS
(Abbreviated title: BHlthSc(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Health and Applied Science
Academic Organisational Unit:	School of Nursing and Health Care Practices
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The major study consists of an approved original research project and the presentation of a research thesis of 20,000 – 25,000 words reporting on the research undertaken. The research project will be conducted under the supervision of a nominated project supervisor.

HEA40001 Health Science Thesis (Stage 1 of 4)*
HEA40002 Health Science Thesis (Stage 2 of 4)*
HEA40003 Health Science Thesis (Stage 3 of 4)*
HEA40004 Health Science Thesis (Stage 4 of 4)*

* *Double weighted unit*

The research thesis (three spiral bound copies) must be submitted in final form for examination by 12.00 noon on November 1. Failure to submit the thesis in time may result in non-assessment of the thesis and consequently failure in the Honours program. The research thesis constitutes 70% of the assessment for this unit. The thesis will be examined by two examiners, one internal, who will also be an examiner for the progress paper and research seminar, and one external examiner.

A progress paper of 2500 –3000 words based on the research project, examined by one internal examiner and constitutes 15% of the assessment for this unit.

A research seminar presentation of 60 minutes duration based on the research project, examined by two internal examiners, one of whom will be the same examiner as for the progress paper. This item constitutes 15% of the assessment for this unit.

BACHELOR OF HEALTH SCIENCE (NURSING) WITH HONOURS (Abbreviated title: BHlthSc(Nursing)(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Nursing and Health Care Practices
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The Honours course comprises:

(a) a thesis based on original work;

NRS40005 Health Science Nursing Thesis (Stage 1 of 4)*
NRS40006 Health Science Nursing Thesis (Stage 2 of 4)*
NRS40007 Health Science Nursing Thesis (Stage 3 of 4)*
NRS40008 Health Science Nursing Thesis (Stage 4 of 4)*

* *Double weighted unit;* and

(b) a research seminar based on the thesis; and

(c) a progress paper on the project which forms the basis of the thesis.

Where a candidate has been deemed by the School Postgraduate Committee to be deficient in an area, they may be required to undertake units of study which address any deficiency, and which do not count towards the class of Honours awarded.

Special Note:

Students should be aware that as part of the employment process in various States and Territories, a criminal record check is undertaken on all applicants for nursing positions.

BACHELOR OF HUMAN MOVEMENT SCIENCE WITH HONOURS (Abbreviated title: BHMS(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Health and Applied Science
Academic Organisational Unit:	School of Exercise Science and Sport Management
Campus:	Lismore
Course Mode:	Internal
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The Honours course comprises:

(a) a thesis based on original work,

HEA40005 Human Movement Science Thesis (Stage 1 of 4)*
HEA40006 Human Movement Science Thesis (Stage 2 of 4)*
HEA40007 Human Movement Science

Thesis (Stage 3 of 4)*

HEA40008 Human Movement Science Thesis (Stage 4 of 4)*

* *Double weighted unit;* and

(b) a colloquium for thesis proposal and a research seminar based on the thesis, and

(c) the unit MAT00331 Advanced Statistics, where a candidate has been deemed by the School Board to be deficient in this area. Whereas successful completion of the course will be required, the result will not count towards the class of Honours awarded.

BACHELOR OF INFORMATION TECHNOLOGY WITH HONOURS (Abbreviated title: BInfTech(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Arts
Academic Organisational Unit:	School of Multimedia and Information Technology
Campus:	Lismore, Coffs Harbour
Course Mode:	Internal/External
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The Honours course comprises:

One quarter coursework and three quarters research cumulating in the submission of an honours research thesis.

CSC40001 Research Methods in Information Technology

CSC40002 Information Technology Research Topic

CSC40003 Information Technology Research Thesis (Stage 1 of 3)*

CSC40004 Information Technology Research Thesis (Stage 2 of 3)*

CSC40005 Information Technology Research Thesis (Stage 3 of 3)*

* *Double weighted unit*

BACHELOR OF MANAGEMENT WITH HONOURS (Abbreviated title: BMangt(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Business
Academic Organisational Unit:	School of Commerce and Management, School of Business
Campus:	Lismore, Coffs Harbour
Course Mode:	Internal/External
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The Honours course comprises a major study and research seminars:

MNG40027 Management Seminar I
MNG40028 Management Seminar II
MNG40029 Management Seminar III
MNG40030 Management Thesis (Part 1 of 3)*
MNG40031 Management Thesis (Part 2 of 3)*
MNG40032 Management Thesis (Part 3 of 3)*
* *Double weighted unit*

Major Study

The major study consists of an approved research project and the presentation of a research thesis of approximately 15,000-20,000 words reporting on the research undertaken. The research project will be conducted under the supervision of a nominated project supervisor.

BACHELOR OF MULTIMEDIA WITH HONOURS (Abbreviated title: BMM(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Arts
Academic Organisational Unit:	School of Multimedia and Information Technology
Campus:	Coffs Harbour
Course Mode:	Internal
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The Honours course comprises Research seminars and a thesis.

CMP40000 Multimedia Research Seminar *
CMP40001 Multimedia Research Thesis (Stage 1 of 3)*
CMP40002 Multimedia Research Thesis (Stage 2 of 3)*
CMP40003 Multimedia Research Thesis (Stage 3 of 3)*
* *Double weighted unit*

The thesis may be taken in any area of Multimedia, subject to the approval of the Head, School of Multimedia and Information Technology.

BACHELOR OF NATUROPATHY WITH HONOURS (Abbreviated title: BNat(Hons))

Level of Award:	Undergraduate Honours Degree

Division:	Health and Applied Science
Academic Organisational Unit:	School of Natural and Complementary Medicine
Campus:	Lismore
Course Mode:	Internal
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The Honours course comprises a Major Study and a Research Seminar. Major Studies may be taken in any area of Natural and Complementary Medicine, subject to the approval of the Head, School of Natural and Complementary Medicine.

HLT40001 Naturopathy Thesis (Stage 1 of 4)*
HLT40002 Naturopathy Thesis (Stage 2 of 4)*
HLT40003 Naturopathy Thesis (Stage 3 of 4)*
HLT40004 Naturopathy Thesis (Stage 4 of 4)*
* *Double weighted unit*

BACHELOR OF NURSING WITH HONOURS
(Abbreviated title: BNurs(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Nursing and Health Care Practices
Campus:	Lismore
Course Mode:	Internal
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The Honours course comprises:

(a) a thesis based on original work;

NRS40001 Nursing Thesis (Stage 1 of 4)*
NRS40002 Nursing Thesis (Stage 2 of 4)*
NRS40003 Nursing Thesis (Stage 3 of 4)*
NRS40004 Nursing Thesis (Stage 4 of 4)*
* *Double weighted unit;* and

(b) a research seminar based on the thesis; and

(c) a progress paper on the project which forms the basis of the thesis.

Where a candidate has been deemed by the School Postgraduate Committee to be deficient in an area, they may be required to undertake units of study which address any deficiency, and which do not count towards the class of Honours awarded.

Special Note:

Students should be aware that as part of the employment process in various States and Territories, a criminal record check is undertaken on all applicants for nursing positions

BACHELOR OF SOCIAL SCIENCE WITH HONOURS
(Abbreviated title: BSocSc(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Business, Arts
Academic Organisational Unit:	School of Social and Workplace Development, School of Human Services
Campus:	Lismore, Coffs Harbour
Course Mode:	Internal/External
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

The Honours course may be undertaken as a course major in either Social Science Honours (Human Services) or Social Science Honours (Social and Workplace Development)

The course may be completed on a full research basis:

SOC40005 Social Science Thesis – Human Services (Stage 1 of 4)*
SOC40006 Social Science Thesis – Human Services (Stage 2 of 4)*
SOC40007 Social Science Thesis – Human Services (Stage 3 of 4)*
SOC40008 Social Science Thesis – Human Services (Stage 4 of 4)*

or

SOC40001 Social Science Thesis (Stage 1 of 4)*
SOC40002 Social Science Thesis (Stage 2 of 4)*
SOC40003 Social Science Thesis (Stage 3 of 4)*
SOC40004 Social Science Thesis (Stage 4 of 4)*

The course may also be completed on a coursework plus research basis:

EDU40001 Research Methods for the Social Sciences*
SOC40012 Social Science Thesis (Human Services)(Stage 1 of 3)*
SOC40013 Social Science Thesis (Human Services)(Stage 2 of 3)*
SOC40014 Social Science Thesis (Human Services)(Stage 3 of 3)*

or

EDU40001 Research Methods for the Social Sciences*
SOC40009 Social Science Thesis (Stage 1 of 3)*
SOC40010 Social Science Thesis (Stage 2 of 3)*
SOC40011 Social Science Thesis (Stage 3 of 3)*

* *Double weighted unit*

BACHELOR OF SPORT TOURISM MANAGEMENT WITH HONOURS (Abbreviated title: BSportTourMangt(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Exercise Science and Sport Management
Campus:	Lismore
Course Mode:	Internal
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

Course Structure

A candidate will be required to undertake studies in the area of Sport Tourism comprising:

(a) a thesis based on original work;

MNG40001 Sport Tourism Management Thesis (Stage 1 of 4)*

MNG40002 Sport Tourism Management Thesis (Stage 2 of 4)*

MNG40003 Sport Tourism Management Thesis (Stage 3 of 4)*

MNG40004 Sport Tourism Management Thesis (Stage 4 of 4)*

* *Double weighted unit;* and

(b) a colloquium for thesis proposal and a research seminar based on the thesis; and

(c) the unit MAT00331 Advanced Statistics, where a candidate has been deemed by the School Boards to be deficient in this area. Whereas successful completion of the course will be required, the result will not count towards the class of Honours awarded.

BACHELOR OF VISUAL ARTS WITH HONOURS (Abbreviated title: BVA(Hons))

Level of Award:	Undergraduate Honours Degree
Division:	Arts
Academic Organisational Unit:	School of Contemporary Arts
Campus:	Lismore
Course Mode:	Internal
Duration:	1 year
Total Units:	8 equivalent units

Rules Governing Candidature

Rules concerning Bachelors Degrees with Honours (where Honours is taken as a separate year) can be found under Rule 5 in the *General Rules* section of the Student Handbook.

The Honours course comprises a Research Methodology unit and Research Project:

ART40000 Visual Arts Research Methodology*

ART40001 Visual Arts ResearchProject (Stage 1 of 3)*

ART40002 Visual Arts Research Project (Stage 2 of 3)*

ART40003 Visual Arts Project Research (Stage 3 of 3)*

* *Double weighted unit*

GRADUATE CERTIFICATE IN LEADERSHIP AND CHANGE (Abbreviated title: GradCertL&C)

Level of Award:	Postgraduate Certificate
Division:	Business
Academic Organisational Unit:	School of Social and Workplace Development
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	4

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission to candidature for the Graduate Certificate in Leadership and Change shall:

(a) satisfy the School by means of relevant work experience and/or other qualifications of adequate preparation for candidature; or

(b) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification acceptable to the School of Social and Workplace Development as sufficient qualification for admission to candidature.

4.2 Requirements for the Graduate Certificate

(a) To be eligible for the award of Graduate Certificate in Leadership and Change a candidate shall complete the coursework programme approved by the School.

(b) The coursework programme shall consist of four (4) units from the Schedule of Units attached to these Rules.

4.3 Duration of Course

Unless the School Board otherwise determines, a candidate shall complete the requirements for the course in no more than two (2) semesters of full-time study or six (6) semesters of part-time study.

4.4 Enrolment

Unless the School Board otherwise determines:

(a) a candidate shall enrol for at least one semester; and

(b) a candidate shall enrol in not more than two (2) units in any one semester.

4.5 Advanced Standing

(a) The School Board may grant a candidate advanced standing for up to four (4) units on the basis of work or units successfully completed by undertaking the School's Professional Development Units, or up to three (3) units of study for units completed at another tertiary institution acceptable to the School Board.

(b) The School Board may grant a candidate advanced standing in recognition of prior learning for up to two (2) unspecified units if they are able to demonstrate and document high level workplace professional practice in the field of management, providing that they have obtained no more than one (1) unit of advanced standing as in Rule 4.5(a).

4.6 Graduate Certificate in Leadership and Change May Be Awarded

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all applicable By-laws and other Rules may be admitted to the Graduate Certificate in Leadership and Change.

Schedule of Units

MNG00753 Reframing Organisational Futures
MNG00754 Energising Organisations
MNG00703 Organisational Change and Development
MNG00705 Leadership and Teamwork

GRADUATE DIPLOMA IN LAW
(Abbreviated title: GradDipLaw)

Level of Award:	Postgraduate Diploma
Division:	Arts
Academic Organisational Unit:	School of Law and Justice
Campus:	Lismore
Course Mode:	Internal/External
Duration:	1 year
Total Units:	8

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Interpretation

In these Rules unless otherwise specified:

Head of School is a reference to the Head, School of Law and Justice;

School means the School of Law and Justice;

unit is a discrete component of a degree, normally 150 hours in duration. Double-weighted units are the equivalent of two [(2)] 150 hour units.

4.2 Qualification for Admission

A candidate for the Graduate Diploma in Law, in addition to complying with the requirements of any other rule relating to enrolments, shall either:

(a) have qualified for any degree of this or another university or other institution approved by the School Board, School of Law and Justice for this purpose; or

(b) have qualifications, professional or otherwise, which in the opinion of the Head of School are equivalent to the above.

4.3 Requirements for the Graduate Diploma in Law

(a) To be eligible for the award of the Diploma a candidate shall:

(i) complete not less than the equivalent of eight (8) 150 hour units;

(ii) comply with the Schedule of Units.

(b) The Head of School may permit a candidate to enrol in a unit or units other than, or in place of, a law unit specified in the Schedule of Units including units or modules offered by other Schools and Centres, or other universities.

(c) The candidate shall select units for which completion is concurrently possible under the lecture timetable or other delivery mode in force from time to time.

4.4 Duration of Course

Unless the Head of School otherwise determines, a candidate shall complete the requirements for the Graduate Diploma in Law in not more than five (5) years from the date of commencement.

4.5 Advanced Standing

Advanced standing is not granted in this course. However, if a candidate is able to demonstrate competence in one or more units in the course by virtue of undergraduate study, the candidate may apply to the Course Co-ordinator to substitute other units for those in which competency is established. Unit substitution does not reduce the number of units required to complete the course.

4.6 Admission to the Graduate Diploma

To qualify for admission to the Graduate Diploma in Law a candidate shall:

(a) gain credit in accordance with these Rules for each of the units listed in Part A and a further five (5) units from any units offered by the School of Law and Justice subject to availability and satisfaction of pre-requisites;

(b) complete a research essay of between 6,000 and 8,000 words on a topic approved by the Unit Co-ordinator in the unit *LAW00048 Legal Project.*

The following Schedule forms part of these Rules:

Schedule of Units

PART A

LAW00130 Introduction to Law and Contract
LAW00051 Legal Research and Writing
LAW00048 Legal Project

GRADUATE DIPLOMA OF EDUCATION
(Abbreviated title: DipEd)

Level of Award:	Postgraduate Diploma
Division:	Arts
Academic Organisational Unit:	School of Education
Campus:	Lismore
Course Mode:	Internal
Duration:	1 year
Total Units:	8

Introduction

The Diploma is a one-year, full-time programme to prepare graduates for secondary school teaching in Visual Arts; Music; Science; Personal Development, Health and Physical Education; Modern Languages; Human Society and Its Environments; Dance; Drama; Mathematics and English.

Special Note:

Students should be aware that as part of the employment process in various States and Territories, a criminal record check is undertaken on all applicants for teaching positions.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

(a) Applicants for admission to candidature shall either:

(i) have qualified for any degree of this or another university or other

institution approved by the School Board for this purpose; or

(ii) in exceptional circumstances, have completed, over a period of not less than three academic years, so much of the requirements for Rule 4.1(a)(i) above that the remaining requirements may be completed by external study in one year concurrently with candidature for the Graduate Diploma of Education, provided that no person may qualify for the award of the Diploma until all requirements for the award of their degree have been satisfied.

(b) Applicants for admission to candidature under Rule 4.1(a) shall also be required to have undertaken to the satisfaction of the School Board a proportion of studies during their degree which are relevant to subjects taught in secondary schools.

(c) Preference will be given to applicants for admission to candidature who satisfy the relevant promotion requirements of the NSW Department of Education and Training.

4.2 Requirements for an Award

(f) To be eligible for the award of the Graduate Diploma of Education a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) a two (2) unit sequence selected from Part B of the Schedule.

Schedule of Units

PART A

EDU00221	Teaching and Learning
TCH10000	Professional Experience I
TCH10001	Professional Experience II
EDU00067	Education Studies
EDU01095	Special Education
EDU10003	Educational Information Technology

PART B†

EDU01153	Curriculum Specialisation: Visual Arts I
EDU01154	Curriculum Specialisation: Visual Arts II
EDU01021	Curriculum Specialisation: Personal Development, Health, Physical Education I
EDU01022	Curriculum Specialisation: Personal Development, Health, Physical Education II
EDU01246	Curriculum Specialisation: Science I
EDU01247	Curriculum Specialisation: Science II
TCH10007	Curriculum Specialisation: Human Society and its Environment I
TCH10008	Curriculum Specialisation: Human Society and its Environment II
TCH10009	Curriculum Specialisation: Teaching Modern Languages I*
TCH10010	Curriculum Specialisation: Teaching Modern Languages II*
EDU01145	Curriculum Specialisation: Mathematics I*
EDU01146	Curriculum Specialisation: Mathematics II*
EDU01143	Curriculum Specialisation: Music I
EDU01144	Curriculum Specialisation: Music II
	and/or#
EDU00499	Computing Studies/Information Technology Curriculum*
TCH10011	Curriculum Specialisation: English*
TCH10012	Curriculum Specialisation: Drama*
TCH10013	Curriculum Specialisation: Dance*
EDU01292	Curriculum Specialisation: Outdoor Education

* *Not offered in 2002.*

† *With approval from the Course Co-ordinator, Curriculum Specialisation units can also be completed on a cross-institutional basis for Curriculum Specialisations not offered at Southern Cross.*

\# *Students wishing to complete a second Curriculum Specialisation unit in a discipline*

where only one Curriculum Specialisation unit is offered, may elect to do an Independent Study unit directed towards that discipline area.

GRADUATE DIPLOMA OF WRITING
(Abbreviated title: GradDipWriting)

Level of Award:	Postgraduate Diploma
Division:	Arts
Academic Organisational Unit:	School of Humanities, Media and Cultural Studies
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	8

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

(a) Applicants for admission to candidature shall have fulfilled all the requirements for admission to an three-year degree acceptable to the School Board, or

(b) have professional and workplace achievement or a portfolio of professional/published writing, qualifications and/or demonstrated experience considered by the School Board to be equivalent to the requirements of (a) above.

4.2 Duration of Course

Normally, unless the School Board otherwise determines, a candidate must complete the course in not more than three (3) years.

4.4 Requirements for the Award

To be eligible for the award of Graduate Diploma of Writing a candidate shall successfully complete not less than eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) two (2) units selected from Part B of the Schedule.

4.5 Advanced Standing/Credit Transfer/ Professional Experience

The School Board may grant a candidate advanced standing or credit transfer for units on the basis of work achievements, or postgraduate units successfully completed at this University or another tertiary institution acceptable to the School Board, within the previous ten years. Any such advanced standing or credit transfer will not normally exceed 50% of the equivalent unit requirements for the award.

4.6 Additional Requirements

A candidate for the Graduate Diploma of Writing will be required to meet additional assessment loading in any units undertaken from Part B of the Schedule of Units attached to the Bachelor of Arts Rules. A minimum of 5000 words per unit will apply for all assignments and/or creative or critical tasks.

Schedule of Units

PART A

ENG03016 Theories of Text and Culture II*
ENG03017-
ENG03020 Advanced Writing Project**#

PART B

ENG00401 Issues and Themes in Contemporary Writing
ENG00403 Prose#
ENG00407 Writing for Performance#
ENG00411 Writing Genre
ENG00412 Australian Women's Writing
ENG00408 Writing Project
ENG03031 Electronic Writing

* *Double weighted unit*

\# *Not offered in 2002*

** *Four unit weighting*

MASTER OF BUSINESS ADMINISTRATION (Abbreviated title: MBA)

Level of Award:	Postgraduate Degree
Division:	Business
Academic Organisational Unit:	Graduate College of Management
Campus:	Lismore; Tweed; University Wide
Course Mode:	Internal/External
Duration:	1 year
Total Units:	12

Progression from the Graduate Certificate in to the Graduate Diploma in and Master of Business Administration is permitted within the academic rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(i) Applicants for admission to candidature for the degree of Master of Business Administration shall:

(a) have fulfilled all the requirements for admission to a degree or qualification of equivalent standing at this or another university or tertiary institution; or

(b) have completed the Graduate Diploma in Business Administration;

(c) have demonstrated academic or professional standing considered by the Graduate College of Management to be equivalent to the requirements of (a) or (b).

(ii) In addition, applicants for admission to candidature must provide evidence of at least one year's experience in a field of employment acceptable to the College.

(a) Applicants with excellent academic records may, at the discretion of the MBA Director, be exempted from satisfying the one year of acceptable employment experience requirement of Rule 4.1(ii)

(iii) An applicant for candidature shall apply to the Director, Graduate College of Management on the prescribed form.

Admission to candidature and the date of commencement shall be determined by the College.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Director on behalf of the College. The Director may permit a candidate to enrol in up to two (2) units other than those listed in the Schedule of Units attached to these Rules.

4.3 Requirements for the Master of Business Administration

(i) To satisfy the requirements for the Master of Business Administration, a candidate

shall complete a programme of studies approved by the College.

(ii) To be eligible for the Master of Business Administration candidates shall successfully complete not less than twelve (12) units comprising:

(a) all units listed in Part A of the Schedule of Units attached to these Rules;

(b) not less than three (3) and not more than seven (7) units from Part B of the Schedule; and

(c) up to four (4) units, which may be selected from one or more of the specialisations in Part C of the Schedule.

4.4 Period of Candidature

(a) Except with the permission of the College, a full-time candidate shall pursue the approved course of study for not more than nine (9) 15 week trimesters; in all other cases, the maximum period of candidature shall be eighteen (18) 15 week trimesters. There will be three (3) 15 week trimesters in each calendar year.

(b) The College may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

(a) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to six (6) units on the basis of units completed at this University or at another university or tertiary institution prior to admission to candidature for the Master of Business Administration provided that those units have not been counted towards another qualification and they have a reasonable degree of correspondence to units prescribed for the coursework programme.

(b) Work experience by itself will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule attached to these Rules may apply to the College for permission to undertake a challenge examination in that unit. Permission may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a result of 60% or greater is achieved in a challenge examination. Advanced standing for up to three (3) units may be granted under this Rule. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

(c) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to three (3) units from the Schedule attached to these Rules on the basis of professional qualifications obtained through study and formal assessment. The subject matter studied and assessed must have a reasonable degree of correspondence to that of the

units for which advanced standing is sought, and not have been counted towards another University or tertiary qualification.

(d) Candidates who have completed the requirements of the Graduate Certificate in Business Administration, Graduate Certificate in Risk Management or Graduate Certificate in Innovation Management may be granted advanced standing for up to four (4) units.

(e) Candidates who have completed the requirements of the Graduate Diploma in Business Administration or the Graduate Diploma of Business (Information Systems) may be granted advanced standing for up to eight (8) units.

(f) Notwithstanding, the total advanced standing based on units other than those in the Graduate Certificate in Business Administration, the Graduate Diploma in Business Administration or the Graduate Diploma of Business (Information Systems) shall not exceed 50% of the course.

4.6 Exemption

At the discretion of the College Board of Studies, a candidate may be granted exemption for up to a maximum of five (5) units from Part A of the schedule attached to these Rules, on the basis of completion of equivalent units which have been counted as part of an award at this or another university or other institution, other than the Graduate Certificate in Business Administration and Graduate Diploma in Business Administration, prior to admission to candidature. A candidate granted such exemption shall choose alternative units in consultation with the Director of the College.

4.7 Admission to the Degree of Master of Business Administration

(a) A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the degree of Master of Business Administration.

(b) A candidate granted advanced standing under Rule 4.5(b) must surrender the Graduate Certificate prior to the conferral of the degree.

(c) A candidate granted advanced standing under Rule 4.5(c) must surrender the Graduate Diploma prior to the conferral of the degree.

Schedule of Units

PART A

ACC00724	Accounting and Finance for Managers
ISY00720	Management Information Systems
MKT00720	Marketing Management
MNG00720	Processes of Management
MNG00716	Strategic Management in the Global Context

PART B

MNG00737	Concepts of Entrepreneurship
BUS00747	Contemporary Trends in the Business Environment
ECO00720	Economics for Management
MKT00728	Global Marketing Communications
MNG00724	Human Resource Management
MNG00784	Industry Based Project
MNG00723	International Management
MNG00715	Leadership in the Diverse Organisation
LAW00720	Legal Studies
MNG00916	Operations and Quality Management
MNG01720	Organisational Behaviour
MNG00785	Project Organisation and Management
MAT03069	Quantitative Analytic Techniques for Management

ISY00740 E-Commerce for Managers
LAW00701 Corporation and Securities Law
MNG00788 Regional Economic and Business Trends*
MNG03067 Strategic Knowledge Management

PART C

Accounting

ACC00712 Business Accounting
ACC00713 Corporate Reporting
ACC00714 Managerial Accounting
ACC00717 Taxation Practice

Business Analysis

MAT03069 Quantitative Analytic Techniques for Management
MNG00916 Operations and Quality Management
FIN00919 Investment Analysis and Portfolio Management
FIN00721 Managerial Finance

Finance

FIN00721 Managerial Finance
FIN00723 International Finance for Managers
LAW00730 Law of Finance and Securities
FIN00919 Investment Analysis and Portfolio Management

Human Resource Management

MNG00704 Human Resource Development
MNG00724 Human Resource Management
MNG00725 Industrial Relations
MNG00786 International and Comparative HRM

Information Systems Management

ISY00701 Information Analysis
ISY00704 Distributed Information Systems
ISY00705 Issues in Information Management
ISY00740 E-Commerce for Managers
MNG00785 Project Organisation and Management

International Business

FIN00723 International Finance for Managers
MKT00724 International Marketing
MNG00723 International Management
MNG00786 International and Comparative HRM

Marketing Management

MKT00730 Services Marketing and Management
MKT00724 International Marketing
MKT00726 Business to Business Marketing
MKT00727 Marketing in the Retail Environment

Entrepreneurship and Small Enterprise Management

MNG00737 Concepts of Entrepreneurship
MNG00743 Management of Small Enterprises
MNG00918 Small and Family Enterprise Entrepreneurship
MNG10036 Innovation and Technology

Health Services Management

CMM00705 Health and Epidemiology
SOC00722 The Sociological and Political Basis of Health Care
LAW00722 Health Law
MNG00755 Strategic Issues in Health Management

Sport Management

HMS00721 Sports Law
MKT00723 Sport Marketing and Public Relations
MNG00781 Event and Facility Management
HMS00782 Performance Management in Sport

Research

MNG00726 - 728 or) Research Project
MNG03011 - 15)
MNG00789 Action Research and Evaluation (2-unit)

Governance and Audit

ACC00713 Corporate Reporting
ACC00714 Auditing and Assurance Services
ACC03042 Internal Auditing
ACC03043 Corporate Governance

* *Only available in Malaysia*

GRADUATE DIPLOMA IN BUSINESS ADMINISTRATION (Abbreviated title: GradDipBusAdmin)

Progression from the Graduate Certificate in to the Graduate Diploma in and Master of Business Administration is permitted within the academic rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(i) An applicant for admission to candidature for the Graduate Diploma in Business Administration shall:

(a) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification, acceptable to the Graduate College of Management as sufficient qualification for admission to candidature; or

(b) have completed the Graduate Certificate in Business Administration.

(ii) An applicant for candidature shall apply to the Director, Graduate College of Management on the prescribed form.

(iii) Admission to candidature and the date of commencement shall be determined by the College.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Director on behalf of the College. The Director may permit a candidate to enrol in up to two (2) units other than those listed in the Schedule of Units attached to these Rules.

4.3 Requirements for the Graduate Diploma in Business Administration

(a) To satisfy the requirements for the award of the Graduate Diploma in Business Administration, a candidate shall complete the coursework programme approved by the College.

(b) The coursework programme shall include units to the value of eight (8) units selected from the Schedule attached to these Rules.

4.4 Period of Candidature

(a) Candidates shall complete the prescribed coursework programme in not more than six (6) 15 week trimesters of full-time study and not more than twelve (12) 15 week trimesters of part-time study. There will be three (3) 15 week trimesters in each calendar year.

(b) The College may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

(a) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to four (4) units on the basis of units completed at this University or another university or tertiary institution prior to admission to candidature for the Graduate Diploma in Business Administration provided that those units have not been counted towards another qualification, and they have a reasonable degree of correspondence to units prescribed for the coursework programme.

(i) Work experience by itself will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge

is already equal to that required to successfully complete a unit listed in the Schedule attached to these Rules may apply to the College to be permitted to undertake a challenge examination in that unit. Permission may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a result of 60% or greater is achieved in a challenge examination. Advanced standing for up to three (3) units may be granted under this Rule. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

(ii) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to three (3) units from the Schedule attached to these Rules on the basis of professional qualifications obtained through study and formal assessment. The subject matter studied and assessed must have a reasonable degree of correspondence to that of the units for which advanced standing is sought, and not have been counted towards another University or tertiary qualification.

(b) Candidates who have completed the requirements of the Graduate Certificate in Business Administration may be granted advanced standing for up to four (4) units.

(c) Notwithstanding, the total advanced standing based on units other than those in the Graduate Certificate in Business Administration shall not exceed 50% of the course, except that candidates who have completed eight (8) units through the Executive Management Program may be granted 100% advanced standing.

4.6 Special Examinations and Special Extensions of Time

A special examination or special extension of time may be granted at the discretion of the College.

4.7 Admission to the Graduate Diploma

(a) A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the Graduate Diploma in Business Administration.

(b) A candidate who is granted advanced standing under Rule 4.5(b) must surrender the Graduate Certificate in Business Administration prior to the conferral of the Diploma.

Schedule of Units

See Master of Business Administration entry.

GRADUATE CERTIFICATE IN BUSINESS ADMINISTRATION (Abbreviated title: GradCertBusAdmin)

Progression from the Graduate Certificate in to the Graduate Diploma in and Master of Business Administration is permitted within the Academic Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(i) Applicants for admission to candidature for the Graduate Certificate in Business Administration shall:

(a) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification acceptable to the Graduate College of Management as sufficient qualification for admission to candidature; or

(b) satisfy the College by means of other qualifications and relevant experience of adequate preparation for candidature.

(ii) An applicant for candidature shall apply to the Director, Graduate College of Management on the prescribed form.

(iii) Admission to candidature and the date of commencement of candidature shall be determined by the College.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Director on behalf of the College.

4.3 Requirements for the Graduate Certificate in Business Administration

(a) To satisfy the requirements for the Graduate Certificate, a candidate shall complete the coursework programme approved by the College.

(b) The coursework programme shall include units to the value of four (4) units from the Schedule of Units attached to these Rules.

4.4 Period of Candidature

(a) Candidates shall complete the prescribed coursework programme in not more than three (3) trimesters of 15 weeks' duration of full-time study and not more than six (6) 15 week trimesters of part-time study. There will be three (3) 15 week trimesters in each calendar year.

(b) The College may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

(a) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to two (2) units on the basis of units completed at this University or another university or tertiary institution prior to admission to candidature for the Graduate Certificate provided that those units have not been counted towards another qualification and they have a reasonable degree of correspondence to units prescribed for the coursework programme.

(b) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule attached to these Rules may apply to the College to be permitted to undertake a challenge examination in that unit. Permission may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a

completed award from a tertiary institution. Advanced standing will be granted for a unit if a result of 60% or greater is achieved in a challenge examination. Advanced standing for up to two (2) units may be granted under this Rule. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

(c) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to two (2) units from the Schedule attached to these Rules on the basis of professional qualifications obtained through study and formal assessment. The subject matter studied and assessed must have a reasonable degree of correspondence to that of the units for which advanced standing is sought, and not have been counted towards another University or tertiary qualification.

(d) Notwithstanding, the total advanced standing granted shall not exceed 50% of the course, except that candidates who have completed four (4) units through the Executive Management Program may be granted 100% advanced standing.

4.6 Special Examinations and Special Extensions of Time

Special examinations or special extensions of time may be granted at the discretion of the College.

4.7 Award of the Certificate

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the Graduate Certificate in Business Administration.

Note:

It is intended that a fee will be charged for each challenge examination scheduled with a view to recovering the cost of writing and conducting the examinations.

Schedule of Units

See Master of Business Administration entry.

MASTER OF COMMUNITY DEVELOPMENT (EMERGENCY MANAGEMENT) or (HUMAN SERVICES) (Abbreviated title: MCommDev(EmergMangt) or MCommDev(HumS))

Level of Award:	Postgraduate Degree
Division:	Arts
Academic Organisational Unit:	Human Services
Campus:	Coffs Harbour
Course Mode:	External
Duration:	1 year
Total Units:	12

Progression from the Graduate Certificate to the Graduate Diploma to the Masters degree is permitted within the Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Masters shall:

(i) have fulfilled all the requirements for admission to a degree or qualifications of equivalent standing at this or another University or tertiary institution; or

(ii) have completed the Graduate Diploma of Community Development (Emergency Management) or (Human Services);

(iii) have demonstrated academic, professional standing or work experience considered by the School Board to be equivalent to the requirement of (i) or (ii).

(b) An applicant for candidature shall apply to the Head, School of Human Services on the prescribed form.

(c) Admission to candidature and the trimester of commencement shall be determined by the School Board.

(d) After admission to candidature, a candidate shall submit a programme of study for approval by the School Board.

4.2 Requirements for the Masters

To satisfy requirements for the Masters the candidate shall complete a programme equivalent to at least twelve (12) units of study approved by the School Board, comprising all units in Part A and all units in either strand in Part B of the Schedule of Units attached to these Rules. In special circumstances other coursework units may be approved by the School Board.

4.3 Period of Candidature

(a) Except with the permission of the School Board, a full-time candidate shall pursue the approved course of study for not more than nine (9) fifteen (15) week trimesters of full-time study and not more than eighteen (18) trimesters of part-time study. There will be three (3) fifteen (15) week trimesters in each calendar year.

(b) The School Board may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.4 Advanced Standing

(a) Advanced standing may be awarded for up to six (6) units of the course.

(b) At the discretion of the School Board, a candidate may be granted advanced standing for up to six (6) units on the basis of units completed at this University

of at another University or tertiary institution provided that those units have not been counted towards another qualification and they have a reasonable correspondence to units prescribed for the coursework programme.

(c) At the discretion of the School Board, a candidate may be granted advanced standing for up to six (6) units on the basis of professional standing and/or work experience deemed to be equivalent to the objectives of the course.

(d) A candidate who has completed all the requirements for the Graduate Certificate may be granted advanced standing for up to four (4) units.

(e) A candidate who has completed all the requirements for the Graduate Diploma may be granted advanced standing for up to eight (8) units.

(f) A candidate granted advanced standing in accordance with the provision of (b) to (e) but who subsequently fails to complete the Masters on application shall be entitled to be awarded the Graduate Diploma at the next appropriate graduation ceremony.

4.5 Admission to the Masters

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University, may be admitted to the Master of Community Development (Emergency Management) or (Human Services).

Schedule of Units

PART A

BHS00360	Perspectives of Community Development
BHS00361	Political, Economic and Cultural Aspects of Community Development
BHS00362	Community Education

PART B

Emergency Management

BHS00363	Issues in Disaster Management
BHS00364	Disaster Preparedness and Prevention
BHS00365	Living in a Hazardous Environment
BHS00366	Social Dimensions of Disasters
BHS00367	Analytical Methodologies in Emergency Management
IST00365	Independent Study – Human Services I
IST00366	Independent Study – Human Services II
IST00367	Independent Study – Human Services III
IST00368	Independent Study – Human Services IV

Human Services

BHS00368	Conceptual Contexts of Human Services#
BHS00369	Analysis of Contemporary Policy in Human Services#
BHS00370	Delivery Systems in Human Services#
BHS00371	Evaluation and Accountability in Human Services#
IST00365	Independent Study – Human Services I
IST00366	Independent Study – Human Services II
IST00367	Independent Study – Human Services III
IST00368	Independent Study – Human Services IV

Not offered in 2002.

GRADUATE DIPLOMA OF COMMUNITY DEVELOPMENT (EMERGENCY MANAGEMENT) or (HUMAN SERVICES) (Abbreviated title: GradDipCommDev(EmergMangt) or GradDipCommDev(HumS))

Progression from the Graduate Certificate to the Graduate Diploma to the Masters degree is permitted within the Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Diploma shall:

(i) have fulfilled all the requirements for admission to a degree or qualifications of equivalent standing at this or another University or tertiary institution; or

(ii) have completed the Graduate Certificate in Community Development (Emergency Management) or (Human Services)

(iii) have demonstrated academic, professional standing or work experience considered by the School Board to be equivalent to the requirement of (i) or (ii).

(b) An applicant for candidature shall apply to the Head, School of Human Services on the prescribed form.

(c) Admission to candidature and the trimester of commencement shall be determined by the School Board.

(d) After admission to candidature, a candidate shall submit a programme of study for approval by the School Board.

4.2 Requirements for the Graduate Diploma

To satisfy requirements for the Graduate Diploma the candidate shall complete a programme equivalent to at least eight (8) units of study approved by the School Board, comprising all units in Part A and all units in either strand in Part B of the Schedule of Units attached to these Rules. In special circumstances other coursework units may be approved by the School Board.

4.3 Period of Candidature

(a) Except with the permission of the School Board, a full-time candidate shall pursue the approved course of study for not more than six (6) fifteen (15) week trimesters of full-time study and not more than twelve (12) trimesters of part-time study. There will be three (3) fifteen (15) week trimesters in each calender year.

(b) The School Board may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.4 Advanced Standing

(a) Advanced standing may be awarded for up to four (4) units of the course.

(b) At the discretion of the School Board, a candidate may be granted advanced standing for up to four (4) units on the basis of units completed at this University or at another University or tertiary institution, provided that those units have not been counted towards another qualification and they have a reasonable correspondence to units prescribed for the coursework programme.

(c) At the discretion of the School Board, a candidate may be granted advanced standing for up to four (4) units on the basis of professional standing and/or work experience deemed to be equivalent to the objectives of the course.

(d) A candidate who has completed all the requirements for the Graduate Certificate

may be granted advanced standing for up to four (4) units.

(e) A candidate who, within three (3) months of completing all the requirements for the Graduate Diploma, elects to enrol in the Masters shall be granted advanced standing for eight (8) units towards the degree subject to the candidate surrendering the right to be awarded the Graduate Diploma.

(f) A candidate granted advanced standing in accordance with the provision of (b) to (d) but who subsequently fails to complete the Masters on application shall be entitled to be awarded the Graduate Diploma at the next appropriate graduation ceremony.

4.5 Admission to the Graduate Diploma

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University, may be admitted to the Graduate Diploma of Community Development (Emergency Management) or (Human Services).

Schedule of Units

PART A

BHS00360	Perspectives of Community Development
BHS00362	Community Education
BHS00361	Political, Economic and Cultural Aspects of Community Development

PART B

Emergency Management

BHS00363	Issues in Disaster Management
BHS00364	Disaster Preparedness and Prevention
BHS00365	Living in a Hazardous Environment
BHS00366	Social Dimensions of Disasters
BHS00367	Analytical Methodologies in Emergency Management
IST00365	Independent Study – Human Services I
IST00366	Independent Study – Human Services II
IST00367	Independent Study – Human Services III
IST00368	Independent Study – Human Services IV

Human Services

BHS00368	Conceptual Contexts of Human Services#
BHS00369	Analysis of Contemporary Policy in Human Services#
BHS00370	Delivery Systems in Human Services#
BHS00371	Evaluation and Accountability in Human Services#
IST00365	Independent Study – Human Services I
IST00366	Independent Study – Human Services II
IST00367	Independent Study – Human Services III
IST00368	Independent Study – Human Services IV
	Elective

Not offered in 2002.

GRADUATE CERTIFICATE IN COMMUNITY DEVELOPMENT (EMERGENCY MANAGEMENT) or (HUMAN SERVICES) (Abbreviated title: GradCertCommDev(EmergMangt) or GradCertCommDev(HumS))

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Certificate shall:

(i) have fulfilled all the requirements for admission to a degree or qualifications of equivalent standing at this or another University or tertiary institution; or

(ii) have demonstrated academic, professional standing or work experience considered to be equivalent to the requirement of (i).

(b) An applicant for candidature shall apply to the Head, School of Human Services on the prescribed form.

(c) Admission to candidature and the trimester of commencement shall be determined by the School Board.

(d) After admission to candidature, a candidate shall submit a programme of study for approval by the School Board.

4.2 Requirements for the Graduate Certificate

To satisfy requirements for the Graduate Certificate the candidate shall complete a programme equivalent to at least four (4) units of study approved by the School Board, comprising:

(i) all units in Part A;

(ii) two (2) units from the Emergency Management strand or two (2) units from the Human Services strand in Part B of the Schedule of Units, but not IST00365-8 Independent Study – Human Services I-IV

4.3 Period of Candidature

(a) Except with the permission of the School Board, a full-time candidate shall pursue the approved course of study for not more than three (3) fifteen (15) week trimesters of full-time study and not more than six (6) trimesters of part-time study. There will be three (3) fifteen (15) week trimesters in each calender year.

(b) The School Board may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.4 Advanced Standing

(a) Advanced standing may be awarded for up to three (3) units of the course.

(b) At the discretion of the School Board, a candidate may be granted advanced standing for up to two (2) units on the basis of units completed at this University or at another University or tertiary institution, provided that those units have not been counted towards another qualification and they have a reasonable correspondence to units prescribed for the coursework programme.

(c) At the discretion of the School Board, a candidate may be granted advanced standing for up to two (2) units on the basis of professional standing and/or work experience deemed to be equivalent to the objectives of the course.

(d) A candidate who, within three (3) months of completing all the requirements for the Graduate Certificate, elects to enrol in the Graduate Diploma or Masters shall be granted advanced standing for four (4) units towards those awards subject to the

candidate surrendering the right to be awarded the Graduate Certificate.

(e) A candidate granted advanced standing in accordance with the provision of (c) and (d) but who subsequently fails to complete the Graduate Diploma or Masters on application shall be entitled to be awarded the Graduate Certificate at the next appropriate graduation ceremony.

4.5 Admission to the Graduate Certificate

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University, may be admitted to the Graduate Certificate in Community Development (Emergency Management) or (Human Services).

Schedule of Units

PART A

BHS00360	Perspectives of Community Development
BHS00361	Political, Economic and Cultural Aspects of Community Development

PART B

Emergency Management

BHS00363	Issues in Disaster Management
BHS00364	Disaster Preparedness and Prevention

Human Services

BHS00368	Conceptual Contexts of Human Services#
BHS00370	Delivery Systems in Human Services#

Not offered in 2002

.

MASTER OF CONVENTION AND EVENT MANAGEMENT
(Abbreviated title: MConEventMangt)

GRADUATE DIPLOMA IN CONVENTION AND EVENT MANAGEMENT
(Abbreviated title: GradDipConEventMangt)

GRADUATE CERTIFICATE IN CONVENTION AND EVENT MANAGEMENT
(Abbreviated title: GradCertConEventMangt)

See Rules Governing Candidature under the Master of International Tourism Management course entry.

MASTER OF EDUCATION
(Abbreviated title: MEd)

Level of Award:	Postgraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Education
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	8

Students choosing to undertake the Research Project (EDU00754 or EDU00755) must complete at least one of the units *EDU01551 Enquiry I: Qualitative Research in Education* or *EDU01552 Enquiry II: Quantitative Research in Education*, prior to enrolling in the Research Project.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

For the purpose of these Rules, the relevant definitions contained in the Glossary apply subject to the following amendments:

(a) "Centre" means a Centre for Professional Development in Education;

(b) "Candidate" means a person either enrolled in the University as a student, or registered as a student in the Centre or with one of the University's Licensees, and proceeding to the award of the Master of Education.

4.1 Qualifications for Admission

Applicants for admission to candidature shall normally:

(a) hold an undergraduate degree in education from this or another university; and

(b) provide evidence of at least one year's experience in a field of employment relevant to the course.

4.2 Duration of the Course

Normally, unless the School Board otherwise determines, a candidate shall complete the units for the Degree over a period of not less than two semesters (full-time candidates) and not more than eight semesters (part-time or external candidates) from the time of enrolment.

4.3 Admission to an Award

A candidate who has fulfilled the requirements of these Rules and has otherwise complied with the provision of all By-laws and other Rules may be admitted to the award.

4.4 Requirements for an Award

(a) To be eligible for the award of Master of Education candidates shall have a course of study approved by the Head of School or their delegate on behalf of the School. They must then successfully complete not less than eight (8) units comprising:

(i) the unit listed in Part A of the Schedule; and

(ii) seven units listed in Part B of the Schedule, provided they are being offered in the year of candidature.

In exceptional circumstances, the School Board may permit a candidate to enrol in a unit or units other than those specified in the Schedule.

(b) A candidate who while enrolled for the Master of Education has completed the requirements of the Graduate Certificate

of Professional Development may elect to be awarded the Graduate Certificate of Professional Development following withdrawal from candidature from the award.

(c) A candidate who has been awarded the Graduate Certificate in Professional Development under Rule(b), and who wishes to complete the Master of Education must surrender the Graduate Certificate prior to conferral of the Master of Education.

4.5 Advanced Standing

At the discretion of the School Board a candidate may be granted advanced standing for up to 50 percent of the units required for the award of Master of Education.

Schedule of Units

PART A

EDU00550	Understanding Educational Research

PART B

EDU01551	Enquiry I: Qualitative Research in Education
EDU01552	Enquiry II: Quantitative Research in Education
EDU00754	Research Project # ***or***
EDU00755	Research Project # †
EDU00558	Professional Practice in Education I
EDU00559	Professional Practice in Education II
EDU00553	The Policy Context of School Education in Australia*
EDU00733	The Nature and Process of Educational Change
MNG00704	Human Resource Development
EDU00748	Workplace Learning
EDU01312	Mathematics Recovery Theory and Techniques IA➢*
EDU01313	Mathematics Recovery Theory and Techniques IB➢*
EDU01314	Mathematics Recovery Theory and Techniques IIA➢*
EDU01310	Mathematics Recovery Theory and Techniques IIB➢*
EDU00751	Independent Study Unit I: Negotiated Reading Course
EDU00753	Research Project - Background and Proposal
ISY00550	Educational Information Technology for the School Practitioner
ISY00551	Integrating Information Technology into Classroom Practice
ISY00552	Management of Information Technology in the School Environment
EDU00554	Educational Leadership
EDU00557	Developing School Communities*
MNG00510	Mentoring for Early Career Professionals
EDU00017	Vocational Education and Training Studies
ISY00553	Assessing and Teaching Early Numeracy: Count Me in Too
CSL00501	School Welfare: Loss and Grief Education
EDU00555	Professional Ethics and Teaching*
REL00556	Religious Education in a Pluralist Society*

Double-weighted units.

* *Not offered in 2002*

† *Year-long units.*

➢ *Available only to teachers working in a district where the Mathematics Recovery Program is being implemented.*

MASTER OF EDUCATIONAL MULTIMEDIA
(Abbreviated title: MEdM)

GRADUATE DIPLOMA IN EDUCATIONAL MULTIMEDIA
(Abbreviated title: GradDipEdM)

GRADUATE CERTIFICATE IN EDUCATIONAL MULTIMEDIA
(Abbreviated title: GradCertEdM)

Level of Award:	Postgraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Multimedia and Information Technology
Campus:	Coffs Harbour
Course Mode:	External
Duration:	1 year
Total Units:	12

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

(a) To be admitted to the candidature of the Master of Educational Multimedia, applicants must:

(i) hold a Bachelor degree (or equivalent qualification) from a university or a recognised tertiary institution; or

(ii) have completed the Graduate Diploma in Educational Multimedia; or

(iii) have demonstrated academic or professional standing considered by the School of Multimedia and Information Technology to be equivalent to the requirements of either (i) or (ii).

(b) To be admitted to the candidature of the Graduate Diploma in Educational Multimedia, applicants must:

(i) hold a Bachelor degree (or equivalent qualification) from a university or a recognised tertiary institution; or

(ii) have completed the Graduate Certificate in Educational Multimedia; or

(iii) have demonstrated academic or professional standing considered by the School of Multimedia and Information Technology to be equivalent to the requirements of either (i) or (ii).

(c) To be admitted to the candidature of the Graduate Certificate in Educational Multimedia, applicants must:

(i) hold a Bachelor degree (or equivalent qualification) from a university or a recognised tertiary institution; or

(ii) have demonstrated academic or professional standing considered by the School of Multimedia and Information Technology to be equivalent to the requirements of (i).

4.2 Requirements for the Award

(a) To be eligible for the award of the degree of Master of Educational Multimedia, a candidate shall complete no less than twelve (12) units including:

(i) four (4) units chosen from Part A of the Schedule of Units annexed to these Rules; and

(ii) four (4) units chosen from Part B of

the Schedule of Units annexed to these Rules; and

(iii) four (4) units chosen from Part C of the Schedule of Units annexed to these Rules.

(b) In special circumstances, a candidate for the Master of Educational Multimedia degree, may have a course of study approved by the Head of School comprising proportions of units different from that prescribed above.

(c) To be eligible for the award of the Graduate Diploma in Educational Multimedia, a candidate shall complete no less than eight (8) units, including:

(i) four (4) units chosen from Part A of the Schedule of Units annexed to these Rules; and

(ii) four (4) units chosen from Part B of the Schedule of Units annexed to these Rules.

(c) To be eligible for the award of the Graduate Certificate in Educational Multimedia, a candidate shall complete not less than a total of four (4) units from Part A in the Schedule of Units annexed to these Rules.

4.3 Duration of Course

(a) Unless the Head of School otherwise determines, a candidate shall complete the requirements for the course in not less than three (3) or more than nine (9) trimesters if a full-time student, and not less than six (6) or more than eighteen (18) trimesters if a part-time student.

(b) Except with the permission of the Head of School, the total period of candidature for the Master of Educational Multimedia shall not exceed eighteen (18) trimesters, the total period of candidature for the Graduate Diploma shall not exceed twelve (12) trimesters, and the total period of candidature for the Graduate Certificate shall not exceed six (6) trimesters.

(c) The Head of School may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.4 Enrolment

Except with the permission of the Head of School:

(a) a candidate shall remain enrolled in at least two out of the three trimesters in a given 12 months cycle;

(b) a full-time candidate shall normally enrol in not more than four (4) units in any trimester;

(c) a part-time candidate shall normally enrol in not less than two (2) units in any trimester.

4.5 Advanced Standing

(a) At the discretion of the School Board, a candidate may be granted advanced standing for up to:

(i) six (6) units in the Master of Educational Multimedia;

(ii) four (4) units in the Graduate Diploma in Educational Multimedia; and

(iii) two (2) units in the Graduate Certificate in Educational Multi-media

on the basis of units completed at this University or at another university or tertiary institution prior to admission to candidature for the Master of Educational Multimedia, provided that those units have not been counted towards another qualification and they have a reasonable degree of correspondence to units prescribed for the coursework programme.

(b) Candidates who have completed the requirements of the Graduate Certificate in Educational Multimedia may be

granted advanced standing for up to four units in the Master of Educational Multimedia or the Graduate Diploma in Educational Multimedia.

(c) Candidates who have completed the requirements of the Graduate Diploma in Educational Multimedia may be granted advanced standing for up to eight units in the Master of Educational Multimedia.

(d) Notwithstanding, the total advanced standing in the Masters degree and the Graduate Diploma, based on units other than those in the Graduate Certificate in Educational Multimedia or the Graduate Diploma in Educational Multimedia, shall not exceed 50% of the course.

4.6 Exemption

At the discretion of the Head of School, a candidate may be granted exemption for up to a maximum of three (3) units from Part A of the Schedule of Units annexed to these Rules, on the basis of completion of equivalent units which have been counted as part of an award at this or another university or other institution, other than the Graduate Certificate or Graduate Diploma in Educational Multimedia. A candidate granted such exemption shall choose alternative units approved by the Head of School.

4.7 Admission to the Awards

(a) A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the degree of Master of Educational Multimedia, the Graduate Diploma in Educational Multimedia, or the Graduate Certificate in Educational Multimedia as appropriate.

(b) A candidate granted advanced standing under Rule 4.5(b) must surrender the Graduate Certificate prior to the conferral of the degree or diploma.

(c) A candidate granted advance standing under Rule 4.5(c) must surrender the Graduate Diploma prior to the conferral of the degree.

Schedule of Units

PART A

ISY00340	Educational Multimedia Foundations
ISY00341	Educational Multimedia Development I
ISY00342	Computer Mediated Communication
ISY00343	Educational Multimedia Evaluation

PART B

ISY00344	Educational Multimedia Design
ISY00345	Educational Multimedia Development II
ISY00346	Educational Multimedia Development Project*

PART C

ISY00347	Research Methods for Educational Multimedia
ISY00348	Research Issues in Educational Multimedia
ISY00349	Educational Multimedia Research Project*

* *Double-weighted units.*

MASTER OF GAMING MANAGEMENT
(Abbreviated title: MGamingMangt)

GRADUATE DIPLOMA OF GAMING MANAGEMENT
(Abbreviated title: GradDipGamingMangt)

GRADUATE CERTIFICATE IN GAMING MANAGEMENT
(Abbreviated title: GradCertGamingMangt)

Level of Award:	Postgraduate Degree
Division:	Business
Academic Organisational Unit:	School of Tourism and Hospitality Management
Campus:	Lismore
Course Mode:	External
Duration:	1.5 years
Total Units:	12

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission to candidature shall:

(a) provide evidence of at least one year's experience in a field of employment relevant to the course and acceptable to the School Board; and

(b) have fulfilled all the requirements for admission to a degree or qualification of equivalent standing at this or another university; or

(c) have demonstrated academic or professional standing considered by the School Board to be equivalent to the requirement in Rule 4.1(a).

4.2 Duration of Course

Normally, unless the School Board otherwise determines, a candidate for:

(a) a twelve (12) unit Masters degree must complete the course in not more than four (4) years;

(b) an eight (8) unit Graduate Diploma must complete the course in not more than three (3) years;

(c) a four (4) unit Graduate Certificate must complete the course in not more than two (2) years.

4.3 Admission to an Award

A candidate who has fulfilled the requirements of these Rules and has otherwise complied with the provision of all By-laws and other Rules may be admitted to the award.

4.4 Requirements for an Award

(a) To be eligible for the award of Master of Gaming Management a candidate must successfully complete not less that twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Part B of the Schedule;

(iii) all units listed in Part C of the Schedule; and

(iv) two (2) elective units from Part D of the Schedule.

In exceptional circumstances, the School Board may permit a candidate to enrol in a unit or units other than those specified in the Schedule.

(b) To be eligible for the award of Graduate Diploma of Gaming Management a candidate shall successfully complete not less that eight (8) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules;

(ii) all units listed in Part B of the Schedule; and

(iii) two (2) elective units from Part D of the Schedule.

(c) To be eligible for the award of Graduate Certificate in Gaming Management a candidate shall successfully complete not less that four (4) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) one (1) unit selected from Part B of the Schedule.

(d) A candidate who while enrolled for the Master of Gaming Management has completed the requirements for the Graduate Diploma of Gaming Management may elect to be awarded the Graduate Diploma of Gaming Management following withdrawal from candidature for the Masters degree.

(e) A candidate who while enrolled for the Master of Gaming Management has completed the requirements for the Graduate Certificate in Gaming Management may elect to be awarded the Graduate Certificate in Gaming Management following withdrawal from candidature for the Masters degree.

4.5 Advanced Standing

(a) At the discretion of the School Board a candidate may be granted advanced standing for up to 50 per cent of the units required for the awards of Master of Gaming Management, Graduate Diploma of Gaming Management and Graduate Certificate in Gaming Management.

(b) A candidate who has completed all of the requirements for the Graduate Certificate in Gaming Management may be granted advanced standing for up to four (4) units towards the Graduate Diploma of or Master of Gaming Management.

(c) A candidate who has completed all the requirements for the Graduate Diploma of Gaming Management may be granted advanced standing for up to eight (8) units towards the Master of Gaming Management.

Schedule of Units

PART A

MNG00501	Contemporary Gaming Operations
MNG00502	Management of Gaming Enterprises
MNG00503	Strategic Issues in Gaming Management

PART B

MKT01907	Tourism and Hospitality Management
MKT01908	Strategic Management in Tourism and Hospitality Industries
MKT01909	Management for Quality Tourism and Hospitality Services

PART C

MKT01910	Tourism and Hospitality Project I*
MKT01911	Tourism and Hospitality Project II*

PART D

MKT01760	The Tourism Environment
MKT01762	Contemporary Tourism Issues
MKT01906	International Tourism Studies
MKT00904	Strategic Marketing for Tourism and Hospitality Industries
MNG00912	Environmental Management for

	Hotels
MKT00905	Marketing Management for Tourism and Hospitality Industries
BUS00913	Business Analysis for Tourism and Hospitality Managers
BUS00914	Managing Human Resources and Change in the Hotel Industry
ACC00208	Financial Analysis for Hotels
	Conventions and Events
MNG00272	Meetings Incentives Conventions and Exhibitions Management
MNG00273	Event Planning and Management
ISY00244	Technological Systems for Conventions and Events

* *Double-weighted unit.*

MASTER OF HEALTH SCIENCE
(Abbreviated title: MHlthSc)

Level of Award:	Postgraduate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	Nursing and Health Care Practices
Campus:	Lismore
Course Mode:	External
Duration:	1.5 years
Total Units:	12

Progression from the Graduate Certificate to the Graduate Diploma to the Masters degree is permitted within the Rules. Rules regarding advanced standing for this course are being reviewed. Further details are available by contacting the School.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

For the purpose of these Rules, the relevant definitions contained in the Glossary apply subject to the following amendments:

(a) "candidate" means a person either enrolled in the University as a student; or

(b) registered with the Centre for Professional Development in Health Sciences (CPDHS) as an independent student or through an industry partnership or licence agreement.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Master of Health Science degree shall:

(i) have fulfilled all the requirements for admission to a degree or qualification of equivalent standing at this or another university or tertiary institution approved by the Board of Studies; or

(ii) have completed the Graduate Certificate or Graduate Diploma of Health Science; or

(iii) have demonstrated completion of a previous course of study at a level acceptable to the School Board, School of Nursing and Health Care Practices.

(b) An applicant for candidature shall apply to the Head of School on the prescribed form.

(c) Admission to candidature and time of commencement shall be determined by the School Board.

4.2 Approval of a Course of Study

After admission to candidature a candidate shall have a course of study approved by the School Board.

4.3 Duration of Course

Normally, unless the School Board otherwise determines, a candidate shall pursue the

approved course of study for not more than eight (8) semesters of full-time study or not more than sixteen (16) semesters of part-time study.

The School Board may grant leave of absence from candidature and the period of such leave shall not be counted as part of the candidature.

4.4 Requirements for the Master of Health Science Degree

To be eligible for the award of the Master of Health Science degree a candidate shall successfully complete not less than twelve (12) units of study selected from the Schedule of Units attached to these Rules.

Other units may be approved at the discretion of the School Board.

4.5 Advanced Standing/Credit Transfer/ Professional Experience

(a) At the discretion of the School Board, a candidate may be granted advanced standing for up to eight (8) units on the basis of units completed at this University or another university or tertiary institution, with an industry partner or licensee of the School, or professional experience, provided that in all cases the work completed is considered to be equal in standard to a unit or units in the Schedule.

(b) Candidates who have completed the requirements of the Graduate Certificate of Health Science may be granted advanced standing for up to four (4) units. Additional advanced standing may be granted for up to two (2) units at the discretion of the School Board.

(c) Candidates who have completed the requirements of the Graduate Diploma of Health Science may be granted advanced standing for up to eight (8) units. Additional advanced standing may be granted for up to two (2) units at the discretion of the School Board.

4.6 Admission to the Award

A candidate who has fulfilled the requirements of these Rules and has otherwise complied with the provision of all applicable By-laws and other Rules may be admitted to the award of Master of Health Science.

Schedule of Units

Acupuncture for Registered Nurses

HLT00439	Eastern Medical Concepts
HLT00440	Acupuncture Concepts
HLT00441	Acupuncture Practice I
HLT00442	Acupuncture Practice II
HLT00443	Acupuncture Practice III*
HLT00444	Professional Practice in Acupuncture*

Advanced Midwifery

NRS00704	Maternal Assessment
NRS00705	Midwife as Primary Health Care Provider and Advocate
NRS00706	Childbirth Education and Parentcraft
NRS00707	Advanced Midwifery Skills

Mental Health

CMM00001	Overview of Mental Health
CMM00002	Models of Mental Health and Mental Illness
CMM00003	Therapies in Mental Health Care
CMM00004	Evaluation of Mental Health Services: Prevention to Rehabilitation*

Women's Health

ENG00700	Women and Communication*
SOY00707	Social Determinants in Women's Health
SOY00708	Social Construction of Women's Health
SOY01700	Women and Sexuality*

Holistic Health Care

HEA00402 Philosophy of Holistic Health Care
HEA00403 Holistic Caring and Communication
HEA00404 Contextual Body Work
HEA00405 Holistic Nutrition*

Health Promotion

CMM00506 Theory and Concepts in Health Promotion
CMM00507 Programme Development and Management
CMM00508 Strategy Development
CMM00509 Evaluating Health Promotion

Special Care of the Newborn

NRS01700 Initial Management of the "At Risk" Neonate
NRS01701 Management of Acute Conditions in the "At Risk" Neonate
NRS01702 Ongoing Management of the "At Risk" Neonate
NRS01703 Management of Special Clinical Conditions Affecting the "At Risk" Neonate

Perioperative Nurse - Surgeon's Assistant

NRS00610 The Role of the Perioperative Nurse - Surgeon's Assistant
NRS00611 Preoperative Assessment and Planning
NRS00612 Intraoperative Assisting and Nursing Care
NRS00613 Postoperative Nursing Care and Professional Issues

General Units

HEA00501 Issues and Methods in Research I
HEA00502 Issues and Methods in Research II
CMM00705 Health and Epidemiology
SOC00722 The Sociological and Political Basis of Health Care
LAW00722 Health Law
MNG00755 Strategic Issues in Health Management
MTC00600 Master of Health Science Project #

* *Not offered in 2002.*

\# *Four to six unit equivalent of project work negotiated by student.*

GRADUATE DIPLOMA OF HEALTH SCIENCE (Abbreviated title: GradDipHlthSc)

Progression from the Graduate Certificate to the Graduate Diploma to the Masters degree is permitted within the Rules. Rules regarding advanced standing for this course are being reviewed. Further details are available by contacting the School.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

For the purpose of these Rules, the relevant definitions contained in the Glossary apply subject to the following amendments:

(a) *"*candidate*"* means a person either enrolled in the University as a student; or

(b) registered with the Centre for Professional Development in Health Sciences (CPDHS) as an independent student or through an industry partnership or licence agreement.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Diploma of Health Science degree shall either:

(i) have fulfilled all the requirements for admission to a degree or qualification of equivalent standing at this or another university or tertiary institution approved by the Board of Studies; or

(ii) have completed the Graduate Certificate of Health Science; or

(iii) have demonstrated completion of a previous course of study at a level acceptable to the School Board,

School of Nursing and Health Care Practices.

(b) An applicant for candidature shall apply to the Head of School on the prescribed form.

(c) Admission to candidature and time of commencement shall be determined by the School Board.

4.2 Approval of a Course of Study

After admission to candidature a candidate shall have a course of study approved by the School Board.

4.3 Duration of Course

Normally, unless the School Board otherwise determines, a candidate shall pursue the approved course of study for not more than four (4) semesters of full-time study or not more than eight (8) semesters of part-time study.

The School Board may grant leave of absence from candidature and the period of such leave shall not be counted as part of the candidature.

4.4 Requirements for the Graduate Diploma of Health Science Degree

To be eligible for the award of the Graduate Diploma of Health Science degree a candidate shall successfully complete not less than eight (8) units of study selected from the Schedule of Units attached to these Rules.

Other units may be approved at the discretion of the School Board.

4.5 Advanced Standing/Credit Transfer/ Professional Experience

(a) At the discretion of the School Board, a candidate may be granted advanced standing for up to four (4) units on the basis of units completed at this University or another university or tertiary institution or with an industry partner or licensee of the School, or professional experience, provided that in all cases the work completed is considered to be equal in standard to a unit or units in the Schedule.

(b) Candidates who have completed the requirements of the Graduate Certificate of Health Science may be granted advanced standing for up to four (4) units. Additional advanced standing may be granted for up to two (2) units at the discretion of the School Board.

4.6 Admission to the Award

A candidate who has fulfilled the requirements of these Rules and has otherwise complied with the provision of all applicable By-laws and other Rules may be admitted to the award of Graduate Diploma of Health Science.

Schedule of Units

The Schedule of Units is to be found at the end of the entry for the Master of Health Science.

GRADUATE CERTIFICATE OF HEALTH SCIENCE (Abbreviated title: GradCertHlthSc)

Progression from the Graduate Certificate to the Graduate Diploma to the Masters degree is permitted within the Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course

rules listed below.

For the purpose of these Rules, the relevant definitions contained in the Glossary apply subject to the following amendments:

(a) *"*candidate*"* means a person either enrolled in the University as a student; or

(b) registered with the Centre for Professional Development in Health Sciences (CPDHS) as an independent student or through an industry partnership or licence agreement.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Certificate of Health Science degree shall either:

(i) have fulfilled all the requirements for admission to a degree or qualification of equivalent standing at this or another university or tertiary institution approved by the School Board, School of Nursing and Health Care Practices; or

(ii) have demonstrated completion of a previous course of study at a level acceptable to the School Board; or

(iii) have demonstrated professional experience at a level acceptable to the School Board.

(b) An applicant for candidature shall apply to the Head of School on the prescribed form.

(c) Admission to candidature and time of commencement shall be determined by the School Board.

4.2 Approval of a Course of Study

After admission to candidature a candidate shall have a course of study approved by the School Board.

4.3 Duration of Course

Normally, unless the School Board otherwise determines, a candidate shall pursue the approved course of study for not more than two (2) semesters of full-time study or not more than four (4) semesters of part-time study.

The School Board may grant leave of absence from candidature and the period of such leave shall not be counted as part of the candidature.

4.4 Requirements for the Graduate Certificate of Health Science Degree

To be eligible for the award of the Graduate Certificate of Health Science degree a candidate shall successfully complete not less than four (4) units of study selected from the Schedule of Units attached to these Rules.

Other units may be approved at the discretion of the School Board.

4.5 Advanced Standing/Credit Transfer/ Professional Experience

At the discretion of the School Board, a candidate may be granted advanced standing for up to two (2) units on the basis of units completed at this University or another university or tertiary institution or with an industry partner or licensee of the School, or professional experience, provided that in all cases the work completed is considered to be equal in standard to a unit or units in the Schedule.

4.6 Admission to the Award

A candidate who has fulfilled the requirements of these Rules and has otherwise complied with the provision of all applicable By-laws and other Rules may be admitted to the award of Graduate Certificate of Health Science.

Schedule of Units

The Schedule of Units is to be found at the end of the entry for the Master of Health Science.

MASTER OF INFORMATION SYSTEMS
(Abbreviated title: MInfSys)

GRADUATE DIPLOMA OF INFORMATION SYSTEMS
(Abbreviated title: GradDipInfSys)

GRADUATE CERTIFICATE OF INFORMATION SYSTEMS
(Abbreviated title: GradCertInfSys)

Level of Award:	Postgraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Multimedia and Information Technology
Campus:	Coffs Harbour; Lismore
Course Mode:	Internal/External
Duration:	1.5 years
Total Units:	12

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

(a) To be admitted to the candidature of the Master of Information Systems, applicants must:

(i) hold a Bachelor degree (or equivalent qualification) from a university or a recognised tertiary institution; or

(ii) have completed the Graduate Diploma of Information Systems; or

(iii) have demonstrated academic or professional standing considered by the School of Multimedia and Information Technology to be equivalent to the requirements of either (i) or (ii).

(b) To be admitted to the candidature of the Graduate Diploma of Information Systems, applicants must:

(i) hold a Bachelor degree (or equivalent qualification) from a university or a recognised tertiary institution; or

(ii) have completed the Graduate Certificate of Information Systems; or

(iii) have demonstrated academic or professional standing considered by the School of Multimedia and Information Technology to be equivalent to the requirements of either (i) or (ii).

(c) To be admitted to the candidature of the Graduate Certificate of Information Systems, applicants must:

(i) hold a Bachelor degree (or equivalent qualification) from a university or a recognised tertiary institution; or

(ii) have demonstrated academic or professional standing considered by the School of Multimedia and Information Technology to be equivalent to the requirements of (i).

4.2 Requirements for the Award

(a) To be eligible for the award of the degree of Master of Information Systems, a

candidate shall complete not less than twelve (12) units comprising:

(i) not less than eight (8) units from Part A and four (4) units from Part B of the Schedule of Units attached to these Rules; or

(ii) not less than ten (10) units from Part A and two (2) units from Part B of the Schedule; or

(iii) not less than twelve (12) units from Part A of the Schedule.

(b) In special circumstances, a candidate for the Master of Information Systems degree, may have a course of study approved by the Head of School comprising proportions of units different from that prescribed above.

(c) To be eligible for the award of the Graduate Diploma of Information Systems, a candidate shall complete not less than a total of eight (8) units, chosen from Part A in the Schedule of Units annexed to these Rules. With the permission of the Head of School, a candidate may substitute up to two of the Part A units by the Information Systems Project units from Part B.

(d) To be eligible for the award of the Graduate Certificate of Information Systems, a candidate shall complete not less than a total of four (4) units from Part A in the Schedule of Units annexed to these Rules.

4.3 Duration of Course

(a) Normally, unless the School Board otherwise determines, the total period of candidature will be as follows:

(i) the Master of Information Systems shall not exceed eighteen (18) academic sessions;

(ii) the Graduate Diploma shall not exceed twelve (12) academic sessions;

(iii) the Graduate Certificate shall not exceed nine (9) academic sessions.

(b) The Head of School may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.4 Advanced Standing

(a) At the discretion of the School Board, a candidate may be granted advanced standing for up to:

(i) six (6) units in the Master of Information Systems;

(ii) four (4) units in the Graduate Diploma of Information Systems; and

(iii) two (2) units in the Graduate Certificate of Information Systems

on the basis of units completed at this University or at another university or tertiary institution prior to admission to candidature for the Master of Information Systems, provided that those units have not been counted towards another qualification and they have a reasonable degree of correspondence to units prescribed for the coursework programme.

At the discretion of the School Board, candidates may be granted up to 25% of the total advanced standing, for a unit or units that have been successfully completed and counted towards another qualification at this University or at another university or tertiary institution.

(b) Candidates who have completed the requirements of the Graduate Certificate of Information Systems may be granted advanced standing for up to four units in the Master of Information Systems or the Graduate Diploma of Information Systems.

(c) Candidates who have completed the requirements of the Graduate Diploma of Information Systems may be granted

advanced standing for up to eight units in the Master of Information Systems.

(d) Notwithstanding, the total advanced standing in the Masters degree and the Graduate Diploma, based on units other than those in the Graduate Certificate of Information Systems or the Graduate Diploma of Information Systems, shall not exceed 50% of the course.

4.5 Exemption

At the discretion of the Head of School, a candidate may be granted exemption for up to a maximum of three (3) units from Part A of the Schedule of Units annexed to these Rules, on the basis of completion of equivalent units which have been counted as part of an award at this or another university or other institution, other than the Graduate Certificate or Graduate Diploma of Information Systems. A candidate granted such exemption shall choose alternative units approved by the Head of School.

4.6 Admission to the Awards

(a) A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the degree of Master of Information Systems, the Graduate Diploma of Information Systems, or the Graduate Certificate of Information Systems as appropriate.

(b) A candidate granted advanced standing under Rule 4.4(b) must surrender the Graduate Certificate prior to the conferral of the degree or diploma.

(c) A candidate granted advance standing under Rule 4.4(c) must surrender the Graduate Diploma prior to the conferral of the degree.

Schedule of Units

PART A

ISY00700	Program Design
ISY00701	Information Analysis
ISY00702	Data Management
ISY00704	Distributed Information Systems
ISY00705	Issues in Information Management
CSC00706	Systems Design
ISY00720	Management Information Systems
ISY00730	Information Systems Project Management
CSC03038	Foundations of Electronic Commerce
CSC03040	E-commerce Site Design
CSC03039	Web Engineering
MKT03041	E-commerce Marketing

PART B

ISY00731	Information Systems Research Project A
ISY00732	Information Systems Research Project B
ISY00733	Information Systems Research Project C
ISY00734	Information Systems Research Project D

MASTER OF INTERNATIONAL BUSINESS
(Abbreviated title: MIntBus)

Level of Award:	Postgraduate Degree
Division:	Business
Academic Organisational Unit:	Graduate College of Management
Campus:	Lismore; University Wide
Course Mode:	External
Duration:	1 year

Total Units:	12

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the degree of Master of International Business shall either:

(i) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification acceptable to the Graduate College of Management Board of Studies as sufficient qualification for admission to candidature; or

(ii) have completed the Graduate Diploma in International Business; or

(iii) have demonstrated academic or professional standing considered by the Board of Studies to be equivalent to the requirements of (i) or (ii).

(b) In addition, applicants for admission to candidature must provide evidence of at least one year's experience in a field of employment acceptable to the Board of Studies. Applicants with excellent academic records may, at the discretion of the Board of Studies, be exempted from satisfying the one year of acceptable employment experience requirement.

(c) An applicant for candidature shall apply to the Director, Graduate College of Management on the prescribed form.

(d) Admission to candidature and the date of commencement of candidature shall be determined by the Board of Studies.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Board of Studies. The Board of Studies may permit a candidate to enrol in up to two (2) units other than those listed in the Schedule of Units attached to these Rules.

4.3 Requirements for the Master of International Business

To be eligible for the award of the Master of International Business a candidate shall successfully complete the approved course of study of twelve (12) units, comprising of six (6) units from Part A and six (6) units from Part B of the Schedule of Units attached to these Rules.

4.4 Period of Candidature

(a) Candidates shall complete the approved course of study in not more than nine (9) trimesters of full-time study or eighteen (18) trimesters of part-time study. A trimester will be of 15-weeks' duration and there will be three (3) trimesters in each calendar year.

(b) The Board of Studies may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

(a) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to four (4) units on the basis of units completed at this University or another university or tertiary institution prior to admission, provided that in all cases the work completed is considered to be equal in standard to a unit or units in the programme of study and has not been counted towards another qualification.

(b) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to three (3) units from the Schedule on the basis of professional qualifications obtained through study and formal assessment, provided that in all cases the work completed is considered to be equal in standard to a unit or units in the programme of study and have not been counted towards another qualification.

(c) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule may apply to the Board of Studies to be permitted to undertake a challenge examination in that unit. Advanced standing for up to three (3) units may be granted under this Rule. Permission to undertake a challenge examination may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a mark of 60% or greater is achieved in a challenge examination. A challenge examination for a unit may not be undertaken again if the candidate is unsuccessful at the first attempt.

(d) Candidates who have completed the Graduate Diploma in International Business may be granted advanced standing for up to eight (8) units.

(e) Notwithstanding, the total advanced standing based on units other than those in the Graduate Diploma in International Business shall not exceed 50% of the course.

4.6 Admission to the Degree of Master of International Business

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the degree of Master of International Business.

4.7 Graduate Diploma May Be Awarded

A candidate who, while enrolled as a candidate for the Master of International Business, has completed the requirements for the Graduate Diploma in International Business may elect to be awarded the Graduate Diploma in International Business upon withdrawal from candidature.

Schedule of Units

PART A

MNG00720	Processes of Management ***or***
MNG01720	Organisational Behaviour
ACC00724	Accounting and Finance for Managers
ISY00720	Management Information Systems
ECO00720	Economics for Management
FIN00721	Managerial Finance#
MKT00720	Marketing Management
MNG00785	Project Organisation and Management

PART B

MNG00723	International Management
MKT00724	International Marketing
MNG00716	Strategic Management in the Global Context
FIN00723	International Finance for Managers
MKT00728	Global Marketing Communications
BUS00747	Contemporary Trends in the Business Environment
MNG00786	International and Comparative Human Resource Management
MNG00784	Industry Based Project
MNG00785	Project Organisation and Management
MNG00788	Regional Economic and Business Trends➢

* *Not offered in 2002.*

➢ *Only available in Malaysia.*

\# *Pre-requisite for FIN00723 International Finance for Managers.*

GRADUATE DIPLOMA IN INTERNATIONAL BUSINESS (Abbreviated title: GradDipIntBus)

Progression from the Graduate Diploma in to the Master of International Business is permitted within the academic rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Diploma in International Business shall have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification acceptable to the Graduate College of Management Board of Studies as sufficient qualification for admission to candidature.

(b) An applicant for candidature shall apply to the Director, Graduate College of Management on the prescribed form.

(c) Admission to candidature and the date of commencement of candidature shall be determined by the Board of Studies.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Board of Studies. The Board of Studies may permit a candidate to enrol in up to two (2) units other than those listed in the Schedule of Units attached to these Rules.

4.3 Requirements for the Graduate Diploma in International Business

To be eligible for the award of the Graduate Diploma in International Business a candidate shall successfully complete the approved course of study of eight (8) units, comprising of four (4) units from Part A and four (4) units from Part B of the Schedule of Units attached to these Rules.

4.4 Period of Candidature

(a) Candidates shall complete the approved course of study in not more than six (6) trimesters of full-time study or twelve (12) trimesters of part-time study. A trimester will be of 15-weeks' duration and there will be three (3) trimesters in each calendar year.

(b) The Board of Studies may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.6 Advanced Standing

(a) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to four (4) units on the basis of units completed at this University or another university or tertiary institution prior to admission, provided that in all cases the work completed is considered to be equal in standard to a unit or units in the programme of study and has not been counted towards another qualification.

(b) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to three (3) units from the Schedule on the basis of professional qualifications obtained through study and formal assessment, provided that in all cases the work completed is considered to be equal in standard to a unit or units in the programme of study and have not been counted towards another qualification.

(c) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule may apply to the Board of Studies to be permitted to undertake a challenge examination in that unit. Advanced standing for up to three (3) units may be granted under this Rule.

Permission to undertake a challenge examination may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a mark of 60% or greater is achieved in a challenge examination. A challenge examination for a unit may not be undertaken again if the candidate is unsuccessful at the first attempt.

(d) Notwithstanding the above, the total advanced standing shall not exceed 50% of the course.

6. Award of the Graduate Diploma

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the Graduate Diploma in International Business.

Schedule of Units

See Master of International Business entry.

MASTER OF INTERNATIONAL HOTEL MANAGEMENT
(Abbreviated title: MIntHotMangt)

GRADUATE DIPLOMA IN INTERNATIONAL HOTEL MANAGEMENT
(Abbreviated title: GradDipIntHotMangt)

GRADUATE CERTIFICATE IN INTERNATIONAL HOTEL MANAGEMENT
(Abbreviated title: GradCertIntHotMangt)

See Rules Governing Candidature under the Master of International Tourism Management course entry.

MASTER OF INTERNATIONAL SPORT MANAGEMENT
(Abbreviated title: MISM)

Level of Award:	Postgraduate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	Exercise Science and Sport Management
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	12

Progression from the Graduate Certificate to the Graduate Diploma to the Masters degree is permitted within the Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Masters degree shall provide evidence of at least one year's experience in a field of employment acceptable to the School Board, School of Exercise Science and Sport Management and shall either:

(i) have fulfilled the requirements for admission to a degree or qualification of equivalent standing at this University or another University or tertiary institution; or

(ii) have completed the Graduate Diploma in International Sport Management; or

(iii) have demonstrated academic or professional standing considered by the School Board to be equivalent to the requirement of (i) or (ii).

(b) An applicant for candidature shall apply to the University on the prescribed form.

(c) The Head of School or nominee shall determine admission to candidature and the trimester of commencement.

(d) After admission to candidature, a candidate shall submit a programme of study for approval by the Head of School or nominee.

4.2 Requirements for the Master of International Sport Management

To satisfy requirements for the Masters degree the candidate shall complete a programme of at least twelve (12) units of study selected from the Schedule of Units annexed to these Rules and approved by the Head of School or nominee. A core programme comprises twelve (12) units of study including:

(a) nine (9) units from Part A of the Schedule of Units, which may include up to four (4) units that are offered as a part of this course by University partners; **AND**

(b) three (3) units from Part B of the Schedule of Units.

4.3 Period of Candidature

(a) Except with the permission of the School Board, a full-time candidate shall pursue the approved course of study for not more than nine (9) trimesters of full-time study and not more than eighteen (18) trimesters of part-time study. There will be three trimesters in each calendar year.

(b) The School Board may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.4 Advanced Standing

(a) At the discretion of the School Board, a candidate may be granted advanced standing for up to six (6) units on the basis of units completed at this University or at another University or tertiary institution. Provided that those units have not been counted towards another qualification and they have a reasonable degree of correspondence to units prescribed for the coursework programme.

(b) A candidate who has completed all the requirements for the Graduate Certificate may be granted advanced standing for up to four (4) units.

(c) A candidate who has completed all the requirements for the Graduate Diploma may be granted advanced standing for up to eight (8) units.

(d) Notwithstanding, the total of advanced standing units other than those units in the appropriate Graduate Certificate and Graduate Diploma shall not exceed 50% of the course.

4.5 Admission to the Master of International Sport Management

(a) A candidate, who has fulfilled the requirements of these Rules and otherwise complied with the provision of all By-laws and other Rules applicable to the University, may be admitted to the Master of International Sport Management.

(b) A candidate granted advanced standing under Rule 4.4(b) must surrender the Graduate Certificate prior to conferral of the degree.

(c) A candidate granted advanced standing under Rule 4.4(c) must surrender the Graduate Diploma prior to conferral of the degree.

Schedule of Units

PART A

MKT00723	Sport Marketing and Public Relations
MNG00781	Event and Facility Management
HMS00782	Performance Management in Sport
MNG00783	Project Management for Sport
MNG00784	Industry Based Project
HMS00721	Sports Law
USC00261	Unspecified Core Unit I
USC00262	Unspecified Core Unit II
UPU00001	University Partner Unit I
UPU00002	University Partner Unit II
UPU00003	University Partner Unit III
UPU00004	University Partner Unit IV

PART B

MNG00726	Research Project (1 unit)
MNG00727	Research Project (2 unit)
MNG00728	Research Project (3 unit)

GRADUATE DIPLOMA IN INTERNATIONAL SPORT MANAGEMENT (Abbreviated title: GradDipISM)

Progression from the Graduate Certificate to the Graduate Diploma to the Masters degree is permitted within the Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Diploma shall provide evidence of at least one year's experience in a field of employment acceptable to the School Board, School of Exercise Science and Sport Management and shall either:

(i) have fulfilled the requirements for admission to a degree or qualification of equivalent standing at this University or another University or tertiary institution; or

(ii) have completed the Graduate Certificate in International Sport Management; or

(iii) have demonstrated academic or professional standing considered by the School Board to be equivalent to the requirement of (i) or (ii).

(b) An applicant for candidature shall apply to the University on the prescribed form.

(c) The Head of School or nominee shall determine admission to candidature and the trimester of commencement.

(d) After admission to candidature, a candidate shall submit a programme of study for approval by the Head of School or nominee.

4.2 Requirements for the Graduate Diploma

To satisfy requirements for the Graduate Diploma the candidate shall complete a programme of at least eight (8) units of study selected from the Schedule of Units annexed to these Rules and approved by the Head of School or nominee. A core programme comprises eight (8) units of study including:

(a) eight (8) units from Part A of the Schedule of Units, which may include up to three (3) units that are offered as a part of this course by University partners; **OR**

(b) five (5) units from Part A of the Schedule of Units, which may include up to three (3) units that are offered as a part of this course by University partners **AND** three (3) units from Part B of the Schedule of Units.

In special circumstances the Head of School or nominee may approve other coursework units.

4.3 Period of Candidature

(a) Except with the permission of the School Board, a full-time candidate shall pursue the approved course of study for not more than six (6) trimesters of full-time study and not more than twelve (12) trimesters of part-time study. There will be three trimesters in each calendar year.

(b) The School Board may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.4 Advanced Standing

(a) At the discretion of the School Board, a candidate may be granted advanced standing for up to four (4) units on the basis of units completed at this University or at another University or tertiary institution. Provided that those units have not been counted towards another qualification and they have a reasonable degree of correspondence to units prescribed for the coursework programme.

(b) A candidate who has completed all the requirements for the Graduate Certificate may be granted advanced standing for up to four (4) units.

(c) Notwithstanding, the total of advanced standing units other than those units in the Graduate Certificate shall not exceed 50% of the course.

4.5 Admission to the Graduate Diploma in International Sport Management

A candidate, who has fulfilled the requirements of these Rules and otherwise complied with the provision of all By-laws and other Rules applicable to the University, may be admitted to the Graduate Diploma in International Sport Management.

Schedule of Units

The Schedule of Units is to be found at the end of the entry for the Master of International Sport Management.

GRADUATE CERTIFICATE IN INTERNATIONAL SPORT MANAGEMENT (Abbreviated title: GradCertISM)

Progression from the Graduate Certificate to the Graduate Diploma to the Masters degree is permitted within the Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Certificate shall provide evidence of at least one year's experience in a field of employment acceptable to the School Board, School of Exercise Science and Sport Management and shall either:

(i) have fulfilled the requirements for admission to a degree or qualification of equivalent standing at this University or another University or tertiary institution; or

(ii) have demonstrated academic or professional standing considered by the School Board to be equivalent to the requirement of (i).

(b) An applicant for candidature shall apply to the University on the prescribed form.

(c) The Head of School or nominee shall determine admission to candidature and the trimester of commencement.

(d) After admission to candidature, a candidate shall submit a programme of study for approval by the Head of School or nominee.

4.2 Requirements for the Graduate Certificate

To satisfy requirements for the Graduate Certificate the candidate shall complete a programme of at least four (4) units of study selected from the Schedule of Units annexed to these Rules and approved by the Head of School or nominee. A core programme comprises four (4) units from Part A of the Schedule, which may include up to two (2) units that are offered as a part of this course by the University partners.

In special circumstances the Head of School or nominee may approve other coursework units.

4.3 Period of Candidature

(a) Except with the permission of the School Board, a full-time candidate shall pursue the approved course of study for not more than three (3) trimesters of full-time study and not more than six (6) trimesters of

part-time study. There will be three trimesters in each calendar year.

(b) The School Board may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.4 Advanced Standing

At the discretion of the School Board, a candidate may be granted advanced standing for up to two (2) units on the basis of units completed at this University or at another University or tertiary institution. Provided that those units have not been counted towards another qualification and they have a reasonable degree of correspondence to units prescribed for the coursework programme.

4.5 Admission to the Graduate Certificate in International Sport Management

A candidate, who has fulfilled the requirements of these Rules and otherwise complied with the provision of all By-laws and other Rules applicable to the University, may be admitted to the Graduate Certificate in International Sport Management.

Schedule of Units

The Schedule of Units is to be found at the end of the entry for the Master of International Sport Management.

MASTER OF INTERNATIONAL TOURISM AND HOTEL MANAGEMENT (Abbreviated title: MITHM)

GRADUATE DIPLOMA IN INTERNATIONAL TOURISM AND HOTEL MANAGEMENT (Abbreviated title: GradDipITHM)

GRADUATE CERTIFICATE IN INTERNATIONAL TOURISM AND HOTEL MANAGEMENT (Abbreviated title: GradCertITHM)

Level of Award:	Postgraduate Degree
Division:	Business
Academic Organisational Unit:	School of Tourism and Hospitality Management
Campus:	Lismore
Course Mode:	Internal/External
Duration:	1.5 years
Total Units:	12

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

(a) Applicants for admission to candidature shall:

(i) provide evidence of at least one year's experience in a field of employment acceptable to the School Board; and

(ii) have fulfilled all the requirements for admission to a degree or qualification of equivalent standing at this University; or

(iii) have demonstrated academic or professional standing considered by the School Board to be equivalent to the requirement in Rule 1(a)(ii).

4.2 Duration of Course

Normally, unless the School Board otherwise determines, a candidate for:

(a) a twelve (12) unit Masters degree must complete the course in not more than four (4) years;

(b) an eight (8) unit Graduate Diploma must complete the course in not more than three (3) years;

(c) a four (4) unit Graduate Certificate must complete the course in not more than two (2) years.

4.3 Admission to an Award

A candidate who has fulfilled the requirements of these Rules and has otherwise complied with the provision of all By-laws and other Rules may be admitted to the award.

4.4 Requirements for an Award

(a) To be eligible for the award of Master of International Tourism and Hotel Management a candidate shall successfully complete not less that twelve (12) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) four (4) elective units from Part B of the Schedule.

In exceptional circumstances, the School Board may permit a candidate to enrol in a unit or units other than those specified in the Schedule.

(b) To be eligible for the award of Graduate Diploma in International Tourism and Hotel Management a candidate shall successfully complete not less that eight (8) units comprising all units listed in Part A of the Schedule of Units attached to these Rules.

(c) To be eligible for the award of Graduate Certificate in International Tourism and Hotel Management a candidate shall successfully complete not less that four (4) units from Part A of the Schedule of Units attached to these Rules.

(d) A candidate who while enrolled for the Master of International Tourism and Hotel Management has completed the requirements for the Graduate Diploma in International Tourism and Hotel Management may elect to be awarded the Graduate Diploma in International Tourism and Hotel Management following withdrawal from candidature for the Masters degree.

(e) A candidate who while enrolled for the Master of International Tourism and Hotel Management has completed the requirements for the Graduate Certificate in International Tourism and Hotel Management may elect to be awarded the Graduate Certificate in International Tourism and Hotel Management following withdrawal from candidature for the Masters degree.

4.5 Advanced Standing

At the discretion of the School Board a candidate may be granted advanced standing for up to six (6) units on the basis of units completed at this University or at another university or tertiary institution provided that these units have a reasonable level of correspondence to units prescribed for the Masters program.

Schedule of Units

PART A

MKT01907 Tourism and Hospitality Management
MKT01909 Management for Quality Tourism and Hospitality Services
MKT01908 Strategic Management in Tourism and Hospitality
MKT01906 International Tourism Studies
MNG00905 Marketing Management for Tourism and Hospitality
MNG00904 Strategic Marketing for Tourism and Hospitality Industries
MKT01910 Tourism and Hospitality Project I*

PART B

MKT01760 The Tourism Environment
MKT01762 Contemporary Tourism Issues#
BUS00914 Managing Human Resources and Change in the Hotel Industry
ACC00208 Financial Analysis for Hotels, Conventions and Events
MNG00912 Environmental Management for Hotels
BUS00913 Business Analysis for Tourism and Hospitality Managers
MNG00272 Meetings, Incentives, Conventions and Exhibitions Management
MNG00273 Events Planning and Management
ISY00244 Technological Systems for Conventions and Events

* *Double-weighted unit.*

\# *Not offered in 2002*

MASTER OF INTERNATIONAL TOURISM MANAGEMENT# (Abbreviated title: MIntTourMangt)

MASTER OF INTERNATIONAL HOTEL MANAGEMENT# (Abbreviated title: MIntHotMangt)

MASTER OF CONVENTION AND EVENT MANAGEMENT (Abbreviated title: MConEventMangt)

\# *Not offered in 2002*

Level of Award:	Postgraduate Degree
Division:	Business
Academic Organisational Unit:	School of Tourism and Hospitality Management
Campus:	Lismore
Course Mode:	External
Duration:	1.5 years
Total Units:	12

This course is only offered on a semester basis.

Progression from the Graduate Certificate to the Graduate Diploma to the Masters degree is permitted within the Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Masters degree shall provide

evidence of at least one year's experience in a field of employment acceptable to the School Board, School of Tourism and Hospitality Management and shall:

(i) have fulfilled all the requirements for admission to a degree or qualification of equivalent standing at this or another university of tertiary institution; or

(ii) have completed the Graduate Diploma; or

(iii) have demonstrated academic or professional standing considered by the School Board to be equivalent to the requirement of (a) or (b).

(b) An applicant for candidature shall apply to the Head, School of Tourism and Hospitality Management on the prescribed form.

(c) Admission to candidature and the trimester of commencement shall be determined by the School Board.

(d) After admission to candidature, a candidate shall submit a programme of study for approval by the School Board.

4.2 Requirements for the Master of International Tourism Management, Master of International Hotel Management and Master of Convention and Event Management

To satisfy requirements for the Masters programme, the candidate shall complete the four (4) units which make up Part A of the schedule, and take eight (8) additional units of study from Part B. Under special circumstances other coursework units may be approved by the School Board.

4.3 Period of Candidature

(a) Except with the permission of the School Board, a full-time candidate shall pursue the approved course of study for not more than nine (9) fifteen (15) week trimesters; in all other cases, the maximum period of candidature shall be eighteen (18) fifteen (15) week trimesters. There will be three (3) fifteen (15) week trimesters in each calendar year.

(b) The School Board may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.4 Advanced Standing

(a) At the discretion of the School Board a candidate may be granted advanced standing for up to six (6) units on the basis of units completed at this University or at another University or tertiary institution provided that these units have a reasonable degree of correspondence to units prescribed for the coursework programme or are appropriate for study in the said programme.

(b) A candidate who has completed all the requirements for the Graduate Certificate may be granted advanced standing for up to four (4) units.

(c) A candidate who has completed the requirements for the Graduate Diploma may be granted advanced standing for up to eight (8) units.

(d) Notwithstanding, the total of advanced standing based on units other than those in the appropriate Graduate Certificate and Graduate Diploma shall not exceed 50% of the course.

4.5 Admission to the Degree in Master of International Tourism Management, Master of International Hotel Management and Master of Convention and Event Management

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University, may be admitted to the degree of Master of International Tourism Management, the Master of International Hotel Management or the Master of Convention and Event Management.

Schedule of Units

PART A

International Tourism Management

MKT01760	The Tourism Environment
MKT01762	Contemporary Tourism Issues
MKT01910	Tourism and Hospitality Project I*

International Hotel Management

BUS00914	Managing Human Resources and Changes in the Hotel Industry
ACC00208	Financial Analysis for Hotels, Conventions and Events
MNG00912	Environmental Management for Hotels
BUS00913	Business Analysis for Tourism and Hospitality Managers

Convention and Event Management

MNG00272	Meetings, Incentives, Conventions and Exhibitions Management
MNG00273	Event Planning and Management
ISY00244	Technological Systems for Conventions and Events
ACC00208	Financial Analysis for Hotels, Conventions and Events

PART B

MKT01760	The Tourism Environment
MKT01762	Contemporary Tourism Issues#
MKT01906	International Tourism Studies
MKT01907	Tourism and Hospitality Management
MKT00904	Strategic Marketing for Tourism and Hospitality Industries
MNG00912	Environmental Management for Hotels
MKT01909	Management for Quality Tourism and Hospitality Services
MKT00905	Marketing Management for Tourism and Hospitality Industries
BUS00913	Business Analysis for Tourism and Hospitality Managers
BUS00914	Managing Human Resources and Change in the Hotel Industry
MKT01908	Strategic Management in Tourism and Hospitality Industries
MKT01910	Tourism and Hospitality Project I *
MKT01911	Tourism and Hospitality Project II*
ACC00208	Financial Analysis for Hotels, Conventions and Events
MNG00272	Meetings, Incentives, Conventions and Exhibitions Management
MNG00273	Event Planning and Management
ISY00244	Technological Systems for Conventions and Events

* *Double-weighted unit.*

\# *Not offered in 2002*

GRADUATE DIPLOMA IN INTERNATIONAL TOURISM MANAGEMENT# (Abbreviated title: GradDipIntTourMangt)

GRADUATE DIPLOMA IN INTERNATIONAL HOTEL MANAGEMENT# (Abbreviated title: GradDipIntHotMangt)

GRADUATE DIPLOMA IN CONVENTION AND EVENT MANAGEMENT (Abbreviated title: GradDipConEventMangt)

 # Not offered in 2002

This course is only offered on a semester basis.

Progression from the Graduate Certificate to the Graduate Diploma to the Masters degree is permitted within the Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Diploma shall provide evidence of at least one year's experience in a field of employment acceptable to the School Board, School of Tourism and Hospitality Management and shall:

(i) have fulfilled all the requirements for admission to a degree or qualification of equivalent standing at this or another university of tertiary institution; or

(ii) have completed the Graduate Certificate; or

(iii) have demonstrated academic or professional standing considered by the School Board to be equivalent to the requirement of (a) or (b).

(b) An applicant for candidature shall apply to the Head, School of Tourism and Hospitality Management on the prescribed form.

(c) Admission to candidature and the trimester of commencement shall be determined by the School Board.

(d) After admission to candidature, a candidate shall submit a programme of study for approval by the School Board.

4.2 Requirements for the Graduate Diploma in International Tourism Management, the Graduate Diploma in International Hotel Management and the Graduate Diploma in Convention and Event Management

To satisfy requirements for the Graduate Diploma, the candidate shall complete a programme equivalent to at least eight (8) units of study approved by the School Board, including units selected from the appropriate Schedule annexed to these Rules. In special circumstances other coursework units may be approved by the School Board.

4.3 Period of Candidature

(a) Except with the permission of the School Board, a full-time candidate shall pursue the approved course of study for not more than six (6) fifteen (15) week trimesters; in all other cases, the maximum period of candidature shall be twelve (12) fifteen (15) week trimesters. There will be three (3) fifteen (15) week trimesters in each calendar year.

(b) The School Board may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.4 Advanced Standing

(a) At the discretion of the School Board a candidate may be granted advanced standing for up to four (4) units on the basis of units completed at this University or at another University or tertiary institution provided that these units have a reasonable degree of correspondence to units prescribed for the coursework programme or are appropriate for study in the said programme.

(b) A candidate who has completed all the requirements for the Graduate Certificate may be granted advanced standing for up to four (4) units.

(c) Notwithstanding, the total of advanced standing based on units other than those in the Graduate Certificate shall not exceed 50% of the course.

4.5 Admission to the Graduate Diploma in International Tourism Management, the Graduate Diploma in International Hotel Management and the Graduate Diploma in Convention and Event Management

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University, may be admitted to the Graduate Diploma in International Tourism Management, the Graduate Diploma in International Hotel Management or the Graduate Diploma in Convention and Event Management.

Schedule of Units

The Schedule is to be found at the end of the entry for the Master of International Tourism Management; Master of International Hotel Management and Master of Convention and Event Management.

GRADUATE CERTIFICATE IN INTERNATIONAL TOURISM MANAGEMENT# (Abbreviated title: GradCertIntTourMangt)

GRADUATE CERTIFICATE IN INTERNATIONAL HOTEL MANAGEMENT# (Abbreviated title: GradCertIntHotMangt)

GRADUATE CERTIFICATE IN CONVENTION AND EVENT MANAGEMENT (Abbreviated title: GradCertConEventMangt)

 # Not offered in 2002

This course is only offered on a semester basis.

Progression from the Graduate Certificate to the Graduate Diploma to the Masters degree is permitted within the Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Certificate shall provide evidence of at least one year's experience in a field of employment acceptable to the School Board, School of Tourism and Hospitality Management and shall:

(i) have fulfilled all the requirements for admission to a degree or qualification of equivalent standing at this or another university of tertiary institution; or

(ii) have demonstrated academic or professional standing considered by

the School Board to be equivalent to the requirement of (a).

(b) An applicant for candidature shall apply to the Head, School of Tourism and Hospitality Management on the prescribed form.

(c) Admission to candidature and the trimester of commencement shall be determined by the Head of School.

(d) After admission to candidature, a candidate shall submit a programme of study for approval by the Head of School.

4.2 Requirements for the Graduate Certificate in International Tourism Management, the Graduate Certificate in International Hotel Management and the Graduate Certificate in Convention and Event Management

To satisfy requirements for the Graduate Certificate, the candidate shall complete a programme equivalent to at least four (4) units of study approved by the School Board, including units selected from the appropriate Schedule annexed to these Rules. In special circumstances other coursework units may be approved by the School Board.

4.3 Period of Candidature

(a) Except with the permission of the School Board, a full-time candidate shall pursue the approved course of study for not more than three (3) fifteen (15) week trimesters; in all other cases, the maximum period of candidature shall be six (6) fifteen (15) week trimesters. There will be three (3) fifteen (15) week trimesters in each calendar year.

(b) The School Board may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.4 Advanced Standing

At the discretion of the School Board a candidate may be granted advanced standing for up to two (2) units on the basis of units completed at this University or at another University or tertiary institution provided that these units have a reasonable degree of correspondence to units prescribed for the coursework programme or are appropriate for study in the said programme.

4.5 Admission to the Graduate Certificate in International Tourism Management, the Graduate Certificate in International Hotel Management and the Graduate Certificate in Convention and Event Management

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University, may be admitted to the Graduate Certificate in International Tourism Management, the Graduate Certificate in International Hotel Management or the Graduate Certificate in Convention and Event Management.

Schedule of Units

The Schedule is to be found at the end of the entry for the Master of International Tourism Management; Master of International Hotel Management and Master of Convention and Event Management.

MASTER OF MANAGEMENT
(Abbreviated title: MMangt)

Level of Award:	Postgraduate Degree
Division:	Business
Academic Organisational Unit:	Graduate College of Management
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	12

Progression from the Graduate Certificate in to the Graduate Diploma in and Master of Management is permitted within the Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) An applicant for admission to candidature for the Master of Management shall:

(i) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification, acceptable to the Graduate College of Management as sufficient qualification for admission to candidature; or

(ii) have completed the Graduate Diploma in Management;

(iii) have demonstrated evidence or professional standing considered by the Graduate College of Management to be equivalent to the requirements of (i) or (ii) above.

(b) In addition, applications for admission to candidature must provide evidence of at least one (1) year's experience in a field of employment acceptable to the College.

(c) An applicant for candidature shall apply to the Director, Graduate College of Management on the prescribed form.

(d) Admission to candidature and the date of commencement shall be determined by the College.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Director on behalf of the College.

4.3 Requirements for the Master of Management

(a) To satisfy the requirements for the award of Master of Management, a candidate shall complete a programme of study approved by the College.

(b) The programme of study shall comprise twelve (12) units selected from the Schedule of Units attached to these Rules.

(c) To satisfy examiners the candidate must achieve a minimum grade of Pass in all units.

4.4 Period of Candidature

(a) Except with the permission of the College, a full-time candidate shall puruse an approved course of study of not more than nine (9) 15 week trimesters; in all cases the maximum period of candidature shall be eighteen (18) 15 week trimesters. There will be three (3) 15 week trimesters in each calendar year.

(b) The College may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

At the discretion of the College, a candidate may be granted advanced standing on the basis of units completed at this University or another university or tertiary or professional institution prior to admission to candidature for the Master of Management.

4.6 Special Examinations and Special Extensions of Time

Special examinations or special extensions of time may be granted at the discretion of the College.

4.7 Admission to the Master of Management

(a) A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the Master of Management.

(b) A candidate who is granted advanced standing under Rule 4.5 must surrender the Graduate Certificate in Management prior to the conferral of the Masters degree.

(c) A candidate who is granted advanced standing under Rule 4.5 must surrender the Graduate Diploma in Management prior to the Conferral of the Masters degree.

Schedule of Units

ACC00724	Accounting and Finance for Managers
FIN00730	Credit and Lending Decisions
FIN00721	Managerial Finance
FIN00723	International Finance for Managers
FIN00919	Investment Analysis and Portfolio Management
ISY00720	Management Information Systems
ISY00740	E-Commerce for Managers
ECO00720	Economics for Management
LAW00720	Legal Studies
LAW00730	Law of Finance and Securities
LAW00701	Corporation and Securities Law
MAT03069	Quantitative Analytic Techniques for Management
MKT00720	Marketing Management
MKT00724	International Marketing
MKT00726	Business to Business Marketing
MKT00727	Marketing in the Retail Environment
MKT00728	Global Marketing Communications
MKT00730	Services Marketing and Management
MNG00715	Leadership in the Diverse Organisation
MNG00716	Strategic Management in the Global Context
MNG00720	Processes of Management
MNG01720	Organisational Behaviour
MNG00723	International Management
MNG00724	Human Resource Management
MNG00725	Industrial Relations
MNG00726	Research Project
MNG00737	Concepts of Entrepreneurship
MNG00743	Management of Small Enterprises
MNG10036	Innovation and Technology
MNG00785	Project Organisation and Management
MNG00786	International and Comparative Human Resource Management
MNG00789	Action Research and Evaluation
MNG00916	Operations and Quality Management
MNG00918	Small and Family Enterprise Entrepreneurship
MNG01301	Industry-Related Project I
MNG01302	Industry-Related Project II
MNG01303	Industry-Related Project III
MNG01304	Industry-Related Project IV
MNG01305	Industry-Related Project V
MNG01306	Industry-Related Project VI
MNG03067	Strategic Knowledge Management

GRADUATE DIPLOMA IN MANAGEMENT
(Abbreviated title: GradDipMangt)

Progression from the Graduate Certificate in to the Graduate Diploma in and Master of Management is permitted within the Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) An applicant for admission to candidature for the Graduate Diploma in Management shall:

(i) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification, acceptable to the Graduate College of Management as sufficient qualification for admission to candidature; or

(ii) have completed the Graduate Certificate in Management.

(b) An applicant for candidature shall apply to the Director, Graduate College of Management on the prescribed form.

(c) Admission to candidature and the date of commencement shall be determined by the College.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Director on behalf of the College.

4.3 Requirements for the Graduate Diploma in Management

(a) To satisfy the requirements for the award of the Graduate Diploma in Management, a candidate shall complete a programme of study approved by the College.

(b) The programme of study shall comprise eight (8) units selected from the Schedule of Units attached to these Rules.

4.4 Period of Candidature

(a) Candidates shall complete the prescribed programme in not more than six (6) 15 week trimesters of full-time study and not more than twelve (12) 15 week trimesters of part-time study. There will be three (3) 15 week trimesters in each calendar year.

(b) The College may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

At the discretion of the College, a candidate may be granted advanced standing on the basis of units completed at this University or another university or tertiary or professional institution prior to admission to candidature for the Graduate Diploma in Management.

4.6 Special Examinations and Special Extensions of Time

Special examinations or special extensions of time may be granted at the discretion of the College.

4.7 Admission to the Graduate Diploma

(a) A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the Graduate Diploma in Management.

(b) A candidate who is granted advanced standing under Rule 4.5 must surrender the Graduate Certificate in Management prior to the conferral of the Diploma.

GRADUATE CERTIFICATE IN MANAGEMENT
(Abbreviated title: GradCertMangt)

Progression from the Graduate Certificate in to Graduate Diploma in and Master of Management is permitted within the Rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Certificate in Management shall:

(i) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification acceptable to the Graduate College of Management as sufficient qualification for admission to candidature; or

(ii) satisfy the College by means of other qualifications and experience of adequate preparation for candidature.

(b) An applicant for candidature shall apply to the Director, Graduate College of Management on the prescribed form.

(c) Admission to candidature and the date of commencement of candidature shall be determined by the College.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Director on behalf of the College.

4.3 Requirements for the Graduate Certificate in Management

(a) To satisfy the requirements for the Graduate Certificate, a candidate shall complete a programme of study approved by the College.

(b) The programme of study shall comprise four (4) units selected from the Schedule of Units attached to these Rules.

4.4 Period of Candidature

(a) Candidates shall complete the prescribed programme in not more than three (3) trimesters of 15 weeks' duration of full-time study and not more than six (6) 15 week trimesters of part-time study. There will be three (3) 15 week trimesters in each calendar year.

(b) The College may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

At the discretion of the College, a candidate may be granted advanced standing on the basis of units completed at this University or another university or tertiary or professional institution prior to admission to candidature for the Graduate Certificate.

4.6 Special Examinations and Special Extensions of Time

Special examinations or special extensions of time may be granted at the discretion of the College.

4.7 Award of the Certificate

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the Graduate Certificate in Management.

MASTER OF MARKETING MANAGEMENT
(Abbreviated title: MMktgMangt)

Level of Award:	Postgraduate Degree

Division:	Business
Academic Organisational Unit:	Graduate College of Management
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	12

Progression from the Graduate Certificate in to the Graduate Diploma in and Master of Marketing Management is permitted within the academic rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Master of Marketing Management shall either:

(i) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification acceptable to the Graduate College of Management Board of Studies as sufficient qualification for admission to candidature; or

(ii) have completed the Graduate Diploma in Marketing Management; or

(iii) have demonstrated academic or professional standing considered by the Board of Studies to be equivalent to the requirements in (i) and (ii) above.

(b) In addition, applicants for admission to candidature must provide evidence of at least one (1) year's experience in a field of employment acceptable to the Board of Studies. Applicants with excellent academic records may, at the discretion of the Board of Studies, be exempted from satisfying the one year of acceptable employment experience requirement.

(c) An applicant for candidature shall apply to the Director, Graduate College of Management on the prescribed form.

(d) Admission to candidature and the date of commencement of candidature shall be determined by the Board of Studies.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Board of Studies. The Board of Studies may permit a candidate to enrol in up to two (2) units other than those listed in the Schedule of Units attached to these Rules.

4.3 Requirements for the Master of Marketing Management

To be eligible for the award of the Master of Marketing Management a candidate shall successfully complete the approved course of study of twelve (12) units, comprising of not less than nine (9) units selected from Part A and three (3) units to be selected from Part B of the Schedule of Units.

4.4 Period of Candidature

(a) Candidates shall complete the approved course of study in not more than nine (9) trimesters of full-time study and not more than eighteen (18) trimesters of part-time study. A trimester will be of 15-weeks' duration and there will be three trimesters in each calendar year.

(b) The Board of Studies may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

(a) At the discretion of the Board of Studies a candidate may be granted advanced

standing for up to six (6) units on the basis of units completed at this University or another university or tertiary institution prior to admission to candidature, provided that in all cases the work completed is considered to be equal in standard to a unit or units in the course of study and has not been counted towards another qualification.

(b) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to three (3) units from the Schedule of Units on the basis of professional qualifications obtained through study and formal assessment, provided that the work completed is considered to be equal in standard to a unit or units in the course of study and has not been counted towards another qualification.

(c) Candidates who have completed the Graduate Certificate in Marketing Management may be granted advanced standing for up to four (4) units.

(d) Candidates who have completed the Graduate Diploma in Marketing Management may be granted advanced standing for up to eight (8) units.

(e) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule may apply to the Board of Studies to be permitted to undertake a challenge examination in that unit. Advanced standing for up to two (2) units may be granted under this Rule.

Permission to undertake a challenge examination may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a result of 60% or greater is achieved in a challenge examination. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

(f) Notwithstanding, the total advanced standing based on units other than those in the Graduate Certificate and Graduate Diploma in Marketing Management shall not exceed 50% of the course.

4.6 Admission to the Award

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the Master of Marketing Management.

4.7 Graduate Certificate May Be Awarded

A candidate who, while enrolled as a candidate for the Master of Marketing Management, has completed the requirements for the Graduate Certificate in Marketing Management may elect to be awarded the Graduate Certificate in Marketing Management upon withdrawal from candidature.

4.8 Graduate Diploma May be Awarded

A candidate who, while enrolled as a candidate for the Master of Marketing Management, has completed the requirements for the Graduate Diploma in Marketing Management may elect to be awarded the Graduate Diploma in Marketing Management upon withdrawal from candidature.

Schedule of Units

PART A

MKT00720	Marketing Management
MKT00730	Services Marketing and Management
MKT00724	International Marketing
MKT00728	Global Marketing Communications
MKT00726	Business to Business Marketing
MKT00727	Marketing in the Retail Environment

MNG00737	Concepts of Entrepreneurship
MNG00716	Strategic Management in the Global Context
MNG00726	Research Project

PART B

FIN00721	Managerial Finance
ECO00720	Economics for Management
ACC00724	Accounting and Finance for Managers
MNG01720	Organisational Behaviour
ISY00720	Management Information Systems
LAW00720	Legal Studies
MAT00720	Quantitative Analysis for Management*
MNG00916	Operations and Quality Management
ISY00740	E-Commerce for Managers
MNG00715	Leadership in the Diverse Organisation
*	Not offered in 2002

GRADUATE DIPLOMA IN MARKETING MANAGEMENT (Abbreviated title: GradDipMktgMangt)

Progression from the Graduate Certificate in to the Graduate Diploma in and Master of Marketing Management is permitted within the academic rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Diploma in Marketing Management shall either:

(i) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification acceptable to the Graduate College of Management Board of Studies as sufficient qualification for admission to candidature; or

(ii) have completed the Graduate Certificate in Marketing Management.

(b) An applicant for candidature shall apply to the Director, Graduate College of Management on the prescribed form.

(c) Admission to candidature and the date of commencement of candidature shall be determined by the Board of Studies.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Board of Studies. The Board of Studies may permit a candidate to enrol in up to two (2) units other than those listed in the Schedule of Units attached to these Rules.

4.3 Requirements for the Graduate Diploma in Marketing Management

To be eligible for the award of the Graduate Diploma in Marketing Management a candidate shall successfully complete the approved course of study of eight (8) units, comprising of not less than six (6) units selected from Part A of the Schedule of Units, and the remaining two (2) units to be selected from Part A or Part B of the Schedule.

4.4 Period of Candidature

(a) Candidates shall complete the prescribed course of study in not more than six (6) trimesters of full-time study and not more than twelve (12) trimesters of part-time study. A trimester will be of 15-weeks' duration and there will be three (3) trimesters in each calendar year.

(b) The Board of Studies may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

(a) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to four (4) units on the basis of units completed at this University or another university or tertiary institution prior to admission to candidature, provided that in all cases the work completed is considered to be equal in standard to a unit or units in the course of study and has not been counted towards another qualification.

(b) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to three (3) units from the Schedule of Units on the basis of professional qualifications obtained through study and formal assessment, provided that the work completed is considered to be equal in standard to a unit or units in the course of study and has not been counted towards another qualification.

(c) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of knowledge is already equal to that required to successfully complete a unit listed in the Schedule may apply to the Board of Studies to be permitted to undertake a challenge examination in that unit. Advanced standing for up to two (2) units may be granted under this Rule.

Permission to undertake a challenge examination may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a result of 60% or greater is achieved in a challenge examination. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

(d) Candidates who have completed the Graduate Certificate in Marketing Management may be granted advanced standing for up to four (4) units.

(e) Notwithstanding, the total advanced standing based on units other than those in the Graduate Certificate in Marketing Management shall not exceed 50% of the course.

4.6 Admission to the Award

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the Graduate Diploma in Marketing Management.

4.7 Graduate Certificate in Marketing Management May Be Awarded

A candidate who, while enrolled as a candidate for the Graduate Diploma in Marketing Management, has completed the requirements for the Graduate Certificate in Marketing Management may elect to be awarded the Graduate Certificate in Marketing Management upon withdrawal from candidature.

Schedule of Units

See Master of Marketing Management entry.

GRADUATE CERTIFICATE IN MARKETING MANAGEMENT (Abbreviated title: GradCertMktgMangt)

Progression from the Graduate Certificate in to the Graduate Diploma in and Master of Marketing Management is permitted within the academic rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Certificate in Marketing Management shall either:

(i) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification acceptable to the Graduate College of Management Board of Studies as sufficient qualification for admission to candidature; or

(ii) satisfy the Board of Studies by means of other qualifications and relevant experience of adequate preparation for candidature.

(b) An applicant for candidature shall apply to the Director, Graduate College of Management on the prescribed form.

(c) Admission to candidature and the date of commencement of candidature shall be determined by the Board of Studies.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Board of Studies.

4.3 Requirements for the Graduate Certificate in Marketing Management

To be eligible for the award of the Graduate Certificate in Marketing Management a candidate shall successfully complete the approved course of study of four (4) units, comprising of not less than three (3) units selected from Part A of the Schedule of Units attached to these Rules, and the remaining unit to be selected from Part A or Part B of the Schedule.

4.4 Period of Candidature

(a) Candidates shall complete the prescribed course of study in not more than three (3) trimesters of full-time study and not more than six (6) trimesters of part-time study. A trimester will be of 15-weeks' duration and there will be three (3) trimesters in each calendar year.

(b) The Board of Studies may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

(a) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to two (2) units on the basis of units completed at this University or another university or tertiary institution prior to admission to candidature.

(b) At the discretion of the Board of Studies a candidate may be granted advanced standing for up to two (2) units from the Schedule of Units on the basis of professional qualifications obtained through study and formal assessment, provided that the work completed is considered to be equal in standard to a unit or units in the course of study and has not been counted towards another qualification.

(c) Work experience will not be accepted as a basis for advanced standing. Candidates who are of the opinion that their level of

knowledge is already equal to that required to successfully complete a unit listed in the Schedule may apply to the Board of Studies to be permitted to undertake a challenge examination in that unit. Advanced standing for up to two (2) units may be granted under this Rule.

Permission to undertake a challenge examination may not be granted where previous tertiary study has been undertaken in the subject area and such study forms part of a completed award from a tertiary institution. Advanced standing will be granted for a unit if a result of 60% or greater is achieved in a challenge examination. A challenge examination for a unit cannot be undertaken again if the candidate is unsuccessful at the first attempt.

(d) Notwithstanding, the total advanced standing shall not exceed 50% of the course.

4.6 Award of the Graduate Certificate

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the Graduate Certificate in Marketing Management.

Schedule of Units

See end of Master of Marketing Management entry.

MASTER OF ORGANISATIONAL DEVELOPMENT AND TRAINING (Abbreviated title: MOrgDev&Trg)

Level of Award:	Postgraduate Degree
Division:	Business
Academic Organisational Unit:	School of Social and Workplace Development
Campus:	Lismore
Course Mode:	External
Duration:	1.5 years
Total Units:	12

Progression from the Graduate Certificate to the Graduate Diploma and Masters is permitted within the academic rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the degree of Master of Organisational Development and Training shall:

(i) have fulfilled all the requirements for admission to a degree or qualification of equivalent standing at this or another university or tertiary institution; or

(ii) have completed the Graduate Diploma of Organisational Development and Training or Graduate Diploma of Training and Development or Graduate Diploma of Vocational Education and Training;

or

(iii) have demonstrated academic or professional standing considered by the School of Social and Workplace Development to be equivalent to the requirements of (i) or (ii).

(b) In addition, applicants for admission to candidature must provide evidence of at least one year's experience in a field of employment acceptable to the School.

(c) An applicant for candidature shall apply to the Head, School of Social and Workplace Development on the prescribed form.

(d) Admission to candidature and the date of commencement shall be determined by the School.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Head of School on behalf of the School.

4.3 Requirements for the Master of Organisational Development and Training

(a) To satisfy the requirements for the Master of Organisational Development and Training, a candidate shall complete a programme of studies approved by the School.

(b) The coursework programme shall include units to the value of twelve (12) units which comprise six (6) units from Part A and no less than three (3) units from Part B of the Schedule attached to these Rules.

4.4 Period of Candidature

(a) Candidates shall complete the prescribed coursework programme in not more than twelve (12) semesters.

(b) The School may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

(a) The School Board may grant a candidate advanced standing for up to six (6) units on the basis of units completed at this University or at another university or tertiary institution provided that those units have not been counted towards another qualification and they have a reasonable degree of correspondence to units prescribed for the coursework programme.

Candidates who are given advanced standing must complete at least six (6) units from Part B.

(b) Candidates who have completed the requirements of the Graduate Certificate of Organisational Development and Training, the Graduate Certificate of Vocational Education and Training or the Graduate Certificate of Training and Development may be granted advanced standing for up to four (4) units.

(c) Candidates who have completed the requirements of the Graduate Diploma of Organisational Development and Training, the Graduate Diploma of Vocational Education and Training or the Graduate Diploma of Training and Development may be granted advanced standing for up to eight (8) units.

(d) A student will not be granted advanced standing for more than eight (8) units, unless the units are equivalent units of study undertaken through the Professional Development Centre.

(e) The School Board may grant additional advanced standing on the basis of units undertaken through the Centre for Professional Development of the School of Social and Workplace Development.

4.6 Graduate Certificate of Organisational Development and Training

A student who, while enrolled as a candidate for the Master of Organisational Development and Training, has completed the requirements of the Graduate Certificate of Organisational Development and Training may elect to be awarded the Graduate Certificate of Organisational Development and Training.

4.7 Graduate Diploma of Organisational Development and Training

A student who, while enrolled as a candidate for the Master of Organisational Development and Training, has completed the requirements of the Graduate Diploma of Organisational Development and Training may elect to be awarded the Graduate Diploma of Organisational Development and Training.

4.8 Admission to the Degree of Master of Organisational Development and Training

(a) A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the degree of Master of Organisational Development and Training.

(b) A candidate who is granted advanced standing under Rule 4.5(b) or 4.5(c) must surrender the Graduate Certificate or Graduate Diploma prior to the conferral of the Masters.

Schedule of Units

PART A

EDU01029	Adult Learning
EDU00083	Introduction to Training and Development*
MNG00085	Instructional Design and Educational Technology
EDU00085	Training Methods
MNG00086	Program Planning
EDU00019	Evaluation, Assessment and Professionalism
MNG00776	Planning Processes*
MNG00791	Recruitment and Performance Management
MNG00705	Leadership and Teamwork
MNG00779	Reflecting on Practice I*
SOY03034	Project A – Workplace Practices (Part 1 of 2)
SOY03035	Project A– Workplace Practices (Part 2 of 2) ***or***
SOY03036	Project B – Professional Practice (Part 1 of 2)
SOY03037	Project B – Professional Practice (Part 2 of 2)

PART B

EDU00215	Educational Technology*
EDU00734	The Policy Context of Education and Training in Australia*
MNG00703	Organisational Change and Development
EDU00748	Workplace Learning
EDU00749	Management Education
MNG00753	Reframing Organisational Futures
IST00165	Independent Study – Training and Development I
MNG00704	Human Resource Development
ISY00712	Computer Based Training*
SOY00700	Sociology of Workplace Industrial Relations*
IST00166	Independent Study – Training and Development II

* *Not offered in 2002.*

GRADUATE DIPLOMA OF ORGANISATIONAL DEVELOPMENT AND TRAINING
(Abbreviated title: GradDipOrgDev&Trg)

Progression from the Graduate Diploma to the Masters is permitted within the academic rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) An applicant for admission to candidature for the Graduate Diploma of Organisational Development and Training shall:

(i) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification acceptable to the School of Social and Workplace Development as sufficient qualification for admission to candidature; or

(ii) have completed the Graduate Certificate of Organisational Development and Training; or

(iii) have demonstrated academic or professional standing considered by the School to be equivalent to the requirements of (i) or (ii).

(b) In addition, applicants for admission to candidature must provide evidence of at least one year's experience in a field of employment acceptable to the School.

(c) An applicant for candidature shall apply to the Head, School of Social and Workplace Development on the prescribed form.

(d) Admission to candidature and the date of commencement shall be determined by the School.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Head of School on behalf of the School.

4.3 Requirements for the Graduate Diploma of Organisational Development and Training

(a) To satisfy the requirements for the award of the Graduate Diploma of Organisational Development and Training, a candidate shall complete the coursework programme approved by the School.

(b) The coursework programme shall include units to the value of eight (8) units, at least four (4) of which must be selected from Part A and two (2) of which must be selected from Part B of the Schedule attached to these Rules.

4.4 Period of Candidature

(a) Candidates shall complete the prescribed coursework programme in not more than eight (8) semesters.

(b) The School may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

(a) The School Board may grant a candidate advanced standing for up to four (4) units on the basis of units completed at this University or another university or tertiary institution provided that those units have not been counted towards another qualification, and they have a reasonable degree of correspondence to units prescribed for the coursework programme.

(b) Candidates who have completed the requirements of the Graduate Certificate of Organisational Development and

Training or the Graduate Certificate of Training and Development may be granted advanced standing for up to four (4) units.

(c) Under no circumstances may a student be granted advanced standing for more than four (4) units.

(d) The School Board may grant additional advanced standing on the basis of units undertaken through the Centre for Professional Development of the School of Social and Workplace Development.

(e) The School Board may grant a candidate with a three-year degree or diploma recognition of prior learning for one (1) unspecified elective if they are able to demonstrate high level workplace professional practice in the field of Training and Development provided that they have not obtained more than one (1) unit of advanced standing in Rule 5 above.

5.6 Graduate Certificate of Organisational Development and Training

A student who, while enrolled as a candidate for the Graduate Diploma of Organisational Development and Training, has completed the requirements of the Graduate Certificate of Organisational Development and Training may elect to be awarded the Graduate Certificate of Organisational Development and Training.

5.7 Admission to the Graduate Diploma

(a) A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the Graduate Diploma of Organisational Development and Training.

(b) A candidate who is granted advanced standing under Rule 4.5(b) must surrender the Graduate Certificate of Organisational Development and Training or the Graduate Certificate of Training and Development prior to the conferral of the Diploma.

Schedule of Units

PART A

EDU01029	Adult Learning
EDU00083	Introduction to Training and Development*
MNG00085	Instructional Design and Educational Technology
EDU00085	Training Methods
MNG00086	Program Planning
EDU00019	Evaluation, Assessment and Professionalism
MNG00776	Planning Processes*
MNG00791	Recruitment and Performance Management
MNG00705	Leadership and Teamwork
MNG00779	Reflecting on Practice I*
SOY03034	Project A – Workplace Practices (Part 1 of 2)
SOY03035	Project A – Workplace Practices (Part 2 of 2) ***or***
SOY03036	Project B – Professional Practice (Part 1 of 2)
SOY03037	Project B – Professional Practice (Part 2 of 2)

PART B

EDU00215	Educational Technology*
EDU00734	The Policy Context of Education and Training in Australia*
MNG00703	Organisational Change and Development
EDU00748	Workplace Learning
EDU00749	Management Education
MNG00753	Reframing Organisational Futures
IST00165	Independent Study –Training and Development I
MNG00704	Human Resource Development
ISY00712	Computer Based Training*

SOY00700 Sociology of Workplace Industrial Relations*
IST00166 Independent Study –Training and Development II

* *Not offered in 2002.*

GRADUATE CERTIFICATE OF ORGANISATIONAL DEVELOPMENT AND TRAINING
(Abbreviated title: GradCertOrgDev&Trg)

Progression from the Graduate Certificate to the Graduate Diploma and Masters is permitted within the academic rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Admission to Candidature

(a) Applicants for admission to candidature for the Graduate Certificate of Organisational Development and Training shall:

(i) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification acceptable to the School of Social and Workplace Development as sufficient qualification for admission to candidature; or

(ii) satisfy the School by means of other qualifications and/or relevant experience of adequate preparation for candidature.

(b) In addition, applicants for admission to candidature must provide evidence of at least one year's experience in a field of employment acceptable to the School.

(c) An applicant for candidature shall apply to the Head, School of Social and Workplace Development on the prescribed form.

(d) Admission to candidature and the date of commencement of candidature shall be determined by the School.

4.2 Approval of Course of Study

After admission to candidature, a candidate shall have a course of study approved by the Head of School on behalf of the School.

4.3 Requirements for the Graduate Certificate of Organisational Development and Training

(a) To satisfy the requirements for the Graduate Certificate, a candidate shall complete the coursework programme approved by the School.

(b) The coursework programme shall include units to the value of four (4) units from Part A of the Schedule attached to the Rules for the Graduate Diploma of Organisational Development and Training.

4.4 Period of Candidature

(a) Candidates shall complete the prescribed coursework programme in not more than four (4) semesters.

(b) The School may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

4.5 Advanced Standing

(a) The School Board may grant a candidate advanced standing for up to two (2) units on the basis of units completed at this University or another university or tertiary institution provided that those units have not been counted towards another qualification and they have a reasonable degree of correspondence to

units prescribed for the coursework programme.

(b) The School Board may grant additional advanced standing on the basis of units undertaken through the Centre for Professional Development of the School of Social and Workplace Development.

(c) The School Board may grant a candidate with a three-year degree or diploma recognition of prior learning for one (1) unspecified elective if they are able to demonstrate high level workplace professional practice in the field of Training and Development provided that they have not obtained more than one (1) unit of advanced standing in Rule 5 above.

4.6 Award of the Certificate

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules applicable to the University may be admitted to the Graduate Certificate of Organisational Development and Training.

MASTER OF PROFESSIONAL ACCOUNTING
(Abbreviated title: MPA)

Level of Award:	Postgraduate Degree
Division:	Business
Academic Organisational Unit:	School of Commerce and Management
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	12

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

For the purposes of these Rules the following definitions apply:

(a) "graduate" means a candidate who is seeking admission having fulfilled the requirements to a degree or qualification of equivalent standing;

(b) "non-graduate" means a candidate who is seeking admission based on relevant industry experience.

4.1 Qualifications for Admission

(a) Applicants for admission to candidature as a graduate shall normally have fulfilled the requirements for admission to a degree or qualification of equivalent standing at this or another university or other approved tertiary institution, provided that the degree of qualification is accepted by the School Board as sufficient qualification.

(b) Applicants for admission to candidature as a non-graduate shall be mature-aged students, with evidence of at least 3 years' relevant industry experience.

4.2 Duration of the course

(a) A graduate candidate shall complete the units for the degree as a full-time candidate in not more than 9 trimesters, and in all other cases in a maximum of 18 trimesters.

(b) A non-graduate candidate shall complete the units for the degree as a full-time candidate in not more than 12 trimesters, and in all other cases in a maximum of 24 trimesters.

4.3 Admission to an Award

A candidate who has fulfilled the requirements of these Rules and has otherwise complied with the provision of all applicable

By-laws and other Rules may be admitted to the Master of Professional Accounting award.

4.4 Requirements for an Award

(a) To be eligible for the award of Master of Professional Accounting a graduate candidate shall successfully complete not less than twelve (12) units comprising all units listed in Part A of the Schedule of Units attached to these Rules.

(b) To be eligible for the award of Master of Professional Accounting a non-graduate candidate shall successfully complete not less than sixteen (16) units comprising:

(i) all units listed in Part A of the Schedule of Units attached to these Rules; and

(ii) not less than four (4) units from Part B of the Schedule.

4.5 Advanced Standing

At the discretion of the School Board, a candidate may be granted advanced standing to a maximum of 50% of the equivalent unit requirements for the award for units successfully completed prior to admission to candidature provided that the units so completed are considered to be equivalent to units in the Schedule.

Schedule of Units

PART A

ACC00705	Issues in Accounting Theory
ACC00712	Business Accounting
ACC00713	Corporate Reporting
ACC00714	Managerial Accounting
ACC00715	Auditing and Assurance Services
ACC00716	Corporate Finance
ACC00717	Taxation Practice
ACC00718	Computer Based Accounting Systems
ECO00720	Economics for Management
LAW00701	Corporation and Securities Law
LAW00720	Legal Studies
MAT00722	Quantitative Methods for Commerce

PART B

ACC00723	International Finance for Managers
MNG00720	Organisational Behaviour
ISY00720	Management Information Systems
MKT00720	Marketing Management
MKT00724	International Marketing
MNG00716	Strategic Management in the Global Context
MNG00720	Processes of Management
MNG00724	Human Resource Management
MNG00785	Project Organisation and Management
FIN00919	Investment Analysis and Portfolio Management

MASTER OF PROFESSIONAL MANAGEMENT
(Abbreviated title: MProfMangt)

GRADUATE DIPLOMA IN PROFESSIONAL MANAGEMENT
(Abbreviated title: GradDipProfMangt)

GRADUATE CERTIFICATE IN PROFESSIONAL MANAGEMENT (Abbreviated title: GradCertProfMangt)

Level of Award:	Postgraduate Degree
Division:	Business
Academic Organisational Unit:	School of Social and Workplace Development
Campus:	Lismore
Course Mode:	External
Duration:	1 year
Total Units:	12

Rules Governing Candidature

Progression from the Graduate Certificate to the Graduate Diploma and Master of Professional Management is permitted within the Academic Rules.

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission to candidature for the Graduate Certificate in Professional Management shall:

(a) have fulfilled all the requirements for admission to an Australian Bachelors degree or equivalent qualification acceptable to the School Board, School of Social and Workplace Development as sufficient qualification for admission to candidature; or

(b) satisfy the School Board by means of other qualifications and experience of adequate preparation for candidature.

4.2 Requirements for the Award

(a) To be eligible for the award of Graduate Certificate in Professional Management, a candidate shall successfully complete not less than four (4) units comprising units selected from the Schedule of Units attached to these Rules.

(b) To be eligible for the award of Graduate Diploma in Professional Management, a candidate shall successfully complete not less than eight (8) units comprising units selected from the Schedule of Units attached to these Rules.

(c) To be eligible for the award of Master of Professional Management, a candidate shall successfully complete not less than twelve (12) units comprising units selected from the Schedule of Units attached to these Rules.

4.3 Duration of Course

Unless the School Board otherwise determines, a candidate shall complete the requirements for the course in not more than nine (9) trimesters if a full-time student, and not more than eighteen (18) trimesters if a part-time student.

4.4 Enrolment

Unless the School Board otherwise determines a candidate shall remain enrolled for the duration of each trimester.

4.5 Advanced Standing/Credit Transfer/ Recognition of Prior Learning

(a) A candidate may be granted advanced standing by the School Board towards the Master of Professional Management for up to eight (8) units on the basis of units completed at this University or at another university or tertiary institution provided that those units have not been counted towards another equivalent qualification and they have a reasonable degree of correspondence to units prescribed for the course work programme.

(b) Candidates who have completed the requirements of the Southern Cross

University Graduate Certificate in Professional Management shall be granted advanced standing for up to four (4) units.

(c) Candidates who have completed the requirements of the Southern Cross University Graduate Diploma in Professional Management shall be granted advanced standing for up to eight (8) units.

(d) Candidates may receive advanced standing on the basis of recognition of prior learning (RPL) on an individual basis.

(e) The total advanced standing based on units and RPL other than those in the Graduate Certificate in Professional Management or the Graduate Diploma in Professional Management shall not exceed 75% of the course.

Deeming Clause

A unit specified by the Industry Partner and agreed by the University as a unit equivalent for the purposes of these Rules, shall be considered to be a unit in the Master of Professional Management and satisfactory completion of such a unit shall count as a pass towards this award.

4.6 Admission to Award

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all By-laws and other Rules of the University may be admitted to the award of the Graduate Certificate in Professional Management, the Graduate Diploma in Professional Management, or the degree of Master of Professional Management as appropriate.

Schedule of Units

Candidates may select appropriate units from across the postgraduate offerings within the University. Unit selection must be indicated to the Course Co-ordinator prior to enrolment. The Course Co-ordinator and candidate will negotiate admission to units with the appropriate Unit Assessor.

MASTER OF VOCATIONAL EDUCATION AND TRAINING (Abbreviated title: MVET)

Level of Award:	Postgraduate Degree
Division:	Business
Academic Organisational Unit:	School of Social and Workplace Development
Campus:	Lismore
Course Mode:	External
Duration:	1.5 years

Total Units:	12

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission to candidature for the degree of Master of Vocational Education and Training shall:

(a) have fulfilled all the requirements for admission to a degree or qualification of equivalent standing at this or another university or tertiary institution; or

(b) have completed the Graduate Diploma of Vocational Education and Training; or

(c) have demonstrated academic or professional standing considered by the School to be equivalent to the requirements of (a) or (b).

(d) In addition, applicants for admission to candidature must provide evidence of at least one year's experience in a field of employment acceptable to the School.

(e) An applicant for candidature shall apply to the University on the prescribed form.

(f) Admission to candidature and the semester of commencement shall be determined by the School.

4.2 Requirements for the Master of Vocational Education and Training

(a) To be eligible for the award of Master of Vocational Education and Training, a candidate shall complete a programme of studies approved by the School.

(b) The coursework programme shall include units to the value of twelve (12) units which shall comprise all units from Part A and no less than four (4) units selected from Part B of the Schedule of Units attached to these Rules.

4.3 Duration of Course

(a) Unless the Head of School otherwise determines, a candidate shall complete the requirements for the course in no more than twelve (12) semesters.

(b) The School may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

(c) The Head of School may delegate decisions in student matters to the Course Co-ordinator.

4.4 Enrolment

After admission to candidature, a candidate shall have a course of study approved by the Head of School on behalf of the School.

4.5 Advanced Standing

(a) The School Board may grant a candidate advanced standing for up to six (6) units on the basis of units completed at this University or at another university or tertiary institution provided that those units have not been counted towards another qualification and they have a reasonable degree of correspondence to units prescribed for the coursework programme. Candidates who are given advanced standing must complete any two (2) units from Part A and no less than four (4) units from Part B of the Schedule of Units attached to these Rules.

(b) Candidates who have completed the requirements of the Graduate Certificate of Vocational Education and Training may be granted advanced standing for up to four (4) units.

(c) Candidates who have completed the requirements of the Graduate Diploma of Vocational Education and Training may be granted advanced standing for up to eight (8) units.

(d) Candidates who have completed the requirements of the Graduate Certificate in Advanced Professional Practice (VOCED) at the Canberra Institute of Technology or the Graduate Certificate of

Adult Education in Training at the University of Technology, Sydney, may be granted advanced standing for up to four (4) units.

(e) Under no circumstances may a student be granted advanced standing for more than eight (8) units.

(f) The School Board may grant additional advanced standing on the basis of units undertaken through the Centre for Professional Development of the School of Social and Workplace Development.

4.6 Graduate Certificate of Vocational Education and Training May Be Awarded

A student who, while enrolled as a candidate for the Master of Vocational Education and Training, has completed the requirements of the Graduate Certificate of Vocational Education and Training may elect to be awarded the Graduate Certificate of Vocational Education and Training.

4.7 Graduate Diploma of Vocational Education and Training May Be Awarded

A student who, while enrolled as a candidate for the Master of Vocational Education and Training, has completed the requirements of the Graduate Diploma of Vocational Education and Training may elect to be awarded the Graduate Diploma of Vocational Education and Training.

4.8 Master of Vocational Education and Training May Be Awarded

(a) A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all applicable By-laws and other Rules may be admitted to the degree of Master of Vocational Education and Training.

(b) A candidate granted advanced standing under Rule 4.5(b) or 4.5(c) must surrender the Graduate Certificate or Graduate Diploma prior to the conferral of the Masters.

Schedule of Units

PART A

EDU01029	Adult Learning
MNG00085	Instructional Design and Educational Technology
EDU00085	Training Methods
EDU00019	Evaluation, Assessment and Professionalism
SOY03036	Project B – Professional Practice (Part 1 of 2)
SOY03037	Project B – Professional Practice (Part 2 of 2)
EDU00017	Vocational Education and Training Studies
EDU00018	Teaching for Diversity

PART B

EDU00215	Educational Technology*
EDU00734	The Policy Context of Education and Training in Australia*
MNG00703	Organisational Change and Development
EDU00748	Workplace Learning
EDU00749	Management Education
MNG00753	Reframing Organisational Futures
MNG00704	Human Resource Development
ISY00712	Computer Based Training*
IST00165	Independent Study –Training and Development I
IST00166	Independent Study –Training and Development II
SOY00700	Sociology of Workplace Industrial Relations*

* *Not offered in 2002.*

GRADUATE DIPLOMA OF VOCATIONAL EDUCATION AND TRAINING (Abbreviated title: GradDipVET)

Progression from the Graduate Diploma to the Masters is permitted within the academic rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

An applicant for admission to candidature for the Graduate Diploma of Vocational Education and Training shall:

(a) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification acceptable to the School as sufficient qualification for admission to candidature; or

(b) have completed the Graduate Certificate of Vocational Education and Training; or

(c) have demonstrated academic or professional standing considered by the School to be equivalent to the requirements of (a) or (b).

In addition, applicants for admission to candidature must provide evidence of at least one year's experience in a field of employment acceptable to the School.

An applicant for candidature shall apply to the University on the prescribed form.

Admission to candidature and the semester of commencement shall be determined by the School.

4.2 Requirements for the Graduate Diploma of Vocational Education and Training

(a) To be eligible for the award of the Graduate Diploma of Vocational Education and Training, a candidate shall complete the coursework programme approved by the School.

(b) The coursework programme shall consist of eight (8) units from the Schedule of Units annexed to these Rules.

4.3 Duration of Course

(a) Unless the Head of School otherwise determines, a candidate shall complete the requirements of the course in no more than eight (8) semesters.

(b) The School may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

(c) Progression from the Graduate Diploma to the Masters is permitted within the academic rules.

4.4 Enrolment

After admission to candidature, a candidate shall have a course of study approved by the Head of School on behalf of the School.

4.5 Advanced Standing

(a) The School Board may grant a candidate advanced standing for up to four (4) units on the basis of units completed at this University or another university or tertiary institution provided that those units have not been counted towards another qualification, and they have a reasonable degree of correspondence to units prescribed for the coursework programme.

(b) Candidates who have completed the requirements of the Graduate Certificate of Vocational Education and Training may be granted advanced standing for up to four (4) units.

(c) Candidates who have completed the requirements of the Graduate Certificate of Training and Development or Graduate Certificate of Organisational Development and Training may be granted advanced standing for up to four (4) units.

(d) Candidates who have completed the requirements of the Graduate Certificate in Advanced Professional Practice (VOCED) at the Canberra Institute of Technology or the Graduate Certificate of Adult Education in Training at the University of Technology, Sydney, may be granted advanced standing for up to four (4) units.

(e) Under no circumstances may a student be granted advanced standing for more than four (4) units.

(f) The School Board may grant additional advanced standing on the basis of units undertaken through the Centre for Professional Development of the School of Social and Workplace Development.

(g) The School Board may grant a candidate with a three-year degree or diploma recognition of prior learning for one (1) unspecified elective if they are able to demonstrate high level workplace professional practice in the field of Training and Development provided that they have not obtained more than one (1) unit of advanced standing in Rule 4.5 above.

4.6 Graduate Certificate of Vocational Education and Training May Be Awarded

A student who, while enrolled as a candidate for the Graduate Diploma of Vocational Education and Training, has completed the requirements of the Graduate Certificate of Vocational Education and Training may elect to be awarded the Graduate Certificate of Vocational Education and Training.

4.7 Graduate Diploma of Vocational Education and Training May Be Awarded

(a) A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all applicable By-laws and other Rules may be admitted to the Graduate Diploma of Vocational Education and Training.

(b) A candidate granted advanced standing under Rule 4.5(b) or 4.5(c) must surrender the Graduate Certificate of Vocational Education and Training or the Graduate Certificate of Training and Development or the Graduate Certificate of Organisational Development and Training prior to the conferral of the Graduate Diploma.

Schedule of Units

EDU01029	Adult Learning
MNG00085	Instructional Design and Educational Technology
EDU00085	Training Methods
EDU00019	Evaluation, Assessment and Professionalism
SOY03036	Project B – Professional Practice (Part 1 of 2)
SOY03037	Project B – Professional Practice (Part 2 of 2)
EDU00017	Vocational Education and Training Studies
EDU00018	Teaching for Diversity

GRADUATE CERTIFICATE OF VOCATIONAL EDUCATION AND TRAINING (Abbreviated title: GradCertVET)

Progression from the Graduate Certificate to the Graduate Diploma and Masters is permitted within the academic rules.

Rules Governing Candidature

See also *General Rules* section of the Student Handbook in conjunction with the specific course rules listed below.

4.1 Qualification for Admission

Applicants for admission to candidature for the Graduate Certificate of Vocational Education and Training shall:

(a) have fulfilled all the requirements for admission to a three-year degree or an equivalent qualification acceptable to the School as sufficient qualification for admission to candidature; or

(b) satisfy the School by means of other qualifications and/or relevant experience of adequate preparation for candidature.

In addition, applicants for admission to candidature must provide evidence of at least one year's experience in a field of employment acceptable to the School.

An applicant for candidature shall apply to the University on the prescribed form.

Admission to candidature and the semester of commencement of candidature shall be determined by the School.

4.2 Requirements for the Graduate Certificate of Vocational Education and Training

(a) To be eligible for the award of the Graduate Certificate of Vocational Education and Training, a candidate shall complete the coursework programme approved by the School.

(b) The coursework programme shall consist of four (4) units from the Schedule of Units attached to these Rules.

4.3 Duration of Course

(a) Unless the Head of School otherwise determines, a candidate shall complete the requirements for the course in no more than two (2) semesters of full-time study or four (4) semesters of part-time study.

(b) The School may grant leave of absence from candidature and the period of such leave shall not be counted as part of the prescribed period of candidature.

(c) Progression from the Graduate Certificate to the Graduate Diploma and Masters is permitted within the academic rules. The Head of School may delegate decisions in student matters to the Course Co-ordinator.

4.4 Enrolment

After admission to candidature, a candidate shall enrol in a course of study approved by the Head of School on behalf of the School.

4.5 Advanced Standing

(a) The School Board may grant a candidate advanced standing for up to two (2) units on the basis of units completed at this University or another university or tertiary institution provided that those units have not been counted towards another qualification and they have a reasonable degree of correspondence to units prescribed for the coursework programme.

(b) The School Board may grant additional advanced standing on the basis of units undertaken through the Centre for Professional Development of the School of Social and Workplace Development.

(c) The School Board may grant a candidate with a three-year degree or diploma recognition of prior learning for one (1) unspecified elective if they are able to demonstrate high level workplace professional practice in the field of Training and Development provided that they have not obtained more than one (1) unit of advanced standing in Rule 4.5 above.

4.6 Graduate Certificate of Vocational Education and Training May Be Awarded

A candidate who has fulfilled the requirements of these Rules and otherwise has complied with the provision of all applicable By-laws and other Rules may be admitted to the Graduate Certificate of Vocational Education and Training.

Schedule of Units

EDU01029	Adult Learning
EDU00085	Training Methods
EDU00017	Vocational Education and Training Studies
EDU00018	Teaching for Diversity

MASTER OF ARTS
(Abbreviated title: MA)

Level of Award:	Postgraduate Degree
Division:	Arts
Academic Organisational Unit:	College of Indigenous Australian Peoples, School of Contemporary Arts, School of Humanities, Media and Cultural Studies, School of Human Services

MASTER OF BUSINESS
(Abbreviated title: MBus)

Level of Award:	Postgraduate Degree
Division:	Business, Arts
Academic Organisational Unit:	School of Business, School of Commerce and Management, Graduate College of Management, School of Tourism and Hospitality Management, School of Multimedia and Information Technology

MASTER OF EDUCATION
(Abbreviated title: MEd)

Level of Award:	Postgraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Education

MASTER OF EDUCATION (TRAINING AND DEVELOPMENT)
(Abbreviated title: MEd(T&D))

Level of Award:	Postgraduate Degree
Division:	Business
Academic Organisational Unit:	School of Social and Workplace Development

MASTER OF LAWS
(Abbreviated title: LLM)

Level of Award:	Postgraduate Degree
Division:	Arts
Academic Organisational Unit:	School of Law and Justice

MASTER OF SCIENCE
(Abbreviated title: MSc)

Level of Award:	Postgraduate Degree
Division:	Health and Applied Sciences
Academic Organisational Unit:	School of Environmental Science and Management, School of Exercise Science and Sport Management, School of Natural and Complementary Medicine, School of Nursing and Health Care Practices

Rules Governing Candidature

7.1 Admission to Candidature

(a) An application for admission to candidature is accepted subject to the availability of facilities and supervision.

(b) An application, which may be submitted at any time, shall be made on the prescribed form and shall be lodged with the Graduate Research College for consideration by the Higher Degrees Committee (Research), which is a sub-committee of the Graduate Research Committee of Academic Board.

(c) An applicant shall seek admission to a Master's degree by thesis course as:

(i) a full-time candidate; or

(ii) a part-time candidate.

(d) A candidate may convert from full-time to part-time candidature, and vice-versa, with the approval of the Pro Vice-Chancellor (Research), upon the recommendation of the relevant School Director of Postgraduate Studies and Research.

(e) To qualify for admission to a Master's degree by thesis course, applicants must:

(i) possess a Bachelor's degree with first or second class Honours from Southern Cross University; or

(ii) possess an equivalent qualification; or

(iii) submit such other evidence of general and professional qualifications as will satisfy the Higher Degrees Committee (Research) that the applicant possesses the educational preparation and capacity to pursue graduate studies;

and satisfy such additional requirements for admission to a particular program, if any, as may be prescribed by the Higher Degrees Committee (Research).

(f) All candidates, except those who are enrolled in a course offered in a language other than English, are expected to be proficient in English comprehension and expression. Applicants, the medium of whose previous education was not English, may be required to take a special test of English language proficiency approved by the Higher Degrees Committee (Research).

(g) The Higher Degrees Committee (Research) may either:

(i) permit an applicant to enrol as a candidate; or

(ii) permit the applicant to enrol as a Master's qualifying student for the purpose of preparing for candidature for a Master's degree by thesis.

(h) The Higher Degrees Committee (Research) shall not permit an applicant to enrol as either a Master's qualifying student or as a Master's by thesis candidate unless it has received:

(i) in the case of an applicant seeking admission either as a full-time or as a

part-time candidate, a certificate from the relevant Director of Postgraduate Studies and Research, and the relevant Head of School, stating that the applicant is fit to undertake a course leading to the award of Master's degree by thesis and that the School is willing to undertake the responsibility of supervising the work of the applicant; and

(ii) in the case of an applicant seeking admission as a candidate at an external site, a certificate from the relevant Director of Postgraduate Studies and Research stating that the applicant is fit to undertake a course leading to the award of Master's degree by thesis and that suitable arrangements for supervision and access to appropriate facilities have been negotiated and are acceptable to the School.

(i) A Master's qualifying student applying for enrolment as a Master's by thesis candidate:

(i) may apply for enrolment upon successful completion of a program approved by the Higher Degrees Committee (Research) at a level of performance prescribed by the Committee; and

(ii) shall lodge an application for enrolment with the Graduate Research College for consideration by the Higher Degrees Committee (Research).

(j) A Master's qualifying student shall not be eligible for enrolment as a Master's by thesis candidate if a period of more than one year, if full-time, or two years, if part-time, has elapsed from initial enrolment, except with the approval of the Pro Vice-Chancellor (Research).

(k) The Higher Degrees Committee (Research) shall, in the case of a Master's qualifying student applying for enrolment as a Master's by thesis candidate, either:

(i) permit the student to enrol as a candidate; or

(ii) decline the application.

(l) The Higher Degrees Committee (Research) shall not permit an applicant to enrol as a candidate unless the applicant has:

(i) qualified for admission in terms of Rule 7.1(e); or

(ii) been enrolled as a Master's qualifying student at Southern Cross University, and has subsequently carried out such work, passed such examinations and reached such standards as the Higher Degrees Committee (Research) shall prescribe, and has not previously been denied enrolment as a candidate on two occasions; and

(iii) satisfied the Higher Degrees Committee (Research) regarding fitness to become a candidate; and

(iv) received a statement from the relevant Director of Postgraduate Studies and Research, and the relevant Head of School, that the School is willing to undertake the responsibility of supervising the work of the applicant.

(m) The Higher Degrees Committee (Research) shall determine any periods of residency during which the candidate shall be required to pursue study and research at the University.

(n) A commencing student is enrolled on completion of all of the following:

(i) acceptance of the offer of admission;

(ii) submission of a completed enrolment form;

(iii) payment of prescribed fees (unless

the Director of Student Administration has granted an extension of time for such payment).

7.2 Concurrent Studies

(a) In the case of an applicant enrolled as a candidate, or as a Master's qualifying student, wishing to enrol for another award course at the University, approval of the Higher Degrees Committee (Research), upon the recommendation of the relevant Director(s) of Postgraduate Studies and Research in the School(s), is required.

(b) A candidate may be required by the Higher Degrees Committee (Research) to undertake concurrently with thesis preparation a formal course of studies appropriate to the thesis. However, at least seventy (70) per cent of the course of study for the award of a Master's degree by thesis shall comprise an original research project and a thesis.

7.3 Requirements for the Award

(a) To be eligible for the award of a Master's degree by thesis, a candidate shall:

(i) complete the prescribed program involving an original investigation, review, criticism or design; and

(ii) submit and have accepted a thesis prepared under the supervision of the Principal Supervisor nominated by the Higher Degrees Committee (Research); and

(iii) complete such other work as may be prescribed by the Higher Degrees Committee (Research).

(b) A candidate shall not normally be eligible for the award of a Master's degree by thesis until:

(i) in the case of a full-time candidate, at least nine months have elapsed from the time of enrolment as a Master's by thesis candidate; or

(ii) in the case of a part-time candidate, at least eighteen months have elapsed from the time of enrolment as a Master's by thesis candidate.

7.4 Work Environment and Supervision

(a) All candidates shall normally have appointed by the Higher Degrees Committee (Research) at least one supervisor, who shall act as Principal Supervisor and who shall be a member of the academic staff of the University. Where more than one supervisor is appointed, one of the supervisors shall be nominated as the Principal Supervisor, who shall be a member of the academic staff of the University.

(b) All candidates and Master's qualifying students shall be required to participate in such colloquia, research seminars and other work of the University as may be considered appropriate by their Principal Supervisor.

(c) Candidates shall, as their Principal Supervisor may from time to time require, submit drafts of the major sections of the written thesis for review and shall submit to their Principal Supervisor a final draft of the written thesis for advice and comment before submission for examination.

(d) In respect of candidates who undertake a major portion of their research at sites external to the University, the Higher Degrees Committee (Research) may appoint a local Co-supervisor.

(e) If a person appointed as supervisor is unable to perform the duties of the appointment, the Higher Degrees Committee (Research) shall appoint a replacement supervisor on the recommendation of the School Director of Postgraduate Studies and Research.

7.5 Progress Reports

(a) Candidates shall, through their Principal Supervisor and School Director of Postgraduate Studies and Research, submit in the prescribed form and at the prescribed times progress reports to the Pro Vice-Chancellor (Research).

(b) The Principal Supervisor and the School Director of Postgraduate Studies and Research shall at the same time provide comments to the Pro Vice-Chancellor (Research), on the progress of the candidates being supervised.

7.6 Thesis

(a) On completion of studies during candidature, a candidate shall submit a thesis that complies with the following requirements:

(i) the greater proportion of the work described must have been completed subsequent to initial enrolment as a candidate; and

(ii) it must show evidence of competence in research and scholarship; and

(iii) it must be in English or in a language approved by the Higher Degrees Committee (Research) and reach a satisfactory standard of presentation; and

(iv) it must have a substantial written component but may also contain a significant amount of non-written material.

(b) The thesis shall consist of the candidate's own account of the work, except that in special cases work done conjointly with other persons may be accepted provided the Higher Degrees Committee (Research) is satisfied in respect of the candidate's part in the joint work.

(c) On submitting a thesis the candidate shall adduce sufficient evidence of its authenticity and originality, and to this end shall submit a written statement at the front of the thesis:

(i) indicating which portions are original and which are not; and

(ii) giving the sources of information if these are not adequately indicated in the thesis; and

(iii) indicating whether, and if so to what extent, any of the material submitted, or work on which it is based, has been used in seeking another degree in the University or elsewhere.

(d) A candidate shall submit with, but separately from, the thesis a short abstract of the thesis comprising not more than 400 words and written in a form suitable for publication.

(e) A candidate may not submit as the main content of the thesis any work or material which has previously been accepted for a degree or other similar award but shall not be precluded from incorporating such work or material in the thesis, provided that the candidate indicates, generally in the preface and specifically in the notes, the work or material which has been so incorporated.

(f) The candidate may submit as supporting documents any work published by the candidate, but only if it bears on the subject of the thesis.

7.7 Thesis Submission

(a) A candidate shall, through the Principal Supervisor and School Director of Postgraduate Studies and Research, give the Graduate Research College two (2) months' written notice of intention to submit a thesis and such notice shall be accompanied by the appropriate fee, if any.

(b) Three (3) copies of the thesis in a form of temporary binding prescribed by the Graduate Research College shall be

submitted by the candidate, through the Principal Supervisor, to the School Director of Postgraduate Studies and Research, and these copies may be retained by the University.

(c) These copies of the thesis shall be submitted to the Graduate Research College by the relevant School Director of Postgraduate Studies and Research with a certificate signed by the Principal Supervisor certifying that the candidate's work, including the thesis, is in a form suitable for examination.

(d) If the relevant School Director of Postgraduate Studies and Research declines to submit a thesis, the Principal Supervisor may appeal to the Graduate Research Committee of the Academic Board.

(e) If the Principal Supervisor declines to certify a thesis is in a form suitable for examination and the relevant School Director of Postgraduate Studies and Research declines to submit the thesis, a candidate may appeal to the Graduate Research Committee of the Academic Board.

(f) If the appeal is upheld and the thesis forwarded for examination, then the certificate shall be signed by the Chair of the Graduate Research Committee, and neither the Principal Supervisor nor the School Director of Postgraduate Studies and Research shall be required to sign it.

(g) A thesis shall be prepared in the format prescribed by the Graduate Research College.

(h) Three (3) copies of the thesis for which the candidate is admitted to a Master's degree shall be deposited with the Graduate Research College in a permanent form of binding prescribed by the College. Additionally, one unbound copy shall be deposited with the University Library.

(i) The copy of the thesis deposited with the University Library will be available for consultation, loan, or copying at the discretion of the University Librarian, unless the University on the application of the candidate determines that it shall not be available until after the expiry of a period, which period shall not normally exceed two (2) years. The University Librarian shall require each user and recipient of a copy of a thesis to undertake in writing to respect the author's rights under the law relating to copyright.

(j) A candidate may, when lodging a thesis, state that the thesis contains restricted or confidential information which the candidate does not desire to be disclosed freely, or which the candidate is not at liberty to disclose freely, and which may be released to other persons only on the authorisation of the Pro Vice-Chancellor (Research), after consultation with the candidate and the relevant School Director of Postgraduate Studies and Research. Where the thesis contains material which the candidate considers should have restricted distribution, the Principal Supervisor, the relevant School Director of Postgraduate Studies and Research and the examiners shall be informed which parts are classified. If further precautions are required, for example, more secure transmission than registered post, costs shall be borne by the candidate.

(k) Where a candidate states that a thesis contains confidential information which the candidate does not desire to be disclosed freely, or which the candidate is not at liberty to disclose freely, the candidate may, to the extent that it is possible, place that information in an

appendix to the thesis. The copy of the thesis deposited in the University Library shall have a notation, authorised by the Pro Vice-Chancellor (Research), indicating which parts of the thesis are not included because they contain confidential information, and informing the reader to contact the candidate for further information.

7.8 Examination of Thesis

(a) The Higher Degrees Committee (Research) shall appoint at least two (2) examiners of whom at least one (1) shall be external to the University. A supervisor of a thesis shall not also be an examiner. The examiners may consult with each other, but each examiner shall make a separate report and recommendation on the merit of the thesis and any other work submitted for examination. An examiner may question the candidate, through the Pro Vice-Chancellor (Research), in relation to any aspect of the work, which in the opinion of the examiner requires clarification. Any questions and answers shall be sent to the other examiners.

(b) The examiners' reports on a thesis shall be forwarded to the School Director of Postgraduate Studies and Research for comment, who in turn shall forward them to the Principal Supervisor and the candidate for comment. The examiners' reports, together with any written comments received from the Principal Supervisor and the candidate, shall then be considered by the School Director of Postgraduate Studies and Research, who shall make a recommendation to the Higher Degrees Committee (Research).

(c) The recommendation of the School Director of Postgraduate Studies and Research, together with the reports of the examiners and any written comments received from the Principal Supervisor and the candidate, shall be considered by the Higher Degrees Committee (Research), which shall have broad discretion to seek additional input as appropriate, and which shall:

(i) recommend to the Academic Board that the candidate be admitted to the award of a Master's degree by thesis; or

(ii) recommend to the Academic Board that the Master's by thesis candidature be terminated.

(d) Before making a recommendation to the Academic Board, the Higher Degrees Committee (Research) may require:

(i) the candidate to address any matters raised in the examiners' reports,

(ii) the candidate to address additional issues in the thesis,

(iii) additional input to the examination process, for example, the candidate may be required to undertake a written or an oral examination of the thesis under such reasonable conditions as determined by the Higher Degrees Committee (Research); or

(iv) re-examination of the thesis within six months if full-time, or within one year if part-time.

(e) A candidate whose thesis fails re-examination, as conducted under conditions prescribed by the Higher Degrees Committee (Research), shall have candidature terminated by the Academic Board and shall not be eligible for re-enrolment in a Master's by thesis course in the same topic area.

7.9 Maximum Tenure, Extension, Interruption, Cancellation

(a) A candidate shall present a thesis for examination:

(i) in the case of a full-time candidate, not later than eighteen (18) months from the date of enrolment as a Master's by thesis candidate; or

(ii) in the case of a part-time candidate, not later than three (3) years from the date of enrolment as a Master's by thesis candidate;

unless special permission for an extension of time has been granted by the Pro Vice-Chancellor (Research). Maximum time allowed to complete a course shall not include periods of approved leave of absence.

(b) The Pro Vice-Chancellor (Research), on the recommendation of the Principal Supervisor and School Director of Postgraduate Studies, may permit an extension or interruption of candidature for a period totalling no more than six (6) months.

(c) The Graduate Research Committee may on behalf of the Academic Board permit interruption beyond six (6) months, at its discretion and on the recommendation of the Higher Degrees Committee (Research).

(d) Unless the Pro Vice-Chancellor (Research), or the Graduate Research Committee otherwise determines, a candidate shall maintain continuous enrolment until all requirements for admission to the degree have been met.

(e) A candidate or a Master's qualifying student may cancel enrolment at any time by giving written notice to the Graduate Research College.

7.10 Discontinuation of Enrolment and Appeal Processes

(a) Notwithstanding other provisions in these Rules, the Graduate Research Committee may, on the recommendation of the Higher Degrees Committee (Research), and on behalf of the Academic Board, discontinue the enrolment of a candidate in less than the maximum time allowed if the Graduate Research Committee is dissatisfied with the progress being made by the candidate.

(b) A candidate whose enrolment is discontinued under Rule 7.10(a) may appeal to the Academic Board against the discontinuation of enrolment.

(c) An appeal to the Academic Board against discontinuation of enrolment must reach the University within three (3) months of the date of notification.

(d) Candidature shall be reinstated if the appeal is successful. A maximum period of time to complete the Master's by thesis course will be determined by the Higher Degrees Committee (Research).

(e) A candidate whose appeal is unsuccessful shall have discontinuation of enrolment confirmed.

7.11 Readmission

(a) A candidate whose enrolment is discontinued shall not be eligible to be readmitted until the lapse of one year.

(b) A candidate readmitted to Master's by thesis candidature shall have determined by the Higher Degrees Committee (Research) the maximum period of time in which the candidate shall be permitted to complete the course.

(c) An applicant refused readmission after a period of discontinuation of enrolment may appeal to the Academic Board against that decision.

(d) An appeal against refusal to be readmitted must reach the University within three (3) months of the date of notification.

DOCTOR OF BUSINESS ADMINISTRATION
(Abbreviated title: DBA)

Level of Award:	Doctorate
Division:	Business
Academic Organisational Unit:	Graduate College of Management
Campus:	Lismore, Tweed, University Wide
Course Mode:	Internal/External
Duration:	2 years
Total Units:	24

Rules Governing Candidature

8.1 Admission to Candidature

(a) An application for admission to DBA candidature shall be made on the prescribed form and lodged with the Graduate College of Management for consideration by the DBA Committee, which is a sub-committee of the College Board.

(b) To qualify for admission to candidature, applicants must:

(i) possess a Bachelor's degree with first class Honours or second class Honours, first division, from Southern Cross University; or

(ii) possess a Master's degree from Southern Cross University; or

(iii) possess a qualification which in the opinion of the DBA Committee is the equivalent of (i) or (ii) above; or

(iv) submit such other evidence of general and professional qualifications as will satisfy the DBA Committee that the applicant possesses the educational preparation and capacity to pursue graduate studies;

and satisfy such additional requirements for admission to the course, if any, as may be prescribed by the DBA Committee.

(c) An applicant shall have appropriate executive or managerial experience in the public or private sector acceptable to the DBA Committee.

8.2 Requirements for the Award

(a) To be eligible for the award of a DBA, a candidate shall successfully complete twenty-four (24) units of study and research, comprising:

(i) four (4) units selected from the Schedule of Units attached to the Rules for the Master of Business Administration, and

(ii) all units listed in the Schedule of Units attached to these Rules.

(b) The DBA thesis shall be in a field approved by the DBA Committee.

8.3 Progression

A candidate shall not normally be permitted to proceed to the thesis units specified in the Schedule of Units until having successfully completed all of the units required under Rule 8.2(a)(i) above with a Credit average.

8.4 Attendance and Duration

(a) A candidate shall attend such workshops, seminars, tutorials or courses as are prescribed by the candidate's supervisor or the DBA co-ordinator.

(b) A full-time candidate shall complete the requirements for the DBA award within a period of no more than five (5) years. Unless the DBA Committee in special circumstances otherwise determines, a full-time candidate shall not be permitted to complete the requirements of the DBA

award in less than two (2) years.

(c) A part-time candidate shall complete the requirements for the DBA award within a period of no more than six (6) years. Unless the DBA Committee in special circumstances otherwise determines, a part-time candidate shall not be permitted to complete the requirements of the DBA award in less than four (4) years.

(d) A candidate may convert from full-time to part-time candidature, and vice-versa, with the approval of the DBA Committee, which shall also determine on a pro-rata basis a revised statement of maximum and minimum periods of candidature.

(e) Unless the DBA Committee in special circumstances otherwise determines, a candidate shall complete the requirements of the DBA award without interruption from the date of first enrolment. An application for interruption of candidature must be submitted prior to the trimester or semester for which the interruption is sought. Interruption of candidature shall only be approved to take effect from the commencement of a trimester or semester, and will be normally limited to two semesters or trimesters.

8.5 Advanced Standing

(a) The College Board may, on the recommendation of the DBA Committee, grant advanced standing for units successfully completed at this University, at another Australian university, or at other types of tertiary education institutions acceptable to the Academic Board, provided that those units have a reasonable degree of correspondence to the non-thesis units in the Schedule of Units for the DBA award.

(b) Any such advanced standing shall not exceed 50 per cent of the equivalent unit requirements for the DBA award, except with the approval of the Academic Board.

(c) A candidate who has undertaken research work as part of enrolment in a research degree but has not completed that degree may, on the recommendation of the DBA Committee, be granted advanced standing by the College Board on the basis of the research already completed, provided that the research already completed forms part of the DBA thesis and will not be used for work towards any other award.

(d) Where advanced standing is granted, the College Board, on the recommendation of the DBA Committee, may approve a reduction in the minimum periods of candidature prescribed in Rules 8.4(b) and 8.4(c).

8.6 Supervision and Progress Reports

(a) Upon enrolment in the thesis units for the DBA award, all candidates shall normally have appointed at least one supervisor, under whose general guidance a thesis shall be completed. The DBA Committee may at any time approve a change of supervisor. Where a candidate's request for a change of supervisor is supported by the DBA Committee, but no other suitable person to provide supervision is available or is willing to be appointed, the College Board may terminate the candidature.

(b) A candidate shall pursue the thesis research approved by the DBA Committee under the immediate direction of the supervisor, or supervisors, appointed by the Committee. Candidates shall, as their principal supervisor may from time to time require, submit drafts of major sections of the written thesis and shall submit to their principal supervisor a final draft of the written thesis to the supervisor for advice and comments before submission for examination.

(c) Candidates shall, through their principal supervisor, submit in the prescribed form and at the prescribed times progress

reports to the DBA co-ordinator.

8.7 Thesis Examination

(a) On completion of studies during candidature, a candidate shall submit a thesis which shall be prepared in a format prescribed by the College Board and referred to two examiners appointed by DBA Examination Advisory Group, consisting of members of the DBA Committee and members of the Higher Degrees Committee (Research) Committee. At least one of these examiners shall be external to the University. A supervisor of the thesis shall not also be an examiner.

(b) The recommendation of the DBA co-ordinator, together with the reports of the examiners and any written comments received from the principal supervisor and candidate, shall be considered by the DBA Examination Advisory Group, which shall have broad discretion to seek additional input as appropriate, and which shall:

(i) recommend to the Academic Board that the candidate be admitted to a DBA degree; or

(ii) recommend to the Academic Board that candidature be terminated.

(c) Before making a recommendation to the Academic Board, the DBA Examination Advisory Group may require:

(i) a candidate to address any matters raised in the examiners' reports,

(ii) a candidate to address additional issues in the thesis,

(iii) additional input to the examination process, for example, the candidate may be required to undertake a written or an oral examination of the thesis under such reasonable conditions as determined by the DBA Examination Advisory Group or

(iv) re-examination of the thesis within six months if full-time, or within one year if part-time.

(e) A candidate whose thesis fails re-examination, as conducted under conditions prescribed by the DBA Examination Advisory Group shall have candidature terminated by the Academic Board and shall not be eligible for re-enrolment in the degree in the same topic area.

Schedule of Units

MNG03047 Business Research Methods
MNG03048 Advanced Business Research Methods
MNG03049 Preliminary Literature Review
MNG03050 Research Proposal
MNG03051 DBA Thesis (1 of 16)
MNG03052 DBA Thesis (2 of 16)
MNG03053 DBA Thesis (3 of 16)
MNG03054 DBA Thesis (4 of 16)
MNG03055 DBA Thesis (5 of 16)
MNG03056 DBA Thesis (6 of 16)
MNG03057 DBA Thesis (7 of 16)
MNG03058 DBA Thesis (8 of 16)
MNG03059 DBA Thesis (9 of 16)
MNG03060 DBA Thesis (10 of 16)
MNG03061 DBA Thesis (11 of 16)
MNG03062 DBA Thesis (12 of 16)
MNG03063 DBA Thesis (13 of 16)
MNG03064 DBA Thesis (14 of 16)
MNG03065 DBA Thesis (15 of 16)
MNG03066 DBA Thesis (16 of 16)

DOCTOR OF PHILOSOPHY
(Abbreviated title: PhD)

Rules Governing Candidature

9.1 Admission to Candidature

(a) An application for admission to PhD candidature is accepted subject to the availability of facilities and supervision.

(b) An application, which may be submitted at any time, shall be made on the prescribed form and shall be lodged with the Graduate Research College for consideration by the Higher Degrees Committee (Research), which is a sub-committee of the Graduate Research Committee of Academic Board.

(c) An applicant shall seek admission to a PhD course as:

(i) a full-time candidate; or

(ii) a part-time candidate.

(d) A candidate may convert from full-time to part-time candidature, and vice-versa, with the approval of the Pro Vice-Chancellor (Research), upon the recommendation of the relevant School Director of Postgraduate Studies and Research.

(e) To qualify for admission to candidature, applicants must:

(i) possess a Bachelor's degree with first class Honours or with second class Honours, first division, from Southern Cross University; or

(ii) possess a Master's degree where at least one-half of the assessment for the award of that degree was based upon a thesis or dissertation and the degree was awarded at a level considered by the Higher Degrees Committee (Research) to be appropriate; or

(iii) possess a qualification which in the opinion of the Higher Degrees Committee (Research) is the equivalent of (i) or (ii) above; or

(iv) submit such other evidence of general and professional qualifications as will satisfy the Higher Degrees Committee (Research) that the applicant possesses the educational preparation and capacity to pursue graduate studies;

and satisfy such additional requirements for admission to a PhD course, if any, as may be prescribed by the Higher Degrees Committee (Research).

(f) Applicants for candidature who do not meet the requirements under 9.1(e)(i) but who are able to provide evidence of research experience at an appropriate level may, at the discretion of the Higher Degrees Committee (Research), be admitted to candidature on such terms and under such conditions as the Higher Degrees Committee (Research) may determine.

(g) All candidates, except those who are enrolled in a course offered in a language other than English, are expected to be proficient in English comprehension and expression. Applicants, whose undergraduate studies were not in English, or whose first language is not English, may be required to take a special test of English language proficiency approved by the Higher Degrees Committee (Research).

(h) A commencing student is enrolled on completion of all of the following:

(i) acceptance of the offer of admission;

(ii) submission of a completed enrolment form;

(iii) payment of prescribed fees (unless the Director of Student Administration has granted an extension of time for such payment).

9.2 Enrolment

(a) The Higher Degrees Committee (Research) may either:

(i) permit an applicant to enrol as a PhD candidate; or

(ii) permit the applicant to enrol as a PhD qualifying student for the purpose of preparing for candidature for a PhD.

(b) The Higher Degrees Committee (Research) shall not permit an applicant to enrol as either a PhD qualifying student or as a PhD candidate unless it has received:

(i) in the case of an applicant seeking admission either as a full-time or as a part-time candidate, a certificate from the relevant Director of Postgraduate Studies and Research, and the relevant Head of School, stating that the applicant is fit to undertake a program leading to the PhD award and that the School is willing to undertake the responsibility of supervising the work of the applicant; and

(ii) in the case of an applicant seeking admission as a candidate at an external site, a certificate from the relevant Director of Postgraduate Studies and Research, stating that the applicant is fit to undertake a course leading to the PhD award and that suitable arrangements for supervision and access to appropriate facilities have been negotiated and are acceptable to the School.

(c) A PhD qualifying student may apply for enrolment as a PhD candidate:

(i) upon successful completion of a program approved by the Higher Degrees Committee (Research) at a level of performance prescribed by the Committee; and

(ii) shall lodge an application with the Graduate Research College for consideration by the Higher Degrees Committee (Research).

(d) A PhD qualifying student shall not be eligible for enrolment as a PhD candidate if a period of more than one (1) year, if full-time, or two (2) years, if part-time, has elapsed from initial enrolment, except with the approval of the Pro Vice-Chancellor (Research).

(e) The Higher Degrees Committee (Research) shall, in the case of a PhD qualifying student applying for enrolment as a PhD candidate, either:

(i) permit the student to enrol as a PhD candidate; or

(ii) decline the application.

(f) The Higher Degrees Committee (Research) shall not permit an applicant to enrol as a PhD candidate unless the applicant has:

(i) qualified for admission in terms of Rule 9.1(e); or

(ii) been enrolled as a PhD qualifying student at Southern Cross University, and has subsequently carried out such work, passed such examinations and reached such standards as the Higher Degrees Committee (Research) shall prescribe, and has not previously been denied enrolment as a PhD candidate on two occasions; and

(iii) satisfied the Higher Degrees Committee (Research) regarding fitness to become a PhD candidate; and

(iv) satisfied the Higher Degrees Committee (Research) that sufficient time can be devoted to PhD research; and

(v) received a statement from the relevant Director of Postgraduate Studies and Research, and the relevant Head of School, that the School is willing to undertake the responsibility of supervising the work of the applicant.

(g) The Higher Degrees Committee (Research) shall determine any periods of residency during which the candidate shall be required to pursue study and research at the University.

9.3 Concurrent Studies

(a) In the case of an applicant enrolled as a PhD candidate, or as a PhD qualifying student, wishing to enrol for another award course at the University, approval of the Higher Degrees Committee (Research), upon the recommendation of the relevant Director(s) of Postgraduate Studies and Research in the School(s), is required.

(b) A PhD candidate may be required by the Higher Degrees Committee (Research) to undertake concurrently with thesis preparation a formal course of studies appropriate to the thesis.

9.4 Confirmation of Candidature

(a) All PhD candidates shall normally be required to have their candidature confirmed within one year of admission to candidature.

(b) Before confirming candidature in the PhD course, the Higher Degrees Committee (Research) shall consider all reports provided by and on the candidate. The Committee may then confirm candidature, continue candidature on an unconfirmed basis or terminate the enrolment.

9.5 Requirements for the Award

(a) To be eligible for the award of a PhD, a candidate shall:

(i) complete the prescribed program and makes an original and significant contribution to knowledge; and

(ii) submit and have accepted a thesis prepared under the supervision of the Principal Supervisor nominated by the Higher Degrees Committee (Research); and

(iii) complete such other work as may be prescribed by the Higher Degrees Committee (Research).

(b) A candidate shall not normally be eligible for the award of a PhD until:

(i) in the case of full-time candidature, at least two (2) years have elapsed from the time of enrolment as a candidate; or

(ii) in the case of part-time candidature, at least three (3) years have elapsed from the time of enrolment as a candidate,

except that a candidate who is specially qualified in the relevant discipline may with approval of the Academic Board be allowed to complete the course in less than the normal minimum time.

9.6 Work Environment and Supervision

(a) All candidates shall normally have appointed by the Higher Degrees Committee (Research) at least one supervisor, who shall act as Principal Supervisor and who shall be a member of the academic staff of the University. Where more than one supervisor is appointed, one of the supervisors shall be nominated as the Principal Supervisor, who shall be a member of the academic staff of the University.

(b) Candidates and PhD qualifying students shall be required to participate in such colloquia, research seminars and other work of the University as may be considered appropriate by their Principal Supervisor.

(c) Candidates shall, as their Principal Supervisor may from time to time require, submit drafts of the major sections of the written thesis for review and shall submit to their Principal Supervisor a final draft of the written thesis for advice and comment before submission for examination.

(d) In respect of candidates who undertake a major portion of their research at sites external to the University, the Higher Degrees Committee (Research) may appoint a local Co-supervisor.

(e) If a person appointed as supervisor is unable to perform the duties of the appointment, the Higher Degrees Committee (Research) shall appoint a replacement supervisor on the recommendation of the School Director of Postgraduate Studies and Research.

9.7 Progress Reports

(a) Candidates shall, through their Principal Supervisor and School Director of Postgraduate Studies and Research, submit in the prescribed form and at the prescribed times progress reports to the Pro Vice-Chancellor (Research).

(b) The Principal Supervisor and the School Director of Postgraduate Studies and Research shall at the same time provide comments to the Pro Vice-Chancellor (Research), on the progress of the candidates being supervised.

9.8 Thesis

(a) On completion of studies during candidature, a candidate shall submit a thesis that complies with the following requirements:

(i) the greater proportion of the work described must have been completed subsequent to initial enrolment as a candidate; and

(ii) it must show evidence of competence in research and scholarship, and must make an original and significant contribution to knowledge; and

(iii) it must be in English or in a language approved by the Higher Degrees Committee (Research) and reach a satisfactory standard of presentation; and

(iv) it must have a substantial written component but may also contain a significant amount of non-written material.

(b) The thesis shall consist of the candidate's own account of the work, except that in special cases work done conjointly with other persons may be accepted provided the Higher Degrees Committee (Research) is satisfied in respect of the candidate's part in the joint work.

(c) On submitting a thesis a candidate shall adduce sufficient evidence of its authenticity and originality, and to this end shall submit a written statement at the front of the thesis:

(i) indicating which portions are original and which are not; and

(ii) giving the sources of information if these are not adequately indicated in the thesis; and

(iii) indicating whether, and if so to what extent, any of the material submitted, or work on which it is based, has been used in seeking another degree in the University or elsewhere.

(d) A candidate shall submit with, but separately from, the thesis a short abstract of the thesis comprising not more than 400 words and written in a form suitable for publication.

(e) A candidate may not submit as the main content of the thesis any work or material which has previously been accepted for a degree or other similar award but shall not be precluded from incorporating such work or material in the thesis, provided that the candidate indicates, generally in the preface and specifically in the notes, the work or material which has been so incorporated.

(f) The candidate may submit as supporting documents any work published by the candidate, but only if it bears on the subject of the thesis.

9.9 Thesis Submission

(a) A candidate shall, through the Principal Supervisor and School Director of Postgraduate Studies and Research, give the Graduate Research College two (2) months' written notice of intention to submit a thesis and such notice shall be accompanied by the appropriate fee, if any.

(b) Four (4) copies of the thesis in a form of temporary binding prescribed by the Graduate Research College shall be submitted by the candidate, through the Principal Supervisor, to the School Director of Postgraduate Studies and Research, and these copies may be retained by the University.

(c) These (3) copies of the thesis shall be submitted to the Graduate Research College by the relevant School Director of Postgraduate Studies and Research with a certificate signed by the Principal Supervisor certifying that the candidate's work, including the thesis, is in a form suitable for examination.

(d) If the relevant School Director of Postgraduate Studies and Research declines to submit a thesis, the Principal Supervisor may appeal to the Graduate Research Committee of the Academic Board.

(e) If the Principal Supervisor declines to certify a thesis is in a form suitable for examination and the relevant School Director of Postgraduate Studies and Research declines to submit the thesis, a candidate may appeal to the Graduate Research Committee of the Academic Board.

(f) If the appeal is upheld and the thesis forwarded for examination, then the certificate shall be signed by the Chair of the Graduate Research Committee, and neither the Principal Supervisor nor the School Director of Postgraduate Studies and Research shall be required to sign it.

(g) A thesis shall be prepared in the format prescribed by the Graduate Research College.

(h) Three (3) copies of the thesis for which the candidate is admitted to a PhD award shall be deposited with the Graduate Research College in a permanent form of

binding prescribed by the College. Additionally, one unbound copy shall be deposited with the University Library.

(i) The copy of the thesis deposited with the University Library will be available for consultation, loan, or copying at the discretion of the University Librarian, unless the University on the application of the candidate determines that it shall not be available until after the expiry of a period, which period shall not normally exceed two (2) years. The University Librarian shall require each user and recipient of a copy of a thesis to undertake in writing to respect the author's rights under the law relating to copyright.

(j) A candidate may, when lodging a thesis, state that the thesis contains restricted or confidential information which the candidate does not desire to be disclosed freely, or which the candidate is not at liberty to disclose freely, and which may be released to other persons only on the authorisation of the Pro Vice-Chancellor (Research), after consultation with the candidate and the relevant School Director of Postgraduate Studies and Research. Where the thesis contains material which the candidate considers should have restricted distribution, the Principal Supervisor, the relevant School Director of Postgraduate Studies and Research and the examiners shall be informed which parts are classified. If further precautions are required, for example, more secure transmission than registered post, costs shall be borne by the candidate.

(k) Where a candidate states that a thesis contains confidential information which the candidate does not desire to be disclosed freely, or which the candidate is not at liberty to disclose freely, the candidate may, to the extent that it is possible, place that information in an appendix to the thesis. The copy of the thesis deposited in the University Library shall have a notation, authorised by the Pro Vice-Chancellor (Research), indicating which parts of the thesis are not included because they contain confidential information, and informing the reader to contact the candidate for further information.

9.10 Examination of Thesis

(a) The Higher Degrees Committee (Research) shall appoint at least three (3) examiners of whom at least two (2) shall be external to the University. A supervisor of a thesis shall not also be an examiner. The examiners may consult with each other, but each examiner shall make a separate report and recommendation on the merit of the thesis and any other work submitted for examination. An examiner may question the candidate, through the Pro Vice-Chancellor (Research), in relation to any aspect of the work which, in the opinion of the examiner, requires clarification. Any questions and answers shall be sent to the other examiners.

(b) The examiners' reports on a thesis shall be forwarded to the School Director of Postgraduate Studies and Research for comment, who in turn shall forward them to the Principal Supervisor and the candidate for comment. The examiners' reports, together with any written comments received from the Principal Supervisor and the candidate, shall then be considered by the School Director of Postgraduate Studies and Research, who shall make a recommendation to the Higher Degrees Committee (Research).

(c) The recommendation of the School Director of Postgraduate Studies and Research, together with the reports of the

examiners and any written comments received from the Principal Supervisor and candidate, shall be considered by the Higher Degrees Committee (Research), which shall have broad discretion to seek additional input as appropriate, and which shall:

(i) recommend to the Academic Board that the candidate be admitted to a PhD degree; or

(ii) recommend to the Academic Board that candidature be terminated.

(d) Before making a recommendation to the Academic Board, the Higher Degrees Committee (Research) may require:

(i) a candidate to address any matters raised in the examiners' reports,

(ii) a candidate to address additional issues in the thesis,

(iii) additional input to the examination process, for example, the candidate may be required to undertake a written or an oral examination of the thesis under such reasonable conditions as determined by the Higher Degrees Committee (Research); or

(iv) re-examination of the thesis within six months if full-time, or within one year if part-time.

(e) A candidate whose thesis fails re-examination, as conducted under conditions prescribed by the Higher Degrees Committee (Research), shall have candidature terminated by the Academic Board and shall not be eligible for re-enrolment in the degree in the same topic area.

9.11 Maximum Tenure, Extension, Interruption and Cancellation

(a) A candidate shall present a thesis for examination:

(i) in the case of full-time candidature, not later than four (4) years from the date of enrolment as a candidate; or

(ii) in the case of part-time candidature, not later than eight (8) years from the date of enrolment as a candidate;

unless special permission for an extension of time has been granted by the Pro Vice-Chancellor (Research). Maximum time allowed to complete a course shall not include periods of approved leave of absence.

(b) The Pro Vice-Chancellor (Research), on the recommendation of the Principal Supervisor and School Director of Postgraduate Studies, may permit an extension or interruption of candidature for a period totalling no more than one (1) year.

(c) The Graduate Research Committee may on behalf of the Academic Board permit interruption beyond one year, at its discretion and on the recommendation of the Higher Degrees Committee (Research).

(d) Unless the Pro Vice-Chancellor (Research), or the Graduate Research Committee otherwise determines, a candidate shall maintain continuous enrolment until all requirements for admission to the degree have been met.

(e) A candidate or PhD qualifying student may cancel enrolment at any time by giving written notice to the Graduate Research College.

9.12 Discontinuation of Enrolment and Appeal Processes

(a) Notwithstanding other provisions in these Rules, the Graduate Research Committee may, on the recommendation of the Higher Degrees Committee (Research), and on behalf of the Academic Board, discontinue the enrolment of a candidate

in less than the maximum time allowed if the Graduate Research Committee is dissatisfied with the progress being made by the candidate.

(b) A candidate whose enrolment is discontinued under Rule 9.12(a) may appeal to the Academic Board against the discontinuation of enrolment.

(c) An appeal to the Academic Board against discontinuation of enrolment must reach the University within three (3) months of the date of notification.

(d) Candidature shall be reinstated if the appeal is successful. A maximum period of time to complete a PhD course will be determined by the Higher Degrees Committee (Research).

(e) A candidate whose appeal is unsuccessful shall have discontinuation of enrolment confirmed.

9.13 Readmission

(a) A candidate whose candidature is discontinued shall not be eligible to be readmitted until the lapse of one (1) year.

(b) A candidate readmitted shall have determined by the Higher Degrees Committee (Research) the maximum period of time in which the candidate shall be permitted to complete the course.

(c) An applicant refused readmission after a period of discontinuation of enrolment may appeal to the Academic Board against that decision.

(d) An appeal against refusal to be readmitted must reach the University within three (3) months of the date of notification.

Terminology Guide

The University reserves the right to change the content of, or withdraw, any unit which it offers. Candidates should also note that limitations on enrolment may be imposed on some units.

Information given regarding unit descriptions is correct as at 1st September, 2001. Any changes made after that date will be published from time to time. Candidates should enquire with the Academic Co-ordinator for the course in which they are enrolled for further information on unit availability.

The information provided in the unit descriptions is in the following categories.

Unit Number and Name

An individual code has been allocated to each unit or subject. This code is the key element for use in all academic documentation and records.

Pre-requisite

This indicates units which must be completed or requirements which must be satisfied before a candidate may enrol in the unit named.

The Head of the School or Director of the College offering the unit may waive a pre-requisite where it can be satisfactorily demonstrated a candidate has a background of study sufficient to undertake the unit successfully. Any candidate who considers sufficient grounds can be presented for a waiver of pre-requisite should present the case to the Head of School/Director of College concerned or nominee.

Co-requisite

Co-requisites must be completed in conjunction with or prior to the unit named. Any candidate who feels sufficient grounds can be presented for a waiver of a co-requisite should present the case to the Head of School/Director of College concerned or nominee.

Anti-requisite

Means a specified unit that is deemed to have content that is too much in common with another unit, thereby prohibiting enrolment in the other unit either concurrently with the specified unit, or where the specified unit has been successfully completed.

Semester/Term When Unit Offered

Indicates the semester, trimester or term when a unit is offered (see also, Principal Dates entry in this Handbook).

S1	Autumn, or first semester of the year
S2	Spring, or second semester of the year
FY	(Full Year) An enrolment across both S1 and S2
ST	(Summer Term) An enrolment period between S2 and S1 of the following year
T1	Trimester 1
T2	Trimester 2
T3	Trimester 3

Attendance Mode

"Internal" means enrolment in at least one internal unit in the current year.

"External" means enrolment in only an external unit or units in the current year.

"Online" means enrolment in a unit offered largely or entirely over the Web.

Int	Internal
Ext	External
Online	Online

Where Offered

L	Lismore
CH	Coffs Harbour
PM	Port Macquarie
Gympie	Forestry Training Centre, Gympie
SY	Sydney University Centre
TW	Tweed

USQ	University of Southern Queensland, Toowoomba

Schools/Colleges

Bus	Business
CA	Contemporary Arts
CIAP	Indigenous Australian Peoples
CIPE	Industry and Professional Education
CM	Commerce and Management
Ed	Education
EnvSM	Environmental Science and Management
ESSM	Exercise Science and Sport Management
GCM	Graduate College of Management
GRC	Graduate Research College
HMCS	Humanities, Media and Cultural Studies
HS	Human Services
LJ	Law and Justice
MIT	Multimedia and Information Technology
NCM	Natural and Complementary Medicine
NHCP	Nursing and Health Care Practices
SWD	Social and Workplace Development
THM	Tourism and Hospitality Management

Annual Course Load

Most units offered by Southern Cross University are of equal value, a full-time study load for one year being eight (8) units. However, some variations to this policy exist in terms of full-year units, units taught in courses offered on a trimester basis, and some units in the Bachelor of Laws.

Students requiring the exact weighting for any unit should contact their School Office or the Student Administration Directorate for advice.

Alphabetical Listing of Units

Unit Name	Number
Abnormal Psychology	BHS30002
Aboriginals, Islanders and Contemporary Legal Issues	LAW00055
Aboriginals, Islanders and the Criminal Justice System	LAW00056
Academic Study Methodology	HUM00198
Academic Study Technique I	BHS00323
Academic Study Technique II	BHS00324
Accommodation and Information Technology Systems	MNG00418
Accounting 400 (Hons)	ACC00801
Accounting and Finance for Managers	ACC00724
Accounting for Decision Making	ACC00149
Accounting for Group Entities	ACC00701
Accounting for Managers	ACC00720
Accounting Theory	ACC00106
Action Research and Evaluation (2 unit)	MNG00789
Acupuncture Concepts	HLT00440
Acupuncture Practice I	HLT00441
Acupuncture Practice II	HLT00442
Acupuncture Practice III	HLT00443
Administrative Law	LAW00117
Adolescent Health Issues	EDU10102
Adult Learning	EDU01029
Advanced Advocacy	LAW00516
Advanced Auditing	ACC00131
Advanced Aviation	ENA10034
Advanced Computing Topic A	CSC00721
Advanced Computing Topic B	CSC00722
Advanced Computing Topic C	CSC00723
Advanced Computing Topic D	CSC00724
Advanced Finance and Risk Management	ACC00154
Advanced Financial Reporting	ACC00148
Advanced Midwifery Skills	NRS00707
Advanced Statistics	MAT00331
Advanced Taxation	ACC00134
Advertising and Media Strategies	MKT00153
Agribusiness	ECO00301
Agri-Management	MNG01503
Analytical Methodologies in Emergency Management	BHS00367
Anatomy and Physiology I	BIO01201
Anatomy and Physiology II	BIO01202
Anatomy for Human Movement	BIO01302
Applications Development	CSC00235
Applied Health Research	NRS00227
Applied Human Bioscience I	BIO10061
Applied Human Bioscience II	BIO10062
Applied Macroeconomics	ECO00102
Applied Planning	MNG00504
Applied Social Inquiry	SOY00126
Applied Sport Psychology	BHS00327
Applying Theories of Learning to Teaching	EDU00661
Approaches to Defence Studies	SOY00217
Approaches to Social Inquiry	SOY00125
Approaches to Social Sciences	SOY00220
Approaches to Sociology	SOC00118
Aquaculture	BIO01209
Aquatic Ecosystems	BIO01204
Arts Project	SOY10114

Unit Name Number

Assessing and Teaching Early Numeracy: Count Me in Too	ISY00553
Assessment and Reporting	EDU01104
Audio Engineering I	ENE00400
Audio Engineering II	ENE00401
Auditing	ACC00130
Auditing and Accounting Practice	ACC00704
Auditing and Assurance Services	ACC00715
Australia/Asia	CUL00210
Australian and Asian Studies	EDU00400
Australian Government and Political Institutions	POL00006
Australian Indigenous Societies Prior to Invasion	CUL00401
Australian Visual Art	ART00602
Australian Women's Writing	ENG00412
Aviation Economics	ECO10031
Aviation Law	LAW10035
Basic Business Accounting	ACC00700
Behaviour, Learning and the Curriculum	TCH10005
Biochemistry	CHE00002
Biological Chemistry I	CHE00102
Biological Chemistry II	CHE00103
Biology	BIO00201
Biomechanics I	BIO00207
Biomechanics II	BIO00324
Biomedical Science I	BIO00301
Biomedical Science II	BIO00302
Biomedical Science III	BIO00303
Borderlands	HUM00273
Bundjalung Cultural Heritage	CUL00411
Business Accounting	ACC00712
Business Analysis for Tourism and Hospitality Managers	BUS00913
Business Awareness	MNG00254
Business Finance	ACC00152
Business Financial Accounting	ACC00703
Business Information Systems	ACC00153
Business Internship	SOY00247
Business/Internship Placement Experience	TCH00089
Business Law	LAW00131
Business Mathematics	MAT00051
Business to Business Marketing	MKT00726
Buying	MNG00319
Care of the Older Person I	HEA10063
Care of the Older Person II	HEA10064
Care of the Older Person III	HEA10065
Care of the Older Person IV	HEA10066
Chemistry	CHE00201
Childbirth Education and Parentcraft	NRS00706
Children's Literature	ENG00351
Client/Server Systems	ISY00246
Clinical Diagnosis I	HLT00274
Clinical Diagnosis II	HLT00275
Clinical Diagnosis for Natural Medicine I	MDC00411
Clinical Diagnosis for Natural Medicine II	MDC00412
Clinical Examination in Natural Medicine	HLT00413
Clinical Legal Experience	LAW00122
Clinical Nursing Studies I	NRS00321
Clinical Nursing Studies II	NRS00322
Clinical Nursing Studies III	NRS00323
Clinical Nursing Studies IV	NRS00324
Clinical Nursing Studies V	NRS00325
Clinical Nursing Studies VI	NRS00326
Clinical Project I	NRS00229

Clinical Project II	NRS00230
Club Industry Project	MNG01224
Clinical Studies I	HLT10118
Clinical Studies II	HLT10119
Coastal Geomorphology and Sedimentology	GLY00231
Coastal Management 400 (Honours)	BIO00801
Commercial and Recreational Fisheries Management	BIO00233
Communication and Culture	COM00333
Community Education	BHS00362
Community Project Management	SOY00204
Company Law	LAW00004
Comparative Indigenous Legal Issues	CUL00415
Computer Based Accounting Systems	ACC00718
Computer Control, Auditing and Security	ACC00222
Computer Mediated Communication	ISY00342
Computers in Education: Software Evaluation and Training	EDU01291
Computers in Technology I	ISY00105
Computers in Technology II	ISY00106
Computing 400 (Hons)	ISY00801
Computing 401 (Hons)	ISY00802
Computing in Applied Science	ISY00241
Computing Project	ISY00231
Concepts of Entrepreneurship	MNG00737
Conflict Resolution	CSL00120
Constitutional Law	LAW00112
Consultation and Participation	CSL00164
Consumer Behaviour	MKT00102
Contemporary Australian Indigenous Societies	CUL00402
Contemporary Gaming Operations	MNG00501
Contemporary Ideas in Political Practice	POL10024
Contemporary Issues in Psychology	BHS11004
Contemporary Issues in the Practice of Natural Medicine	HLT00410
Contemporary Issues in Visual Arts	ART00498
Contemporary Music Research Methods	MUS00510
Contemporary Music Research Project (Stage 1)	MUS00511
Contemporary Music Research Project (Stages 2 & 3)	MUS00514
Contemporary Music Theory I	MUS00620
Contemporary Music Theory II	MUS00621
Contemporary Style Analysis	MUS00622
Contemporary Trends in the Business Environment	BUS00747
Contextual Body Work	HEA00404
Contract Law	LAW00503
Conventions, Meetings and Exhibitions Management	MKT01420
Conveyancers Professional Practice	LAW00107
Conveyancing Law	LAW00057
Co-operative Learning Skills in the Classroom	EDU00298
Coral Reefs on the Edge	BIO10127
Corporate Citizenship	SOC10026
Corporate Finance	ACC00716
Corporate Governance	ACC03043
Corporate Reporting	ACC00713
Corporation and Securities Law	LAW00701
Corporations Law	LAW00527
Counsellor: Role, Ethics and Personal Development, The	CSL00301
Criminal Law and Procedure	LAW00507
Criminal Process	LAW00050
Criminology	LAW00514
Critical Perspectives in Nursing	NRS00228

Critical Reasoning and Research Methods in Natural Medicine	HLT00420
Cultural Heritage Conservation	HIS00201
Current Issues	SOC00100
Current Issues in Human Resource Management	MNG00321
Curriculum Specialisation: Human Society and its Environment I	TCH10007
Curriculum Specialisation: Human Society and its Environment II	TCH10008
Curriculum Specialisation: Music I	EDU01143
Curriculum Specialisation: Music II	EDU01144
Curriculum Specialisation: Outdoor Education	EDU01292
Curriculum Specialisation: PDHPE I (Movement)	EDU01021
Curriculum Specialisation: PDHPE II (Lifestyle)	EDU01022
Curriculum Specialisation: Science I	EDU01246
Curriculum Specialisation: Science II	EDU01247
Curriculum Specialisation: Visual Arts I	EDU01153
Curriculum Specialisation: Visual Arts II	EDU01154
Curriculum Studies: Creative and Performing Arts I	EDU00415
Curriculum Studies: Creative and Performing Arts II	EDU00416
Curriculum Studies: English I – Language Acquisition	EDU00401
Curriculum Studies: English II – The Whole Language Classroom	EDU00402
Curriculum Studies: English III – Language Across the Curriculum	EDU00403
Curriculum Studies: Human Society and its Environment	EDU00412
Curriculum Studies: Mathematics I	EDU00404
Curriculum Studies: Mathematics II	EDU00405
Curriculum Studies: Personal Development, Health, Physical Education I	EDU00417
Curriculum Studies: Personal Development, Health, Physical Education II	EDU00418
Curriculum Studies: Science and Technology I	EDU00413
Curriculum Studies: Science and Technology II	EDU00414
Customer Service Management	MNG00261
Cyberlaw	LAW00525
Database Systems I	CSC00228
Data Communications and Networks	CSC00240
Data Management	ISY00702
Data Structures	CSC00205
DBA Thesis	BUS00821-5
Design	ART00630
Design and Technology I	EDU00491
Design and Technology II	EDU00492
Design and Technology III	EDU00493
Design and Technology Curriculum	EDU00496
Design and Technology for Information Management	EDU10055
Design and Technology in Clothing and Production	EDU10039
Design and Technology in Energy and Transport Systems	EDU10041
Desktop Media	COM10110
Development of Human Resources	BHS00105
Digital Art and Design I	ART10094
Digital Art and Design II	ART10095
Digital Art and Design III	ART10096
Digital Media I	ISY00324
Digital Media II	ISY00325
Digital Media III	ISY00326
Digital Video Production I	COM10112

Digital Video Production II	COM10113
Disaster Preparedness and Prevention	BHS00364
Discrete Mathematics	MAT00213
Dispute Resolution and Aboriginal Communities	LAW00215
Distributed Information Systems	ISY00704
Distribution Planning	FIN10072
Drug and Alcohol Education	EDU10103
Drugs and Alcohol	CUL00109
Drugs, Crime and the Law	LAW00061
Early Childhood Education	EDU01094
Earth Resources	GLY00210
Eastern Medical Concepts	HLT00439
Ecology	BIO00202
E-commerce for Managers	ISY00740
E-commerce Marketing	MKT03041
E-commerce Site Design	CSC03040
E-commerce Site Development	ISY10060
Economic Analysis for Tourism and Hospitality	ECO00424
Economic Policy	ECO00107
Economics 400 (Hons)	ECO00801
Economics for Management	ECO00720
Educational Information Technology	EDU10003
Educational Information Technology for the School Practitioner	ISY00550
Educational Leadership	EDU00554
Educational Multimedia Design	ISY00344
Educational Multimedia Development I	ISY00341
Educational Multimedia Development II	ISY00345
Educational Multimedia Development Project	ISY00346
Educational Multimedia Evaluation	ISY00343
Educational Multimedia Foundations	ISY00340
Educational Multimedia Research Project	ISY00349
Education Studies	EDU00067
EEO and OH&S Law and Practice	LAW00106
Electronic Commerce Management	ISY10057
Electronic Commerce Systems	ISY10058
Electronic Journalism	COM10111
Electronic Marketing	MKT00151
Electronic Networking and the Internet	ISY00301
Electronic Writing	ENG10080
Employment and Industrial Relations Law	LAW00104
Energising Organisations	MNG00754
Engineering in Society, Reports and Ethics	EDU10049
Engineering Materials	EDU10048
Engineering Mechanics: Statics and Dynamics	EDU10050
Enquiry I	EDU00731
Enquiry II	EDU00732
Enquiry I: Qualitative Research in Education	EDU01551
Enquiry II: Quantitative Research in Education	EDU01552
Entertaining Journalism	COM10081
Entrepreneurship	MNG00314
Entrepreneurship in Sport and Exercise	MNG00306
Entrepreneurship in Tourism and Hospitality	MNG00427
Environmental and Ethical Issues for Business	MNG00246
Environmental Awareness	AGT00300
Environmental Chemistry	CHE00073
Environmental Economics	ECO00108
Environmental Impact Studies and Assessment	AGT00220

Environmental Issues for Business	MNG00245
Environmental Law	LAW00118
Environmental Management I	MNG01502
Environmental Management II	MNG00506
Environmental Management for Hotels	MNG00912
Environmental Management for the Hotel Industry	SOY00137
Environmental Monitoring and Analysis	GLY00232
Equity	LAW00115
Evaluating Health Promotion	CMM00509
Evaluation, Assessment and Professionalism	EDU00019
Evaluation in Community Welfare	SOY00132
Evaluation of Mental Health Services: Prevention to Rehabilitation	CMM00004
Event and Facility Management	MNG00781
Events Management	MNG00421
Events Planning and Management	MNG00273
Evidence and Civil Procedure	LAW00114
Exchange Elective – College of Indigenous Australian Peoples I–II	EXE00211-2
Exchange Elective – Commerce I–II	EXE00181-2
Exchange Elective – Complementary Medicine I–II	EXE00201-2
Exchange Elective – Education I–II	EXE00151-2
Exchange Elective – Health Science I–II	EXE00551-2
Exchange Elective – Human Movement I–II	EXE00561-2
Exchange Elective – Information Technology I–II	EXE00191-2
Exchange Elective – Legal Studies I–II	EXE00651-2
Exchange Elective – Management I–II	EXE00171-2
Exchange Elective – Music I–II	EXE00421-2
Exchange Elective – Science I–II	EXE00451-2
Exchange Elective – Sociology I–II	EXE00161-2
Exchange Elective – The Arts I–II	EXE00351-2
Exchange Elective – Tourism I–II	EXE00751-2
Exchange Elective – Training and Development I–II	EXE00165-6
Exchange Elective – Visual Arts I–II	EXE00425-6
Exercise Biochemistry and Drugs in Sport	BIO00326
Exercise Physiology I	BIO00203
Exercise Physiology II	BIO00204
Exercise Testing and Prescription	CMM00215
Extension and Advisory Services	FOR00113
Facility and Risk Management I: Legal Principles	MNG01221
Facility and Risk Management II: Framework	MNG01222
Facility and Risk Management III: Policies	MNG01223
Facility Planning and Design	MNG00304
Facility Programming and Management	MNG00305
Family Health	CMM00108
Family Law and Society	LAW00113
Family Law Practice	LAW00054
Field Education I	CSL00113
Field Education II	CSL00114
Field Studies I	HMS00201
Field Studies II	HMS00202
Field Studies III – Sports Conditioning and Training Methodology	HMS00203
Film Studies	COM10082
Finance 400 (Honours)	FIN00802
Finance and Information Systems I: Introduction	FIN00215
Finance and Information Systems II:	FIN00216

Analysis
Finance and Information Systems III: Financial Management FIN00217
Financial Analysis for Hotels ACC00136
Financial Analysis for Hotels, Conventions and Events ACC00208
Financial Analysis for Tourism and Hospitality ACC00206
Financial Institutions Management FIN00127
Financial Management for Sport and Exercise FIN00320
Financial Management in Business FIN00706
Financial Reporting ACC00145
Fire Ecology and Management FOR00100
Fisheries Biology BIO00105
Food and Beverage Management SCI00419
Food and Beverage Service Delivery Systems SCI00428
Food Culture and Industry Studies EDU10054
Food for Thought HIS10020
Food Preparation and Production Systems SCI00429
Food Properties, Preparation and Presentation EDU10104
Forest Ecophysiology FOR00101
Forest Health – Pests and Diseases FOR00107
Forest Land Use and Management FOR00109
Forest Mensuration and Inventory FOR00102
Forest Operations FOR00104
Forestry 400 (Honours) BIO00802
Foundations of Electronic Commerce CSC03038
Foundations in Media Studies COM00439
Foundations of Torts LAW00053
Functional Keyboard MUS00623
Fundamentals of Management MNG00111
Future of Work, The SOC00101
Gaming and Club Management MNG00426
Gaming Management I: Introduction BUS00211
Gaming Management II: Analysis BUS00212
Gaming Management III: Impacts BUS00213
Gaming Management IV: Strategic Gaming Management BUS00214
Geographic Information Systems and Remote Sensing ISY01224
Geology GLY00201
Global Climate and Oceans Systems BIO10124
Global Marketing MKT00150
Global Marketing Communication MKT00728
Global Purchasing Management MNG00756
Graduate Independent Study (Humanities) HUM00726
Graduating Seminar HMS00220
Group Processes BHS00106
Health and Australian Indigenous Peoples CUL00408
Health and Epidemiology CMM00705
Health and Fitness in Modern Society EDU01300
Health Care Practices I HEA00291
Health Care Practices II HEA00292
Health Care Practices III HEA00293
Health Care Practices IV HEA00294
Health Education and Illness Prevention NRS00106
Health Law LAW00722
Health Science 400 (Honours) HEA40001-4
History of Ideas PHI00200
History of Invasion of Aboriginal Nations CUL00420
Holistic Caring and Communication HEA00403
Holistic Nutrition HEA00405
Home HIS10021
Homoeopathy I HLT00255
Homoeopathy II HLT00256
Homoeopathy III HLT00263

Hospitality and Tourism Financial Management	ACC00207
Hotel Accounting and Finance	ACC00900
Hotel Marketing and Public Relations	MKT00212
Hotel Operations	MNG00431
Hotel Sales and Marketing	MKT00210
Hotel Services Management	MNG00135
Human Body in Health and Illness, The	BIO01102
Human Factors	BHS30009
Human Factors in Aviation	BHS10032
Human Movement 400 (Honours)	HMS00801
Human Relations	SOY00127
Human Resource Development	MNG00704
Human Resource Management 400	MNG00803
Human Resource Management	MNG00724
Human Resource Management I: Introduction	MNG01208
Human Resource Management II: Planning	MNG01209
Human Resource Management III: Policies	MNG01210
Human Resource Management in the Tourism and Hospitality Industry	MNG01413
Human Rights	LAW00522
Human Rights and Indigenous Peoples	CUL00413
Human Services – Practice and Ethics	SOY10106
Human Services Organisations – Power and Practice	SOY10107
Hydrology and Climatology	ENS00203
Independent Legal Research	LAW00524
Independent Study in Natural Medicine	HLT00418
Independent Study – Business/ Computing I–IV	IST00251-4
Independent Study – College of Indigenous Australian Peoples I–IV	IST00211-4
Independent Study – Commerce I–IV	IST00181-4
Independent Study – Complementary Medicine I–IV	IST00201-4
Independent Study – Education I–IV	IST00151-4
Independent Study – Health Sciences I–IV	IST00551-4
Independent Study – Human Movement I–IV	IST00561-4
Independent Study – Human Services I–IV	IST00365-8
Independent Study – Information Technology I–IV	IST00191-4
Independent Study – Legal Studies I–IV	IST00651-4
Independent Study – Management I–IV	IST00171-4
Independent Study – Music I–IV	IST00421-4
Independent Study – Science I–IV	IST00451-4
Independent Study – Social Science I–IV	IST00361-4
Independent Study – Sociology I–IV	IST00161-4
Independent Study – The Arts I–VI	IST00351-6
Independent Study – Tourism I–IV	IST00751-4
Independent Study – Training and Development I–IV	IST00165-8
Independent Study Unit I	EDU01106
Independent Study Unit II	EDU01107
Independent Study Unit I: Negotiated Reading Course	EDU00751
Indigenous Australians in Education	EDU01308
Indigenous Common Law	CUL00414
Indigenous Environmental Management	SOY00419
Indigenous Ways of Cultural Expression	CUL00412
Industrial and Economic Democracy	MNG00118
Industrial Relations	MNG00116

Industrial Relations	MNG00725
Industrial Relations and Law for Tourism and Hospitality	MNG01205
Industry Based Project	MNG00784
Industry Internal Accounting	ACC00702
Industry Related Project I-VI	MNG01301-6
Infection Control	NRS00274
Information Analysis	ISY00701
Information Resources Management	ISY00230
Information Systems Project Management	ISY00730
Information Systems Research Project A	ISY00731
Information Systems Research Project B	ISY00732
Information Systems Research Project C	ISY00733
Information Systems Research Project D	ISY00734
Information Technology and the Law	LAW00125
Initial Management of the "At Risk" Neonate	NRS01700
Innovation and Technology	MNG10036
Instructional Design I	ISY00312
Instructional Design II	ISY00313
Instructional Design III	ISY00314
Instructional Design and Educational Technology	MNG00085
Integrated Logistics Management	MNG00757
Integrated Project	SCI00211
Integrated Tree Cropping – Farm Forestry	FOR00108
Integrating Information Technology into Classroom Practice	ISY00551
Intellectual Property	LAW00121
Intelligent Decision Systems	ISY10056
Interactive Multimedia Development I	ISY00321
Interactive Multimedia Development II	ISY00322
Interactive Multimedia Development III	ISY00323
Interface Development and Evaluation	CSC00238
Intern Study I–IV	MKT01221-4
Internal Auditing	ACC03042
International and Comparative Human Resource Management	MNG00786
International Business Law	LAW00124
International Community Development	POL00131
International Contract Management	BUS00758
International Criminal Justice	LAW00526
International Economics and Trade	ECO00150
International Finance	FIN00126
International Finance for Managers	FIN00723
International Human Resource Management	MNG00311
International Law	LAW00521
International Management	MNG00313
International Management	MNG00723
International Marketing	MKT00724
International Media Studies	COM00446
Internet Programming and Scripting	CSC10059
Internship I	HMS00223
Internship II	HMS00224
Internship III	HMS00225-8
Internship Study	SOY00222
Interpersonal Communication	BHS00161
Interpersonal Relating	BHS00301
Interventions in Counselling	CSL10014
Intraoperative Assisting and Nursing Care	NRS00612
Introduction to Accounting	ACC00151
Introduction to Aviation Law	LAW10029

Introduction to Business Law	LAW00150
Introduction to Community Development	BHS00130
Introduction to Counselling: Theory and Practice	CSL00231
Introduction to Creative Writing	ENG00410
Introduction to Geographic Information Systems	GLY00223
Introduction to Hotel Management	MKT00134
Introduction to Human Resource Management	MNG00320
Introduction to Human Service – Theory and Practice	SOY10105
Introduction to Information Technology	ISY00221
Introduction to Land Law	LAW00052
Introduction to Law and Contract	LAW00130
Introduction to Logistics	FIN10073
Introduction to Media Production	COM10109
Introduction to Music Technology	MUS00497
Introduction to Natural Therapies	HLT00252
Introduction to Physical Care	HEA10067
Introduction to Psychology I	BHS11001
Introduction to Psychology II	BHS11002
Introduction to Production Management	AGT00301
Introduction to Tourism and Hospitality Management	MNG00440
Introduction to Tourism and Hospitality Marketing	MKT00127
Introduction to Visual Culture	ART00600
Introduction to Vocal Studies	MUS00624
Introduction to Written Texts	ENG00400
Introductory Computing	CSC00125
Introductory Pharmacology	PHA00315
Introductory Sociology	SOC00304
Inventory Management Systems and Methods	FIN10074
Investment Analysis and Portfolio Management	FIN00919
Issues and Methods in Research I	HEA00501
Issues and Methods in Research II	HEA00502
Issues and Strategies in Health Studies	EDU01285
Issues and Themes in Contemporary Writing	ENG00401
Issues in Accounting Theory	ACC00705
Issues in Counselling Assessment	CSL10015
Issues in Disaster Management	BHS00363
Issues in Information Management	ISY00705
Japanese I	LAN00301
Japanese II	LAN00302
Japanese I (Professional Development)	LAN00291
Japanese II (Professional Development)	LAN00292
Japanese III (Professional Development)	LAN00293
Japanese IV (Professional Development)	LAN00294
Journalism I	COM00481
Journalism II	COM00482
Kinesiology	BIO00209
Knowledge and Culture	ENG10083
Land Degradation and Rehabilitation	AGT00217
Land Use Planning	ENV00207
Language, Literacy and Diversity	EDU10004
Law and Government Decision Making	LAW10068
Law of Finance and Securities	LAW00730
Law Review	LAW00528
Leadership	BHS00156
Leadership and Teamwork	MNG00705
Leadership in the Diverse Organisation	MNG00715

Learning and Memory	BHS20007
Learning, Communicating and Educational Computing	EDU00220
Learning in Contemporary Society	EDU01102
Learning Organisations	MNG00168
Learning Technologies and The Academy	COM00334
Legal and Conveyancing Practice	LAW00108
Legal Interviewing, Negotiation and Advocacy	LAW00128
Legal Process	LAW00111
Legal Project	LAW00048
Legal Research and Writing	LAW00051
Legal Studies	LAW00720
Legislation, Administration and Communication	LAW00241
Living in a Hazardous Environment	BHS00365
Local Government	POL00010
Local Government and Planning Law	LAW00119
Locating Cultural Studies	HUM00270
Macroeconomics	ECO00101
Macroeconomic Theory	ECO00106
Major Thesis (Accounting)	ACC00711
Major Thesis (Computing)	CMP00710
Major Thesis (Finance)	FIN00710
Major Thesis (Management)	MNG00710
Major Thesis (Marketing)	MKT00710
Management I - Introduction	MNG01201
Management II – Contemporary Issues	MNG01202
Management III – Strategic Management	MNG01203
Management Accounting	ACC00146
Management Education	EDU00749
Management for Gaming Enterprises	MNG00502
Management for Quality Tourism and Hospitality Services	MKT01909
Management Information Systems	ISY00720
Management of Acute Conditions in the “At Risk” Neonate	NRS01701
Management of Information Technology in the School Environment	ISY00552
Management of Small Enterprises	MNG00743
Management of Special Clinical Conditions Affecting the “At Risk” Neonate	NRS01703
Management Science	MAT00721
Managerial Accounting	ACC00714
Managerial Economics	ECO00007
Managerial Finance	FIN00721
Managing Change	MNG00166
Managing Change	MNG00259
Managing Design and Technology Resources	EDU10038
Managing Human Resources and Change in the Hotel Industry	BUS00914
Marine Communities as Sentinals for Change	BIO10123
Marine Ecosystems	BIO00232
Marine Systems Science and Management	BIO10120
Marketing 400 (Hons)	MKT00801
Marketing I - Introduction	MKT00218
Marketing II – Strategies	MKT00219
Marketing III – Management	MKT00220
Marketing in the Retail Environment	MKT00727
Marketing Law	LAW00126
Marketing Management	MKT00720
Marketing Management for Tourism and Hospitality Industries	MKT00905
Marketing Principles	MKT00075
Marketing Research	MKT00106
Market Research and Analysis for Hotels	MNG01211

Master of Health Science Project	MTC00600
Maternal Assessment	NRS00704
Media and New Technologies Studies	COM00447
Media, Culture and Ideology	COM00445
Media Strategies	COM00104
Mediation and Dispute Resolution	LAW00214
Mediation Practice and Procedure	LAW00216
Meetings, Incentives, Conventions and Exhibitions Management	MNG00272
Mental Health II	NRS00292
Mental Health of Australian Indigenous Peoples, The	CUL00409
Mentoring for Early Career Professionals	MNG00510
Mentoring in the Organisation	MNG00124
Methods and Concepts in Psychology	BHS11003
Microeconomic Theory	ECO00105
Midwife as Primary Health Care Provider and Advocate	NRS00705
Minor Thesis (Computing)	CSC00711
Models of Mental Health and Mental Illness	CMM00002
Modernism: Visual Parameters	ART00601
Monetary Economics	ECO00104
Motor Learning I	HMS00328
Movement Concepts in Education	EDU10101
Movement Skills I	EDU10099
Movement Skills II	EDU10100
Multimedia I	COM00455
Multimedia II	COM00456
Multimedia III	COM00457
Multimedia Design	ISY00350
Multimedia Design Project	ISY00331
Multimedia Design Update	ISY00330
Multimedia Development Project	ISY00333
Multimedia Development Update	ISY00332
Multimedia Issues	ISY00311
Multi-National Business Organisation	MNG00316
Music Business	MUS00611
Music Industry Studies	MUS00610
Music Video	ART01469
Natural Medicine and Mental Health	HLT00417
Natural Medicine and Reproduction	HLT00414
Natural Medicine and the Aged	HLT00416
Natural Medicine in Childhood and Adolescence	HLT00415
Natural Resource and Environmental Economics	ECO00202
Natural Resources Policy	FOR00110
Natural Sciences	GLY00220
Nature and Process of Educational Change, The	EDU00733
Nature of History Making	HIS10016
Naturopathic Clinic I	HLT00278
Naturopathic Clinic II	HLT00279
Naturopathic Foundations	HLT00259
Naturopathic Studies	HLT00260
Nursing 400 (Honours)	NRS00800
Nursing 450 (Honours)	NRS00801
Nursing in Context	NRS00226
Nursing Practice I	NRS00331
Nursing Practice II	NRS00332
Nursing Practice III	NRS00333
Nursing Practice IV	NRS00334
Nursing Practice V	NRS00335
Nursing Practice VI	NRS00336
Nutrition	NUT00107
Nutrition I	NUT00214
Nutrition II	NUT00215
Nutrition III	NUT00216
Nutrition IV	NUT00217

Nutrition and Human Performance	NUT00330
Object Oriented Design	ISY00242
Object Oriented Programming	CSC00239
Ongoing Management of the "At Risk" Neonate	NRS01702
Operating Systems and Computer Architecture	CSC00234
Operations and Quality Management	MNG00916
Organisational Behaviour	MNG00100
Organisational Behaviour	MNG01720
Organisational Change and Development	MNG00703
Organisational Communication	MNG00132
Outdoor Education I	EDU01290
Outsourcing Services	FIN10078
Overview of Mental Health	CMM00001
Pacific Asia Tourism Marketing and Development	MKT01425
Paediatrics	NRS00283
Pain Management	NRS00291
Pathophysiology	BIO00314
Peace, War and International Politics	POL10023
People Management	MNG00255
Performance Management in Sport	HMS00782
Personal Communications for the Tourism and Hospitality Industry	COM00207
Personality and Social Psychology	BHS20006
Personnel Management in Sport	MNG00303
Perspectives of Community Development	BHS00360
Philosophy of Holistic Health Care	HEA00402
Philosophy of Law, The	LAW00520
Photography I	ART00455
Photography II	ART00456
Physical Assessment and Clinical Skills in Ill Health	NRS00103
Physiological Pathology I	BIO00101
Physiological Pathology II	BIO00102
Physiology for Human Movement	BIO00307
Phytotherapy I (Foundations of Herbal Medicine)	HLT00257
Phytotherapy II	HLT00302
Phytotherapy IV (Pharmacognosy)	HLT00266
Phytotherapy V	HLT00267
Planning and Process Improvement	MNG00253
Policies and Organisations	SOY00150
Political, Economic and Cultural Aspects of Community Development	BHS00361
Politics, Power and Social Movements	POL00013
Pollution of the Marine Environment	BIO10126
Popular Music Since 1940	MUS00601
Postoperative Nursing Care and Professional Issues	NRS00613
Practical Studies I	MUS00641
Practical Studies II	MUS00642
Practical Studies III	MUS00643
Practical Studies IV	MUS00644
Practical Studies V	MUS00645
Practical Studies VI	MUS00646
Practicum I: Primary Education	TCH00511
Practicum II: Primary Education	TCH00512
Practicum III: Primary Education	TCH00513
Practicum IV: Primary Education	TCH00514
Preoperative Assessment and Planning	NRS00611
Prevention and Management of Injury	HMS00214
Primary Health Care	NRS00255
Principles of Coastal Resource Management	BIO01230
Principles of Educational Multimedia	ISY00300
Principles of Programming	ISY00245
Processes of Management	MNG00720

Product Development and Marketing	FOR00112
Production Methods I	MNG00500
Production Methods II	MNG01501
Professional Conduct	LAW00519
Professional Experience I	TCH10000
Professional Experience II	TCH10001
Professional Placement	COM00471
Professional Practice in Acupuncture	HLT00444
Professional Practice in Education I	EDU00558
Professional Practice in Education II	EDU00559
Professional Studies in Education I	TCH00501
Professional Studies in Education II	TCH00502
Professional Studies in Education III	TCH00503
Professional Studies in Education IV	TCH00504
Program Design	ISY00700
Programme Development and Management	CMM00507
Programming Languages	CSC00217
Program Planning	MNG00086
Project	EDU01105
Project A – Workplace Practices (Part 1 of 2)	SOY03034
Project A – Workplace Practices (Part 2 of 2)	SOY03035
Project B – Professional Practice (Part 1 of 2)	SOY03036
Project B – Professional Practice (Part 2 of 2)	SOY03037
Project Management and Promotion	SOY00159
Project Management for Sport	MNG00783
Project Organisation and Management	MNG00785
Property Law	LAW00116
Protected Area Management	BIO00244
Psychological Assessment	BHS20001
Psychosocial Emergency Care	NRS00200
Public and Environmental Health	CMM00251
Public Relations in Sport and Exercise	MKT00205
Quality Management I – Food and Beverage	MKT01204
Quality Management II – Inventory	MKT01205
Quality Management III – Project Management	MNG01206
Quality Management IV – Functions and Meetings	MKT00207
Quantitative Analysis	MAT00211
Quantitative Methods for Commerce	MAT00722
Quantitative Methods in Psychology	BHS20008
Race and Racism	SOC00417
Radio I	COM00461
Radio II	COM00462
Reading Difficulties	EDU00356
Reframing Organisational Futures	MNG00753
Religious Education in a Pluralist Society	REL00556
Research Core	HUM00793
Research Design in Sport Science	HMS00301
Research Dissertation	EDU00761-63
Research Issues in Educational Multimedia	ISY00348
Research Methods	EDU10042
Research Methods	MAT00400
Research Methods	MAT00792
Research Methods and Design I	BUS00808
Research Methods and Design II	BUS00809
Research Methods for Educational Multimedia	ISY00347
Research Methods for the Social Science	EDU40001
Research Papers I	BUS00817
Research Papers II	BUS00818
Research Project	EDU00754
Research Project	EDU00755

Research Project	EDU10044-45
Research Project – Background and Proposal	EDU00753
Research Project in Natural Medicine	HLT00419
Research Seminar (Humanities)	HUM00720
Resource Assessment Techniques I	SUR00201
Resource Assessment Techniques II	SUR00202
Restorative Justice	LAW00529
Retail Marketing	MKT00110
Risk Assessment and Emergency Preparedness	CSL10030
Role of the Perioperative Nurse – Surgeon's Assistant, The	NRS00610
Rural and Urban Community Development	SOY00133
Rural Business Principles	BUS00505
Sales Promotion Management	MKT00152
School Internship	TCH10002
School Welfare: Loss and Grief Education	CSL00501
Science for Management	BIO10122
Scriptwriting	COM01402
Securities Markets Regulation	LAW01125
Security Analysis and Portfolio Management	FIN00115
Services Marketing	MKT00111
Services Marketing and Management	MKT00730
Shipping and Stevedoring Systems	FIN10077
Silviculture I: Native Forests	FOR00103
Silviculture II: Plantations	FOR00105
Small and Family Enterprise Entrepreneurship	MNG00918
Small Business Management	MNG00317
Social Construction of Women's Health	SOY00708
Social Dimensions of Disasters	BHS00366
Social Inquiry Methods	SOC01121
Social Planning	SOC00107
Social Policy	SOC00112
Social Science Thesis (6 unit)	SOC40009-11
Social Science Thesis (8 unit)	SOC40001-4
Sociological and Political Basis of Health Care, The	SOC00722
Sociology of Cyberspace	SOC10027
Sociology of Deviance	SOC01123
Sociology of Health Care Practice	SOC00355
Sociology of Inequality	SOC00115
Sociology of the Family	SOC01122
Sociology of Work	SOC00117
Software Engineering	CSC00223
Soil Processes	AGR00214
Songwriting	MUS00630
Space, Place and Travel	HUM00272
Special Education	EDU01095
Special Interest Tourism	MKT00204
Special Topics in Business A	MNG00750
Special Topics in Business B	MNG00751
Special Topics in Business C	MNG00752
Specific Areas of Social Welfare Practice	CSL00209
Spiritual Well-Being	CSL00416
Sport and Exercise Management I	MNG00301
Sport and Exercise Marketing	MKT00320
Sport and the Law	HMS01202
Sport Marketing and Public Relations	MKT00723
Sports Law	HMS00721
Sports Policy and Planning	MNG00307
Sports Psychology	BHS00326
Sport Tourism I	SOY00011
Sport Tourism II	SOY00012
Staff Development and Training	EDU01264
Staff Selection and Appraisal	MNG00154

Statistics	MAT00330
Statistics I	MAT00115
Statistics II	MAT00116
Storytelling	ENG00355
Strategic Issues in Gaming	MNG00503
Strategic Issues in Health Management	MNG00755
Strategic Knowledge Management	MNG03067
Strategic Management	MNG00114
Strategic Management for Tourism and Hospitality Enterprises	MNG00417
Strategic Management in the Global Context	MNG00716
Strategic Management in Tourism and Hospitality Industries	MKT01908
Strategic Marketing for Tourism and Hospitality Industries	MKT00904
Strategy Development	CMM00508
Studies in Substance Abuse	HEA00203
Studio Drawing I	ART00406
Studio Drawing II	ART00407
Studio Drawing III	ART00408
Studio Elective I–IV	ART00641-4
Supervision and Teamwork	MNG00167
Sustainable Production Economics	ECO00300
Sustainable Use of the Marine Environment	BIO10125
Survey Design	BIO10121
Systems Analysis and Design	ISY00243
Systems Design	CSC00706
Tactile Therapies I (Relaxation and Therapeutic Massage)	HLT10115
Tactile Therapies II (Lympatic Technique, Sport/Performance, Hydrotherapy)	HLT10116
Tactile Therapies III (Myofascial Techniques, Exercise and Postural Therapy)	HLT10117
Taxation	ACC00132
Taxation Practice	ACC00717
Taxation – Present and Future	ACC00707
Teaching and Learning	EDU00221
Teaching for Diversity	EDU00018
Teaching for Effective Learning	EDU00660
Teaching the Gifted	EDU00353
Technacy for Innovation: Introductory Research and Foresighting Methods	EDU10040
Technacy in Design Concepts and Virtual Expression	EDU10037
Technacy in Indigenous Communities and Development Projects	EDU10043
Technical Drawing and CAD	EDU10046
Technics: Wood Technology	EDU10047
Techniques in Plant Conservation	BIO00213
Techniques in Wildlife Conservation	BIO00212
Technological Systems for Conventions and Events	ISY00244
Textiles I: Textiles Design and Technology	EDU10051
Textiles II: Clothing Industry and Construction Fundamentals	EDU10052
Textiles III: Fashion Design Processes	EDU10053
Theories of Text and Culture	ENG00406
Theory and Concepts in Health Promotion	CMM00506
Theory and Process of Curriculum Development	EDU00291
Therapies in Mental Health Care	CMM00003
Thesis (6 Unit)	EDU00743
Thesis (6 Unit)	EDU00801
Thesis (6 Unit)	MNG00801
Thesis (8 Unit)	EDU00744
Thesis (8 Unit)	MNG00802

Thesis (6 Unit) – Social Sciences	SOY00801
Thesis (8 Unit) – Social Sciences	SOY00802
Thesis (Arts)	HUM00721-2
Thesis (Arts)	HUM00723
Thesis Foundation (Arts)	HUM00724
Thesis Statement (Humanities)	HUM00725
Timber Harvesting	FOR00104
Torts	LAW00502
Tourism and Hospitality Industry Project	MKT01416
Tourism and Hospitality International Exchange I–IV	EXE00221-4
Tourism and Hospitality Management	MKT01907
Tourism and Hospitality Project I	MKT01910
Tourism and Hospitality Project II	MKT01911
Tourism and Hospitality Research and Analysis	MNG00415
Tourism and Hospitality Sales and Promotion	MKT00128
Tourism and Hospitality Services Management	MNG00441
Tourism and Hospitality Studies I	SOY00411
Tourism and Hospitality Studies II	SOY00412
Tourism Environment, The	MKT01760
Tourism Planning and the Environment	HMS00423
Training Methods	EDU00085
Transport Management	FIN10075
Understanding Educational Research	EDU00550
University Partner Unit I–IV	UPU00001–4
Unruly Subjects: Citizenship	HUM00271
Unspecified Core Unit I–II	USC00261–2
Using Financial Information	ACC00150
Veterans Law I	LAW10069
Veterans Law II	LAW10070
Victimology	LAW00120
Visual Arts Research Methodology	ART40000
Visual Arts Research Project (Stage 1)	ART40001
Visual Arts Research Project (Stage 2 of 3)	ART40002
Visual Arts Research Project (Stage 3 of 3)	ART40003
Visual Arts Studio Studies I: Foundation	ART00621
Visual Arts Studio Studies II	ART00622
Visual Arts Studio Studies III	ART00623
Visual Arts Studio Studies IV	ART00624
Visual Arts Studio Studies V	ART00625
Visual Arts Studio Studies VI	ART00626
Visual Literacy Through Visual Art	ART00252
Vocational Education and Training Studies	EDU00017
Warehousing I	FIN10071
Warehousing II	FIN10076
Warehousing and Inventory Management	MKT01759
Waste Technology	ENS00218
Water Resource Management and Technology	AGR00215
Ways of Knowing	PHI00201
Web Engineering	CSC03039
Welfare Law	LAW00059
Wills and Estates	LAW00062
Wood Science Utilisation and Conversion Technology	FOR00106
Work and the Community	CSL00102
Working with Groups	BHS00119
Workplace Learning	EDU00748
Workplace Project	FIN10079
World Music Perspectives	MUS00600
Writing from the Edge	ENG10022
Writing Genre	ENG00411

Unit Descriptions by Unit Code

ACC00106
ACCOUNTING THEORY
S2 ♦ Int/Ext ♦ L/CH ♦ Bus/CM
Pre-requisite/s: *ACC00145 Financial Reporting*
Introduces students to the general nature of accounting theory and its function in relation to problems confronting the profession. The profession operates in the context of an accounting practice including accounting rules, principles, standards and process of evolving professional changes in company and corporate affairs.

ACC00130
AUDITING
S2 ♦ Int/Ext ♦ L/TW ♦ Bus/CM
Co-requisite/s: *LAW00004 Company Law*
Introduces students to the concepts and practice of auditing, the way the profession has developed and the way the profession is meeting current business and social needs. In addition, the use of statistical techniques and EDP systems in auditing will be reviewed.

ACC00131
ADVANCED AUDITING
S1 ♦ Int ♦ L ♦ CM
Pre-requisite/s: *ACC00130 Auditing*
Exposes the student to compliance and substantive audit testing techniques. Exposure to these techniques in an EDP environment is available. The documentation of audit work and the accumulation of audit evidence is discussed, particularly in the context of cases. Students will be exposed to the auditing of entities other than public companies.

ACC00132
TAXATION
S1 ♦ Int/Ext ♦ L/CH/TW ♦ Bus/CM
Pre-requisite/s: *LAW00101 Legal Studies I or LAW00130 Introduction to Law and Contract or LAW00500 Introduction to Law or LAW00150 Introduction to Business Law plus minimum of 6 units*
Introduces the student to the nature and incidence of Commonwealth and State taxation laws, with emphasis being given to the understanding of the general principles of each type of tax, and the role of the accountant in the administration of taxation. While the major thrust of the subject is directed towards an understanding of Commonwealth Income Tax, particularly as it applies to the individual taxpayer, it also covers other areas of taxation, viz: Sales Tax, Payroll Tax, Fringe Benefits Tax, Stamp and similar taxes (e.g. BAD and FID), and Land Tax.

ACC00134
ADVANCED TAXATION
S2 ♦ Int ♦ L ♦ CM
Pre-requisite/s: *ACC00132 Taxation*
Concerned with the application of the principles of income tax law to the different classes of taxpayers. While some attention is given to the preparation of returns for each class of taxpayer, the major emphasis is placed upon the rationale underlying the application and modification of the general principles of taxation in each case. Emphasis is also placed upon the administration of taxation and the operation of the international tax agreements.

ACC00136
FINANCIAL ANALYSIS FOR HOTELS
S2 ♦ Int ♦ SY ♦ THM
This unit adopts a financial statement user perspective to provide an understanding of financial information and its uses in management decisions. The topics covered include understanding financial statements, management of cash and credit, revenues and expenses, behaviour of costs, issues concerning assets, liabilities and shares, the accounting information system.

ACC00145
FINANCIAL REPORTING
S1 ♦ Int/Ext ♦ L/CH/TW ♦ Bus/CM
Pre-requisite/s: *ACC00143 Accounting Principles and Practice or ACC00151 Introduction to Accounting*
Covers all aspects of company accounting including formation and operation of companies, takeovers, preparation of statutory

reports, published accounts and consolidating reports of company groups.

ACC00146
MANAGEMENT ACCOUNTING
S2 ♦ Int/Ext ♦ L/CH/TW ♦ Bus/CM
Pre-requisite/s: *ACC00150 Using Financial Informatio and ACC00151 Introduction to Accounting or ACC00142 Accounting and Financial Management II*
Introduces students to the various costing models, the allocation of service departments, and capital budgeting that facilitate internal decision-making and control. Particular attention will be given to the recent developments in alternative costing systems and their relevance within a managerial context.

ACC00148
ADVANCED FINANCIAL REPORTING
S1 ♦ Int ♦ L/CH ♦ CM
Pre-requisite/s:*ACC00145 Financial Reporting*
Covers preparation of Corporate Financial Reports at an advanced level including contemporary issues in financial reporting and the importance of accounting policies.

ACC00149
ACCOUNTING FOR DECISION MAKING
S1♦ Int ♦ L ♦ CM
Anti-requisite/s: *ACC00141 Accounting and Financial Management I, ACC00142 Accounting and Financial Management II, ACC00151 Introduction to Accounting, ACC00150 Using Financial Information*
Provides the student with an understanding of the nature and role of accounting, from a non-specialist perspective. It provides an overview of the main financial statements and covers a range of aspects of accounting of relevance to decision-makers. (This unit is not available for students studying business programmes.)

ACC00150
USING FINANCIAL INFORMATION
S1 ♦ Int/Ext ♦ L/CH/TW/PM ♦ CM/Bus
Anti-requisite/s: *ACC00142 Accounting and Financial Management II and ACC00149 Accounting for Decision Making*
Considers the context of business decision-making and is an entry point to all streams of the Bachelor of Business program. Recognising political and economic external influences, together with ethical and legal obligations students will consider the types of qualitative and quantitative information generated by and required by various functional decision makers in business. The role of accounting as the process of identifying, measuring, recording and communicating economic information to permit informed judgements and decisions is demonstrated throughout.

ACC00151
INTRODUCTION TO ACCOUNTING
S2 ♦ Int/Ext ♦ L/CH/TW/PM ♦ CM/Bus
Anti-requisite/s*: ACC00143 Accounting Principles and Practice*
Provides detailed coverage of concepts and techniques for both the preparation and use of financial accounting information, ranging from designing systems (manual and computerised) used to record basic transactions, through accounting for and control over various assets and liabilities, to accounting from incomplete records.

ACC00152
BUSINESS FINANCE
S1 ♦ Int/Ext ♦ L/CH/TW ♦ CM
Pre-requisite/s*: ACC00151 Introduction to Accounting*
Anti-requisite/s*: ACC00142 Accounting and Financial Management II and FIN00147 Managerial Finance*
Examines the ways in which investors and business managers make investment and financing decisions, including an introduction to the measurement and management of risk, the valuation of financial assets, capital budgeting and capital structure issues.

ACC00153
BUSINESS INFORMATION SYSTEMS
S2 ♦ Int/Ext ♦ L/CH ♦ CM
Pre-requisite/s: *minimum of 10 (ten) units*
Anti-requisite/s*: ACC00120 Accounting Information Systems*
Designed to prepare the student for a career in business, this unit examines information systems technology and concepts and provides an introduction to the design and development process of business application software.

ACC00154
ADVANCED FINANCE AND RISK MANAGEMENT
S2 ♦ Int/Ext ♦ L/CH ♦ CM
***Pre-requisite/s**: ACC00152 Business Finance or ACC00142 Accounting and Financial Management II*
***Anti-requisite/s**: FIN00147 Managerial Finance*
Examines way in which risk is integrated into the financial decision making process, including an array of sophisticated investment, financing and hedging techniques.

ACC00206
FINANCIAL ANALYSIS FOR TOURISM AND HOSPITALITY
S1 ♦ Int/Ext ♦ L/CH ♦ THM
***Anti-requisite/s**: ACC00201 Finance and Budgeting Systems in the Tourism Industry.*
Learn how to read, understand and interpret financial information for decision making in hotels and airlines. Business activities and mangers' actions are linked with financial information, making comparisons with other organisations. Topics include financial statements, cash and credit, profit, cost information, performance measurements, management issues concerning assets, liabilities and shares.

ACC00207
HOSPITALITY AND TOURISM FINANCIAL MANAGEMENT
S2 ♦ Int/Ext ♦ L/CH/SY ♦ THM
***Pre-requisite/s:** ACC00206 Financial Analysis for Tourism and Hospitality or ACC00201 Finance and Budgeting Systems in the Tourism Industry*
***Anti-requisite/s**: ACC00202 Hospitality Accounting Systems*
Learn how to use financial and operating information in planning, control, evaluation and decision making in hotels. The focus is management accounting and finance for hotels. The topics include management control, hotel financial statements, financial analysis, cash management, cost management, pricing, performance measurement, operations budgeting, capital structure and investment decisions.

ACC00208
FINANCIAL ANALYSIS FOR HOTELS, CONVENTIONS AND EVENTS
S2 ♦ Int/Ext ♦ L ♦ THM
Understand the role of financial information for communication, management control and decision making in hotel and service organisations. The Masters level focus is how to manage better using financial information. The topics include accounting framework, financial statements, cash and credit, financial reporting and analysis, costs, performance measurement, and investment decisions.

ACC00222
COMPUTER CONTROL, AUDITING AND SECURITY
S1 ♦ Int ♦ L/CH ♦ MIT
***Pre-requisite/s:** ISY00243 Systems Analysis and Design or CSC00240 Data Communications and Networks*
Introduces students to the various controls which can be implemented in information systems to guard against both intentional and unintentional threats. Students will examine techniques by which combinations of controls can be jointly implemented to provide effective countermeasures against threats. Students will apply risk analysis techniques to the development of security plans and security strategies.

ACC00700
BASIC BUSINESS ACCOUNTING
Not available to undergraduates.
CM/GCM
Introduces the basic accounting model as it applies to service businesses owned by one person. Develops the double entry model and applies it to specific assets and liabilities for both merchandising and service businesses. Concludes by extending the basic accounting model, applying it to partnerships and companies, and using it to prepare useful information for decision-making.

ACC00701
ACCOUNTING FOR GROUP ENTITIES
Not available to undergraduates.
CM/GCM
Pre-requisite/s: *ACC00700 Basic Business Accounting*
Considers the techniques involved and the data required to account for and report on the transactions and events of a corporate entity to those parties that have a vital interest in its results, such as shareholders, lenders, creditors, Government regulatory agencies, and stock exchanges.

ACC00702
INDUSTRY INTERNAL ACCOUNTING
Not available to undergraduates.
CM/GCM
Pre-requisite/s: *ACC00700 Basic Business Accounting*
Introduces accounting systems that facilitate internal management planning, decision-making and control. Specific attention is given to costing systems and their relevance to the particular firm and the industry; the analysis and presentation of data for the solving of specific problems created by departments, branches and the devolution of control; transfer pricing and the particular type of industrial activity undertaken.

ACC00703
BUSINESS FINANCIAL ACCOUNTING
Not available to undergraduates.
T1 ♦ Ext ♦ L ♦ CM/GCM
Pre-requisite/s*: ACC00700 Basic Business Accounting*
Designed to enable students to gain an understanding of the process in the development of accounting and the recent requirements for the application of accounting standards as laid down by the professional bodies. Is further intended to give adequate instruction in areas of financial accounting currently encountered by the commercial auditor and the internal and well as professional accountant with respect to specific industries and specific business transactions.

ACC00704
AUDITING AND ACCOUNTING PRACTICE
Not available to undergraduates.
CM/GCM
Pre-requisite/s: *ACC00701 Accounting for Group Entities*
Covers the conceptual considerations of the environment, philosophy, history and the development of auditing, and the way the accounting profession is meeting current business and social needs. Also involves a study of the impact of the use of CIS on the audit process. As well it studies the methods of testing used in auditing, and examines the audit of other than public companies. Concludes with a study of the factors involved in the management of ethics in the operation of an accounting practice.

ACC00705
ISSUES IN ACCOUNTING THEORY
Not available to undergraduates.
T2 ♦ Ext ♦ CM
Pre-requisite/s: *ACC00713 Corporate Reporting*
Introduces students to the general nature of accounting theory and its function in relation to problems confronting the profession. The profession operates in the context of an accounting practice including accounting rules, principles and process of evolving professional changes in company and corporate affairs.

ACC00707
TAXATION – PRESENT AND FUTURE
Not available to undergraduates.
T2 ♦ Ext ♦ L ♦ CM/GCM
Pre-requisite/s: *LAW00720 Legal Studies*
Introduces law and practice of the forms of taxation levied in Australia and the interrelationship between these taxes. Covers income tax, fringe benefits tax, sales tax, payroll tax, stamp duties, and land tax. Barring changes in Government policy, its major emphasis will be on income tax and it will also look at possible future changes in the Australian taxing system.

ACC00711
MAJOR THESIS (ACCOUNTING)
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ CM/GCM
The thesis consists of an approved programme of supervised research study agreed with the Head, School of Commerce and Management.

ACC00712
BUSINESS ACCOUNTING
T1/T3 ♦ Ext ♦ CM
Anti-requisite/s: *ACC00700 Basic Business Accounting*
Introduces students first to the basic accounting model as it applies to service businesses owned by one person. It then develops the double entry model and applies it to specific assets and liabilities in detail, for both merchandising and service businesses. The unit concludes by extending the basic accounting model, applying it to partnerships and companies, and using it to prepare useful information for decision making.

ACC00713
CORPORATE REPORTING
T1/T3 ♦ Ext ♦ CM
Pre-requisite/s: *ACC00712 Business Accounting*
Anti-requisite/s*: ACC00701 Accounting for Group Entities and ACC00703 Business Financial Accounting*
Considers the techniques involved and the data required to account for and report on the transactions and events of a corporate entity to those parties that have a vital interest in the results, such as shareholders, lenders, creditors, Government regulatory agencies, and stock exchanges.

ACC00714
MANAGERIAL ACCOUNTING
T1/T3 ♦ Ext ♦ CM
Pre-requisite/s: *ACC00712 Business Accounting*
Anti-requisite/s: *ACC00702 Industry Internal Accounting*
Introduces students to the various accounting systems that facilitate internal management planning, decision making and control. Specific attention will be given to such topics as various costing systems and their relevance to the particular firm and the particular industry; the analysis and presentation of data for the solving of specific problems created by such things as departments branches and the devolution of control; transfer pricing and the particular type of industrial activity undertaken.

ACC00715
AUDITING AND ASSURANCE SERVICES
T1/T3 ♦ Ext ♦ CM
Pre-requisite/s: *ACC00713 Corporate Reporting and LAW00701 Corporations and Securities Law*
Anti-requisite/s*: ACC00704 Auditing and Accounting Practice*
Covers the conceptual considerations of the environment, philosophy, history and the development of auditing and assurance services, and the way the accounting profession is meeting current business and social needs. In addition, the roles of ethics, sampling and computer information systems in auditing and assurance services will be reviewed.

ACC00716
CORPORATE FINANCE
T1/T3 ♦ Ext ♦ CM
Pre-requisite/s: *ACC00712 Business Accounting and MAT00722 Quantitative Methods for Commerce*
Anti-requisite/s: *FIN00706 Financial Management in Business*
Examines the way in which investors and business managers make investment and financing decisions including an introduction to the measurement and management of risk, the valuation of financial assets, capital budgeting and capital structure issues.

ACC00717
TAXATION PRACTICE
T2 ♦ Ext ♦ CM
Pre-requisite/s: *LAW00720 Legal Studies*
Anti-requisite/s: *ACC00707 Taxation - Present and Future*
Introduces the law and practice of taxation levied in Australia and the inter-relationship between these taxes. Its major emphasis is on income tax as this is currently the most significant source of government revenue and applies to all individuals and corporations. Other taxes that will be studied include fringe benefits tax, land tax and the new goods and

services tax (GST). By studying this unit students should attain a basic working knowledge of the taxes that are levied by the Commonwealth and the States. This unit also examines some of the principles behind a good tax system and should enable students to examine critically any changes that occur in our tax system.

ACC00718
COMPUTER BASED ACCOUNTING SYSTEMS
T2 ♦ Ext ♦ CM
Designed to prepare the student for a career in business, this unit examines information systems technology and concepts and provides an introduction to the design and development process of business application software and e-business.

ACC00720
ACCOUNTING FOR MANAGERS
Not available to undergraduates.
T2 ♦ Ext ♦ L ♦ CM/GCM
Financial accounting will cover purposes and uses of accounting information: basic financial statements; understanding components of income statements and balance sheets; and ratio analysis. Management accounting will cover cost terminology and cost volume profit relationships; budgets and standards for planning and controls; cost information for decision and control; costing systems and cost allocation problems; transfer pricing and performance evaluation.

ACC00724
ACCOUNTING AND FINANCE FOR MANAGERS
Not available to undergraduates.
T2 ♦ Int/Ext ♦ TW ♦ GCM
***Anti-requisite/s**: ACC00720 Accounting for Managers, FIN00721 Managerial Finance*
Introduces students to fundamentals of accounting and finance including financial statements, ratio analysis, cost terminology and cost-volume relationships, cost information for decision-making, and budgets for planning and control. Finance components include financial mathematics, risk and return, valuation of corporate securities, investment appraisal, leveraging and capital structure.

ACC00801
ACCOUNTING 400 (HONS)
S1/S2 ♦ Int ♦ L/CH ♦ Bus/CM
***Pre-requisite/s:** Admission to BBus(Hons) (Accounting)*
Requires the completion of both a research component and a coursework component, each having equal weight. The coursework component consists of sub-units as outlined below.

To satisfy the requirements of the Honours course, the candidate must successfully complete the following:
(a) Honours Research Project
(b) Research Methods, and
(c) Three Honours level sub-units.
Full details are available from the Head of the relevant School.

ACC00900
HOTEL ACCOUNTING AND FINANCE
T1/T2 ♦ Int/Ext ♦ L ♦ THM
The focus in this unit is on the meaning and use of financial information for management in planning, control, evaluation and decision making in hotels. The unit seeks to develop an understanding of the impact of management and operating decisions on profitability and in creating value in the hotel firm.

ACC03042
INTERNAL AUDITING
T3 ♦ Ext ♦ L ♦ CM
Provides a broad coverage of concepts and techniques for internal audit under both the traditional 'watchdog' view and the emerging 'value adding' view, and of the varying roles and expanding career paths generated by these different views.

ACC03043
CORPORATE GOVERNANCE
TC ♦ Ext ♦ L ♦ CM
Introduces students to corporate governance and the structures, tools and techniques employed globally to manage the interface between the major stakeholders of the modern corporation. Attention is focussed on the shareholder/ director/ management relationships, considering stewardship, leadership, direction and control in the modern corporation.

AGR00214
SOIL PROCESSES
S1 ♦ Int ♦ L ♦ EnvSM
The main soil forming processes are examined and the role of both organic matter and clay minerals in soil processes and properties explored. Field soil assessment and classification skills are developed and methods for the examination of soil invertebrates introduced. The main concepts and methods used to assess soil physical and chemical properties are introduced, as is the use of soil moisture characteristics for the prediction of water movement. The behaviour of soil nutrients is examined.

AGR00215
WATER RESOURCE MANAGEMENT AND TECHNOLOGY
S2 ♦ Int ♦ L ♦ EnvSM
Examines the way water resources are assessed and managed in Australia in terms of both water quantity and quality. Emphasises the need for an integrated approach considering water as a sustainable, but scarce and vulnerable resource requiring a consideration of a broad range of management issues including integrated catchment management, resource allocation and capacity sharing strategies, protection of instream environmental values, multiple use of storages and delivery systems and economics. Also considers the links between poor water management practices, and inefficient use, water quality and land degradation, and between management strategy, pricing and water conservation initiatives.

AGT00217
LAND DEGRADATION AND REHABILITATION
S2 ♦ Int ♦ L ♦ EnvSM
Pre-requisite/s: *AGR00214 Soil Processes*
Examines the main processes that occur in the degradation of land and the major forms of land degradation. These forms include soil erosion by water and wind, soil structural degradation, soil acidification, water repellence, salinisation, and mass movement. The processes that lead to the formation of each form of land degradation are examined as are the strategies and principles of rehabilitation and prevention of each land degradation form. Land capability classification and acid sulfate soils are also examined.

AGT00220
ENVIRONMENTAL IMPACT STUDIES AND ASSESSMENT
S2 ♦ Int ♦ L ♦ EnvSM
Examines the development of Environmental Impact Assessment in Australia, the legal and political framework, the processes and techniques in environmental impact assessment, and social and economic impact statements. Discusses deficiencies in the EIA process and ways in which these are being overcome.

AGT00300
ENVIRONMENTAL AWARENESS
Conditions apply – refer School of Business.
S1 ♦ Int ♦ CH ♦ Bus
Designed to enhance students' appreciation of the environment and the relationship between environmental conservation, preservation and sustainable production techniques. The main aim is to provide objective assessment criteria to the environment enabling students to make informed decisions concerning the use of sites for agribusiness purposes.

AGT00301
INTRODUCTION TO PRODUCTION MANAGEMENT
Conditions apply – refer School of Business.
S1 ♦ Int ♦ CH ♦ Bus
Consisting of two parts, this unit provides the basis from which the major area of specialisation is selected. This unit will utilise most of the material presented in the preceding composite units (CU). The main strands of specialisation are: Farm Plan (Project), Beef Cattle Production, Horticulture (Ornamental and Commercial), Organic Farming Methods, Aquaculture and Environmental Management.

ART00252
VISUAL LITERACY THROUGH VISUAL ART
S1 ♦ Ext ♦ L ♦ Ed
The implementation and evaluation of ideas aimed at developing visual literacy in a specific school/classroom situation, in accordance with the aims and objectives of the K–6 syllabus.

ART00406
STUDIO DRAWING I
S2 ♦ Int ♦ L ♦ CA
Pre-requisite/s: *ART00630 Design*
Figure drawing, landscape drawing and thematically-based project work form the basis of this unit. Using an analytical approach, media, content, and the artistic options of contemporary drawing practice are explored and students are encouraged to develop individuality and creativity within this context.

ART00407
STUDIO DRAWING II
S1 ♦ Int ♦ L ♦ CA
Pre-requisite/s: *ART00630 Design*
Figure drawing, environmental and thematically-based project work form the basis of this unit through an expressive approach to media, content, and artistic options of contemporary drawing practice. Students are encouraged to develop individuality and creativity in the expressive drawing context.

ART00408
STUDIO DRAWING III
S2 ♦ Int ♦ L ♦ CA
Pre-requisite/s: *ART00630 Design*
Portraiture and project work form the basis of this unit. A conceptual approach is taken in the examination of content, media, installation and the artistic options of contemporary drawing practice.

ART00455
PHOTOGRAPHY I
S1/S2 ♦ Int ♦ L ♦ CA
Modern photographic techniques, concepts, materials and processes will be approached at a level which will enable a student with no background in the subject to complete a set of photographic projects. (**NB** Quotas may apply, subject to student demand.)

ART00456
PHOTOGRAPHY II
S2 ♦ Int ♦ L ♦ CA
Pre-requisite/s: *ART00455 Photography I*
Advanced photographic theory and skills, studio lighting and a range of creative techniques are introduced. Students are encouraged to develop their own particular interests with emphaasis being placed on conceptual basis of photography, especially in regard to contemporary practice.

ART00498
CONTEMPORARY ISSUES IN VISUAL ARTS
S1 ♦ Int ♦ L ♦ CA
Pre-requisite/s*: ART00601 Modernism: Visual Parameters.*
Examines particular issues and themes from critical theory and the visual arts focusing upon the importance of such theory for contemporary art practice. In exploring the condition of postmodernity this unit will develop students' critical and analytical skills by providing them with the methodological frameworks relevant to their own practice.

ART00600
INTRODUCTION TO VISUAL CULTURE
S1 ♦ Int ♦ L ♦ CA
Explores the art historical, critical and aesthetic theories which underpin our understanding of the visual from the beginning in the eighteenth century with the formation of the "modern" subject. It will do this through an examination of the modes of visual production and visual languages, the structures of art historical narratives and the ideologies underpinning institutional practice.

ART00601
MODERNISM: VISUAL PARAMETERS
S2 ♦ Int ♦ L ♦ CA
Pre-requisite/s*: ART00600 Introduction to Visual Culture*
Modernism is the study of radical change within the production, interpretation and critical reception of the visual arts. Students will explore both the reasons for, and the ramification of, that change and in the process they will become familiar with the broader theoretical issues of modernism and contemporary re-visionist studies of that movement.

ART00602
AUSTRALIAN VISUAL ART
S2 ♦ Int ♦ L ♦ CA
Pre-requisite/s*: ART00601 Modernism: Visual Parameters*
Using the work of major contemporary artists this unit will map the shifts and changes within

key areas of Australian artistic and critical discourse, highlighting such issues as identity, appropriation and post-colonialism. Students will be encouraged to debate future indicators and possibilites for Australian visual practice.

ART00621
VISUAL ARTS STUDIO STUDIES I: FOUNDATION
Double-weighted unit.
S1 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: Portfolio Review*
Introduces the basic conceptual and research frameworks of visual arts and to the materials, studio based skills, routines and equipment of studio practice.

ART00622
VISUAL ARTS STUDIO STUDIES II
Double-weighted unit.
S2 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: ART00621 Visual Arts Studio Studies I: Foundation*
Introduces basic materials and routines relating to a chosen studio area. Fundamental skills and media manipulation, equipment usage and occupational health and safety issues are addressed. Underlying conceptual concerns, and critical thinking are addressed.

ART00623
VISUAL ARTS STUDIO STUDIES III
Double-weighted unit.
S1 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: ART00622 Visual Arts Studio Studies II*
Media investigations and/or construction processes are continued at a more advanced level. Students will continue their pictorial/construction investigations and research into concerns and influences in contemporary art.

ART00624
VISUAL ARTS STUDIO STUDIES IV
Double-weighted unit.
S2 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: ART00623 Visual Arts Studio Studies III*
Media, material investigations and studio skills at a more advanced level are continued with an emphasis on individual expression. Students are encouraged to develop a critical capacity in regard to their own work and the work of others. Concept evolution and presentation skills will be encouraged in readiness for self-directed work. Gallery and exhibition skills will be further addressed. Occupational Health and Safety and studio procedures at a level required by professional artists are covered.

ART00625
VISUAL ARTS STUDIO STUDIES V
Double-weighted unit.
S1 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: ART00624 Visual Arts Studio Studies IV*
Encourages the demonstration of substantial progress towards producing a coherent and competent body of work which shows professional ability and individuality of expression. Portfolios manifest personal research interests and attitudes to contemporary debate. Aspects of professional practice are discussed.

ART00626
VISUAL ARTS STUDIO STUDIES VI
Double-weighted unit.
S2 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: ART00625 Visual Arts Studio Studies V*
The experience of exhibition production is extended and students are prepared for independent professional activity within the visual arts.

ART00630
DESIGN
S1 ♦ Int ♦ L ♦ CA
Introduces the basic principles of two and three dimensional Design and , through a combination of practice and theory, provides a background to further study within a range of contemporary visual fields.

ART00641-4
STUDIO ELECTIVE I – IV
S1/S2 ♦ Int ♦ L ♦ CA
Provides the opportunity for focused practice in a particular studio area (ceramics, painting, printmaking, or sculpture). It is available to students with no studio experience (subject to demand) or to students with some experience. Programmes of study will be determined according to the skill level, aspirations of each

student, and the availability of particular studio areas. (**NB** Requires written approval of the Visual Arts Course Co-ordinator.)

ART01469
MUSIC VIDEO
S2 ♦ Int ♦ L ♦ HMCS
Co-requisite/s: *COM00466 Video II*
Provides the student with the techniques necessary to produce a music video clip.

ART10094
DIGITAL ART AND DESIGN I
S2 ♦ Int ♦ L ♦ CA
Co-requisite/s: *ART00630 Design*
Anti-requisite/s: *ART00500 Computer Graphics I*
Introduces students to digitally produced images and to the associated hardware and software environments. Practical skills in image acquisition, image manipulation and image output are developed. Critical evaluative skills are developed through the production of a portfolio of work and through the analysis of contemporary visual design practice.

ART10095
DIGITAL ART AND DESIGN II
S1 ♦ Int ♦ L ♦ CA
Pre-requisite/s: *ART10094 Digital Art and Design I*
Anti-requisite/s*: ART00501 Computer Graphics II*
Develops the practical skills and critical understanding of digital imaging through the production of a portfolio. Explores the design concepts associated with contemporary publications with an emphasis on the use of typography.

ART10096
DIGITAL ART AND DESIGN III
S1 ♦ Int ♦ L ♦ CA
Pre-requisite/s: *ART10095 Digital Art and Design II*
Anti-requisite/s*: GRA00500 Computer Graphics II*
Extends students' experience in Digital Art and Design by allowing scope for an extended project and prepares students for professional involvement.

ART40000
VISUAL ARTS RESEARCH METHODOLOGY
Double-weighted unit.
S1 ♦ Int ♦ L ♦ CA
Provides an overview of research methods with an emphasis on visual arts research methods, and develops skills in spoken and written presentations.

ART40001
VISUAL ARTS RESEARCH PROJECT (STAGE 1 OF 3)
Double-weighted unit.
S1/S2 ♦ Int ♦ L ♦ CA
Pre-requisite/s or Co-requisite/s*: ART40000 Visual Arts Research Methodology*
Provides students with the experience of supervised research project development and execution. Honours students select their project topic in consultation with particular staff with expertise in an area appropriate to the proposed topic area.

ART40002
VISUAL ARTS RESEARCH PROJECT (STAGE 2 OF 3)
Double-weighted unit.
S1/S2 ♦ Int ♦ L ♦ CA
Pre-requisite/s or Co-requisite/s*: ART40001 Visual Arts Research Project*
Provides students with the experience of supervised research project development and execution. Honours students select their project topic in consultation with particular staff with expertise in an area appropriate to the proposed topic area.

ART40003
VISUAL ARTS RESEARCH PROJECT (STAGE 3 OF 3)
Double-weighted unit
S1/S2 ♦ Int ♦ L ♦ CA
Co-requisite/s: *ART40002 Visual Arts Research Project (Part 2 of 3)*
Provides students with the experience of supervised reasearch project development and execution. Honours students select their project topic in consultation with particular staff with expertise in an area appropriate to the proposed topic area.

BHS00105
DEVELOPMENT OF HUMAN RESOURCES
S1 ♦ Int/Ext/Online ♦ L/TW ♦ SWD
Considers human growth and development with an emphasis on adult development. The social context, cultural differences and equity issues are considered. The emphasis is on the role of the manager and organisation working for continued personal and professional growth.

BHS00106
GROUP PROCESSES
S2 ♦ Int/Ext/Online ♦ L/CH/TW ♦ SWD
Provides students with an increased theoretical understanding of group processes, enabling students to apply these concepts and principles in different group settings. Students will observe and reflect on their participation in, and facilitation of, groups. The unit will also enhance students' ability to work in teams and to plan for, report on and evaluate group effectiveness.

BHS00119
WORKING WITH GROUPS
S2 ♦ Int/Ext ♦ CH ♦ HS
Provides students with conceptual and analytical tools for understanding the dynamics of groups and group activities. There is an experiential component giving students an understanding of how groups operate. The emphasis is on groups for personal, social and organisational development. There is a compulsory residential weekend for external students.

BHS00130
INTRODUCTION TO COMMUNITY DEVELOPMENT
S1 ♦ Int/Ext ♦ CH ♦ HS
***Anti-requisite/s**: BHS00104 Community Development*
Infers social change driven by the community. Introduces key concepts and perspectives in understanding community development and identifies skills and issues where relevant to community development. The major areas of study are theoretical accounts of community development and community development skills and issues.

BHS00156
LEADERSHIP
S1 ♦ Int/Ext/Online ♦ L ♦ SWD
Critically examines the concept of leadership and considers some of the research findings, models and theories. Students will examine leadership behaviour and styles and some of the techniques, tools and instruments used to evaluate leadership effectiveness.

BHS00161
INTERPERSONAL COMMUNICATION
S1 ♦ Int/Ext/Online ♦ L ♦ SWD
Focuses on the key elements of power, discourse, and diversity within interpersonal communications. It also provides an opportunity for students to improve some of their fundamental communication skills.

BHS00301
INTERPERSONAL RELATING
S1/S2 ♦ Ext ♦ L ♦ NHCP
***Anti-requisite/s:** NRS00321 Clinical Nursing Studies I*
Communication between people satisfies a wide range of needs. For professionals working in human service delivery, being able to communicate effectively at an interpersonal level, is absolutely critical if they are to reach their work goals. This unit has three foci: communication, interpersonal skills and crisis management. In the process of covering these topics, opportunities are provided for students to continue their understanding of self and to grow personally. A number of crises are considered theoretically and practically to provide context to interpersonal processes.

BHS00323
ACADEMIC STUDY TECHNIQUE I
S1 ♦ Int ♦ L ♦ CIAP
Introduces students to the technical and practical skills required for study at degree level. These skills include time management, library and research skills, essay writing, oral presentation, and exam presentation. The syllabus is designed to prepare students to succeed in their targeted course of study while becoming accustomed to university life.

BHS00324
ACADEMIC STUDY TECHNIQUE II
S2 ♦ Int ♦ L ♦ CIAP
Pre-requisite/s: *BHS00323 Academic Study Technique I and enrolment in Certificate of Coundation Studies.*
Covers skills required for degree level study and builds on the skills developed in Academic Study Technique I. Provides students with a series of practical assessments covering essay writing, tutorial discussion, journal writing, report writing and exam techniques. Field studies are also an important component of learning in this unit and they are linked with journal and report writing.

BHS00326
SPORTS PSYCHOLOGY
S2 ♦ Int ♦ L ♦ ESSM
Pre-requisite/s: *BHS00325 Psychology*
Concerned with those psychological factors which influence sport and exercise participation and conversely the influence of sport and exercise participation on the individual. Will also examine techniques used in the practice of Sports Psychology to assess attitudes towards performance and to improve the quality of psychological skills related to human performance.

BHS00327
APPLIED SPORT PSYCHOLOGY
S1 ♦ Int ♦ L ♦ ESSM
Pre-requisite/s: *BHS00326 Sports Psychology*
The various psychological intervention techniques employed by sport psychologists to enhance the performance and learning of skills by athletes are examined. These techniques are considered under two general classifications. First, those interventions most effectively employed on an individual basis are considered. Second, those interventions most effectively conducted in a group situation are examined.

BHS00360
PERSPECTIVES OF COMMUNITY DEVELOPMENT
T2/T3 ♦ Online ♦ HS
Provides students with an overview of the contextual and theoretical elements of community development. Approaches to community development will be critically analysed using the contextual and theoretical elements and applying the process of community development to a variety of settings.

BHS00361
POLITICAL, ECONOMIC AND CULTURAL ASPECTS OF COMMUNITY DEVELOPMENT
T1/T3 ♦ Online ♦ HS
Students will explore their personal values and beliefs as they impact on the process of community development. They will explore in depth the political processes and influences on the communities, as well as economic influences within a social development framework. Culture within the community will be examined.

BHS00362
COMMUNITY EDUCATION
T1 ♦ Online ♦ HS
Pre-requisite/s*: BHS00360 Perspectives of Community Development*
Provides students with an overview of learning theories and educational strategies as they apply to community education. Explores the various educational roles as they relate to community educational needs.

BHS00363
ISSUES IN DISASTER MANAGEMENT
T2 ♦ Online ♦ HS
A number of major issues in contemporary emergency management are covered in this unit that is a foundation for the rest of the course which has a more specific community development orientation. The unit provides a broad outline of the nature of disasters, response, recovery, preparedness and mitigation from an international perspective.

BHS00364
DISASTER PREPAREDNESS AND PREVENTION
T1/T2 ♦ Online ♦ HS
Provides a foundation understanding and practical application of planning for disaster preparedness by communities. Examines international practice in community disaster planning processes, the theory and practice of community preparedness, and how to prepare an effective disaster plan.

BHS00365
LIVING IN A HAZARDOUS ENVIRONMENT
T1/T3 ♦ Online ♦ HS
Provides a detailed understanding of most of the known natural and human-made hazards that can lead to disasters and major emergencies. Then examines the principles and practice of mitigation for a number of local and international hazards.

BHS00366
SOCIAL DIMENSIONS OF DISASTERS
T2 ♦ Online ♦ HS
Provides a detailed analysis of the sociological and psychological aspects of disasters and disaster preparedness in individuals, communities and organisations.

BHS00367
ANALYTICAL METHODOLOGIES IN EMERGENCY MANAGEMENT
T3 ♦ Online ♦ HS
Provides the student with a range of methods for the evaluation of current research and for the conduct of evaluations of disaster preparedness programmes. A number of qualitative and quantitative approaches to evaluation are examined as well as current examples of evaluation studies in emergency management.

BHS10032
HUMAN FACTORS IN AVIATION
S2 ♦ Int ♦ CH ♦ Psych
Introduces students to the basic knowledge, concepts, and applications of human factors in aviation. Students examine the ways in which human performance in the aviation context is affected by fatigue, body rhythms, sleep, stress, and types of visual, tactile and auditory displays, and study risk management and accident/incident investigation in the aviation industry.

BHS11001
INTRODUCTION TO PSYCHOLOGY I
S1 ♦ Int/Ext ♦ CH ♦ Psych
S2 ♦ Ext ♦ CH ♦ Psych
Anti-requisite/s: *BHS00227 Approaches to Psychology*
Introduces the acquisition of behaviours and cognitive abilities through the study of learning, development and intelligence. Learning involves the study of eliciting stimuli, reward and punishment. Developmental psychology is concerned with change in behaviour and cognition over the lifespan. The two areas converge in the study of intelligence.

BHS11002
INTRODUCTION TO PSYCHOLOGY II
S2 ♦ Int/Ext ♦ CH ♦ Psych
Co-requisite/s: *BHS11001 Introduction to Psychology I*
Anti-requisite/s*: BHS00227 Approaches to Psychology*
Introduces three areas concerned with the study of the person in a societal context: social psychology (especially the role of attitudes and their relationship with behaviour); the central features and development of personality; and the study of psychological disorders and their causes (abnormal psychology).

BHS11003
METHODS AND CONCEPTS IN PSYCHOLOGY
S2 ♦ Int ♦ CH ♦ Psych
Pre-requisite/s*: Enrolment in Bachelor of Psychology (Hons), BHS11001 Introduction to Psychology I or BHS11002 Introduction to Psychology II*
Introduces Psychology as a scientific and professional discipline. Other topics include methods of observation, measurement and assessment used in Psychology, oral and written presentation, use of information resources and generation of a research question to be pursued in subsequent units.

BHS11004
CONTEMPORARY ISSUES IN PSYCHOLOGY
S1 ♦ Int ♦ CH ♦ Psych
Pre-requisite/s: *Enrolment in Bachelor of Psychology (Hons)*
Co-requisite/s*: BHS11001 Introduction to Psychology I*
Extends the students' understanding of the relationship between psychological theory and practice through a combination of invited professional speaker, site visits and collaborative hypertext development. Students will gain further understanding of ethical principles involved in research practice through

structured participation in research being conducted within the School of Psychology

BHS20001
PSYCHOLOGICAL ASSESSMENT
S2 ♦ Int ♦ CH ♦ Psych
***Pre-requisite/s**:BHS11003 Methods and Concepts in Psychology*
Enrolment in Bachelor of Psychology (Honours)
Develops knowledge and skills in methods of observation, measurement and psychometric assessment, including the use of formal psychological tests. This unit has a central place in the curriculum because one of the distinctive features of psychology is its sophistication with respect to measurement.

BHS20006
PERSONALITY AND SOCIAL PSYCHOLOGY
S2 ♦ Int ♦ CH ♦ Psych
***Pre-requisite/s**: BHS11002 Introduction to Psychology II*
***Anti-requisite/s:** BHS00229 Personality and BHS00230 Social Psychology*
Examines central issues in social psychology and the study of personality such as attitude formation and the influence of attitudes upon behaviour, non-verbal behaviour, social cognition and affect, and prosocial behaviour, and the conceptualisation and measurement of personality in psychology.

BHS20007
LEARNING AND MEMORY
S2 ♦ Int/Ext ♦ CH ♦ Psych
***Pre-requisite/s**: Bachelor of Psychology (Hons) students must be in 2nd year or later of full-time enrollment. BHS11001 Introduction to Psychology I*
Covers learning and memory in an integrated fashion. Learning and memory are concerned with understanding the processes by which behaviour is acquired through experience and expressed in later performance. Topics will include basic principles of behaviour change, learning and addictive behaviours, information processing account of memory, the role of implicit memory and learning, and the effects of aging on learning and memory.

BHS20008
QUANTITATIVE METHODS IN PSYCHOLOGY
S1 ♦ Int ♦ CH ♦ Psych
***Pre-requisite/s**: BHS11003 Methods and Concepts in Psychology and enrolment in Bachelor of Psychology (Hons)*
Introduces students to the design and analysis of factorial experiments and quasi-experiments. Students will learn to use the SPSS computer program for the analysis of variance. The unit will cover topics such as contrast testing, multiple comparisons, planned vs post-hoc testing, repeated measures, significance testing, and the confidence interval approach.

BHS30002
ABNORMAL PSYCHOLOGY
S1 ♦ Int ♦ CH ♦ Psych
S2 ♦ Ext ♦ CH ♦ Psych
Explores the nature of causes of emotion and the broad psychological disorders, including mood disorders, anxiety disorders, schizophrenia, eating disorders, and substance-related disorders. The unit will focus on basic issues in the study of abnormal behaviour such as classification and diagnosis. The causes of disorders will be considered from an environmental and biochemical perspective. The unit will also involve an introduction to the evidence-based treatment of various psychological disorders.

BHS30009
HUMAN FACTORS
S2 ♦ Int ♦ CH ♦ Psych
Covers human behaviour in relation to the technological world, including equipment, machinery, computers, sensory display systems and other mechanical and electronic devices. The unit examines the ways in which performance is affected by stress, circadian rhythms, diet, exercise, fatigue and types of information display.

BIO00101
PHYSIOLOGICAL PATHOLOGY I
S1 ♦ Int ♦ L ♦ NCM
***Pre-requisite/s**: BIO01201 Anatomy and Physiology I, BIO01202 Anatomy and Physiology II.*
Provides an overview of the pathophysiology of various disease states of the immune, integumentary, gastrointestinal, respiratory and endocrine systems. Places a focus on understanding disease processes from the cellular level through to the levels of organ and system emphasising microbiological and pharmacological principles, which underlie many treatment regimes.

BIO00102
PHYSIOLOGICAL PATHOLOGY II
S2 ♦ Int ♦ L ♦ NCM
***Pre-requisite/s**: BIO00101 Physiological Pathology I*
Provides an overview of the pathophysyology of various disease states of the cardiovascular, renal, reproductive, locomotor and nervous systems. Places a focus on understanding disease processes from the cellular level through to the levels of organ and system emphasising microbiological and pharmacological principles, which underlie many treatment regimes.

BIO00105
FISHERIES BIOLOGY
S2 ♦ Int ♦ L ♦ EnvSM
Examines the biology and ecology of marine and freshwater fish species important to commercial and recreational fisheries, emphasising the Australian scene. Introduces the topics of fisheries management and aquaculture management by focusing on the aspects of the species' biology which are important for their exploitation.

BIO00201
BIOLOGY
S1 ♦ Int ♦ L ♦ EnvSM
Covers material on cell structure, physio-chemical cellular responses, plant and animal physiology, structure and diversity, elementary genetics, population concepts, natural selection and evolution as well as the necessary practical techniques required to demonstrate chemical and biological processes in living organisms.

BIO00202
ECOLOGY
S2 ♦ Int ♦ L ♦ EnvSM
***Pre-requisite/s:** BIO00201 Biology*
Examines the principles and concepts of plant and animal interactions with the abiotic and biotic environment in quantitative and qualitative terms at the individual, population, community and ecosystem level. Practical classes include qualitative observations of natural systems and processes, experimental design, and critical comparisons of different sampling and measurement techniques.

BIO00203
EXERCISE PHYSIOLOGY I
S1 ♦ Int ♦ L ♦ ESSM
***Pre-requisite/s:** BIO00307 Physiology for Human Movement*
Examines the physiological responses of the body to various exercise stresses and the adaptations which occur within the body as a result of repeated exposure to these stresses.

BIO00204
EXERCISE PHYSIOLOGY II
S1 ♦ Int ♦ L ♦ ESSM
***Pre-requisite/s:** BIO00203 Exercise Physiology I*
An extension of Exercise Physiology I with a major emphasis on muscular, metabolic and thermoregulatory changes during exercise.

BIO00207
BIOMECHANICS I
S1 ♦ Int ♦ L ♦ ESSM
Introduces the student to the concepts influencing human movement. Students will be introduced to the laws of physics which govern the interaction of the human body with its environment.

BIO00209
KINESIOLOGY
S2 ♦ Int ♦ L ♦ ESSM
***Pre-requisite/s:** BIO01302 Anatomy for Human Movement or BIO01301 Human Anatomy*
Designed to provide detailed study of the muscular, skeletal and nervous systems in relation to their function in human movement and body mechanics. Emphasis is on the structure and function of the human body

related to age and abnormality in sport and physical activity.

BIO00212
TECHNIQUES IN WILDLIFE CONSERVATION
S2 ♦ Int ♦ L ♦ EnvSM
Introduces the theory and practice of wildlife conservation. This includes learning the techniques used to collect basic data for wildlife management and conservation. An emphasis will be placed on developing the skills required to communicate the results of research projects that investigate conservation issues.

BIO00213
TECHNIQUES IN PLANT CONSERVATION
S1 ♦ Int ♦ L ♦ EnvSM
***Pre-requisite/s**: BIO00202 Ecology*
Outlines the identification of key plant and plant community growth processes and the limiting factors determining vegetation composition and survival. Explores the role of vegetation in the hydrological cycle and in the maintenance of soil and catchment stability. Students practise basic plant and vegetation identification, assessment and monitoring techniques and the use of basic plant propagation and growth techniques.

BIO00232
MARINE ECOSYSTEMS
S1 ♦ Int ♦ L ♦ EnvSM
***Pre-requisite/s:** BIO00202 Ecology*
***Anti-requisite/s**: BIO01203 Marine Biology*
Covers the major types of marine habitat, from estuaries to the deep sea, to show their basic structure and the processes that maintain them as recognisable entities. In addition, builds on the basic knowledge acquired in the Biology and Ecology units of the first year to survey the major groups of marine animals and plants and show their roles in the maintenance of marine habitats.

BIO00233
COMMERCIAL AND RECREATIONAL FISHERIES MANAGEMENT
S1 ♦ Int ♦ L ♦ EnvSM
***Anti-requisite/s**: BIO00208 Fisheries Science and Management*
Looks at fisheries models and how they can be used to predict yields and to select appropriate management strategies. Extensive use is made of case history examples to examine the methods, application and outcomes of the various fishery assessment, management and regulation methods adopted in Australia including economic and social aspects.

BIO00244
PROTECTED AREA MANAGEMENT
S1 ♦ Int ♦ L ♦ EnvSM
Examines biodiversity conservation and the principles in conservation biology in the terrestrial and marine environments. Special emphasis is placed on Australian and local (Northern NSW) case studies, techniques for conservation, and practical field experience in local terrestrial or marine protected areas

BIO00301
BIOMEDICAL SCIENCE I
S1 ♦ Int ♦ L ♦ NHCP
***Pre-requisite/s:** BIO10062 Applied Human Bioscience II or BIO01202 Anatomy and Physiology II*
Focuses on the body's cellular level responses to disease and to the disease processes that originate from cellular malfunction. In addition aspects of the pharmacological principles of drug action will be considered.

BIO00302
BIOMEDICAL SCIENCE II
S2 ♦ Int ♦ L ♦ NHCP
***Pre-requisite/s:** BIO01202 Anatomy and Pyhsiology II or BIO10062 Applied Human Bioscience II*
Focuses on pathophysiology at the level of the organs. A variety of disorders of several body systems including respiratory, cardiovascular, renal, endocrine, digestive and reproductive will be studied to unify pathological concepts of disease.

BIO00303
BIOMEDICAL SCIENCE III
S1 ♦ Int ♦ L ♦ NHCP
***Pre-requisite/s:** BIO10062 Applied Human Bioscience II or BIO01202 Anatomy and Physiology II*
Focuses on the individual's motor, sensory, behavioural, cognitive and emotional responses to pathogenic processes.

BIO00307
PHYSIOLOGY FOR HUMAN MOVEMENT
S2 ♦ Int ♦ L ♦ ESSM
The areas to be examined will be cellular metabolism, muscle physiology, excitation of nervous tissues, regulation of the cardiovascular system, respiratory dynamics, kidney and body fluid homeostasis, the gastrointestinal tract, growth, metabolism, reproduction and immune defence.

BIO00314
PATHOPHYSIOLOGY
S1/S2 ♦ Ext ♦ L ♦ NHCP
Pre-requisite/s: *Registered Nurse Status or sucessful completion of BIO10061 Applied Human Bioscience I. Not available to Bachelor of Nursing students.*
Focuses on the body's response to disease firstly at the cellular and then at the systems level. It will examine the mechanisms producing cellular dysfunction. The effect of cellular dysfunction is then applied to organs, systems and the body as a whole to unify concepts of pathology and disease development.

BIO00324
BIOMECHANICS II
S1 ♦ Int ♦ L ♦ ESSM
Pre-requisite/s*: BIO00207 Biomechanics I*
Looks at fisheries both from biological and economic perspectives. Extensive use will be made of case history examples to examine the methods, application and outcomes of the various fishery assessment, management and regulation methods adopted in Australia and overseas.

BIO00326
EXERCISE BIOCHEMISTRY AND DRUGS IN SPORT
S2 ♦ Int ♦ L ♦ ESSM
Pre-requisite/s: *BIO00307 Physiology for Human Movement*
Anti-requisite/s*: BIO00323 Biochemistry and Pharmacology*
Covers the basic chemical organisation of the body, bioenergetics, aspects of biosynthetic pathways, basic principles of drug action, drug metabolism and pharmacokinetics and an overview of the major classes of drugs with a particular emphasis on drugs that are used and abused by athletes.

BIO00801
COASTAL MANAGEMENT 400 (HONOURS)
S1/S2 ♦ Int ♦ L ♦ EnvSM
Pre-requisite/s: *See Rules, BAppSc(Hons)*
Provides an introduction to research work and postgraduate studies through full-time supervised research and project work. Honours students select their project topic in consultation with particular staff with expertise in an area appropriate to the proposed topic areas.

BIO00802
FORESTRY 400 (HONOURS)
S1/S2 ♦ Int ♦ L ♦ EnvSM
Honours degrees provide an introduction to research work and postgraduate studies through full-time supervised research and project work. Honours students select their project topic in consultation with particular staff with expertise in an area appropriate to the proposed topic areas.

BIO01102
THE HUMAN BODY IN HEALTH AND ILLNESS
Introduces students to the Anatomy and Physiology of the body at a basic level. Students will examine the effects of disease processes and the ageing process on the body.

BIO01201
ANATOMY AND PHYSIOLOGY I
S1 ♦ Int ♦ L ♦ NCM
Co-requisite/s*: CHE00102 Biological Chemistry I (Naturopathy students only)*
Provides students with a foundation knowledge of the structures and functions of the human body based on a systematic approach with an emphasis on medical physiology. Prepares students for later units which address various aspects of normal and pathological function of the human body.

BIO01202
ANATOMY AND PHYSIOLOGY II
S2 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *BIO01201 Anatomy and Physiology I, CHE00102 Biological Chemistry I (Naturopathy students only)*
Describes the structure and function of the human body. Examines some of the body systems, describing structure and function of the nervous, cardiovascular, respiratory, renal, digestive and reproductive systems. Students explore anatomical structures on models and computers. Completes the basis of an understanding of the function of the human body, both normal and diseased. Focuses on medical physiology.

BIO01204
AQUATIC ECOSYSTEMS
S1 ♦ Int ♦ L ♦ EnvSM
Pre-requisite/s: *BIO00202 Ecology*
Provides an understanding of the structure, functioning and importance of aquatic ecosystems in coastal, estuarine and freshwater environments and emphasises the need for their careful management. The importance of water as the medium for abiotic and biotic components needs to be recognised in order to understand the effects of human influence on aquatic ecosystems.

BIO01209
AQUACULTURE
S2 ♦ Int ♦ L ♦ EnvSM
Includes an overview of the factors to be considered in analysing any aquaculture venture, such as water quality control, disease control, nutrition, economics, legislation and environmental impact. The major and developing aquaculture industries in Australia and overseas are examined and discussed in terms of their potential and success. Practical classes include the manipulation of experimental conditions in captive aquatic environments, and field trips to examine selected operational aquaculture and aquarium facilities.

BIO01230
PRINCIPLES OF COASTAL RESOURCE MANAGEMENT
S2 ♦ Int ♦ L ♦ EnvSM
Anti-requisite/s: *AGT00205 Coastal Resources and their Management*
Covers identification of coastal resources and their uses, methods of handling the wide range of information required for effective management and specific Australian coastal resource-management issues, using case studies in sewage treatment and disposal, environmental impact assessment and wetlands management to show how coastal resource management works in practice.

BIO01302
ANATOMY FOR HUMAN MOVEMENT
S1 ♦ Int ♦ L ♦ ESSM
Examines cellular and tissue organisation, the integument, osteology, arthrology, myology, the nervous, endocrine, cardiovascular, respiratory, digestive, urinary and reproductive systems, and the sensory organs.

BIO10061
APPLIED HUMAN BIOSCIENCE I
S1 ♦ Int ♦ L ♦ NHCP
S1/S2 ♦ Ext ♦ L ♦ NHCP
External study not available to Bachelor of Nursing students.
Introduces the study of the structure and function of the human body with an emphasis on application to human health and disease. Provides an introduction to basic chemistry, and examines the structure and function of the cell, the organisation of tissues, and the anatomy and physiology of the musculoskeletal and nervous systems.

BIO10062
APPLIED HUMAN BIOSCIENCE II
S2 ♦ Int ♦ L ♦ NHCP
S1/S2 ♦ Ext ♦ L ♦ NHCP
External study not available to Bachelor of Nursing students.
Pre-requisite/s*: BIO10061 Applied Human Bioscience I or BIO01201 Anatomy and Physiology I*
Describes the structure and function of the human body with an emphasis on application to human health and disease. Focuses on the

structure and particularly the function of the endocrine, cardiovascular, respiratory, renal, digestive and reproductive systems.

BIO10120
MARINE SYSTEMS SCIENCE AND MANAGEMENT
S1 ♦ Int ♦ NMSC ♦ EnvSM
Examines processes and issues and integrates principles of natural science, engineering, legislation and economics as they relate to the global marine environment. Covers the complex coupling and feedback mechanisms linking the geosphere, hydrosphere, atmosphere and the biosphere. Provides integrated regional case studies displaying the ecological and economic implications of environmental policy decisions. The unit is problem focused rather than discipline focused.

BIO10121
SURVEY DESIGN
S1 ♦ Int ♦ NMSC ♦ EnvSM
Provides an understanding of the nature of scientific investigation in field studies in the marine environment and methods of data collection and analysis. Practical skills in collecting and analysing field data and in interpretation of data for application to management problems in the marine environment are also developed.

BIO10122
SCIENCE FOR MANAGEMENT
S1 ♦ Int ♦ NMSC ♦ EnvSM
Develops new and innovative ways of bridging the gap between science and management. It integrates social, economic and political approaches with physical environmental and biological data in an attempt to provide ways of achieving better management outcomes.

BIO10123
MARINE COMMUNITIES AS SENTINALS FOR CHANGE
S1 ♦ Int ♦ NMSC ♦ EnvSM
Examines the range of natural marine communities, their ecological structure and function, links between communities, and their responses to natural and human-induced disturbances. Students will be actively involved with quantitative field ecology studies of various subtropical marine communities.

BIO10124
GLOBAL CLIMATE AND OCEANS SYSTEMS
S2 ♦ Int ♦ NMSC ♦ EnvSM
Discusses the ocean/atmosphere interactions and their short- and long-term effects on climate. It examines modern technologies such as remote sensing used for ocean/atmosphere research, and modelling techniques used for climate change prediction. It also examines the models of ocean systems at different scales, from the whole ocean basins to regional and small-scale models, the predictions made by existing models, and the degree of confidence we have in them. It considers the effects that large-scale physical processes have on biological systems and the management implications of climate change at various scales.

BIO10125
SUSTAINABLE USE OF THE MARINE ENVIRONMENT
S2 ♦ Int ♦ NMSC ♦ EnvSM
Examines how we can use ocean resources sustainably. It integrates the information delivered in preceding units to identify the major issues affecting the marine environment. It explores the underlying principles of ecological sustainable development, integrated catchment management, and large marine ecosystem management. The practical application of environmental planning and management instruments such as environmental impact assessment, state of the environment reporting cost/benefit analysis, ecological risk assessment and threat abatement plans are explained. Principles of fisheries management are critically examined. Threats to marine biodiversity (particularly wildlife such as whales, turtles and seabirds) are considered, and conservation strategies such as marine protected areas and species recovery plans are discussed.

BIO10126
POLLUTION OF THE MARINE ENVIRONMENT
S2 ♦ Int ♦ NMSC ♦ EnvSM
Provides a multidisciplinary approach to defining the major types of chemical, physical,

biological and genetic pollutants that impact upon marine environments, and the pathways, fates and effects of these pollutants on marine ecosystems and human health. Different approaches to the design of monitoring programs for detecting pollutants, and techniques for controlling pollutants and regenerating pollution-impacted ecosystems will be examined. Students will also gain skills in sampling techniques and analysis of pollutant samples.

BIO10127
CORAL REEFS ON THE EDGE
S2 ♦ Int ♦ NMSC ♦ EnvSM
Provides a unique approach to the study of coral reefs by integrating essential scientific ecological training with important management techniques, and critical analysis of the current global reef status and recent initiatives designed to manage major threats to coral reef ecosystems worldwide. Students will be actively involved with field and laboratory studies of aspects of quantitative coral reef ecology and management.

BUS00211
GAMING MANAGEMENT I: INTRODUCTION
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
This unit comprehensively examines the major types of gambling operated by registered and licensed clubs in Australia – gaming machines, keno, TAB and minor gaming. It examines the external environment within which club gaming operates, and the internal day-to-day operation and control of gaming activities.

BUS00212
GAMING MANAGEMENT II: ANALYSIS
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
***Pre-requisite/s**: BUS00211 Gaming Management I: Introduction*
Concentrates on control mechanisms and gaming analysis as required by legislation and club policies. Also considers the analysis process and implementing methods of investigation in the event of discrepancies.

BUS00213
GAMING MANAGEMENT III: IMPACTS
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
***Pre-requisite/s**: BUS00212 Gaming Management II: Analysis*
This unit examines three main areas relating to impacts in gambling. It firstly examines key influences on gambling emanating from government policies, socio-cultural factors, psychological and personal characteristics of individual gamblers, management and marketing strategies of gambling operators, and gambling product design. Second, it examines key socio-economic impacts of gambling, both positive and negative. Third, it discusses approaches and issues relevant to managing some of the negative social impacts of gambling.

BUS00214
GAMING MANAGEMENT IV: STRATEGIC GAMING MANAGEMENT
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
***Pre-requisite/s**: BUS00213 Gaming Management III: Impacts*
Covers contemporary issues of gaming management through self-instructional chapters, each relating to different issues within the gaming function. Students are expected to reflect on their own current practices in areas such as player profiles and historical membership databases, change management, gaming and gender, gaming area layout, trends in gaming acceptance and policy and government responses to gaming.

BUS00505
RURAL BUSINESS PRINCIPLES
Conditions apply – refer School of Business.
S1 ♦ Int ♦ CH ♦ Bus
Consisting of four main parts this unit provides the student with a broad and practical approach to rural business finance, farm taxation obligations, laws and regulations applying to rural areas and activities and a practical approach to assessing rural market risks.

BUS00747
CONTEMPORARY TRENDS IN THE BUSINESS ENVIRONMENT
Not available to undergraduates.
T3 ♦ Ext ♦ L ♦ GCM
Sets the contemporary scene in which business operates by overviewing economic, environmental and ethical issues. Issues addressed include globalisation, the impact of capital movements on national and global economic health, emerging regional groupings and 'trading blocs', and the impact of information technology. Environmental sustainability issues will be explored including sustainability of natural resources, population, pollution control and the impact of emerging and emergent national policy. Human diversity issues that have the potential to impact on business will be analysed including ethics, culture and changing social expectations.

BUS00758
INTERNATIONAL CONTRACT MANAGEMENT
Offered in Singapore only.
Pre-requisite/s: *SIPMM Diploma*
T1 ♦ Int ♦ CM
International contract management investigates the complexities introduced when commercial agreements are of an international nature. The unit deals with the intricacies of administering international contracts, as well as the legal implications associated with international contracting. The unit appraises the pitfalls of international contract management and outlines the key requirements for successful contract management.

BUS00808
RESEARCH METHODS AND DESIGN I
Not available to undergraduates.
T1/T2/T3 ♦ Int/Ext ♦ L ♦ CM/GCM
Introduces candidates to methodologies, tools and techniques of research and business. Both quantitative and qualitative aspects of research methods will be addressed. Topics considered: philosophy of research, types of research, problem identification, hypothesis formulation, research design, data collection, sampling, questionnaires, observations and validity, measurement techniques, data analysis, statistical computational tools, and interpretation of research findings. Guidelines on methods and techniques of collecting data, research proposal reporting and thesis design and presentation will be included.

BUS00809
RESEARCH METHODS AND DESIGN II
Not available to undergraduates.
T1/T2/T3 ♦ Int/Ext ♦ L ♦ CM/GCM
Pre-requisite/s: *BUS00808 Research Methods and Design I*
As for BUS00808.

BUS00817
RESEARCH PAPERS I
Not available to undergraduates.
T1/T2/T3 ♦ Int/Ext ♦ L ♦ CM/GCM
Pre-requisite/s: *BUS00808 Research Methods and Design I; BUS00809 Research Methods and Design II*
Follows material covered in the units dealing with Research Methods and Design and leads to the publication of at least two research papers by candidates. Taking the structures and research ideas developed in the research methods and design unit, candidates will under supervision prepare papers, present seminars on the papers before submitting the papers to editors in Australia and overseas for publication. Two papers will be prepared and submitted by candidates during the unit programme.

BUS00818
RESEARCH PAPERS II
Not available to undergraduates.
T1/T2/T3 ♦ Int/Ext ♦ L ♦ CM/GCM
Pre-requisite/s: *BUS00808 Research Methods and Design I; BUS00809 Research Methods and Design II; BUS00817 Research Papers I*
As for BUS00817.

BUS00821–5
DBA THESIS
Not available to undergraduates.
Int/Ext ♦ L/CH ♦ Bus/CM/GCM/MIT
Pre-requisite/s: *BUS00817 Research Papers I; BUS00818 Research Papers II*
The DBA thesis consists of an approved programme of supervised research study agreed to by the School Director of Research, approved supervisor and the Committee. The thesis shall furnish acceptable evidence of both scholarship and independent thought presented in a format

in line with Committee specifications. There is no formal syllabus for the thesis component, however candidates are expected to proceed in accordance with a research plan approved by the supervisor, School Director of Research and the Committee.

BUS00913
BUSINESS ANALYSIS FOR TOURISM AND HOSPITALITY MANAGERS
S1/S2 ♦ Int/Ext ♦ L ♦ THM
Provides an introduction to business analysis and planning for tourism and hospitality managers, including techniques in data collection and analysis. Students will be able to evaluate a business issue using an appropriate research methodology. Enables students to collect, analyse and interpret data essential for planning, strategy development and problem solving in tourism and hospitality industries.

BUS00914
MANAGING HUMAN RESOURCES AND CHANGE IN THE HOTEL INDUSTRY
S2 ♦ Int/Ext ♦ L ♦ THM
Hotels operate in a dynamic area of international competition. It is important for managers of tourism and hospitality firms to understand how organisations function in a global environment, how diversity and cross-cultural issues affect workers and organisations, and how change must be managed to successfully compete in the dynamic, competitive global market.

CHE00002
BIOCHEMISTRY
S1 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *BIO01202 Anatomy and Physiology II, CHE00103 Biological Chemistry II*
Provides an overview of general biochemistry to enable students to understand the overall role of chemical reactions in biological systems and biochemical aspects of human disease. Covers basic chemical organisation of the body, bioenergetics, selected metabolic pathways, and methods of separation and characterisation of molecules of biological interest

CHE00073
ENVIRONMENTAL CHEMISTRY
S1 ♦ Int ♦ L ♦ EnvSM
Pre-requisite/s: *CHE00201 Chemistry*
Introduces the major physical, chemical and biological processes that control the concentration and dispersion of chemical species in natural and impacted environments. Knowledge of these processes, the factors that control them, and of interactions between sediment/soil/rock, water, biota and the atmosphere is essential for scientifically sound environmental management and for distinguishing between natural conditions and human impacts. Also demonstrates how knowledge of natural processes and products can be applied in engineering projects to minimise human impact and remediate previously impacted sites.

CHE00102
BIOLOGICAL CHEMISTRY I (FOUNDATIONS OF CHEMISTRY)
S1 ♦ Int ♦ L ♦ NCM
Students are introduced to basic aspects of chemistry, which are treated from a biomedical point of view. Emphasis is given to aspects of chemistry that are relevant to further curricular disciplines such as organic chemistry, biochemistry, nutrition and phytotherapy. Provides the students with basic skills in the manufacture and dispensing of herbal preparations. Lectures are complemented with tutorial and laboratory sessions.

CHE00103
BIOLOGICAL CHEMISTRY II (NATURAL PRODUCTS CHEMISTRY)
S2 ♦ Int ♦ L ♦ NCM
Pre-requisite/s*: CHE00102 Biological Chemistry I*
Introduces basic aspects of organic chemistry through study of the structure-function relationship of organic compounds, the interaction of organic compounds with solvents, and analysis of functional groups. There is a special focus on the chemical analysis of natural products found in plants and the manufacture of herbal preparations. Lectures are complemented with tutorial sessions and laboratory classes that provide students with experience in relevant basic techniques and methods.

CHE00201
CHEMISTRY
S1 ♦ Int ♦ L ♦ EnvSM
Provides an introduction to basic chemical concepts in inorganic chemistry. Includes atomic and molecular theory, bonding, the periodic table, and chemical reactions important in understanding the nature of geological materials, chemical processes in biological systems, water chemistry and pollution. Laboratory classes complement lecture content, and provide experience in basic techniques.

CMM00001
OVERVIEW OF MENTAL HEALTH
Ext ♦ L ♦ NHCP
Not available to undergraduates.
Enables health care practitioners to explore and critically analyse the social, political, ethical, legal and economic context of mental health care in Australia, pre- and post-Burdekin. In particular, the student will analyse the ways in which mental illness and mental health have historically been conceptualised and how this has influenced the way in which mental health care is currently organised and administered within Australian health care settings. Students will reflect on and evaluate their own practice in relation to contemporary mental health care.

CMM00002
MODELS OF MENTAL HEALTH AND MENTAL ILLNESS
Ext ♦ L ♦ NHCP
Not available to undergraduates.
It is the responsibility of every mental health worker, particularly at the senior level, to be able to evaluate their own practice and the service in which they practice. This unit provides the student with the opportunity to analyse and evaluate the major mental health approaches and services in contemporary mental health care. In doing so the student will develop a sophisticated understanding of the broad and specific implications of currently using these models of mental health care delivery, and develop futuristic models for best practice.

CMM00003
THERAPIES IN MENTAL HEALTH CARE
Ext ♦ L ♦ NHCP
Not available to undergraduates.
Involves a critical analysis of a variety of therapies used in treating the mentally ill and the "worried well", including the study of differential diagnosis and assessment. Will also focus on determining strategies for maintaining mental health gains and outcomes and the definition of "therapist". Effects of various therapies on the client and the practitioner, and on the cost, administration and organisation of mental health care are analysed. Students will critically evaluate the therapeutic relationship, including issues such as sexuality, co-dependency, co-morbidity, ageism and culture.

CMM00004
EVALUATION OF MENTAL HEALTH SERVICES: PREVENTION TO REHABILITATION
Ext ♦ L ♦ NHCP
Not available to undergraduates.
The learner will undertake an analysis and evaluation of a variety of mental health services and interventions. This analysis will be based on an evaluation of the intervention processes, outcomes, costs, management and planning of these modalities.

CMM00108
FAMILY HEALTH
Reviews Family Health programmes. Information is grouped according to existing service structures: Well Child Clinics, School Health. Also looks beyond the Family Health needs provided for by government agencies.

CMM00215
EXERCISE TESTING AND PRESCRIPTION
S2 ♦ Int ♦ L ♦ ESSM
Pre-requisite/s: *BIO00204 Exercise Physiology II*
Anti-requisite/s*: CMM00206 Exercise Assessment and Counselling*
Examines the principles and objectives of an effective exercise assessment programme. Programme design is studied in detail in relation to different applications: the fitness centre, community, corporate, athletic, disabled and

elderly. Aspects of consultation, interview technique, health education and counselling will be studied with an emphasis on developing practical skills.

CMM00251
PUBLIC AND ENVIRONMENTAL HEALTH
S1/S2 ♦ Ext ♦ L ♦ NHCP
Presented as two modules. Module one introduces basic concepts in epidemiology, public and environmental health, and the process of screening. Information is then provided on current public health programmes. Module two studies the influence of environmental health activities on morbidity and mortality.

CMM00506
THEORY AND CONCEPTS IN HEALTH PROMOTION
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Will outline the current theories and models which underpin health promotion practice. An overview of health promotion will be presented. Will enable students to critically analyse the range of models available and adoption into health promotion practice.

CMM00507
PROGRAMME DEVELOPMENT AND MANAGEMENT
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Health promotion activities to be effective, must be developed and evaluated in a planned systematic manner. Completion of this unit will enhance the practitioner's ability to manage and direct health promotion projects at various levels, thus preparing health promotion managers, researchers and promoters. Provides greater detail, scientific and theoretical, in programme planning and management tools than any of the other discipline studies.

CMM00508
STRATEGY DEVELOPMENT
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Will present a range of strategies that are currently utilised in health promotion. The theory underpinning each strategy will be outlined and students will have the opportunity to appropriately select strategies for a range of individual, group and population settings.

CMM00509
EVALUATING HEALTH PROMOTION
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Students are provided with an opportunity in which to further develop the planning and evaluation skills required for developing health promotion activities. These will include process, impact and outcome evaluation, and methodological techniques used in monitoring each stage. Has been designed to meet the needs of research practitioners in health promotion.

CMM00705
HEALTH AND EPIDEMIOLOGY
Not available to undergraduates.
S2/T2 ♦ Ext ♦ L ♦ NHCP
Addresses current health needs in Australian society from the perspective of epidemiological and other research findings. These findings are then used to consider the development of an appropriate health care agenda.

CMP00710
MAJOR THESIS (COMPUTING)
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ MIT
The thesis consists of an approved programme of supervised research study agreed with the Head of the Centre for Computing and Mathematics.

The coursework component consists of Master of Business Honours units representing a programme of course work and reading as prescribed by the Head of the School of Multimedia and Information Technology.

COM00104
MEDIA STRATEGIES
S1 ♦ Int ♦ L/CH ♦ Bus/CM
Pre-requisite/s: *MKT00103 Promotion and Advertising*
Anti-requisite/s*: MKT00153 Advertising and Media Strategies.*
Looks at the background and basic principles pertaining to strategic decisions in the use of media. The structure and changes within the advertising industry are considered. Practical

work is carried out in advertising agency briefing, radio and television commercial creation and execution thereof.

COM00207
PERSONAL COMMUNICATIONS FOR THE TOURISM AND HOSPITALITY INDUSTRY
S1 ♦ Int/Ext ♦ L/CH ♦ THM
Anti-requisite/s: *COM00202 Personal Communications for Tourism*
Provides an understanding of the role and importance of communication within hospitality and tourism-related enterprises. Students are introduced to a range of communication theories and concepts applicable in service-based industries. The dynamics of interpersonal, group, and organisational communication, as well as attitudinal and motivational factors affecting performance, are examined.

COM00333
COMMUNICATION AND CULTURE
S2 ♦ Int/Ext ♦ L ♦ HMCS
Anti-requisite/s: *COM00204 Communication: Theory and Practice*
Introduces the skills and knowledges needed for the study of communication as an ongoing process of cultural production. The elements and processes that underpin communication practices are studied from both theoretical and practical perspectives. The unit challenges and extends personal understanding of contemporary cultural conditions and their significance in the cultural webs of communication practices.

COM00334
LEARNING TECHNOLOGIES AND THE ACADEMY
S1 ♦ Int/Ext ♦ L ♦ HMCS
Anti-requisite/s*: PHI00200 History of Ideas*
Introduces students to university culture and to the skills and practices of reading, writing and research. A consideration of the historical and cultural emergence of the university as an institution provides a framework for the practical application of academic skills appropriate to the 21st Century. There is an emphasis on the convergence of "old" and new technologies of teaching and learning with a focus on flexible learning practices. Students are encouraged to self-consciously consider their place in the current university culture.

COM00439
FOUNDATIONS IN MEDIA STUDIES
S1 ♦ Int/Ext ♦ L/CH ♦ HMCS
Co-requisite/s*: COM00334 Learning Technologies and the Academy or COM00204 Communication: Theory and Practice*
Introduces students to a range of theoretical perspectives and issues relevant to the production, distribution and reception of media in Australia and elsewhere. A critical approach to the study of media is promoted. A range of media (print, film, television, radio, internet, etc.) are contextualised within a broad cultural, political and historical framework. This will encompass an analysis of media practices and the use of media in everyday life. Special consideration is given to how we engage with media and what impact it has on our perceptions of ourselves and the world around us.

COM00446
INTERNATIONAL MEDIA STUDIES
S2 ♦ /Int/Ext ♦ L ♦ HMCS
Pre-requisite/s: *COM00439 Foundations in Media Studies*
In an era of global media interaction, media studies students need at least a basic understanding of how the overseas media systems work in relation to Australia. Students explore communications systems within different socio-cultural frameworks in case studies drawn from Asia, America, Europe, Africa and the Pacific region.

COM00447
MEDIA AND NEW TECHNOLOGIES STUDIES
S1 ♦ Ext ♦ L ♦ HMCS
Pre-requisite/s: *COM00439 Foundations in Media Studies*
Students examine the socio-cultural impact of the new communications technologies. Using a range of theoretical approaches, students explore the impact of new technologies such as satellite and cable broadcasting, multimedia, computer and video systems.

COM00455
MULTIMEDIA I
S1 ♦ Int ♦ L ♦ HMCS
Pre-requisite/s: *COM10109 Introduction to Media Production or COM00451 Text Media I*
Develops students' understanding of theory and practice relevant to digital technologies and communication processes as they relate to text-based materials. Students acquire skills in Web site design, with a focus on coding web pages.

COM00456
MULTIMEDIA II
S2 ♦ Int ♦ L ♦ HMCS
Pre-requisite/s: *COM00455 Multimedia I*
Introduces students to the theory and practice of digital multimedia communication and production. Students develop their pre-requisite knowledge and skills in digital production techniques for text, still images, audio, animation and video, integrating these digital media to create a basic multimedia product.

COM00457
MULTIMEDIA III
S1 ♦ Int ♦ L ♦ HMCS
Pre-requisite/s*: COM00456 Multimedia II*
Extends students' critical understanding of the theory and practice of interactive multimedia communication, production and distribution. Students develop their knowledge and skills in interactive multimedia production and explore the possibilities of human-computer interaction. Students design and create an interactive multimedia product.

COM00461
RADIO I
S2 ♦ Int ♦ L ♦ HMCS
Pre-requisite/s*: COM10109 Introduction to Media Production*
Students are introduced to the beginnings of broadcasting skills in the areas of announcing and technical operations of the radio station in theory and practice. It provides a basis for the acquisition of effective radio communication and awareness of the resources available to the industry.

COM00462
RADIO II
S1 ♦ Int ♦ L ♦ HMCS
Pre-requisite/s*: COM00461 Radio I*
Students further develop an understanding of the theory and practice of national, commercial and community radio broadcasting. On-air and technical skills are refined through the advanced study of radio programming, awareness of current issues, recording and announcing techniques.

COM00471
PROFESSIONAL PLACEMENT
S1/S2 ♦ Int/Ext ♦ L ♦ HMCS
Pre-requisite/s: *Any five (5) Media Production Units students commencing prior to 2002.*
Any four (4) Media units students commencing in 2002 or later.
Students gain professional experience in public or commercial organisations to enable them to use their knowledge and skills acquired in the Media Communications course. Students undergo both workplace and course supervision thereby gaining an understanding of how their skills and knowledge can be applied in professional environments.

COM00481
JOURNALISM I
S1 ♦ Int/Ext ♦ L ♦ HMCS
Pre-requisite/s: *COM10109 Introduction to Media Production or ENG00410 Introduction to Creative Writing. (Applies to BA students commencing 2002 or later).*
Introduces students to journalism. Students will be introduced to basic aspects of news writing, research and interviewing which may be applied across print, radio, television and emerging digital media such as the Internet. They will also gain a critical appreciation of legal, ethical and professional practice issues in contemporary journalism.

COM00482
JOURNALISM II
S2 ♦ Int/Ext ♦ L ♦ HMCS
Pre-requisite/s: *COM00481 Journalism I*
Completes students' introduction to journalism as a contemporary cultural and media practice. Students will consolidate their skills in news gathering and writing, and be introduced to

feature writing techniques. Students will also learn further research and interviewing skills, as well as gaining a critical understanding of key professional, legal and ethics issues relevant to journalism.

COM01402
SCRIPTWRITING
S1/S2 ♦ Int/Ext ♦ L ♦ HMCS
Pre-requisite/s: *COM10109 Introduction to Media Production or ENG00410 Introduction to Creative Writing or COM00439 Foundations in Media Studies. Applies to Bachelor of Arts students commencing 2002 or later).*
Students are introduced to the theory and practice of scriptwriting with introduction to the concepts of character, plot, dialogue, and script presentation. By being exposed to and analysing examples of scripts, the student will be able to select appropriate form and content as applied to radio, film, video, television, and multimedia.

COM10081
ENTERTAINING JOURNALISM
S1 ♦ Int ♦ L ♦ HMCS
Pre-requisite/s*: COM00439 Foundations in Media Studies*
Anti-requisite/s*: COM00445 Media, Culture and Ideology*
Examines a wide range of contemporary journalism theories and practices in Australia and internationally. The cultural construction of news and its relationship to established and emerging media entertainment genres is critically discussed.

COM10082
FILM STUDIES
S2 ♦ Int ♦ L ♦ HMCS
Pre-requisite/s*: COM00439 Foundations in Media Studies*
Anti-requisite/s*: COM00401 Cross-Cultural Film Studies*
Addresses film as a major communication medium in terms of its form, history and its social, cultural, economic and political contexts. By examining the production and reception of film texts in their cultural contexts students are given an understanding of the place of film in everyday life – its passion, politics and pleasures.

COM10109
INTRODUCTION TO MEDIA PRODUCTION
S2 ♦ Int ♦ L ♦ HMCS
Pre-requisite/s*: COM00439 Foundations in Media Studies*
Introduces students to some practical and theoretical approaches to the study of Australian media through an introduction to the nature of audiovisual media production and the Australian media industries. Students engage in practical exercises in different media forms (such as recording an interview, shooting a video sequence and producing digital graphics) and study the social, cultural, political, economic, legal and ethical contexts of contemporary media production.

COM10110
DESKTOP MEDIA
S1 ♦ Int ♦ L ♦ HMCS
Anti-requisite/s*: COM00451 Text Media I, COM00452 Text Media II*
Introduces students to a range of skills and concepts essential for using desktop computer and networked digital media in contemporary media industries, educational and workplace settings. Students are involved in an extensive range of contemporary media computer and internet uses, communication, activities, and cultural products, focusing on text-based communication and cultural forms.

COM10111
ELECTRONIC JOURNALISM
S2 ♦ Int ♦ L ♦ HMCS
Pre-requisite/s: *COM00481 Journalism I, COM10081 Entertaining Journalism*
Anti-requisite/s*: COM00491 Radio Journalism I, COM00492 Radio Journalism II*
Introduces students to the concepts and practices of electronic journalism in three media forms: radio, television and World Wide Web. Students will work in teams to produce thematic news and currrent affairs programming for flexible electronic delivery. Students should also develop an understanding of the impacts of digitisation, multiskilling and hypertextual, interactive production modes on journalistic practice.

COM10112
DIGITAL VIDEO PRODUCTION I
S1 ♦ Int ♦ L ♦ HMCS
***Pre-requisite/s**: COM10109 Introduction to Media Production, COM00402 Scriptwriting*
***Anti-requisite/s:** COM00465 Video I*
Introduces students to the theory and practice of video production: research, scripting, budgeting, directing, producing, camera operating, and presenting. Students will design and shoot a short video in one of the following genres: current affairs feature, documentary, drama, experimental, promotional, or educational.

COM10113
DIGITAL VIDEO PRODUCTION II
S2 ♦ Int ♦ L ♦ HMCS
***Pre-requisite/s**: COM10112 Digital Viedo Production I, COM00401 Film Studies*
***Anti-requisite/s**: COM00466 Video II*
Concentrates on the acquisition of advanced knowledge and skills, both practical and theoretical, in the pre-production, production, post-production, and audience perception of video and television. These skills and knowledge include, research, scripting, producing, budgeting, directing, camera operating, and acting/ presenting.

CSC00125
INTRODUCTORY COMPUTING
S1 ♦ Int/Ext ♦ L/CH ♦ MIT
***Anti-requisite/s**: ISY00221 Introduction to Information Technology*
Introduces computer-based information systems and examines how they may be used to provide information which is timely, accurate and relevant for the operation and management of a modern business organisation. Furthermore, students will have the opportunity to acquire basic skills in the use of application software packages to enhance their personal productivity in their respective fields of study.

CSC00205
DATA STRUCTURES
S2 ♦ Int/Ext ♦ MIT
***Pre-requisite/s:** CSC00239 Object Oriented Programming*
Designed to extend the students' knowledge of programming by complementing the programming skills obtained in introductory units with understanding and skill in data structures and techniques. Introduces the concept of an abstract data type and its relationship to the objected oriented paradigm.

CSC00217
PROGRAMMING LANGUAGES
S1 ♦ Int/Ext ♦ L/CH ♦ MIT
***Pre-requisite/s:** CSC00239 Object Oriented Programming*
Students will be exposed to a selection of programming languages for comparison purposes. Focuses on language principles, paradigms and constructs. Students will also be introduced to language specification and run-time implementation.

CSC00223
SOFTWARE ENGINEERING
S2 ♦ Int/Ext ♦ L/CH ♦ MIT
***Pre-requisite/s:**, ISY00243 Systems Analysis and Design and ISY00245 Principles of Programming and CSC00235 Applications Development or CSC00239 Object Oriented Programming*
Examines the principles and practices of software engineering, systems development techniques, software tools and support environments, software specification, software design, software testing, software management, software re-use and re-engineering, software economics, software metrics and software quality assurance.

CSC00228
DATABASE SYSTEMS I
S2 ♦ Int ♦ L/CH ♦ MIT
***Pre-requisite/s:** ISY00243 Systems Analysis and Design, CSC00235 Applications Development or ISY00245 Principles of Programming*
Gives the student an overall understanding of data base philosophy which then leads to the design of a data base from data analysis to mapping to a specific model. The relational and network models are introduced with reference to Rdb/SQL and VAX/DBMS software.

CSC00234
OPERATING SYSTEMS AND COMPUTER ARCHITECTURE
S1 ♦ Int ♦ L ♦ MIT
Pre-requisite/s: *ISY00221 Introduction to Information Technology, ISY00245 Principles of Programming*
Introduces students to the architectures of computer systems and the operating systems that run on them. In particular, allows the student to explore and gain practical experience in the use of at least two common computer architectures and associated operating systems. Topics include systems software layer, interaction with hardware, instruction sets, assembler, system calls input/output control, resource sharing, memory management, file systems, command shells, GUI and distributed operating systems.

CSC00235
APPLICATIONS DEVELOPMENT
S1 ♦ Int ♦ L/CH ♦ MIT
Introduces students to the development of GUI applications in GUI operating environments. Students will use object-oriented techniques to design and code programmes with graphical user interfaces. Applications development will cover coding, graphics, code generation, interface design, object embedding and integrated database and spreadsheet applications.

CSC00238
INTERFACE DEVELOPMENT AND EVALUATION
S1 ♦ Int ♦ L ♦ MIT
Pre-requisite/s: *CSC00239 Object Oriented Programming*
An advanced unit which builds upon the principles of object oriented design and the object oriented programming skills studied earlier in the course. Both interactive techniques and formal methods are used to develop and evaluate graphical user interfaces. Will teach programmers the necessary skills required to develop efficient and easy to use graphical user interfaces at the application program interface level using one or more modern programming languages.

CSC00239
OBJECT ORIENTED PROGRAMMING
S2 ♦ Int/Ext ♦ L/CH ♦ MIT
Pre-requisite/s: *ISY00245 Principles of Programming*
The object oriented paradigm is presented from first principles within a modern programme development environment. Principles and techniques taught will include objects and classes, abstraction, inheritance and polymorphism. Within this framework, procedural control structures and top-down design will also be used to ensure that students have a sound basis in programming skills.

CSC00240
DATA COMMUNICATIONS AND NETWORKS
S2 ♦ Int/Ext ♦ L/CH ♦ MIT
Pre-requisite/s: *ISY00221 Introduction to Information Technology or CSC00125 Introductory Computing*
The student is taught the concepts underlying how data and voice are transmitted through the telecommunication system in analogue and digital form. Network and Internetwork protocols and topologies are examined including SNA, X.25 and TCP/IP. The student will gain hands-on experience with the various Internet services including usernet, WWW, gopher and anonymous ftp.

CSC00706
SYSTEMS DESIGN
Not available to undergraduates.
S2 ♦ Ext ♦ L ♦ MIT
Introduces students to various methodologies used in information systems design covering data modelling, functional decomposition and object-orientated approaches as well as sociotechnical issues in systems design.

CSC00711
MINOR THESIS (COMPUTING)
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ MIT
As for CMP00710.

CSC00721
ADVANCED COMPUTING TOPIC A
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ MIT
Full descriptions for this and other Advanced Computing Topics are available from the Head of School.

CSC00722
ADVANCED COMPUTING TOPIC B
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ MIT
As for CSC00721.

CSC00723
ADVANCED COMPUTING TOPIC C
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ MIT
As for CSC00721.

CSC00724
ADVANCED COMPUTING TOPIC D
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ MIT
As for CSC00721.

CSC03038
FOUNDATIONS OF ELECTRONIC COMMERCE
S1 ♦ Int/Ext ♦ L ♦ MIT
Addresses the technological, business, organisational and legal foundations of electronic commerce to enable the students to gain a realistic understanding of the potential benefits and limitations of e-business systems. Students will be given hands-on experience in the development of a simple e-business site.

CSC03039
WEB ENGINEERING
S2 ♦ Int/Ext ♦ L ♦ MIT
***Pre-requisite/s**: ISY00700 Program Design*
Introduces students to programming and scripting languages used on the Internet to rapidly develop applications, customise and automate existing Internet objects, and develop system software for Internet server applications.

CSC03040
E-COMMERCE SITE DESIGN
S2 ♦ Int/Ext ♦ L ♦ MIT
***Co-requisite/s:** CSC03038 Foundations of Electronic Commerce*
Examines the principles and practices of how to design and develop an E-commerce site for a business enterprise, and how to integrate the data processing activities with the enterprise wide information system. Particular attention will be devoted to the management and development of a project, and post development maintenance and evaluation.

CSC10059
INTERNET PROGRAMMING AND SCRIPTING
S2 ♦ Int/Ext ♦ CH ♦ MIT
***Pre-requisite/s**: ISY00245 Principles of Programming*
Introduces students to programming and scripting languages used on the Internet to rapidly develop applications, customise and automate existing Internet objects, and develop system software for Internet server applications.

CSL00102
WORK AND THE COMMUNITY
S2 ♦ Int/Ext ♦ L ♦ SWD
Considers the concept of work both in its public and private dimensions. A brief consideration of the problems facing welfare services is followed by more specific study of women and work, racial segregation of the labour force, the media's presentation of work, youth and unemployment, and work and family life.

CSL00113
FIELD EDUCATION I
Double-weighted unit.
S1/S2 ♦ Ext ♦ HS
***Pre-requisite/s**: One of SOC00111 Contexts of Social Welfare Practices, SOY10105 Introduction to Human Services: Theory and Practice; One of BHS00119 Working with Groups, BHS00210 Group Dynamics; One of POL00134 Intervention and Case Management, CSL00208 Intervention for Change, SOY10106 Human Services: Practice and Ethics and 5 additional Social Science ot AIWCW Pathway units.*
Students are required to spend 150 hours in a welfare organisational setting under the supervision of an experienced field educator who assists the student to integrate theory with practice by creating a suitable learning environment.

CSL00114
FIELD EDUCATION II
Double-weighted unit.
S1/S2 ♦ Ext ♦ HS
Pre-requisite/s: CSL00113 Field Education I
Students are required to spend 250 hours in a welfare organisational setting under the supervision of an experienced field educator who assists the student to integrate theory with practice by creating a suitable learning environment.

CSL00120
CONFLICT RESOLUTION
S2 ♦ Int/Ext/Online ♦ L ♦ SWD
***Pre-requisite/s**: BHS00161 Interpersonal Communication*
Introduces students to the theory and practice of conflict resolution techniques including interpersonal strategies, negotiation, mediation, and workplace grievance processes and procedures. It provides an opportunity for students to develop insight into the interconnection between conflict, culture and gender, and to critically analyse current resolution models by exploring the power dynamic that pervades conflict.

CSL00164
CONSULTATION AND PARTICIPATION
S1 ♦ Int/Ext/Online ♦ L ♦ SWD
Examines the contexts in which consultation and participation occurs, then offers a number of methods (traditional and innovative) which might be used in order to consult well and to encourage participation in decision making processes. Finally, barriers to effective consultation and participation are explored and a variety of tools are provided to help remove these barriers.

CSL00209
SPECIFIC AREAS OF SOCIAL WELFARE PRACTICE
S2 ♦ Ext ♦ CH ♦ HS
***Pre-requisite/s:** SOC00111 Contexts of Social Welfare Practice or SOY10105 Introduction to Human Services - Theory and Practice plus 5 BSocSci units.*
This is a self-directed study unit which is intended to finalise the Social Welfare major. Students have an opportunity to choose a specific area of practice and study it in-depth within a negotiated framework. This unit should be chosen towards the end of the degree.

CSL00231
INTRODUCTION TO COUNSELLING: THEORY AND PRACTICE
S1 ♦ Int/Ext ♦ L/CH ♦ HS
Provides an overview of the process of counselling and shows how the counsellor contributes to that process through research, self-awareness and the therapeutic relationship. Development and demonstration of beginning-level counselling skills is required. The concepts of this unit provide a foundation for further units in the major.

CSL00301
THE COUNSELLOR: ROLE, ETHICS AND PERSONAL DEVELOPMENT
S1 ♦ Int/Ext ♦ CH ♦ HS
***Pre-requisite/s:** CSL00232 Methods in Counselling: Theory and Practice, or CSL10014 Interventions in Counselling, or CSL00233 Applications of Counselling: Theory and Practice*
Note: only for Bachelor of Human Services students: CSL00231 Introduction to Conselling: Theory and Practice.
Explores the professional practice issues of counselling human service organisations. There are three modules exploring the following themes: critical analysis of the role of the counsellor; ethical issues of practice in counselling; and personal and professional development for maintaining professional practice.

CSL00416
SPIRITUAL WELLBEING
S1/S2 ♦ Int ♦ L ♦ CIAP
Introduces students to concepts of spirituality as an integrating life force in a holistic paradigm. A cross-cultural perspective of spiritual practices, beliefs and expressions are explored, in particular, the role of others in resourcing and facilitating Spiritual Care. Students are expected to analyse their own concepts of spiritual well-being and develop a practical management plan for delivery of Spiritual Care to a specific group.

CSL00501
SCHOOL WELFARE: LOSS AND GRIEF EDUCATION
S1/S2 ♦ Ext ♦ L ♦ Ed
Examines initiatives in grief education and focuses specifically on the "Seasons for Growth" programme. Draws upon a sound conceptual framework in providing for informed analysis of the experience of grief, including cultural and gender dimensions, and the implications for young people in schools. Has a strong emphasis on evaluating experiential learning processes and implementing critical reflection in teaching about grief.

CSL10014
INTERVENTIONS IN COUNSELLING
S1 ♦ Int/Ext ♦ CH ♦ HS
***Pre-requisitie/s**: CSL10015 Issues in Counselling Assessment or CSL00232 Methods in Counselling: Theory and Practice*
***Anti-requisite/s:** CSL00233 Applications of Counselling: Theory and Practice*
Examines two major applications of counselling intervention, generalist and crisis counselling. Students will be expected to demonstrate entry level skills in at least one of these two models. Appropriate intervention processes for each area will be discussed and evaluated, along with issues of termination of counselling.

CSL10015
ISSUES IN COUNSELLING ASSESSMENT
S2 ♦ Int/Ext ♦ CH ♦ HS
***Pre-requisitie/s:** CSL00231 Introduction to Counselling: Theory and Practice*
***Anti-requisite/s**: CSL00232 Methods in Counselling: Theory and Practice*
Provides students with a thorough understanding of the individual, theoretical and contextual issues affecting the client. Theories and knowledge relating to individual and contextual factors are integrated. This allows students to analyse major areas of significance for the client, and to undertake effective counselling assessments.

CSL10030
RISK ASSESSMENT AND EMERGENCY PREPAREDNESS
S2 ♦ Int ♦ CH ♦ HS
Explores factors that result in risks or potential risks to the aviation industry in terms of technological, natural and man-made incidents. The risks will relate to the identification of the potential effects on the individual, the air-crew, the airline, the aviation industry and the community. The effects of the exposure of clients, crew and the employer to traumatic response to both risk and emergency will be explored.

CUL00109
DRUGS AND ALCOHOL
***Pre-requisite/s:** BIO01102 The Human Body in Health and Illness, HL104 The Health of Aboriginal People*
Students will examine the causes and manifestations of drug and alcohol and related problems, and will explore the available intervention strategies at the individual, family, community and mass media levels.

CUL00210
AUSTRALIA/ASIA
S1 ♦ Int/Ext ♦ L ♦ HMCS
Provides an introduction to the study of Australia's relations to nations in the Asian region. Examines the historical, cross-cultural and contextual implications of the Australia/Asia interface, focusing on thematic issues of identity, human rights, construction of culture and immigration, and uses these themes to explore case studies including Indonesia, China, India and Japan. The aim is to question assumptions about Asia through engaging in cross-cultural issues that implicate Australia's presence in the region.

CUL00401
AUSTRALIAN INDIGENOUS SOCIETIES PRIOR TO INVASION
S1/S2 ♦ Int/Ext ♦ L ♦ CIAP
Will introduce students to a variety of social practices and principles related to specific Indigenous Australian societies. Topics will include customary lore, education, cultural maintenance, gender specific rights and responsibilities and social practices.

CUL00402
CONTEMPORARY AUSTRALIAN INDIGENOUS SOCIETIES
S1 ♦ Ext ♦ S2 ♦ Int/Ext ♦ L ♦ CIAP
***Pre-requisite/s**: CUL00401 Australian Indigenous Societies Prior to Invasion*
Encourages students to develop a critical awareness of the issues pertaining to self-determination for Indigenous Australian peoples. Students are introduced to many of the most contemporary issues affecting Indigenous and non-Indigenous people in Australia today. In support of Indigenous self-determination, a diverse and challenging range of issues and concepts are explored.

CUL00408
HEALTH AND AUSTRALIAN INDIGENOUS PEOPLES
S1/S2 ♦ Int/Ext ♦ L ♦ CIAP
Examines the health status of Australian Indigenous people in a pre- and post-invasion context and explores the delivery of culturally appropriate health care.

CUL00409
THE MENTAL HEALTH OF AUSTRALIAN INDIGENOUS PEOPLES
S1/S2 ♦ Ext ♦ L ♦ CIAP
***Pre-requisite/s:** CUL00408 Health and Australian Indigenous Peoples*
Provides students with information about mental health terms and definitions, and Australia's mental health services. Factors contributing to Indigenous peoples' mental health are considered. Characteristics of recognised mental illnesses and appropriate health worker responses are examined.

CUL00411
BUNDJALUNG CULTURAL HERITAGE
S2 ♦ Int ♦ L ♦ CIAP
Introduces students to a better understanding and appreciation of the ways that Bundjalung people have maintained and promoted their culture. Sites of significance will be visited and local bush foods and medicines will be identified. Will include historical and contemporary content. Students will explore Bundjalung involvement in the delivery of legal, educational and health services. Lectures will be delivered by academics who have been supported by the Bundjalung Council of Elders. Some lectures will be delivered by members of this Council.

CUL00412
INDIGENOUS WAYS OF CULTURAL EXPRESSION
S1 ♦ Int ♦ L ♦ CIAP
Introduces students to a number of historical and present-day issues related to Indigenous ways of cultural expression. Students will examine the role of art, dance, music and literature in pre- and post-invasion societies. Students will also investigate the interaction between Indigenous and non-Indigenous expression and the impact on society today. They will look at the protection of Indigenous expression from exploitation through an exploration of intellectual and cultural property rights. Finally students will be introduced to the ways that Indigenous cultural expression includes both cultural maintenance and cultural capital.

CUL00413
HUMAN RIGHTS AND INDIGENOUS PEOPLES
S1 ♦ Int/Ext ♦ S2 ♦ Ext ♦ L ♦ CIAP
***Pre-requisite/s**: LAW00055 Aboriginals, Islanders and Contemporary Legal Issues or LAW00056 Aboriginals, Islanders and the Criminal Justice System or any eight SCU units.*
Protection of human rights under both Australian law and the international legal system is introduced to students from the viewpoint of Indigenous peoples. General human rights and specific Indigenous human rights and their interrelationship are critically analysed. Validity of the actions of Australian governments under both international law and Australian human rights law are assessed in a number of human rights areas particular to Indigenous Australians. Practical and theoretical understandings of how human rights law can be utilised on behalf of Indigenous Australians are addressed.

CUL00414
INDIGENOUS COMMON LAW
S1 ♦ Int ♦ L ♦ CIAP
Pre-requisite/s: *CUL00401 Australian Indigenous Societies Prior to Invasion, CUL00402 Contemporary Australian Indigenous Societies*
Examines Indigenous Australia's legal systems and processes in detail. Looks at specific areas such as Family, Spiritual and Criminal law and examines the conflict between Indigenous and Anglo-Australian law. Looks closely at the emerging Australian case law in both the Criminal and Civil fields and considers the possibility of the co-existence of the two legal systems as a solution to the legal oppression of Australia's Indigenous peoples.

CUL00415
COMPARATIVE INDIGENOUS LEGAL ISSUES
S2 ♦ Int ♦ L ♦ CIAP
Pre-requisite/s: *LAW00055 Aboriginals, Islanders and Contemporary Legal Issues, LAW00056 Aboriginals, Islanders and the Criminal Justice System*
Provides an understanding of the impact of colonisation on the world's Indigenous people with special reference to those in Canada, USA, New Zealand and Papua New Guinea. At all points relevant comparisons will be drawn with the Indigenous Australian situation. Examines the impact of the various national legal systems on the social, cultural and economic fabric of Indigenous peoples.

CUL00420
HISTORY OF INVASION OF ABORIGINAL NATIONS
S1/S2 ♦ Int/Ext ♦ L ♦ CIAP
Pre-requisite/s: *CUL00401 Australian Indigenous Societies Prior to Invasion*
Students will learn about the history and impact of European invasion, dispossession, colonisation, racism, government control and cultural oppression and the resistance of Aboriginal people to that construction of history.

ECO00007
MANAGERIAL ECONOMICS
S2 ♦ Int/Ext ♦ L/CH ♦ Bus/CM
Pre-requisite/s: *ECO00102 Applied Microeconomics*
Deals with the application of economic theory to the decision making problems faced by firms. Provides the theory and tools essential to analyse and solve problems having significant economic consequences, both for the firm and society at large. Major issues associated with government regulation of the firm, as well as increasingly important implicit constraints on the actions of enterprises are examined.

ECO00101
MACROECONOMICS
S2 ♦ Int/Ext ♦ L/CH/PM ♦ Bus/CM
Examines the determinants of the level of economic activity in Australia and considers the macro economic problems of economic management and government policy-making with respect to the public, financial and international sectors. Current economic events are integrated with course material.

ECO00102
APPLIED MICROECONOMICS
S1 ♦ Int/Ext ♦ L/CH/PM ♦ Bus/CM
Introduces students to an understanding of price formation and the market structure, the micro economic behaviour of the consumer, the Government and the firm and the external economic forces influencing that behaviour especially in the current Australian economic environment.

ECO00104
MONETARY ECONOMICS
S1 ♦ Int/Ext ♦ L ♦ Bus/CM
Pre-requisite/s: *ECO00101 Macroeconomics*
Focuses on the roles of money in the economy including the conservation and transfer of spending power among economic agents which is largely achieved in a market economy through the operation of financial intermediaries. Also deals with government regulation and control of the financial sector and monetary policy impacts on the economy. Specific treatment is given to the determination of interest rates and maturity yield curves.

ECO00105
MICROECONOMIC THEORY
S1 ♦ Int ♦ CH ♦ Bus
Pre-requisite/s: *ECO00102 Applied Microeconomics*
Builds on Applied Microeconomics but provides a more rigorous treatment by covering consumer theory, production and cost theory, the theory of the firm, imperfect competition, factor markets, welfare economics and types of market failures. The microeconomic policy component concentrates on the economics of pollution, and microeconomic reform in Australia.

ECO00106
MACROECONOMIC THEORY
S2 ♦ Int ♦ L/CH ♦ Bus
Pre-requisite/s: *ECO00101 Macroeconomics*
The Mundell-Fleming model is used to examine aggregate demand and supply in a small open economy such as Australia. Other theoretical issues considered are inflation and the Phillips curve and the various schools of thought in macroeconomics. Contemporary Australian macroeconomic policy issues are then examined with emphasis placed on monetary, fiscal and wages policies as well as the issue of foreign debt.

ECO00107
ECONOMIC POLICY
S1 ♦ Int ♦ CH ♦ Bus
Pre-requisite/s: *ECO00102 Applied Microeconomics, ECO00101 Macroeconomics*
Builds on Microeconomic Theory and Macroeconomic Theory by applying microeconomic and macroeconomic theories to current economic policy issues. Topics covered include privatisation and corporatisation, competition policy, public housing, labour market reform (including enterprise bargaining), the provision of health care, industry and trade policy, monetary and fiscal policy, and the external debt controversy.

ECO00108
ENVIRONMENTAL ECONOMICS
S2 ♦ Int ♦ CH ♦ Bus
Pre-requisite/s: *ECO00102 Applied Microeconomics*
Builds on Microeconomic Theory by applying microeconomic concepts and theories to environmental and resource issues. In particular covers property rights, externalities, benefit-cost analysis; renewable and non-renewable/ depletable resources; energy resources (such as oil, gas and solar power), pollution control, global warming, ozone depletion, and water pollution, and sustainable development.

ECO00150
INTERNATIONAL ECONOMICS AND TRADE
S1 ♦ Int/Ext ♦ CH/L ♦ Bus/CM
Pre-requisite/s: *ECO00101 Macroeconomics and ECO00102 Applied Microeconomics*
Anti-requisite/s: *ECO00103 International Economics, ECO00312 International Trade*
Covers both theoretical and practical aspects of trade, the development of the international economy, inter-industry trade and trade policy. An assessment of Australian multilateral relations within the Asia Pacific region, including political and economic alliances and their impact on trade, will be undertaken.

ECO00202
NATURAL RESOURCE AND ENVIRONMENTAL ECONOMICS
S1 ♦ Int ♦ L ♦ EnvSM
Anti-requisitie/s: *ECO00201 Natural Resource Economics*
The economic features of different types of natural resources are examined. The contribution that economics can make to the consideration of environmental questions is considered, along with the use of economic instruments as a way of managing and preventing environmental degradation. Various environmental valuation techniques are also explained.

ECO00300
SUSTAINABLE PRODUCTION ECONOMICS
S2 ♦ Int/Ext ♦ CH ♦ Bus
Pre-requisite/s*: any twelve (12) units*
The Federal Government initiative of sustainable production is considered a major part of its quest to reduce consumption and waste of natural resources. This unit provides a sound theoretical base to evaluate impacts of various government policies on agricultural

production, farm income and the environment. Impacts of specific Australian Government policies are analysed and evaluated.

ECO00301
AGRIBUSINESS
S1 ♦ Int/Ext ♦ CH ♦ Bus
***Pre-requisite/s**: ECO00102 Applied Microeconomics, ECO00101 Macroeconomics*
Provides an understanding of the relationships between the various components of the agribusiness sector and the relative importance of vertical and horizontal integration for efficient use of resources. Agribusiness includes all food and fibre functions extending from production of the raw product to marketing the end product to the consumers' table. Agribusiness employs about 24% of the Australian workforce in one of the most diverse industries within the Australian Economy.

ECO00424
ECONOMIC ANALYSIS FOR TOURISM AND HOSPITALITY
S1 ♦ Int/Ext ♦ L/CH ♦ THM
***Pre-requisite/s:** SOY00411 Tourism and Hospitality Studies I and SOY00412 Tourism and Hospitality Studies II*
Provides an overview of the economic basis and consequences of tourist behaviour. Emphasis is placed on the economic implications of tourism for local communities and the international travel and tourism industry. The role of government in tourism development and management is also addressed.

ECO00720
ECONOMICS FOR MANAGEMENT
Not available to undergraduates.
T2 ♦ Int/Ext ♦ TW ♦ CM/GCM
Will concentrate on those aspects of theoretical and applied micro economics of most relevance to managers. The main themes will be the market system and what it can accomplish; the limitations of the market; the operation of imperfectly competitive firms and industries; factors in the macro economic environment which impinge on management decisions; and various kinds of government involvement in the economy.

ECO00801
ECONOMICS 400 (HONS)
S1/S2 ♦ Int ♦ CH ♦ Bus
***Pre-requisite/s:** Admission to BBus(Hons)(Economics)*
As for ACC00801 Accounting 400 (Hons)

ECO10031
AVIATION ECONOMICS
S2 ♦ Int ♦ CH ♦ Bus
Introduces students to market structures and mechanisms of price determination in the aviation industry. Students will have an opportunity to investigate the economic behaviour of key industry participants, and to examine the nature of the economic forces shaping investment and growth in the industry.

EDU00017
VOCATIONAL EDUCATION AND TRAINING STUDIES
S1/S2 ♦ Ext ♦ L ♦ Ed
Provides participants with the opportunity to consider the current context of vocational education and training. Covers socio-political, policy and economic issues which impact upon the provision of vocational education and training in Australia.

EDU00018
TEACHING FOR DIVERSITY
S2 ♦ Ext ♦ L ♦ SWD
Assists participants to identify the needs of a diverse range of vocational education and training clients, and to address these needs through inclusive design and delivery strategies.

EDU00019
EVALUATION, ASSESSMENT AND PROFESSIONALISM
S1 ♦ Ext ♦ L ♦ SWD
Develops skills in the assessment and evaluation of training programmes and in reflecting on professional practice.

EDU00067
EDUCATION STUDIES
S1/S2 ♦ Int ♦ L ♦ Ed
***Pre-requisite/s**: TCH00077 Practicum I*
Builds on the work in the Practicum units and involves the identification of "problems" that young teachers face. Major concerns are dealt with by adopting a problem-solving approach. Students will be asked to make decisions about

problems, and will be expected to explain and justify their decisions.

EDU00085
TRAINING METHODS
S2 ♦ Ext ♦ L ♦ SWD
Contrasts the various theories of instruction with their practical applications. The main theories include those of subject-centred instruction, objectives-centred instruction, experience-centred instruction and instruction. Trainers will develop skills in the areas of public presentation, organising for learning, media use to assist presentation, managing learning and teaching styles and techniques.

EDU00220
LEARNING, COMMUNICATING AND EDUCATIONAL COMPUTING
S1 ♦ Int/Ext/Online ♦ L/CH/TW ♦ SWD
Helps students to develop effective learning and communication skills in different work settings. Also examines and promotes the use of computers as tools for learning and communication, and students are encouraged to understand and access various electronic networks. Students will require access to the computer network through a computer laboratory or modem.

EDU00221
TEACHING AND LEARNING
S1/S2 ♦ Int ♦ L/CH ♦ Ed
Introduces students to the theory and practice of teaching and learning as they occur in formal education contexts. Requires students to examine ways in which learners differ in terms of their cognitive/social/physical development and how appropriate teaching strategies might account for such individual differences.

EDU00291
THEORY AND PROCESS OF CURRICULUM DEVELOPMENT
S1 ♦ Ext ♦ L ♦ Ed
Curriculum models and strategies are critically examined in the areas of school level planning, implementation and evaluation of curricula. The comparison of such models and strategies is made with actual situations for the purposes of analysis and the formulation of proposals for local school-level curriculum needs.

EDU00298
CO-OPERATIVE LEARNING SKILLS IN THE CLASSROOM
S1 ♦ Int/Ext ♦ L ♦ Ed
An opportunity to investigate, compare and evaluate classroom approaches based on co-operative, competitive and individualistic learning. Teacher structured learning goals and how they determine how students interact with each other and with the teacher. Interaction patterns and the cognitive and affective outcomes of instruction.

EDU00353
TEACHING THE GIFTED
S1/S2 ♦ Ext ♦ L ♦ Ed
Focuses on the needs of gifted and talented learners. Students will become aware of the methods by which gifted and talented children are identified and will gain experience in planning and implementing enrichment and accelerated programmes.

EDU00356
READING DIFFICULTIES
S1 ♦ Int ♦ L ♦ Ed
Enables students to gain an understanding of diagnostic assessment techniques and to design and teach an appropriate intervention programme based upon a child's individual needs.

EDU00400
AUSTRALIAN AND ASIAN STUDIES
S2 ♦ Int ♦ L ♦ Ed
A background unit that develops a knowledge base essential to understanding contemporary issues affecting present day Australia.

Teaching strategies ensure that links are made between the two geographical regions of Australia and Asia to enable students to develop a synthesis of the issues, lifestyles and cultural differences that exist between Australia and Asia.

EDU00401
CURRICULUM STUDIES: ENGLISH I – LANGUAGE ACQUISITION
S1 ♦ Int ♦ L ♦ Ed
Will provide a theoretical and practical understanding of the writing process, development of children's writing and the importance of sharing literature with children. Will give an overview of the English K–6

curriculum to assist their classroom observation.

EDU00402
CURRICULUM STUDIES: ENGLISH II — THE WHOLE LANGUAGE CLASSROOM
S2 ♦ Int ♦ L ♦ Ed
Pre-requisite/s: *EDU00401 Curriculum Studies: English I*
Will focus on the emergent literacy which is learned holistically. An exploration of the conditions necessary for language learning form the foundations of this unit. Literacy learning processes and teaching strategies will be explored.

EDU00403
CURRICULUM STUDIES: ENGLISH III – LANGUAGE ACROSS THE CURRICULUM
S1 ♦ Int ♦ L ♦ Ed
Pre-requisite/s*: EDU00402 Curriculum Studies: English II*
Anti-requisite/s*: EHO00403 Curriculum Studies: English III*
Language should not be taught in isolation; language teaching should exploit other curriculum areas so that language learning is always relevant and purposeful. The focus is on the use, structure and teaching of different genres of language. Includes programming determined by the language needs of children.

EDU00404
CURRICULUM STUDIES: MATHEMATICS I
S2 ♦ Int ♦ L ♦ Ed
Focuses on the teaching of a range of topics typical of K–6 mathematics curricula, e.g. early number, numeration, whole number arithmetic and chance and data. Emphasises constructivist approaches, understanding children's mathematical strategies and current issues in mathematics curriculum and teaching.

EDU00405
CURRICULUM STUDIES: MATHEMATICS II
S1 ♦ Int ♦ L ♦ Ed
Pre-requisite/s: *EDU00404 Curriculum Studies: Mathematics I*
Anti-requisite/s*: EHO00415 Curriculum Studies: Mathematics II*
Focuses on the teaching of a range of topics typical of K–6 mathematics curricula, e.g. geometry, measurement, fractions and decimals, and ratio and proportion. Emphasises the teaching of mathematical problem solving, enquiry-based approached to teaching, and current approached to assessment.

EDU00412
CURRICULUM STUDIES: HUMAN SOCIETY AND ITS ENVIRONMENT
S2 ♦ Int ♦ L ♦ Ed
Anti-requisite/s*: EHO00412 Curriculum Studies: Human Society and its Environment*
Introduces the key curriculum area of HSIE at the primary school level as an approach which focuses on children investigating the human world around them. Provides for both content and process in teaching about society.

EDU00413
CURRICULUM STUDIES: SCIENCE AND TECHNOLOGY I
S1/S2 ♦ Int ♦ L ♦ Ed
The investigation, design and make, and using technology processes. Children's and pre-service teachers' own concepts in the content strands of Living Things, Earth and its Surroundings and The Physical Environment. Constructivist teaching/learning approaches in these strands.

EDU00414
CURRICULUM STUDIES: SCIENCE AND TECHNOLOGY II
S1/S2 ♦ Int ♦ L ♦ Ed
Pre-requisite/s: *EDU00413 Curriculum Studies: Science and Technology I or EDU01246 Curriculum Specialisation: Science I*
Anti-requisite/s*: EHO00414 Curriculum Studies: Science and Technology II*
Children's and pre-service teachers' own concepts in the content strands of Earth and its

Surroundings, built environments and Information and Communications. Pedagogical topics will include gender issues, assessment, constructivist learning strategies, integrators and children with learning difficulties. Teaching a lesson sequence during practicum is integral to the unit.

EDU00415
CURRICULUM STUDIES: CREATIVE AND PERFORMING ARTS I
S1 ♦ Int ♦ L ♦ Ed
Will focus on basic skills and personal development for each of the components of the CAPA syllabus and will contain an integrated study across the areas of Visual Arts, Craft and Design, Music and Drama.

Links with the Internship programme will be incorporated and students will be encouraged to trial some of their ideas during their first block practicum experience.

EDU00416
CURRICULUM STUDIES: CREATIVE AND PERFORMING ARTS II
S2 ♦ Int ♦ L ♦ Ed
Pre-requisite/s: *EDU00415 Curriculum Studies: CAPA I*
Anti-requisite/s: *EHO00416 Curriculum Studies: CAPA II*
Focuses on further enhancement of personal skills. Students will become competent planners and implementors of complex arts learning experienced at all levels of development as well as becoming valuers of the arts in Australia and its multi-faceted society.

EDU00417
CURRICULUM STUDIES: PERSONAL DEVELOPMENT, HEALTH, PHYSICAL EDUCATION I
S1/S2 ♦ Int ♦ L ♦ Ed
Examines the essential information on children's growth and development and skill learning in both movement, self esteem and social skills which underpins the curriculum. Relates this to the teaching of games and sport skills, fitness and lifestyle, personal growth and development, and gymnastics.

EDU00418
CURRICULUM STUDIES: PERSONAL DEVELOPMENT, HEALTH, PHYSICAL EDUCATION II
S2 ♦ Int ♦ L ♦ Ed
Pre-requisite/s: *EDU00417 Curriculum Studies: PDHPE I or EDU01021 Curriculum Specialisation: PDHPE I (Movement)*
Anti-requisite/s*: EHO00418 Curriculum Studies: PDHPE II*
Examines the essential information underpinning the curriculum related to Interpersonal Relationships, Human Sexuality and Health choices, and explores the application of current curriculum and learning theory to these curriculum areas. Examines the issues of safety, swimming and lifesaving and dance, and seeks to develop personal and teaching/ planning skills and confidence in these areas.

EDU00491
DESIGN AND TECHNOLOGY I
S2 ♦ Int ♦ CH ♦ Ed
Designed to broaden students' understanding of the nature of Design and Technology, this introductory unit addresses the concept of the classroom design project and associated methodologies. The unit also focuses on two context areas with which the student will not have much contact in other areas of the course – textiles and agriculture.

EDU00492
DESIGN AND TECHNOLOGY II
S1 ♦ Int ♦ CH ♦ Ed
Broaden students' understanding of the nature of Design and Technology through involving. Students will also learn how to programme units of work that focus on the design and implementation of systems.

EDU00493
DESIGN AND TECHNOLOGY III
S2 ♦ Int ♦ CH ♦ Ed
Broadens students' understanding of the nature of Design and Technology by having them complete a substantial independent design project in an area of their choice, presenting their work at an exhibition and writing up progress reports, evaluations and reflections.

EDU00496
DESIGN AND TECHNOLOGY CURRICULUM
S2 ♦ Int ♦ CH ♦ Ed
Provides students with an appreciation of international, national and local directions in technology education and includes a detailed study of core provision for technology education.

EDU00550
UNDERSTANDING EDUCATIONAL RESEARCH
S1/S2 ♦ Ext ♦ L ♦ Ed
Explores and analyses the nature of educational research – its purposes, processes and outcomes, from various perspectives, e.g., positivistic, interpretive and critical. Criteria for assessing quality research are noted, including ethical considerations. Action research styles are discussed. Critically interpreting educational research is a focus, but the teacher as researcher is also examined.

EDU00554
EDUCATIONAL LEADERSHIP
S1/S2 ♦ Ext ♦ L ♦ Ed
Provides students with an understanding of the importance of leadership within the School environment. The concept of leadership will be explored within the context of research and literature and students will be encouraged to apply and develop educational leadership skills within their workplace.

EDU00558
PROFESSIONAL PRACTICE IN EDUCATION I
S1/S2 ♦ Ext ♦ L ♦ Ed
Provides students with the opportunity to enhance their professional praxis by being reflexive and developing skills of critical reflection through collaborative action research. Designed for students who wish to focus upon a particular project within their workplace in the context of the principles of reflective practice.

EDU00559
PROFESSIONAL PRACTICE IN EDUCATION II
S1/S2 ♦ Ext ♦ L ♦ Ed
Provides students with the opportunity to further enhance their professional praxis by being reflexive and developing skills of critical reflection through collaborative action research. Designed for students who wish to focus upon a particular project within their workplace in the context of the principles of reflective practice. Requires students to demonstrate progressive development and extension from their engagement in Professional Practice in Education I.

EDU00660
TEACHING FOR EFFECTIVE LEARNING
This introductory core unit introduces academic staff to procedures for examining their own teaching. The participant's teaching experience forms an important basis of the unit. Participants plan a teaching session, an assessment item linked to their own objectives and evaluate their teaching. They also evaluate the modules of the unit as an example of teaching.

EDU00661
APPLYING THEORIES OF LEARNING TO TEACHING
Pre-requisite/s: *EDU00660 Teaching for Effective Learning*
Builds upon the pre-requisite unit and examines the theoretical basis for making informed decisions about course planning, implementation and evaluation. Will focus on an examination of learning assumptions, theories of learning including androgogy, reflecting on practice, experiential learning and metacognition.

EDU00731
ENQUIRY I
Anti-requisite/s*: EHO00731 Enquiry I*
Explores the nature of enquiry in the social sciences by examining positivist, interpretative (e.g. phenomenological, ethnomethodological) and critical research paradigms; introduces students to basic terminology and concepts employed in descriptive and inferential statistics and to the use of computers in analysing

numerical data; introduces students to various data-gathering techniques (including the use of ethnographies, participant observation unstructured interviews and documentary evidence).

EDU00732
ENQUIRY II
***Pre-requisite/s**: EDU00731 Enquiry I or EHO00731 Enquiry I*
***Anti-requisite/s**: EHO00732 Enquiry II, EHO00731 Enquiry I*

Types of educational enquiry and evaluation are considered, and specific data collection procedures reviewed. Basic statistical terminology and concepts are included and students will then have the option of further exploring qualitative or quantitative data analytic techniques

EDU00733
THE NATURE AND PROCESS OF EDUCATIONAL CHANGE
S1/S2 ♦ Ext ♦ L ♦ Ed

Begins with an historical examination of empirical and conceptual developments in the educational change literature. At a theoretical and conceptual level, the unit draws upon more traditional and positivist analyses and contrasts these with assumptions and understanding s from critical and alternative perspectives. The unit design permits students to relate course content to processes in their own workplace.

EDU00743
THESIS (6 UNIT)
S1/S2 ♦ Ext ♦ L ♦ Ed
***Pre- or Co-requisite/s:** EDU00731 Enquiry I and EDU00732 Enquiry II*

Involves an investigation of an area of educational significance both to the student and the field of education as a whole, and will result in the production of a research thesis of 30,000 to 40,000 words.

EDU00744
THESIS (8 UNIT)
S1/S2 ♦ Ext ♦ L ♦ Ed
***Pre-requisite/s:** Evidence of an existing record of research in a relevant discipline, and/or previous completion of units equivalent to the Enquiry units*

Involves an investigation of an area of educational significance both to the student and the field of education as a whole, and will result in the production of a research thesis of 40,000 to 60,000 words.

EDU00748
WORKPLACE LEARNING
S1 ♦ Ext ♦ L ♦ SWD

Learning contexts in organisations – especially the role of informal, incidental and formal opportunities; new theories about learning such as self-direction, collegiality and mentoring; the needs of a post-industrial workplace as well as the role of experience in developing critical reflectivity are all examined.

EDU00749
MANAGEMENT EDUCATION
S2 ♦ Ext ♦ L ♦ SWD

Introduces the major approaches to management education and development and reviews recent international developments in the area. The relevance of competencies is critically examined and the role of management assessment centres and recognition of prior learning for managers reviewed.

EDU00751
INDEPENDENT STUDY UNIT I: NEGOTIATED READING COURSE
S1/S2 ♦ Ext ♦ L ♦ Ed
***Pre-requisite/s:** To be negotiated*

An essential requirement of this unit will be a critical review of the literature in an agreed area leading to the identification of research possibilities. Other requirements are negotiable. A unit outline must be approved through the MEd Committee.

EDU00753
RESEARCH PROJECT – BACKGROUND AND PROPOSAL
S1/S2 ♦ Ext ♦ L ♦ Ed
Pre-requisite/s: *To be negotiated*
Requires the student to undertake a literature review and to develop a Research Project proposal in preparation for his/her 2-unit Research Project. An individually negotiated unit outline must be approved through the MEd Committee.

EDU00754
RESEARCH PROJECT
S1/S2 ♦ Ext ♦ L ♦ Ed
The 2-unit Research Project units involves an investigation of an area of educational or training and development significance both to the student and the field of education or training and development as a whole, and will result in the production of a 10,000 to 20,000 word report.

EDU00755
RESEARCH PROJECT
S1/S2 ♦ Ext ♦ L ♦ Ed
Is identical to EDU00754, but permits the completion of the 2-unit Research Project over two semesters.

EDU00761–63
RESEARCH DISSERTATION
Triple-weighted unit.
S1/S2 ♦ Ext ♦ L ♦ SWD
The topic for the Dissertation is defined by the student in conjunction with the Head, School of Social and Workplace Development or delegate and the principal supervisor. The dissertation is to be completed in a minimum of two (2) semesters.

EDU00801
THESIS (6 UNIT)
S1/S2 ♦ Int ♦ L ♦ Ed
Pre-requisite/s: *EDU00731 Enquiry I and EDU00732 Enquiry II*
Will provide students with the opportunity to undertake an original research project in Education which will be presented as a research thesis.

EDU01021
CURRICULUM SPECIALISATION: PDHPE I (MOVEMENT)
S1 ♦ Int ♦ L ♦ Ed
Develops specific skills, knowledge and experiences applicable to movement education and physical activity within the PDHPE Syllabus. Examines the premise that movement experiences should aim to develop not only movement concepts and skills necessary for satisfying performance but also self awareness, aesthetic appreciation, problem solving and inter-personal skills.

EDU01022
CURRICULUM SPECIALISATION: PDHPE II (LIFESTYLE)
S2 ♦ Int ♦ L ♦ Ed
Co-requisite/s: *EDU01021 Curriculum Specialisation: PDHPE I (Movement)*
Develops the knowledge and skills applicable to healthy lifestyle education. Examines the concept of health and the foundations of a healthy lifestyle and studies the development of appropriate teaching programmes, strategies and techniques. Also studies the relevant sections of syllabi from the Key Learning Area of Personal Development, Health and Physical Education.

EDU01029
ADULT LEARNING
S1 ♦ Ext ♦ L ♦ SWD
Examines both the various processes that individuals go through as they attempt to change or enrich their knowledge, values, skills or strategies and the resulting knowledge, values, skills, strategies and behaviours possessed by each individual.

EDU01094
EARLY CHILDHOOD EDUCATION
S1/S2 ♦ Ext ♦ L ♦ Ed
Pre-requisite/s: *EDU00401 Curriculum Studies: English I*
Specialises in a study of pre-school children. Topics such as observing children, planning learning activities, parent education, working with the community are covered. Practical work is mainly with 3–5 year olds in child care services of various kinds.

EDU01095
SPECIAL EDUCATION
S2 ♦ Int ♦ L/CH ♦ Ed
Pre-requisite/s: *TCH10000 Professional Experience I*
Introduces Special Education and the complex interaction of instructional, behavioural, curricular, community and society influences that require all teachers to have an understanding of Special Education philosophies, techniques and skills.

EDU01102
LEARNING IN CONTEMPORARY SOCIETY
S1 ♦ Ext ♦ L ♦ Ed
The development of competence and optimal learning in students given current thinking on human development and learning in schools; the provision for individual learning differences in a heterogeneous classroom and emphasis on the teacher's reflective processes.

EDU01104
ASSESSMENT AND REPORTING
S2 ♦ Ext ♦ L ♦ Ed
Concepts issues, concerns and techniques associated with assessment, evaluation and reporting of student achievement.

EDU01105
PROJECT
S2 ♦ Ext ♦ L ♦ Ed
The addressing of an educational problem in a systematic, practical and theory-driven way, and producing a written report of the investigation.

EDU01106
INDEPENDENT STUDY UNIT I or

EDU01107
INDEPENDENT STUDY UNIT II
S1/S2 ♦ Ext ♦ L ♦ Ed
An opportunity for a student to identify and study topics in his or her area of professional activity in close consultation with a supervising staff member. Objectives, content and assessment of the unit are individually negotiated and contracted with each student.

EDU01143
CURRICULUM SPECIALISATION: MUSIC I
S1 ♦ Int ♦ L ♦ Ed
Designed to provide students with an understanding of teaching non-elective music in secondary schools. Special emphasis will be placed upon the areas of educational planning, variety of teaching strategies and the development of classroom resources.

EDU01144
CURRICULUM SPECIALISATION: MUSIC II
S2 ♦ Int ♦ L ♦ Ed
Pre-requisite/s: *EDU01143 Curriculum Specialisation: Music I*
Designed to provide students with an understanding of, and the opportunity to develop confidence in, teaching elective music, from Year 7 to Year 12, in NSW secondary schools.

EDU01153
CURRICULUM SPECIALISATION: VISUAL ARTS I
S1 ♦ Int ♦ L ♦ Ed
Anti-requisite/s: *EDU01151 Curriculum Specialisation: Visual Arts I (Junior)*
Develops specific skills and knowledge of the visual arts (7–12) with an emphasis on the syllabus for the first four years of secondary school. Topics related to teaching practice, making artworks, photographs, classroom management and the general running of an Art Department are also included.

EDU01154
CURRICULUM SPECIALISATION: VISUAL ARTS II
S2 ♦ Int ♦ L ♦ Ed
Pre-requisite/s: *EDU01151 Curriculum Specialisaation: Visual Arts I (Junior) or EDU01153 Curriculum Specialisation: Visual Arts I, EDU01152 Curriculum Specialisation: Visual Arts II (Senior)*
Specialises in an in-depth study of Years 11 and 12. Special emphasis is placed on planned, sequential learning experiences in 2D and 3D modes. Also included are such topics as the changing role of visual arts, computers in the visual arts, and teaching organisation for senior

classes.

EDU01246
CURRICULUM SPECIALISATION: SCIENCE I
S1 ♦ Int ♦ L ♦ Ed
***Anti-requisite/s**: EDU01244 Curriculum Specialisation: Science (Junior)*
The focus is the Science 7–10 Syllabus. Students will be introduced to planning, implementing and evaluating strategies so that they can translate the aims of the 7–10 Syllabus into practice. The intentions and assumptions of the syllabus will also be considered within secondary education.

EDU01247
CURRICULUM SPECIALISATION: SCIENCE II
S2 ♦ Int ♦ L ♦ Ed
***Pre-requisite/s:** EDU01246 Curriculum Specialisation: Science I*
***Anti-requisite/s:** EDU01245 Curriculum Specialisation: Science II (Senior)*
The focus is the Science 11–12 Syllabus. Students will be introduced to General Science and 3–4 Unit Science Syllabi as well as the syllabi of two specific science disciplines including one of Physics or Chemistry. The social context of senior secondary science will be explored, as well as epistemological issues.

EDU01264
STAFF DEVELOPMENT AND TRAINING
S2 ♦ Int/Ext/Online ♦ L ♦ SWD
***Anti-requisite/s:** MNG00122 Human Resource Management II*
Examines, within the Australian context, how to design, deliver and evaluate effective staff training and development programs. Students may elect to be assessed through practical as well as theoretical assignments.

EDU01285
ISSUES AND STRATEGIES IN HEALTH STUDIES
S2 ♦ Ext ♦ L ♦ Ed
Planning and implementing programmes in Health/PE/PD; key issues relating to health and health education; children's motor skill development and acquisition of skills in the areas of games, dance and movement; the practical application of theory to the classroom situation.

EDU01290
OUTDOOR EDUCATION I
S1/S2 ♦ Int ♦ L ♦ Ed
Students are introduced to outdoor education as part of the school curriculum. The unit is presented in two parts, theoretical and practical. The theory component will be delivered during University-based tutorials and in the field, while the practical component will be delivered during field trips. The focus of the unit is two-fold: to investigate how outdoor education activities and settings can enable the integration and teaching of school curricula in an outdoor setting; and, to enable students to participate in a range of outdoor pursuits and develop personal skills in the outdoors.

EDU01291
COMPUTERS IN EDUCATION: SOFTWARE EVALUATION AND TRAINING
S1/S2 ♦ Int ♦ L ♦ Ed
Considers how current computer technology can assist with teaching, learning and administration, including uses of the Internet.

EDU01292
CURRICULUM SPECIALISATION: OUTDOOR EDUCATION
S1/S2 ♦ Int ♦ L ♦ Ed
The focus is upon the nature of teaching Outdoor Education across K–12 with a major focus on Years 7-12. Addresses the ways in which Outdoor Education can be integrated into each student's teaching across all Key Learning Areas. Also addresses the changes in the Outdoor Education curriculum over the past decade and the impact it has had within schools and in the teaching of Outdoor Education. Specific treatment is given to the integration of Outdoor Education into the teaching of each student's major curriculum specialisation.

EDU01300
HEALTH AND FITNESS IN MODERN SOCIETY
S2 ♦ Int ♦ L ♦ Ed
***Pre-requisite/s:** EDU00417 Curriculum Studies: PD/Health/PE I*
Designed to increase students' awareness of health issues and to develop their decision-

making skills on health issues. Students will have the choice of pursuing these issues at a personal level or in relation to curriculum development in primary school health studies.

EDU01308
INDIGENOUS AUSTRALIANS IN EDUCATION
S1 ♦ Ext ♦ S2 ♦ Int/Ext ♦ L ♦ CIAP
Introduces Australia's historical context and government policies that have attempted to assimilate Indigenous Australian peoples. Deals with Indigenous Australian styles of learning in urban and remote areas, teaching strategies that will empower Indigenous Australian peoples, effective communication skills with adult members of the Indigenous Australian communities and ways of challenging the dominant discourse.

EDU01551
ENQUIRY I: QUALITATIVE RESEARCH IN EDUCATION
S1/S2 ♦ Ext ♦ L ♦ Ed
Provides students with a detailed overview of the rang eof different qualitative approaches and with an in-depth understanding on how to conduct a qualitative study in education. Techniques such as in-depth interviewing, participant observation and document analysis are covered, together with a focus on data analysis and report writing.

EDU01552
ENQUIRY II: QUANTITATIVE RESEARCH IN EDUCATION
S1/S2 ♦ Ext ♦ L ♦ Ed
Provides an overview of quantitative-based research methods in education with a specific emphasis on developing students' skills in undertaking survey-based and questionnaire-based studies, including the use of computer packages in the design of instruments and in the analysis of data.

EDU10003
EDUCATIONAL INFORMATION TECHNOLOGY
S1/S2 ♦ Int ♦ L ♦ Ed
Anti-requisite/s: *EDU01297 Technology in Learning and Teaching or EDU01291 Computers in Education: Software Evaluation and Training*
Introduces students to the use of computers and computing in education and covers basic computer operations (including use of the Internet); evaluation and production of educational software; teaching skills and strategies specifically associated with using computer-base approaches and ways in which computers may be used to make both classrooms and school curricula more inclusive.

EDU10004
LANGUAGE, LITERACY AND DIVERSITY
S1 ♦ Int ♦ L ♦ Ed
Introduces an ecological model of classroom management to ensure that future teachers are able to cater for and utilise behaviour management practices to promote a positive classroom climate. The unit develops the knowledge and skills necessary to facilitate the curriculum development and research skills of the teacher in relation to classroom and behaviour management.

EDU10037
TECHNACY IN DESIGN CONCEPTS AND VIRTUAL EXPRESSION
S1 ♦ Int ♦ CH ♦ Ed
Introduces technacy theory and practice in design and technology education. Essential design concepts in graphic and digital communication for technology processes and problem solving are explored and applied, including 2D, 3D and 4D representation, digital rendering and design computing techniques. Students progress by way of graphic projects.

EDU10038
MANAGING DESIGN AND TECHNOLOGY RESOURCES
S1 ♦ Int ♦ CH ♦ Ed
Co/Pre-requisite/s*: TCH10000 Professional Experience I*
Addresses essential safety planning, resource preparation, storage and upkeep and equipment management. Learning is approach through a project related to a unit of work, school visits and knowledge in the areas of school inventory, supplier contacts, maintenance procedures and routines including lesson management strategies.

EDU10039
DESIGN AND TECHNOLOGY IN CLOTHING AND PRODUCTION
S2 ♦ Int ♦ CH ♦ Ed
***Pre-requisite/s**: EDU10037 Technacy in Design Concepts and Virtual Expression*
Broadens students' understanding of the nature of Design and Technology through involving them in individual and collaborative group projects that focus on textiles and the design and implementation of manufacturing systems. Students will gain an appreciation for Occupational Health and Safety issues, and will gain experience, programming units of work in these areas.

EDU10040
TECHNACY FOR INNOVATION: INTRODUCTORY RESEARCH AND FORESIGHTING METHODS
S1 ♦ Int ♦ CH ♦ Ed
***Pre-requisite/s**: EDU10037 Technacy in Design Concepts and Virtual Expression*
Develops an appreciation of the unique contribution that technology educators can make to their profession and society through research. Case examples, scenario settings, history of technology education are explored covering ethics, quality and foresight. Students begin planning a possible research idea for their final year.

EDU10041
DESIGN AND TECHNOLOGY IN ENERGY AND TRANSPORT SYSTEMS
S1 ♦ Int ♦ CH ♦ Ed
Examines the role of energy and transport systems in Design and Technology education. Renewable and non-renewable energy and transport systems in agriculture, aquaculture, forestry, plantation are explored. Technology designs are appraised with reference to water and soil management and plant and animal health and ethics.

EDU10042
RESEARCH METHODS
S2 ♦ Int ♦ CH ♦ Ed
***Pre-requisite/s:** EDU10040 Technacy for Innovation: Introductory Research and Foresighting*
Extends students' knowledge of educational research. Focuses on positivistic, interpretive and critical paradigms, and a range of methodologies: qualitative, quantitative and action research. Addresses a range of research approaches and techniques, and includes a focus design and analysis, ethics and designing a research proposal.

EDU10043
TECHNACY IN INDIGENOUS COMMUNITIES AND DEVELOPMENT PROJECTS
S1 ♦ Int ♦ CH ♦ Ed
Introduces advanced skills, knowledge and issues addressing the transfer of technology and technology education across cultural settings and environment contexts. A history and analysis of technology development and transfer is broadly presented with particular focus on cross-cultural events both in the Australian Indigenous Context and other Indigenous contexts.

EDU10044/45
RESEARCH PROJECT
Double-weighted unit
S1/S2 ♦ Int ♦ CH ♦ Ed
***Pre-requisite/s**: EDU10042 Research Methods and at least 6 core Education units.*
Synthesises students' knowledge of educational research. Focuses on the development and presentation of a research idea, the methods used and implications for innovation in education. Through the submission of a research mini-thesis and optional innovation project, a contribution to educational futures is made.

EDU10046
TECHNICAL DRAWING AND CAD
S2 ♦ Int ♦ CH ♦ Ed
***Pre-requisite/s**: EDU10037 Technacy in Design Concepts and Virtual Expression*
Consolidates previous units that introduced concepts and techniques in technical drawing (AS1100) and freehand sketching. Covers Technical Drawing Syllabus, teaching techniques and advanced drawing including introduction to descriptive geometry and computer aided design. Features drawing management, teaching methods, advanced

3D/4D photo realistic rendering and compares the cross-cultural graphic representation.

EDU10047
TECHNICS: WOOD TECHNOLOGY
S1 ♦ Int ♦ CH ♦ Ed
***Pre-requisite/s**: EDU10037 Technacy in Design Concepts and Virtual Expression*
Introduces students to the Technics Syllabus, teaching techniques and advanced techniques in wood construction. The unit features woodwork teaching methods and compares the cross-cultural dimensions to wood crafts and their techniques to broaden the professional appreciation of the medium.

EDU10048
ENGINEERING MATERIALS
S1 ♦ Int ♦ CH ♦ Ed
Focuses on the physical and chemical properties of a range of engineering materials and their application. It is designed to provide the necessary knowledge and understanding for teaching the Stage 6 Engineering Studies Syllabus in NSW schools. A comprehensive range of materials are classified and studied for their atomic structure, bonding, physical and mechanical properties.

EDU10049
ENGINEERING IN SOCIETY, REPORTS AND ETHICS
S2 ♦ Int ♦ CH ♦ Ed
Introduces the profession of engineers and related professions. Addresses teaching issues in the Stage 6 Engineering Studies Syllabus in NSW schools. Covers history of engineering in society, ethics in technology and bio-engineering, engineering report writing, discussions of social and environmental impact of engineering technologies, development engineers and appropriate technology.

EDU10050
ENGINEERING MECHANICS: STATICS AND DYNAMICS
S1 ♦ Int ♦ CH ♦ Ed
***Pre-requisite/s**: EDU10046 Technical Drawing and CAD, EDU10040 Technacy for Innovation: Introductory Research and Foresighting Methods, EDU10048 Engineering Materials*
Provides a focused study of the physical forces and movement that affect the design of the built environment for teaching the Stage 6 Engineering Studies Syllabus in NSW schools. Covers mechanics and hydraulic sciences such as mass, forces, scalars and vector quantities, simple mechanisms, stress, strain and basic aerodynamics and electronics.

EDU10051
TEXTILES I: TEXTILES DESIGN AND TECHNOLOGY
S1/S2 ♦ Int ♦ CH ♦ Ed
Introduces students to the processes of textile fibre and fabric production and the resultant textile properties and products. Cultural and environmental aspects of textile industries are also explored. Students are encouraged to gain practical skills in a variety of textile identification, production and decoration methods, and apply knowledge to the programming of work units.

EDU10052
TEXTILES II: CLOTHING INDUSTRY AND CONSTRUCTION FUNDAMENTALS
S1/S2 ♦ Int ♦ CH ♦ Ed
Introduces students to the clothing design and manufacturing industry, developing appreciation, knowledge and skills in textile article construction methods, pattern construction and alteration, and labeling procedures and regulations. Knowledge gained throughout the unit is utilised in the design of appropriate learning experiences for high school delivery.

EDU10053
TEXTILES III: FASHION DESIGN PROCESSES
S1/S2 ♦ Int ♦ CH ♦ Ed
Introduces aesthetic and functional, clothing and fashion design. Fashion trends throughout history and other cultures are examined, and the mediums through which these trends are conveyed. The Australian clothing and fashion industry is also investigated, in conjunction with the nature of the Australian fashion/clothing consumer.

EDU10054
FOOD CULTURE AND INDUSTRY STUDIES
S1/S2 ♦ Int ♦ CH ♦ Ed
Introduces students to food, developing student understanding of production, processing, preservation, manufacture, marketing and distribution of foods and food products. The issues of food in other cultures and food for social justice is also investigated in combination with the development of appropriate units and associated resources for junior and senior food technology classes.

EDU10055
DESIGN AND TECHNOLOGY FOR INFORMATION MANAGEMENT
S2 ♦ Int ♦ CH ♦ Ed
***Pre-requisite/s**: EDU10037 Technacy in Design Concepts and Virtual Expression*
***Anti-requisite/s**: EDU00493 Design and Technology III*
Develops information and communication knowledge in design and technology teaching and learning. Examines communication processes in societies, industries, privacy and ethics issues in design and education. Design computing and graphics skills are applied and consider teaching and learning methods as they develop a information and communication management project.

EDU10099
MOVEMENT SKILLS I
Int ♦ L ♦ Ed
Develops specific skills, knowledge and experiences in a range of major team and individual sports, gymnastics and dance as reflected in the teaching of games, gymnastics and dance within the NSW PDHPE 7 - 10 Syllabus. Students will examine the premise that movement experiences should aim to develop not only movement concepts and skills necessary for satisfying performance but also self awareness, aesthetic appreciation, problem solving and inter-personal skills.

EDU10100
MOVEMENT SKILLS II
Int ♦ L ♦ Ed
***Pre-requisite/s**: EDU10099 Movement Skills I*
Develops advanced skills, knowledge and experiences in gymnastics, dance, aquatics and athletics as reflected in the teaching movement skills and movement sense within the NSW PDHPE 7 - 10 Syllabus. It further examines the premise that movement experiences should aim to develop not only movement concepts and skills necessary for satisfying performance but also self awareness, aesthetic appreciation, problem solving and inter-personal skills in relation to gymnastics, dance, aquatics and athletics.

EDU10101
MOVEMENT CONCEPTS IN EDUCATION
S1 ♦ Int ♦ L ♦ Ed
***Pre-requisite/s**: EDU10100 Movements Skills II*
Develops student awareness of the role of games and sport in PDHPE and Australian society generally and investigates movement concepts in education and the integration of movement education in the PDHPE syllabus.

EDU10102
ADOLESCENT HEALTH ISSUES
Int ♦ L ♦ Ed
Provides students with skills in the development, implementation and evaluation of teaching strategies in adolescent mental health. Students will examine the concepts underpinning adolescent mental health and critiques the various approaches is responding to critical issues in adolescent mental health.

EDU10103
DRUG AND ALCOHOL EDUCATION
Int ♦ L ♦ Ed
Explores and analyses the nature of drug and alcohol intervention and its place in school curriculum. It investigates how drug and alcohol use may be a significant aspect of leisure activities for many young people and therefore increases their risk of harm from overuse and abuse of drugs and alcohol.

EDU10104
FOOD PROPERTIES, PREPARATION AND PRESENTATION
S2 ♦ Int ♦ L ♦ Ed
Provides a focused study on the practical implications of food preparation as a science, an art, and a life sustaining practical activity. This unit examines food properties, handling and storage procedures, preparation skills and techniques, purchasing and presentation.

EDU40001
RESEARCH METHODS FOR THE SOCIAL SCIENCE
Double-weighted unit
S1 ♦ Int/Ext ♦ L ♦ SaWD
Introduces students to a range of basic research skills required for the production of a sound research thesis within the social sciences. It explores the ontological and epistemological foundations of various approaches to social science research and draws out the implications each has in terms of research design, including the collection and analysis of data. Students are introduced to a range of theoretical frameworks through which research findings can be differentially interpreted.

ENE00400
AUDIO ENGINEERING I
S2 ♦ Int ♦ L ♦ CA
Covers a range of techniques associated with audio engineering in multitrack recording studios and in live recording and mixing environments. (NB: Not available to Music Production Specialisation).

ENE00401
AUDIO ENGINEERING II
S1 ♦ Int ♦ L ♦ CA
Pre-requisite/s: *ENE00400 Audio Engineering I*
Focuses on audio engineering projects related to live concert production, live-to-air concert broadcast and the production of studio recordings. Students will manage their own projects, and are involved in professional productions as appropriate. (**NB** Quotas may apply. Not available to Music Production Specialiation).

ENG00351
CHILDREN'S LITERATURE
S1 ♦ Ext ♦ L ♦ Ed
Pre-requisite/s: *EDU00401 Curriculum Studies: English I*
Based on the belief that children need a well-balanced literature programme to enhance their imaginative and verbal experience. It works through a study of genres, the critic's views of central issues and programming according to the Piagetan theories of child growth and development.

ENG00355
STORYTELLING
S1/S2 ♦ Int/Ext ♦ L ♦ Ed
Emphasises the importance of storytelling as a method of transmitting culture. Enables students to enjoy, prepare and tell stories to children.

ENG00400
INTRODUCTION TO WRITTEN TEXTS
S1 ♦ Int/Ext ♦ L ♦ HMCS
Co-requisite/s: *COM00334 Learning Technologies and the Academy or COM00204 Communication: Theory and Practice (applies to Bachelor of Arts students only).*
Introduces students to contemporary literary and cultural theories which will engage them in the central questions about the place of writing in culture. The genres of poetry, drama, fiction and non-fiction, as well as popular genres, are studied in relation to their cultural significances and their participation in cultural formation.

ENG00401
ISSUES AND THEMES IN CONTEMPORARY WRITING
S2 ♦ Int/Ext ♦ L/TW ♦ HMCS
Pre-requisite/s: *ENG00400 Introduction to Written Texts*
Students are introduced to a number of contemporary written texts. Major issues and themes are identified and a number of critical methods are exploited. Particular attention is paid to those issues and themes which can be seen as having special relevance to post-colonial societies. There is an emphasis on Australian writing.

ENG00406
THEORIES OF TEXT AND CULTURE
S1 ♦ Int/Ext ♦ L ♦ HMCS
Pre-requisite/s: *ENG00401 Issues and Themes in Contemporary Writing, ENG00410 Introduction to Creative Writing*
Students are guided through the major contemporary theoretical debates about the relationship between written texts and the production of cultural and social meanings. Students will do a detailed study of the theories of Postmodernism, Post-colonialism and Feminism.

ENG00410
INTRODUCTION TO CREATIVE WRITING
S1 ♦ Int/Ext ♦ L ♦ HMCS
Co-requisite/s: *ENG00400 Introduction to Written Texts*
Introduces students to the main skills areas of creative writing practice. Students will explore a range of approaches to narrative structures and techniques through readings of published creative work and practical writings about the craft. Students will also gain experience in the practice of writing, self-editing and redrafting using workshop techniques.

ENG00411
WRITING GENRE
S2 ♦ Int/Ext ♦ L/TW ♦ HMCS
Pre-requisite/s*: ENG00410 Introduction to Creative Writing, ENG00400 Introduction to Written Text*
Introduces students to a range of contemporary popular and literary genres and encourages them to study these genres in both theoretical and practical terms. Students will be encouraged to experiment in a practical and creative sense with the aesthetic conventions and textual strategies of a range of genres as well as to study the complexities of each genre in a critical context.

ENG00412
AUSTRALIAN WOMEN'S WRITING
S2 ♦ Ext ♦ L ♦ HMCS
Pre-requisite/s*: ENG00401 Issues and Themes in Contemporary Writing and ENG00410 Introduction to Creative Writing (pre-2000 students only require ENG00401 as a pre-requisite)*
Introduces students to the range and diversity of contemporary women's writing through the study of five contemporary novels by Australian women writers, and relates these, in theme and technique, to the concerns of feminism and feminist literary theory.

ENG10022
WRITING FROM THE EDGE
S1 ♦ Int/Ext ♦ L ♦ HMCS
Pre-requisite/s: *ENG00400 Introduction to Written Texts, ENG00410 Introduction to Creative Writing*
Introduces students to the theories and practices involved in a comprehensive range of innovative and experimental writing techniques used in fiction, non-fiction, poetry and writing for performance. Students will be encouraged to experiment with and make practical use of the aesthetic conventions and textual strategies discussed in the course in their own writing.

ENG10080
ELECTRONIC WRITING
S1 ♦ Int/Online ♦ L ♦ HMCS
Pre-requisite/s: *ENG00400 Introduction to Written Texts, ENG00410 Introduction to Creative Writing.*
Introduces students to the contemporary field of electronic writing. Students will critically examine the diverse theories and practices of literary writing distinctive to new electronic media such as computers, CD-ROMs and the internet. Students develop skills in evaluating and producing examples of hybrid electronic genres which cross traditional literary and artistic boundaries, including hypertext literature, cyberpoetry, hyperfiction and multimedia writing.

ENG10083
KNOWLEDGE AND CULTURE
S1 ♦ Int ♦ L ♦ HMCS
***Anti-requisite/s**: HUM00793 Research Core*
Develops students' capabilities in the areas of academic enquiry and writing, covering a broad range of contemporary theoretical literature in order to provide a sound foundation for research. Students can focus upon material relevant to their area of specialisation.

ENS00203
HYDROLOGY AND CLIMATOLOGY
S2 ♦ Int ♦ L ♦ EnvSM
Takes a step by step look at the movement of water through the global hydrological cycle. Provides a treatment of techniques used for the measurement and analysis of surface and sub-surface water and looks at the effect this water has on stream and catchment development. Uses real data gathered by the students and case examples from Australia and overseas to provide a practical basis for the understanding of techniques and principles studied during the course.

ENS00218
WASTE TECHNOLOGY
S2 ♦ Int ♦ L ♦ EnvSM
Examines the problems of waste disposal with emphasis on classification of waste types and their impacts on the environment. Includes practical and applied examination of disposal methods, site selection and rehabilitation, hazard evaluation, risk analysis, monitoring strategies, waste reduction and waste recycling. The human aspects of waste management are also included.

ENV00207
LAND USE PLANNING
S1 ♦ Int ♦ L ♦ EnvSM
Covers both theoretical and practical aspects of land use planning, through the introduction and application of planning concepts, issues and approaches. The focus of the unit is on planning at the local and regional levels in order to provide an appreciation of planning processes in different contexts.

EXE00151-2
EXCHANGE ELECTIVE – EDUCATION I – II
EXE00161-2
EXCHANGE ELECTIVE – SOCIOLOGY I – II
EXE00165-6
EXCHANGE ELECTIVE – TRAINING AND DEVELOPMENT I – II
EXE00171-2
EXCHANGE ELECTIVE – MANAGEMENT I – II
EXE00181-2
EXCHANGE ELECTIVE – COMMERCE I – II
EXE00191-2
EXCHANGE ELECTIVE – INFORMATION TECHNOLOGY I – II
EXE00201-2
EXCHANGE ELECTIVE – COMPLEMENTARY MEDICINE I – II
EXE00211-2
EXCHANGE ELECTIVE – COLLEGE OF INDIGENOUS AUSTRALIAN PEOPLES I – II
EXE00221-4
TOURISM AND HOSPITALITY INTERNATIONAL EXCHANGE I – IV
EXE00351-2
EXCHANGE ELECTIVE – THE ARTS I – II
EXE00421-2
EXCHANGE ELECTIVE – MUSIC I – II
EXE00425-6
EXCHANGE ELECTIVE – VISUAL ARTS I – II
EXE00451-2
EXCHANGE ELECTIVE – SCIENCE I – II
EXE00551-2
EXCHANGE ELECTIVE – HEALTH SCIENCE I – II
EXE00561-2
EXCHANGE ELECTIVE – HUMAN MOVEMENT I – II
EXE00651-2
EXCHANGE ELECTIVE – LEGAL STUDIES I – II

EXE00751-2
EXCHANGE ELECTIVE – TOURISM I – II

Provision exists in some courses for students to undertake units as part of an international student exchange. These units can only be undertaken with the approval of the Head of School.

FIN00115
SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT
S1 ♦ Int ♦ L ♦ CM
Pre-requisite/s: *ACC00142 Accounting and Financial Management II or ACC00152 Business Finance*
Provides coverage of contemporary finance theory and relates that theory to the development of appropriate investment strategies for different classes of investor (individual, corporate and institutional). This material is put into perspective by treatment of topics relating to the investment environment, such as the regulation of securities markets, sources of market information and the nature of investment risk.

FIN00126
INTERNATIONAL FINANCE
S2 ♦ Int/Ext ♦ L ♦ CM
Pre-requisite/s: *ACC00142 Accounting and Financial Management II or ACC00152 Business Finance*
Deals with the operation of international financial markets, and covers various aspects of the operations and activities of the trans-national business enterprise, the management of international financial risks, the implications of the rapid development of centres of offshore banking and finance, and their impacts on the way Australian firms finance their operations.

FIN00127
FINANCIAL INSTITUTIONS MANAGEMENT
S1 ♦ Int/Ext ♦ L ♦ CM
Pre-requisite/s: *ACC00142 Accounting and Financial Management II or ACC00152 Business Finance*
Designed to provide participants with an overview of the major issues that arise in the management of a bank's assets and liabilities and in the management of its physical, financial and human resources.

FIN00215
FINANCE AND INFORMATION SYSTEMS I: INTRODUCTION
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L♦ THM
Designed to provide students with an understanding of the practical accounting and financial management concepts and principles applicable to club operations. The material covers a wide range of financial issues which are common to most commercial organisations but highlights specific applications within the club industry, and not-for-profit organisations.

FIN00216
FINANCE AND INFORMATION SYSTEMS II: ANALYSIS
Available to Club Industry employees only.
S1/S2♦ Ext ♦ L ♦ THM
Pre-requisite/s*: FIN00215 Finance and Information Systems I: Introduction*
Analysis of financial statements forms a major part of the evaluation of the club's performance. Managers have to demonstrate competence in utilising these reports for future decisions. Also addresses financial budgets and forecasting, analysis of income and expenditure, profit and loss statements and balance sheets.

FIN00217
FINANCE AND INFORMATION SYSTEMS III: FINANCIAL MANAGEMENT
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
Pre-requisite/s*: FIN00216 Finance and Information Systems II: Analysis*
Introduces managers to facility and risk and the management and strategic implications of these factors within the club industry. Addresses the need to develop and implement policies for the risk management of club services including food, alcohol and gaming.

FIN00320
FINANCIAL MANAGEMENT FOR SPORT AND EXERCISE
S1 ♦ Int ♦ L ♦ ESSM
Demonstrates how the principles of financial management can be used to manage profitability

in a sport and recreation organisation. Emphasis will be placed on financial planning, management and evaluating the performance of a sports business.

FIN00706
FINANCIAL MANAGEMENT IN BUSINESS
Not available to undergraduates.
T1/T3 ♦ Ext ♦ L ♦ CM
Pre-requisite/s: *ECO00720 Economics for Management, MAT00720 Quantitative Analysis for Management*
Working from the implicit assumption that the role of financial management must be the maximising of shareholders' wealth, the investment, financing and dividend policies of the firm are analysed and studied within the framework of contemporary theories of finance, the study being undertaken bearing in mind the general framework of the form and operation of Australian capital and finance markets.

FIN00710
MAJOR THESIS (FINANCE)
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ CM
The thesis consists of an approved programme of supervised research study agreed with the Head, School of Commerce and Management.

FIN00721
MANAGERIAL FINANCE
Not available to undergraduates.
T1 ♦ Ext ♦ L ♦ CM/GCM
Pre-requisite/s: *ACC00720 Accounting for Managers, MAT00720 Quantitative Analysis for Management*
It is recommended that students take ACC00724 before taking this unit as it extends the material introduced and provides a foundation for more advanced units in finance and financial economics. Considers in more detail the investment, financing and dividend decisions of organisation, and focuses on the role that these decisions play in creating value within organisations. Aims to provide an understanding of the conceptual basis for these decisions and provides opportunities for the development of practical decision making frameworks that incorporate this conceptual base.

FIN00723
INTERNATIONAL FINANCE FOR MANAGERS
Not available to undergraduates.
T2 ♦ Int/Ext ♦ TW ♦ GCM
Pre-requisite/s*: FIN00721 Managerial Finance*
Deals with the operation of international currency, debt, equity and derivative security markets and the role of related institutions. Topics include Eurodollar loans, accessing the American corporate bond market, appraising the investment performance of international mutual funds, operations and activities of the multinational business enterprise, appraising international financial impacts on domestic firms and the management of international financial risk.

FIN00802
FINANCE 400 (HONS)
S1/S2 ♦ Int ♦ L ♦ CM
Pre-requisite/s: *Admission to BBus(Hons)(Finance)*
As for ACC00801 Accounting 400 (Hons).

FIN00919
INVESTMENT ANALYSIS AND PORTFOLIO MANAGEMENT
T2 Ext L GCM
Pre-requisite/s: *ACC00724 Accounting and Finance for Managers*
Anti-requisite/s: *FIN00915 Financial Institutions Management*
Utilises contemporary finance theory to appraise the development of appropriate investment and portfolio management strategies for different classes of investors (individuals, corporate and institutional). These core decision areas are put into perspective by the treatment of topics relating to the investment environment, the regulation of securities markets, sources of market information and the nature of investment risk.

FIN10071
WAREHOUSING I
S1/S2 ♦ Int/Ext/Online ♦ L ♦ CM
Provides foundation knowledge and skills to supervise and manage the distribution of goods and services through a warehousing facility using current systems and methods and the flow of material from receipt to despatch. It includes

the use of technology to reduce the reliance on paper-based systems and its interface with mechanical handling equipment and storage systems. The primary objective of warehouse management is to improve productivity and achieve lower operating costs. Government legislation also requires compliance for the storage of nominated goods, associated risks, staff safety and training.

FIN10072
DISTRIBUTION PLANNING
S1/S2 ♦ Int/Ext/Online ♦ L ♦ CM
Students are introduced to the key components of the distribution and supply cycle and the techniques used to manage the distribution of goods and services both internal and external to an organisation taking in to account profitability and survival. Students will also examine the expansion of e-commerce in traditional distribution systems and methods.

FIN10073
INTRODUCTION TO LOGISTICS
S1/S2 ♦ Int/Ext/Online ♦ L ♦ CM
Provides foundation knowledge and skills to manage the logistics network of an organisation to distribute goods and services through a supply cycle including a distribution facility using current systems and methodologies from raw material to distributed finished product. It includes the various legislative requirements for transportation methods, safety and benchmarking.

FIN10074
INVENTORY MANAGEMENT SYSTEMS AND METHODS
S1/S2 ♦ Int/Ext/Online ♦ L ♦ CM
Introduces students to the broad issues that underlie the study of Inventory Management and its relationship to both internal and external customers within an organisation. Understanding is developed of the various techniques used to manage the investment in Inventory, including supply and demand trend models and incorporating financial implications of the approaches.

FIN10075
TRANSPORT MANAGEMENT
S1/S2 ♦ Int/Ext/Online ♦ L ♦ CM
Students will be able to identify the various transport systems and methods used for the distribution of goods and services within Australia and globally, including the trends in transportation from regional to national distribution systems and associated cost structures. A focus of the unit is the factors that businesses need to consider in their choice of transport modes for goods and services distribution and acquisition.

FIN10076
WAREHOUSING II
S1/S2 ♦ Int/Ext/Online ♦ L ♦ CM
***Pre-requisite/s**: FIN10071 Warehousing I*
Provides knowledge and skills to select various materials handling equipment and storage mediums to comply with legislation and meet corporate objectives to include productivity and customer service, including the specialised requirements for storage facilities to handle refrigerated product, dangerous goods handling and storage, high volume distribution centres and bonded warehouses.

FIN10077
SHIPPING AND STEVEDORING SYSTEMS
S1/S2 ♦ Int/Ext/Online ♦ L ♦ CM
Allows students to identify the various types of ships used throughout the world and the related activities required to support sea transportation. This includes stevedores, freight forwarders, navigation pilots, consolidation agents, conference and non conference confederations. Legal and environmental influences on shipping activities are also considered.

FIN10078
OUTSOURCING SERVICES
S1/S2 ♦ Int/Ext/Online ♦ L ♦ CM
Outsourcing services is a newly developed practice being implemented by private and government organisations, and has major implications for the way purchasing is undertaken in an organisation. Students will review the use of outsourcing services as a means of developing more efficient purchasing operations and considers the issues involved in

selecting the outsourcing of services as a purchasing strategy.

FIN10079
WORKPLACE PROJECT
S1/S2 ♦ Int/Ext/Online ♦ L ♦ CM
Students will identify a work related purchasing, warehousing or logistics project with their lecturer, which incorporates the other units studied within the associate degree awards of Purchasing, Logistics or Warehousing. These include computing, marketing, buying, contract management, inventory control, organisational behaviour and fundamentals of management.

FOR00100
FIRE ECOLOGY AND MANAGEMENT
S2 ♦ Int ♦ L ♦ EnvSM
***Pre-requisite/s**: BIO00213 Techniques in Plant Conservation*
Examines principles of combustion and fire behaviour, based on an understanding of meteorological events; role of fire in ecosystem function; techniques of fire control including hazard reduction and other prescribed burning techniques; review of suppression strategies.

FOR00101
FOREST ECOPHYSIOLOGY
S2 ♦ Int ♦ L ♦ EnvSM
***Pre-requisite/s:** BIO00230 Principles of Plant and Animal Conservation or BIO00213 Techniques in Plant Conservation*
Describes the function of forest trees, stands and communities, building on the concepts introduced in BIO00230 Principles of Plant and Animal Conservation and BIO00213 Techniques in Plant Conservation. It is presented in four parts: basic ecophysiological parameters and growth, the role of water, the role of nutrients and the use of integrative models in understanding plant and community function and hence nature.

FOR00102
FOREST MENSURATION AND INVENTORY
S1 ♦ Int ♦ L ♦ EnvSM
***Pre-requisite/s**: ISY00241 Computing in Applied Science*
Concerns the measurement of trees and forests. It includes techniques of individual tree and stand measurement and inventory of forest resources. Particular attention is paid to the measurement of the tree stem and the estimation of wood volumes available from it. Techniques of broad-scale forest inventory to describe fully the resources of a forest are considered.

FOR00103
SILVICULTURE I: NATIVE FORESTS
S1 ♦ Int ♦ L ♦ EnvSM
Introduces students to the theory and practice of silviculture, by reviewing the underlying physiological and ecological principles and explaining how these are applied in controlling the composition, growth and regeneration of native forests.

FOR00104
FOREST OPERATIONS
S1 ♦ Int ♦ L ♦ EnvSM
Imparts knowledge of the techniques used in harvesting operations and their environmental effects. Also stresses the interrelationship of harvesting and silviculture.

FOR00105
SILVICULTURE II: PLANTATIONS
S2 ♦ Int ♦ L ♦ EnvSM
***Pre-requisite/s:** FOR00103 Silviculture I: Native Forests*
Introduces the policies and technologies that drive plantation investment and management today. Exposes students to the theory behind those technologies and the practical problems involved in establishing and maintaining plantations of both native and exotic species.

FOR00106
WOOD SCIENCE UTILISATION AND CONVERSION TECHNOLOGY
S2 ♦ Int ♦ L ♦ EnvSM
***Pre-requisite/s:** FOR00104 Forest Operations or FOR00104 Timber Harvesting*
Aims to relate wood anatomy, ultrastructure and wood chemistry to the various end-uses of wood and to its susceptibility to insect attack and fungal decay.

FOR00107
FOREST HEALTH – PESTS AND DISEASES
S1 ♦ Int ♦ L ♦ EnvSM
Pre-requisite/s: *BIO00213 Techniques in Plant Conservation*
Covers the identification and control of pests and diseases. Factors conducive to the spread of insects and diseases at outbreak levels are examined and methodologies for their control presented and discussed, including the potential for integrated pest management. Techniques used in the diagnosis and correction of nutritional disorders are presented and illustrated. The problems with weeds in natural forests and plantations are discussed and various control techniques, including the use of chemicals are demonstrated.

FOR00108
INTEGRATED TREE CROPPING – FARM FORESTRY
S2 ♦ Int ♦ L ♦ EnvSM
Pre-requisite/s: *FOR00105 Silviculture II: Plantations*
Provides an understanding of the role of trees in agricultural ecosystems and their place in the rural landscape. It will also illustrate the dual significance of integrated tree cropping for environmental conservation and for diversifying and supplementing farm income. Students will become aware, that when evaluating agroforestry proposals for a range of species, soils and climates, ecological and biological considerations must be included, in conjunction with financial and organisational aspects including tax law, planning restrictions and marketing.

FOR00109
FOREST LAND USE AND MANAGEMENT
S1 ♦ Int ♦ L ♦ EnvSM
Pre-requisite/s: *FOR00102 Forest Mensuration and Inventory*
Provides students with the background knowledge to evaluate land for various forestry, conservation and tourism uses at a local and a regional level. A secondary aim is for students to identify the issues of interest to stakeholders and to employ the methods of conflict resolution to negotiate outcomes acceptable to industry and conservation groups. Students will gain skills in the practical aspects of both plantation and natural forest management.

FOR00110
NATURAL RESOURCES POLICY
S2 ♦ Int ♦ L ♦ EnvSM
Discusses the evolution of natural resources policy in general and forest policy in Australia in particular, in the context of changing community attitudes and values. Events leading to the formulation of the National Forest Policy Statement are reviewed. Recognition of the multi-function role of forests provides the rationale for balancing their protection and preservation values during policy implementation in order to achieve ecologically sustainable forest management.

FOR00112
PRODUCT DEVELOPMENT AND MARKETING
S2 ♦ Int ♦ L ♦ EnvSM
Pre-requisite/s: *FOR00106 Wood Science Utilisation and Conversion Technology*
Development of new forest products as a means of industry adjustment to the decreasing availability and changing quality of traditional products, based on a knowledge of wood properties and market analysis to determine user requirements. Attention is directed towards the whole range of end-products from high-value, appearance grade timber to lower quality, uniform material suitable for pulping or wood composites.

FOR00113
EXTENSION AND ADVISORY SERVICES
S2 ♦ Int ♦ L ♦ EnvSM
Communication of technical information on forestry and the forest industries to landholders. Provision of extension and advisory services by government agencies, business enterprises and consultants. Introduction to relevant sociological research methods.

GLY00201
GEOLOGY
S1 ♦ Int ♦ L ♦ EnvSM
Investigates tectonic processes leading to the formation of the distinctive environments of the earth's surface and the rocks and minerals found in those environments. The role of geology in understanding and managing environmental

changes and natural hazards is emphasised, and the geology of the local area is studied using geological maps and field work.

GLY00210
EARTH RESOURCES
S2 ♦ Int ♦ L ♦ EnvSM
Pre-requisite/s: *GLY00201 Geology*
Anti-requisite/s*: GLY00203 Applied Geology*
Introduces the concepts and procedures used in economic and exploration geology. A selection of major types of metallic and non-metallic orebodies will be reviewed, genetic models will be described, and the geological, geochemical, and geophysical exploration techniques used to reveal them will be discussed. The constraints imposed on exploration and mining activities by environmental and economic factors will provide a recurring theme.

GLY00220
NATURAL SCIENCES
Conditions apply – refer School of Business.
S1 ♦ Int ♦ CH ♦ Bus
Provides practical understanding of the earth sciences and their relationship with agribusiness enterprises. It is assumed that students do not have any prior understanding of these sciences. Specific emphasis is placed on climate, soils and plant nutrition and the relationship between each of these factors of production. This unit will provide an essential foundation for those students pursuing advanced applied courses of Beef, Horticulture and Organic Farming.

GLY00223
INTRODUCTION TO GEOGRAPHIC INFORMATION SYSTEMS
S2 ♦ Int ♦ L ♦ EnvSM
Anti-requisitie/s: *GLY00219 Remote Sensing and Geographic Information Systems*
Gives both conceptual background and empirical experience with Geographical Information Systems techniques. Achieved through (a) the introduction of fundamental spatial concepts and issues related to spatial data and Geographical Information Systems, and (b) using several GIS software packages. Covers an introduction to GIS, spatial data, GIS concepts, GIS components, and an overview of their applications in applied sciences and related fields.

GLY00231
COASTAL GEOMORPHOLOGY AND SEDIMENTOLOGY
S2 ♦ Int ♦ L ♦ EnvSM
Pre-requisite/s: *GLY00201 Geology*
Anti-requisite/s*: GLY00206 Coastal Geomorphology*
Describes coastal landforms and the processes that formed them and continue to change them. The role of periodic high energy events and the use of data on past trends and present conditions to predict future changes and the effects of human intervention are emphasised. The use of knowledge of coastal landforms and processes in land use planning will be demonstrated.

GLY00232
ENVIRONMENTAL MONITORING AND ANALYSIS
S1 ♦ Int ♦ L ♦ EnvSM
Pre-requisite/s*: CHE00073 Environmental Chemistry*
Anti-requisite/s*: GLY00221 Coastal Engineering and Oceanography*
Focuses on the biogeochemical processes that operate in coastal ecosystems and the procedures for planning and conducting environmental sampling and monitoring programs for measuring biogeochemical processes. Also familiarises students with modern wet chemical and instrumental analytical techniques that are part of environmental sampling and monitoring programs. Real data gathered by the students and case examples from both Australia and overseas are used to provide a practical basis for understanding the principles and techniques studied during the unit.

HEA00203
STUDIES IN SUBSTANCE ABUSE
S2 ♦ Int ♦ L ♦ NHCP
Focuses on the way the discourses on substance abuse shape the various perspectives on drug dependence and its social, economic and health effects. Also determines the nature of educational, legal and health management strategies.

HEA00291
HEALTH CARE PRACTICES I
S1 ♦ Int ♦ L ♦ NHCP
S1/S2 ♦ Ext ♦ L ♦ NHCP
Anti-requisite/s: *BHS00303 Lifespan Human Development and/or SOY00304 Introductory Sociology*
Includes a multidisciplinary examination of the important concepts underpinning various understandings of health and illness. Aims to enable students to develop a holistic understanding of health and to provide them with foundation concepts that will be explored in greater depth later in their studies. Focuses on ways of understanding health, the individualisation of health and the social construction of health.

HEA00292
HEALTH CARE PRACTICES II
S1 ♦ Int/Ext ♦ L ♦ NHCP
Anti-requisite/s: *NRS00307 Nursing VII or NRS00227 Applied Health Research*
Provides undergraduate students with an overview of the research process in the context of contemporary health care practices. Also helps students develop basic competencies in health research. Addresses common research methods used in health and epidemiology.

HEA00293
HEALTH CARE PRACTICES III
S1 ♦ Int/Ext ♦ L ♦ NHCP
Anti-requisite/s: *BHS00305 Health Psychology*
Provides students with skills in the development, implementation and evaluation of health promotion strategies for individuals, groups and communities. Addresses the concepts underpinning health promotion, critiques the various approaches and allows students to examine a specific programme.

HEA00294
HEALTH CARE PRACTICES IV
S2 ♦ Int/Ext ♦ L ♦ NHCP
Anti-requisite/s*: SOC00355 Sociology of Health Care Practice*
Critically examines the factors that affect the health status of individuals and the delivery of health care. Also analyses the way in which cultural concepts of illness and health care delivery are constructed and examines the factors that affect illness behaviour of individuals in the context of health and illness.

HEA00402
PHILOSOPHY OF HOLISTIC HEALTH CARE
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Explores the cultural and historical perspectives of different attitudes and beliefs about health and illness and how they have influenced the philosophy, theory and methodology of healing in the 20th century. The recognition of different paradigms in health care will allow holistic health carers to understand their roles as therapists in socio-political contexts. The philosophy of holistic health care is orientated towards shared responsibility for health between therapist and client and the interrelatedness of practitioner, client and environment.

HEA00403
HOLISTIC CARING AND COMMUNICATION
Not available to undergraduates.
Ext ♦ L ♦ NHCP
The quality of human interaction is an important factor in caring and in the healing process. Personal development, self awareness, interaction with others, and the ability to connect, respond to and guide others, are the main focus of holistic care and communication. Students will analyse patterns of human interaction through the critical examination of modalities of holistic care.

HEA00404
CONTEXTUAL BODY WORK
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Students will explore theoretically and practically a therapeutic body work modality of their choice, such as massage, kinesiology, therapeutic touch, and the relaxation response.

HEA00405
HOLISTIC NUTRITION
Not available to undergraduates.
Ext ♦ L ♦ NHCP
The therapeutic properties of food will be studied. The relationship between food and holism will be explored, and the latest nutritional research will be examined. Recent

theories in nutrition will be critically analysed, and an analysis of personal nutrition will be made. Recommendations for therapeutic nutrition will be offered regarding selected health concerns.

HEA00501
ISSUES AND METHODS IN RESEARCH I
Not available to undergraduates
Ext ♦ L ♦ NHCP
Provides an overview of current theory and issues in research practice. The major philosophical perspectives of health research are examined from historical and social contexts. A critical analysis of empiricist, interpretive and critical approaches to health research will be the focus of this unit.

HEA00502
ISSUES AND METHODS IN RESEARCH II
Not available to undergraduates
Ext ♦ L ♦ NHCP
Provides an in-depth examination of the research process and a broad range of research methodologies applicable to health research. The methodological approaches covered in this unit will be derived from the empiricist, interpretive and critical paradigms of research.

HEA10063
CARE OF THE OLDER PERSON I
S1/S2 ♦ Ext ♦ L ♦ NHCP
Examines the historical, political, economic, legal and ethical contexts for the care of older people in Australia.

HEA10064
CARE OF THE OLDER PERSON II
S1/S2 ♦ Ext ♦ L ♦ NHCP
This is the first of two units that provide the opportunity for students to develop knowledge and skills required in the care of older people.

HEA10065
CARE OF THE OLDER PERSON III
S1/S2 ♦ Ext ♦ L ♦ NHCP
This is the second in a series of two units that provide the opportunity for students to develop knowledge and skills required in the care of older people.

HEA10066
CARE OF THE OLDER PERSON IV
S1/S2 ♦ Ext ♦ L ♦ NHCP
Provides the opportunity for students to acquire skills related to managing the lifestyle and the living environment for people in aged care facilities and in need of care at home.

HEA10067
INTRODUCTION TO PHYSICAL CARE
S1/S2 ♦ Ext ♦ L ♦ NHCP
***Anti-requisite/s**: NRS00322 Clinical Nursing Studies II*
Introduces students to the range of physical needs associated with activities of daily living, and to the principles and techniques of basic physical care for persons who are partially or totally dependent in respect of these activities.

HEA40001–4
HEALTH SCIENCE 400 (HONOURS)
S1/S2 ♦ Int/Ext ♦ L ♦ NHCP
Provide students with the opportunity to undertake an original research project in Health Science, which will be written up into a thesis. Students will have the opportunity to develop research skills through completion of the project, preparation of a progress paper and a seminar presentation.

HIS00201
CULTURAL HERITAGE CONSERVATION
S2 ♦ Int ♦ L ♦ EnvSM
Embraces the areas of cultural theory, applied science, technology and management required to assess, manage, and conserve both prehistoric and historical human heritage material (artefacts, sites, landscapes and knowledge). The unit is both theoretically and practically based, and introduces the principles and methods of heritage management, conservation and education. It concentrates on theoretical underpinnings, legislation and public administration of heritage, methods of archaeological and historical investigation, heritage museum curation, artefact curation and conservation and management, and heritage education.

HIS10016
NATURE OF HISTORY MAKING
S1 ♦ Int/Ext ♦ L ♦ HMCS
***Co-requisite/s**: COM00334 Learning Technologies and the Academy or COM00204 Communication: Theory and Practice (applies to BA students only)*
***Anti-requisite/s**: HIS00230 Issues in History*
Draws on environmental and cultural history, to introduce theoretical models and methodologies used to examine the relationship between nature and culture from various perspectives: history-making, ecology, anthropology, modes of re-production, political economy, colonialism, feminism and cultural geography. Students will make history using historical concepts and sources that highlight the intersection between place and culture.

HIS10020
FOOD FOR THOUGHT
S1 ♦ Int/Ext ♦ L ♦ HMCS
Draws on meals as historical texts, introducing students to a range of sources and methodolgies that place food in the context of environmental and cultural factors. Food production, distribution, preparation and consumption will be explored in terms of social, political and economic relations. Students will have the opportunity to exchange recipes and insights using culinary texts, historical menus and oral traditions.

HIS10021
HOME
S2 ♦ Int/Ext ♦ L ♦ HMCS
Brings history back home, to interrogate notions of home, place and belonging. Differences in the experience 'being at home' and the construction of the local and local history will be explored across time and place. Owing a home of one's own, dispossession and homelands bring to light differences in homelife and issues of identity. Students will have the opportunity to pursue in-depth a case study related to their own interests.

HLT00252
INTRODUCTION TO NATURAL THERAPIES
S1/S2 ♦ Ext ♦ L ♦ NHCP
Designed to provide to up-to-date information on current infection control practices for nurses interested in a range of clinical applications including the delivery of patient care. Learners will be encouraged to adapt clinical material to suit their current work interests.

HLT00255
HOMOEOPATHY I (INTRODUCTORY HOMOEOPATHY)
S2 ♦ Int ♦ L ♦ NCM
***Pre-requisite/s:** HLT00259 Naturopathic Foundations*
***Anti-requisite/s:** HLT10088 Homoeopathy I (Part 1 of 2), HLT10089 Homoeopathy I (Part 2 of 2)*
Introduces students to the origins, theory and practice of homoeopathy. Students will learn methods and approaches for analysing simple acute case histories and selecting homoeopathic remedies. Study of the materia medica will commence, based on acute cases.

HLT00256
HOMOEOPATHY II (HOMOEOPATHIC THEORY AND PRACTICE)
S1 ♦ Int ♦ L ♦ NCM
***Pre-requisite/s:** HLT00255 Homoeopathy I, HLT00259 Naturopathic Foundations*
***Anti-requisite/s**: HLT10086 Homoeopathy II, (Part 1 of 2) HLT10087 Homoeopathy II (Part 2 of 2)*
Involves intensive study of the theory of chronic disease and of case-taking, prescription, case-management of complex cases involving long established illness and multiple conditions. Laboratory based practicum sessions will continue to explore the notion that "like cures like". Study of homoepathic materia medica will continue throughout the unit.

HLT00257
PHYTOTHERAPY I (FOUNDATIONS OF HERBAL MEDICINE)
S2 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *HLT00259 Naturopathic Foundations*
A comprehensive introduction to herbal medicine, the study of plants as healing agents. Based on study of the western herbal tradition as it orginated in ancient Greece. Covers the historical and philosophical framework of western herbal medicine, its language and modern application.

HLT00259
NATUROPATHIC FOUNDATIONS
S1 ♦ Int ♦ L ♦ NCM
Provides a comprehensive introduction to basic naturopathic principles and places the practice of naturopathy into its social, cultural and historical context. Covers a broad range of topics including the assumptions of the biomedical and holistic paradigms, the social context of disease and health care delivery, and naturopathic approaches to health care.

HLT00260
NATUROPATHIC STUDIES
S2 ♦ Int ♦ L ♦ NCM
Pre-requisite/s*: HLT00278 Naturopathic Clinic I,*
Co-requisite/s*: HLT00279 Naturopathic Clinic II*
Integrates the various components of naturopathic clinical practice to allow final year students the ability to synthesise them prior to graduation and independent clinical practice. Includes consideration of legal, ethical and professional issues.

HLT00263
HOMOEOPATHY III (CLINICAL HOMOEOPATHY)
S1 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *HLT00256 Homoeopathy II*
Further consolidates understanding of the principles and practice of homoeopathy and study of the materia medica. Will assist the student to further integrate homoeopathic principles with naturopathic practice.

HLT00266
PHYTOTHERAPY IV (PHARMACOGNOSY)
S2 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *HLT00302 Phytotherapy II, HLT00303 Phytotherapy III, CHE00102 Biological Chemistry I, CHE00103 Biological Chemistry II*
Provides students with knowledge of pharmacologically active constituents and medicinal plant pharmacology. Covers major groups of active constituents, pharmacodynamics, pharmacokinetics, and safety issues including herb-drug interactions. Includes the study of the therapeutic applications of a number of medicinal plants.

HLT00267
PHYTOTHERAPY V
S1 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *HLT00257 Phytotherapy I, HLT00302 Phytotherapry II (Medicinal Plants: Botany and Applicators) or HLT00258 Phytotherapy II, HLT00303 Phytotherapy III (S), or HLT00265 Phytotherapy III, HLT00266 Phytotherapy IV*
Further consolidates understanding of the principles and practice of herbal medicine. Study of the materia medica will continue, with specific reference to clinical application of herbs. Major issues in contemporary herbal practice will be addressed, and the philosophical underpinning of contemporary practice will be exercised. Students will learn to integrate herbal remedies into naturopathic practice.

HLT00274
CLINICAL DIAGNOSIS I
S1 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *BIO01201 Anatomy and Physiology I, BIO01202 Anatomy and Physiology II, CHE00102 Biological Chemistry I, CHE00103 Biological Chemistry II, BIO00101 Physiological Pathology I, BIO00102 Physiological Pathology II, HLT00303 Phytotherapy III, HLT00255 Homoeopathy I*
Co-requisite/s*: HLT10118 Clinical Studies I*
A comprehensive introduction to clinical diagnosis, an essential component of naturopathic clinical practice. Provides skills in critical thinking, understanding of the common

manifestations of disease and a systematic approach to reaching a clinical diagnosis based upon a reasoned judgement of the presentation. The material will be presented in a problem-based format.

HLT00275
CLINICAL DIAGNOSIS II
S2 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *HLT00274 Clinical Diagnosis I,*
B HLT10119 Clinical Studies II
Builds on the unit Clinical Diagnosis I. Continues the problem-based learning approach to diagnosis by analysis of problems based on body systems. The primary aim of this unit is to develop critical analytical skills as the core component of clinical reasoning.

HLT00278
NATUROPATHIC CLINIC I
S1 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *HLT00277 Clinical Preparation II, HLT00275 Clinical Diagnosis II HLT00274 Clinical Diagnosis I,*
Co-requisite/s*: NUT00217 Nutrition IV, HLT00267 Phytotherapy V*
Provides students with supervised clinical experience in integrated naturopathic practice combining phytotherapy, nutrition, homoeopathy and tactile therapies. Within this supervised environment the student clinician will be responsible for case management and planning.

HLT00279
NATUROPATHIC CLINIC II
S2 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *HLT00278 Naturopathic Clinic I,*
Co-requisite/s*: HLT00260 Naturopathic Studies, NUT00216 Nutrition III*
Builds on previous experience and provides students with continued supervised clinical experience in integrated naturopathic practice combining phytotherapy, nutrition, homoeopathy and tactile therapies within a student clinic.

HLT00302
PHYTOTHERAPY II
S1 ♦ Int ♦ L ♦ NCM
Pre-requisite/s*: HLT00259 Naturopathic Foundations, HLT00257 Phytotherapy I, CHE00103 Biological Chemistry II*
Provides knowledge and practical skills in botany, plant identification and plant biology of medicinal plants relevant to naturoapthy. Additionally, the unit provides students with basic skills in the manufacture and dispensing of herbal preparations and includes the study of the therapeutic applications of a select number of medicinal plants. The issues of intellectual property rights and medicinal plant conservation are discussed.

HLT00410
CONTEMPORARY ISSUES IN THE PRACTICE OF NATURAL MEDICINE
Ext ♦ L ♦ NCM
Pre-requisite/s: *Qualified Practitioner status.*
Explores concepts that form theoretical and philosophical underpinnings of the contemporary practice of natural medicine. Topics include an introduction to the critical appraisal of research, reflective practice, models of health care, and the regulation of natural medicine in Australia.

HLT00413
CLINICAL EXAMINATION IN NATURAL MEDICINE
Ext ♦ L ♦ NCM
Pre-requisite/s*: Qualified Practitioner status*
Expands the skills base of existing practitioners in natural medicine by providing a comprehensive review of clinical skills required in the holistic assessment of the individual. Emphasis is on cue recognition of physical signs of unwellness and disease. Tactile skills for physical examination of each body system will be further developed and higher order skills of diagnostic problem-solving. Practical application of skills required for the management of common problems encountered in clinical practice will also be studied. A compulsory residential school is part of the requirements for this unit.

HLT00414
NATURAL MEDICINE AND REPRODUCTION
Ext ♦ L ♦ NCM
Explores the issues and practices pertaining to conception, pregnancy and the perinatal period, takes a naturopathic approach to issues of reproductive health in men and women including barriers relating to reproduction.

HLT00415
NATURAL MEDICINE IN CHILDHOOD AND ADOLESCENCE
Ext ♦ L ♦ NCM
Pre-requisite/s: *MDC00411 Clinical Diagnosis for Natural Medicine I, MDC00412 Clinical Diagnosis for Natural Medicine II (Qualified Practitioners only)*
Co-requisite/s*: HLT00279 Naturopathic Clinic II (Bachelor of Naturopathy students only)*
Outlines the specific differences and needs that children display during their development. Emphasis is on the recognition of normal developmental progress of the child, the clinical presentation of the common childhood diseases and the application of naturopathic treatment and therapeutic strategies.

HLT00416
NATURAL MEDICINE AND THE AGED
Ext ♦ L ♦ NCM
Pre-requisite/s: *MDC00411 Clinical Diagnosis for Natural Medicine I, MDC00412 Clinical Diagnosis for Natural Medicine II (Qualified Practitioners only)*
Co-requisite/s*: HLT00279 Naturopathic Clinic II (Bachelor of Naturopathy students only)*
Explores the ageing process in an holistic manner, with specific reference to diagnosing common health problems experienced by ageing people, and the naturopathic approach to the management of therapeutics and treatment.

HLT00417
NATURAL MEDICINE AND MENTAL HEALTH
Ext ♦ L ♦ NCM
Pre-requisite/s: *MDC00411 Clinical Diagnosis for Natural Medicine I, MDC00412 Clinical Diagnosis for Natural Medicine II (Qualified Practitioners only)*
Co-requisite/s: *HLT00279 Naturopathic Clinic II (Bachelor of Naturopathy students only)*
Focuses through a naturopathic perspective on mental health disorders and explores holistic strategies to support people experiencing mental health problems.

HLT00418
INDEPENDENT STUDY IN NATURAL MEDICINE
Ext ♦ L ♦ NCM
Pre-requisite/s: *HLT00420 Critical Reasoning and Research Methods in Natural Medicine (or equivalent)*
Provides students with an opportunity to undertake an in-depth study of a particular topic of their choice in the area of natural and complementary medicine.

HLT00419
RESEARCH PROJECT IN NATURAL MEDICINE
Ext ♦ L ♦ NCM
Pre-requisite/s: *HLT00420 Critical Reasoning and Research Methods in Natural Medicine (Qualified Practitioners only) or NRS00227 Applied Health Research and 192 credit points (Bachelor of Naturopathy students only)*
This two-semester unit provides students with an opportunity to undertake an in-depth study of a particular topic of their choice in the area of natural and complementary medicine and to carry out a minor research project relevant to the topic.

HLT00420
CRITICAL REASONING AND RESEARCH METHODS IN NATURAL MEDICINE
Ext ♦ L ♦ NCM
Provides a comprehensive introduction to critical reasoning within the context of contemporary natural medicine practice and an exploration of the appropriate application and

limitations of research methods in natural medicine.

HLT00439
EASTERN MEDICAL CONCEPTS
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Pre-requisite/s: *Registered Nurse status*
The first of six units that provide the registered nurse with an opportunity to explore and understand acupuncture and the philosophy and principles of traditional Chinese medicine which underpin it. Students will begin to apply the relationship of such principles to the practice of nursing.

HLT00440
ACUPUNCTURE CONCEPTS
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Pre-requisite/s: *HLT00439 Eastern Medical Concepts*
The second of six units that provide the registered nurse with an opportunity to explore an in-depth knowledge of meridian theory and location of acupuncture points. The student will explore the application to nursing of acupuncture as a therapy complementary to nursing. This unit of study will require recall, by the student, of the theoretical concepts presented in Eastern Medical Concepts.

HLT00441
ACUPUNCTURE PRACTICE I
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Pre-requisite/s: *HLT00439 Eastern Medical Concepts, HLT00440 Acupuncture Concepts*
The third of a series of six units. Provides the registered nurse with an opportunity to develop advanced levels of expertise in acupuncture theory and related practical and diagnostic skills, and a variety of modern technologies used in the context of acupuncture practice. These skills will be applied to advanced practice in nursing.

HLT00442
ACUPUNCTURE PRACTICE II
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Pre-requisite/s: *HLT00441 Acupuncture Practice I*
The fourth of a series of six units. Provides registered nurses with an opportunity to expand upon their theoretical knowledge and clinical nursing practice related to various health conditions that may be treated using acrupuncture.

HLT00443
ACUPUNCTURE PRACTICE III
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Pre-requisite/s: *HLT00441 Acupuncture Practice I, HLT00442 Acupuncture Practice II*
The fifth of a series of six units. Provides registered nurses with an opportunity to expand upon their theoretical knowledge of acupuncture, as applied to nursing practice, related to various health conditions that may be treated in clinical practice.

HLT00444
PROFESSIONAL PRACTICE IN ACUPUNCTURE
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Pre-requisite/s: *HLT00443 Acupuncture Practice III*
The final unit in a series of six units. Concentrates on the historical, political, ethical and legal issues pertaining to the development of Clinical Acupuncture as an emerging discipline in Australia. Also, within the unit the student will explore the multiple issues of implementing private practice within the community and the business management skills related to such implementation.

HLT10115
TACTILE THERAPIES I (RELAXATION AND THERAPEUTIC MASSAGE)
S1 ♦ Int ♦ L ♦ NCP
***Pre-requisite/s**: BIO01202 Anatomy and Physiology II, CSL00231 Introduction to Counselling: Theory and Practice*
***Anti-requisite/s**: HLT00280 Clinical Preparation IA, HLT00281 Clinical Preparation IIB*
Provides a comprehensive introduction to the history, principles, physiological basis and practice of western tactile therapy. Musculo-skeletal anatomy is continually reviewed throughout the semester. The unit will include experiential learning of western massage techniques, with the emphasis on students achieving competence in assessing a patient and delivering a full-body relaxation and specific therapeutic massage.

HLT10116
TACTILE THERAPIES II (LYMPATIC TECHNIQUE, SPORT/PERFORMANCE, HYDROTHERAPY)
S1 ♦ Int ♦ L ♦ NCP
***Pre-requisite/s:** BIO01202 Anatomy and Physiology II, HLT10115 Tactile Terapies I (Relaxation and Therapeutic Massage) (or equivalent)*
Enhances the tactile therapies skills of the students to an advanced level enabling the treatment of more complex cases. A range of advanced techniques are taught, including lymphatic and systems treatment for naturopaths. The theoretical and practical applications of sports and performance management in tactile therapies are taught, with supervised clinical practicum supporting the learning.

HLT10117
TACTILE THERAPIES III (MYOFASCIAL TECHNIQUES, EXERCISE AND POSTURAL THERAPY)
S2 ♦ Int ♦ L ♦ NCP
***Pre-requisite/s**: BIO01202 Anatomy and Physiology II (or equivalent), HLT10115 Tactile Therapies I (Relaxation and Therapeutic Massage)*
Develops skills in the management and treatment of patients with pain by myofascial techniques and electrotherapeutics. Enhances the skills of body mind techniques, postural education and exercise prescription to enable treatment of more complex cases, demonstrated in Clinical Practicum. Facilitates the development of research skills in tactile therapies.

HLT10118
CLINICAL STUDIES I
S1 ♦ Int ♦ L ♦ NCP
***Pre-requisite/s:** HLT00281 Clinical Preparation IB*
***Co-requisite/s:** HLT00274 Clinical Diagnosis I*
***Anti-requisite/s:** HLT00277 Clinical Preparation II*
Provides a comprehensive introduction to clinical skills required in the holistic assessment of the individual. Emphasis is on cue recognition of physical signs of unwellness and disease. Practical methods for clinical management of common problems will be studied, supported by both internal and external supervised clinical placements.

HLT10119
CLINICAL STUDIES II
S2 ♦ Int ♦ L ♦ NCP
***Pre-requisite/s**: HLT10118 Clinical Studies I, BIO00102 Physiological Pathology II*
***Co-requisite/s**: HLT00275 Clinical Diagnosis II*
***Anti-requisite/s:** HLT00277 Clinical Preparation II*
Develops the clinical skills required in the holistic assessment of the individual. Emphasis is on cue recognition of physical signs of unwellness and disease. Practical methods for the management of common problems encountered in clinical practice will also be studied, and both internal and external supervised clinical placements will support the student learning.

HMS00201
FIELD STUDIES I
S1 ♦ Int ♦ L ♦ ESSM
Field Studies I is the first of a series of units designed to prepare graduates for eventual entry into the workforce. To accomplish this students will be exposed to a range of practical

experiences that are associated with the professional area.

HMS00202
FIELD STUDIES II
S2 ♦ Int ♦ L ♦ ESSM
Initially deals with the basic principles related to communication and personal interrelationships. The remainder of the unit concentrates on the basic profiles, problems and activity needs of the aged and the disabled.

HMS00203
FIELD STUDIES III – SPORTS CONDITIONING AND TRAINING METHODOLOGY
S1 ♦ Int ♦ L ♦ ESSM
Focuses on the practical application of training methods for sport. In particular, emphasis is placed on designing, organising and presenting "yearly" training programmes for a variety of sports.

HMS00214
PREVENTION AND MANAGEMENT OF INJURY
S2 ♦ Int ♦ L ♦ ESSM
Pre-requisite/s: *BIO01302 Anatomy for Human Movement*
Focuses on the prevention and care of injuries sustained during physical activity in sport and exercise. Also develops an awareness of causative mechanisms of injury and investigates the role of the exercise scientist in preventive and rehabilitative exercise programming.

HMS00220
GRADUATING SEMINAR
S2 ♦ Int ♦ L ♦ ESSM
Pre-requisite/s*: HMS00301 Research Design in Sport Science*
Involves the student conducting and presenting the results of a limited research project in his/her major area of study within the Bachelor of Human Movement Science programme.

HMS00223
INTERNSHIP I
S1 ♦ Int ♦ L ♦ ESSM
Provides students with a systematic approach to developing a strategy for entry into the employment market place. In particular, attention focuses on preparing for the employer/employee selection process.

HMS00224
INTERNSHIP II
S2 ♦ Int ♦ L ♦ ESSM
Pre-requisite/s: *HMS00223 Internship I*
Students will actively seek and undertake a 4 week internship with community and/or private enterprise organisations, in order to obtain practical on the job experience while providing a beneficial and worthwhile opportunity for that host organisation.

HMS00225–8
INTERNSHIP III
S2 ♦ Int ♦ L ♦ ESSM
Pre-requisite/s*: HMS00223 Internship I*
Students will actively seek and undertake a 12-week internship with community and/or private enterprise organisations in order to obtain practical on the job experience while providing a beneficial and worthwhile opportunity for that host organisation.

HMS00301
RESEARCH DESIGN IN SPORT SCIENCE
S1 ♦ Int ♦ L ♦ ESSM
Designed to examine the philosophical and ethical considerations necessary when conducting a research project. Will provide the necessary skills for critical analysis of published material and writing and presenting a research proposal using one of the various methods presented in the unit.

HMS00328
MOTOR LEARNING I
S1 ♦ Int ♦ L ♦ ESSM
Pre-requisite/s: *BHS00325 Psychology*
Designed to introduce students to the major issues related to the theory and application of motor skill learning and to develop their ability to structure and present effective learning situations in the human movement area.

HMS00423
TOURISM PLANNING AND THE ENVIRONMENT
S2 ♦ Int/Ext ♦ L ♦ THM
Anti-requisite/s: *HMS00216 Recreation and Tourism Planning*
Recreation and tourism activities are widely promoted by government, industry and many communities as socially, economically and environmentally desirable land uses. The

challenge to managers is to ensure that they are suitable in the longer term. Achieving this requires recognition that two aspects of recreation and tourism require careful management – the quality of the consumer experience and the environmental setting for leisure activities.

HMS00721
SPORTS LAW
Not available to undergraduates.
T3 ♦ Ext ♦ L ♦ ESSM
Concentrates on relating the theory and practical application of selected legal areas to the day to day running of a sport/fitness organisation. These areas have been selected for their relevance to current and future managers' administrative interests and needs. The participant will investigate the application of the law and its principles and practices, basic legal concepts and risk management as they relate to sport and fitness organisations. The major focus will be on the recognition of potential legal problems and the steps needed to minimise legal risk.

HMS00782
PERFORMANCE MANAGEMENT IN SPORT
Not available to undergraduates.
T1 ♦ Ext ♦ L ♦ ESSM
Discusses the various techniques and procedures for policy planning and their use in setting the direction for the sport/fitness organisation. Policy will be discussed as it relates to individuals and groups within the organisation. Emphasis will also be placed on the various HRM functions required for successful staff communication and interpersonal relations. Within this context techniques for recruiting, training, monitoring, evaluating and motivating both paid and volunteer staff will be reviewed.

HMS00801
HUMAN MOVEMENT 400 (HONOURS)
ESSM
Will provide students with the opportunity to undertake an original research project in Exercise Science or Sport Management, which will be written up into a thesis.

HMS01202
SPORT AND THE LAW
S2 ♦ Int ♦ L ♦ ESSM
Investigates the basic legal concepts involved in sport. Addresses the legal rights and responsibilities of sporting organisations and all those involved in sport, whether they are acting in a paid or voluntary capacity.

HUM00198
ACADEMIC STUDY METHODOLOGY
S1 ♦ Int/Ext ♦ S2 ♦ Ext ♦ L ♦ CIAP
Introduces students to a range of necessary academic skills for tertiary study. The main focus is on library skills, essay writing, tutorial presentation, and report writing. A component of the unit addresses computer skills (for internal students only). In the assessment task emphasis is placed on Indigenous content.

HUM00270
LOCATING CULTURAL STUDIES
S1 ♦ Int/Ext ♦ L ♦ HMCS
Co-requisite/s: *COM00334 Learning Technologies and the Academy or COM00204 Communication: Theory and Practice (applies to BA students).*
Locates some of the underlying themes, systems and practices of cultural studies in terms of their social, cultural and political contexts. To this end, the unit will draw on a number of key cultural critiques that address the way identity is constructed, such as feminism queer theory and postcolonialism. Locating Cultural Studies will be undertaken with a view to re-locating these knowledges relevant to our own context and interests. Individual and collaborative projects will be used to encourage students to fashion a course of study meeting their particular interests.

HUM00271
UNRULY SUBJECTS: CITIZENSHIP
S2 ♦ Int/Ext ♦ L ♦ HMCS
Drawing on recent developments in cultural theory, and contemporary socio-cultural conditions, students are introduced to a variety of discourses and institutions in which cultural and civil subjects are formed and governed and contested. The intermeshing layers of the local, national and global will be considered as a series of negotiations within the context of

particular machineries of power. Specific institutional settings will be used to examine the political conflicts at stake, in concrete contexts and for particular groups of people.

HUM00272
SPACE, PLACE AND TRAVEL
S1 ♦ Int/Ext ♦ L ♦ HMCS
Introduces students to a range of theories about social space and its relation to gender and sexuality. This will encompass interpretations which construct space as narrative, space as 'power – geometry', and space as flow – as a serious of movements and transactions over time and place. The ways in which social spaces are memorialised and territorialised will be explored. A localised exploration of places and spaces will be undertaken.

HUM00273
BORDERLANDS
S2 ♦ Int/Ext ♦ L ♦ HMCS
Surveying a wide range of popular and theoretical texts students will explore the shifting terrain of identity and culture, framed by cultural exchanges both within and outside the borders of the nation. These exchanges have been variously hostile, welcomed, policed, suppressed, acknowledged and subverted. The relation between cultural theory and cultural practice in borderlands will be addressed in an experiential project providing the opportunity for students to consider the present and their own presence in zones of the in-between.

HUM00720
RESEARCH SEMINAR (HUMANITIES)
S1 ♦ Int ♦ L ♦ HMCS
Designed to further develop students' capabilities in the areas of academic inquiry and writing. Essentially practical in nature and sufficiently flexible to permit those undertaking it to target information and skills perceived to be necessary for the effective prosecution of research in their areas of specialisation.

HUM00721–2
THESIS (ARTS)
(Part-time equivalents of HUM00723 – see Bachelor of Arts (Honours) Course Structure with Humanities Specialisation)
S2 ♦ Int ♦ L ♦ HMCS

HUM00723
THESIS (ARTS)
S2 ♦ Int ♦ L ♦ HMCS
This triple unit is the context within which the candidate continues research to a point of conclusion and prepares a final submission.

HUM00724
THESIS FOUNDATION (ARTS)
S1 ♦ Int ♦ L ♦ HMCS
This double unit allows Honours candidates to re-assess and develop their topics and areas of research. A basic literature search is undertaken, a research plan is detailed and initial research work is undertaken.

HUM00725
THESIS STATEMENT (HUMANITIES)
S2 ♦ Int ♦ L ♦ HMCS
Assists candidates in formulating a coherent written defence of their studio presentations. The statements produced must competently document, explain and place in a cultural context the work/s in question. (**NB** This unit is compulsory for non-written thesis candidates.)

HUM00726
GRADUATE INDEPENDENT STUDY (HUMANITIES)
S2 ♦ Int ♦ L ♦ HMCS
This unit must relate to a candidate's identified area of concentration, either adding to specific or general research fitness. (**NB** Available to written thesis candidates only.)

HUM00793
RESEARCH CORE
S1 ♦ Int ♦ L ♦ HMCS
Broadly surveys the history, philosophies and methodologies of research. Students will be expected to develop an understanding of Arts research approaches and perspectives in the broad context of contemporary research practices.

IST00151–4
INDEPENDENT STUDY – EDUCATION I–IV
IST00161–4
INDEPENDENT STUDY – SOCIOLOGY I–IV
IST00165–8
INDEPENDENT STUDY – TRAINING AND DEVELOPMENT I–IV
IST00171–4
INDEPENDENT STUDY – MANAGEMENT I–IV
IST00181–4
INDEPENDENT STUDY – COMMERCE I–IV
IST00191–4
INDEPENDENT STUDY – INFORMATION TECHNOLOGY I–IV
IST00201–4
INDEPENDENT STUDY – COMPLEMENTARY MEDICINE I–IV
IST00211–4
INDEPENDENT STUDY – SCHOOL OF INDIGENOUS AUSTRALIAN STUDIES I–IV
IST00251–4
INDEPENDENT STUDY – BUSINESS I–IV
IST00351–6
INDEPENDENT STUDY – THE ARTS I–VI
Int/Ext ♦ HMCS

IST00361-4
INDEPENDENT STUDY – SOCIAL SCIENCE I-IV
*(**NB** Students will normally have completed 10 units of study in the BSocSc programme before being admitted to one or more of these units. Admission to these units requires prior approval by the Course Co-ordinator.)*
IST00365-8
INDEPENDENT STUDY – HUMAN SERVICES I–IV
IST00421–4
INDEPENDENT STUDY – MUSIC I–IV
S1/S2 ♦ Int ♦ L ♦ CA
(NB Written approval of the Course Co-ordinator required for IST00421–4.)
IST00451–4
INDEPENDENT STUDY – SCIENCE I–IV
IST00551–4
INDEPENDENT STUDY – HEALTH SCIENCE I–IV
IST00561–4
INDEPENDENT STUDY – HUMAN MOVEMENT I–IV
IST00651–4
INDEPENDENT STUDY – LEGAL STUDIES I–IV
IST00751–4
INDEPENDENT STUDY – TOURISM I–IV

Provision exists in some courses for students to undertake units in the Independent Study mode (see Glossary). Specific proposals need to be formulated in consultation with a supervisor and submitted in unit outline format. These units can only be undertaken with the approval of the Head of School.

ISY00105
COMPUTERS IN TECHNOLOGY I
S1 ♦ Int ♦ L ♦ CIAP
***Pre-requisite/s**: Admission into Certificate of Foundation Studies*
Introduces students to basic computing skills. Aims to develop an understanding of how to operate the computer and develop word processing and Internet competence. By gaining confidence in using computers, students will have more time to devote to study and to present assessment requirements of an academic standard.

ISY00106
COMPUTERS IN TECHNOLOGY II
S2 ♦ Int ♦ L ♦ CIAP
***Pre-requisite/s:** ISY00105 Computers in Technology I, Enrolment in Certificate of Foundation Studies.*
Expands on Computers in Technology I. Aims to develop a greater understanding of how to operate the Macintosh computer system, to learn advanced word processing skills, presentation skills and basic spreadsheet programs and to further understand the Internet and Web access of databases.

ISY00221
INTRODUCTION TO INFORMATION TECHNOLOGY
S1 ♦ Int/Ext ♦ L/CH ♦ MIT
Anti-Requisite/s: *ISY00241 Computing in Applied Science or EDU01297 Technology in Learning and Teaching or CSC00125 Introducing Computing*
Explores, in an elementary fashion, how computing hardware and software systems operate and how they interact with humans and the world through peripheral devices and telecommunications. In addition several important theoretical topics and principles are introduced and explained. Computing applications are introduced and used by the students in tutorial workshops. Explicit utilisation of key information technologies will take place: specifically the student will gain an appreciation of and use; computer networks, LANS and the Internet, and data bases.

ISY00230
INFORMATION RESOURCES MANAGEMENT
S2 ♦ Int/Ext ♦ L/CH ♦ MIT
Pre-requisite/s: *ISY00221 Introduction to Information Technology or CSC00125 Introductory Computing*
Provides students with a corporate perspective on the value and management of information. Also provides students with the necessary skills and knowledge to efficiently supervise and control human and computer resources within a small or large information systems department.

ISY00231
COMPUTING PROJECT
S2 ♦ Int ♦ L/CH ♦ MIT
Pre-requisite/s: *ISY00243 Systems Analysis and Design, or ISY00245 Principles of Programming*
Enables students working in groups to integrate and apply skills learnt in programming, systems analysis and design and data base to a complete real-life project, from feasibility to system implementation.

ISY00241
COMPUTING IN APPLIED SCIENCE
S2 ♦ Int ♦ L ♦ EnvSM
Introduces computing skills required for environmental management and the different types of software (spreadsheet, word processor, and presentation software) and the Internet. Emphasis is placed on making students independent in their future computing activities.

ISY00242
OBJECT ORIENTED DESIGN
S2 ♦ Int/Ext ♦ L/CH ♦ MIT
Pre-requisite/s: *ISY00221 Introduction to Information Technology (not applicable to students commencing after 1998).*
Presents a complete object oriented methodology. Includes the use of a consistent notation which allows a system model based on real life objects to be developed incrementally and which allows ready made objects from the development library to be plugged into the design. In addition the methodology allows both top-down and bottom-up development to be used as well as prototyping and incremental system implementation. The methodology will be used to design and implement a system as a group project using a specified OO development environment.

ISY00243
SYSTEMS ANALYSIS AND DESIGN
S1 ♦ Int/Ext ♦ L/CH ♦ MIT
Pre-requisite/s: *ISY00221 Introduction to Information Technology or CSC00125 Introductory Computing*
Studies the techniques, tools and methods of structured systems analysis in a business environment. Aims to assist students to develop analytical skills in enterprise modelling, information requirements analysis, problem identification, feasibility assessment, data modelling, data flow analysis, structured specification and socio-technical issues of the systems development life cycle.

ISY00244
TECHNOLOGICAL SYSTEMS FOR CONVENTIONS AND EVENTS
S2 ♦ Online ♦ L ♦ THM
Introduces students to the use of technology and production systems in convention and event

organisations. Provides a basic understanding of the value and uses of computer-based information systems for business operations, management decision-making and strategic success of the organisation. Emphasis is on workplace-based assessment.

ISY00245
PRINCIPLES OF PROGRAMMING
S1 ♦ Int/Ext ♦ L/CH ♦ MIT
Introduces the basic principles of programming using a block-structured procedural programming language in a command-line environment. Students will gain a thorough theoretical and practical understanding of the programming process, including the ability to write and debug structured programs, stepwise refine code, use top-down development, develop appropriate algorithms and write modularised code using blocks and functions. Emphasis in the unit is at all times on a sound understanding of the principles involved, with particular attention being paid to worked examples to demonstrate these principles in a clear and straightforward fashion.

ISY00246
CLIENT/SERVER SYSTEMS
S2 ♦ Int ♦ L/CH ♦ MIT
Pre-requisite/s: *CSC00239 Object Oriented Programming*
Introduces client/server systems both from a theoretical and a practical programming point of view. Students will gain a theoretical understanding of important client/server standards and will learn how to use a network oriented programming language to implement systems using popular standards.

ISY00300
PRINCIPLES OF EDUCATIONAL MULTIMEDIA
S1 ♦ Int ♦ CH ♦ MIT
Provides the student with an overview of the major issues and concepts associated with the application of educational multimedia to support teaching, training and learning. The unit is divided into three parts: (a) the history of computer based educational technology in terms of the platform, tools and delivery mode; (b) the major research and development issues associated with the technology, including instructional design, interface design, navigation and user control; (c) an overview of the techniques associated with the development of stand-alone desktop applications, including cross-platform development, CD-ROM production and evaluation considerations.

ISY00301
ELECTRONIC NETWORKING AND THE INTERNET
S1 ♦ Int ♦ CH ♦ MIT
Introduces students to use of electronic networks in education and training. Practical sessions will involve the establishment and administration of E-mail and bulletin board systems, dial-in connectivity and synchronous interactivity. The role of networked learning in the delivery of open and flexible learning will also be examined.

ISY00311
MULTIMEDIA ISSUES
S2 ♦ Int ♦ CH ♦ MIT
Creating multimedia applications not only involves the application of rigorous design and development strategies, but also the consideration of a range of issues and factors which impact the final application. Focuses on issues associated with human impact, regulation, multimedia and the law, equity and access and cultural and indigenous issues which influence and affect the multimedia development environment.

ISY00312
INSTRUCTIONAL DESIGN I
S2 ♦ Int ♦ CH ♦ MIT
Pre-requisite/s: *ISY00300 Principles of Educational Multimedia*
Introduces the importance of design as the foundation of successful software products. In the field of educational multimedia, the essential elements of design are based on the processes of Instructional Systems Design (ISD). This unit examines both traditional and modern theories of ISD in relation to the essential characteristics of effective educational multimedia product.

ISY00313
INSTRUCTIONAL DESIGN II
S1 ♦ Int ♦ CH ♦ MIT
Pre-requisite/s: *ISY00312 Instructional Design I*
Creating successful educational multimedia products depends largely on the integrity of project management, linked to the utilisation of traditional management tools and practices in association with conditions specific to multimedia environments. This unit examines both traditional and current practices of software development and management in relation to the requirements determined through Instructional Systems Development (ISD) methods. Students will examine factors such as financing of projects, costing of projects, project activities and setting milestones as well as reviewing progress and reporting.

ISY00314
INSTRUCTIONAL DESIGN III
S2 ♦ Int ♦ CH ♦ MIT
Pre-requisite/s: *ISY00313 Instructional Design II*
Evaluation of education multimedia is critical in terms of both the operational integrity and instructional effectiveness of the application. This unit examines the definition and analysis of evaluation criteria in the context of educational multimedia, with students actively participating in the evaluation process.

ISY00321
INTERACTIVE MULTIMEDIA DEVELOPMENT I
S1 ♦ Int ♦ CH ♦ MIT
Creating functional educational multimedia products requires that the processing structures of the software are both efficient and maintainable. This unit provides students with an introduction to the essential elements of logic diagrams, structured design, reusable objects and efficient development in the context of software to promote teaching and learning. Students will use state-of-the-art web development tools to create a range of multimedia projects.

ISY00322
INTERACTIVE MULTIMEDIA DEVELOPMENT II
S1 ♦ Int ♦ CH ♦ MIT
Pre-requisite/s: *ISY00321 Interactive Multimedia Development I*
With the increased demand for quality educational products for presentation, desktop and Internet delivery, this unit extends the skills of students to incorporate standard software development techniques into the creation of multimedia applications. The unit will also require students to work in teams to create multimedia products through problem-based approaches to teaching and learning.

ISY00323
INTERACTIVE MULTIMEDIA DEVELOPMENT III
S2 ♦ Int ♦ CH ♦ MIT
Pre-requisite/s: *ISY00322 Interactive Multimedia Development II*
Interactivity is often touted as a fundamental component of successful educational multimedia applications, however it is complex to design and can be difficult to implement. This unit provides students with the skills to analyse different levels of interactivity in educational multimedia applications and introduces a method by which to design and implement a highly interactive educational multimedia application. The unit also provides an introduction to the various delivery options available for educational multimedia products.

ISY00324
DIGITAL MEDIA I
S1 ♦ Int ♦ CH ♦ MIT
The integration of graphics, audio, video and animations into a single application has made desktop multimedia a reality. This unit introduces students to the essential elements of digital media in a practical, problem-based format.

ISY00325
DIGITAL MEDIA II
S2 ♦ Int ♦ CH ♦ MIT
Pre-requisite/s: *ISY00324 Digital Media I*
The convergence of digital media (graphics, audio, video and animation technologies) has resulted in the development of a large

multimedia industry. This unit provides students with the skills to develop a range of digital media resources, based on an educational rationale, which are integrated into multimedia applications to enable educational communication.

ISY00326
DIGITAL MEDIA III
S2 ♦ Int ♦ CH ♦ MIT
Pre-requisite/s: *ISY00325 Digital Media II*
Converging digital media technologies (graphics, audio, video and animation) have resulted in the development of an expanding multimedia industry. This unit provides students with the opportunity to extend their skills to develop a range of complex and integrated 3D digital media resources, based on an educational rationale, which are then implemented into multimedia applications to enable educational communication.

ISY00330
MULTIMEDIA DESIGN UPDATE
S2 ♦ Int ♦ CH ♦ MIT
Pre-requisite/s*: ISY00322 Interactive Multimedia Development II, ISY00325 Digital Media II*
Design of and for educational multimedia applications is one of the critical success factors. As one of the capstone units for the program, students will be involved in the research and assessment of the current field of practice in educational multimedia design. Of particular importance will be the interrelationship between instructional design, graphics design, interface design and interactive design.

ISY00331
MULTIMEDIA DESIGN PROJECT
S2 ♦ Int ♦ CH ♦ MIT
Pre-requisite/s: *ISY00322 Interactive Multimedia Development II*
Requires students to undertake a client-based project in the area of educational multimedia design, incorporating elements of instructional design, graphical design, interface design and interactive design. Students are expected to maintain a record of their activities and produce a report on and presentation of their design experiences in either a work-related or client-driven project.

ISY00332
MULTIMEDIA DEVELOPMENT UPDATE
S2 ♦ Int ♦ CH ♦ MIT
Pre-requisite/s*: ISY00322 Interactive Multimedia Development II, ISY00325 Digital Media II*
Development of educational multimedia applications involves the integration of a range of software tools with design criteria. As one of the capstone units of the program, this unit will provide students with an environment in which to research and assess the current field of practice in educational multimedia development. Of special importance will be those tools which are providing automated facilities for educational multimedia developers.

ISY00333
MULTIMEDIA DEVELOPMENT PROJECT
S1 ♦ Int ♦ CH ♦ MIT
Pre-requisite/s: *ISY00322 Interactive Multimedia Development II, ISY00331 Multimedia Design Project*
Requires students to undertake a client-based project in the area of educational multimedia development, incorporating elements of software development, courseware engineering, logic design, authoring, programming and testing. Students are expected to maintain a record of their activities and produce a report on and presentation of their development experiences in either a work-related or client-driven project.

ISY00340
EDUCATIONAL MULTIMEDIA FOUNDATIONS
Not available to undergraduates.
S1 ♦ Int/Ext ♦ CH ♦ MIT
Introduces the history and development of computer based education, the major theoretical issues associated with instructional technology (instructional design, interface design, navigation and user control), the issues confronting the integration of multimedia into educational environments and the techniques associated with the development of stand-alone and on-line applications.

ISY00341
EDUCATIONAL MULTIMEDIA DEVELOPMENT I
Not available to undergraduates.
S1 ♦ Int/Ext ♦ CH ♦ MIT
Introduces the basic aspects of the development of educational multimedia, including the integration of multimedia, the provision of feedback, the facility to branch and the options for control, navigation and cross-platform delivery.

ISY00342
COMPUTER MEDIATED COMMUNICATION
Not available to undergraduates.
S1 ♦ Int/Ext ♦ CH ♦ MIT
Examines technology as a means to facilitate educational communication through distance and on-line learning. Considers learning principles for effective on-line and distance education, key elements for designing modules in distance education, methods for adapting courses to distance and on-line modes and management issues.

ISY00343
EDUCATIONAL MULTIMEDIA EVALUATION
Not available to undergraduates.
S2 ♦ Int/Ext ♦ CH ♦ MIT
Examines techniques for evaluating the operational (development) process and instructional effectiveness (outcomes) of the product. The analysis of evaluation data and the relationship between objectives and the measurement of performance, skills or knowledge is also emphasised.

ISY00344
EDUCATIONAL MULTIMEDIA DESIGN
Not available to undergraduates.
S1 ♦ Int/Ext ♦ CH ♦ MIT
Focuses on the essential elements and processes of Instructional Systems Design (ISD), including both traditional and modern theories of ISD in relation to the essential characteristics of effective educational multimedia product.

ISY00345
EDUCATIONAL MULTIMEDIA DEVELOPMENT II
Not available to undergraduates
S2 ♦ Int/Ext ♦ CH ♦ MIT
Incorporates standard software development techniques into the creation of multimedia applications. Students will work in a team environment to create multimedia products through problem-based approaches to teaching and learning.

ISY00346
EDUCATIONAL MULTIMEDIA DEVELOPMENT PROJECT
Not available to undergraduates.
S1/S2 ♦ Int/Ext ♦ CH ♦ MIT
Involves in-depth analysis, design, development, implementation and/or evaluation of a specific educational multimedia application cumulating in the formal evaluation of the outcomes.

ISY00347
RESEARCH METHODS FOR EDUCATIONAL MULTIMEDIA
Not available to undergraduates.
S2 ♦ Int/Ext ♦ CH ♦ MIT
Considers quantitative and qualitative research in educational multimedia including empirical, interpretive and critical paradigms. Students will design, implement and report on research in their own field of educational multimedia.

ISY00348
RESEARCH ISSUES IN EDUCATIONAL MULTIMEDIA
Not available to undergraduates.
S2 ♦ Int/Ext ♦ CH ♦ MIT
Introduces the nature, design, implementation, interpretation and use of educational multimedia research to develop competence in analysing issues essential for understanding, conducting and using research in education and training environments.

ISY00349
EDUCATIONAL MULTIMEDIA RESEARCH PROJECT
Not available to undergraduates.
S1/S2 ♦ Int/Ext ♦ CH ♦ MIT
Involves the in-depth study, analysis, design, development, implementation and/or evaluation

of a specific educational multimedia issue (or issues) cumulating in the submission of a formal written report on the research findings.

ISY00350
MULTIMEDIA DESIGN
S1 ♦ Int ♦ CH ♦ MIT
Effective and successful multimedia applications result from the application of sound design principles. Focuses on information design, communication design, interface design, graphic design, interaction design, presentation design and instructional design in the context of the creation of interactive multimedia applications.

ISY00550
EDUCATIONAL INFORMATION TECHNOLOGY FOR THE SCHOOL PRACTITIONER
S1/S2 ♦ Ext ♦ L ♦ Ed
Students will develop their computer skills while critically evaluating the application of information technology in educational environments. They will also apply these skills in the creation of pedagogically sound technology-based teaching materials.

ISY00551
INTEGRATING INFORMATION TECHNOLOGY INTO CLASSROOM PRACTICE
S2 ♦ Ext ♦ L ♦ Ed
Provides an understanding of the theory and application of Computer Assisted Learning in the classroom setting and examines the effect of learning and teaching approaches on technological skill development. Issues associated with the management and integration of information technology in the classroom will also be addressed.

ISY00552
MANAGEMENT OF INFORMATION TECHNOLOGY IN THE SCHOOL ENVIRONMENT
S1/S2 ♦ Ext ♦ L ♦ Ed
Develops an understanding of policy and management issues surrounding the adoption of information technology in the school environment, including staff development, resource allocation and management and administrative applications.

ISY00553
ASSESSING AND TEACHING EARLY NUMERACY: COUNT ME IN TOO
S1/S2 ♦ Ext ♦ L ♦ Ed
Focuses on key aspects of the Count Me in Too programme, including the early number learning framework, the schedule for early number assessment, and applying these in the development of appropriate teaching cycles for whole classes, small groups and individuals. Also focuses on current research in early numeracy education.

ISY00700
PROGRAM DESIGN
Not available to undergraduates.
S1 ♦ Ext ♦ L ♦ MIT
Examines the principle and practice of structured programming and data structures in algorithm design and programme coding.

ISY00701
INFORMATION ANALYSIS
Not available to undergraduates.
S1 ♦ Ext ♦ L ♦ MIT
Examines the tools, techniques and methods of structured systems analysis aiming to develop analytical skills in enterprise modelling, information requirements analysis, data analysis and data flow analysis.

ISY00702
DATA MANAGEMENT
Not available to undergraduates.
S2 ♦ Ext ♦ L ♦ MIT
Examines the theoretical foundation, technical concepts, management issues and implementational practices of data storage and database design in computer information systems.

ISY00704
DISTRIBUTED INFORMATION SYSTEMS
Not available to undergraduates.
S2 ♦ Ext ♦ L ♦ MIT
Introduces students to basic telecommunications concepts, network architectures, hardware and software, data communications policy and standards, and services provided by public carriers.

ISY00705
ISSUES IN INFORMATION MANAGEMENT
Not available to undergraduates.
S2 ♦ Ext ♦ L ♦ MIT
Examines the management issues at the administrative and policy planning levels, in an attempt to match the information needs of an organisation.

ISY00720
MANAGEMENT INFORMATION SYSTEMS
Not available to undergraduates.
S1 ♦ Int/Ext ♦ TW ♦ GCM/MIT
Covers the characteristics and organisation roles of the MIS functions; MIS technology (data, DBMS, networks, EDI); MIS theory including information, systems and organisational theory as well as decision-making processes; MIS management including planning and strategies, user roles and general management and security; plus MIS development – phototyping, methodologies and user participation.

ISY00730
INFORMATION SYSTEMS PROJECT MANAGEMENT
Not available to undergraduates.
S1 ♦ Int/Ext ♦ L ♦ MIT
Examines the concepts, principles, tools and techniques of project management as they are related to the development, implementation, maintenance and operation of organisational information systems.

ISY00731
INFORMATION SYSTEMS RESEARCH PROJECT A

ISY00732
INFORMATION SYSTEMS RESEARCH PROJECT B

ISY00733
INFORMATION SYSTEMS RESEARCH PROJECT C

ISY00734
INFORMATION SYSTEMS RESEARCH PROJECT D
Not available to undergraduates.
S1/S2 ♦ Int/Ext ♦ L ♦ MIT
Anti-requisite/s: *ISY00707 Information Systems Case Study*
In this series of four units the student conducts an in-depth research study of an aspect of information systems. It may take the form of an industry-based case study, controlled experiments, a survey of IT issues, a systems development project or an exploration of some theoretical concepts, the results of which are presented in a research report. The units may be taken singly or in groups. For every two units, students are expected to submit a paper for publication.

ISY00740
E-COMMERCE FOR MANAGERS
T2 ♦ Ext ♦ L ♦ GCM
Focuses on managerial issues related to e-commerce: benefits and opportunities as supported and enabled by modern information technology applications; security, legal and ethical issues; the role of government. The unit uses a text but also relies heavily on web-based materials; students therefore must have access to the Internet.

ISY00801
COMPUTING 400 (HONS)
S1/S2 ♦ Int ♦ L/CH ♦ MIT
Pre-requisite/s: *Admission to BBus(Hons) (Computing)*
As for ACC00801 Accounting 400 (Hons).

ISY00802
COMPUTING 401 (HONS)
S1/S2 ♦ Int ♦ L ♦ MIT
Pre-requisite/s: *Admission to BInfTech(Hons)*
As for ACC00801 Accounting 400 (Hons).

ISY01224
GEOGRAPHIC INFORMATION SYSTEMS AND REMOTE SENSING
S1 ♦ Int ♦ L ♦ EnvSM
Pre-requisite/s: *GLY00223 Introduction to Geographic Information Systems*
Anti-requisite/s: *GLY00219 Remote Sensing and Geographic Information Systems*
Concentrates on the principles, sensor characteristics, extraction of information from satellite data and applications of remote sensing with some relevance to GIS. Students will have 'hands-on' training in computer processing of digital data from satellite sensors and continue to work on GIS principles and applications learnt in the GLY00223 unit. The GIS component covers Digital Elevation Models, predictive modeling and GIS/remote sensing integration. The emphasis will be given to use of these new spatial information technologies in addressing resource management issues.

ISY10056
INTELLIGENT DECISION SYSTEMS
S1 ♦ Int ♦ L/CH ♦ MIT
Pre-requisitie/s: *ISY00243 Systems Analysis and Designs and ISY00245 Principles of Programming*
Introduces students to decision support systems and expert systems used in organisational decision support. Topics include decision models, information requirements, management style, uncertainty, data base, model base, knowledge base, expert systems, neural networks, deductive versus inductive reasoning, executive information systems, group decision support.

ISY10057
ELECTRONIC COMMERCE MANAGEMENT
S1/S2 ♦ Int/Ext ♦ L/CH ♦ Bus/CM
Pre-requisite/s: *ISY10058 Electronic Commerce Systems*
Focuses on e-commerce business models used to formulate and implement an e-commerce strategy. Integrates the various aspects involved in the development of an e-commerce business. Elements covered include the technical, strategic management, operational, security, legal and ethical aspects. Uses a text but also relies heavily on ancillary and web-based materials.

ISY10058
ELECTRONIC COMMERCE SYSTEMS
S1 ♦ Int/Ext ♦ L/CH ♦ MIT
Examines the principles and practices of the field of electronic commerce to enable students to gain a realistic understanding of the potential benefits and limitations of e-business systems. Students will be given the opportunity to design a simple e-business Internet site to gain hands-on experience.

ISY10060
E-COMMERCE SITE DEVELOPMENT
S2 ♦ Int/Ext ♦ CH ♦ MIT
Pre-requisite/s: *ISY10058 Electronic Commerce Systems*
Examines the principles and practices of the field of electronic commerce to enable the students to gain a realistic understanding of the potential benefits and limitations of e-business systems. Students will be given the opportunity to develop a simple e-business site on the Internet to gain hands-on experience.

LAN00291
JAPANESE I (PROFESSIONAL DEVELOPMENT)
S1/S2 ♦ Ext ♦ L ♦ THM
This is the first of four sequential units and provides an introduction to Japanese language and background studies of Japan. The unit is based on themes related to the school curriculum emphasising all four skills of writing, reading, speaking and listening in Japanese. A significant part of the unit utilises CD-ROM computer-based interactive learning.

LAN00292
JAPANESE II (PROFESSIONAL DEVELOPMENT)
S1/S2 ♦ Ext ♦ L ♦ THM
Pre-requisite/s: *LAN00291 Japanese I (Professional Development)*
This is the second of four sequential units and develops students' language ability beyond the knowledge acquired in Japanese I by emphasising the socio-cultural context.

LAN00293
JAPANESE III (PROFESSIONAL DEVELOPMENT)
S1/S2 ♦ Ext ♦ L ♦ THM
Pre-requisite/s: *LAN00292 Japanese II (Professional Development)*
This is the third of four sequential units. The unit will focus on different levels of Japanese language usage required by Japanese society (for example polite, informal, senior to junior, letter writing and diary) in a variety of situations.

LAN00294
JAPANESE IV (PROFESSIONAL DEVELOPMENT)
S1/S2 ♦ Ext ♦ L ♦ THM
Pre-requisite/s: *LAN00293 Japanese III (Professional Development)*
The final unit in a four unit sequence of Japanese Language studies, set within a socio-cultural context and designed to retrain existing LOTE specialists as proficient teachers of Japanese language. Will focus on syllabus studies, teaching methodology and the selection of suitable teaching resources. Participants will examine secondary school syllabus requirements and draw upon earlier units in this course, to enhance teaching strategies. Will focus upon the teaching of Japanese language from a communicative topic-based approach. Particular emphasis will be placed on a Senior school tourism option.

LAN00301
JAPANESE I
S1 ♦ Int ♦ L ♦ THM
Designed to provide basic communication skills in Japanese language related to business and tourism situations and a basic understanding of the aspects of Japanese culture and society background.

LAN00302
JAPANESE II
S2 ♦ Int ♦ L ♦ THM
Pre-requisite/s: *LAN00301 Japanese I*
Continues the study of Japanese language, culture and society and builds upon the skills already acquired to develop in students communicative competence in basic Japanese. This involves not only a knowledge of the language but also an understanding of the etiquette, attitudes and behaviours.

LAW00004
COMPANY LAW
S2 ♦ Int/Ext ♦ L/CH ♦ LJ
Pre-requisite/s*: LAW00131 Business Law (or as* ***Co-requisite****) or LAW00102 Legal Studies II, LAW00503 Contract Law or LAW00150 Introduction to Business Law*
Will cover those aspects of partnership and company law that are required to equip students for their future careers with particular reference to such topics as the development of company and partnership law, types of companies, rights of members, responsibilities and duties of company officers, audit and accounts, takeovers, and corporate insolvency.

LAW00048
LEGAL PROJECT
S1/S2 ♦ Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00051 Legal Research and Writing and six (6) other Law units*
Anti-requisite/s: *LAW00046 Project A, LAW00047 Project B*
Students will undertake an extensive study of a project relevant to an area of legal practice. This unit forms a bridge between the theory and the practice of law.

LAW00050
CRIMINAL PROCESS
S1 ♦ Int/Ext ♦ L ♦ LJ
In the practice and study of law, criminal law concepts are a foundation to an understanding of the way our legal system operates. This unit provides the student with an introduction to the principles of criminal law, and includes a discussion of the application of these principles in respect of major crimes. Emphasis will also be placed on domestic violence, summary offences and offences involving motor vehicles.

LAW00051
LEGAL RESEARCH AND WRITING
S1 ♦ Int/Ext ♦ L ♦ LJ
Introduces students to a law library, and develops the skills necessary to locate and use law reports, statutes, and secondary sources. Will also cover computer aided legal research and the principles of good legal writing,

including the writing of legal advice and letters and the preparation of briefs to counsel.

LAW00052
INTRODUCTION TO LAND LAW
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00051Legal Research and Writing, LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law,*
Discusses the theoretical aspects of the Real Property Act and old system law. Gives the background to the legislation and common law of the various interests in property (including the types of ownership and their implications), mortgages, and generally gives a framework on which Conveyancing Law then builds.

LAW00053
FOUNDATIONS OF TORTS
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law*
A thorough understanding of the civil justice system is necessary so as to be able to understand and to advise on a very large and complex range of human activities. This unit is concerned with the enforcement of private rights created by the civil law. The unit concentrates on the fundamental principles of the law of torts.

LAW00054
FAMILY LAW PRACTICE
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00111 Legal Process or LAW00150 Introduction to Business Law*
Examines the relationship of the family (both the traditional family and the family in its extended form) to the existing legal system. Will discuss the legal rights and obligations of all the parties involved in the family. Included in this study is the Family Law Act, and the De Facto Relationships Act.

LAW00055
ABORIGINALS, ISLANDERS AND CONTEMPORARY LEGAL ISSUES
S1 ♦ Ext ♦ S2 ♦ Int/Ext ♦ L ♦ CIAP
Looks briefly at the history of the application of English law to Aboriginal and Islander societies over the last 200 years. Then looks at how this legal system can be used by Aboriginal and Islander people in the push for self-determination. Students are made aware of the legislation affecting Aboriginal and Islander people today and how it can be used. Students also gain an understanding of international human rights issues.

LAW00056
ABORIGINALS, ISLANDERS AND THE CRIMINAL JUSTICE SYSTEM
S1 ♦ Int/Ext ♦ S2 ♦ Ext ♦ L ♦ CIAP
Looks at the history of the Australian criminal justice system in relation to Aboriginal and Islander people focusing on the *National Report on the Royal Commission into Aboriginal Deaths in Custody*. Covers processes in the criminal justice system and introduces concepts in dispute resolution as well as the use of customary law when dealing with offenders.

LAW00057
CONVEYANCING LAW
S1 ♦ Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00052 Introduction to Land Law or LAW00116 Property Law*
After completing Introduction to Land Law students are now introduced to the practical implications of the conveyancing transaction. Students will cover all areas involved in the preparation and completion of a conveyance of real property and an old system title together with the preparation of leases and mortgages and the execution and registration thereof.

LAW00058
LITIGATION PRACTICE
S1 ♦ Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law*
Provides the student with an understanding of the litigation process in New South Wales, with the emphasis on the institution and carriage of proceedings in the most important jurisdictions. Emphasis will be placed on preparation and drafting of statements of claim, defences, and all the other technical documentation required to commence and/or defend a matter in the various courts.

LAW00059
WELFARE LAW
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law or any eight (8) units*
Introduces students to legal concepts and resources within the welfare system and will develop their ability to make appropriate referrals. Welfare law is an area that has grown with the increasing sophistication of the welfare state. An understanding of the complexities of this emerging area of law is essential for those working within this field.

LAW00061
DRUGS, CRIME AND THE LAW
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00050 Criminal Process or LAW00507 Criminal Law and Procedure or any eight (8) units*
Students will consider the drug laws and their application in the legal system, with emphasis on legal, illegal and prescription drugs. Students will first look at the history of drug laws in Australia and compare these to developments internationally. Students will then study the current laws in terms of the principal offences of possession, cultivation/ manufacture, self-administration, importation, prescription offences and supply. This provides the platform for analysis of the way the law is currently operating, and the options for change in the future.

Relevant to those studying law, sports science, health science and welfare disciplines.

LAW00062
WILLS AND ESTATES
S1 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00111 Legal Process or LAW00150 Introduction to Business Law*
Anti-requisite/s: *LAW00060 Wills and Probate Law*
Concerned with the law relating to wills and the administration of deceased estates. In addition to conveyancing, the law in relation to wills and the administration of estates is one of the major areas of practice for lawyers in NSW. The nature and characteristics of wills and the statutory formalities governing their execution will be considered. The procedures required to obtain a grant of representation (probate or letters of administration) following a person's death will also be examined. Will also consider the law in relation to intestate succession and testator's family maintenance.

LAW00104
EMPLOYMENT AND INDUSTRIAL RELATIONS LAW
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s*: LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00503 Contract Law or LAW00150 Introduction to Business Law*
A knowledge of employment law, industrial law and industrial relations is very important for legal advisers. The ability to identify and resolve problems in this area of law will greatly assist the new graduate. Covers the major areas of employment law and industrial relations law. Looks at the law in relation to both Federal and State jurisdictions and legal issues involving both the employer and employee are discussed. Equal opportunity law is also discussed in detail.

LAW00106
EEO AND OH&S LAW AND PRACTICE
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00150 Introduction to Business Law or LAW00101 Legal Studies I or LAW00130 Introduction to Law and Contract or LAW00111 Legal Process or any eight (8) units*
The first part of this unit traces the development of equal employment opportunity and affirmative action legislation and the reactions thereto by employers and unions. It familiarises the student with the legal obligations of employers through the presentation of case studies in the field. The second part of this unit exposes the student to the importance of physiological, physical and socio-psychological factors in the workplace and their importance in creating a safe working environment. It discusses the State legislative provisions and the legal obligations these laws impose on the employer and employee.

LAW00107
CONVEYANCERS PROFESSIONAL PRACTICE
S2 ♦ Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00057 Conveyancing Law and LAW00108 Legal and Conveyancing Practice*
Students will be exposed to legislative provisions contained in Part 3 of the Conveyancers Licensing Act 1992. Professional ethics and behaviour will be addressed. A detailed study of trust accounts and appropriate record keeping practices are included.

LAW00108
LEGAL AND CONVEYANCING PRACTICE
S1 ♦ Ext ♦ L ♦ LJ
Conveyancing and legal practice is not limited to providing legal services to clients. To survive in today's highly competitive and complex business environment, all law firms, from the mega firm to the sole practitioner, must demonstrate high level practice management skills and a through knowledge of the accounting, legal and statutory requirements which affect day to day business operations. An acknowledgment of the special situation of a duty to client and to court is also covered.

LAW00111
LEGAL PROCESS
S1 ♦ Int ♦ L ♦ LJ
Pre-requisite/s: *Enrolment in the Bachelor of Laws degree*
Provides an introduction to law that places law in context. Law will be scrutinised as a construction of a particular society at a particular moment in history. Develops a sound knowledge and understanding of the origins of Australian law from both a jurisprudential and historical viewpoint, and of the structure of our legal institutions and divisions of legal personnel. Develops skills of legal reasoning, the ability to interpret cases and statutes, and clear and concise oral and written legal communication.

LAW00112
CONSTITUTIONAL LAW
S1 ♦ Int ♦ L ♦ LJ
Pre-requisite/s: *LAW00111 Legal Process (or as a co-requisite) and enrolment in the Bachelor of Laws degree*
The Australian legal system is federal in nature, dividing power between the Commonwealth and the States. Such a division means that Constitutional Law impinges on many areas of practice. The power of the State may be checked by Constitutional Law. In addition, Constitutional Law is relevant to issues of civil liberties. The emerging concepts of "the people" and implied human rights will be explored in depth. In addition, the New South Wales constitution will be examined.

LAW00113
FAMILY LAW AND SOCIETY
S1 ♦ Int ♦ L ♦ LJ
Pre-requisite/s: *LAW00111 Legal Process and enrolment in the Bachelor of Laws degree*
Introduces the basic principles of family law in their historical, political, social and cultural context. Examines the details of the law relating to the "family" and critically analyses the role of family law in society. Concepts canvassed include the public/private dichotomy and other feminist critiques of family law; the tension between rules and discretion; the merits of private ordering and alternative dispute resolution in family disputes; questions regarding pluralism in family law; the welfare or "best interests of the child" principle and the emerging advocacy of "children's rights".

LAW00114
EVIDENCE AND CIVIL PROCEDURE
S1 ♦ Int ♦ L ♦ LJ
Pre-requisite/s: *LAW00111 Legal Process and enrolment in the Bachelor of Laws degree*
Introduces the general principles governing the law of evidence and to the rules of procedure adopted by the civil courts. Develops understanding of the law at work in the community by studying and observing the application of the law of evidence in the determination of civil and criminal disputes and the application of the rules of civil procedure in the determination of civil disputes. Critically examines the effectiveness of the law of

evidence and the rules of civil procedure in achieving their objective of ensuring fairness in the hearing and determination of civil and criminal disputes.

LAW00115
EQUITY
S2 ♦ Int ♦ L ♦ LJ
Pre-requisite/s: *LAW00503 Contract Law and enrolment in the Bachelor of Laws degree*
Provides a sound knowledge of the principal doctrines and remedies of equity and the law of trusts; and of the interrelationship between equity and other substantive law subjects, particularly the laws of property, contracts and succession.

LAW00116
PROPERTY LAW
S2 ♦ Int ♦ L ♦ LJ
Pre-requisite/s: *LAW00503 Contract Law and enrolment in the Bachelor of Laws degree.*
Provides students with a working knowledge of the basic concepts and different legal classifications of property; the concepts of ownership and possession of property; the nature and types of proprietary interests; systems of title to real property; and particular interests in real property including co-ownership, future interests, perpetuities and accumulations, easements, covenants, mortgages, leases and licences.

LAW00117
ADMINISTRATIVE LAW
S2 ♦ Int ♦ L ♦ LJ
Pre-requisite/s: *LAW00111 Legal Process and enrolment in the Bachelor of Laws degree*
As one of law's major growth areas, the study of administrative law is fundamental to a lawyer's understanding of the Australian legal system. Administrative law is concerned with the mechanisms by which the power exercised by governments and public officials can be reviewed and controlled. Administrative law has come to be regarded as an important means of controlling bureaucratic excess and of ensuring sound and consistent public bureaucratic decision-making.

LAW00118
ENVIRONMENTAL LAW
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00111 Legal Process or LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law*
Environmental law impacts on many areas of practice. It encompasses laws of planning and pollution control, as well as laws dealing with land and nature conservation. As society's awareness of environmental issues increases, the area of environmental law is rapidly expanding, and it is an important area for students to understand. The theoretical framework of environmental law provides important insights into government practice and policy with respect to the environment.

LAW00119
LOCAL GOVERNMENT AND PLANNING LAW
S1 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00111 Legal Process or LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law*
Local government has significant powers over the environment, and additional delegated authority under the *Local Government Act* 1993. Examines the crucial role of local government in relation to environmental decision-making, and its powers and functions generally. Provides a comprehensive grasp of planning laws within New South Wales, and provides a critical perspective on these laws.

LAW00120
VICTIMOLOGY
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00507 Criminal Law and Procedure or LAW00050 Criminal Process or any eight (8) units*
It was not until the 1970's that the plight of victims of crime gained the attention of society and of practitioners in the criminal justice system. Introduces students to the new "cutting edge" academic discipline of "victimology". Students will study the social, psychological, financial and legal consequences of victimisation, which will enable them to develop specific knowledge and skills in order

that they may provide suitable legal and social advice and support for victims of crime.

LAW00121
INTELLECTUAL PROPERTY
S2 ♦ Int/Ext♦ L ♦ LJ
***Pre-requisite/s**: LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00111 Legal Process or LAW00150 Introduction to Business Law*
Introduces the fundamental legal principles concerned in the protection of intellectual property, as they are expounded in the relevant statutes and leading cases. Examines copyright, patents, trade-marks and industrial designs, with the aim of fostering a thorough understanding of the various systems which underpin the protection of intellectual property. Cultivates an appreciation of the complex, challenging and often controversial issues, such as the ethical dilemmas posed by the patenting of new life forms, raised by the protection of intellectual property. Encourages an understanding of the increasingly important role played by international conventions and agreements, in the protection of intellectual property in markets overseas.

LAW00122
CLINCIAL LEGAL EXPERIENCE
S1 ♦ Int ♦ L ♦ LJ
***Pre-requisite/s**: 12 Law units and enrolment in the Bachelor of Laws degree*

LAW00123
LAW PLACEMENT
S1/S2 ♦ Ext ♦ L ♦ LJ
***Pre-requisite/s:** 12 Law units and enrolment in the Bachelor of Laws degree*
The School places considerable emphasis on the gaining of insights and practical skills through the completion of a significant period of time working within the legal environment. These units aim to ensure that Southern Cross University law graduates who have completed one or both of these units are eligible to apply for exemption from some or all of the practical experience requirements for admission to practice as a legal practitioner.

LAW00124
INTERNATIONAL BUSINESS LAW
S1 ♦ Int ♦ L ♦ LJ
***Pre-requisite/s:** LAW00503 Contract Law or ECO00312 International Trade or LAW00102 Legal Studies II or LAW00131 Business Law or LAW00150 Introduction to Business Law*
Introduces the fundamental legal principles concerned in the conduct of, as they are expounded in international agreements, private international law, Australian domestic legislation and in each instance, relevant cases. Cultivates an appreciation of the complex issues raised by the regulation of international business such as the impact of technology on commercial transactions, the pressing drive for economic rationalism, investment into developing countries and the demand for environmental protection. Encourages an appreciation of the issues, such as the adequacy of local laws and enforcement procedures faced by Australian companies when "doing business" in this region.

LAW00125
INFORMATION TECHNOLOGY AND THE LAW
S2 ♦ Int/Ext ♦ L ♦ LJ
***Pre-requisite/s:** Six (6) Law units, plus LAW00051 Legal Research and Writing, plus one of the following LAW00111 Legal Process or LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I*
Computer technology has become a pervasive technology in our society, extending into many facets of our everyday lives. As the regulatory system in our society which aims to protect rights and resolve disputes, the legal system is being forced to consider and to respond to the problems thrown up by the use and abuse of computer technology. This unit provides an awareness of the present responses in order to give accurate advice to the computer industry and its users and of the uses to which information technology as management systems can be put in our courts, legal offices, and legal information retrieval systems.

LAW00126
MARKETING LAW
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00130 Introduction to Law and Contract or LAW00150 Introduction to Business Law or LAW00503 Contract Law or LAW00101 Legal Studies I*
Will consider in detail the laws relating to marketing and consumer protection with particular reference to Parts IV and V of the *Trade Practices Act*, the *Sale of Goods Act* and the *Fair Trading Acts*. Consumer credit transactions will also be examined.

LAW00128
LEGAL INTERVIEWING, NEGOTIATION AND ADVOCACY
S1 ♦ Int/Ext ♦ L ♦ LJ
Designed to provide law and paralegal students with the oral and analytical skills required in legal practice. Focuses on the client-lawyer and lawyer-judicial system relationships and the interviewing, negotiation, and advocacy skills such interactions demand. Ethical considerations as well as the relevant aspects of "black letter law" are covered.

LAW00130
INTRODUCTION TO LAW AND CONTRACT
S1 ♦ Int/Ext ♦ L/CH ♦ LJ
S2 ♦ Ext ♦ L/CH ♦ LJ
Anti-requisite/s: *LAW00101 Legal Studies I, LAW00150 Introduction to Business Law*
Part A provides the student with an understanding of the nature and philosophy of law and legal systems, together with a broad knowledge of our own legal system and the classification of laws within that system. Emphasis will be placed on the respective roles of society, the legislature and the judiciary in moulding a body of laws suitable to the changing needs of society. Part B introduces students to the study of Contract Law.

LAW00131
BUSINESS LAW
S2 ♦ Int/Ext ♦ L/CH ♦ LJ
Pre-requisite/s: *LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law*
Anti-requisite/s: LAW00102 Legal Studies II
This unit is divided into four sections:
Part A: Is a continuation of Contract Law from Introduction to Law and Contract.
Part B: Is the study of Agency Law.
Part C: Is the study of the Principles of Insurance Law.
Part D: Is the study of the law of Bankruptcy.

LAW00150
INTRODUCTION TO BUSINESS LAW
S1 ♦ Int/Ext ♦ L/CH/TW ♦ LJ
Anti-requisite/s*: LAW00101 Legal Studies I, LAW00130 Introduction to Law and Contract*
Designed for those students contemplating a career in business, either within the accounting profession or within the business environment itself. Students receive a knowledge of the Australia legal system, and then various topics are chosen which are of relevance to working within the Australian business community.

LAW00214
MEDIATION AND DISPUTE RESOLUTION
S1/S2 ♦ Ext ♦ L ♦ LJ
This unit requires compulsory attendance at a weekend workshop.
Pre-requisite/s*: Any eight (8) units*
Will examine the theory and applications of conflict resolution and alternative dispute resolution. Students will be required to demonstrate a thorough understanding of the major theories and approaches to mediation, conflict, negotiation, resolution and reconciliation.

LAW00215
DISPUTE RESOLUTION AND ABORIGINAL COMMUNITIES
S1 ♦ Int/Ext ♦ S2 ♦ Ext ♦ L ♦ CIAP
Pre-requisite/s*: LAW00055 Aboriginals, Islanders and Contemporary Legal Issues*
Will provide students with an introduction to dispute resolution methods used by Aboriginal and non-Aboriginal communities. The

processes of negotiation and mediation will be examined. Students will consider the appropriateness and effectiveness of such methods of dispute resolution as relevant to Aboriginal communities.

LAW00216
MEDIATION PRACTICE AND PROCEDURE
S1 ♦ Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00214 Mediation and Dispute Resolution*
This unit will examine the practical application of mediation skills. The unit will examine in depth the relationships in mediation, as they relate to the mediator and to the parties. It will examine the techniques to help resolve disputes, specifically interpersonal disputes, commercial and multi-party disputes. Students will be required to display a practical application of various mediation skills required to respond to specific disputes assigned to them.

LAW00241
LEGISLATION, ADMINISTRATION AND COMMUNICATION
S2 ♦ Int ♦ L ♦ EnvSM
Provides an understanding of the three-tiered government system in Australia, and the varying responsibilities of each level. Relates to an understanding of the various legislative and administrative controls which stem from governments and their subsidiary agencies. Stresses the importance of effective communication skills for technically-oriented resource managers and provides practical experience in a range of settings.

LAW00502
TORTS
S2 ♦ Int ♦ L ♦ LJ
Double-weighted unit.
Pre-requisite/s: *LAW00111 Legal Process and enrolment in the Bachelor of Laws degree*
The law of torts is one of the principal areas of law included in a law degree. Graduates in practice need to have a thorough understanding of this very large subject to be properly equipped to advise on a very extensive range of human activities. Covers those areas where rights are protected by the law of torts. This subject is divided or classified into the broad categories of intentional wrong-doing, negligence and those activities where the law imposes a strict liability on the wrongdoer.

LAW00503
CONTRACT LAW
S2 ♦ Int ♦ L ♦ LJ
Double-weighted unit.
Pre-requisite/s: *LAW00111 Legal Process and enrolment in the Bachelor of Laws degree*
Contract law is a foundation unit in a law degree and a complete understanding of all issues associated with contract law is essential. Section 1 of the unit outlines the common law concept of contract law. Section 2 takes a detailed approach to the various statutory influences on the common law concepts. Section 3 discusses the various remedies at common law and under statute.

LAW00507
CRIMINAL LAW AND PROCEDURE
S1 ♦ Int ♦ L ♦ LJ
Double-weighted unit.
Pre-requisite/s: *LAW00111 Legal Process and enrolment in Bachelor of Laws degree.*
Provides the student with an understanding of the principles of criminal law, together with a detailed knowledge of the application of these principles in respect of major crimes and defences. Students will also be introduced to aspects of criminal procedure including police powers of arrest, search, seizure and interrogation, bail applications, trials, committal proceedings and appeals.

LAW00514
CRIMINOLOGY
S1 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00507 Criminal Law and Procedure or LAW00050 Criminal Process or any eight (8) units*
Provides the student with an understanding of the major international strands of criminology together with a detailed knowledge of the application of these principles in an Australian context. Emphasis will be placed on modern Australian criminology concentrating on the role of legal personnel in the criminal justice system.

LAW00516
ADVANCED ADVOCACY
S2 ♦ Int ♦ L ♦ LJ
Pre-requisite/s: *LAW00507 Criminal Law and Procedure or LAW00114 Evidence and Civil Procedure*
Specifically aimed at those students who will in their practice anticipate involvement in appearing in courts as an advocate. Whilst some solicitors may not appear in court, nevertheless the skills of persuasion by written and oral argument in court are useful in many other legal contexts. Will be taught with an emphasis on the acquisition and practice of courtroom skills up to District Court level.

LAW00519
PROFESSIONAL CONDUCT
S2 ♦ Int ♦ L ♦ LJ
Pre-requisite/s: *LAW00111 Legal Process and enrolment in Bachelor of Laws degree.*
Will provide the student with an understanding of the principles of legal ethics together with a detailed knowledge of the application of these principles in respect of the legal profession. Emphasis will be placed on the most significant ethical considerations encountered by practitioners such as entry and regulation of the profession, delivery of legal services, duties to clients, duties to lawyers and duties to the courts.

LAW00520
THE PHILOSOPHY OF LAW
S1 ♦ Int ♦ L ♦ LJ
Pre-requisite/s: *LAW00111 Legal Process or PHI00201 Ways of Knowing or PHI00200 History of Ideas*
Examines major themes in the philosophy of law. Introduces students to a range of philosophical perspectives with implications for law, legal institutions and legal practices, identifying the assumptions, values and methodology which render each perspective distinctive, and the practical consequences of these perspectives.

LAW00521
INTERNATIONAL LAW
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00111 Legal Process or LAW00150 Introduction to Business Law*
Is an introductory course in public international law. Designed to introduce students to the basic concepts of the law which regulate relations between nations. Will examine the nature, origins, structure, functions, sources and subjects of international law. Is affected by its political and social context. Where appropriate, emphasis will be placed upon examining Australian foreign policy and upon international legal questions that particularly affect Australia.

LAW00522
HUMAN RIGHTS
S1 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00111 Legal Process or LAW00130 Introduction to Law and Contracts or LAW00101 Legal Studies I or LAW00150 Introduction to Business Law and any 7 units*
Examines the principles of human rights from international, Australian, comparative and theoretical perspectives. Will discuss the international human rights regime, the method by which human rights are protected in Australia and other countries (such as the United States and/or South Africa), and the question of whether Australia should have its own Constitutional or legislative Bill of Rights. Will analyse the common theoretical critiques of human rights, and will study some selected human rights issues.

LAW00524
INDEPENDENT LEGAL RESEARCH
S1 ♦ Int ♦ L ♦ LJ
Pre-requisite/s: *Twelve (12) Bachelor of Laws units and enrolment in Bachelor of Laws degree*
Anti-requisite/s: *LAW00517 Legal Research*
It is fundamental to both the practice and study of law that graduates can carry out legal research. Students must be able to find the law in an efficient and expeditious manner before they are able to apply it to the solution of real or hypothetical legal problems. Will further develop legal research skills that have been introduced at an earlier stage in the degree.

Examines advanced legal research techniques and methodology and then allows students to apply their research skills to an area of law of their choosing.

LAW00525
CYBERLAW
S2 ♦ Int ♦ L ♦ LJ
Pre-requisite/s: *LAW00130 Introduction to Law and Contract or LAW00101 Legal Studies I or LAW00111 Legal Process or LAW00150 Introduction to Business Law*
Considers the history, operation and sociology of the Internet and issues relating to the governance of cyberspace. Includes the impact of the Internet on territorial based law making and administration (the international aspect of the Internet); regulation of the Internet including issues of free speech/censorship, trade practices, intellectual property, telecommunications law, and civil liability of online providers; privacy and cryptography. Finally the Internet as a forum for business will be discussed, including issues of electronic commerce, electronic contracts and digital signatures, taxation, Internet banking and digital cash.

LAW00526
INTERNATIONAL CRIMINAL JUSTICE
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s*: Any 8 units*
Explores the response of the international community to crimes that have "outraged the conscience of [hu]mankind". Selected major international crimes to be examined during this unit will first focus on the Holocaust, which represents one of the defining events of this century, and is the benchmark by which other crimes in human history will be judged. Other crimes that will be specifically studied are Apartheid (as an example of colonialism), Genocide (Kampuchea (1975-8)), "Ethnic cleansing" (Bosnia (1991-5)), and post colonial crimes (such as in Burma, East Timor and Tibet).

LAW00527
CORPORATIONS LAW
S1 ♦ Int ♦ L ♦ LJ
Pre-requisite/s*: LAW00503 Contract Law and enrolment in Bachelor of Laws degree.*
Is a core unit in the Bachelor of Laws curriculum and a requirement under the "Priestley" uniform admission rules. Will develop the student's understanding of the role of partnerships and companies in commercial legal practice. Will familiarise students with relevant legislation and case law and critically examine the role played by corporations law in modern society, particularly as it impacts upon directors, other officers, members, and creditors. Corporations law reform will be an overriding issue.

LAW00528
LAW REVIEW
S1 ♦ Int ♦ L ♦ LJ
Pre-requisite/s*: LAW00051 Legal Research and Writing and 7 Law units and enrolment in the Bachelor of Laws*
Provides the student with skills in legal research and writing and in information technology when serving as a member of the Southern Cross University Law Review Editorial Committee. The student will assist in the process of refereeing contributions, and with editing and managing the publication and distribution of the Review. Weekly one-hour meetings of the Editorial Committee will replace standard classes. Additionally, a student is required to be in attendance at the office of the Review for a minimum of four hours per week.

LAW00529
RESTORATIVE JUSTICE
S1 ♦ Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00050 Criminal Process or LAW00507 Criminal Law and Procedure or any (8) eight units at a tertiary level*
Examines the philosophy and principles of restorative justice as an alternative approach to orthodox criminal justice processes. Will discuss the theory and practice of restorative justice at various state, national and international levels. Will analyse the appropriateness of restorative justice from the perspectives of participants including victims, offenders, state representatives and minority

groups such as Indigenous people and people from non-English speaking backgrounds. Will examine the application of restorative justice across the entire spectrum of the criminal justice system, from pre-sentence conferencing to inmate misconduct.

LAW00701
CORPORATION AND SECURITIES LAW
Not available to undergraduates.
T2 ♦ Ext ♦ L ♦ CM/GCM
Pre-requisite/s: *LAW00720 Legal Studies*
Involves the study of partnership law and company law with respect to formation, operation, administration, takeover and liquidation. Also looks at current and proposed companies and securities codes and stock exchange listing requirements. Examines briefly the law relating to trust estates, particularly trading trusts, and provisions relation to incorporation of associations. Also studies current issues in relation to proposed amendments to securities and corporate legislation.

LAW00720
LEGAL STUDIES
Not available to undergraduates.
T2 ♦ Ext ♦ L ♦ GCM
Legal issues associated with business activities; the legal system in Australia; the historical background to Australia's legal system; the development of case and statute law; contract law and various statutory influences that have taken place in contract law; legislation with implications for contract law (Trade Practices Act, Fair Trading Act, Contracts Review Act and various state consumer laws); legal entities; industrial law; business, taxation and commercial law.

LAW00722
HEALTH LAW
Not available to undergraduates.
T1 ♦ Ext ♦ L ♦ NHCP
Commences with an introduction to the Australian legal system, its origins, basic concepts and legal processes. Following this introduction, students will examine the major legal concepts which impact upon health managers such as Consent, Negligence, Death and Dying and Patients' Rights. Relevant Health Acts will also be examined in detail.

LAW00730
LAW OF FINANCE AND SECURITIES
Not available to undergraduates.
T3 ♦ Ext ♦ L ♦ GCM
Pre-requisite/s: *LAW00720 Legal Studies*
Designed to develop a detailed knowledge of the ways in which the regulation of financial markets can be analysed so as to evaluate the effect of current (and proposed) regulations of the Australian Securities Market. A detailed analysis of the regulation of the banking industry and securing finance from a legal perspective will be covered. The course is designed to provide examples of the practical application of finance and banking laws to managers and senior financial advisers.

LAW01125
SECURITIES MARKETS REGULATION
S2 ♦ Int/Ext ♦ L ♦ LJ
Pre-requisite/s: *LAW00102 Legal Studies II or LAW00131 Business Law or LAW00503 Contract Law or LAW00150 Introduction to Business Law*
Designed to develop an understanding in the student of the ways in which the regulation of financial markets can be analysed in order to evaluate the effect of current (and proposed) regulation of the Australian Securities Markets. Will include a detailed analysis of the regulation of the banking industry and several methods of securing finance from a legal perspective.

LAW10029
INTRODUCTION TO AVIATION LAW
S2 ♦ Int ♦ CH ♦ LJ
Introduces students to aspects of aviation law with emphasis on the requirements of personnel involved in flying duties, and entails a knowledge of Australian law and an understanding of international conventions relating to aviation operations.

LAW10035
AVIATION LAW
S1 ♦ Int ♦ CH ♦ LJ
Pre-requisite/s: *LAW10029 Introduction to Aviaiton Law*
Develops the themes in Introduction to Aviation Law with specific attention to laws covering

competition policy, health and safety, discrimination, powers of arrest, and industrial awards as they impact on aviation. This includes the authority of the Commonwealth to make and enforce legislation for the control of the aviation industry and the acceptance of international conventions and the role and function of the Civil Aviation Authority and the Minister.

LAW10068
LAW AND GOVERNMENT DECISION MAKING
S2 ♦ Ext ♦ L ♦ LJ
***Pre-requisite/s**: LAW00130 Introduction to Law and Contract or LAW00051 Legal Researach and Writing*
Provides an introduction to the basic principles of government decision making and to the role of tribunals, courts and the Ombudsman in enabling people to challenge federal government decisions that affect them, including the mechanisms by which the power exercised by governments and public officials may be reviewed and regulated.

LAW10069
VETERANS LAW I
S1 ♦ Ext ♦ L ♦ LJ
***Pre/Co-requisite/s:** LAW00130 Introduction to Law and Contract or LAW00051 Legal Research and Writing*
Introduces students to the basic principles of eligibility for pension, Commonwealth liability to pay pension and assessment of pension for veterans, including medical concepts and terminology relevant to veterans' claims. Provides students with the ability to assist veterans and their dependants in making claims for pension and preparing applications and written submissions for review of pension decisions.

LAW10070
VETERANS LAW II
S2 ♦ Ext ♦ L ♦ LJ
***Pre-requisite/s**: LAW10069 Veterans Law I*
Examines the more complex issues involved in veterans law, particularly concerning the invalidity service pension and income and assets test and military compensation in Australia, and gives students an appreciation of a number of current issues in veterans law by analysing the conflicting legal arguments involved in those issues.

MAT00051
BUSINESS MATHEMATICS
S1 ♦ Int/Ext ♦ L/CH/PM/TW ♦ Bus/CM
An introduction to basic mathematical methods and techniques useful in business and economics. Topics include financial mathematics, functions and their graphs, matrices and determinants, and elementary differential and integral calculus. The relevance of the topics and results obtained to a business context will be highlighted throughout the unit.

MAT00115
STATISTICS I
S2 ♦ Int/Ext ♦ L/CH/PM/TW ♦ Bus/CM
An introduction to basic statistical concepts and methods. Topics from descriptive and inferential statistics including data classification; the summarisation of data; probability; random variables and probability distributions; sampling distributions including the t-distribution; estimation and hypothesis testing; correlation and simple regression. Students will be introduced to and use the statistical computer package MINITAB.

MAT00116
STATISTICS II
S1 ♦ Int/Ext ♦ L ♦ CM
***Pre-requisite/s:** MAT00115 Statistics I*
Continues and deepens the student's knowledge of statistical inference and introduces the student to non-parametric statistics. Topics include further estimation and hypothesis testing involving the difference between two means and the difference between two proportions, the chi-square and F-distributions, goodness-of-fit and contingency tables, analysis of variance, correlation and regression and methods of non-parametric statistics. Reference will be made to the uses of MINITAB.

MAT00211
QUANTITATIVE ANALYSIS
S1 ♦ Int ♦ L ♦ EnvSM
***Pre-requisite/s**: ISY00241 Computing in Applied Science*
Introduces statistical methods required for environmental management, the different types of variables, how to summarise and graphically

represent data, descriptive statistics and tests of significance (chi square, t test, correlation and regression and analysis of variance). Emphasis is placed on choosing a suitable type of data and using an appropriate statistical method in an environmental management setting.

MAT00213
DISCRETE MATHEMATICS
S1 ♦ Int ♦ L/CH ♦ CM
Introduces the student to selected topics in discrete mathematics essential to studies involving computing and computer applications. Topics include computer arithmetic, set theory, logic, Boolean algebra, matrices and graph theory.

MAT00330
STATISTICS
S2 ♦ Int ♦ L ♦ ESSM
Will provide students with an understanding of statistical methods so that they can be applied to the Health Sciences. Students will gain experience in the organisation and summarisation of numerical data with report writing in mind. Computing skills and appropriate software packages will be introduced that help with data presentation and interpretation.

MAT00331
ADVANCED STATISTICS
S1 ♦ Int ♦ L ♦ ESSM
Pre-requisite/s: *MAT00330 Statistics*
Will provide students with an understanding of advanced statistical methods and procedures. There will be a strong emphasis on analysing experimental paradigms and associated statistical techniques used in contemporary research in the field of Human Movement Science. Students will also gain a detailed understanding of the use of computer system packages designed to perform the statistical analyses.

MAT00400
RESEARCH METHODS
S1/S2 ♦ Int ♦ L/CH ♦ Bus/CM/GCM/MIT
Pre-requisite/s: *MAT00115 Statistics I*
Anti-requisite/s: *MKT00106 Marketing Research*
The purpose of this unit is to introduce students to the methodologies, tools and techniques of research in business. Both the qualitative and quantitative aspects of research methods will be addressed. Topics considered include philosophy of research, types of research, problem identification, hypotheses formulation, research design, data collection and sampling, survey questionnaires, observations, validity and reliability, measurement techniques, data analysis, statistical computation tools, and interpretation of research findings.

MAT00721
MANAGEMENT SCIENCE
Not available to undergraduates.
T2 ♦ Ext ♦ L ♦ GCM
Presents a range of quantitative decision models designed and demonstrated to enhance decision making. Managers who can formulate problems in terms of models, which through mathematical analysis can produce sensible solutions, will on average, come closer to fulfilling a firm's objectives; the focus is on models related to profit maximisation or cost minimisation.

MAT00722
QUANTITATIVE METHODS FOR COMMERCE
T1/T3 ♦ Ext ♦ CM
Anti-requisite/s:- *MAT00720 Quantitative Analysis for Management*
Introduces students to financial mathematics and statistics relevant to accounting and business. The mathematical component includes simple and compound interest, annuities, loan repayment methods and investment analysis. The statistical component includes aspects of descriptive statistics, probability and distributions, statistical inference, chi-square tests, analysis of variance, regression and correlation, and selected nonparametric tests.

MAT00792
RESEARCH METHODS
Not available to undergraduates.
S1/S2 ♦ Int/Ext ♦ L/CH ♦ Bus/CM/GCM/MIT
The purpose of this unit is to introduce students to the methodologies, tools and techniques of research in business. Both the qualitative and quantitative aspects of research methods will be addressed. Topics considered include philosophy of research, types of research,

problem identification, hypotheses formulation, research design, data collection and sampling, survey questionnaires, observations, validity and reliability, measurement techniques, data analysis, statistical computation tools, and interpretation of research findings.

MDC00411
CLINICAL DIAGNOSIS FOR NATURAL MEDICINE I
Ext ♦ L ♦ NCM
Pre-requisite/s: *Qualified Practitioner status*
Comprehensive introduction to clinical diagnosis – an essential component of naturopathic clinical practice. Provides skills in critical thinking, understanding of the common manifestations of disease and a systematic approach to reaching a clinical diagnosis based upon a reasoned judgement of the presentation. Material is presented in a problem-based learning format. A two and a half day residential school is a compulsory requirement for this unit.

MDC00412
CLINICAL DIAGNOSIS FOR NATURAL MEDICINE II
Ext ♦L ♦ NCM
Pre-requisite/s*: MDC00411 Clinical Diagnosis for Natural Medicine I*
Builds on Clinical Diagnosis for Natural Medicine I. Continues the problem-based learning approach to diagnosis by analysis of problems based on body systems. The primary aim of this unit is to develop critical analytical skills as the core component of clinical reasoning. A two and a half day residential school is a compulsory requirement for this unit.

MKT00075
MARKETING PRINCIPLES
S2 ♦ Int/Ext ♦ L/CH/PM/TW ♦ Bus/CM
Anti-requisite/s: *MKT00127 Introduction to Tourism and Hospitality Marketing*
Introduces students to the concept and functions of marketing in both the public and private sectors. Is introduced by examining the environment in which marketing operates, and its integration in an organisation. Then focuses on the decisions and strategic functions of marketing, developing an understanding of segmentation, positioning and marketing mix strategies.

MKT00102
CONSUMER BEHAVIOUR
S1 ♦ Int/Ext ♦ L/CH/TW ♦ Bus/CM
Pre-requisite/s: *MKT00075 Marketing Principles, MNG00111 Fundamentals of Management*
Provides students with a knowledge of the various processes and facets of consumer motivation and behaviour; the influences of society and culture; the process of consumer decision making; an awareness of the critical implications of these processes to the marketing task; and an ability to translate and apply consumer theory to local situations and diagnose the marketing repercussions and responses.

MKT00106
MARKETING RESEARCH
S2 ♦ Int/Ext ♦ L/CH/TW ♦ Bus/CM
Pre-requisite/s: *MKT00075 Marketing Principles, MAT00115 Statistics I*
Aims to cover all aspects of the marketing research process as an aid to improved decision making within the organisation. Topics covered include the requirements of scientific method, sources of data, data collection methods and techniques, analysis and presentation of data and results; with careful consideration of the limitations of different methods and techniques. Emphasis is on practical application to "real life" situations.

MKT00110
RETAIL MARKETING
S1 ♦ Int/Ext ♦ L/CH ♦ Bus/CM
Pre-requisite/s: *MKT00075 Marketing Principles plus a minimum of seven (7) units*
Introduces and explains the retail function and role in the marketing system. Explains the various elements of retail management and discusses current and future trends – both in Australia and overseas.

MKT00111
SERVICES MARKETING
S1 ♦ Int/Ext ♦ L/CH ♦ Bus/CM
Pre-requisite/s: *MKT00075 Marketing Principles plus a minimum of seven (7) units*
Traditionally marketing courses concentrate on tangible products, whereas this unit focuses on intangible products in the rapidly growing

service sector. The application of marketing concepts and the tailoring of marketing planning and strategy to the specific needs of service organisations are investigated.

MKT00127
INTRODUCTION TO TOURISM AND HOSPITALITY MARKETING
S1 ♦ Int/Ext ♦ L/CH ♦ THM
Anti-requisite/s: *MKT00203 Introduction to Toursim Marketing*
Provides an introduction to the role of marketing in the hospitality and tourism industry. Examines consumer behaviour, strategic planning, creating a marketing plan, market segmentation and use of the marketing mix.

MKT00128
TOURISM AND HOSPITALITY SALES AND PROMOTION
S2 ♦ Int/Ext ♦ L/CH ♦ THM
Pre-requisite/s: *MKT00127 Introduction to Tourism and Hospitality Marketing or MKT00203 Introduction to Tourism Marketing*
Anti-requisite/s*: MKT00202 Tourism Consumer and Marketing Strategies*
Covers the areas of product development, pricing, packaging, advertising, public relations and the overall management and control of the marketing function in tourism and hospitality organisation.

MKT00134
INTRODUCTION TO HOTEL MANAGEMENT
S1 ♦ Int ♦ SY ♦ THM
Examines, in an integrated way, operational management concepts common to hotels and catering organisations, provision of service quality in hospitality business organisations. Uses case studies from the hospitality industry.

MKT00150
GLOBAL MARKETING
S2 ♦ Int/Ext ♦ L/CH/TW ♦ CM
Pre-requisite/s: *MKT00075 Marketing Principles or MKT00127 Introduction to Tourism and Hospitality Marketing plus minimum of 7 units*
Anti-requisite/s: *MKT00107 Export Marketing*
Exposes students to the potential, practice and pitfalls inherent in marketing overseas. Discusses the international marketing environment, identification of export markets and product planning, pricing, promotion and distribution for foreign markets**.**

MKT00151
ELECTRONIC MARKETING
S1 ♦ Int/Ext ♦ L/CH/TW ♦ CM
Co-requisitie/s*: MKT00075 Marketing Principles*
Students will assess the uses and appropriateness of integrating electronic technology into current marketing activities. This will require an understanding of the issues and areas impacted by electronic commerce. They will also develop a marketing plan based on utilising electronic technologies which will incorporate considerations for marketing communications, distribution, brand building, competitive monitoring, new product development and testing, customer service and marketing research.

MKT00152
SALES AND PROMOTION MANAGEMENT
Pre-requisite/s: *MKT00075 Marketing Principles plus seven (7) core units.*
Anti-requisite/s*: MKT00103 Promotion and Advertising and MKT00105 Sales Management*
Provides a comprehensive background to the principles and practice of sales and promotions management in the market place, covering planning and development of the sales force, elements in the promotions mix, and preparation of integrated plans.

MKT00153
ADVERTISING AND MEDIA STRATEGIES
S2 ♦ Int/Ext ♦ L/CH/TW ♦ CM
Pre-requisite/s: *MKT00075 Marketing Principles or MKT00127 Introduction to Tourism and Hospitality Marketing*
Anti-requisite/s: *COM00104 Media Strategies*
Introduces basic principles pertaining to strategic decisions in the use of advertising and media. Considers structure and changes within the advertising industry. The unit includes some practical work in advertising agency briefing, radio and television commercial creation and execution thereof.

MKT00204
SPECIAL INTEREST TOURISM
S1 ♦ Int/Ext ♦ L ♦ THM
S2 ♦ Int/Ext ♦ CH ♦ THM
Pre-requisite/s: *SOY00412 Tourism and Hospitality Studies II*
Introduces students to the phenomenon of Special Interest Tourism and its relationship to more traditional forms of tourism and leisure. Examines various special interest market segments, the growth and diversity of these segments, and their impact on individuals, communities, the tourism industry and policy makers.

MKT00205
PUBLIC RELATIONS IN SPORT AND EXERCISE
S2 ♦ Int ♦ L ♦ ESSM
Is a practical, professional workshop in public relations, promotion, publicity, merchandising and fund raising with emphasis on sport/fitness organisations, cases and objectives.

MKT00207
QUALITY MANAGEMENT IV: FUNCTIONS AND MEETINGS
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
Pre-requisite/s*: MNG01206 Quality Management III: Project Management*
Provides an overview of the functions and meetings industry and the marketing, planning, management and evaluation necessary for hosting successful events. The first module examines the current status of the functions and meetings. The second module evaluates the potential of clubs to provide the necessary facilities and services for the functions and meetings market. The final module examines the detailed planning and organisation undertaken by a venue before, during and after the event.

MKT00210
HOTEL SALES AND MARKETING
S1 ♦ Int ♦ SY ♦ THM
Provides an introduction to the role of marketing in the hospitality and tourism industry. The unit examines consumer behaviour, strategic planning, creating a marketing plan, market segmentation and use of the marketing mix.

MKT00212
HOTEL MARKETING AND PUBLIC RELATIONS
S1 ♦ Int ♦ SY ♦ THM
Pre-requisite/s: *MKT00210 Hotel Sales and Marketing*
This unit covers the areas of product development, pricing, packaging, advertising, public relations, and the overall management and control of the marketing function in tourism and hospitality organisations.

MKT00218
MARKETING I: INTRODUCTION
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
Examines the foundations of marketing that are developed to provide an understanding of the marketing activities conducted in the club industry. Concepts with particular relevance to the club industry are emphasised.

MKT00219
MARKETING II: STRATEGIES
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
Pre-requisite/s*: MKT00218 Marketing I: Introduction*
Concerned with strategic considerations in the area of sales management and promotion. The language and practice of advertising comprises an important element within the unit which also considers the way certain strategic issues require a different approach in various club operations.

MKT00220
MARKETING III: MANAGEMENT
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
Pre-requisite/s*: MKT00219 Marketing II: Strategies*
Designed to build on material presented in Marketing I and II. These covered basic principles and applications in the club industry. This third level unit is an advanced one covering specifics enabling high level marketing management of a club to be handled effectively.

MKT00320
SPORT AND EXERCISE MARKETING
S2 ♦ Int ♦ L ♦ ESSM
Introduces students to the basic concepts and functions of marketing with particular emphasis on the marketing mix in the sporting environment. The unit also develops sports sponsorship as a viable marketing tool.

MKT00710
MAJOR THESIS (MARKETING)
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ CM
The thesis component consists of an approved programme of supervised research study agreed with the Head of the School of Management and Marketing.

MKT00720
MARKETING MANAGEMENT
Not available to undergraduates.
T2 ♦ Int/Ext ♦ TW ♦ CM/GCM
Introduces students to the concept of marketing as a philosophy of doing business successfully and hence has relevance to all organisations. Looks at all aspects of marketing management: customer focus, relationship marketing, monitoring the environment, buyer behaviour, marketing research, marketing planning, segmenting targeting and positioning, the marketing mix, new product development and competitive strategy. Concepts are applied to products and services and global issues are introduced.

MKT00723
SPORT MARKETING AND PUBLIC RELATIONS
Not available to undergraduates.
T2 ♦ Ext ♦ L ♦ ESSM
Designed to guide sports managers in their role as fund raisers and public relations officers through the utilisation of marketing and public relations concepts and practices. Will focus on developing and implementing the sport/fitness organisation's marketing plans, fund raising campaigns and the overall process of communicating with its audiences.

MKT00724
INTERNATIONAL MARKETING
Not available to undergraduates.
T2 ♦ Int/Ext ♦ TW ♦ CM/GCM
Develops students' understanding of the concepts, planning activities and management strategies of international marketing. Addresses the needs of management charged with seeking and servicing overseas markets from a primarily

Australian base. Topics will include external environmental concepts, initialising mechanisms, marketing research, product/service quality control and management, cross-cultural issues and communications, facilitating intermediaries and international marketing in a service and Government environment.

MKT00726
BUSINESS TO BUSINESS MARKETING
Not available to undergraduates.
T2 ♦ Ext ♦ L ♦ CM/GCM
Focuses on marketing strategy and decision making in the business to business marketing environment where a vast range of products/services are targeted at business users by other business organisations. Case studies and real-life examples reflect the practical orientation of the unit.

MKT00727
MARKETING IN THE RETAIL ENVIRONMENT
Not available to undergraduates.
T1 ♦ Ext ♦ L ♦ CM/GCM
Examines the retail environment, which is one of the most important business areas in Australia. It is the second largest employment area, the source of sales for virtually all consumer and manufactured goods, and the provider of most goods to the Australian public. It is an integral part of the study of marketing, and, due to recent economic, technological, competitive and social developments, it is undergoing profound changes that will affect every Australian.

MKT00728
GLOBAL MARKETING COMMUNICATION
Not available to undergraduates.
T3 ♦ Int/Ext ♦ TW ♦ GCM
Anti-requisite/s: *MKT00725 Promotion Management*
Develops students' understanding of marketing communications from a consumer behaviour perspective and has a particular focus on the global setting. Students will be introduced to an integrated marketing communications planning framework and undertake practical applications. A strong emphasis on use of the Internet is also incorporated in this unit.

MKT00730
SERVICES MARKETING AND MANAGEMENT
T3 ♦ Ext ♦ L ♦ GCM
Not available to undergraduates.
Pre-requisite/s: *MKT00720 Marketing Managing*
Producing 70% of Australia's GDP, service industries are now recognised as the primary source of economic, employment and export growth in many post-industrialised nations. The unit examines marketing practices in a service environment, offering marketeers theoretical and practical strategic and operational options, while comparing and contrasting practices applied in the marketing of physical goods.

MKT00801
MARKETING 400 (HONS)
S1/S2 ♦ Int ♦ L ♦ CM
Pre-requisite/s: *Admission to BBus(Hons) (Marketing)*
As for ACC00801 Accounting 400 (Hons).

MKT00904
STRATEGIC MARKETING FOR TOURISM AND HOSPITALITY INDUSTRIES
S1 ♦ Int/Ext ♦ L ♦ THM
Anti-requisite/s*: MKT00760 Marketing for the Tourism Industry*
Marketing concepts will be examined as they apply to international tourism management. The importance of the marketing mix in international tourism will be examined and the application of targeting and segmentation to tourism marketing will be studied.

MKT00905
MARKETING MANAGEMENT FOR TOURISM AND HOSPITALITY INDUSTRIES
S2 ♦ Int/Ext ♦ L ♦ THM
Anti-requisite/s*: MKT00761 Marketing as a Management Function*
Will build on knowledge gained in Strategic Marketing for the Tourism Industry to focus on marketing as a management function and, in particular, the role of marketing intelligence to underpin promotion of service oriented products

in the tourism industry with a strong emphasis on case studies of airlines, hotels and National Tourism Offices.

MKT01204
QUALITY MANAGEMENT I: FOOD AND BEVERAGE
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
Examines the concept of quality and its implications for the providers of goods and services in the context of food and beverage operations in the club industry. Advocates a proactive approach to meeting and exceeding customer expectations of quality by examining numerous ways in which quality standards can be established and implemented throughout the food and beverage inventory cycle.

MKT01205
QUALITY MANAGEMENT II: INVENTORY
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
***Pre-requisite/s**: MKT01204 Quality Management I: Food and Beverage*
Builds on the material presented in the pre-requisite unit by examining the cost and quality control mechanisms that should be implemented during the purchase, storage and issue and sale of stock. Major areas covered include menu planning and analysis, stocktaking procedures, stock reconciliation, forecasting and maintaining economic volumes of stock, inventory valuation, and the implementation and analysis of management information systems to maintain inventory, financial and quality controls.

MKT01221–4
INTERN STUDY I–IV
S1/S2 ♦ Ext ♦ L/CH ♦ THM
***Pre-requisite/s**: 228 credit points any units*
Provide practical workplace experience within the tourism and hospitality industry. Students can undertake a placement in any appropriate industry sector (eg. hotels, resorts, clubs, casinos, government tourism bodies, restaurants, catering and food service operations, private consultancies, airlines, event and conference management, marketing/promotions and special interest tourism operations) in Australia or overseas. These units provide an opportunity for students to apply concepts and principles of business management to a workplace setting in the tourism/hospitality industry and they enable students to better appreciate the nature of the employment in the industry.

MKT01416
TOURISM AND HOSPITALITY INDUSTRY PROJECT
S1 ♦ Int/Ext ♦ L /CH ♦ THM
S2 ♦ Int ♦ SY ♦ THM
***Pre-requisite/s:** MNG00415 Tourism and Hospitality Research and Analysis or MKT01213 Tourism Research Methods*
Collection, analysis and interpretation of data are essential in tourism management decisions. An understanding of research and basic statistics is an aid in making business decisions. This unit provides a basic introduction to research planning and design, including data collection and introductory analysis techniques applicable to tourism and business research.

MKT01420
CONVENTIONS, MEETINGS AND EXHIBITIONS MANAGEMENT
S1 ♦ Int/Ext ♦ L /CH/SY ♦ THM
***Anti-requisite/s**: MKT01234 Conventions, Events and Meetings*
Provides students with an overview of the convention, meeting and exhibition industry. It examines the physical requirements, marketing, management and operation of convention and exhibition facilities. Emphasis is also placed on the planning and organisation of conventions and meetings.

MKT01425
PACIFIC ASIA TOURISM MARKETING AND DEVELOPMENT
S1 ♦ Int ♦ CH ♦ THM
S2 ♦ Int/Ext ♦ L/SY ♦ THM
***Anti-requisite/s:** MKT01233 International Tourism Perspectives*
Describes the pattern of tourism activities and the organisation of tourism industries in the Pacific Asia region. It examines the role of cultural, political, economic and other factors in shaping the nature of this pattern and provides instruction in international planning and marketing techniques to prepare students for

management positions within tourism and hospitality businesses operating in the region.

MKT01759
WAREHOUSING AND INVENTORY MANAGEMENT
Offered in Singapore only.
***Pre-requisite/s**: SIPMM Diploma*
T2 ♦ Int ♦ CM
Outlines and appraises various warehousing techniques and approaches to the management of warehouse inventories. Incorporates the use of simulation modelling for effective cost management of warehouse inventories.

MKT01760
THE TOURISM ENVIRONMENT
S1/S2 ♦ Int/Ext ♦ L ♦ THM
Develops the student's knowledge and understanding of the environments of tourism and the relevance of this understanding for managers in the international travel and tourism industry. "Environments" have many dimensions – social, cultural, political, economic, technological and biophysical, for example. Key themes in this unit are the *interactions* between elements of tourism and its environments, and the implications which these interactions hold for management of tourism.

MKT01906
INTERNATIONAL TOURISM STUDIES
S1/S2 ♦ Int/Ext ♦ L ♦ THM
***Anti-requisite/s**: MKT01761 Tourism Systems*
A foundation theme involves considering what tourism is, and identifying a number of models for studying the subject. Other themes include the study of people in their roles as tourists, places as elements in whole tourism systems: organisational elements in whole tourism systems: and the interaction of tourism systems with their environments.

MKT01907
TOURISM AND HOSPITALITY MANAGEMENT
S1 ♦ Int/Ext ♦ L ♦ THM
***Anti-requisite/s:** MKT01763 Applied Tourism Management*
Studies various models for management which apply in the travel and tourism industries and the different approaches used in different national settings. In particular, examines individual differences in competencies relevant to the different managerial roles.

MKT01908
STRATEGIC MANAGEMENT IN TOURISM AND HOSPITALITY INDUSTRIES
S2 ♦ Int/Ext ♦ L ♦ THM
***Anti-requisite/s:** MKT01765 Strategic Management in the Tourism Industry*
Introduces a range of concepts about strategic management and how these are applied in organisations from the travel and tourism industries. Three themes are studied in sequence: strategies, organisations and contexts and the relationships between them. Although case studies are examined, in order to bring a degree of focus and depth, only a narrow range of examples is included.

MKT01909
MANAGEMENT FOR QUALITY TOURISM AND HOSPITALITY SERVICES
S1 ♦ Int/Ext ♦ L ♦ THM
***Anti-requisite/s**: MKT01764 Operations Management for Quality Tourism Services*
Examines in an integrated way, the three themes of operational management concepts common to tourism related organisations, provision of services in the tourism industry rather than transfer of goods and managing service quality in travel and tourism businesses and organisations. Uses case studies from the tourism industry.

MKT01910
TOURISM AND HOSPITALITY PROJECT I
S1/S2 ♦ Int/Ext ♦ L ♦ THM
***Pre-requisite/s:** Completed eight (8) units*
***Anti-requisite/s**: MKT01766 Tourism Project I*

MKT01911
TOURISM AND HOSPITALITY PROJECT II
S1/S2 ♦ Int/Ext ♦ L ♦ THM
***Pre-requisite/s**: Completed eight (8) units*
***Anti-requisite/s**: MKT01767 Tourism Project II*
The project(s) comprise(s) an important component of the course in which participants apply knowledge and skills from the course to a detailed case study. This case study may be

chosen from the participant's workplace or from other settings or organisations in an area of interest to the participant. The detailed study may comprise topics such as conduct of a management or quality audit of a major organisational area, a strategic plan or a marketing exercise.

MKT03041
E-COMMERCE MARKETING
T2 ♦ Int/Ext ♦ L ♦ CM
Addresses issues in electronic marketing, customer support, supply chain management and integration of marketing utilising a web based environment. Students will assess the uses and appropriateness of the Internet for current marketing activities. They will develop a marketing plan integrating electronic technologies with marketing communications, distribution, brand building, customer service and competitive monitoring.

MNG00085
INSTRUCTIONAL DESIGN AND EDUCATIONAL TECHNOLOGY
S2 ♦ Ext ♦ L ♦ SWD
Examines the multiplicity of skills that can often be required in the production of educational resource materials that both motivate and facilitate learning. The steps and processes involved in designing both simple and complex materials are examined. The potential role of new computer-controlled educational technologies (e.g. Hypercard, CD-ROM) is considered.

MNG00086
PROGRAM PLANNING
S2 ♦ Ext ♦ L ♦ SWD
Gives an overview of the role of training in organisational development and the planning, implementation and evaluation of training programmes. Specific reference is made to needs analysis, costing and the Training Guarantee Act.

MNG00100
ORGANISATIONAL BEHAVIOUR
S1 ♦ Int/Ext ♦ L/CH/PM/TW ♦ Bus/CM
Pre-requisite/s: *MNG00111 Fundamentals of Management (waived for Bachelor of Social Science students).*
Introduces students to the broad issues that underlie the study of behavioural science. The student is then introduced to the major areas of knowledge in the field of organisational behaviour, with a particular emphasis on developing critical analytical skills when reading the seemingly confusing and occasionally contradictory material in this complex field of study.

MNG00111
FUNDAMENTALS OF MANAGEMENT
S1 ♦ Int/Ext ♦ L/CH/PM/TW ♦ Bus/CM
Provides an understanding of the theory of management of organisations in both the public and private sectors. Issues to be covered will include the history of management thought and the changing role of management. Will give special emphasis to developing management skills, within the Australian context, through the use of examples, case studies, tutorial discussions and role plays. The nature of the unit is that it provides the management theory base on which other units will build.

MNG00114
STRATEGIC MANAGEMENT
S2 ♦ Int/Ext ♦ L/CH/PM/TW ♦ Bus/CM
Pre-requisite/s: *Minimum of 10 (ten) Business units*
This capstone unit integrates and applies knowledge gained in previous units for the purpose of evaluating complex business problems and formulating policies and strategies for their solution. A conceptual framework for the formulation, implementation and evaluation of business strategies is developed covering both the Australian and global perspectives. Extensive use is made of local and international case situations.

MNG00116
INDUSTRIAL RELATIONS
S1 ♦ Int/Ext/Online ♦ L ♦ SWD
Pre-requisite/s: *MNG00320 Introduction to Human Resource Management (waived for pre 2000 students) or MNG00121 Human Resource Management I and MNG01413 Human Resource Management in the Tourism and Hospitality Industry.*
Describes the main participants in the industrial relations scene in Australia and considers the dynamic nature of the employment relationship. Examines conflict and its resolution within the context of current industrial disputes in Australia. Highlights recent developments in workplace industrial relations in Australia.

MNG00118
INDUSTRIAL AND ECONOMIC DEMOCRACY
S2 ♦ Int/Ext/Online ♦ L ♦ SWD
Pre-requisite/s: *48 HRM credit points (waived for pre-2000 students)*
Anti-requisite/s*: MNG00151 Understanding Organisations*
The democratisation of the workplace and financial participation by employees is taught with reference to the theory of employee participation and legislation in European countries and the US.

The theory is enhanced by study of Australian, European, American and South African cases with a view to demonstrating results in achieving greater productivity and employee morale.

MNG00124
MENTORING IN THE ORGANISATION
S1 ♦ Int/Ext/Online ♦ L ♦ SWD
Pre-requisite/s*: 192 credit points in any units.*
Introduces students to the concept, practice and implementation of effective mentoring and mentoring programs in organisations. Once the theoretical base has been established, student will practise the development of mentoring skills by mentoring first year degree students at the University. The differences between mentoring and other forms of interaction will be examined. The responsibilities of mentors in areas such as age, gender, confidentiality and privacy will be developed through application and academic supervision of mentoring networks.

MNG00132
ORGANISATIONAL COMMUNICATION
S2 ♦ Int/Ext/Online ♦ L/TW ♦ SWD
Pre-requisite/s*: BHS00161 Interpersonal Communication*
Introduces students to theories and strategies related to organisational communication. The concept of power is used to critically reflect on formal and informal forms of communication in diverse organisations.

MNG00135
HOTEL SERVICES MANAGEMENT
S2 ♦ Int ♦ SY ♦ THM
Provides an overview of hotel and resort operations, their management requirements and the use of integrated computer systems in use. Emphasis will be placed on the role of "People Management" and the concept of service excellence. Included in the unit will be a simulation exercise enabling students to make their own management decisions.

MNG00154
STAFF SELECTION AND APPRAISAL
S1 ♦ Int/Ext/Online ♦ L ♦ SWD
Pre-requisite/s*: MNG00320 Introduction to Human Resource Management (waived for pre-2000 students).*
Examines the range of skills needed to advertise, select and appraise staff within an organisation. Examines such aspects as job descriptions and advertisements, interviewing skills, performance appraisals and general human resource management activities.

MNG00166
MANAGING CHANGE
S2 ♦ Int/Ext/Online ♦ L ♦ SWD
Emphasises the need for an internal audit as one pre-requisite for Strategic Planning; focuses on the external environment and the nature of change, and highlights the ways in which change can be implemented and evaluated.

MNG00167
SUPERVISION AND TEAMWORK
S2 ♦ Int/Ext/Online ♦ L ♦ SWD
Examines various models of supervision and the supervisory relationship, and considers supervision in relation to management and

leadership. Students examine the relevance of past supervisory practices and develop new practices thought to lead to developing highly productive, self motivated teams who are capable of flexible, innovative approaches to work. The unit aims to present the new paradigm for supervision towards 2000 so that productive, motivated teams result.

MNG00168
LEARNING ORGANISATIONS
S1 ♦ Int/Ext/Online ♦ L ♦ SWD
Attempts to provide an interpretative analysis of human resource issues as they are impacted upon by the modern learning organisation. The need to embed learning at all levels of the organisation is examined and mechanisms are explored whereby organisational goals and assumptions are continually challenged. The need for HRD practitioners to shake off their training mentality and embrace the intermingling of learning and work is emphasised.

MNG00245
ENVIRONMENTAL ISSUES FOR BUSINESS
S2 ♦ Int ♦ L ♦ CM
Applies the concept of sustainable development to business organisations through the study of contemporary environmental management, environmental law, environmental accounting and environmental audit principles and practices.

MNG00246
ENVIRONMENTAL AND ETHICAL ISSUES FOR BUSINESS
S2 ♦ Int/Ext ♦ L ♦ CM
Anti-requisite/s: *LAW00105 Marketing Law and Ethics, MNG00245 Ethical Issues for Business*
Explores the nature of ethics within the major philosophic frameworks of ethical thinking, and through the context of various social, environmental and moral controversies (case studies) in business. The concept of sustainable development to business organisations is applied through the study of contemporary environmental management, economic and accounting principles and practices. Strategies for ethical and environmentally responsible behaviour are reviewed, together with the linkages that exist between corporate objectives and human development.

MNG00253
PLANNING AND PROCESS IMPROVEMENT
Double-weighted unit
S1/S2 ♦ Ext ♦ L ♦ SWD
Frontline managers need to use available systems and resources effectively. This unit examines human resource, information and financial systems and procedures. It discusses the influence of continuous improvement and business planning. Students gain experience in turning operations plans into task/project plans and in implementing and monitoring them.

MNG00254
BUSINESS AWARENESS
S1/S2 ♦ Ext ♦ L ♦ SWD
Considers the business context in which the frontline manager is operating including its key result areas or key drivers. In addition, aims to assist frontline managers to develop a self-awareness to enable the personal goals of the frontline manager to be aligned with the organisation's goals and plans.

MNG00255
PEOPLE MANAGEMENT
Double-weighted unit
S1/S2 ♦ Ext ♦ L ♦ SWD
Frontline managers need to be able to manage and lead people effectively. This unit examines human resource management and participative management principles. It discusses aspects of people management within the organisational context in Australia. Students gain experience in human resource management skills and in implementing and evaluating them.

MNG00259
MANAGING CHANGE
Double-weighted unit
S1/S2 ♦ Ext ♦ L ♦ SWD
Frontline managers need to be able to manage change in their workplace. This unit examines the impact of change in organisations. It discusses the ways in which change can be implemented and evaluated. Students gain experience in scanning the external environment

and developing strategies for managing change programmes.

MNG00261
CUSTOMER SERVICE MANAGEMENT
S1/S2 ♦ Ext ♦ L ♦ SWD
Understanding who is the customer, both internal and external, is a key aspect of managing a quality organisation. Other aspects included are knowing your customers, managing customer perceptions, evaluating and improving customer service.

MNG00272
MEETINGS, INCENTIVES, CONVENTIONS AND EXHIBITIONS MANAGEMENT
S1/S2 ♦ Int/Ext ♦ L ♦ THM
Introduces and develops students' perspectives of the meetings, incentive, conventions and exhibitions (MICE) industry both nationally and internationally. Students examine and evaluate the functional areas of management, marketing human resources and finance and their interrelationship with the MICE industry at both a strategic and operational level. Strategies for evaluating MICE activities are addressed together with the implications for future research.

MNG00273
EVENTS PLANNING AND MANAGEMENT
S2 ♦ Int/Ext ♦ L ♦ THM
Introduces students to the nature and significance of events planning and management from an international, national, regional and local perspective. Students examine and evaluate the nature of events and celebration, their impacts on tourism and host communities, the role of resources management and operational considerations together with the strategies necessary to ensure a viable event. The events industry will be reviewed as a significant element of the attractions sector of the tourism industry with implications for policy, planning and destination marketing.

MNG00301
SPORT AND EXERCISE MANAGEMENT I
S1 ♦ Int ♦ L ♦ ESSM
Introduces the fundamental principles and practices of management and administration including planning, organising, leadership, control and evaluation in the context of sport, fitness and recreation organisations. Also develops an awareness of the roles and broad range of skills required of managers in such organisations.

MNG00303
PERSONNEL MANAGEMENT IN SPORT
S1 ♦ Int ♦ L ♦ ESSM
The purpose of this unit is to review personnel management problems, policies and practices in sporting and fitness organisations. It will include the impact of legislation, personnel planning and staffing, training and development, performance appraisal, compensation and union/management relations and research in personnel management.

MNG00304
FACILITY PLANNING AND DESIGN
S1 ♦ Int ♦ L ♦ ESSM
Examines the planning and design of sport and recreation facilities in the public and private sectors. Students will develop skills in the design and planning of leisure facilities and services and inspect a variety of sport and recreation facilities.

MNG00305
FACILITY PROGRAMMING AND MANAGEMENT
S2 ♦ Int ♦ L ♦ ESSM
Pre-requisite/s: *MKT00320 Sport and Exercise Marketing or MKT00205 Public Relations in Sport and Exercise*
Is a practical, professional workshop in the process of interpreting, organising and delivering recreation programmes and services. Concentrates on programme planning, leadership and evaluation.

MNG00306
ENTREPRENEURSHIP IN SPORT AND EXERCISE
S2 ♦ Int ♦ L ♦ ESSM
Develops an understanding of the entrepreneurial function in the sport/fitness industry, techniques for locating new ventures and undertaking feasibility studies, and provides students with the opportunity to develop and present a business plan related to a sporting/fitness enterprise.

MNG00307
SPORTS POLICY AND PLANNING
S2 ♦ Int ♦ L ♦ ESSM
To equip students with the skills to prepare sports policy statements, implement sport development plans and undertake sport projects within the sport management environment.

MNG00311
INTERNATIONAL HUMAN RESOURCE MANAGEMENT
S2 ♦ Int/Ext/Online ♦ L ♦ SWD
Pre-requisite/s: *MNG00320 Introduction to Human Resource Management, MNG01413 Human Resource Management in the Tourism and Hospitality Industry or MNG00151 Understanding Organisations (for BMPS students)*
Seeks to cover cross-cultural management in the broadest sense. The first module is concerned with Comparative HRM and Industrial Relations to provide students with a perspective of other systems, e.g. in European countries. The second concentrates on the growing field of International HRM. Topics include training for overseas postings, international recruitment and management development of foreign nationals, compensation and international labour relations. The third concentrates on Managing Diversity in Australia, with special emphasis on translating multicultural values and competencies into corporate advantages in the area of international business and trade.

MNG00313
INTERNATIONAL MANAGEMENT
S2 ♦ Int/Ext ♦ L/CH ♦ Bus/CM
Pre-requisite/s: *MNG00111 Fundamentals of Management*
Covers the major elements of the managerial process which transcend country borders. Will examine the reasons why organisations elect to become transnational and look at the differences between international trade and multinational operations. Topics of organisation, communication, strategy and operations will be examined in the light of international demands. Students will be acquainted with the environmental challenges which impact on international managers and will deal with the problems of ethical consideration.

MNG00314
ENTREPRENEURSHIP
S1 ♦ Int ♦ L ♦ CM
Introduces students to the concepts of entrepreneurship, the new venture creation process, and the entrepreneurial environment. To provide students with an understanding of the entrepreneurs and their entrepreneurial behaviour, several entrepreneurship theories and their applications will also be examined and discussed.

MNG00316
MULTI-NATIONAL BUSINESS ORGANISATION
S1 ♦ Int/Ext ♦ L ♦ CM
Pre-requisite/s: *MNG00111 Fundamentals of Management*
Recognises the importance of business organisations with cross-border operations. Designed to give students an overview of multinational business organisations in general as well as an understanding of country specific cross-cultural factors impacting on multinational business organisations in Asia. Concentration on Asian cultures because of their strategic importance to Australian businesses.

MNG00317
SMALL BUSINESS MANAGEMENT
S2 ♦ Int/Ext ♦ L ♦ CM
***Anti-requisite/s**: MNG00306 Entrepreneurship in Sport and Exercise*
Aims to equip the student with the necessary management techniques to successfully manage a small enterprise from start up to maturity. Examines the small business life-cycle, management strategies, small business profiles and performance targets, retail and service industry (small business) management and counselling for small business success.

MNG00319
BUYING
S2 ♦ Int/Ext ♦ CH ♦ Bus
***Pre-requisite/s:** MNG00100 Organisational Behaviour or MKT00102 Consumer Behaviour*
The buying function is central to the competitiveness and profitability of retail trading organisations. This unit provides an understanding of the strategic importance of buying, its decision process and behavioural implications in the retail environment. The treatment of case situations will develop skills in the global sourcing of alternative suppliers, evaluation of supplier performance, and the costing, planning and control of retail inventory and merchandise.

MNG00320
INTRODUCTION TO HUMAN RESOURCE MANAGEMENT
S1 ♦ Int/Ext/Online ♦ L ♦ SWD
***Anti-requisite/s**: MNG00121 Human Resource Management I*
Discusses the nature, functions and problems of human resources management in the areas of workforce planning, selection, training, industrial relations, appraisal, and compensation of staff. Explores how employment policies and practices should be integrated with organisational objectives to promote high levels of performance in contemporary organisational settings.

MNG00321
CURRENT ISSUES IN HUMAN RESOURCE MANAGEMENT
S2 ♦ Int/Ext/Online ♦ L ♦ SWD
***Pre-requisite/s:** 48 Human Resource Management credit points*
Investigates the nature of human resource management theory and practices, and their application to contemporary workplace issues and problems arising from the major challenges confronting organisations, for example, globalisation, increasing competition, acceleration rates of organisational change, downsizing, workforce casualisation, information technology, and the decentralisation of industrial relations practice.

MNG00415
TOURISM AND HOSPITALITY RESEARCH AND ANALYSIS
S2 ♦ Int/Ext ♦ L/CH ♦ THM
***Anti-requisite/s:** MKT01213 Tourism Research Methods*
An understanding of the research process and basic statistics is important in making business decisions. The collection, analysis, interpretation and presentation of research results are essential in tourism management decisions. This unit provides a basic introduction to research planning and design, including data collection and data analysis techniques applicable to tourism and business research.

MNG00417
STRATEGIC MANAGEMENT FOR TOURISM AND HOSPITALITY ENTERPRISES
S1 ♦ Int/Ext ♦ L/CH ♦ THM
S2 ♦ Int ♦ SY ♦ THM
***Pre-requisite/s:** MNG00440 Introduction to Tourism and Hospitality Management or MKT01414 Managing Tourism and Hospitality Services*
***Anti-requisite/s**: MNG00218 Strategic Planning in the Tourism Industry*
All business firms and other organisations involved with tourism or hospitality have strategies of some sort. They are not always planned or otherwise managed and many are not related in any conscious way to tourism or hospitality. Simultaneously, a large and diverse

body of literature exists on strategic management, based on research across many industries. This unit draws on that literature and critically applies it to issues and cases in tourism and hospitality.

MNG00418
ACCOMMODATION AND INFORMATION TECHNOLOGY SYSTEMS
S1 ♦ Int/Ext ♦ L ♦ THM
S2 ♦ Int ♦ CH ♦ THM
Anti-requisite/s: *MKT01214 Accommodation Systems*
Provides an introduction to Hotel Information Systems management. Provides a basic understanding of the value and uses of computer-based IS for business operations, management decision-making and strategic success of service organisations within tourism and hospitality. Allows students to enhance their computer literacy.

MNG00421
EVENTS MANAGEMENT
S2 ♦ Int/Ext ♦ L/SY ♦ THM
Provide students with an international, national, regional and local perspective of events management. It will examine and evaluate management, marketing, financial and operational considerations together with the strategies necessary to ensure a viable event. Project planning techniques will be examined and evaluated. The events industry will be reviewed as part of the overall tourism product.

MNG00426
GAMING AND CLUB MANAGEMENT
S2 ♦ Int/Ext ♦ L/CH ♦ THM
Anti-requisite/s: *MKT01229 Club Management*
Focuses on the management of gambling operations, both in Australia, and to a lesser extent, overseas. Commences by reviewing historical and current influences on gambling operations, then focuses on the management of the two main types of gambling venues in Australia, licensed clubs and casinos. It then examines the administrative, operational, legal, security and control requirements for various types of gambling, including gaming machines casino table games, lotteries, racing, sports-betting, keno and minor gaming. The socio-economic impacts of gambling on various stakeholders are analysed, along with a range of contemporary issues affecting gambling venues and their management.

MNG00427
ENTREPRENEURSHIP IN TOURISM AND HOSPITALITY
S2 ♦ Int/Ext ♦ L/CH/SY ♦ THM
Anti-requisite/s*: MKT01232 Restaurant and Catering Management II*
Introduces students to the challenges and opportunities of self-employment, explores the personal and psychological traits which enhance entrepreneurial performance and details thorough planning which is necessary for small business success in tourism and hospitality enterprises. It examines the growth and diversity of entrepreneurial opportunities in tourism and hospitality and reviews the performance of influential entrepreneurs in these sectors.

MNG00431
HOTEL OPERATIONS
S2 ♦ Int ♦ CH ♦ THM
Provides an introduction to rooms division in hotels and resorts. The unit examines the practicalities of accommodation and front office management.

MNG00440
INTRODUCTION TO TOURISM AND HOSPITALITY MANAGEMENT
S1 ♦ Int/Ext ♦ L/CH ♦ THM
Anti-requisite/s*: MKT01414 Managing Tourism and Hospitality Services*
Introduces students to concepts, theories and practical examples of organisations and the fundamentals of managing these organisations within tourism industries. The unit will provide an awareness of tourism businesses and form a knowledge-base from which students may draw as they progress through their academic career.

MNG00441
TOURISM AND HOSPITALITY SERVICES MANAGEMENT
S1 ♦ Int/Ext ♦ L/CH ♦ THM
Pre-requisite/s: *MNG00440 Introduction to Tourism and Hospitality Management or MNG00301 Sport and Exercise Management I*
Anti-requisite/s: *MNG00430 Hotel and Resort Management Systems*
Links many of the issues and concepts that have been explored in previous units and overviews the theories and practices of services management to develop effective synergy between operational, human resource and marketing strategies for organisations within tourism and hospitality.

MNG00500
PRODUCTION METHODS I
Conditions apply – refer School of Business.
S2 ♦ Int ♦ CH ♦ Bus
Pre-requisite/s*: AGT00301 Introduction to Production Management*
The first unit in a two-unit selected course of study over two semesters that requires students to undertake planning, business management methods, apply legal and duty of care principles and fulfil the requirements of government policy on environmental protection and sustainability for natural resources. Specialisation of a specific course of study is selected from Farm Plan (Project), Beef Cattle Production, Horticulture (Ornamental and Commercial), Organic Farming Methods, Aquaculture or Environmental Management.

MNG00501
CONTEMPORARY GAMING OPERATIONS
S1/S2 ♦ Ext ♦ L ♦ THM
Aims to address operational issues associated with popular types of gambling. Given the size, scope and number of gaming establishments both domestically and internationally these issues relate to managing gambling operations in accordance with market and competitive trends and with stakeholder expectations for social and ethical responsibility in gambling.

MNG00502
MANAGEMENT FOR GAMING ENTERPRISES
S1/S2 ♦ Ext ♦ L ♦ THM
Pre-requisite/s*: MNG00501 Contemporary Gaming Operations*
Introduces students to the major function in gambling enterprises, including security and surveillance, legal compliance, technology, marketing and promotions, financial managemetn and accounting, along with ethical and social responsibilities of gambling enterprises.

MNG00503
STRATEGIC ISSUES IN GAMING
S2 ♦ Ext ♦ L ♦ THM
Pre-requisite/s: *MNG00502 Management for Gaming Enterprises*
Aims to enhance the critical thinking and problem solving skills of strategic decision makers in gambling enterprises. It aims to ensure that they are better equipped to improve their organisation's market position, competitiveness, corporate citzenship and social performance.

MNG00504
APPLIED PLANNING
Conditions apply – refer School of Business.
S1 ♦ Int ♦ CH ♦ Bus
This planning unit advances to the subject topics which include land use change and development; regulating land development, environmental planning practice, problems and goals of environmental planning activity; and method and techniques used in preparing plans. Government emphasis on resource and farm planning highlights the need for planning at all levels of production. Such planning must incorporate physical, environmental, social and financial aspects. The four parts comprising this unit provide a foundation for students to undertake elementary planning tasks or the pre-requisite for advanced studies.

MNG00506
ENVIRONMENTAL MANAGEMENT II
Conditions apply – refer School of Business.
S2 ♦ Int ♦ CH ♦ Bus
Co-requisite/s: *MNG01502 Environmental Management I*
Concluding part of a specialised course of study relating to the environment, which requires students to undertake planning, business management methods, apply legal and duty of care principles and fulfil the requirements of government policy on environmental protection and sustainability for natural resources. This course is the practical basis from which the theoretical models of Environmental Economics are applied.

MNG00510
MENTORING FOR EARLY CAREER PROFESSIONALS
S1/S2 ♦ Ext ♦ L ♦ Ed
Introduces students to the concept, practise and implementation of effective mentoring and mentoring programmes in organisations. Once the theoretical base for mentoring has been analysed and critiqued for application to their own workplace, students will practise and reflect upon the development of their own mentoring skills. The differences between mentoring and other forms of interaction will be examined as will different types of mentoring programs.

MNG00703
ORGANISATIONAL CHANGE AND DEVELOPMENT
S2 ♦ Ext ♦ L ♦ SWD
Organisational change is examined in the light of new internal and external pressures on organisations. Models of individual and organisational change are examined in the light of organisational culture and climate. The concept of the learning organisation, the role of leadership and collaboration are also examined.

MNG00704
HUMAN RESOURCE DEVELOPMENT
S2 ♦ Ext ♦ L ♦ SWD
Aims to provide the student with an overview of Human Resource Development and its relation to Human Resource Management. Focuses on the organisational context, the regulatory framework, the establishing and maintaining of the employment relationship.

MNG00705
LEADERSHIP AND TEAMWORK
S1 ♦ Ext ♦ L ♦ SWD
Critically examines the concept of leadership and considers the research literature including some of the instruments for measuring and evaluating leadership effectiveness. The relevance of teams is examined and the role of the leader in developing self directed work groups explored. The concept of the collaborative individual and its impact on the role of the leader and on teamwork is reviewed.

MNG00710
MAJOR THESIS (MANAGEMENT)
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ CM
The thesis consists of an approved programme of supervised research study agreed with the Head of the School of Management and Marketing.

MNG00715
LEADERSHIP IN THE DIVERSE ORGANISATION
Not available to undergraduates.
T1 ♦ Ext ♦ L ♦ GCM
Provides an analysis of leadership within the context of the modern organisation, and critiques traditional and classical perspectives of leadership. Examines some essential issues for leaders in organisations that either enhance or impede effective functioning of the organisation.

MNG00716
STRATEGIC MANAGEMENT IN THE GLOBAL CONTEXT
Not available to undergraduates.
T1/T3 ♦ Int/Ext ♦ TW ♦ GCM
Anti-requisite/s*: MNG00755 Strategic Issues in Health Management*
Addresses the objectives of strategic management; the strategic management process including anaylsis; decision making and implementation; emerging strategic business issues. It is recommended that students take this unit in the latter stages of their program.

MNG00720
PROCESSES OF MANAGEMENT
Not available to undergraduates.
T1/T3 ♦ Int/Ext ♦ TW ♦ CM/GCM
Examines the principles and practices of the management of organisations in the Asia-Pacific region. Considers the changing environments of organisations, issues of social responsibility, the key management functions, communication and interpersonal skills, leadership, the management of change and international management.

MNG00723
INTERNATIONAL MANAGEMENT
T1 ♦ Ext ♦ L ♦ GCM
Develops students understanding of international management from a managerial perspective within a global setting. Students will be introduced to the components of international management and will explore practical applications. It is recommended that students take MNG00720 Processes of Management before taking this unit.

MNG00724
HUMAN RESOURCE MANAGEMENT
Not available to undergraduates.
T1 ♦ Ext ♦ L ♦ CM/GCM
Discusses issues relating to the acquisition and maintenance of resources in the current organisational context of rapid change. Topics considered include job analysis and design, human resource planning, health and safety, selection and recruitment including equal employment opportunity considerations, career planning, performance appraisal, remuneration, training and development and global international HRM issues.

MNG00725
INDUSTRIAL RELATIONS
Not available to undergraduates.
T2 ♦ Ext ♦ L ♦ CM/GCM
Will cover the nature of industrial relations; industrial conflict; trade unions; management; employer associations; the role of the State; the Australian compulsory arbitration system, industrial tribunals, wage fixation, award restructuring, and recent developments in workplace bargaining in Australia. Some comparison with overseas industrial relations options is included.

MNG00737
CONCEPTS OF ENTREPRENEURSHIP
Not available to undergraduates.
T1 ♦ Int/Ext ♦ TW ♦ CM/GCM
Introduces students to the concepts of entrepreneurship and entrepreneurial behaviour. Aims to define entrepreneurship, identify characteristics of entrepreneurs, debate the training and development of entrepreneurs, and illustrates the application of entrepreneurship to public and private sector operations. Several entrepreneurship theories and their applications will also be examined.

MNG00743
MANAGEMENT OF SMALL ENTERPRISES
Not available to undergraduates.
T2 ♦ Int/Ext ♦ TW ♦ CM/GCM
Developing a definition of small enterprise in Australia; contribution of small enterprises to the Australian economy; financial management of small enterprises; information for small enterprise management; applying management systems to small enterprise success; the impact of the law on small enterprise management; marketing and personnel management applied to the small enterprise unit; advisory services available to assist small enterprise management in Australia.

MNG00750
SPECIAL TOPICS IN BUSINESS A
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ Bus/CM/GCM
Students will be required to carry out a supervised programme of independent reading in a particular field. The field of reading may be in an area of business selected by the student in consultation with his/her supervisor and approved by the Head of School, or his/her nominee.

MNG00751
SPECIAL TOPICS IN BUSINESS B
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ Bus/CM/GCM
As for MNG00750.

MNG00752
SPECIAL TOPICS IN BUSINESS C
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ Bus/CM/GCM
As for MNG00750.

MNG00753
REFRAMING ORGANISATIONAL FUTURES
S1 ♦ Ext ♦ L ♦ SWD
***Anti-requisite/s**: EDU00730 Introduction to Futures Studies: Methods, Issues and Visions.*
Reconfigures and reframes important contemporary social discourses, ideology and neo-classical dominant paradigms around the future.

MNG00754
ENERGISING ORGANISATIONS
S2 ♦ Ext ♦ L ♦ SWD
Helps students acquire the skills, knowledge and attitudes of creativity, problem-solving and risk-taking which can help them meet the challenges of contemporary workplaces.

MNG00755
STRATEGIC ISSUES IN HEALTH MANAGEMENT
Not available to undergraduates.
T1 ♦ Ext ♦ L ♦ NHCP
***Anti-requisite/s**: MNG00716 Strategic Management in the Global Context*
Examines health issues from strategic management and planning perspectives. Factors from the external environment such as the locus of power and control, economic, ethical and social influences will be critically applied to contemporary health services management issues. Critical examination of factors from the internal environment which impact on health services management will include organisational culture, professional workforce mix, planning and management within multi-disciplinary organisations. Selected health issues will be used to exemplify the principles of strategic management.

MNG00756
GLOBAL PURCHASING MANAGEMENT
Offered in Singapore only.
***Pre-requisite/s**: SIPMM Diploma*
T1 ♦ Int ♦ CM
Strategic purchasing management is central to the international competitiveness of the modern trading corporation. This unit provides students with insights into global purchasing strategies and overviews techniques for appraising international supply sourcing of required products. Specific attention is placed on specific risks and risk-management approaches associated with global purchasing.

MNG00757
INTEGRATED LOGISTICS MANAGEMENT
Offered in Singapore only.
***Pre-requisite/s**: SIPMM Diploma*
T1 ♦ Int ♦ CM
Logistics management investigates the efficiency with which the firm uses its resources, particularly with regard to transportation systems, materials handling and storage and distribution of the firm's inputs and products. Logistics management plays a critical role in ensuring international competitiveness of contemporary corporations.

MNG00781
EVENT AND FACILITY MANAGEMENT
Not available to undergraduates.
T3 ♦ Ext ♦ L ♦ ESSM
Provides students with a general and theoretical framework appropriate to sport/recreation facility and event management. Concentration will be on the planning, design and management of sporting and recreational facilities ranging from local community through to international venues.

MNG00783
PROJECT MANAGEMENT FOR SPORT
Not available to undergraduates.
T1/T2 ♦ Ext ♦ L ♦ ESSM
Focuses on the systems approach to Project Management and its applications to industry based projects undertaken by the participant. Presents the fundamentals of Project Management and relates these concepts to the management of sport/fitness organisations.

MNG00784
INDUSTRY BASED PROJECT
Not available to undergraduates.
T1/T2/T3 ♦ Ext ♦ L ♦ ESSM
Usually undertaken as the final unit, students may select to complete (a) a project that will facilitate the participant in applying the fundamentals of Project Management to the workplace. Students will be required to develop a project plan for a case study of their own choice; or (b) a research project; or (c) an independent study/unit.

MNG00785
PROJECT ORGANISATION AND MANAGEMENT
Not available to undergraduates.
T2 ♦ Int/Ext ♦ TW ♦ GCM
***Anti-requisite/s**: MNG00783 Project Management for Sport*
Provides a comprehensive background of generally accepted principles of project management. The topics are based on the Project Management Body of Knowledge (PMBoK) published by the Standards Committee of the Project Management Institute (PMI). In addition, emerging trends in project management will be covered. Real-life cases and readings from a variety of applications will be used so that students who complete the unit will be in a position to apply the successful principles of project management to a wide variety of situations in their own organisation.

MNG00786
INTERNATIONAL AND COMPARATIVE HUMAN RESOURCE MANAGEMENT
Not available to undergraduates.
T1 ♦ Ext ♦ L ♦ GCM
Enables the student to effectively conduct the management of diverse human resources, particularly in the international employment relations context. Fosters an understanding of International HRM as well as HRM practices in other countries.

MNG00789
ACTION RESEARCH AND EVALUATION (2 UNIT)
T1/T2/T3 ♦ Ext ♦ L ♦ GCM
Not available to undergraduates.
Available online only; students must have access to a computer, modem and an E-mail account.
Engages students in thinking about ways in which research can be rigorous, flexible and participative through the use of critical reflection within an iterative action and research procedure. Action Research is a research methodology which pursues both action outcomes (change) and research outcomes.

MNG00801
THESIS (6 UNIT)

MNG00802
THESIS (8 UNIT)
S1/S2 ♦ Ext ♦ L ♦ SWD
Will provide students with the opportunity to undertake an original research project in Social Science which will be presented as a thesis. Students will have the opportunity to develop research skills through the completion of two research units or complete a thesis only where they have prior research methods experience.

MNG00803
HUMAN RESOURCE MANAGEMENT 400
S1/S2 ♦ Int ♦ L ♦ CM
***Pre-requisite/s:** Admission to BBus (Hons) (Human Resource Management)*
As for ACC00801 Accounting 400 (Hons).

MNG00912
ENVIRONMENTAL MANAGEMENT FOR HOTELS
S1 ♦ Int/Ext ♦ L ♦ THM
Provides practical guidance for the hotel and hospitality industry on improving environmental performance to contribute to successful business operations. Topics include a systematic framework, encouraging a strategic approach to the environment as a business issue and a proactive approach to environmental management. Examines environmental review process, staff commitment, resource acquisition and allocation, leadership and team building, the selection of priority areas, developing plans,

measurement target setting, implementation and review of the process.

MNG00916
OPERATIONS AND QUALITY MANAGEMENT
Not available to undergraduates.
T3 ♦ Ext ♦ L ♦ Com/GCM
Provides a detailed introduction to both Operations Management and Quality Management. Looks at techniques for forecasting demand for a product or service, approaches to the siting of a service or manufacturing facility, how to set up the site according to various criteria, the management of product stock, human resource planning in the intermediate term, scheduling material inputs and lastly project management. Focuses on what quality is and how it is measured. A range of quality tools are introduced and the importance of statistical thinking to the management of quality is covered in studying statistical process control. Quality systems are investigated and the recognition of quality explored.

MNG00918
SMALL AND FAMILY ENTERPRISE ENTREPRENEURSHIP
Not available to undergraduates.
T3 ♦ Int/Ext ♦ TW ♦ Com/GCM
Promotion and development of small enterprises; policy issues – government and non-government; creating an entrepreneurial environment; the relationship between small enterprise development and economic development; the informal sector and small enterprise developments; training potential owners and managers; providing management services for small enterprise owners; various extension services for small enterprises; technology in small enterprise development.

MNG01201
MANAGEMENT I: INTRODUCTION
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
Introduces students to concepts, theories and practical examples of organisations and the fundamentals of managing these hospitality organisations, including clubs. Provides an awareness of businesses and forms a knowledge-base from which students may draw as they progress through their careers.

MNG01202
MANAGEMENT II: CONTEMPORARY ISSUES
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
***Pre-requisite/s**: MNG01201 Management I: Introduction*
Links many issues and concepts explored in previous units, e.g. Marketing and Human Resource Management and related units, to develop effective operations strategies and service management techniques for tourism and hospitality enterprises, particularly clubs.

MNG01203
MANAGEMENT III: STRATEGIC MANAGEMENT
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
***Pre-requisite/s**: MNG01202 Management II: Contemporary Issues*
Every organisation (large or small, in the private or public sectors) contains issues of strategy. Theories about strategies and strategic management are studied alongside illustrative and analytical cases from tourism and hospitality industries, in Australia and internationally.

MNG01205
INDUSTRIAL RELATIONS AND LAW FOR TOURISM AND HOSPITALITY
S1 ♦ Int/Ext ♦ L/CH/SY ♦ THM
***Pre-requisite/s:** MNG01413 Human Resource Management in the Tourism and Hospitality Industry or MNG00217 Human Resource Management in the Tourism Industry*
***Anti-requisite/s:** LAW00203 Tourism and the Law, MNG00219 Industrial Relations and Tourism*
Examines the Australian industrial relations and legal systems and the concept of employee relations and the implication for firms within the tourism and hospitality industries. Conflict and its resolution is examined as are labour issues specific to the tourism and hospitality workplace. Enterprise bargaining and the future of work are dealt with in detail, and there is coverage of employee relations in the

international context. Another segment of this overviews the legal aspects of tourism and hospitality operations including the law of contract, environmental law and operator liability to guests and property.

MNG01206
QUALITY MANAGEMENT III: PROJECT MANAGEMENT
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
***Pre-requisite/s**: MKT01205 Quality Management II: Inventory*
Intended to give participants a working knowledge of the fundamentals of Project Management. Covers the processes, skills and techniques in developing and implementing a project, from project conception and scope definition to project monitoring, control, timeframes and implementation. The processes, skills and techniques will be introduced progressively within a systems life cycle framework as if a project were actually being developed.

MNG01208
HUMAN RESOURCE MANAGEMENT I: INTRODUCTION
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
Provides an understanding of and develops skills in communications. Students are introduced to a wide range of communication concepts applicable to service based organisations. The dynamics of interpersonal, group and cross-cultural communication are examined, together with the requirements for effective business communication, mass communication and non-verbal communication. Attitudinal and motivational factors that affect organisational communication are also discussed.

MNG01209
HUMAN RESOURCE MANAGEMENT II: PLANNING
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
***Pre-requisite/s**: MNG01208 Human Resource Management I: Introduction*
Concerned with the understanding and development of individual and group behaviour that can be used by managers to improve their human resource management skills. Covers the processes involved in staffing, organising resources, training and development, evaluating performance, planning and developing competent staff. Stresses the importance of organising resources effectively, including workforce planning and budgetary control and covers a knowledge of available training courses and training methods.

MNG01210
HUMAN RESOURCE MANAGEMENT III: POLICIES
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
***Pre-requisite/s**: MNG01209 Human Resource Management II: Planning*
Studies important areas in human resource management: the role of policy-making in club boards, industrial relations, management packages, recruitment procedures for management and evaluation of training strategies and methods.

MNG01211
MARKET RESEARCH AND ANALYSIS FOR HOTELS
S2 ♦ Int ♦ SY ♦ THM
An understanding of the research process and basic statistics in important in making business decisions. The collection, analysis, interpretation and presentation of research results are essential in hotel management decisions. This unit provides a basic introduction to research planning and design, including data collection and data analysis techniques applicable to hospitality and business research.

MNG01221
FACILITY AND RISK MANAGEMENT I: LEGAL PRINCIPLES
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
Provides an overview of the Australian legal system and specific knowledge on the aspects of law which are likely to influence management of hospitality enterprises, particularly clubs. Makes students aware of the influence law has on business, the management of business and the implications of these responsibilities.

MNG01222
FACILITY AND RISK MANAGEMENT II: FRAMEWORK
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
***Pre-requisite/s**: MNG01221 Facility and Risk Management I: Legal Principles*
Based on managing risk and facilities in the club industry. Examines how clubs implement policies and procedures to manage these areas. Club managers require knowledge in these areas in order to protect members and guests from safety hazards and the club from loss of profits. Examines the risk management process, and its potential to protect assets, ensure clubs meet legal challenges, continue business activities without major interruption or increased expenditure and protect personnel from accident and illness.

MNG01223
FACILITY AND RISK MANAGEMENT III: POLICIES
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
***Pre-requisite/s**: MNG01222 Facility and Risk Management II: Framework*
Introduces managers to facility and risk and the management and strategic implications of these factors within the club industry. Addresses the need to develop and implement policies for the risk management of club services including food, alcohol and gaming.

MNG01224
CLUB INDUSTRY PROJECT
Available to Club Industry employees only.
S1/S2 ♦ Ext ♦ L ♦ THM
***Pre-requisite/s**: MNG01206 Quality Management III: Project Management*
Fulfils an integrative role within the course. Provides an opportunity for students to undertake a major individual investigation involving the application of multi-disciplinary skills in a management context. Professional knowledge about the club industry and service management requires the application of scientific research in complex socio-political and economic frameworks. This unit provides an opportunity to integrate skills gained in earlier units of the course and from the student's work experiences. It underscores the need to be able to adapt to a wide range of factors as part of the contemporary managerial process.

MNG01301-6
INDUSTRY RELATED PROJECT I-VI
GCM
Introduces students to broad approaches to social and business research. General questions about the nature and types of research and ethical considerations are raised. Techniques in identifying an appropriate research topic within industry are examined and students relate these topics to the preparation and presentation of a research report.

MNG01413
HUMAN RESOURCE MANAGEMENT IN THE TOURISM AND HOSPITALITY INDUSTRY
S2 ♦ Int/Ext ♦ L/CH/SY ♦ THM
***Pre-requisite/s:** COM00207 Personal Communications for the Tourism and Hospitality Industry or COM00202 Personal Communications for Tourism*
***Anti-requisite/s**: MNG00217 Human Resource Management in the Tourism Industry*
Topics covered include a systematic framework for human resource management and planning, recruitment, selection, training and development, staff appraisal and an introduction to industrial relations. The role of supervisors and human resource specialists in the tourism industry is examined. The relationship between effective personnel management, line management, achievement of productivity gains and other corporate objectives is explored.

MNG01501
PRODUCTION METHODS II
Conditions apply – refer School of Business.
S1 ♦ Int ♦ CH ♦ Bus
***Pre-requisite/s:** MNG00500 Production Methods I*
The second unit in a two-unit selected course of study over two semesters that requires students to undertake planning, business management methods, apply legal and duty of care principles and fulfil the requirements of government policy on environmental protection and sustainability for natural resources. Students continue study in their chosen specialisations (refer Production Methods I) of Farm Plan Project, Beef Cattle

Production, Horticulture (Ornamental and Commercial), Organic Farming Methods, Aquaculture or Environmental Management.

MNG01502
ENVIRONMENTAL MANAGEMENT I
Conditions apply – refer School of Business.
S2♦ Int ♦ CH ♦ Bus
Pre-requisite/s: *AGT00301 Introduction to Production Management*
Co-requisite/s*: MNG00506 Environmental Management II*
Specialisation of a specific course of study relating to the environment. This is extended over two semesters and requires students to undertake planning, business management methods, apply legal and duty of care principles and fulfil the requirements of government policy on environmental protection and sustainability for natural resources. This course is the practical basis from which the theoretical models of Environmental Economics are applied. This unit allows a number of strands of environmental practice, ranging from waste management and monitoring air, water and noise, as well as the management of native fauna and flora.

MNG01503
AGRI-MANAGEMENT
Conditions apply – refer School of Business.
S2 ♦ Int ♦ CH ♦ Bus
An essential foundation unit, Agri-management brings together a combination of integrated skills by blending practical computer skills with applied financial, environment and management theory. Each aspect of this unit will be further developed throughout the degree programme.

MNG01720
ORGANISATIONAL BEHAVIOUR
Not available to undergraduates.
T2 ♦ Int/Ext ♦ TW ♦ CM/GCM
Provides an analysis of individual and group behaviour in organisations, including the explanation and prediction of behaviour; interpersonal communication; leadership, organisational structure and design; conflict, power and organisational politics; culture and socialisation; organisational change and organisational development.

MNG03067
STRATEGIC KNOWLEDGE MANAGEMENT
T1 ♦ Ext ♦ L ♦ GCM
Focuses on the issues related to sharing, distributing, capturing, codifying and creating knowledge supported by information and communication technologies. Knowledge has become a 'strategic asset' of a firm to ensure its competitiveness and survival in a rapidly changing environment. Students will be required to access web-based materials to keep up with the trends in this area of management. Access to the Internet will be required.

MNG10036
INNOVATION AND TECHNOLOGY
T1 ♦ Int/Ext ♦ GCM
Focuses on concepts of technological innovation. Examines characteristics of innovators in their quest to create wealth via alternative types of innovations – such as technical products/services; new methods of production/distribution; new markets; alternative sources of supply; creation of new organisational structures. Cases of technological innovations in Australia, Asia and the Pacific will be reviewed.

MTC00600
MASTER OF HEALTH SCIENCE PROJECT
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Pre-requisite/s*: HEA00501 Issues and Methods in Research I and HEA00502 Issues and Methods in Research II*
This is a 4–6 unit equivalent of project work negotiated by the student.

MUS00497
INTRODUCTION TO MUSIC TECHNOLOGY
S1 ♦ Int ♦ L ♦ CA
Pre-requisite/s: *enrolment in Bachelor of Contemporary Music or Bachelor of Contemporary Music,Bachelor of Education (Secondary) or Bachelor of Contemporary Music,Bachelor of Laws*
Provides an introduction to the operation of music equipment including sound

reinforcement, recording systems and music computer applications.

MUS00600
WORLD MUSIC PERSPECTIVES
S1 ♦ Int ♦ L ♦ CA
Provides students with a range of historical, cross-cultural and indigenous perspectives relating to the development of 'world' music. Examines the role of music within different societies, and explores cross-cultural musical comparisons.

MUS00601
POPULAR MUSIC SINCE 1940
S2 ♦ Int ♦ L ♦ CA
Provides an overview of major developments within popular music, from the roots of rock 'n' roll through to the 1990s. Explores inter-relationships between technology, the music industry and musical styles, and examines different approaches towards the study of popular culture, as well as the role of popular music within society.

MUS00610
MUSIC INDUSTRY STUDIES
S1 ♦ Int ♦ L ♦ CA
Examines the structure and operations of the contemporary Australian music industry within the international context, and includes analysis of standard music industry contracts.

MUS00611
MUSIC BUSINESS
S2 ♦ Int ♦ L ♦ CA
Outlines basic principles of small business management pertinent to performers, composers and producers, leading to the development of a business and marketing plan.

MUS00620
CONTEMPORARY MUSIC THEORY I
S1 ♦ Int ♦ L ♦ CA
Provides an overview of basic concepts of music theory and notation, and demonstrates the application of these concepts in relation to a wide range of contemporary music styles. Also develops students' aural skills.

MUS00621
CONTEMPORARY MUSIC THEORY II
S1 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: MUS00620 Contemporary Music Theory I*
Provides an extension to the theory concepts presented in Contemporary Music, and focuses in particular on harmonic relationships.

MUS00622
CONTEMPORARY STYLE ANALYSIS
S2 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: MUS00621 Contemporary Music Theory II*
Provides students with insight into major contemporary music styles (e.g. blues, rock, funk, jazz/fusion, techno, contemporary classical) through analysis of harmonic, melodic, rhythmic, timbral and formal elements.

MUS00623
FUNCTIONAL KEYBOARD
S2 ♦ Int ♦ L ♦ CA
Establishes a sound keyboard technique and examines basic music theory concepts via the keyboard. (Note: Not available to keyboard specialisation.)

MUS00624
INTRODUCTION TO VOCAL STUDIES
S1 ♦ Int ♦ L ♦ CA
Introduces students to vocal techniques, occupational health and safety issues relating to the voice, and the music industry requirements of vocalists. (Note: Not available to vocal specialisation.)

MUS00630
SONGWRITING
S2 ♦ Int ♦ L ♦ CA
Examines formal compositional techniques, as well as both structured and intuitive cognitive processes in relation to contemporary songwriting.

MUS00641
PRACTICAL STUDIES I
S1 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: Enrolment in Bachelor of Contemporary Music or Bachelor of Contemporary Music,Bachelor of Education (Secondary) or Bachelor of Contemporary Music,Bachelor of Laws*
Provides a grounding in practical techniques, technical routines, theory applications and musicianship skills relevant to the studio specialisation of the student.

MUS00642
PRACTICAL STUDIES II
Double-weighted unit.
S2 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: MUS00641 Practical Studies I*
Provides a consolidation of practical techniques, technical routines, theory applications and musicianship skills relevant to the studio specialisation of the student, and also introduces studio production presentations such as concerts and recordings.

MUS00643
PRACTICAL STUDIES III
Double-weighted unit.
S1 ♦ Int ♦ L ♦ CA
***Pre-requisite/s:** MUS00642 Practical Studies II*
Provides a continuation of practical techniques, technical routines, theory applications, musicianship skills and studio production relevant to the studio specialisation of the student.

MUS00644
PRACTICAL STUDIES IV
Double-weighted unit.
S2 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: MUS00643 Practical Studies III*
Provides a continuation of practical techniques, technical routines, theory applications, musicianship skills and studio production relevant to the studio specialisation of the student, and also provides the opportunity for some cross school activities.

MUS00645
PRACTICAL STUDIES V
Double-weighted unit.
S1 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: MUS00644 Practical Studies IV*
Focuses on studio production relevant to the chosen specialisation, as well as continuing technical routines and theory applications. Further work may, if desired, be undertaken in another studio area.

MUS00646
PRACTICAL STUDIES VI
Double-weighted unit.
S2 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: MUS00645 Practical Studies V*
Focuses on studio production relevant to the studio specialisation of the student.

MUS40000
CONTEMPORARY MUSIC RESEARCH METHODS
Double-weighted unit.
S1 ♦ Int ♦ L ♦ CA
Provides an overview of research methods with an emphasis on contemporary popular music research methods, and develops skills in relation to both spoken and written presentations.

MUS40001
CONTEMPORARY MUSIC RESEARCH PROJECT (STAGE 1 OF 3)
Double-weighted unit.
S1/S2 ♦ Int ♦ L ♦ CA
***Co-requisite/s**: MUS00510 Contemporary Music Research Seminar*
Provides an introduction to popular music research through the completion of a substantial research project – conducted under the supervision of academic staff with relevant expertise.

MUS40002
CONTEMPORARY MUSIC RESEARCH PROJECT (STAGES 2 OF 3)
Double-weighted unit.
S1/S2 ♦ Int ♦ L ♦ CA
***Pre-requisite/s**: MUS40001 Contemporary Music Research Project (Stage 1 of 3)*
Provides an introduction to popular music research through the completion of a substantial research project – conducted under the

supervision of academic staff with relevant expertise.

MUS40003
CONTEMPORARY MUSIC RESEARCH PROJECT (STAGE 3 OF 3)
Double-weighted unit
S1/S2 ♦ Int ♦ L ♦ CA
Pre-requisite/s: *MUS40002 Contemporary Music Research Project (Stage 2 of 3)*
Provides an introduction to popular music research through the completition of a substantial research project – conducted under the supervision of academic staff with relevant expertise.

NRS00103
PHYSICAL ASSESSMENT AND CLINICAL SKILLS IN ILL HEALTH
Co-requisite/s: *BIO01102 The Human Body in Health and Illness*
Students will develop competence in assessment and basic intervention skills that can be used to help people deal with common health problems. Students will learn how and when to refer people to other health professionals. They will also learn techniques for helping people follow the treatment advice given by other health professionals.

NRS00106
HEALTH EDUCATION AND ILLNESS PREVENTION
Students will develop an understanding of the factors influencing decisions to pursue healthy or unhealthy patterns of behaviour. Students will study the processes used to change beliefs and/or behaviour to achieve improvement in community health. Features of successful and unsuccessful programmes will be analysed.

NRS00200
PSYCHOSOCIAL EMERGENCY CARE
S1 ♦ Int ♦ L ♦ NHCP
S2 ♦ Ext ♦ L ♦ NHCP
Co-requisite/s: *NRS00321 Clinical Nursing Studies I*
Anti-requisite/s*: CMM00204 Crisis: Theory and Practice*
Explores emergency situations of a psychosocial nature and various models of intervention. Skills required to implement a preferred model in the care of individuals, groups and communities will be developed. Stress and adaption are considered in relation to prevention of breakdown and enhanced adjustment skills. The effects of emergency care on the health carers and clients will also be examined.

NRS00226
NURSING IN CONTEXT
S1/S2 ♦ Ext ♦ L ♦ NHCP
Will provide students with an overview of the political, legal and ethical contexts of contemporary nursing practice. Students will be asked to critically examine current issues in nursing and health.

NRS00227
APPLIED HEALTH RESEARCH
S1/S2 ♦ Ext ♦ L ♦ NHCP
Provides undergraduate students with an overview of the research process in the context of contemporary health care practices. It also helps students develop basic competencies in health research.

NRS00228
CRITICAL PERSPECTIVES IN NURSING
S1/S2 ♦ Ext ♦ L ♦ NHCP
Will provide students with an opportunity to expand their level of knowledge of the phenomenon of nursing and to advance their clinical/professional practice by critical reflection on its theoretical discourse.

NRS00229
CLINICAL PROJECT I
S1/S2 ♦ Ext ♦ L ♦ NHCP
The first of two units which provides students with an opportunity to progressively expand their current level of knowledge and clinical expertise in either a nursing specialty or an area of clinical interest.

NRS00230
CLINICAL PROJECT II
S1/S2 ♦ Ext ♦ L ♦ NHCP
The second of two units which provides students with an opportunity to progressively expand their current level of knowledge and clinical expertise in either a nursing specialty or an area of clinical interest.

NRS00250
STRESS MANAGEMENT
S2 ♦ Int ♦ L ♦ NHCP
Aims to introduce students to the notion of stress as a problem and to discuss in what ways stress impact on one's health. Distinguishes between stress and crisis and considers intervention strategies for both situations.

NRS00255
PRIMARY HEALTH CARE
Ext ♦ L ♦ NHCP
Will focus on the concept of health in the community. Health problems of the community and disadvantaged groups will be examined and the role of the nurse in health promotion and disease prevention will be analysed. Students will plan their own health promotion programme on the status of primary health care in their community.

NRS00274
INFECTION CONTROL
S1/2 ♦ Ext ♦ L ♦ NHCP
Infections add considerably to health expenditure. Designed to provide up-to-date information on current infection control practices for nurses interested in a range of clinical applications including the delivery of patient care. Learners will be encouraged to adapt clinical material to suit their current work interests.

NRS00283
PAEDIATRICS
S1/2 ♦ Ext ♦ L ♦ NHCP
Encompasses a lifespan approach, progressing from early to later childhood, taking account of the needs of the "well" and "ill" child. Activities are based on reflective practice and critical thinking and the assessment activities will enable you to focus on your own clinical area/needs.

NRS00291
PAIN MANAGEMENT
S1/2 ♦ Ext ♦ L ♦ NHCP
Nurses spend more time with patients in pain than do any other health care workers. Addresses the growing need to understand pain, its perception by the sufferer, its expression and the methods of relief.

NRS00292
MENTAL HEALTH II
S1/2 ♦ Ext ♦ L ♦ NHCP
Loss, grief and dying are important and complex issues for health care workers, demanding considerable understanding and sophisticated responses. Provides a comprehensive review of contemporary literature in the area, with a central focus on helping clients to successfully negotiate loss. Designed to help carers cope with the personal impact of dealing with these issues in their personal and professional lives. Students are encouraged to investigate topics of particular interest or relevance to their health care practice

NRS00321
CLINICAL NURSING STUDIES I
S1 ♦ Int ♦ L ♦ NHCP
***Co-requisite/s**: NRS00331 Nursing Practice I*
***Anti-requisite/s:** BHS00301 Interpersonal Relating*
Has three foci: communication, interpersonal skills and crisis management in holistic health care settings. In the process of covering these topics, opportunities are provided for students to continue their understanding of self and to grow personally. A number of crises are considered theoretically and practically to provide context to interpersonal processes in holistic health care settings.

NRS00322
CLINICAL NURSING STUDIES II
S2 ♦ Int ♦ L ♦ NHCP
***Pre-requisite/s:** NRS00301 Nursing I, NRS00321 Clinical Nursing Studies I, NRS00331 Nursing Practice I*
Introduces students to the foundation nursing skills related to care and comprehensive assessment for a range of clients across a variety of settings. In particular, students are introduced to nursing methodologies, professional nursing skills and the provision of physiological and safety needs for their clients.

NRS00323
CLINICAL NURSING STUDIES III
S1 ♦ Int ♦ L ♦ NHCP
Pre-requisite/s: *NRS00322 Clinical Nursing Studies II, BIO01202 Anatomy and Physiology II or BIO10062 Applied Human Bioscience II*
First of four units that offer students clinical experience in a number of selected settings and with a number of selected client groups. Students will develop the process of diagnostic reasoning through acting and reflecting upon their actions in the clinical setting. There is a major focus on administration of therapeutic agents and substances.

NRS00324
CLINICAL NURSING STUDIES IV
S2 ♦ Int ♦ L ♦ NHCP
Pre-requisite/s: *NRS00323 Clinical Nursing Studies III or BIO10062 Applied Human Bioscience II, BIO01202 Anatomy and Physiology II*
Second of four units that offer students clinical experience in a number of selected settings and with a number of selected client groups. Students will develop the process of diagnostic reasoning through acting and reflecting upon their actions in the clinical setting. There is a major focus on aseptic technique and a Mentor-Arranged Clinical Practicum.

NRS00325
CLINICAL NURSING STUDIES V
S1 ♦ Int ♦ L ♦ NHCP
Pre-requisite/s: *NRS00324 Clinical Nursing Studies IV or BIO10062 Applied Human Bioscience II, BIO Anatomy and Physiology II*
Third of four units that offer students clinical experience in a number of selected settings and with a number of selected client groups. Students will develop the process of diagnostic reasoning through acting and reflecting upon their actions in the clinical setting. There is a major focus on cardiac and respiratory skills.

NRS00326
CLINICAL NURSING STUDIES VI
S2 ♦ Int ♦ L ♦ NHCP
Co-requisite/s: *NRS00325 Clinical Nursing Studies V, BIO01202 Anatomy and Physiology II or BIO10062 Applied Human Bioscience II*
Final of four units that offer students clinical experience in a number of selected settings and with a number of selected client groups. Students will develop the process of diagnostic reasoning through acting and reflecting upon their actions in the clinical setting. There is a major focus on infant hygiene, neurological, and ear, nose and throat nursing care.

NRS00331
NURSING PRACTICE I
S1 ♦ Int ♦ L ♦ NHCP
Anti-requisite/s*: NRS00301 Nursing I*
Provides a critical understanding of the core concepts of the discipline of nursing, and the ethical and legal contexts of nursing.

NRS00332
NURSING PRACTICE II
S2 ♦ Int ♦ L ♦ NHCP
Anti-requisite/s*: NRS00303 Nursing III*
Provides the student with the knowledge and skills required to function in a primary health care role in relation to groups of clients for whom health maintenance is a priority. The focus groups for this unit are mothers, infants and their families; older people and their families; and developmentally disabled clients and their families.

NRS00333
NURSING PRACTICE III
S1 ♦ Int ♦ L ♦ NHCP
Introduces students to the role of the nurse in the care of clients with acute and long-term mental health problems and the care of their significant others. Consists of three modules covering secondary prevention, tertiary prevention, and applied pharmacotherapeutics to mental health problems in a number of health care settings.

NRS00334
NURSING PRACTICE IV
S2 ♦ Int ♦ L ♦ NHCP
Pre-requisite/s*: BIO01202 Anatomy and Physiology II or BIO00305 Human Physiology*
Anti-requisite/s*: NRS00304 Nursing IV*
Introduces students to the role of the nurse in the care of clients with life threatening and long-term surgical conditions and the care of their significant others. Consists of three modules covering secondary prevention, tertiary prevention, and pharmacotherapeutics applied to

surgical conditions in a number of health care settings.

NRS00335
NURSING PRACTICE V
S1 ♦ Int ♦ L ♦ NHCP
Pre-requisite/s: *BIO01202 Anatomy and Physiology II or BIO10062 Applied Human Bioscience II*
Anti-requisite/s*: NRS00305 Nursing V*
Introduces students to the role of the nurse in the care of clients with life threatening and long-term surgical conditions and the care of their significant others. Consists of three modules covering secondary prevention, tertiary prevention, and pharmacotherapeutics applied to surgical conditions in a number of health care settings.

NRS00336
NURSING PRACTICE VI
S2 ♦ Int ♦ L ♦ NHCP
Pre-requisite/s*: BIO01202 Anatomy and Physiology II*
Anti-requisite/s*: NRS00306 Nursing IV*
Provides the student with the knowledge and thinking and planning skills required to provide nursing and health care to people from three particular groups who may experience some disadvantage in terms of their health status, using the process of diagnostic reasoning. These groups are people from non-dominant cultural groups; children; and women.

NRS00610
THE ROLE OF THE PERIOPERATIVE NURSE – SURGEON'S ASSISTANT
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Pre-requisite/s*: Perioperative Nursing Certificate, Graduate Diploma or Graduate Certificate of Perioperative Nursing plus three (3) years experience as a Perioperative Nurse* ***or*** *five (5) years experience as a Perioperative Nurse.*
The core unit in a stream of four specialist units. Introduces the experienced perioperative nurse to the advanced role of the Perioperative Nurse as Surgeon's Assistant (PN-SA) and the scope of practice. Students will also review their skills and understanding of core principles underpinning standards of practice in asepsis, occupational health and safety, medico-legal and epidemiological issues related to perioperative nursing.

NRS00611
PREOPERATIVE ASSESSMENT AND PLANNING
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Pre-requisite/s*: NRS00610 The Role of the Perioperative Nurse – Surgeon's Assistant*
Second unit in the PN-SA stream. Explores the preoperative planning and assessment phase and enables students to expand their knowledge and skills in the important areas of needs analysis, history taking, physical and psychosocial assessment and planning for general surgical procedures. Students work with a clinical mentor to practise skills in a lifelike setting and gain feedback on performance. Students are also given the opportunity to apply principles of general surgery to a selected area of surgical specialty.

NRS00612
INTRAOPERATIVE ASSISTING AND NURSING CARE
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Pre-requisite/s*: NRS00611 Preoperative Assessment and Planning*
Third unit in the PN-SA stream. Explores the intraoperative assisting phase and enables students to expand their knowledge and skills in the areas of positioning, skin preparation, draping, retraction, provision of haemostasis, tissue handling, provision of specific instruments, equipment and supplies, suturing and wound closure with the added support of a surgeon mentor in a work setting. Students are also given the opportunity to apply these principles to a selected area of surgical specialty.

NRS00613
POSTOPERATIVE NURSING CARE AND PROFESSIONAL ISSUES
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Pre-requisite/s*: NRS00612 Intraoperative Assisting and Nursing Care*
Fourth and final unit in the PN-SA stream.

Explores the postoperative phase and enables students to expand their knowledge and skills in this area with the added support of a nurse mentor in a work setting. Students are also given the opportunity to apply these principles to a selected area of surgical specialty.

NRS00704
MATERNAL ASSESSMENT
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Provides midwives with the opportunity to identify their learning needs in relation to assessment through critical reflection, and to focus on areas they wish to enhance in their own practice. The student will study the assessment role of the midwife in history and the ways in which the art of midwifery may be promoted through national competencies and an evaluation of assessment tools such as risk factor scoring and medical technologies.

NRS00705
MIDWIFE AS PRIMARY HEALTH CARE PROVIDER AND ADVOCATE
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Designed for midwives who wish to enhance their care of childbearing families through a primary health care practice model. The historical, economic, cultural and political factors which have impeded the role of the midwife as primary health carer and advocate are analysed, and the antecedents, philosophy and strategies underpinning primary health care and client advocacy are evaluated. A systematic process of critical reflection is used to challenge the hegemonic ideologies that have shaped midwifery practice, and to provide a foundation which will inform and transform midwifery theory and practice.

NRS00706
CHILDBIRTH EDUCATION AND PARENTCRAFT
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Encourages a critical analysis of current programmes provided by midwives and other health educators for families during the child-bearing and child-rearing phases. Will provide a theoretical base for midwives already involved in the delivery of such programmes, and enable midwives who are not educators in the formal sense to enter this field of midwifery. Will incorporate knowledge from both the biological and behavioural sciences in order to prepare a practitioner who is able to guide parents through the maze of conflicting and controversial advice which is given in this phase of the life span.

NRS00707
ADVANCED MIDWIFERY SKILLS
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Divided into two 75 hour modules. In each module, students will be required to maintain a reflective journal of their current practice in relation to this midwifery skill, and by literature search and review critically analyse the nature of existing practices in a variety of birth settings. They will assume the responsibility for assessment and care of a group of clients in relation to the skills and demonstrate practice at an advanced level.

NRS00800
NURSING 400 (HONOURS)
FY ♦ Int/Ext ♦ L ♦ NHCP
Will provide students with the opportunity to undertake an original research project in Nursing, which will be written up into a thesis. Students will have the opportunity to develop research skills through completion of the project, preparation of a progress paper and a seminar presentation.

NRS00801
NURSING 450 (HONOURS)
FY ♦ Int/Ext ♦ L ♦ NHCP
Will provide students with the opportunity to undertake an original research project in Nursing, which will be written up into a thesis. Students will have the opportunity to develop research skills through completion of the project, preparation of a progress paper and a seminar presentation.

NRS01700
INITIAL MANAGEMENT OF THE "AT RISK" NEONATE
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ NHCP
Provides registered nurses caring for neonates with the essential advanced knowledge and

clinical skills required to identify "at risk" factors (maternal/foetal and environmental) that may affect neonatal outcome; assess and stabilise neonates who need more than routine newborn care; and, enable them to assess when "at risk" neonates require referral to a higher level of care.

NRS01701
MANAGEMENT OF ACUTE CONDITIONS IN THE "AT RISK" NEONATE
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ NHCP
Provides registered nurses caring for neonates with the essential advanced knowledge and clinical skills required to assess and manage sick, premature and/or small for gestational age neonate who has a common metabolic disorder, hyperbilirubinaemia or respiratory distress.

NRS01702
ONGOING MANAGEMENT OF THE "AT RISK" NEONATE
Not available to undergraduates.
S1/S2 ♦ Ext ♦ L ♦ NHCP
Pre-requisite/s: *NRS01701 Management of Acute Conditions in the 'At Risk' Neonate*
Provides registered nurses caring for "at risk" neonates with the advanced knowledge and clinical skills required for managing acute conditions such as neonatal sepsis and seizures. Supportive nursing management for neonates of chemically dependent mothers and those with long-term respiratory conditions is also studied.

NRS01703
MANAGEMENT OF SPECIAL CLINICAL CONDITIONS AFFECTING THE "AT RISK" NEONATE
Not available to undergraduates.
Ext ♦ L ♦ NHCP
Pre-requisite/s*: NRS01701 Management of Acute Conditions in the 'At Risk' Neonate, NRS01702 Ongoing Management of the 'At Risk' Neonate*
Provides registered nurses caring for neonates with the essential knowledge and clinical skills to assess and manage life-threatening conditions such as common congenital abnormalities and genetic disorders which are often amenable to early intervention, to manage ethically sensitive situations and to provide psychosocial support for parents and families of these sick, premature and/or small for gestational age neonates.

NUT00107
NUTRITION
Students will examine the causes and manifestations of over and under-nutrition. Methods of nutritional assessment will be examined. Common nutritionally related illnesses will be reviewed. The unit looks at nutritional needs and methods available for making the best use of available nutritional resources.

NUT00214
NUTRITION I (FOOD AND NUTRITION IN HEALTH)
S1 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *CHE00102 Biological Chemistry I (Foundation of Chemistry), (Bachelor of Naturopathy and Bachelor of Exercise Science and Nutrition students only).*
Provides an overview of the evolution and contemporary use of food, food and nutritional science, applied nutrition, and the aetiology and prevention of nutrition related problems, to give a broad understanding of the role of food and nutrition on health and wellbeing. The role of food and nutrition within a naturopathic and sociological framework will also be explored.

NUT00215
NUTRITION II (LIFE CYCLE NUTRITION AND DIET THERAPY)
S2 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *NUT00214 Nutrition I,*
Co-requisite/s*: NUT00216 Nutrition III (Nutritional Pharmacology and Biochemistry)*
Provides the knowledge and skills required in the preparation of dietary plans through a comprehensive and critical analysis of comparative diet therapy. In addition this unit will include an introduction to the principles of the nutrition care process, determination of altered nutrient requirements of individuals at various stages of the life cycle and in disease states. The use of standard diets and other nutrition education tools will also be discussed.

NUT00216
NUTRITION III (NUTRITIONAL PHARMACOLOGY AND BIOCHEMISTRY)
S2 ♦ Int ♦ L ♦ NCM
Pre-requisite/s: *NUT00214 Nutrition I, CHE00002 Biochemistry*
Co-requisite/s: *NUT00215 Nutrition II (Life Cycle Nutrition and Diet Therapy)*
Provides students with knowledge of the biochemical roles of general classes of nutrients, emphasising the significance of essential amino acids, essential fatty acids, vitamins and minerals in human metabolism. An introduction to the clinical application of micronutrients will also be incorporated. Covers the critical assessment of scientific information and incorporates an introduction to biostatistics.

NUT00217
NUTRITION IV (CLINICAL NUTRITION)
S1 ♦ Int ♦ L ♦ NCM
Pre-requisite/s*: NUT00214 Nutrition I, NUT00215 Nutrition II, NUT00004 Nutritional Biochemistry*
Provides additional knowledge and critical skills in the use of nutrition therapy for specific conditions. Students will also gain skills in nutrition education and in promoting desirable nutrition behaviours in their clients. Integrates and builds on previous learning in nutrition and prepares students for clinical practice.

NUT00330
NUTRITION AND HUMAN PERFORMANCE
S1 ♦ Int ♦ L ♦ ESSM
Provides the student with the knowledge, attitudes and skills related to personally achieving optimal health through proper nutrition. Additionally, it develops an understanding of diet therapy and the dietary needs of special populations. Also attempts to increase the student's understanding of the relationship between nutrition and health and the differing nutritional needs of various groups.

PHA00315
INTRODUCTORY PHARMACOLOGY
Int/Ext ♦ L ♦ NHCP
Pre-requisite/s: *BIO01201 Anatomy and Physiology I or BIO10062 Applied Human Bioscience II or BIO00305 Human Physiology or BIO10061 Applied Human Bioscience I*
The focus is on the principles of drug action, receptor theory, pharmacodynamics and pharmacokinetics. Takes a systems approach in discussing pharmacotherapeutic agents, focusing on drugs in current clinical use in Australia, as well as new therapeutic agents. Will also introduce the student to toxicology, again with reference to agents used in Australia.

PHI00200
HISTORY OF IDEAS
S1 ♦ Ext ♦ L/CH ♦ Ed
Provides an introduction to some of the key questions and issues derived from ontological, ethical and socio-political fields of discourse. Through these fields and their interconnections, specific issues of contemporary interest are analysed and discussed.

PHI00201
WAYS OF KNOWING
S2 ♦ Int/Ext ♦ L ♦ HMCS
Ways of Knowing contextualises and critiques the legitimation of particular knowledges in Western cultures and marginalisation of others. It considers the paradigm shifts which occurred circa the 17th century and argues that in the 21st century we are in the midst of another significant shift in Western ways of knowing.

POL00006
AUSTRALIAN GOVERNMENT AND POLITICAL INSTITUTIONS
S1 ♦ Int/Ext ♦ L ♦ SWD
A foundation unit which familiarises students with the system of Australian government and the institutions which support it: the Constitution, federalism and Parliament; the Cabinet and the public service; electoral processes and political parties. Government plays a significant role in shaping society and an understanding of its many facets is essential for students of social science.

POL00010
LOCAL GOVERNMENT
S2 ♦ Int/Ext ♦ L ♦ SWD
Familiarises students with the challenges currently facing local government. With cutbacks in government expenditure, a growing emphasis on smaller government at the federal and state levels and calls for greater accountability, communities and regions are looking to local councils to provide social infrastructure and governance. This unit provides an opportunity for students to examine innovative ways in which local government and local communities can address these changes.

POL00013
POLITICS, POWER AND SOCIAL MOVEMENTS
S2 ♦ Int/Ext ♦ L ♦ SWD
Explores notions of power and ethics which underpin political action and social movements, providing an opportunity to examine the dynamics that create social change. Contemporary social movements will be examined so that students can evaluate the ethical significance of them and assess the value of social movements to students' own lives.

POL00131
INTERNATIONAL COMMUNITY DEVELOPMENT
S2 ♦ Ext ♦ CH ♦ HS
***Pre-requisite/s**: BHS00130 Introduction to Community Development orBHS00104 Community Development*
Examines the context of international community development through an exploration of key issues, policies and players. The evolution of the nature of 'giving' is explored and how colonisation impacted on the process. Case studies are explored in developing societies focusing on issues world wide.

POL10023
PEACE, WAR AND INTERNATIONAL POLITICS
S1 ♦ Int/Ext ♦ L ♦SWD
Overviews Australian and global responses to peace and war in current international politics. Examines Australia's relationships with neighbouring countries in terms of responses to rights, regional conflict, trade and security. Explores the broad political context surrounding global issues of peace, war and international relations relating to aid, justice, national conflict, defence, peace-keeping and pluralist identities.

POL10024
CONTEMPORARY IDEAS IN POLITICAL PRACTICE
S1 ♦ Int/Ext ♦ L ♦ SWD
Examines the varying meanings to a range of contemporary ideas and the problems raised at community, national and international level in their application Ideas such as human rights, justice, development, ethnicity, gender, power, liberty, citizenship, pluralism and democratic dialogue are applied to everyday political life. Significant ideological differences in political viewpoints are critically evaluated.

REL00556
RELIGIOUS EDUCATION IN A PLURALIST SOCIETY
S1/S2 ♦ Ext ♦ L ♦ Ed
Identifies and examines key issues in "situating" religious education within the context of a pluralist society. Implications of post-modernity and non-foundationalism are also considered.

SCI00211
INTEGRATED PROJECT
S1/S2 ♦ Int ♦ L ♦ EnvSM
***Pre-requisite/s:** All core units plus four electives*
Involves identification of a suitable resource management issue or research topic, the planning and design of research methods, the gathering of relevant information and data, and the preparation of a professional report. The project allows students to integrate knowledge attained in the previous five semesters of the course.

SCI00419
FOOD AND BEVERAGE MANAGEMENT
S1 ♦ Ext ♦ L ♦ THM
S2 ♦ Int ♦ CH ♦ THM
***Anti-requisite/s**: MKT01231 Restaurant and Catering Management I*
Provides students with an understanding of strategic, operational and managerial issues facing food and beverage operators. The unit

commences with a strategic overview of the development and current status of the food and beverage service industry, with particular attention to the socio-cultural, market and competitive factors and the development of food and beverage service concepts. Once a concept has been developed, food and beverage managers must communicate and implement the concept on a daily basis through the firm's operational activities, which include menu planning, purchasing, receiving, storing, issuing, production, service and sale. The unit then focuses on the managerial issues in food and beverage operations, including financial control, menu pricing and analysis, human resource management and legal and ethical obligations.

SCI00428
FOOD AND BEVERAGE SERVICE DELIVERY SYSTEMS
S1 ♦ Int ♦ CH ♦ THM
Presents a theoretical and practical approach to food and beverage delivery service systems, focusing on the development of service skills, as well as quality assurance, cost control and efficiency for front-of-house procedures.

SCI00429
FOOD PREPARATION AND PRODUCTION SYSTEMS
S2 ♦ Int ♦ CH ♦ THM
Presents a theoretical and practical approach to food preparation and production systems, focusing on the development of operational skills and quality assurance, cost control and efficiency for back-of-house procedures.

SOC00100
CURRENT ISSUES
S1 ♦ Int/Ext ♦ L ♦ SWD
Focuses on the human resource context in Australia. Examines government policies and initiatives. As well, looks at current issues such as unemployment, childcare in the workplace, technology and the Australian identity.

SOC00101
THE FUTURE OF WORK
S1 ♦ Ext ♦ L ♦ SWD
Provides insights into the identified future trends in the nature of work. Leisure, technology and changed relationships are discussed in the context of political and economic structures.

SOC00107
SOCIAL PLANNING
S2 ♦ Int/Ext ♦ CH ♦ HS
Considers the social planning processes necessary to allocate scarce resources in an equitable and feasible way within a society. Issues of social justice and equity are discussed within the context of specific communities and across the three levels of government. Socio-demographic data are analysed and interpreted and community consultation processes are emphasised.

SOC00112
SOCIAL POLICY
S1 ♦ Int/Ext ♦ CH ♦ HS
Introduces the fundamental issue of social policy in welfare practice. Issues of inequality and social policy-making, implementation and analysis are covered. Students are guided to critically analyse one specific social policy in its historical, political and social welfare context.

SOC00115
SOCIOLOGY OF INEQUALITY
S2 ♦ Int/Ext ♦ L ♦ SWD
Pre-requisite/s: *SOC00118 Approaches to Sociology*
Focuses on how and why inequalities still occur in a modern society like Australia. Encourages students to analyse and question the structures that maintain those inequalities. Specific inequalities such as the distribution of wealth and problems in the workplace are critically examined, as are policies designed to produce social change.

SOC00117
SOCIOLOGY OF WORK
S1 ♦ Ext/Online ♦ L ♦ SWD
Pre-requisite/s: *SOC00118 Approaches to Sociology*
Explores the labour market within the framework of social life and the attitudes and values in the wider society. Examines the different ways of approaching the social nature of work, compares a functionalist and conflict view of work. Examines contemporary theories of work and the segmentation of the labour

market. These understandings help to equip policy makers.

SOC00118
APPROACHES TO SOCIOLOGY
S2 ♦ Int/Ext/Online ♦ L/CH/TW ♦ SWD
Provides an overview of concepts and traditions in sociology as well as using the tools of critical social thinking to explore social issues. Moves from the early work of Herbert Spencer to contemporary theorists such as Foucault. Focuses on the major traditions of functionalist, conflict, interactionist and feminist approaches.

SOC00304
INTRODUCTORY SOCIOLOGY
S1/S2 ♦ Ext ♦ L ♦ NHCP
Will, by a critical analysis of social structures, provide the student with knowledge of sociological concepts and theories that will be applied at greater depth in further sociology units. Includes an examination of areas of society that are of contemporary importance including the problems facing indigenous Australians, work, the family, death, sexuality and religion.

SOC00355
SOCIOLOGY OF HEALTH CARE PRACTICE
S/S2 ♦ Ext ♦ L ♦ NHCP
Pre-requisite/s: *SOC00304 Introductory Sociology*
Reinforces the concepts and theories of the first year unit Introductory Sociology and applies them, in detail, to the analysis of the factors which affect the health status of individuals and the delivery of health care. Also analyses the way in which cultural concepts of illness and health care delivery are constructed and examines the factors that affect illness behaviour of individuals.

SOC00417
RACE AND RACISM
S1 ♦ Int/Ext ♦ S2 ♦ Ext ♦ L ♦ CIAP
The concepts and issues of race and racism are examined both theoretically and practically in the Australian context. Racism, from the time of white invasion, is examined in relation to Aboriginal peoples, and related policies. This subject is strongly focussed on student self-directed learning and each student's own discourse. The best way to summarise the learning journey in this unit is an 'experiential learning in the concept of cognitive heuristics' within the paradigm of social cognition. This approach ensures that students are able to fully manifest their views, overt or covert, positive or negative, regarding this subject in a positive genre of self directed learning.

SOC00722
THE SOCIOLOGICAL AND POLITICAL BASIS OF HEALTH CARE
Not available to undergraduates.
Ext ♦ NHCP
Analyses the impact of social factors on health and studies the impact of dominant models of the body and illness and the effect of these images on the structure of health care delivery. The structure of the health care system is examined both from the perspective of government responsibility for health and the impact of more recent policy trends upon health care delivery.

SOC00801
THESIS (6 UNIT) – SOCIOLOGY
SOC00802
THESIS (8 UNIT) – SOCIOLOGY
S1/S2 ♦ Ext ♦ L ♦ SWD
Will provide students with the opportunity to undertake an original research project in Social Science which will be presented as a thesis. Students will have the opportunity to develop research skills through the completion of two research units or complete a thesis only where they have prior research methods experience.

SOC01121
SOCIAL INQUIRY METHODS
S1 ♦ Ext ♦ CH ♦ HS
Pre-requisite/s*: 10 units including SOC00118 Approaches to Sociology, SOY00125 Approaches to Social Inquiry*
Focuses on how social researchers investigate society using different methods or tools. Stresses how data is collected and analysed in the production of social knowledge. Serves to consolidate the research approaches in all of the Social Science degree.

SOC01122
SOCIOLOGY OF THE FAMILY
S2 ♦ Ext ♦ L ♦ SWD
***Pre-requisite/s**: SOC00118 Approaches to Sociology*
Introduces students to the development of the family as a basic social unit, definitions and types of families as well as a range of theoretical perspectives about the concept of "family". Students are introduced to the formation and functions of the family by exploring the processes of marriage and parenthood. Problems associated with family dysfunctions are analysed. The impact of globalisation and technological advancements on the future of families is also explored.

SOC01123
SOCIOLOGY OF DEVIANCE
S1 ♦ Int/Ext/Online ♦ L ♦ SWD
***Pre-requisite/s**: SOC00118 Approaches to Sociology*
Invites students to explore the notion of deviance from a social constructionist perspective. Students examine the ways by which morally condemned behaviours come to be defined as deviant. They explore the process by which people, who perform actions perceived as deviant, acquire a certain identity and respond to their label in various ways. In particular, students are encouraged to analyse a number of examples of constructed meaning by drawing on the accounts which various people have used to explain their actions.

SOC10026
CORPORATE CITIZENSHIP
S2 ♦ Int/Ext/Online ♦ L ♦ SWD
Subject to availability.
Examines ideas that explain issues and dilemmas associated with the social responsibilities of business, drawing on examples of how the complexity of business and community partnerships can be managed. You will need access to internet facilities to complete this unit.

SOC10027
SOCIOLOGY OF CYBERSPACE
S1 ♦ Ext/Online ♦ L ♦ SWD
Examines the global and multilayered electronic network, which provides social scientists with a diversity of information, relationships and social rituals. Explores what these new developments mean for the social organisation of human societies, as well as posing new questions about the phenomenon of virtual relationships. Will need access to internet facilities to complete this unit.

SOC40001–40004
SOCIAL SCIENCE THESIS (8 UNIT)
SOC40009–400011
SOCIAL SCIENCE THESIS (6 UNIT)
S1/S2 ♦ Ext ♦ L ♦ SWD
Will provide students with the opportunity to undertake an original research project in Social Science which will be presented as a thesis. Students will have the opportunity to develop research skills through the completion of two research units or complete a thesis only where they have prior research methods experience.

SOY00011
SPORT TOURISM I
S1 ♦ Int ♦ L ♦ ESSM
Theories and constructs about sport tourism are studied, leading into a number of significant issues, which are explored with examples from Australia and other countries. These issues include impacts upon environments such as economic, social, cultural and natural environments; sport tourism and development; the organisation of sport tourism and future management issues.

SOY00012
SPORT TOURISM II
S1 ♦ Int ♦ THM
Designed to explore more theories and constructs, illustrated with practical examples, about the impact of sport tourism on various environments such as economic, sociocultural, natural and physical health. Aims to investigate the organisation of sport tourism and conceptualise future directions.

SOY00125
APPROACHES TO SOCIAL INQUIRY
S1 ♦ Ext ♦ HS
***Pre-requisite/s**: 120 Credit Points including SOY00118 Approaches to Sociology*
***Anti-requisite/s**: SOY00281 Project I*
Provides theoretical frameworks for analysing social research. Students are encouraged to

immerse themselves in the different world views presented by a number of social research paradigms and to gain a historial and current prospective on ways to approach social inquiry.

SOY00126
APPLIED SOCIAL INQUIRY
S2 ♦ Ext ♦ HS
***Pre-requisite/s**: 144 credit points including SOY00125 Approaches to Social Inquiry and SOC01121 Social Inquiry Methods*
***Anti-requisite/s**: SOY00283 Project III*
Provides the opportunity to develop a research proposal that is both academically rigorous and ethically sound. Students will conduct a literature review, select and justify their methodology, discuss the ethical considerations involved and present a completed social inquiry proposal on completion of the unit..

SOY00127
HUMAN RELATIONS
S1 ♦ Int/Ext/Online ♦ L ♦ SWD
***Co-requisite/s**: BHS00161 Interpersonal Communication (waived for pre 1999 students)*
Examines the social construction of gender, race, class, ageism, racism and concepts of disadvantage in social groups. The unit explores how the constraints of gender may be tightened when one also has a devalued racial status, sexual orientation, age or economic status. Also provides an insight into cross-cultural communication.

SOY00132
EVALUATION IN COMMUNITY WELFARE
S1 ♦ Int/Ext ♦ CH ♦ HS
***Pre-requisite/s**: One of SOY10105 Introduction to Human Services: Theory and Practice, BHS00130 Introduction to Community Development, SOC00111 Contexts of Social Welfare Practice. (Pre-req waived for students enrolled prior to 1999).*
Introduces students to the concepts and processes of evaluation research in welfare and community settings. Students will gain an appreciation of several techniques of evaluation and critically analyse a number of evaluation studies.

SOY00133
RURAL AND URBAN COMMUNITY DEVELOPMENT
S1 ♦ Int/Ext ♦ CH ♦ HS
***Pre-requisite/s**: BHS00130 Introduction to Community Development or BHS00104 Community Development*
Introduces students to the key factors which differentiate urban and rural development and provides a framework for analysis of both. The major areas of study are factors which impinge upon rural and community development, contemporary issues in rural and community development, and mainstream urban and rural analysis.

SOY00137
ENVIRONMENTAL MANAGEMENT FOR THE HOTEL INDUSTRY
S1 ♦ Int ♦ SY ♦ THM
Topics covered in this unit include a systematic framework that encourages a strategic approach to the environment as a business issue. The unit encourages a proactive approach to environmental management while examining the environmental review process, staff commitment, resource acquisition and allocation, leadership and team building, the selection of priority areas, developing plans, measurement target setting, implementation and review of the process.

SOY00150
POLICIES AND ORGANISATIONS
S1 ♦ Int/Ext ♦ CH ♦ HS
Emphasises the ideological nature of policies and organisations. Examples of public policy are analysed for their inherent assumptions and the history and processes of policy development are discussed.

SOY00159
PROJECT MANAGEMENT AND PROMOTION
S2 ♦ Int/Ext ♦ CH ♦ Bus
Considers the processes of developing, implementing and evaluating a specific project. Needs analysis, budgeting, scheduling, resource allocation, tendering procedures and legal considerations, and the uses of computer software are discussed.

SOY00204
COMMUNITY PROJECT MANAGEMENT
S2 ♦ Int/Ext ♦ CH ♦ HS
Considers the theoretical perspectives and political environment of community project management and the processes of developing and implementing a specific project. Government structures, parliamentary processes, current community structures, alternative structures and managing the project are core aspects of the unit.

SOY00217
APPROACHES TO DEFENCE STUDIES
S1/S2 ♦ Ext ♦ L ♦ SWD
Provides a basic distinction between the nature of the Australian Defence Force and the socio-political context in which the Australian Defence Force operates. The unit develops students' understanding of the role of defence forces within society; the reason for their existence, their antecedents and, their responsibility to hold ethical principles which will be reflected by their actions which are in turn subject to ethical and legal judgements by the community they serve.

SOY00220
APPROACHES TO SOCIAL SCIENCES
S1 ♦ Int/Ext/Online ♦ CH/TW ♦ SWD
Provides an overall picture of Social Science as a precursor to studies in specific disciplines within this complex field. Key ideas and issues within social science will be explored together with the application of social science knowledge to practical situations.

SOY00222
INTERNSHIP STUDY
S1/S2 ♦ Int/Ext ♦ L ♦ EnvSM
***Pre-requisite/s**: Completion of 16 units from the Bachelor of Applied Science: All Streams*
Provides experience in workplaces related to their courses. Includes preparation of applications, employment interviews, and a ten week work placement which is formally assessed. Placements in work experience will be by competitive application.

SOY00247
BUSINESS INTERNSHIP
Double-weighted unit.
S1/S2 ♦ Int/Ext ♦ L/CH ♦ CM
***Pre-requisite/s**: Minimum of 8 core (Business) units*
***Anti-requisite/s**: SOY10097 Business Internship and SOY10098 Business Internship*
Provides practical workplace experience within business, commerce or industry. Students can undertake a placement in any appropriate industry sector (e.g. corporate {consumer, services, industrial}, professional, government, etc.) in Australia or overseas. Students are provided with an opportunity to apply concepts and principles of business and management to a workplace setting in industry and to better appreciate the nature of employment in the industry. Students are responsible for finding their own positions for internship.

SOY00411
TOURISM AND HOSPITALITY STUDIES I
S1 ♦ Int/Ext ♦ L/CH ♦ THM
***Anti-requisite/s:** MKT01211 Australian Tourism Studies I*
Tourism and phenomena directly associated with tourism represent complex phenomena. Is tourism best understood as a form of trip, a market, an industry, a set of environmental impacts or something else? Systematic ways of studying tourism can be developed, and applied to elementary themes including tourist types and behaviour, the roles of places in tourists' itineraries and structures of tourism industries. Basics of hospitality, and its links with tourism, are key topics.

SOY00412
TOURISM AND HOSPITALITY STUDIES II
S2 ♦ Int/Ext ♦ L ♦ THM
***Pre-requisite/s:** SOY00411 Tourism and Hospitality Studies I or MKT01211 Australian Tourism Studies I*
***Anti-requisite/s:** Australian Tourism Studies II*
Building on SOY00411, more foundation theories about tourism and hospitality are studied, leading into a number of topical issues which are explored with examples from Australia and other countries. These issues

include environmental impacts, sustainability and eco-tourism; strategic and structural nature of tourism industries, authenticity; tourism and the 2000 Olympics; gambling and casinos related to tourism.

SOY00419
INDIGENOUS ENVIRONMENTAL MANAGEMENT
S1 ♦ Int/Ext ♦ S2 ♦ Ext ♦ L ♦ CIAP
To develop students' understanding of Indigenous knowledge systems and cultural practices, the impact of European invasion and occupation on Indigenous natural resource use and management. To introduce students to a broad range of policy, legislation and laws, both international and domestic, relevant to Indigenous peoples and the environment. To familiarise students with current initiatives by Indigenous peoples concerning the management of their lands, government approaches to environmental management, and to encourage students to reflect on the role they play in the achieving of social justice of Indigenous peoples.

SOY00708
SOCIAL CONSTRUCTION OF WOMEN'S HEALTH
Ext ♦ L ♦ NHCP
Not available to undergraduates.
Pre-requisite/s: *SOY00707 Social Determinants in Women's Health*
It is recognised and acknowledged that women's health cannot be explained merely by physical variables. Other variables impacting on the health of women can be partly explained by the social construction of women's health. To ensure effective prevention of management of ill health of women it is imperative that health care workers obtain an understanding of the social construction both of gender and health. Accordingly, this unit will examine the effects of social construction of gender and of health, upon the health status of women. The role of medicine as an agent of the social control of women and the impact of alternative health movements upon women will also be examined.

SOY03034
PROJECT A – WORKPLACE PRACTICES (PART 1 OF 2)

SOY03035
PROJECT A – WORKPLACE PRACTICES (PART 2 OF 2)
S1/S2 ♦ Ext ♦ L ♦ SWD
Pre-requisite/s: *Any 4 units*
Involves the students in formulating, implementing, evaluating and discussing a piece of educational enquiry in an area of training and development that is significant both to the student and to the field as a whole. The results of the investigation will be the production of a major report. Students will be encouraged to seek to have the main elements of their reports published in the appropriate professional journals or newsletters.

SOY03036
PROJECT B – PROFESSIONAL PRACTICE (PART 1 OF 2)

SOY03037
PROJECT B – PROFESSIONAL PRACTICE (PART 2 OF 2)
S1/S2 ♦ Ext ♦ L ♦ SWD
Pre-requisite/s: *Any 4 units*
Students explore elements of professionalism including reflecting on practice, peer supervision and mentoring by an experienced training professional. Builds on learning in coursework units and culminates in the development, delivery and evaluation of a training event under the direction of University staff and with the possible assistance of approved industry professionals.

SOY10105
INTRODUCTION TO HUMAN SERVICES – THEORY AND PRACTICE
S1 ♦ Int/Ext ♦ CH ♦ HS
Anti-requisite/s: *SOC00111 Contexts of Social Welfare*
Provides students with a critical analysis of development of human services practice in Australia from both theoretical and practical perspectives. Challenges students to critically analyse their own assumptions and values to reflect those that underpin human services work.

SOY10106
HUMAN SERVICES – PRACTICE AND ETHICS
S2 ♦ Int/Ext ♦ CH ♦ HS
***Pre-requisite/s**: SOY10105 Introduction to Human Services – Theory and Practice or SOC00111 Context of Social Welfare*
***Anti-requistie/s:** CSL00208 Intervention for Change and POL00134 Intervention and Case Management*
Provides students with a thorough understanding of the key skills and practice issues within an organisational context. Concepts of power, ethics and values, are analysed. Personal values and beliefs are considered within this framework, allowing students to undertake effective human service practices

SOY10107
HUMAN SERVICE ORGANISATIONS – POWER AND PRACTICE
S2 ♦ Int/Ext ♦ CH ♦ HS
***Pre-requisite/s:** SOY10106 Human Services Practice and Ethics, SOY10105 Introduction to Human Services – Theory and Practice (for Bachelor of Human Services students only)*
***Anti-requisite/s:** SOY00213 Human Services Management*
Introduces students to human service organisations. Various perspectives are engaged to explore what human service organisations are and how they function in Australian society. Organisational theories are used to analyse how to read and influence human service organisations Questions of power are addressed especially in relation to the interaction between workers and clients and workers and the organisation. How human service practitioners can pursue a social justice agenda is explored and students are encouraged to think through human service practices in this light.

SOY10114
ARTS PROJECT
S2 ♦ Int ♦ L ♦ HMCS
***Pre-requisite/s:** 5 units towards any major sequence of units*
***Anti-requisite/s:** HUM00275 Cultural Studies Research Project, ENG00408 Writing Project*
Provides students with an opportunity to pursue in depth a topic of particular interest to them arising from theoretical or practical issues raised in earlier units of the Major being undertaken within their Bachelor degree. A supervisor chosen from their field of study will review progress towards a major project. Research/creative projects will be closely supervised by an interdisciplinary team chosen from the School and can be undertaken independently or as a group activity.

SUR00201
RESOURCE ASSESSMENT TECHNIQUES I
S1 ♦ Int ♦ L ♦ EnvSM
Introduces students to resource assessment techniques for providing the data upon which informed decisions in resource management and other environmental investigations are based. A range of techniques are addressed and these entail collection and collation of information from both original (field surveys, aerial photographs and remotely sensed data) and secondary (archival material, particularly in the form of maps) sources. Students are introduced to principles and skills required for the collection of resource data.

SUR00202
RESOURCE ASSESSMENT TECHNIQUES II
S2 ♦ Int ♦ L ♦ EnvSM
***Pre-requisite/s:** SUR00201 Resource Assessment Techniques I*
Introduces some of the techniques and skills required in the collection and mapping of field data for environmental resource assessment. Students will be introduced to resource assessment techniques used in areas of research of biological, physical and chemical environments, and for environmental planning and management.

TCH00089
BUSINESS/INDUSTRY PLACEMENT EXPERIENCE
S1/S2 ♦ Int ♦ CH ♦ Ed

TCH00501
PROFESSIONAL STUDIES IN EDUCATION I
S1 ♦ Int ♦ L ♦ Ed
***Anti-requisite/s:** TCH00486 Professional Studies I*

Provides the foundation for developing competence in students' classroom teaching strategies across K-6 grades by (i) the study of contemporary research and thinking about teaching/learning; and (ii) the satisfactory completion of Internship experiences in schools on a regular basis.

TCH00502
PROFESSIONAL STUDIES IN EDUCATION II
S1 ♦ Int ♦ L ♦ Ed
Pre-requisite/s: *TCH00511 Practicum I: Primary Education or TCH00486 Professional Studies I*
Anti-requisite/s: *TCH00487 Professional Studies II*
Considers trends in contemporary Australian society and their impact on schools, classrooms and approaches to teaching/learning. Focuses on the school in its social context and involves an examination of the social and cultural contexts of Australian society within which formal schooling is undertaken. The approach is informed by the discipline of sociology of education.

TCH00503
PROFESSIONAL STUDIES IN EDUCATION III
S1 ♦ Int ♦ L ♦ Ed
Pre-requisite/s: *TCH00512 Practicum II: Primary Education or TCH00487 Professional Studies II*
Anti-requisite/s: *TCH00488 Professional Studies III*
Examines the societal contexts and theories underlying curriculum planning, and their implication for the teaching and evaluation of pupils' learning. Emphasis is placed on the curriculum in its social context, examining the societal impacts on curriculum; curriculum priorities; curriculum development; technology in teaching and learning; co-operative learning strategies; assessment, evaluation and record keeping; teaching professionalism and accountability.

TCH00504
PROFESSIONAL STUDIES IN EDUCATION IV
S1 ♦ Int ♦ L ♦ Ed
Pre-requisite/s*: TCH00513 Practicum III: Primary Education or TCH00488 Professional Studies III or EHO00488 Professional Studies III*
Anti-requisite/s: *TCH00489 Professional Studies IV*
Focuses in particular on classroom analysis and forward planning, acquired through internship experiences and reflection. Designed to prepare students for their final Practicum unit in the subsequent semester.

TCH00511
PRACTICUM I: PRIMARY EDUCATION
S2 ♦ Int ♦ L ♦ Ed
Pre-requisite/s*: TCH00501 Professional Studies in Education I*
Anti-requisite/s: *TCH00486 Professional Studies I*
Provides opportunities for developing competence in classroom teaching across K-6 grades by (i) the study of contemporary research and thinking about teaching/learning; and (ii) the satisfactory completion of Internship/practicum experiences in schools on a regular basis throughout the semester, including one three-week practicum block.

TCH00512
PRACTICUM II: PRIMARY EDUCATION
S2 ♦ Int ♦ L ♦ Ed
Pre-requisite*/s: TCH00502 Professional Studies in Education II or TCH00486 Professional Studies I*
Anti-requisite/s*: TCH00487 Professional Studies II*
Requires students to demonstrate initiative in the preparation and application of a professional development contract and to exhibit a sound level of skill in preparation for and participation in the teaching practicum.

TCH00513
PRACTICUM III: PRIMARY EDUCATION
S2 ♦ Int ♦ L ♦ Ed
***Pre-requisite/s**: TCH00503 Professional Studies in Education III or TCH00487 Professional Studies II*
***Anti-requisite/s**: TCH00488 Professional Studies III*
Provides a block teaching experience of a continuous four weeks in one school which complements theoretical studies for in-school experiences and supplements the lecture/workshop activities. Allows for the completion of a professional portfolio of experiences and reflective log that is utilised in Department of Education interviews undertaken during the semester.

TCH00514
PRACTICUM IV: PRIMARY EDUCATION
S2 ♦ Int ♦ L ♦ Ed
***Pre-requisite/s:** TCH00504 Professional Studies in Education IV,or TCH00488 Professional Studies III or EHO00488 Professional Studies III*
***Anti-requisite/s:** TCH00489 Professional Studies IV*
Focuses in particular on long-term planning and sustained teaching. Includes four weeks of classroom practice, lead-up internship experiences and reflection on both. Students apply principles of programming and resource management, develop strategies for self-evaluation and reflection on teaching and acquire an informed and critically aware approach to the teaching and learning which takes place in classrooms.

TCH10000
PROFESSIONAL EXPERIENCE I
S1 ♦ Int ♦ L ♦ Ed
***Pre-requisite/s:** EDU00221 Teaching and Learning*
Through a combination of University-based micro-teaching exercises and school-based experiences (including a three-week block-teaching placement), students are introduced to (i) techniques of classroom observation; (ii) specific skills required in planning, implementing and evaluating individual lessons and lesson-sequences in Secondary classrooms; and (iii) the wider professional roles and responsibilities of Secondary teachers.

TCH10001
PROFESSIONAL EXPERIENCE II
S2 ♦ Int ♦ L ♦ Ed
***Pre-requisite/s**: TCH10000 Professional Experience I*
Provides a block teaching experience of a continuous four weeks in one school which complements theoretical studies for in-school experiences and supplements the lecture/workshop activities.

TCH10002
SCHOOL INTERNSHIP
Int ♦ L ♦ Ed
Provides students with the opportunity to consolidate their experiences in Professional Experiences I–III through an extended period of autonomous teaching of eight weeks duration in one school. Seeks to develop skills in program design, instruction and evaluation in teaching and learning as it applies to pupils in the K-6 grades. An integral part of the assessment is a statement of students' suitability for employment as a teacher.

TCH10005
BEHAVIOUR, LEARNING AND THE CURRICULUM
S1 ♦ Ext ♦ L/CH ♦ Ed
***Pre-requisitie/s**: TCH10000 Professional Experience I*
Introduces theories of behaviour and classroom management and provides beginning teachers with knowledge of, and skills in, behaviour and classroom management techniques, and curriculum development.

TCH10007
CURRICULUM SPECIALISATION: HUMAN SOCIETY AND ITS ENVIRONMENT I
S1 ♦ Int ♦ L ♦ Ed
***Anti-requisite/s**: EDU00011 Curriculum Specialisation: Social Sciences I*
Focuses on planning, implementing and evaluating strategies regarding the Stages 4, 5 and 6 Human Society and its Environment

(HSIE) syllabi. An examination of teaching skills and development of values and perspectives, which are intrinsic to HSIE, will occur along with a focus on the professional requirements of the teachers.

TCH10008
CURRICULUM SPECIALISATION: HUMAN SOCIETY AND ITS ENVIRONMENT II
S2 ♦ Int ♦ L ♦ Ed
Pre-requisite/s: *TCH10007 Curriculum Specialisation: Human Society and its Environment I*
Anti-requisite/s: *EDU00012 Curriculum Specialisation: Social Sciences II*
Provides an integrated understanding of the Stage 6 Human Society and its Environment syllabi and in particular focuses on teaching skills to relate these syllabi to current issues.

UPU00001–4
UNIVERSITY PARTNER UNIT I–IV
ESSM
Students can take up to three units offered by the University Partners in the Master of International Sport Management.

USC00261–2
UNSPECIFIED CORE UNIT I–II
ESSM
For students who have a degree or strong background in one of the areas to be studied or who can justify that a unit may not suit their course of study, up to two unspecified core units may be taken, with approval of the Head of School. These can be drawn from any of the postgraduate units offered by this University or the University Partners in the Master of International Sport Management.

RULES RELATING TO AWARDS

These Rules are made pursuant to Clauses 44 and 45 of the By-laws of the University. They are organised as follows:

Rule 1	**Definitions and Preliminary Provisions**
Rule 2	**Coursework Awards: General Provisions**
Rule 3	**Coursework Awards: Student Assessment and Examinations**
Rule 4	**Coursework Awards: Specific Award Rules**
Rule 5	**Honours Awards (where Honours is taken as a separate year)**
Rule 6	**Honours Awards: Individual Award Rules**
Rule 7	**Master's by Thesis Awards**
Rule 8	**Doctor of Business Administration (DBA) award**
Rule 9	**Doctor of Philosophy (PhD) award**
Rule 10	**Awards: General Provisions**

Rules 4 (undergraduate awards), 6, 7, 8 and 9 are not detailed in this section of the Student Handbook, but can be found under the relevant award level entries in the Course Information Section.

---

1. Definitions and Preliminary Provisions

1.1 Definitions

In these Rules, unless the context otherwise indicates or requires, the following definitions shall apply:

(a) "Academic Board" means the body of that name appointed by the Council of the University;

(b) "advanced standing" means recognition which may be granted to an enrolled student for studies successfully completed at this University or at another approved tertiary institution; advanced standing may also be granted in particular circumstances for professional experience relevant to a specific award course;

(c) "aegrotat award" means an award granted under circumstances where a student was unable in the final study period to complete particular assessment tasks on account of death or incapacity;

(d) "anti-requisite unit" means a specified unit that is deemed to have content that is too much in common with another unit, thereby prohibiting enrolment in the other unit either concurrently with the specified unit, or where the specified unit has been successfully completed;

(e) "assessment" means the process by which student academic progress is monitored and judged;

(f) "assessment task" means any item of assessment, for example, tests, examinations, assignments, practicals, clinicals, orals and any other performances required as part of an assessment;

(g) "award course" means a course leading to an accredited award of the University;

(h) "Board of Assessors" means the academic staff of a School who are unit assessors meeting to determine grades; the Chair of the a Board of Assessors is the Chair of the School Board, whether or not that person is a unit assessor;

(i) "candidate" means a person admitted to the University as a student and proceeding towards an accredited award of the University;

(j) "census date" means 31st March in the case of first semester; 31st August in the case of second semester; and the end of the second teaching week in the case of a course not offered on a semester basis;

(k) "co-requisite unit" means a unit which a candidate is normally required to enrol in concurrently with another specified unit;

(l) "elective unit" means a free choice unit drawn from anywhere within the University;

(m)"examination" means the formally supervised examination held at the end of a study period;

(n) "feeder region" means the region bounded in the south by Forster, by Tenterfield to the west and Helensvale to the north;

(o) "Head of School" means the person appointed by the Vice-Chancellor to manage a School; all references to Head of School should be read additionally as references to Director of College;

(p) "major" means an approved combination of six or more units in a subject area; twelve or more units in a subject area constitutes a double major;

(q) " pre-requisite unit" means a unit which a candidate must have successfully completed before enrolling in another specified unit;

(r) "Schedule of Units" means the table of units annexed to and forming part of specific award Rules;

(s) "School Board" means a body of that name appointed by the Academic Board. All references to a School Board should be read additionally as references to a College Board;

(t) "special consideration" means consideration for extension or variation of deadlines for assessment tasks, for a special examination, or for consideration related to a completed assessment task;

(u) "special examination" means an examination offered in lieu of the normal examination;

(v) "student" means a person enrolled as a candidate in a course leading to an accredited award of the University, or in units which do not lead to an accredited award of the University;

(w)"study period" means a semester, or trimester, or any other period as designated by the Academic Board;

(x) "study plan" means an approved program of study leading to the completion of an award course

(y) "unit" means a discrete component of an award course; units are identified by a title and code number, and require 150 hours of dedicated study time;

(z) "unit assessor" means the academic staff member, designated by the Head of the relevant School, responsible for ensuring that the assessment process for a unit is implemented and completed.

(aa) "unit statement" means a document approved initially by the Academic Board, and maintained by the relevant School Board, setting out details in accordance with the University's policy on course accreditation and course changes.

1.2 Preliminary Provisions

(a) Unless the context otherwise indicates or requires, any officer, committee or board of the University authorised or required under these Rules to exercise any authority, duty or responsibility may nominate another officer, committee or board to exercise that authority, duty or responsibility. Such delegated authority may not be further delegated without the approval of original delegating authority.

(b) The Academic Board at its discretion may permit departure from any of these Rules in particular instances.

(c) The Academic Board may make such special provision in a matter as it considers reasonable in circumstances where:

(i) the application of any addition or amendments to an existing Rule causes special hardship to a student or class of students; o*r*

(ii) the development of alternative modes of delivery, or of cooperative arrangements with employer bodies or other education providers, causes special hardship to a student or class of students; *or*

(iii) the application of any Rule is rendered inappropriate or impracticable in particular circumstances.

(d) Nothing in these Rules, nor any action taken under them, shall deprive the University of any other right or remedy it may have in the circumstances or prevent the University from taking any other action consistent with its Act and By-laws.

2. Coursework Awards: General Provisions

2.1 Admission

(a) An application for admission to a coursework award course shall be made on the prescribed form in accordance with the required procedures and lodged as directed by a specified date. An applicant who has not completed the required admission procedures by a specified date and who wishes to enrol may be liable for payment of a late fee. An application for admission shall not normally be approved after the end of the third week of a semester or the end of the second week of a trimester or other study period.

(b) An applicant who satisfies all relevant eligibility for admission requirements, as documented in Rules 2.2 to 2.3, and who is offered a place in a course, shall be considered eligible to become enrolled as a student of the University.

(c) An applicant may be required to attend for consultation and advice prior to enrolment, as determined by the relevant School Board, and shall not be enrolled in the course until compliance with this requirement has been confirmed by the relevant Head of School.

(d) An applicant who is offered a place in an undergraduate award course shall be granted a deferment of offer for 12 months following written application to the Director of Student Administration and upon payment of the prescribed fee. Deferment of offer shall be available only to applicants seeking admission for the first time in an undergraduate award course. The prescribed fee shall be refunded where the applicant subsequently enrols in the course within a one-year period and remains enrolled past the census date of the first study period. Any request for an extension of deferment of offer shall be decided by the relevant Head of School, and approval is not automatic.

2.2 Eligibility for Admission to an Undergraduate Award Course

An applicant for admission to an undergraduate award course must satisfy requirements in one or more of the following general categories for admission:

- secondary qualifications;
- alternative entry - applicants over 18 years of age;
- alternative entry - applicants under 18 years of age;
- educational disadvantage;
- Aboriginal and Torres Strait Islander Peoples;
- overseas qualifications.

Additional requirements may be prescribed in the specific award Rules.

(a) Secondary qualifications:

(i) An applicant who has completed the NSW Higher School Certificate may be considered for admission on the basis of a Universities Admission Index or Limited Universities Admission Index, or equivalent, as calculated by the NSW and ACT Universities Admissions Centre.

(ii) An applicant who has completed the Queensland Senior Certificate may be considered for admission on the basis of an Overall Position, or equivalent, as calculated by the Board of Senior Secondary School Studies. An applicant may also be considered on the basis of the Queensland core skills test.

(iii) An applicant who has completed an Australian Year 12 qualification other than the NSW Higher School Certificate or the Queensland Senior Certificate may be considered for admission on the basis of this qualification, provided that the University accepts the qualification and level of attainment as being equivalent to the NSW Higher School Certificate.

(iv) An applicant completing Year 12 who is resident in the University's feeder region is eligible to receive bonus points, as determined by the Academic Board, which are added to the applicant's Universities Admission Index or Overall Position.

(v) An applicant completing Year 12 at a high school or TAFE college in the University's feeder region may be admitted under the Regional Entry Report Scheme. Applicants will be assessed on the basis of a report prepared by their school Principal. To be admitted under this Scheme, an applicant must satisfy specific University entry criteria as determined by the relevant Head of School.

(b) Alternative entry - applicants over 18 years of age:

An applicant who does not satisfy a qualification for admission presented in Rule 2.2(a)(i-iii), and who is 18 years of age or over as at 1 March in the year of intended course commencement, and who satisfies one or more of the following qualifications for admission, may be considered for admission on the basis of a rank determined by either the relevant State Admissions Centre or the University:

(i) completion of a year-long foundation course at an Australian University,

(ii) completion of the Tertiary Foundation Certificate for Indigenous Australians,

(iii) completion of the TAFE Tertiary Preparation Certificate,

(iv) completion of at least 6 months full-time equivalent study, in a degree, diploma, associate diploma, advanced certificate or certificate level III or IV course

offered by an Australian tertiary institution, the Open Learning Agency of Australia, a TAFE college or a private provider, and which satisfies the guidelines determined by the Australian Qualifications Framework,

(v) completion of the Special Tertiary Admissions Test,

(vi) work or field experience of at least one year full-time, or equivalent,

(vii) post-secondary qualifications, including health care qualifications, commissioned officer qualifications, apprenticeships, traineeships and qualifying examinations of professional associations,

(viii) interview, other form of individual assessment, and/or audition.

(c) Alternative entry - applicants under 18 years of age:

An applicant who does not satisfy the admission requirements in Rule 2.2(a)(i-iii), and who is under 18 years of age as at 1 March in the year of intended course commencement, may be considered for admission if the applicant's qualifications and level of attainment are acceptable to the relevant Head of School.

(d) Educational disadvantage:

The University has adopted policies to ensure that educational opportunities are provided for all sections of the community without discrimination on the basis of race, sex, or social or ethnic origin. An applicant who can demonstrate educational disadvantage may be considered for admission provided the applicant can demonstrate, to the satisfaction of the Academic Board, an ability to cope with the academic content of the course for which admission is sought.

(e) Aboriginal and Torres Strait Islander Peoples:

Aboriginal and Torres Strait Islander applicants may be considered for admission on the basis of special admission guidelines. Such applicants may be required to attend the Orientation and Assessment Program run by the College of Indigenous Australian Peoples. Applicants may be admitted directly to an award, or may be required to undertake the Tertiary Foundation Certificate for Indigenous Australians as preparation for tertiary study.

(f) Overseas Qualifications:

An applicant with overseas qualifications may be considered for admission provided the University accepts the applicant's qualifications as being the equivalent of an Australian qualification required for entry to a particular course. An applicant whose first language is not English, must demonstrate proof of English proficiency by obtaining either an overall band score of not less than 6 in the International English Language Testing System (including a minimum score of 5.5 in the sub-bands), a TOEFL score of not less than 550, or an equivalent score in a comparable test as determined by the Academic Board.

2.3 Eligibility for Admission to a Postgraduate Coursework Award Course

An applicant for admission to a postgraduate coursework award course must:

(a) have fulfilled all the requirements for admission to a degree (or qualification of equivalent standing) at this University or at another university or tertiary institution approved by the Academic Board; *or*

(b) have satisfied such additional, or alternative, admission requirements as are prescribed in specific award Rules.

2.4 Advanced Standing

(a) A School Board may grant a student advanced standing for units on the basis of studies successfully completed at this or another Australian University, or at other types of tertiary education institutions acceptable to the Academic Board; or on another basis acceptable to the Academic Board. The study plan for a student granted advanced standing shall be determined in each case by the relevant Head of School.

(b) Any such advanced standing shall not exceed 50 per cent of the equivalent unit requirements for the award, except with the approval of the Academic Board, or as provided for in the specific award Rules.

(c) Subject to the approval of the relevant Head of School, a student who is readmitted to a course may be granted advanced standing for units successfully completed while enrolled in that course on a previous occasion.

(d) A student permitted to undertake an internal course transfer (see Rule 2.12) may be granted advanced standing for units successfully completed while enrolled in the previous course. The number of units of advanced standing granted shall be decided by the School Board of the School into which the student is transferring.

2.5 Enrolment

(a) All provisions in these Rules concerning enrolment shall apply both to the first enrolment and to all subsequent re-enrolments.

(b) If a commencing student fails to enrol for the study period by the date specified in the offer of admission letter, the offer of admission lapses and is withdrawn. Commencing students are expected to enrol as specified in the letter of offer, including the specific course, attendance mode and campus.

(c) A commencing student is enrolled on completion of all of the following:

(i) acceptance of the offer of admission;

(ii) submission of a completed enrolment form;

(iii) payment of prescribed fees (unless the Director of Student Administration has granted an extension of time for such payment);

(iv) submission of a correctly completed HECS payment options form (Australian citizens only);

(d) An international applicant who is liable to pay the Overseas Student Health Charge, as required by the Commonwealth Government for issue and continuation of student entry permits, and who fails to pay the charge to the University by a specified date, or fails to provide evidence that the charge has been paid to Medibank Private, shall not be accepted as an enrolled student until the charge has been paid.

(e) Re-enrolling students are required to re-enrol by the published closing date. An enrolment form lodged after the closing date may be accepted at the discretion of the Director of Student Administration on payment of a late fee.

(f) Enrolled students are obliged to provide personal information, including their full name, for record keeping purposes and for statistical purposes as required by the Commonwealth Government. The University takes seriously its obligations relating to an individual's right to privacy of personal information and has developed policies and guidelines in this area.

(g) A student shall remain enrolled until having:

(i) completed the coursework requirements, together with any additional units approved by the Head of School; *or*

(ii) taken leave of absence for a specified period; *or*

(iii) withdrawn; *or*

(iv) failed to re-enrol; *or*

(v) been excluded; *or*

(vi) had enrolment terminated as a result of student conduct proceedings.

(h) An enrolled student shall undertake the study units approved by the relevant Head of School on the student's current enrolment form, as amended by any approved variation.

(i) In exceptional circumstances, the Head of School may permit a candidate to enrol in a unit or units other than those specified in the Schedule of Units for a specific award course.

(j) A student may not be enrolled in more than one award course, except with the approval of the relevant Heads of Schools.

(k) A student shall not enrol for the equivalent of more than four study units in any one study period, except with the approval of the relevant Head of School.

(l) In respect of any unit, the relevant School Board may prescribe that another unit is, or other units are, pre-requisite, co-requisite or anti-requisite. A student shall not, except with the approval of the relevant Head of School, be permitted to enrol in a unit if the specified pre-requisite, co-requisite and anti-requisite requirements for that unit are not satisfied.

(m) Upon enrolment, a student shall be entitled to receive a student identification card, which should be carried while on University premises and at such other locations as are prescribed in the requirements for particular courses. A student may be required to show this identification card upon request by a designated employee of the University. Lost identification cards will be replaced upon payment of a prescribed administrative charge.

(n) Upon enrolment, a student shall provide the Director of Student Administration with an address for the mailing of all official correspondence. A student is expected to notify in writing the Director of Student Administration of any change of address within no more than five (5) working days of the change. The University will not accept responsibility if official correspondence fails to reach a student who has not notified the Director of Student Administration of a change of address.

2.6 Variation of Enrolment

(a) A student may, by giving notice in writing to the Director of Student Administration, and with the approval of the relevant Head of School, vary an enrolment by adding or deleting units on the student's study plan.

(b) Except in special circumstances approved by the relevant Head of School, a student may not add a unit to an approved study plan after the end of the second week of a study period. Final approval of any additions permitted after that date will be subject to the payment of a prescribed administrative charge.

(c) A student who withdraws from a unit before the relevant census date shall have the enrolment in that unit deleted from the student's academic record.

(d) A student who withdraws from a unit after the census date but before the expiration of two-thirds (2/3) of the specified study period shall have a Withdrawn notation for that unit recorded on the student's academic record.

(e) Unless the relevant Head of School approves otherwise, a student who withdraws from a unit after the expiration of two-thirds (2/3) of the specified study period shall have a

grade of Fail for that unit recorded on the student's academic record.

2.7 Leave of Absence for a Specified Period

(a) A student may, by giving notice in writing to the Director of Student Administration, take leave of absence for a specified period of up to one (1) year. A student may be granted more than one period of leave of absence, but the total period of leave of absence shall not normally exceed two (2) years. Leave of absence for a period in excess of one (1) year, requires approval by the relevant Head of School.

(b) A student granted leave of absence for a specified period shall be treated as having withdrawn from the course and from any enrolled units of study in the study period in which the student commences the leave. The student's academic record shall be amended as appropriate (see Rule 2.6).

(c) Leave of absence shall not normally be granted until a student has completed the requirements for at least one unit.

(d) A student resuming studies after a period of approved leave of absence shall be subject to the award Rules in operation at the time of resumption and shall be required to re-enrol as directed by the Director of Student Administration.

(e) A student who fails to re-enrol as directed after a period of approved leave of absence shall be treated as prescribed in Rule 2.9(a).

(f) Periods of leave of absence shall not be counted as part of the period for completion of a coursework award course (see Rule 2.15).

2.8 Withdrawal from a Course

(a) A student who does not wish to continue to be enrolled in a course may, by giving notice in writing to the Director of Student Administration, withdraw from the course.

(b) A student who, having withdrawn from a course, subsequently wishes to be readmitted to the course shall comply with the requirements for admission as prescribed in Rule 2.1.

2.9 Failure to Re-enrol

(a) A student who fails to re-enrol shall be regarded as having abandoned the course.

(b) A student who, having failed to re-enrol, subsequently wishes to be readmitted to the course shall comply with the requirements for admission as prescribed in Rule 2.1.

2.10 Exclusion

(a) The grounds for exclusion shall normally be:

(i) failure in 50 per cent or more of unit load during each of the previous two (2) study periods in which the student was enrolled; *or*

(ii) failure to satisfy professional experience or compulsory fieldwork requirements affecting professional competency, such that the student is deemed by the relevant Head of School to be unsuitable to continue in the course.

(b) At the end of each year, upon notification of final grades, the Director of Student Administration shall provide Heads of Schools with a list of those students whose academic performance provides grounds for exclusion. A Head of School may at any other time exercise discretion in seeking a list of students whose academic performance provides grounds for exclusion.

(c) A Head of School shall review the academic performance of those students who meet any of the grounds for exclusion, and shall within five (5) working days make a determination that:

(i) the student be allowed to continue; *or*

(ii) the student be allowed to continue with specified conditions; *or*

(iii) the student be excluded for a specified period; *or*

(iv) the student be excluded permanently.

(d) The Head of School's decision shall within a further five (5) working days be notified in writing to the student by the Director of Student Administration. The notification shall include:

(i) specification of the grounds for exclusion, or of any conditions placed upon continuing in the course,

(ii) an indication of the student's right of appeal against the decision, and

(iii) details of the appeals process.

(e) A student may request the Head of School to review the decision. This request, stating clearly the reasons for a review, must be submitted in writing to the Head within ten (10) working days of notification of exclusion. The Head shall review the decision and advise the student in writing of the outcome of this review within ten (10) working days of receipt of the request.

(f) Where a student is not satisfied with the outcome of the Head's decision, an appeal may be made to the Academic Board within ten (10) working days of the date on which the Head writes to the student about the outcome of the review. A late appeal may be received at the discretion of the Chair of the Academic Board.

(g) An appeal to the Academic Board may only be made on the grounds that Rule 2.10(c) was inappropriately or unreasonably applied, or that there were exceptional circumstances not likely to continue which contributed to poor academic performance. A decision of the Academic Board Appeals Committee shall be final.

(h) An application for readmission following exclusion must be made on the prescribed form to the Director of Student Administration. An application may be made prior to expiration of a period of exclusion, but readmission will not be permitted until expiration of the period of exclusion. Readmission is not automatic, and applicants for readmission shall comply with the requirements for admission as prescribed in Rule 2.1.

(i) Where a student has been readmitted after having served a period of exclusion, only those units undertaken after readmission shall be taken into account when considering grounds for exclusion at any future date.

(j) Where a student has transferred from one course to another, only units taken as part of the new course shall be taken into account when considering grounds for exclusion.

(k) Periods of exclusion shall not be displayed on any academic transcript issued by the University.

2.11 Readmission after Expulsion from the University

A student who has been expelled from the University as a result of student conduct proceedings and who subsequently wishes to be readmitted to the University shall not be readmitted except with the permission of the University Council.

2.12 Internal Course Transfer

(a) A student who is currently enrolled and who has completed at least the equivalent of one full-time study period may apply in writing to the Director of Student Administration for an internal course transfer.

(b) The applicant shall be assessed on the basis of previous entry qualifications and performance in University studies. An applicant must normally obtain the rank required for selection to the preferred course in the most recent admission period in order to be eligible for consideration for an internal course transfer. In exceptional circumstances, any additional relevant supporting documentation may be taken into account.

(c) An internal course transfer shall require the approval of the Head of School to which the student seeks to transfer.

2.13 Requirements for Coursework Awards

(a) Unless the Academic Board determines otherwise:

(i) a candidate for a Master's degree by coursework shall complete the equivalent of either twelve (12) or eight (8) units, as detailed in the specific award Rules;

(ii) a candidate for a Graduate Diploma shall complete the equivalent of eight (8) units, as detailed in the specific award Rules;

(iii) a candidate for a Graduate Certificate shall complete the equivalent of four (4) units, as detailed in the specific award Rules;

(iv) a candidate for a double Bachelor's degree shall complete the equivalent of either thirty-six (36) or forty (40) units, as detailed in the specific award Rules;

(v) a candidate for a combined Bachelor's degree shall complete the equivalent of thirty-two (32) units, as detailed in the specific award Rules;

(vi) a candidate for a Bachelor's degree shall complete the equivalent of either twenty-four (24) units or thirty-two (32) units, as detailed in the specific award Rules;

(vii) a candidate for an Associate Degree shall complete the equivalent of sixteen (16) units, as detailed in the specific award Rules.

(viii) a candidate for a Diploma shall complete the equivalent of eight (8) units, as detailed in the specific award Rules;

(ix) a candidate for a Certificate shall complete the equivalent of four (4) units, as detailed in the specific award Rules.

(b) Additional requirements may be prescribed in the specific award Rules.

2.14 Completion of a Unit

A student shall be deemed to have completed a unit when either:

(a) a grade indicating satisfactory completion of the unit has been attained as prescribed in Rule 3.8(b), *or*

(b) advanced standing has been granted in that unit.

2.15 Duration of Coursework Award Courses

Unless a School Board otherwise determines, a candidate for a:

(a) forty (40) unit or thirty-six (36) unit award shall normally complete the course in not more than 15 years;

(b) thirty-two (32) unit award shall normally complete the course in not more than 10 years;

(c) twenty-four (24) unit award shall normally complete the course in not more than 8 years;

(d) sixteen (16) unit award shall normally complete the course in not more than 6 years;

(e) twelve (12) unit award shall normally complete the course in not more than 5 years;

(f) eight (8) unit award shall normally complete the course in not more than 3 years;

(g) four (4) unit award shall normally complete the course in not more than 2 years.

3. Coursework Awards: Student Assessment and Examinations

3.1 Assessment Information in Unit Statements

(a) The unit assessor during the first two weeks of each study period shall make available to all students enrolled in that unit and shall lodge with the Library a unit statement which shall contain details of the aims, objectives, syllabus, prescribed texts and materials, recommended reference material, student assessment requirements and the intended distribution of student load.

(b) The unit statement shall normally include at least the following information about student assessment:

(i) a description of each assessment task, including information such as length and format;

(ii) the relation of each assessment task to the unit objectives;

(iii) the weighting of each assessment task towards the final grade;

(iv) whether a pass in the unit requires an overall mark of 50 per cent, or whether there are components of the assessment which must be completed at a specified level for the unit to be completed satisfactorily;

(v) whether contributions to tutorial or seminar discussions will be taken into account and, if so, how such contributions will be assessed;

(vi) identification of any assessment task that must be completed to pass the unit but which does not count towards the final grade;

(vii) in units where assessment tasks and requirements are negotiable between lecturers and students, the processes and timelines for the completion of negotiations;

(viii) due dates for submission or completion of each assessment task and penalties which may be applied for late submission;

(ix) the mode of grading (that is, whether graded or ungraded - see Rule 8(a));

(x) a statement concerning time-lines for the return of marked assignments.

(xi) a statement of the criteria against which performance in assessment tasks will be judged.

3.2 Amendments to Assessment Requirements

Any amendment to the assessment requirements presented to students in a unit statement shall be announced in class sessions, displayed on noticeboards designated by the relevant School and sent in writing to external students. Unless the relevant Head of School approves otherwise, no such amendments, other than an extension of the due date of an assessment task, shall be made or notified after the conclusion of the sixth teaching week of a semester or trimester.

3.3 Assessment Provision for Students with Disabilities

(a) This Rule refers to the conditions under which variations to assessment tasks or

requirements may be made to accommodate the needs of students with disabilities. Such variations may include, for example, the method of completing assignments or recording answers, a lengthening of the time taken over a test or examination, the venue for tests or an examination, the provision of sound amplification or of large print for test or examination papers, and the provision of particular furniture requirements. The onus is on a student with a disability who wishes to seek variations to assessment tasks or requirements to bring this matter to the attention of the Disabilities Liaison Officer in accordance with the University's "Policy on Academic Adjustments for Students with Disabilities".

(b) Procedures for students registered under the "Policy on Academic Adjustments for Students with Disabilities" as having a disability shall be those specified in that Policy. Once a determination is made under the Policy concerning variations to assessment tasks or requirements for a student with a disability, these variations shall be available throughout the period of enrolment unless changed in accordance with the Policy.

(c) All students with disabilities who are not registered under the Policy and who seek accommodation for a disability must contact the Disabilities Liaison Officer. An application for a special examination or special consideration in a unit does not relieve the student of this onus.

3.4 Grounds for Special Consideration

(a) Requests for special consideration in relation to assessment tasks shall only be considered on the following grounds: health, compassionate circumstances, serious unforeseen personal events, selection in State, national or international sporting or cultural events.

(b) For consideration on health grounds, the following information in relation to a student's condition shall be required from a registered health practitioner: (i) the date or dates on which the student was examined; and (ii) a specific statement of the practitioner's opinion of the effect of the complaint or treatment on the student's ability to complete the assessment task. Requests that do not contain this information will not be considered. The unit assessor, or Head of School, as appropriate under Rule 3.5, may, with written permission by the student, seek further clarification from the relevant registered health practitioner concerning the extent to which a complaint or treatment may affect the student's ability to complete the assessment task. A registered health practitioner means a health practitioner registered as a provider under Medicare or a private health fund, together with such other health practitioners as the University may determine from time to time.

(c) For consideration on grounds of compassionate circumstances or serious unforeseen personal events, a student shall provide factual details of the circumstances or events, together with such corroborative evidence as may support the student's application. In this context "serious unforeseen personal events" refer normally to events which are outside the student's control to prevent or overcome.

(d) For consideration on grounds of selection in State, national or international sporting or cultural events, a student shall provide a statement signed by an authorised officer of the appropriate organisation which validates a conflict with the University's timetable.

(e) Misreading the due date for any assessment task, including misreading

the examination timetable, is not a ground for special consideration.

3.5 Types of Special Consideration

(a) Variation of the due date for an assessment task, other than an examination

(i) Requests for this type of special consideration shall comply with the conditions and requirements as set out in Rule 3.4 and shall be submitted on the University's prescribed form of application.

(ii) Requests shall be submitted to the unit assessor as soon as possible before the due date of the submission of the assessment task.

(iii) Requests to bring forward the due date for an assessment task, other than an examination, shall be submitted to the unit assessor in sufficient time for alternative arrangements to be made.

(iv) Requests for variation of the due date for an assessment task, other than an examination, on the grounds of selection in State, national or international sporting, educational or cultural events shall be submitted to the unit assessor at least one (1) month in advance of the starting date of the activity.

(v) With respect to Rules 3.5(a)(ii), (iii) and (iv), the relevant Head of School may approve a later date for submission of a request if exceptional circumstances can be demonstrated by a student.

(vi) The unit assessor, on the evidence available and after consultation with other academic staff responsible for student assessment in the task in question, shall determine whether or not to grant a variation and advise the student accordingly within five (5) working days of receipt of the student's completed application form. If a variation is not granted, the student shall be informed in writing of the reasons. If a variation is granted, the student shall be informed in writing of the new due date for the assessment task.

(vii) With respect to Rule 3.5(a)(vi), the relevant Head of School may approve a later date for response to the student if exceptional circumstances for delay can be demonstrated by the unit assessor.

(viii) Where extensions have been granted beyond the due date of the finalisation of grades for the semester or trimester, the student shall receive an interim notation of Incomplete.

(b) Special consideration in the end-of-unit examination

(i) Requests for this type of special consideration shall comply with the conditions and requirements as set out in Rule 3.4 and shall be submitted on the University's prescribed form of application.

(ii) Requests shall be submitted to the relevant Head of School.

(iii) Except where otherwise approved by the relevant Head of School, the timing of the submission of requests shall be as follows: (i) on grounds of health, compassionate circumstances or serious unforeseen personal events, as soon as possible before the due date of the examination; (ii) on grounds of event conflict resulting from selection in State, national or international sporting or cultural events, at least one (1) month in advance of the starting date of the activity.

(iv) The relevant Head of School, after consultation with the relevant unit assessor, shall make a determination and advise the

student, the unit assessor and the Director of Student Administration of the outcome. A student shall not normally be granted special consideration in an end-of-unit examination unless the student has complied with all other compulsory assessment requirements in that unit.

(v) Where a student has been granted special consideration in relation to an end-of-unit examination, the student may choose to:

1. sit the end-of-unit examination and be considered under the provision in Rule 3.5(c)(iv)*, or*
2. not sit the end-of-unit examination and be granted a special examination.

(vi) Where a student has been granted a special examination, a notation of Special Examination shall be entered on the student's record.

(c) Consideration in relation to a completed assessment task

(i) Requests for this type of special consideration shall comply with the conditions and requirements as set out in Rule 3.4 and shall be submitted on the University's prescribed form of application.

(ii) Requests shall be submitted to the unit assessor no later than two (2) working days after completion of the assessment task.

(iii) The relevant Head of School may approve a later date for submission of an application if exceptional circumstances can be demonstrated by the student.

(iv) The unit assessor shall retain all applications until the time of the determination of final grades for the unit. At that time, the unit assessor, taking into account the student's application, and, after consultation with any other staff member responsible for the assessment task related to the application, shall either decide the student's final grade or, in exceptional circumstances, recommend to the Board of Assessors that the student be granted further assessment prior to determination of the final grade. The Head of School shall ensure that all applications are retained for a period of six (6) months.

3.6 Examination and Special Examination Periods

(a) Examination periods shall be those periods as determined by the Vice-Chancellor and approved by Council.

(b) A student who wishes to obtain a change of examination venue within ten (10) working days prior to the commencement of an examination period shall be required to pay a prescribed administrative charge.

(c) Special examinations shall be held no later than the third teaching week of the following study period, unless determined otherwise by the relevant Head of School.

(d) Students granted a special examination within ten (10) working days prior to commencement of the special examinations period may be required by the Director of Student Administration to sit the special examination in the subsequent examination period.

(e) Internal students are required to return to the University to sit a special examination, unless prior arrangements for an alternative venue have been approved in writing by the Director of Student Administration.

3.7 Conduct of Examinations

(a) Timetables for examinations shall be prepared and posted on the appropriate notice boards, or due notice of examinations shall be given to students by other means as determined by the University. Such notice shall be given

not less than ten (10) working days prior to the commencement of the examination.

(b) A person other than a student, a supervisor, a unit assessor or other authorised person may not, except with the permission of a supervisor, enter or remain in an examination room during an examination session.

(c) A student may not enter an examination room before being given permission to do so by a supervisor, or thirty (30) minutes after the commencement of the writing time for the examination.

(d) No student may leave the examination room before the expiry of thirty (30) minutes from the commencement of writing time or after the ten-minute warning given by a supervisor before the end of the examination.

(e) A person, whether a student or not, who is given permission to enter or leave an examination room shall comply with all conditions on which the permission is given.

(f) A student shall not, except with the explicit permission of the unit assessor, bring into an examination room anything whatsoever which conveys or is capable of conveying information concerning or otherwise has reference to any unit, or is such that it may reasonably give rise to suspicion that it is capable of conveying information concerning or of having reference to any unit or that it was intended by the student so to do. It is immaterial that the subject matter of the material is not one to which the examination relates. It shall be sufficient answer to any alleged breach of this Rule if the student establishes that anything brought into an examination room was brought in with the permission of the supervisor, or, forthwith upon entering the room, deposited with a supervisor or at a place designated for the deposit of such things.

(g) A student whose first language is not English, with the written approval of the relevant Head of School, may use a standard translation dictionary where the examination is set in English. The written approval and the dictionary must be shown to the supervisor prior to commencement of the examination.

(h) Except with the approval of the supervisor, a student shall not during an examination session communicate with any other person except a supervisor, the unit assessor or other person authorised by the relevant Head of School, or assist any other person to communicate with another person, or willingly receive a communication from any person other than a supervisor, the unit assessor or the relevant Head of School.

(i) Students shall bring into the examination room their student identification card or any other photo identification card.

(j) A student for an examination shall, upon entering an examination room, proceed without delay to the place the student is directed to occupy for that examination by a supervisor or by notice or other means, and shall not leave that place except with the permission or by the direction of a supervisor. A supervisor may at any time direct a student to leave any such place and to occupy another place specified by the supervisor, and a student shall without delay comply with any such direction.

(k) A student shall comply with all directions to students set forth on a writing book or other examination material supplied or set out on any notice displayed in the examination room, and shall without delay comply with directions given by a supervisor. A supervisor need not give a student a reason for any direction or requirements given or made to the student.

(l) A student shall not remove from the examination room any worked script or paper provided for use during the course of the examination, or other material the property of the University unless permitted by the supervisor.

(m) A supervisor may:

(i) require any person present in the examination room to show by such means as the supervisor may specify and as are appropriate to the circumstances, that the person is not in possession of any unauthorised material as specified in Rule 3.7(f) or that the person is not committing or attempting to commit or has not committed a breach of any other Rule relating to the conduct of examinations;

(ii) if the supervisor considers that unauthorised material has been brought into the examination room, confiscate such material and submit it with a report to the Director of Student Administration;

(iii) ask any person in the examination room any question relating to the conduct of the examination or to that or another person's behaviour while in the examination room.

(n) A person present in the examination room shall comply with any such requirements or answer any question so asked. If the person fails so to do, the supervisor may require the person to leave the examination room.

(o) If, in the opinion of a supervisor, a student's behaviour is such as to disturb or distract any other student, the supervisor may require the person to leave the examination room. A supervisor shall have and may exercise all such powers as are reasonably necessary to ensure the proper and efficient conduct of the examination.

(p) If a person who is required by a supervisor to leave the examination room fails to do so forthwith, the permission given to be on the premises of which the examination room forms part shall be deemed to be withdrawn and the person may be dealt with accordingly.

(q) A student of the University who commits a breach of any part contained within Rule 3.7 shall be guilty of misconduct for the purposes of the Student Conduct Rules and shall be liable accordingly. If not a student of the University, the examination result may be cancelled by the Chair of the Academic Board after such inquiry as the Chair deems appropriate to the case.

(r) A student shall not cheat nor attempt to cheat in an examination. Cheating is defined as any behaviour by a student in relation to an examination that is intended to defeat the purposes of the examination.

(s) A person, whether a student or not, shall not do anything intended to assist any other person sitting for an examination to cheat or otherwise defeat the purposes of the examination.

(t) A supervisor who suspects a student of cheating or acting dishonestly or unfairly, or of assisting another student to cheat or act dishonestly or unfairly, in connection with an examination, may require the student to surrender any book, paper or other material which the supervisor suspects has been or is being used by the student for such purpose and the student shall comply with any such requirement.

(u) After surrender of any book, paper or other material in accordance with Rule 3.7(t), the student may be permitted to continue the examination.

(v) A supervisor who suspects a student of a breach of Rule 3.7(r) and/or Rule 3.7(s) shall, as soon as practicable, submit a written report of the circumstances of the alleged breach, together with any book, paper or other material surrendered in accordance

with Rule 3.7(t), to the Director of Student Administration who shall either;

(i) in the case of a student of the University, advise the relevant Head of School who shall deal with the matter in accordance with the Student Conduct Rules and advise the outcome to the Director of Student Administration; *or*

(ii) in the case of other persons, determine the action to be taken.

3.8 Grading Categories

(a) The assessment mode for a unit may be either graded or ungraded, as specified in the unit statement.

(b) A student who satisfactorily completes a graded unit shall be awarded a grade of High Distinction, Distinction, Credit, Pass or Terminating Pass. A student who satisfactorily completes an ungraded unit shall be given a notation of Satisfied Requirements. A student who does not satisfactorily complete either a graded or an ungraded unit shall be given the grade of Fail or the interim notation of Incomplete or Special Examination or Not Available.

(c) For year-long units, the assessment notation applicable in the first study period shall be Continuing Unit. The assessment grade or notation applicable in the second study period shall be as specified in Rule 3.8(b).

(d) For Thesis/Project units, the assessment notation at the end of each study period, until such time as the unit is successfully completed, is Continuing Unit. A Thesis Submitted notation shall be given when the student has submitted a thesis for assessment. Upon completion of the assessment process, an appropriate grade will be entered on the student's record.

3.9 Use of Terminating Pass and the Interim Notations of "Incomplete" and "Not Available"

(a) Terminating Pass may be used where a unit assessor judges that a student fulfils the requirements of a unit but is not capable of progressing further in units for which that unit is a pre-requisite.

(b) Incomplete may be used:

(i) where the unit assessor requires further evidence to award a grade;

(ii) where a student's final grade, submitted by the unit assessor, was questioned at the Board of Assessor's review of assessment and the required clarification was not available by the time of issuing of results;

(iii) where special consideration has been awarded and where an extension has been granted beyond the due date of finalisation of grades (refer to Rule 3.5(a) (viii)).

(c) An Incomplete notation shall be converted to a grade as soon as possible, and by no later than two (2) years of being recorded. If the Incomplete is not converted by that time, a Fail shall be recorded.

(d) Not Available may be used either where a student has completed a practicum but the report has not been returned to the unit assessor from the school, hospital or supervisor, or where the student has submitted or completed all assessment tasks but a grade has not been determined in time for the submission of final assessment results. Grades for students awarded Not Available should be provided by the end of the second week of the following semester or trimester. If the grade of Not Available is re-awarded, then an explanation should be forwarded to the Chair of the School Board.

3.10 Graded Units - Percentages and Distribution

(a) The following scale of equivalence of grades to percentage marks shall normally apply:

High Distinction	85 and above
Distinction	75-84
Credit	65-74
Pass	50-64
Fail	Below 50

(b) In determining the final grades for students in a unit, a Board of Assessors shall seek justification from the unit assessor in such instances as where the percentage of High Distinctions and Distinctions combined for the unit exceeds 20 per cent or where the percentage of Fails exceeds 20 per cent.

3.11 Grade Point Average

The Grade Point Average (GPA) is a simple numerical index which summarises a student's academic performance in a course in a single study period or over the duration of the student's enrolment in the course. The GPA is recorded on a student's Statement of Academic Record/Transcript and Notification of Assessment. The GPA is determined by dividing the total numeric value of grades by the number of units taken. The numeric value of grades is as follows: High Distinction = 4, Distinction = 3, Credit = 2, Pass = 1, Terminating Pass = 1, Fail = 0.

3.12 Processing of Assessment Schedules for Final Assessment Grades

(a) By the first day of each study period, the relevant Head of School shall supply to the Director of Student Administration a schedule of units for which a result is to be submitted, together with the names of the unit assessors.

(b) As soon as possible after the final date for withdrawal without fail, the Director of Student Administration shall supply to each unit assessor a list of students' names for whom a final assessment grade is required in each unit.

(c) Recommended final assessment grades shall be entered on the list referred to in 3.12(b) and submitted to the Director of Student Administration in a sealed envelope or handed in personally.

(d) Following receipt of recommended final assessment grades by the Director of Student Administration, unit lists showing each student's grade shall be produced and distributed to unit assessors before meetings of Boards of Assessors. Unit assessors shall check that the grades shown are correct. Any incorrect grades shall be corrected at the Board of Assessors meeting.

(e) The Board of Assessors shall consider the grades recommended for each student and shall determine the student's final grade in each unit, provided always that:

(i) the Board of Assessors, before determining such final grades, may refer for advice the recommended grades to a meeting of such assessors as the Board may determine;

(ii) the Board of Assessors may determine a grade different from that recommended by a unit assessor after advice to that unit assessor of the intended variation and after consideration of any matters which that unit assessor may wish to place before the Board;

(iii) with the approval of the Board of Assessors, the relevant Head of School may confirm grades executively.

(f) A grade determined by the Board of Assessors may be altered by the relevant Head of School after consultation with the unit assessor concerned:

(i) to correct a patent error; *or*

(ii) to make a grade accord with the grade which the Head of School and unit assessor are satisfied

would have been confirmed or made by the Board of Assessors if it had considered relevant circumstances which were not considered by it;

(iii) any such variation shall be notified to the Director of Student Administration for forwarding to the student and such variation shall be reported with reasons to the School Board for noting at its next meeting.

(g) The relevant Head of School shall certify to the Director of Student Administration:

(i) the final grades in respect of each student after all authorities have carried out and exercised any power given to them under these Rules;

(ii) the names of any students who have qualified for Honours and the class of Honours for which they have qualified.

(h) After certification of final grades, the grades shall be released to the student by the Director of Student Administration in a form and at a time determined by the Director of Student Administration.

(i) Where a student has taken a special examination, the unit assessor concerned shall normally submit to the relevant Head of School within ten (10) working days of receiving the examination script a grade for the unit, which the Head of School may confirm executively.

3.13 Student Query of Assessment Results other than Final Assessment Grades

Where a student considers that the assessed work for an individual assessment task has been unfairly or inappropriately assessed, the student or nominee shall follow the process below, taking step (a) normally within five (5) working days of notification of the result in that assessment task:

(a) contact the unit assessor to discuss the matter;

(b) if dissatisfied with the result of the discussion in (a) above, contact the course coordinator for further discussion;

(c) if dissatisfied with the result of the discussion in (b) above, query the final grade under Rule 3.14.

3.14 Query of Final Grade

(a) A student may query the grade awarded for any unit. A query of a grade shall be made in writing to the relevant Head of School within ten (10) working days of the date of formal notification of the grade to the student. If, as a result of such query, it is deemed appropriate to vary the grade, the Head of School may make such variation in accordance with Rule 3.12(f).

(b) The Head of School shall formally notify the Director of Student Administration and the student in writing, normally within ten (10) working days of the outcome of the query of an assessment grade.

3.15 Appeal Against a Final Grade

(a) A student who is not satisfied with the determination of the Head of School under Rule 3.14, may appeal to the Academic Board on one or more of the following grounds:

(i) improper action in the conduct of an assessment task;

(ii) irregularity in the conduct of an assessment task;

(iii) negligence on the part of any person involved in the conduct of the assessment task;

(iv) unlawful discrimination against the student;

(v) prejudice or bias on the part of the assessor or any other person involved in determining the grade to be awarded;

(vi) the assessment process as detailed in the unit statement, and any

subsequent amendment made in accordance with Rule 3.2, not being followed;

(vii) where additional evidence for special consideration can be provided, or where procedures for consideration of an application for special consideration were not properly followed.

(b) An appeal made under this Rule shall be lodged with the Secretary, Academic Board Appeals Committee, within ten (10) working days of the date of formal notification of the Head of School's determination.

(c) An appeal cannot be made on the basis of the absence of one or more items specified in Rule 3.1(b) from a unit statement.

3.16 Additional Detail on Student Performance

(a) After the final grades in a unit have been released, a student may request the unit assessor to provide more detail concerning the student's performance. Any such request made within six (6) months of the release of the relevant grade shall be complied with by the relevant unit assessor.

(b) After a period of six (6) months following the release of the final grades in a unit, any piece of work related to assessment tasks for that unit, including examination scripts, which have not previously been returned to students may be destroyed and details on performance need not be provided.

3.17 Plagiarism

(a) Plagiarism is defined as the act of taking and using another's work, including unattributed material in whatever form and from whatever source, as one's own. For the purpose of this Rule, any of the following acts constitute plagiarism unless the work is acknowledged:

(i) copying the work of another student;

(ii) directly copying any part of another's work;

(iii) summarising the work of another;

(iv) using or developing an idea or thesis derived from another person's work;

(v) using experimental results obtained by another.

(b) Any student who aids another student to commit an act of plagiarism as defined above shall also be regarded as having committed an act of plagiarism.

(c) In all cases where a member of academic staff is satisfied that plagiarism has occurred, the matter shall be reported to the relevant Head of School. The Head of School shall investigate the matter and if satisfied that plagiarism has occurred shall make a judgement whether the matter is a minor or a serious offence.

(d) In the case of a minor offence, the Head of School may, in relation to the assessment task in which the plagiarism occurred, impose a penalty, the maximum of which shall be the award of a mark of zero for the assessment task. An appeal against a penalty imposed by a Head of School shall be made to the relevant Executive Dean, whose decision shall be final.

(e) In the case of a serious offence, the Head of School shall report the matter as soon as practicable to the Student Conduct Committee. An appeal against a penalty imposed by the Student Conduct Committee shall be made to the Student Conduct Appeals Committee.

3.18 Cancellation or Postponement of Assessment Tasks

If the Chair of the Academic Board is satisfied that by reason of exceptional circumstances it is necessary to cancel or postpone an assessment task of which notice has been duly given to students enrolled for a unit, the Chair of the Academic Board may cancel or postpone

that assessment task and, in that event, may give such directions as the Chair considers necessary or desirable as a consequence of the cancellation or postponement.

4. Coursework Awards: Specific Award Rules

Please refer to the specific award level entries in the Course Information section.

5. Honours Awards (where Honours is taken as a separate year)

5.1 Admission to Candidature

(a) An application for admission to an Honours award course shall be lodged with the Director of Student Administration by 30th November for commencement in the first semester of the following year and by 31st May for commencement in the second semester of the same year. A late application may be considered in exceptional circumstances and at the discretion of the relevant Head of School.

(b) An applicant shall seek admission to an Honours degree program as:

(i) a full-time candidate; or

(ii) a part-time candidate.

(c) An Honours degree candidate may convert from full-time to part-time candidature, and vice-versa, with the approval of the relevant Head of School, who shall also determine on a pro-rata basis a revised statement of the due date for completion of the requirements of the Honours award course.

(d) Admission to an Honours award course shall be at the discretion of the relevant School Board, and shall be subject to the availability of appropriate supervision.

(e) Before being admitted to candidature in an Honours award course, an applicant shall:

(i) have completed the requirements for the relevant precursor degree at this University, normally having obtained at least a Credit average, and have satisfied the relevant School Board that the content of the proposed Honours program, together with any further work the School Board may prescribe, is sufficient to make the person a suitable candidate for the award of a degree with Honours; or

(ii) have obtained qualifications from this University or another equivalent institution, and where necessary have undertaken further work, which in the opinion of the relevant School Board are at least of the standard and content required by Rule 5.1(e)(i).

(f) A commencing student is enrolled on completion of all of the following:

(i) acceptance of the offer of admission;

(ii) submission of a completed enrolment form;

(iii) payment of prescribed fees (unless the Director of Student Administration has granted an extension of time for such payment).

5.2 Requirements for the Award

To be eligible for the award of a Bachelor's degree with Honours a candidate shall:

(a) successfully complete the prescribed course of study; and

(b) fulfil any other requirements prescribed by the relevant School Board.

5.3 Appointment of Supervisors

(a) An Honours award candidate, at the time of admission to candidature, shall normally have at least one supervisor appointed, who shall act as Principal Supervisor and who shall be a member of the academic staff of the University. Where more than one supervisor is appointed, one of the supervisors shall be nominated as the Principal Supervisor, who shall be a member of the academic staff of the University.

(b) The Principal Supervisor, and any additional supervisors, shall be appointed by the relevant School Board, on the recommendation of the Head of School and the Honours Year Coordinator in the School.

5.4 Examination

An Honours award project or thesis completed by a candidate shall be examined by not less than two examiners, one of whom shall normally be external to the University. A candidate's supervisor(s) shall not examine the candidate's project or thesis.

5.5 Duration of Course

Unless the relevant School Board determines otherwise, a candidate shall fulfil all requirements for the award of a Bachelor's degree with Honours within one (1) year of first enrolling, in the case of a full-time candidate, or within two (2) years of first enrolling, in the case of a part-time candidate. Due dates for completion of the requirements for an Honours award course shall be advised by the Head of School at the time of acceptance into the course.

5.6 Class of Honours

A candidate who has reached the required standard of proficiency may, on the recommendation of the relevant Board of Assessors, be awarded Honours in one of the classifications specified in Rule 10.5(e). In published lists, the names of candidates awarded the same grade of Honours shall be placed in alphabetical order.

5.7 Discontinuation of Enrolment and Appeal Processes

(a) Notwithstanding other provisions in these Rules, the relevant School Board may, on the recommendation of the Principal Supervisor, discontinue the enrolment of a candidate in less than the maximum time allowed for candidature if it is dissatisfied with the progress being made by the candidate.

(b) A candidate whose enrolment is discontinued under Rule 5.7(a) may appeal to the Academic Board against the discontinuation of enrolment.

(c) An appeal to the Academic Board against discontinuation of enrolment must reach the University within three (3) months of the date of notification.

(d) Candidature shall be reinstated if the appeal is successful. A maximum period of time to complete the

Honours course will be determined by the relevant School Board.

(e) A candidate whose appeal is unsuccessful shall have discontinuation of enrolment confirmed.

5.8 Readmission

(a) A candidate whose enrolment is discontinued shall not be eligible to be readmitted until the lapse of one year.

(b) A candidate readmitted to Honours candidature shall have determined by the Higher Degrees Committee (Research) the maximum period of time in which the candidate shall be permitted to complete the course.

(c) An applicant refused readmission after a period of discontinuation of enrolment may appeal to the Academic Board against that decision.

(d) An appeal against refusal to be readmitted must reach the University within three (3) months of the date of notification.

6. Honours Awards: Specific Award Rules

Please refer to the specific award level entries in the Course Information section.

7. Master's by Thesis Awards

Please refer to the specific award level entries in the Course Information section.

8. Doctor of Business Administration (DBA) award

Please refer to the specific award level entries in the Course Information section.

9. Doctor of Philosophy (PhD) award

Please refer to the specific award level entries in the Course Information section.

10. Awards

10.1 Eligibility for an Award

(a) Subject to Rule 2.7(e), a student shall be eligible for an award of the University upon having successfully completed the requirements for the award that were current at the time the student first enrolled in the award course.

(b) Where the Academic Board approves a change to the requirements for an award, the relevant School Board shall provide transitional arrangements that allow a student currently enrolled in the award course to satisfy the changed requirements for the award. Where these arrangements would cause hardship to a student or class of students, those students may complete the award as provided for in Rule 10.1(a).

(c) Subject to the provisions of Rule 2.7(e), where the Academic Board approves a variation of the title of an award, a student may elect to complete the course bearing the title of the award applicable at the time the student first enrolled in the award course.

(d) Where the Academic Board approves termination or withdrawal of an award, a student enrolled in the award course shall be entitled to complete the course upon such terms as the Council deems reasonable in the circumstances.

(e) Unless the Rules for a specific aware prescribe otherwise, a student proceeding to an award of the University may apply to exist with a lower level award provided the

requirements of the lower level award have been successfully completed.

10.2 Completion of an Award

(a) A student shall be deemed to have completed an award course at the time that the Academic Board recommends to Council that the student is eligible for an award.

(b) A student who expects to complete an award at the end of the current study period shall complete the prescribed form to apply for the award and lodge it with the Director of Student Administration by the advertised closing date.

(c) A student who fails to complete units in the final study period of an award course as a result of death or permanent incapacity shall be eligible to be considered for an aegrotat award. An application for an aegrotat award shall be made in writing by the student or by a deceased student's legal representative to the Director of Student Administration, for approval by the relevant Head of School, by the prescribed date and must be accompanied by relevant documentary evidence.

(d) An award of the University may be granted posthumously. An application for a posthumous award shall be made in writing by the deceased's legal representative to the Director of Student Administration, for approval by the relevant Head of School, by the prescribed date and must be accompanied by relevant documentary evidence.

10.3 Conferral of an Award

(a) A student who has completed an award course and who is confirmed by the Academic Board as being eligible for the granting of a specified award shall have the award conferred by the Council of the University at a designated graduation ceremony of the University.

(b) Where a student is eligible for conferral of an award but is not available to attend a designated graduation ceremony, the award shall be conferred 'in absentia'.

(c) No award shall be conferred if a student progresses to the next level in an articulated award (with 100% advanced standing for work completed in the lower level award) without interruption or where such interruption does not exceed one (1) study period.

10.4 Surrender of Awards

(a) The Council of the University may revoke and require the surrender of an award of the University if it is satisfied that a graduate acted dishonestly in relation to any material matter relied upon by the University in determining the graduate's eligibility for that award.

(b) Subject to Rule 10.4(a), a graduate shall not be required to surrender an award of the University unless the Rules for a specific award so prescribe.

10.5 Grading of Awards

(a) For a Doctoral degree, the award shall not be classified.

(b) For a Master's degree, the award shall not be classified.

(c) For a Graduate Diploma, the award shall not be classified.

(d) For a Graduate Certificate, the award shall not be classified.

(e) For an Honours degree, the award shall be classified as:

(i) degree with First Class Honours; *or*

(ii) degree with Second Class Honours which may be graded into Division 1 and Division 2 in those Schools that require such grading; *or*

(iii) degree with Third Class Honours, which may be awarded in those Schools that require such grading.

(f) For a degree for which the award of Honours is available, the award may be classified as:

(i) degree with First Class Honours; *or*

(ii) degree with Second Class Honours, which may be graded into Division 1 and Division 2 in those Schools that require such grading; *or*

(iii) degree.

(g) For a degree for which the award of Honours is not available, the award shall not be classified.

(h) For an Associate Degree, Diploma or Certificate, the award shall not be classified.

10.6 Testamurs

The number of testamurs for each category of degree as approved by the Academic Board shall be as follows:

Single degrees: one testamur

Double degrees: two testamurs

Combined degrees: one testamur

Cross-School degrees: one testamur

Cross-institutional degrees: one testamur.

10.7 University Medal

A University medal may be awarded to a graduating student of exceptional academic merit in accordance with guidelines determined from time to time by the Academic Board.

10.8 Units Leading to an Accredited Award at Another Tertiary Institution

(a) A student who is enrolled in a course leading to an award at another tertiary education institution may enrol in units at this University which will count towards that award, subject to the joint approval of the two institutions and to the availability of class places at this University. Approval on behalf of the University may be given by an Executive Dean.

(b) A student admitted under Rule 10.8(a) shall be enrolled as a cross-institutional award student.

(c) A cross-institutional award student shall pay such fees and charges as are agreed between the two institutions and enrolment shall be subject to the University's Rules relating to awards, except for the rules on exclusion (Rule 2.10).

10.9 Non-Award (Miscellaneous) Enrolments

(a) An applicant may be considered for admission as a non-award (miscellaneous) student to undertake units offered by this University if assessed by the relevant Head of School as being eligible for admission as a non-award (miscellaneous) student.

(b) Where a non-award (miscellaneous) student subsequently enrols in an award course, School Boards may grant advanced standing in particular award courses for any non-award units successfully completed by the student.
(b) A senior secondary school student may be considered for admission as a non-award (miscellaneous) student to undertake units offered by this University concurrently with secondary school studies upon the recommendation of the applicant's School Principal on grounds of exceptional academic talent, and approval of the relevant Head of School. School Boards may commit to grant advanced standing in particular

award courses for any non-award units successfully completed by the school student.

(c) A non-award (miscellaneous) student shall pay such fees and charges as are prescribed in the University's Schedule of Administrative Charges, and enrolment shall be subject to the University's Rules relating to awards, except for the rules on exclusion (Rule 2.10).

RULES RELATING TO STUDENT FEES AND CHARGES (INCLUDING STUDENT SANCTIONS)

1. Definitions

In these rules, unless the context otherwise indicates or requires:

'Census Date' means the date prescribed in the Higher Education Funding Act 1988 as the final date by which a student may withdraw from a unit or course without incurring a HECS liability – normally 31 March for first semester, 31 August for second semester, two weeks from the commencement of the teaching period for a course or unit not offered on a semester basis, and the first day of teaching for a study period of less than six weeks in duration.

'Class' includes a lecture, seminar, tutorial or other related activity.

'Enrolment' includes both the first enrolment of a student and all subsequent enrolments.

'Full-time' means a study load of at least 0.375 as at the census date for the relevant study period.

'Part-time' means a study load of less than 0.375 as at the census date for the relevant study period.

'External' means enrolment in only an external unit or units in the current study period.

'Internal' means enrolment in at least one internal unit in the current study period.

'Reinstatement date' has the same meaning as 'Census Date'.

'Study period' means a semester, trimester, session or other period so designated.

2. Fees to be Paid

(a) All students shall pay the applicable fees and charges as set out in the Schedules.

(b) Fees and charges paid prior to due dates will be based on intended enrolment as stated in the enrolment instructions. The Director of Student Administration shall calculate monies owing by the student or the University and require payment or authorise a refund, as necessary.

(c) Fees payable in accordance with Parts 1, 2 and 3 of the Schedule shall be levied each study period on the basis of the student's enrolment, or intended enrolment, for that study period.

3. Time for Payment

(a) Unless the Director of Student Administration otherwise directs, fees listed in Parts 1, 2 and 3 of the Schedule, shall be paid on or before the date, determined by the Director of Student Administration, for the relevant study period.

(b) Payment of the prescribed fees is a pre-requisite to the confirmation of an enrolment by the University.

4. Director of Student Administration's Powers if Fees Unpaid

(a) If any fees (including special or administrative charges) payable by a student remain unpaid after the date determined in accordance with sub-clause 3(a), the Director of Student Administration may sanction, cancel or refuse the student's enrolment in a course or unit at any time thereafter.

(b) A student, whose enrolment has been cancelled or refused, may be reinstated or allowed upon payment of all outstanding fees and administrative charges before the final date for reinstatement.

(c) A student, whose enrolment remains cancelled or refused after the final date for reinstatement, or whose enrolment is cancelled pursuant to Rule 6:

(i) shall not be enrolled for any unit or course, unless and until the

Director of Student Administration in special circumstances has otherwise permitted, and that person has complied with any condition which may in the absolute discretion of the Director of Student Administration be imposed; and

(ii) shall not attend any class or be entitled to sit for any examinations or be awarded any assessment grade; and

(iii) shall, unless the Director of Student Administration otherwise directs, remain liable for any administrative charges imposed prior to the date of the notice of cancellation, but may at the discretion of the Director of Student Administration be granted a refund of any amount which may have been paid in excess thereof.

5. Refund of Fees

Subject to any relevant provisions in the schedules, where the Director of Student Administration receives from the student proper written notice of withdrawal from a course or unit or variation of enrolment, a refund of fees, in whole or in part, may be authorised at the discretion of the Director of Student Administration.

6. Special Cases to Be Determined by the Director of Student Administration

In any case in which by reason of special circumstances the fee to be paid, the time when a fee is payable, or any other matter necessary to be determined in order to enable the application of these Rules to that case, is not specifically provided for in these Rules, the Director of Student Administration shall have authority to decide any question necessary to be decided in order to determine the matter.

FEE SCHEDULE

PART 1: COMPULSORY STUDENT BODIES FEES
(per academic session including GST)

Lismore			
Attendance Mode	Union	SRC	Total
	$	$	$
Full-time			
Semester	121.00	53.90	174.90
Trimester	80.30	36.30	116.60
Part-time			
Semester	77.00	34.10	111.10
Trimester	51.00	23.10	74.10
External#			
Semester	36.30	16.50	52.80
Trimester	24.20	11.00	35.20

Coffs Harbour		
Attendance Mode	CHSA	Total
	$	$
Full-time		
Semester	89.10	89.10
Trimester	59.40	59.40
Part-time		
Semester	69.30	69.30
Trimester	46.20	46.20
External#		
Semester	52.80	52.80
Trimester	35.20	35.20

Port Macquarie		
Attendance Mode	PMSA	Total
	$	$
Full-time		
Semester	85.80	85.80
Trimester	57.20	57.20
Part-time		
Semester	66.00	66.00
Trimester	44.00	44.00
External#		
Semester	52.80	52.80
Trimester	35.20	35.20

Gold Coast

All Modes	SRC $	Total $
Semester	52.80	52.80
Trimester	35.20	35.20

Summer Sessions

No fees payable for Summer Sessions in 2002.

Exemptions

A student shall normally be exempted from payment of fees in this Part if he/she, during the period of enrolment for which the fee is payable:

(a) resides outside Australia, unless other contractual arrangements have been approved by the Vice Chancellor;

(b) is an inmate of a correctional institution.

 # External Mode means: All units of study for which the student is enrolled in the relevant semester or trimester which involve special arrangements whereby lesson materials, assignments, etc. are delivered to the student, and any associated attendance is of an incidental, irregular, special or voluntary nature.

Refunds:

Union, Student Representative Council/Students' Association Fees only

Withdrawal from or Cancellation of Enrolment

(a) A 100% refund of fees paid subject to the Director of Student Administration receiving written notification of withdrawal from or cancellation of enrolment on or before the census date for the relevant study period. Refunds will be automatically processed by Student Administration.

(b) No refund of fees paid where withdrawal from or cancellation of enrolment occurs after the census date for the relevant study period. In such cases, where there are special grounds, a student may apply for a refund directly to the Secretary of the Union, Student Representative Council or Students' Association within one month of the date of withdrawal, stating the grounds for special consideration. Any such refund, if granted will be granted in accordance with the policy of the relevant student body.

Change of Attendance Type/Attendance Mode

(a) A 100% refund of the difference between fees paid and fees due subject to the Director of Student Administration receiving written notification of a change in attendance type from full-time to part-time, or attendance mode from internal to external on or before the census date for the relevant study period. Refunds will be automatically processed by Student Administration.

(b) No refund consequent to a change in attendance type or attendance mode after the census date.

Tuition Fees – Australian Students

PART 2: AUSTRALIAN STUDENTS

Australian students not undertaking Commonwealth Government funded courses shall pay the relevant charge set out in Part 1, the charge for textbooks provided by the University and the fee prescribed for the course of enrolment in this part.

Prescribed fees	**$/unit**
Doctor of -	
Business Administration	1,400
Business Administration (Off-shore)	1,575
Master of -	
Business Administration	1,100
Business Administration (Off-shore)	1,500
Convention and Event Management	1,100
Education	1,000
Education (Training and Development)	1,000
Gaming Management	1,100
Health Science	1,000
Information Systems	1,200
International Business	1,100
International Business (Off-shore)	1,500
International Hotel Management	1,100
International Sport Management	1,100
International Sport Management (Off-shore)	1,500
International Tourism Management	1,100
Management	1,100
Management (Off-shore)	1,500
Marketing Management	1,100
Marketing Management (Off-shore)	1,500
Organisational Development and Training	1,000
Professional Accounting	1,100
Professional Accounting (Off-shore)	1,500
Vocational Education and Training	1,000
Graduate Certificate in/of -	
Business Administration	1,100
Business Administration (Off-shore)	1,500
Convention and Event Management	1,100
Gaming Management	1,100
Health Science	1,000
Information Systems	1,200
International Hotel Management	1,100
International Sport Management	1,100
International Sport Management (Off-shore)	1,500
International Tourism Management	1,100
Leadership and Change	1,000
Management	1,100
Management (Off-shore)	1,500
Marketing Management	1,100
Marketing Management (Off-shore)	1,500
Organisational Development and Training	1,000
Professional Development	1,000
Training and Development	1,000
Vocational Education and Training	1,000
Graduate Diploma in/of -	
Business Administration	1,100
Business Administration (Off-shore)	1,500
Convention and Event Management	1,100
Educational Studies	1,100
Gaming Management	1,100
Health Science	1,000
Information Systems	1,200
International Business	1,100
International Business (Off-shore)	1,500
International Hotel Management	1,100
International Sport Management	1,100
International Sport Management (Off-shore)	1,500
International Tourism Management	1,100
Law	1,300
Management	1,100
Management (Off-shore)	1,500
Marketing Management	1,100
Marketing Management (Off-shore)	1,500
Organisational Development and Training	1,000
Training and Development	1,000
Vocational Education and Training	1,000
Non-award and miscellaneous units	
Undergraduate unit	700
Postgraduate unit: For units offered in courses in this Schedule the fees are listed above. All other units	1,100

Refunds: Tuition Fees

Fees paid by a student pursuant to this Part in respect of a study period shall be refunded in accordance with the following arrangements:

(a) a 100% refund of fees paid in respect of a unit or course
   (i) which has been cancelled by the University; or
   (ii) from which the student has been excluded on academic grounds; or
   (iii) if the Director of Student Administration has received written notice of withdrawal from enrolment before the commencement of the relevant study period;
   (iv) where other exceptional circumstances exist, as approved by the Director of Student Administration;

(b) a 95% refund of fees paid if the Director of Student Administration has received written notice of cancellation of or withdrawal from enrolment on or before the last day of the second week of the relevant study period;

(c) a 75% refund of fees paid if the Director of Student Administration has received written notice of cancellation of or withdrawal from enrolment after the second week and on or before the last day of the fifth week of the relevant study period;

(d) a 50% refund of the fees paid if the Director of Student Administration has received written notice of cancellation of or withdrawal from enrolment after the fifth week and on or before the last day of the eighth week of the relevant study period.

Tuition Fees – Overseas Students

PART 3: OVERSEAS STUDENTS

Each student shall pay the relevant charge set out in Part 1, the charge for textbooks provided by the University and the annual fee prescribed for the relevant description of enrolment

Prescribed annual fees	**A$**
Associate Degree in –	
Health Science	11,000pa
Information Technology	11.000pa
Law (Paralegal Studies)	11,000pa
Multimedia	11,000pa
Resource Technology	15,000pa
Arts (Writing)	11,000pa
Bachelor of –	
Accounting/Bachelor of Information Technology	11,000pa
Agribusiness	11,000pa
Applied Science	15,000pa
(Coastal Management)	
(Fisheries and Aquaculture Management)	
(Environmental Resource Management)	
(Engineering and Environmental Geochemistry)	
Applied Science (Forestry)	15,000pa
Arts	11,000pa
Arts/Bachelor of Laws	11,000pa
Aviation	14,000pa
Business	11,000pa
Business/Bachelor of Arts	11,000pa
Business in Hotel and Catering Management	11,000pa
Business in Tourism	11,000pa
Business Administration	11,000pa
Contemporary Music	12,000pa
Contemporary Music/Bachelor of Laws	12,000pa
Education (Primary)	11,000pa
Education (Secondary) (available to graduates only)	11,000pa
Education/Bachelor of Arts	11,000pa
Education/Bachelor of Contemporary Music	12,000pa
Education/Bachelor of Human Movement Science	13,000pa
Education/Bachelor of Applied Science	15,000pa
Education/Bachelor of Visual Arts	12,000pa
Exercise Science and Nutrition	13,000pa
Health Science in Nursing	11,000pa
Human Movement/Bachelor of Laws	13,000pa
Human Movement Science (Exercise Science, Sport Management)	13,000pa
Human Services	11,000pa

PART 3: OVERSEAS STUDENTS (continued)	
Indigenous Studies/Bachelor of Laws	11,000pa
Information Technology	11,000pa
Laws (available to graduates only)	11,000pa
Laws/Bachelor of Applied Science	15,000pa
Laws/Bachelor of Business	11,000pa
Laws/Bachelor of Information Technology	11,000pa
Laws/Bachelor of Legal and Justice Studies	11,000pa
Laws/Bachelor of Business in Tourism	11,000pa
Legal and Justice Studies	11,000pa
Management	11,000pa
Management and Professional Studies	11,000pa
Multimedia	11,000pa
#Natural Therapies	15,000pa
Naturopathy	15,000pa
Nursing	11,000pa
Psychology (Honours)	12,000pa
Social Science	11,000pa
Sport Tourism Management	11,000pa
Technology Education (Secondary Teaching)	10,000pa
Visual Arts	12,000pa
Study Abroad Program†	
Semester Abroad	6,500
Year Abroad	13,000
Postgraduate	
Graduate Certificate in/of –	
Business Administration*	6,400
Health Science	6,000
Information Systems	6,000
International Tourism and Hotel Management	6,400
International Sport Management*	6,400
Management*	6,400
Graduate Diploma in/of –	
Business Administration*	12,800
Education (Secondary)	12,000
Health Science	12,000
Information Systems	12,000
International Business*	12,800
International Tourism and Hotel Management	12,800
International Sport Management*	12,800
Law	11,000
Management*	12,800
Master of (by Coursework) –	
Professional Accounting*	19,200
Professional Accounting (extended program)*	19,200pa
Business Administration*	19,200
Health Science	12,000pa

PART 3: OVERSEAS STUDENTS (continued)	
Information Systems	12,000pa
International Business*	19,200
International Sport Management*	19,200
Management*	19,200
* Courses are taught on a trimester basis (3 academic sessions per year)	
Master in (by Research)#	
Business	15,000pa
Contemporary Arts	13,500pa
Education	15,000pa
Environmental Science and Management	15,000pa
Exercise Science and Sport Management	15,000pa
Humanities, Media and Cultural Studies	15,000pa
Human Services	15,000pa
Indigenous Studies	15,000pa
Law and Criminal Justice	15,000pa
Multimedia and Information Technology	14,000pa
Natural and Complementary Medicine	15,000pa
Nursing and Health Care Practices	15,000pa
Social and Workplace Development	15,000pa
Tourism and Hospitality Management	15,000pa
Doctor of (by Coursework and Research) –	
Business Administration*	19,200pa
Doctor of Philosophy in (Doctorates by Research) –	
Business	15,000pa
Contemporary Arts	13,500pa
Education	15,000pa
Environmental Science and Management	18,000pa
Exercise Science and Sport Management	18,000pa
Humanities, Media and Cultural Studies	15,000pa
Human Services	15,000pa
Indigenous Studies	15,000pa
Law and Criminal Justice	15,000pa
Multimedia and Information Technology	14,000pa
Natural and Complementary Medicine	15,000pa
Nursing and Health Care Practices	15,000pa
Social and Workplace Development	15,000pa
Tourism and Hospitality Management	15,000pa
External and Online Courses°	
Graduate Certificate in Community Development	5,000
Graduate Certificate in Conventions and Event Management	6,400
Graduate Certificate in Educational Multimedia	6,400
Graduate Certificate in Gaming Management	6,400
Graduate Certificate of Health Science	6,400
Graduate Certificate in International Sport Management*	6,400

PART 3: OVERSEAS STUDENTS (continued)	
Graduate Certificate in Leadership and Change	6,000
Graduate Certificate in Marketing Management*	6,400
Graduate Certificate of Organisational Development and Training	6,000
Graduate Certificate in Professional Development	6,000
Graduate Certificate in Training and Development	6,000
Graduate Certificate of Vocational Education and Training	6,000
Graduate Diploma in Community Development* (Emergency Management)	10,000
Graduate Diploma in Community Development* (Human Services)	10,000
Graduate Diploma in Convention and Event Management	12,800
Graduate Diploma in Educational Multimedia	12,000
Graduate Diploma in Health Science	12,000
Graduate Diploma in International Sport Management*	12,800
Graduate Diploma in Marketing Management*	12,800
Graduate Diploma of Organisational Development and Training	12,000
Graduate Diploma of Training and Development	12,000
Graduate Diploma of Vocational Education and Training	12,000
Master of Community Development* (Emergency Management)	15,000
Master of Community Development* (Human Services)	15,000
Master of Convention and Event Management	12,800pa
Master of Education	12,000pa
Master of Education (Training and Development)	12,000pa
Master of Educational Multimedia	18,000
Master of Gaming Management	19,200
Master of Health Science	12,000pa
Master of International Sport Management*	19,200
Master of Marketing Management*	19,200
Master of Organisational Development and Training	12,000pa
Master of Vocational Education and Training	12,000pa
pa = per annum fees (per year)	

Notes:

Fees quoted are in Australian Dollars, are for tuition fees only and were correct at time of publication for the 2002 academic year. The fees quoted are fixed at the amount shown for the normal duration of the course and are calculated on a pro-rata basis where enrolment varies from a normal full-time load.

In addition to the fees above, students are required to pay annually compulsory overseas student health insurance and Student Association fees.

Students who are not enrolled in a Southern Cross University course but who enrol in individual subject units will be charged $1,875 per subject unit.

* Courses are taught on a trimester basis (3 academic sessions per year). All other courses are offered on a semester basis.

● An Honours year is available at the end of most Bachelor courses for students who meet the entry criteria. The course fee for the Honours year is the annual course fee for the Bachelor course.

† The course fee for the Study Abroad program includes a non-refundable administrative fee of $1,500 per semester.

A qualifying year may be required for some students before commencement of a Masters by Research or a Doctorate of Philosophy. The course fee for the qualifying year is the annual course fee for the Masters or Doctorate.

° Admission to external and online courses (off-shore) is at the discretion of the Head of School. Admission is not available to overseas students on a student visa studying in Australia.

Refunds: Tuition Fees – Overseas Students

If the event described occurs, the student concerned shall be entitled to the refund of fees indicated:

(a) Full refund of fees paid if an offer of a place is withdrawn or the University is unable to provide the course. If, however, the offer was made on the basis of incorrect or incomplete information supplied by the applicant, the University

shall retain 10% of the fee in respect of one study period as well as any cost incurred by the University's agent in recruiting the student.

(b) Full refund of fees paid if a student is excluded before the start of the study period.

(c) If the Director of Student Administration receives from the student written notice of withdrawal from course:

(i) Commencing Students

more than four weeks before the start of the study period all tuition fees paid are refundable less an administrative fee of 10% of the tuition fee applicable to that study period and any agent's fee that may have been incurred plus a full refund of fees paid in advance in respect of a following study period;

(ii) Continuing Students

before the start of the study period the student shall be entitled to a full refund of tuition fees applicable to the study period and a full refund of fees paid in advance in respect of a following study period;

(iii) Commencing and Continuing Students

1. on or before the last day of the fifth week of study period, the student shall be entitled to a refund of 50% of the fee applicable to that study period and a full refund of fees paid in advance in respect of a following study period;
2. after the last day of the fifth teaching week of the study period, the student will not be eligible for any refund of the fee applicable to that study period but will be eligible for a full refund of fees paid in advance in respect of a following study period.

(d) If the Director of Student Administration receives from a student written notice of withdrawal from a unit or units representing less than withdrawal from course:

(i) on or before the last day of the second teaching week of the study period the student shall be entitled to a full refund of the tuition fee applicable to that/those unit/s;

(ii) on or before the last day of the fifth week of the study period the student shall be entitled to a refund of 50% of the fee applicable to that/those unit/s;

(iii) for whatever reason beyond the fifth teaching week of the study period, the student shall not be eligible for a refund of the fee paid for that/those unit/s.

PART 4: ADMINISTRATIVE CHARGES	
(to be paid before the necessary action can be processed)	
	$
Application for deferment of offer	100
Late application for admission	70
Late application for re-admission:	
(i) after due date but more than three (3) weeks before the start of relevant term	20
(ii) three (3) weeks or less before the start of the relevant term	75
Late application for course transfer	25
Late re-enrolment for a semester based course, where the Annual Re-enrolment form is received:	
(i) after the due date and on or before 31st January	20
(ii) after 31st January but before the end of Week 4 of semester	50
Late re-enrolment for a trimester based course, where the Trimester Re-enrolment form is received:	
(i) after the due date but on or before the first day of trimester	20
(ii) after the first day of trimester but before the census date	50

PART 4: ADMINISTRATIVE CHARGES (continued)	
Addition or substitution of a unit after the end of the second week of lectures	10
Late amendment to enrolment after the issue of HECS Notice	50
Transcript of Academic Record	5
Certificate of Enrolment	5
Duplicate Testamur	30
Replacement Student ID Card	10
Statement of charges paid or HECS liability	5
Duplicate Statement of Results	5
Reinstatement after cancellation	50
Examinations requiring special arrangements (per paper)*:	
(i) SCU Campus	50
(ii) elsewhere within Australia	100
(iii) elsewhere outside Australia	200
For each challenge examination undertaken in accordance with MBA Rule 5.1A, GradDipMangt Rule 5.1A and GradCertMangt Rule 5.2	125

* *Fee does not apply where special examination arrangements are required to cater for candidates with a physical disability or as a result of illness or other special circumstances acceptable to the Director, Student Administration.*

Student Sanctions Rules

1 Definitions

1.1 In these Rules, unless the context otherwise indicates or requires:

'Enrolment' means enrolment, re-enrolment or re-admission.

'Indebtedness to the University' means non-payment, by the prescribed date, of:

(a) prescribed fees and charges, namely, the Higher Education Contribution Scheme, Tuition Fees, Union and Student Association fees;

(b) fines imposed under a University By-law or Rule;

(c) administrative charges and fees;

(d) student loans and other financial obligations resulting from a Student Loan Agreement entered into with the University;

(e) rent or other changes arising from a student residential Licence Agreement entered into with the University;

(f) compulsory fees related to participation in a residential school, student excursion, student field trip or similar activity;

(g) charges related to the non-return or damage to University property or equipment.

2 Failure to Pay Charges

2.1 Any student who is indebted to the University may be subject to the imposition of student sanctions as in Rule 3.

2.2 A student who is sanctioned will be issued with a sanction notice requesting that the student take immediate action to resolve the outstanding obligations. Students are warned that failure to resolve the outstanding obligations by the date

specified on the sanction notice may result in cancellation of enrolment.

3 Student Sanctions

3.1 Student sanctions shall be imposed by the Director of Student Administration following consultation with appropriate staff. Student sanctions shall take the form of one, or more, of the following:

(a) withdrawal of approval to enrol;
(b) withholding of Notification of Assessment;
(c) non-issue of a Transcript of Academic Record or testamur;
(d) loss of access to computing services and other facilities;
(e) withdrawal of library borrowing privileges.

4 Special Consideration

4.1 In exceptional circumstances, acceptable to the Director of Student Administration, where it appears that the imposition of student sanctions would be inappropriate having regard to the circumstances, the Director of Student Administration may direct that:

(a) student sanctions be not imposed; or
(b) student sanctions be removed or varied; or
(c) conditions for discharging the student's indebtedness to the University be renegotiated.

4.2 An application for special consideration, setting out the facts upon which the student relies and any corroborative evidence, shall be made in writing to the Director of Student Administration, normally within 10 working days of the date of formal notification to the student of the imposition of student sanctions.

4.3 The Director of Student Administration shall respond to the application for special consideration, normally within 10 working days of the receipt of the application.

5 Appeal

5.1 A student may appeal against any decision made under these Rules. An appeal shall made in writing to the Executive Director and Vice-President, normally within 10 working days of notification of the relevant decision.

5.2 The Executive Director and Vice-President shall rule on the appeal and inform the student, in writing, of the ruling, normally within 10 working days of receipt of the appeal.

5.3 The decision of the Executive Director and Vice-President shall be final.

RULES RELATING TO STUDENT DISCIPLINE

Discipline Rules

1. These Rules are made in accordance with the powers granted by, and are to be read in conjunction with, By-law No. 12.

1A. Transitional Provision

In these Rules:

(a) all references to "Head of School" should be read additionally as references to "Director of College";

(b) all references to "School Board" should be read additionally as references to "College Board".

1B. In these Rules "Head of School" means:

(a) for a candidate enrolled for a unit or units the Head of School responsible for that unit or units;

(b) for a candidate enrolled for a masters or doctoral degree the Head of School responsible for the supervision of that candidate.

2. Simple Breach of Discipline

Where it appears to an officer of the University empowered to take action under these Rules that in the circumstances the misconduct with which a student is charged is not so serious as to warrant its reference to the Disciplinary Committee, the officer may treat it as a simple breach of discipline, and may thereupon exercise the powers conferred by Rules 3 to 8 inclusive of these Rules.

3. Powers of Teaching Staff

Action may be taken under clause 3(1) sections (b), (c) and (h) of By-law No. 12, by a member of the teaching staff in relation to the staff member's own teaching activities, provided that any suspension imposed shall be for a period of no longer than one day.

4. Report to Head of School

Any action taken under Rule 3 above shall be reported to the Head of the School who may:

(a) affirm or annul the suspension; or

(b) impose a fine not exceeding $50; or

(c) take other action in exercise of the powers conferred by these Rules.

5. Powers of Heads of Schools

A Head of a School in respect to the teaching and other activities and examinations conducted by or the facilities of the School and the Librarian in respect of the library facilities of the University may impose a fine not exceeding $50 or take action under clause 3(1) sections (a), (b), (c), (d), (g), and (h), of By-law No. 12, provided that any suspension imposed shall be for a specified period not exceeding one week.

6. Report to Executive Director and Vice-President (Corporate Services)

Any action taken under Rule 5 above shall be reported as soon as practicable to the Executive Director and Vice-President (Corporate Services). The Executive Dean may thereupon review the matter, and in particular may:

(a) affirm or annul the action taken;

(b) decrease a fine, or increase it to a sum not exceeding $50; or

(c) refer the matter to the Disciplinary Committee.

7. Powers of Executive Director and Vice-President (Corporate Services)

A fine not exceeding $50 may be imposed or action taken under clause 3(1) sections (a), (g), and (h) of By-law No. 12 by the Executive Director and Vice-President (Corporate Services) provided that any suspension order under section (g) shall be for a specific period not exceeding one week.

The Executive Dean may review any fine imposed or action taken under this Rule and in particular may:

(a) affirm or annul the action taken;

(b) decrease a fine, or increase it to a sum not exceeding $50; or

(c) refer the matter to the Disciplinary Committee.

Any suspension of a student during the currency of an examination shall be reported forthwith to the Executive Director and Vice-President (Corporate Services) who may impose a fine or take action in exercise of the powers conferred by these Rules or By-law No. 12 or initiate the convening of the Disciplinary Committee.

8. Powers of the Executive Dean

A fine not exceeding $100 may be imposed or action taken under clause 3(1) sections (a) to (i) inclusive of By-law No. 12 provided that any suspension ordered under sections (b), (c), (d) and (g) shall be for a specific period not exceeding one week.

9. Summary Fines

For a breach of any By-law or Rule which does not amount to misconduct or which an officer of the University is authorised by By-law or Rule to treat as not amounting to misconduct, an officer of the University empowered to impose a fine may notify a student in writing, either by delivering it personally to the student or by sending it by ordinary post to the student's last known address, that a fine not exceeding $50 will be imposed unless the student by a date being not less than fourteen days subsequent to the issue of the notice shows cause why such fine should not be imposed. If the student fails to show cause satisfactory to the officer concerned within that period, the fine shall automatically be imposed and payable in terms of the notice issued to the student. A student fined under the provisions of this Rule may appeal to the Disciplinary Committee which may affirm or annul or reduce or increase up to $50 the fine imposed.

10. Reference to the Disciplinary Committee

An authority empowered to impose a fine or to take any action under By-law No. 12 or these Rules may, instead of or in addition to exercising such power other than imposition of a fine, report the matter to the Pro Vice-Chancellor (Academic and Quality) with a recommendation that it be referred to the Disciplinary Committee.

11. Disciplinary Committee

(a) There shall be a Disciplinary Committee consisting of the following members:

(i) three members of the staff of Southern Cross University, at least one of whom shall be a member of the academic staff, at least one of whom shall be male and at least one of whom shall be female, appointed by the Pro Vice-Chancellor (Academic and Quality); and

(ii) two students appointed by the Pro Vice-Chancellor (Academic and Quality) after consultation with the President of the Students Representative Council.

(b) The Pro Vice-Chancellor (Academic and Quality) shall appoint a secretary to the committee.

12. Term of Membership of the Disciplinary Committee

(a) Members of staff appointed to the Disciplinary Committee shall hold office for a term of two years.

(b) Students appointed to the Disciplinary Committee shall hold office for a term of one year.

13. Replacement of Members of Disciplinary Committee

(a) Where a member notifies the Pro Vice-Chancellor (Academic and Quality) that the member is unable or unwilling to attend to a matter pending before the Disciplinary Committee, or the Pro Vice-Chancellor (Academic and Quality) is of the opinion that the member's participation is undesirable because of personal involvement in or connected with the matter and so notifies the member, the member shall not participate in the Disciplinary Committee's consideration of the matter, and a replacement shall be made in accordance with Rule 13(b).

(b) Where a member is excused from participation in the consideration of a matter before the Disciplinary Committee as provided for in Rule 13(a) the Pro Vice-Chancellor (Academic and Quality) shall appoint a replacement from the constituency from which the excused member was selected.

14. Casual Vacancy

(a) If from any cause, other than the expiry of the term of appointment, a vacancy occurs that vacancy shall be a casual vacancy.

(b) A casual vacancy shall be filled in the manner prescribed in Rule 11(a) for the appointment of members and shall be filled from the constituency in which the vacancy occurred.

(c) A person appointed to fill a casual vacancy shall hold office for the remainder of the term of office of that person's predecessor.

15. Functions of the Disciplinary Committee

The Disciplinary Committee shall hear and adjudicate upon:

(a) any charge of misconduct which is referred to it by the University Council, a Committee of the University Council, the Vice-Chancellor, the Pro Vice-Chancellor (Academic and Quality) or other senior member of the University as defined in By-law No. 12;

(b) any appeal to it under By-law No. 12.

16. The Disciplinary Committee shall:

(a) inquire into and investigate the alleged misconduct in such a manner as it deems appropriate;

(b) proceed in all respects according to the justice of the case and decide the issue according to equity and good conscience;

(c) furnish the student with particulars in writing of the matters alleged against the student and allow the student a reasonable time to prepare a case; and

(d) give the student an opportunity to appear and be heard in person or to have another student appear on their behalf and put their case.

17. Penalties

Where the Disciplinary Committee finds the student guilty of misconduct it may:

(a) impose one or more of the penalties prescribed in clause 3(1) sections (a) to (i) inclusive of By-law No. 12; and

(b) make recommendations to the University Council concerning the imposition of a penalty under clause 3(1) sections (j) or (k) of By-law No. 12.

18. An appeal against a penalty imposed by the Disciplinary Committee may be made to the Appeals Committee.

Abbreviated Index

A

Aboriginal and Torres Strait Islander Students, Services for ... 452
Absence, Leave of ... 457
ABSTUDY – ... 462
(Education Access Program) ... 462
Pensioner Education Supplement ... 462
Academic Transcripts ... 460
Academic Skills Development ... 460
Accommodation ... 450
Address, Change of ... 457
Administrative and Student Charges and Tuition Fees – Rules ... 278
Admission ... 254
Aboriginal and Torres Strait Islanders ... 256
Additional Requirements ... 256
Alternative Entry ... 255
Educational Disadvantage ... 256
Honours ... 272
Non-Award Studies ... 276
Overseas Qualifications ... 256
Postgraduate Candidates ... 256
Undergraduate Candidates ... 255
Advanced Standing ... 458
Alcohol ... 462
Appeals ... 459
Appeals to Academic Board – Rules ... 271
Application for Admission ... 254
Applied Sciences, Division of Health and ... 2, 10
Areas of Study ... 24
Assessment ... 458
and Examination – Rules ... 262
Appeals to Academic Board ... 271
Conduct of Examinations ... 266
Final Assessment Grades ... 269
Notification of ... 270
Special Examinations, Special Consideration ... 263, 265
Students with Disabilities ... 263
Theses and Dissertations ... 233-235
Associate Degree ... 30
Attendance ... 457
AUSTUDY – ... 462
Payment/Youth Allowance ... 462
Pensioner Education Supplement ... 463
Awards – Rules Relating to ... 252

B

Bachelor Degrees ... 38
Banking ... 464
Bookshop, University Co-operative ... 464
Buildings ... 464
Bursaries ... 461
Business, School of ... 2, 8

C

Campus Maps ... 477
Careers ... 452
Certificate and Diplomas ... 26
Change of Address and Enrolment Details . 457
Change of Course ... 458
Charges, Administrative ... 285
Charges, Fees and ... 456
Child Care ... 464
Coffs Harbour Campus ... 2
Combined Degrees (See *Bachelor of*) ... 38
Commerce and Management, School of ... 2, 8
Contemporary Arts, School of ... 2, 6
Co-operative Bookshop Ltd., University ... 464
Counselling Services ... 452
Courses Index ... 18
Course, Change of ... 458
Course Commencement, Deferment of ... 457
Course Transfer, Internal ... 458
Course, Withdrawal from a ... 457
Coursework Awards, Requirements for ... 254

D

Dates, Principal ... 11
Deferment of Course Commencement ... 254
Dental Services ... 452
Diploma and Certificates ... 26
Disabilities, Services for Students with ... 453

Discipline, Student – Rules 288
Discrimination or Harassment 464
Division of Arts 6
Division of Business 8
Division of Health and Applied
Sciences 10
Divisions of the University 5
Doctor of Philosophy – Rules 242
Double Degrees (See *Bachelor of*) 38

E

Educational Disadvantage 256
Education, School of 2, 6
Enrolment –
and Re-Enrolment 457
Details, Change of 457
General Rules 251
Environmental Science and Management, School
of 2, 10
Equity and Student Support 451
Equity Scholarships 460
Examination, Assessment and 458
Examination Rules 262
Examinations Timetable 460
Exchange Programs 460
Exclusion 459
Executive Deans, Office of the 5
Exercise Science and Sport Management, School
of 2, 10
External Study 453

F

Failure to Enrol 459
Fees and Charges 278
Fees, Compulsory Student Bodies 279
Fees, Tuition 181
Final Assessment Grades, Appeal Against . 270
Freedom of Information 464

G

Gold Coast Campus, Tweed- 2
Graduate College of Management 3, 9
Graduate Research College 454
Graduation 459
Grievances 465
Gungil Jindibah Support Centre 3, 7

H

Harassment 464
Health and Applied Sciences,
Division of 10
Health Care Cards 465
Health Care Practices, School of
Nursing and 3, 10
Health Care Services 451
Higher Education Contribution Scheme
(HECS) 456
Honours/(Honours) Degrees 135
Rules for (separate fourth year
of study) 272
Rules for individual award rules 136
Humanities, Media and Cultural Studies,
School of 2, 6
Human Services, School of 2, 6

I

Identification Cards, Student 448
Indigenous Australian Studies 452
Industry Scholarships 460
Internal Course Transfer 458
International Office 453
International Students,
Services for 453

L

Law and Justice, School of 3, 7
Learning Assistance 460
Leave of Absence 457
Library, University 451
Lismore Campus 2
Loans 454

M

Management, Graduate College of 3, 9
Maps, Campus 477
Medal, the University 461
Media and Cultural Studies, School of
Humanities, ... 2, 6
Medical Service 451
MyEnrolment 449
MySCU - your University On-line 449

N

Natural and Complementary Medicine,
School of 3, 10
Noticeboards 460
Notification of Assessment 459

O

Orientation Activities 448
Overseas Qualifications
– Admission..... 256

P

Parking 465
PhD – Rules 242
Plagiarism –
Guidelines for Students 465
in Computing..... 465
Rules..... 271
Plant Conservation Genetics,
Centre for..... 3
Port Macquarie Campus..... 2
Principal Dates 11
Privacy 466
Prizes..... 461
Publications in 2002..... 466

R

Re-enrolment, Enrolment and..... 457
Refunds –
Tuition Fees – Australian
Students 282
Tuition Fees – Overseas
Students 284
Union, Student Representative Council,
Students' Association Fees Only..... 280
Requirements for Coursework
Awards 254
Research –
Masters Degree (by Thesis)..... 287
Review of Grades and Appeals..... 459
Rules Relating to Awards –
Admission..... 254
Advanced Standing 257
Appeal Against a Final Grade 271
Assessment and Examinations 262
Awards: General Provisions..... 254
Completion of an Award 275
Conduct of Examinations 266
Conferral of an Award..... 275
Coursework Awards:
General Provisions..... 252
Specific Award Rules 25
Student Assessment and Examinations262
Definitions and Preliminary 252
Doctor of Business Administration (DBA)
..... 238
Doctor of Philosophy (PhD)
Award 242
Duration of Coursework Award Courses261
Eligibility for Admission to a Postgraduate
Award Course 256
Eligibility for Admission to a Undergraduate
Award Course 255
Eligibility for Award 274
Enrolment 257
Examination and Special
Examination Periods..... 265
Exclusion 259
Failure to Re-enrol..... 259
Grading Categories..... 268
Grading of Awards 275
Honours Awards (where Honours
is taken as a separate year)..... 272
Honours Awards: Individual
Award Rules 135
Internal Course Transfer..... 261
Leave of Absence 259
Master's by Thesis Awards..... 227
Non-Award (Miscellaneous) Enrolments276
Plagiarism 271
Query of Final Grade..... 270
Readmission after Expulsion..... 260
Requirements for Coursework Awards . 254
Special Consideration..... 263
Surrender of Awards 275
Testamurs 276
Units Leading to an Accredited Award of
Another Tertiary Institution..... 276
University Medal, The..... 276
Variation of Enrolment..... 258
Withdrawal from a Course 259
Rules Relating to Student Fees and Charges
(including Student Sanctions) – 278
Definitions..... 278
Fees to be Paid 278
Time for Payment 278
Unpaid Fees 278
Refund of Fees 279

Compulsory Student
Bodies Fees 279
Tuition Fees:
Australian Students 281
Overseas Students 282
Administrative Charges 285
Student Sanctions 286
Rules Relating to Student
Discipline 288

S

Safety and Security 467
Sanctions, Student 286
Scholarships 460
SCU Connect (Computer access) 448
Sexual Harassment 467
Shops 467
Social and Workplace Development,
School of 3, 8
Southern Cross On-Line 449
Special Examinations and Special
Consideration 459
Spiritual Support 454
Special Programs 461
Student Administration 451
Student Centres 448
Student Information –
Academic Transcripts 460
Academic Skills Development 460
Advanced Standing 458
Assessment 458
Attendance 457
Bursaries 461
Change of Course 458
Exchange Programs 460
Examinations 459
Exclusion 459
Graduation 459
Prizes 461
Review of Grades and Appeals 459
Scholarships 460
Special Consideration and
Special Examinations 459
Special Programs 461
Text Books 458
Timetables 460
Student Representative Council 467
Student Organisations 467
Students' Associations 467
Student Services –
Accommodation 450
Address, Change of 457
Administrative Charges 457
Appeals 459
Assessment 458
AUSTUDY 462
Bookshop, Co-operative 464
Careers 452
Child Care 464
Counselling Services 452
Disabilities 453
Discipline – Rules 488
Discrimination 464
Enrolment 457
Examinations 459
Exclusion 459
External Study 453
Fees and Charges 456
Graduation 459
Grievance Procedures 465
Harassment 464
Health Care Cards 465
Higher Education Contribution Scheme 456
Identification Cards 448
Information Technology 448
International Office 453
Learning Assistance 460
Library 451
Loans Scheme 454
Medical Service 451
Noticeboards 460
Orientation 448
Parking 465
Plagiarism 465
Prizes 461
Rules 251
Safety and Security 467
Scholarships and Sponsorships 460
Sexual Harassment 467
Special Examinations 459
Student Organisations 467
Travel Concessions 469
Tuition Fees –
Australian Students 281
Overseas Students 282
Rules 281
Student Support Services 451

T

Timetable, Examination 460
Timetables 460
Tourism and Hospitality Management,
School of 3, 8
Transcripts, Academic 460
Transfer, Internal Course 458
Transport 469
Travel Concessions 469
Tuition Fees –
Australian Students 281
Overseas Students 282
Rules 281
Tweed-Gold Coast Campus 2

U

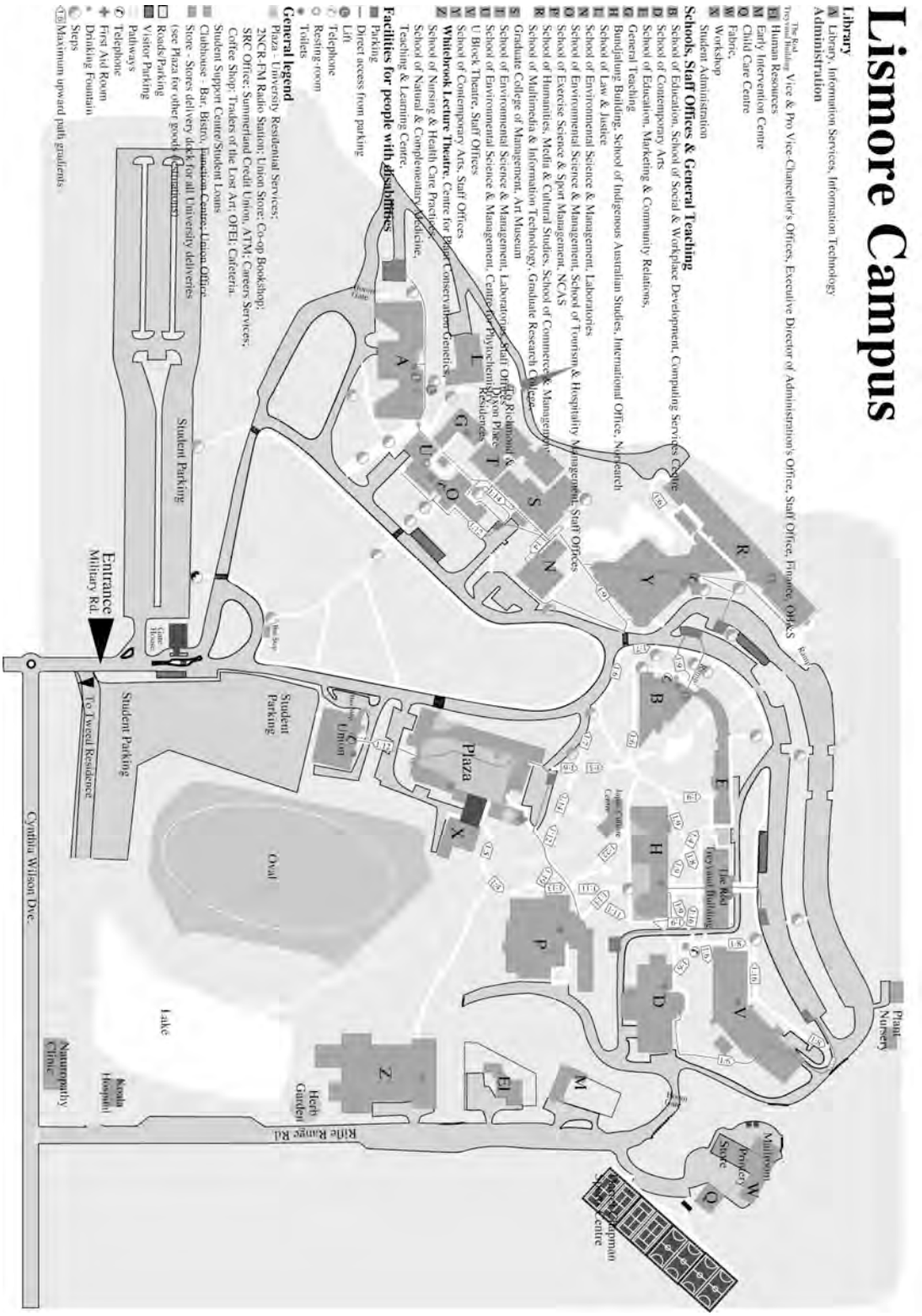
Union, University 469
Units –
Alphabetical Listing 294
Descriptions by Unit Code 313
Terminology Guide 292

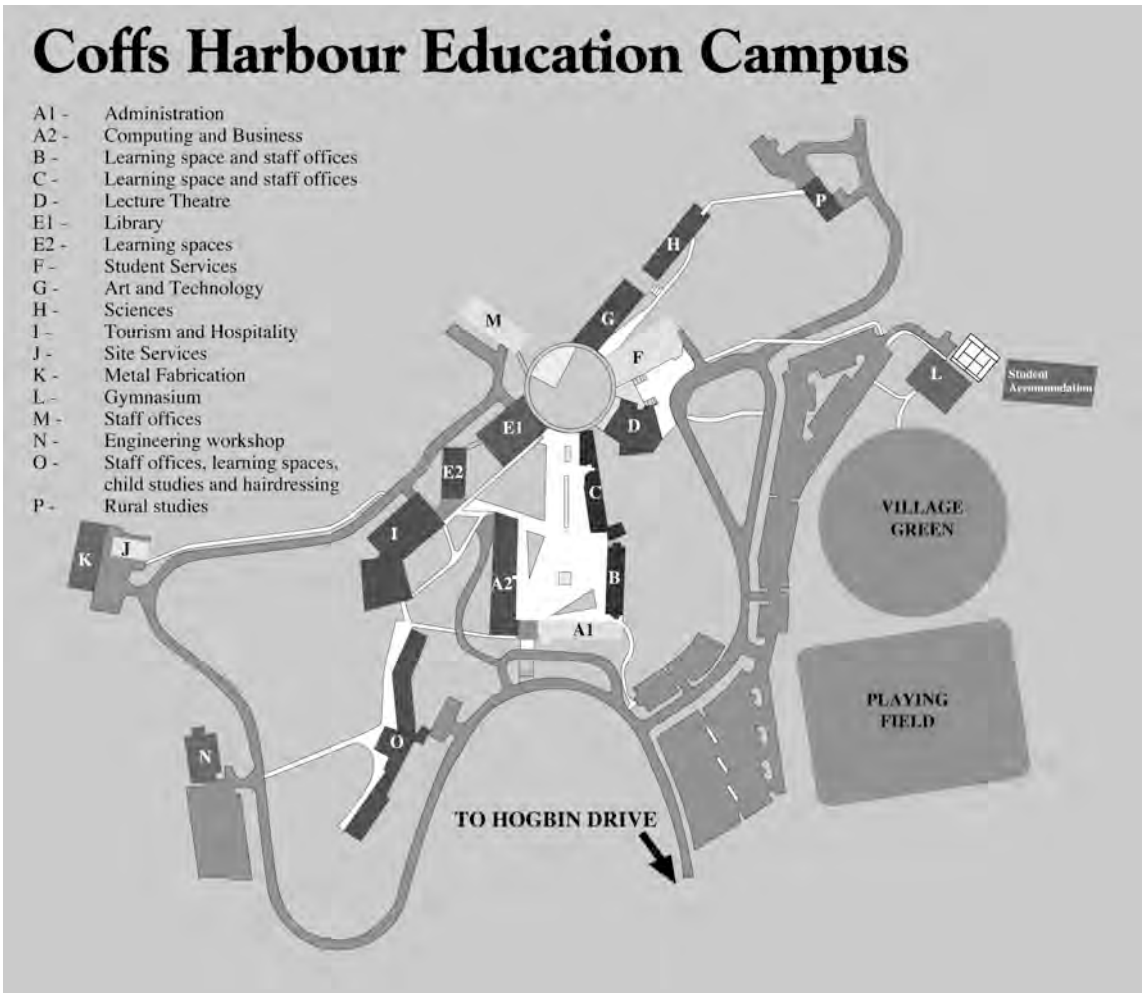
V

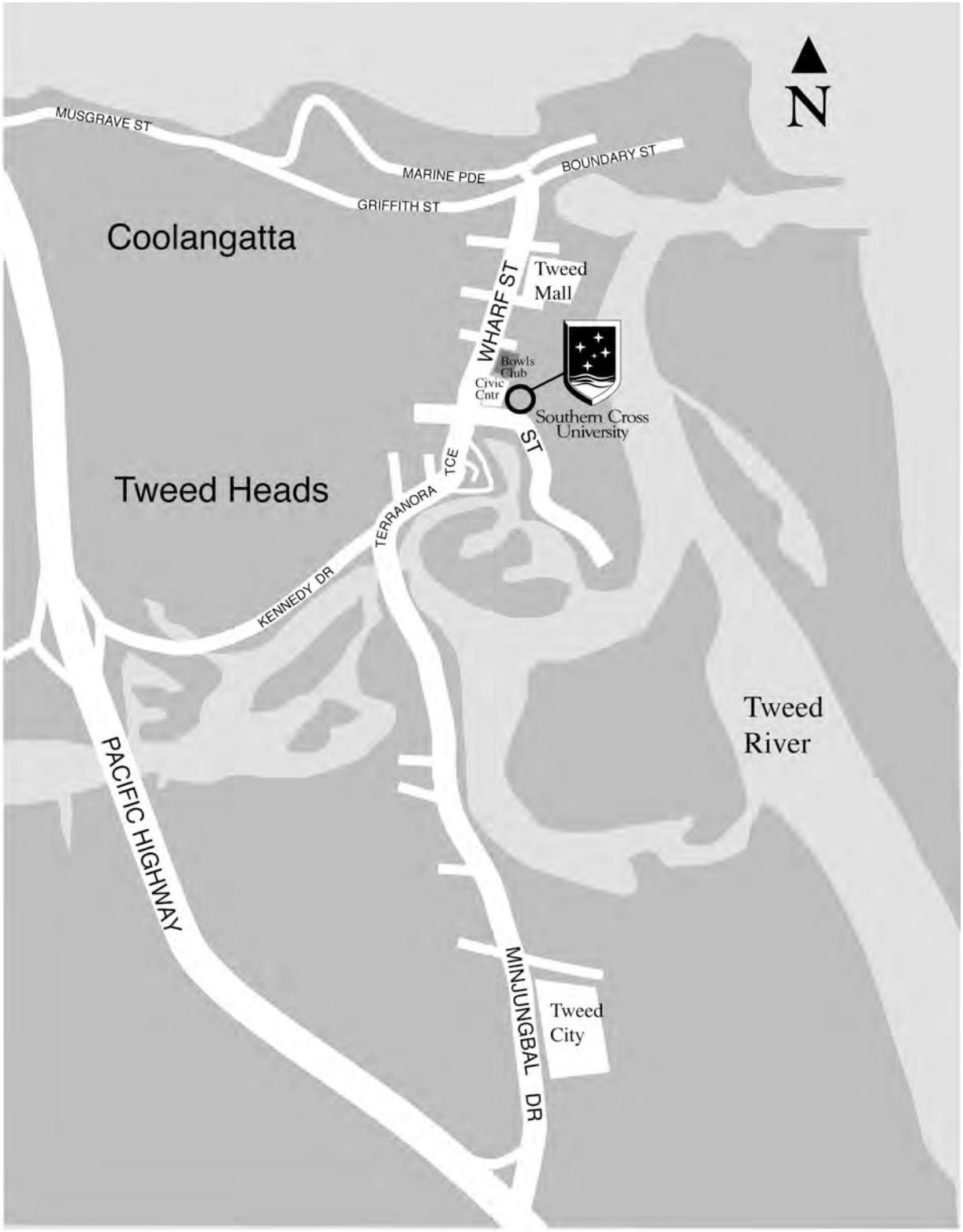
Variation to Enrolment 457

W

Withdrawal from a Course 457


Lismore Campus
Library
L Library, Information Services, Information Technology
Administration
The Red Tree/Vice Building Vice & Pro Vice-Chancellor's Offices, Executive Director of Administration's Office, Staff Office, Finance, OH&S
R Human Resources
M Early Intervention Centre
Q Child Care Centre
Fabric
W Workshop
X Student Administration
Schools, Staff Offices & General Teaching
S School of Education, School of Social & Workplace Development, Computing Services Centre
B School of Education, Marketing & Community Relations,
D School of Contemporary Arts
E General Teaching
G Bundjalung Building, School of Indigenous Australian Studies, International Office, Northcatch
H School of Law & Justice
T School of Environmental Science & Management, Laboratories
N School of Environmental Science & Management, School of Tourism & Hospitality Management, Staff Offices
O School of Exercise Science & Sport Management, NCAS
P School of Humanities, Media & Cultural Studies, School of Commerce & Management
R School of Multimedia & Information Technology, Graduate Research Centre
S Graduate College of Management, Art Museum
H School of Environmental Science & Management, Laboratories, Staff Office Richmond & Dixon Place
U School of Environmental Science & Management, Centre for Phytochemistry, Residences
K U Block Theatre, Staff Offices
K School of Contemporary Arts, Staff Offices
N Whitebrook Lecture Theatre, Centre for Plant Conservation Genetics
School of Nursing & Health Care Practice
School of Natural & Complementary Medicine,
Teaching & Learning Centre,
Facilities for people with disabilities
Parking
Direct access from parking
Lift
Telephone
Resting-room
Toilets
General legend
Plaza - University Residential Services;
2NCR-FM Radio Station; Union Store; Co-op Bookshop;
SRC Office; Summerland Credit Union, ATM; Careers Services;
Coffee Shop; Traders of the Lost Art; OFEI; Cafeteria.
Student Support Centre/Student Loans
Clubhouse - Bar, Bistro, Function Centre; Union Office
Store - Stores delivery dock for all University deliveries
(see Plaza for other goods & amenities)
Roads/Parking
Visitor Parking
Pathways
Telephone
First Aid Room
Drinking Fountain
Steps
Maximum upward path gradients
Student Parking
Entrance
Military Rd.
Student Parking
To Tweed Residence
Student Parking
Union
Plaza
Oval
Lake
Herb Garden
Rifle Range Rd.
Cynthia Wilson Dve.
Naturopathy Clinic
Koala Hospital
Plant Nursery
Mailroom
Property Store
Chapman Centre
The Red Tree/Vice Building
Jagun Culture Centre


Coffs Harbour Education Campus
A1 - Administration
A2 - Computing and Business
B - Learning space and staff offices
C - Learning space and staff offices
D - Lecture Theatre
E1 - Library
E2 - Learning spaces
F - Student Services
G - Art and Technology
H - Sciences
I - Tourism and Hospitality
J - Site Services
K - Metal Fabrication
L - Gymnasium
M - Staff offices
N - Engineering workshop
O - Staff offices, learning spaces, child studies and hairdressing
P - Rural studies
VILLAGE GREEN
PLAYING FIELD
TO HOGBIN DRIVE


N
MUSGRAVE ST
MARINE PDE
BOUNDARY ST
GRIFFITH ST
Coolangatta
Tweed
Mall
WHARF ST
Bowls
Club
Civic
Cntr
Southern Cross
University
ST
TCE
Tweed Heads
TERRANORA
KENNEDY DR
Tweed
River
PACIFIC HIGHWAY
MINJUNGBAL DR
Tweed
City

Southern Cross University

Calendar
2002

Southern Cross University Calendar

The 2002 Calendar provides detailed information about the University's structure, governance, and legislative framework. The Calendar has been compiled based on information available at the time of publication. The Calendar complements the 2002 Student Handbook that is made available to all staff and students. The University reserves the right to amend details without notice in response to changing circumstances or for any reason.

© Southern Cross University 2002

Published:	Office of Executive Director and Vice-President (Corporate Services)
Publication date:	24 December 2001
Edited by:	Handbook Working Group
Cover design:	John Waddell, Information Unit
Desktop Published by:	Margaret Sloane, Office of Executive Director and Vice-President (Corporate Services)
Printed in Australia by:	Southern Cross University Printery

ISSN 1321-6309

This Calendar is published on the World Wide Web www.scu.edu.au/calendar

Contents

Welcome from the Chancellor

General Information **1**

Summary of 2002 Principal Dates and Teaching Weeks 2

Principal Dates for 2002 3

Strategic Plan 6

Organisation **7**

Introduction 8

Organisational Chart 9

Council, Boards and Committees Chart 10

Principal Officers and Senior Staff 11

Governance of the University **13**

Members of Council 14

Members of Academic Board (including Functions of Academic Board and Sub-Committees) 15

Southern Cross University Act 1993 17

Southern Cross University By-law 2000 35

Standing Orders of the Southern Cross University Council 46

Rules for Conduct of Elections for Members of Council 48

Awards, Scholarships and Prizes **53**

Honorary Awards 54

Scholarships 55

Bursaries 59

Prizes 60

Abbreviated Index **67**

Maps **71**

Welcome from the Chancellor

The Council of Southern Cross University is pleased to present to you the 2002 Calendar. This publication includes comprehensive information concerning the University's structure, governance and legislative framework.

Southern Cross University continues to provide opportunities for high quality university education with a strong student focus. Our vision is to be a dynamic learning community recognised for distinctive achievements in teaching and research and a leading role in supporting regional development with an international presence.

In recent years, one of Southern Cross University's hallmarks has been its innovative and flexible approach in the delivery of quality educational courses and services to its students. We are a new University with a relatively small size which means we offer a lower student/lecturer ratio than most other institutions. Our research is regionally valued and internationally significant.

The Council of the University, through its major strategic planning processes will continue to focus our research efforts; to strive for excellence in teaching and research; and continue to develop distinctive programs relevant to the needs of the region in eastern Australia and our global location in the Asia/Pacific region.

On behalf of the Council of the University, I welcome you to our community.

Lionel Phelps
Chancellor

General Information

- Summary of Dates
- Principal Dates for 2002
- Strategic Plan

Summary of 2002 Principal Dates and Teaching Weeks

ACADEMIC YEAR

First Semester	25 February	–	21 June
Classes	25 February	–	19 April
Study Week	22 April	–	26 April
Classes	29 April	–	31 May
Study Week	3 June	–	7 June
Examinations	10 June	–	21 June
Non-Teaching Weeks	24 June	–	19 July
Second Semester	22 July	–	15 November
Classes	22 July	–	27 September
Study Week	30 September	–	4 October
Classes	7 October	–	25 October
Study Week	28 October	–	1 November
Examinations	4 November	–	15 November

Trimester 1	21 January	–	3 May
Classes	21 January	–	19 April
Examinations	22 April	–	3 May
Non-Teaching Week	6 May	–	10 May
Trimester 2	13 May	–	23 August
Classes	13 May	–	9 August
Examinations	12 August	–	23 August
Non-Teaching Week	26 August	–	30 August
Trimester 3	2 September	–	13 December
Classes	2 September	–	29 November
Examinations	2 December	–	13 December

TEACHING WEEKS

First Semester

Week			
1	25 February	–	1 March
2	4 March	–	8 March
3	11 March	–	15 March
4	18 March	–	22 March
5	25 March	–	29 March
6	1 April	–	5 April
7	8 April	–	12 April
8	15 April	–	19 April
9†	22 April	–	26 April
10	29 April	–	3 May
11	6 May	–	10 May
12	13 May	–	17 May
13	20 May	–	24 May
14	27 May	–	31 May
15†	3 June	–	7 June
16#	10 June	–	14 June
17#	17 June	–	21 June

Second Semester

Week			
1	22 July	–	26 July
2	29 July	–	2 August
3	5 August	–	9 August
4	12 August	–	16 August
5	19 August	–	23 August
6	26 August	–	30 August
7	2 September	–	6 September
8	9 September	–	13 September
9	16 September	–	20 September
10	23 September	–	27 September
11†	30 September	–	4 October
12	7 October	–	11 October
13	14 October	–	18 October
14	21 October	–	25 October
15†	28 October	–	1 November
16#	4 November	–	8 November
17#	11 November	–	15 November

Trimester 1

Week			
1	21 January	–	25 January
2	28 January	–	1 February
3	4 February	–	8 February
4	11 February	–	15 February
5	18 February	–	22 February
6	25 February	–	1 March
7	4 March	–	8 March
8	11 March	–	15 March
9	18 March	–	22 March
10	25 March	–	29 March
11	1 April	–	5 April
12	8 April	–	12 April
13	15 April	–	19 April
14#	22 April	–	26 April
15#	29 April	–	3 May

Trimester 2

Week			
1	13 May	–	17 May
2	20 May	–	24 May
3	27 May	–	31 May
4	3 June	–	7 June
5	10 June	–	14 June
6	17 June	–	21 June
7	24 June	–	28 June
8	1 July	–	5 July
9	8 July	–	12 July
10	15 July	–	19 July
11	22 July	–	26 July
12	29 July	–	2 August
13	5 August	–	9 August
14#	12 August	–	16 August
15#	19 August	–	23 August

Trimester 3

Week			
1	2 September	–	6 September
2	9 September	–	13 September
3	16 September	–	20 September
4	23 September	–	27 September
5	30 September	–	4 October
6	7 October	–	11 October
7	14 October	–	18 October
8	21 October	–	25 October
9	28 October	–	1 November
10	4 November	–	8 November
11	11 November	–	15 November
12	18 November	–	22 November
13	25 November	–	29 November
14#	2 December	–	6 December
15#	9 December	–	13 December

† Study Week # Examinations

Principal Dates for 2002

The academic year is divided into semesters and trimesters.

Semesters

Each semester is of 17 weeks' duration (numbered 1–17). Each semester comprises 13 teaching weeks, two non–teaching weeks and two assessment weeks. A four-week recess occurs between first and second semesters. The summer recess extends from mid-November to late February.

Trimesters

There are three trimesters (1, 2 and 3), each of 15 weeks' duration (numbered 1–15). Each trimester comprises 13 teaching weeks and two assessment weeks, and a non-teaching week occurs between each trimester. A five-week recess occurs from mid-December to late January.

Principal Dates

January	**21**	**Trimester 1 Commences**
	26	Australia Day Holiday
	28	Final day for enrolment in Trimester 1 unit
	28	Census date – Trimester 1
	31	Final day for lodgement of late re-enrolment form for 2002 (with $20 late fee)
February	1	Final day to lodge First Semester application for re-admission (with $20 late fee)
	18-22	Orientation
	25	**First Semester Commences**
	25	Final day to lodge First Semester 2002 course transfer application (with $25 late fee)
	25	Final day to lodge First Semester 2002 re-admission application (with $75 late fee)
March	1	Closing date for applications for re-admission for Second Semester (without late fee)
	8	Final day to vary enrolment to add First Semester unit without penalty/approval
	8	Final date to lodge re-enrolment form (with $50 late fee)
	9	Graduation Ceremonies (Coffs Harbour)
	15	Final day for withdrawal without failure – Trimester 1 units
	29	Good Friday
	31	Closing date for applications for re-admission for Trimester 2
	31	Final day for withdrawal from First Semester course/unit without incurring HECS liability
	31	HECS liability assessed – First Semester
April	1	Easter Monday
	20	Graduation Ceremonies (Lismore)
	22-26	Study Week
	22-3 May	Trimester 1 Examinations
	25	Anzac Day
	26	Graduation Ceremonies (Lismore)
	27	Graduation Ceremonies (Lismore)
May	3	Trimester 1 Ends
	3	Final day for withdrawal without failure – First Semester and year-long units
	13	**Trimester 2 Commences**
	27	Final day for enrolment in Trimester 2 units
	27	Census date – Trimester 2
	31	First Semester Lectures Cease
	31	Final day to lodge Second Semester course transfer application without penalty
June	**1**	Final day for students who withdrew in First Semester to lodge an application for re-admission without late fee
	3-7	Study Week
	10	Queen's Birthday Holiday
	11-21	First Semester Examinations
	21	**First Semester Ends**
	28	Final day to lodge a Second Semester application for re-admission (with $20 late fee)
July	5	Final day for withdrawal without failure – Trimester 2 units
	22	Final day to lodge Second Semester application for re-admission (with $75 late fee)
	22	Final day to lodge Second Semester course transfer application (with $25 late fee)

	22	**Second Semester Commences**
	31	Closing date for applications for re-admission for Trimester 3
August	2	Final day to add Second Semester unit without penalty/approval
	12–23	Trimester 2 Examinations
	23	**Trimester 2 Ends**
	31	Final day for withdrawal from Second Semester course/unit without incurring HECS liability
	31	HECS liability assessed – Second Semester
September	**2**	**Trimester 3 Commences**
	16	Final day for enrolment in Trimester 3 units
	16	Census date – Trimester 3
	27	Final day for withdrawal without failure – Second Semester units
	28	Graduation Ceremonies (Lismore)
	30-4 Oct	Study Week
October	7	Labor Day Holiday
	17	North Coast National Exhibition Holiday
	25	Final day for withdrawal without failure – Trimester 3 units
	25	Final day for lodgement of 2003 re-enrolment form without penalty (semester students)
	25	Second Semester Lectures Cease
Oct. to Nov.	28 1	Study Week
	31	Closing day for applications for re-admission to First Semester 2002
November	4-15	Second Semester Examinations
	15	**Second Semester Ends**
	30	Last day to lodge First Semester 2003 course transfer application without penalty
December	**2-13**	**Trimester 3 Examinations**
	13	**Trimester 3 Ends**
	30	Closing date for applications for re-admission for Trimester 1, 2003

Notes:

1. Dates of public holidays are subject to confirmation.
2. *Education Practicum Dates**:

Graduate Diploma of Education

First Semester: June 17 to July 5
(3 week block)
Second Semester: November 11
(4 week block) to December 6
plus 10 days throughout the year

Combined Degrees – Third year

First Semester: June 17 to July 5
(3 week block)
Second Semester: November 11
(4 week block) to December 6
plus 10 days throughout the year

Bachelor of Education

First Semester:
First year students May 1 to May 29
(5 single Internship days on Wednesdays)
Second year students May 27 to June 14
(3 week block)
Fourth year students May 6 to May 27
(4 single Internship days on Mondays)

Second Semester:
First year students July 24
to September 18
(9 single Internship days on Wednesdays)
First year students October 14
(3 week block) to November 1
Third year students October 14
(3 week block) to November 1
(**NB** *Year 2 and 3 students to complete four additional single days – to be negotiated between student and placement school in second semester.*)
Fourth year students July 22
to August 12
(4 single Internship days on Mondays)
Fourth year students August 19
to September 13
(Internship 3 days per week)

Bachelor of Technology Education

First Semester: Professional Experience I Second year students – 3 week Block Practicum commencing 17 June

Second Semester: Professional Experience II Third year students – 4 week Block Practicum commencing 11 November

School Internship Fourth year students 8 week Block Practicum commencing 22 July

3. *Bachelor of Nursing*

First year students (Clinical Nursing Studies I and II) on campus. Clinical Nursing Studies II has a two week mentor-arranged clinical practicum.

Second year students (Clinical Nursing Studies III and IV) attend practice second-weekly (two-day clinical experiences in local health agencies Tuesday/Wednesday).

Second year students (Clinical Nursing Studies IV) attend two two-week or one four-week mentor-arranged clinical practicum (MACP) in hospitals either locally or at a distance (to be undertaken in breaks between First and Second Semesters of Year 2 and/or Second Semester Year 2 and First Semester, Year 3).

Third year students' (Clinical Nursing Studies V and VI) practicum requirements: attend second-weekly clinical practice in local health agencies as well as two three-week clinical blocks in hospitals at a distance from Lismore. Dates for the clinical blocks are:

First Semester	May 6 to May 24
Second Semester	October 7 to October 25

4. *NSW School Terms 2002**

First Term	Monday, January 28 to Friday, April 12
Second Term	Monday, April 29 to Friday, July 5
Third Term	Monday, July 22 to Friday, September 27
Fourth Term	Monday, October 14 to Friday, December 20
Summer Vacation 2002 – 2003	Monday, December 23 to Tuesday, January 28

* *Subject to confirmation.*

Strategic Plan

Vision

Southern Cross University aims to be a dynamic learning community recognised for distinctive achievements in teaching and research and a leading role in supporting regional development with an international presence.

Mission

Southern Cross University provides opportunities for high quality university education with a strong student focus. Our programs are innovative, linked to targeted research and the needs of our partners in industry and the professions. Our research is regionally valued and internationally significant. Southern Cross University enhances the cultural, social, economic and intellectual development of our region.

Commitments

Southern Cross University is committed to:

- applying the values of honesty, civility, creativity, teamwork and courage;

- pursuing the highest standards in learning, teaching and research;

- enhancing the natural qualities, social cohesion and knowledge base of the university's distinctive region in eastern Australia;

- promoting equity and cultural diversity with a particular focus on the region's Indigenous peoples;

- contributing to an ethical, enterprising and caring society;

- ensuring that Southern Cross graduates have the professional knowledge and skills to contribute productively to their chosen vocations in a global community, and the intellectual values to strive for reform;

- developing national and international partnerships for mutual benefit and strategic achievement;

- pursuing and responding to new challenges with resourcefulness and by expanding our resource flexibility to achieve greater self-reliance;

- striving for continuous improvement through systematic performance evaluation.

Priorities

In pursuing our mission, the University sets itself the following major priorities for the years 2002 to 2005:

1. to focus our research efforts, increase research productivity, promote our research profile, and increase the number of our postgraduate research students;

2. to continue to improve the quality of learning and teaching;

3. to improve university learning opportunities for regional students through our different campuses as part of one University, and address regional needs through collaboration with other educational providers and regional organisations;

4. to maintain a balance of on-campus and flexible learning programs, stimulate greater independence of learning for students as part of lifelong learning, and further develop flexible learning initiatives that are attuned to the needs of our students and strategic partners;

5. to further develop distinctive programs relevant to the needs of the University's region in eastern Australia and our global location in the Asia/Pacific region;

6. to internationalise our programs and focus our overseas activities for the benefit of students, staff and our regional community;

7. to strategically focus our entrepreneurial activities, extend and diversify our income and resource base, and seek multiple benefits from any investment of time and resources;

8. to continue to improve the quality of university experience for our students, the quality of university life for our staff, and the quality of our management processes;

9. to enhance the leadership potential and performance of our staff through strategic staffing support and development, and provide widespread recognition of the value of the work of all staff in the University;

10. to promote the image of the University and awareness of its programs and achievements in Australia and overseas.

Approved by Council 23/11/2001.

Organisation

- Introduction
- Organisational Chart
- Council, Boards and Committees Chart
- Principal Officers and Senior Staff

Introduction

Southern Cross University was established by an Act of the NSW Parliament in 1993. The University has its origins in the Lismore Teachers' College (1971) and the Northern Rivers College of Advanced Education (1973). In 1989 the NRCAE became part of the University of New England. The independent Southern Cross University commenced teaching in 1994 with the role of providing university education on the north coast of New South Wales. The University has campuses in Lismore, Coffs Harbour, Tweed Gold Coast and Port Macquarie.

The University is governed by a Council to which its most senior officer, the Vice-Chancellor and President, reports.

Divisions which are comprised of Schools and Colleges are responsible for carrying out the University's teaching and research activities.

In 2002 Southern Cross University has three Divisions:

DIVISION OF ARTS
School of Contemporary Arts
School of Education
School of Human Services
School of Humanities, Media and Cultural Studies
School of Law and Justice
School of Multimedia and Information Technology
School of Psychology
School of Indigenous Australian Studies

DIVISION OF BUSINESS
School of Business
School of Commerce and Management
School of Social and Workplace Development
School of Tourism and Hospitality Management
Graduate College of Management

DIVISION OF HEALTH AND APPLIED SCIENCES
School of Environmental Science and Management
School of Exercise Science and Sport Management
School of Natural and Complementary Medicine
School of Nursing and Health Care Practices

The University has the following Colleges and Centres:
Graduate Research College
Centre for Phytochemistry
Centre for Plant Conservation Genetics

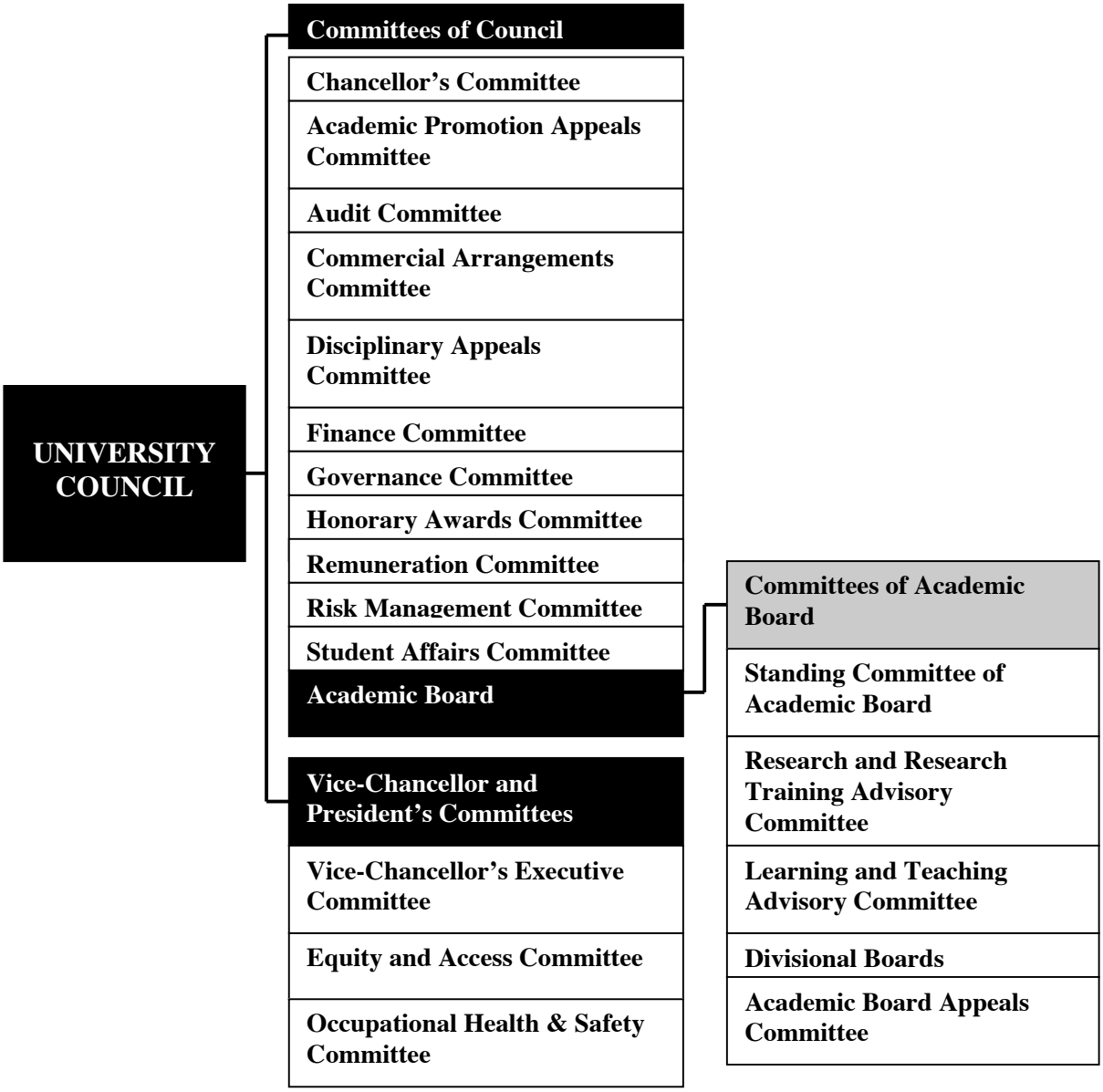
Award courses offered by the University range from Undergraduate Certificates and Degrees through to Postgraduate Masters by Coursework or Thesis and Doctoral awards. As well as teaching at the main campuses, Southern Cross University has a large external student population engaged in flexible learning, and through various agreements has exchange arrangements and offers programs in many countries throughout Asia, the Pacific and Europe.

Student enrolments in 2001 were close to ten thousand five hundred with 50 per cent studying on campus and 45 per cent involved in external study including online. In addition 5 per cent were undertaking Southern Cross University courses off-shore. Across the University the Gender breakdown was 60 per cent Female and 40 per cent Male.

For further general information and links regarding the University, its structures and staffing and students profiles refer to our website at http://www.scu.edu.au/about/.

Committees Chart

Council, Boards, and Major Committees Chart



Principal Officers of the University

Chancellor
Lionel Edward Phelps AM, BA, MEd(Syd), DUniv(NE), FACE

Deputy Chancellor
Emeritus Professor Robert Henry Tufrey Smith AM, BA(NE), MA(Northwestern), PhD(ANU), DUniv, FASSA, FAIM

Vice-Chancellor and President
Professor John Anthony Rickard BSc, PhD(Lond), CMath, FIMA, FAIM, FANZAM

Pro Vice-Chancellors and Vice-Presidents
Professor Peter Raymond Baverstock BSc(Hons), DSc(Adel), PhD(WAust)
Professor Angela Christine Bailey Delves BSc(Hons), DipEd(Bath), PhD(Hull)
Professor Leon Zbigniew Klich BEd(Hons)(Nott), PhD(NE)

Executive Director and Vice-President (Corporate Services) and Council Secretary
Malcolm Hugh Marshall BA(CCAE), MBA(CQU), CPA

Executive Deans
Professor Jennifer Margaret Graham DipT(TCL), DipOT(NSWCollOccTher), MSc(Brad)
Professor Lawson Keith Savery MSc(Aston), PhD(WAust)
Professor Paul Thom MA(Hons)(Syd), BPhil(Oxon)

Senior Staff

Head, School of Business
D.T. O'Brien BScAgr(Syd), MSc(Manit), PhD(Oregon)
Head, School of Commerce and Management
R.H.K. Sloan MCom, DipEd, PhD(UNSW), AAIBF(Snr)
Head, School of Contemporary Arts
Assoc. Prof. J.A. Davis DipPEd(Melb), GradDip(FineArt)(PIT), MA(FineArts)
Head, School of Education
Professor M. Hayden BA, MEd(Monash), PhD(Melb), MACE
Head, School of Environmental Science and Management
Prof. D.F. Gartside BSc(Hons), PhD(Melb), MEIA
Head, School of Exercise Science and Sport Management
T.J. Woods DipT(NRCAE), BEd(DDIAE), MSA(Ohio)
Head, School of Humanities, Media and Cultural Studies
Assoc. Prof. J.A. Davis DipPEd(Melb), GradDip(FineArt)(PIT), MA(FineArts)
Head, School of Human Services
J.A. Griffiths BA(Qld), GradDipCounselling(BCAE), MNA(UNSW)
Director, School of Indigenous Australian Studies
Prof. V.J. Atkinson BA(UC)
Head, School of Law
R.H. Harris BA, LLB(ANU), DipEd(Syd), LLM(QUT), Solicitor of the Supreme Court of New South Wales
Head, School of Multimedia and Information Technology
B.A. Wilks BSc(Hons)(ANU), MSc(Qld)
Head, School of Natural and Complementary Medicine
P.J. Orrock RN, NE, DBM, DipOsteopathy
Head, School of Nursing and Health Care Practices
C.D. Game RN, RM, DipNEd(CNA), MEdStud(Monash), FRCNA, FCN
Head, School of Psychology and Associate Dean (Coffs Harbour)
Prof. P.H. Wilson BA, PhD(UNSW)
Head, School of Social and Workplace Development
M.A. Wallace BA(Hons)(Syd), DipEd(WilliamBalmainCollege), MEd(NE)
Head, School of Tourism and Hospitality Management
J.S.P. Hobson BSc(Hons)(OxfordPoly), MSc(Mass)

Director, Graduate College of Management
Prof. S.C. Speedy RN, BA(Flin), BA(Hons), DipEd, MURP(Adel), EdD(Roch), MAPS, FRCNA, FANZCMHN
Director, Teaching and Learning Centre
S. Parry BBSc, DipEd, PhD(LaT)
Head, Centre for Phytochemistry
Prof. P.G. Waterman BPharm, DSc(Lond), PhD(Strath)
Head, Centre for Plant Conservation Genetics
Prof. R.J. Henry BSc(Hons)(Qld), MSc(Hons)(Macq), PhD(LaT), FRACI

Director, Administrative Systems Unit
W.V. Kidd BTeach(UTS), MACE
Director, Facilities Services
M.J. Cooper
Director, Financial and Business Services
S.M. Blackadder BCom(UNSW), CA
Director, Human Resource Services
P. Waters GradDipHRM(MCAE), GradDipFET(USQ)
Acting Director, Information Technology and Telecommunication Services
M.R. Gillam
Director, International Office
P.C. Melloy BEc(Syd)
University Librarian
A.M. Ransome BA(Hons)(Qld), DipLib(UNSW), MA(Canb), ALIA
Director, Marketing and Media Relations
S. McDonagh
Head, University Residential Services
I.A. Khan BSc(Hons), MSc(KU), PhD(NE)
Director, Student Administration Services
C.J.R. Rallings BCom(W'gong)
Manager, Equity Services
(Vacant)

Staff Directory

For further details about staff at Southern Cross University, please refer to the on-line Staff Directory at the following web address:
http://www.scu.edu.au/staffdirectory

- Members of Council
- Members of Academic Board (including Functions of Academic Board and Sub-Committees)
- Southern Cross University Act 1993
- Southern Cross University By-law 2000
- Standing Orders of the Southern Cross University Council
- Rules for Conduct of Elections for Members of Council

Members of Council

Official Members

Chair of Council

Lionel Edward Phelps AM, BA, MEd(Syd), DUniv(NE), FACE

Deputy Chair of Council

Emeritus Professor Robert Henry Tufrey Smith AM, BA(NE), MA(Northwestern), PhD(ANU), DUniv, FASSA, FAIM

Vice-Chancellor and President

Professor John Anthony Rickard BSc, PhD(Lond), CMath, FIMA, FAIM, FANZAM

Chair of Academic Board

Professor Martin Hayden BA, MEd(Monash), PhD(Melb), MACE

Parliamentary Members

The Honourable Janelle Anne Saffin DipT(NRCAE), BLegS(Macq), MLC

Neville Newell MLA

Appointed Members

Warren Albert Grimshaw AM, BBus(NSWIT), ASTC

Professor Sandra Lee Harding BSc(Hons)(ANU), MPubAdmin(Qld), PhD(NCState), FAIM

Jo-Anne Kelly-Kilpatrick

Peter Trevor Mears BAgrSc(Natal), MAgrSc, PhD(Qld), MAIAgS

Mary Elizabeth Rummery AM

One Member Elected by Council
(for a period of four years from 18th February, 1999)

John Reynolds BSc(Hons)(Sheff), DipEd(Camb)

Two Graduates of the University
(for a period of four years from 8th September, 2000)

David Vincent Cody MB BS(Syd), PhD, FRACP, FACC, FAFRM

Robert John Sadler BEc, LLB(Hons)(Monash), LLM(Melb), MBA(Deakin), PhD, MIPPA, MAHRI, MAICD, AIMM, AAIArb

Elected Members
(for a period of two years from 8th September, 2000)

Two Members of the Academic Staff

Associate Professor Roger Bronks DipT, DipPE(Cardiff), MSc, PhD(Oregon), FASMF

Sharon Parry BBSc, DipEd, PhD(LaT)

One Member of the Non-Academic Staff

Donna Anne Kildea BSocSc

One Student of the University

Basil James Cameron BA(NE)

Council Secretary

Malcolm Hugh Marshall BA(CCAE), MBA(CQU), CPA

Members of Academic Board

Chair

Professor M. Hayden BA, MEd(Monash), PhD(Melb), MACE

Deputy Chair

Associate Professor J.A. Davis DipPEd(Melb), GradDip(FineArt)(PIT), MA(FineArts)

Associate Chairs

Associate Professor W.E. Boyd BSc(StAnd), PhD(Glas)

J.A. Griffiths BA(Qld), GradDipCounselling(BCAE), MNA(UNSW)

Members

Professor P.R. Baverstock BSc(Hons), DSc(Adel), PhD(WAust)

R.H. Booker BA, DipEd(Macq), GDMgt, MBA(UCQ), AIMM

Associate Professor R. Bronks DipT, DipPE(Cardiff), MSc, PhD(Oregon), FASMF

M.J. Chaseling BMus(Adel), GradDipEd(ArmCAE), MEd(NE)

Professor A.C.B. Delves BSc(Hons), DipEd(Bath), PhD(Hull)

N.M. Douglas BA, PhD(Qld)

K.C. Dundas MCom(UNSW), MBA(UTA), DipEd(Syd), DipFinMangt(NE)

J.W. Fitzgerald BMus, BA(Qld), PhD, AMusA

C.D. Game RN, RM, DipNEd(CNA), MEdStud(Monash), FRCNA, FCN

Professor J.M. Graham DipOT(NSWCollOccTher), MSc(Brad)

J. Graham

B.A. Griffin BA, MEd(NE)

M. Hamilton

P.L. Harrison BSc(Hons), PhD(JamesCook)

J.S.P. Hobson BSc(Hons)(OxfordPoly), MSc(Mass)

I. Howden

L.E. Jennings BA(Hons), DipEd(Macq), GradDipRelEd(SACAE), MEd (Manit), PhD(Deakin)

Associate Professor S.J. Kermode RN, BA(MCAE), MHPEd(UNSW), PhD(NE)

Professor L.Z. Klich BEd(Hons)(Nott), PhD(NE)

Associate Professor B. Lo BSc(Lond), PhD(Monash), MEdStud, DipCS(N'cle)

R.S.L. Lo RN, BA, MSc(W'gong), PhD(NE), MCN, ATCL, AMusA

M.D. McDonell BA(Hons)

M.H. Marshall BA(CCAE), MBA(CQU), CPA

E.M. Nuske BSc(Hons)(Salf), MA(Brun)

D.T. O'Brien BScAgr(Syd), MSc(Manit), PhD(Oregon)

P.J. Orrock RN, ND, DBM, DipOsteopathy

A.M. Ransome BA(Hons)(Qld), DipLib(UNSW), MA (Canb), ALIA

L.J. Regan TCert(ArmTC), BA, MLitt(NE), MA(Hons)(Macq), MACE

Professor J.A. Rickard BSc, PhD(Lond), CMath, FIMA, FAIM, FANZAM

Professor L.K. Savery MSc(Aston), PhD(W.Aust)

R.H.K. Sloan MCom, DipEd, PhD(UNSW), AAIBF(Snr)

Professor S.C. Speedy RN, BA(Flin), BA(Hons), DipEd, MURP(Adel), EdD(Roch), MAPS, FRCNA, FANZCMHN

S. Stern

Professor P. Thom MA(Syd), BPhil(Oxon)

M.A. Wallace BA(Hons)(Syd), DipEd(WilliamBalmainCollege), MEd(NE), PhD(Deakin)

J.E. Walton BSc(Hons), MSc, PhD(NE), CMath, FIMA, CStat, FSS

H.M. Wearne BA(GIAE), MA(Monash)

B.A. Wilks BSc(Hons)(ANU), MSc(Qld)

Professor P.H. Wilson BA(Hons), PhD(UNSW)

G.R. Woods BAppSc, DipEd

S. Zhou MEd(BeijingInstPhysEd), PhD(Melb)

Functions of Academic Board and Sub-Committees

Academic Board

The Academic Board is the principal advisory committee of the University Council on academic matters. It provides a forum for the discussion and debate of the academic directions of the University, as well as the quality of its academic programs. It may consider any matter relating to the University's teaching, learning, research or other academic activity, and advise the Council and the Vice Chancellor accordingly. In providing this advice, it shall have particular regard to issues of academic accountability and quality assurance, and to the University Plan.

Standing Committee of Academic Board

The Standing Committee of Academic Board is the executive committee of the Academic Board. On behalf of the Academic Board it shall prepare Academic Board agendas, arrange for committee elections, provide advice and recommendations on all matters of academic policy, planning and development, provision and quality of the development and review of all academic programs and all other services in support of students' academic welfare, and emerging issues.

Academic Board Appeals Committee

The Academic Board Appeals Committee is an appeals committee for students. On behalf of the Academic Board, it shall hear, examine and determine student appeals in relation to exclusion on academic grounds, student assessment or higher degree progression.

Research and Research Training Advisory Committee

The Research and Research Training Advisory Committee is the principal advisory committee of the Academic Board on issues of research management, research development and research training within the University. Its functions are to ensure that, within the approved policies of Council and the Academic Board, appropriate standards are set and maintained for all graduate research courses and programs approved by Council and the Academic Board.

Learning and Teaching Advisory Committee

The Learning and Teaching Advisory Committee is the principal advisory committee of the Academic Board on issues of teaching and learning across the University. It provides advice on matters relating to the academic standards and accountability, equity and quality assurance for all modes of teaching and student assessment activity in or associated with the University.

Divisional Boards

The Divisional Board is the principal advisory committee of the Academic Board on academic matters within a Division. It provides a forum for the discussion and debate of the academic directions of the Division, as well as the quality of its academic programs. It may consider any matter relating to the Division's teaching, learning, research or other academic activity, and advise the Academic Board accordingly. In providing this advice, it shall have particular regard to issues of academic accountability and quality assurance, and to the University's Strategic Plan.

Southern Cross University Act 1993

TABLE OF PROVISIONS

PART 1 - PRELIMINARY
1. Short title
2. Commencement
3. Definitions

PART 2 - CONSTITUTION AND FUNCTIONS OF THE UNIVERSITY
4. Establishment of University
5. Incorporation of University
6. Functions of University
7. University to collaborate with University of New South Wales
8. Facilities to be provided for students

PART 3 - THE COUNCIL, AUTHORITIES AND OFFICERS OF THE UNIVERSITY
9. The Council
10. Constitution of Council
11. Chancellor
12. Deputy Chancellor
13. Vice-Chancellor
14. Visitor
15. Academic Board

PART 4 - FUNCTIONS OF THE COUNCIL
Division 1 - General
16. Powers of Council
17. Delegation by Council
Division 2 - Property
18. Powers of Council relating to property
19. Powers of Council over certain property vested in Crown
20. Acquisition of land
21. Grant or transfer of certain land to University

PART 5 - GENERAL
22. Provision of joint education facility at Coffs Harbour
23. Advance by Treasurer
24. Financial year
25. No religious test or political discrimination
26. Exemption from membership of body corporate
27. Re-appointment or re-election
28. Seal of University
29. By-laws
30. Rules
31. Recovery of charges, fees and other money
32. Savings and transitional provisions
33. Amendment of Acts etc.

SCHEDULE 1 - PROVISIONS RELATING TO MEMBERS AND PROCEDURE OF THE COUNCIL

SCHEDULE 2 - INVESTMENT

SCHEDULE 3 - SAVINGS AND TRANSITIONAL PROVISIONS

SOUTHERN CROSS UNIVERSITY ACT 1993

The Legislature of New South Wales enacts:

PART 1 - PRELIMINARY

Short title

1. This Act may be cited as the "Southern Cross University Act 1993".

Commencement

2. This Act commences on a day or days to be appointed by proclamation.

Definitions

3. (1) In this Act:

"Council" means the Council of the University;

"University" means the Southern Cross University established by this Act.

(2) In this Act, a reference to a graduate of the University is a reference to a person who is the recipient of a degree or diploma, or of such other award or certificate as may be prescribed by the by-laws, conferred or awarded by or on behalf of:

(a) the University;

(b) any former institution that is currently a part of the University (having become a part of the University or any predecessor of the University pursuant to the Higher Education (Amalgamation) Act 1989 or otherwise); or

(c) any predecessor of the University or of any institution referred to in paragraph (b).

(3) In this Act:

(a) a reference to a function includes a reference to a power, authority and duty; and

(b) a reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.

PART 2 - CONSTITUTION AND FUNCTIONS OF THE UNIVERSITY

Establishment of University

4. A University is established by this Act, consisting of:

(a) a Council;

(b) the professors and full-time members of the academic staff of the University and such other members or classes of members of the staff of the University as the by-laws may prescribe; and

(c) the graduates and students of the University.

Incorporation of University

5. The University is a body corporate under the name of the Southern Cross University.

Functions of University

6. (1) The functions of the University (within the limits of its resources) include:

(a) the provision of educational facilities of university standard, having particular regard to the needs of the north coast region of the state;

(b) the preservation, extension and dissemination of knowledge through scholarship, research, creative works, consultancy and internal and external teaching; and

(c) the conferring of the degrees of Bachelor, Master and Doctor and the awarding of diplomas and other certificates and awards.

(2) The University has such other functions as are conferred or imposed on it by or under this or any other Act.

University to collaborate with University of New South Wales

7. Repealed.

Facilities to be provided for students

8. The University may, for the purpose of exercising its functions, provide such facilities for its students as it considers desirable.

PART 3 - THE COUNCIL, AUTHORITIES AND OFFICERS OF THE UNIVERSITY

The Council

9. (1) There is to be a Council of the University.

(2) The Council is the governing authority of the University and has the functions conferred or imposed on it by or under this Act.

Constitution of Council

10. (1) The Council is to consist of:

(a) parliamentary members; and

(b) official members; and

(c) appointed members; and

(d) elected members.

(2) The parliamentary members comprise:

(a) one Member of the Legislative Council elected by that Council:

(i) as soon as practicable after the commencement of this section and thereafter as soon as practicable after each periodic Council election within the meaning of section 3 of the Constitution Act 1902; or

(ii) if there is a casual vacancy in the office of that member of the Council, as soon as practicable after that office becomes vacant; and

(b) one Member of the Legislative Assembly elected by that Assembly:

(i) as soon as practicable after the commencement of this section and thereafter as soon as practicable after each general election of Members of the Legislative Assembly; or

(ii) if there is a casual vacancy in the office of that member of the Council as soon as practicable after that office becomes vacant.

(3) The official members comprise:

(a) the Chancellor (if the Chancellor is not otherwise a member of the Council);

(b) the Vice-Chancellor; and

(c) the person for the time being holding the office of:

(i) presiding member of the Academic Board (if that person is not the Vice-Chancellor); or

(ii) deputy presiding member of the Academic Board (if the presiding member is the Vice-Chancellor).

(4) The appointed members comprise:

(a) 2 persons appointed by the Minister, being persons nominated by the Council, who are graduates of the University, and who the Minister considers to be appropriate for appointment, but who are not:

(i) members of the staff of the University eligible to be elected as members of the Council in accordance with subsection (5)(a) or (b); or

(ii) persons who, within the 5 years immediately prior to appointment, had been members of the staff of the University who were eligible to be elected as members of the Council in accordance with subsection (5)(a) or (b); or

(iii) students of the University eligible to be elected as members of the Council in accordance with subsection (5)(c), and

(b) 6 persons appointed by the Minister with, as far as practicable, at least one person appointed from each of the following categories:

- persons experienced in the field of education or the arts;
- persons experienced in technology, industry, commerce or industrial relations;
- persons who are practising, or have practised, a profession;
- persons associated with the north coast region of the State.

(5) The elected members comprise:

(a) 2 persons:

(i) who are members of the academic staff of the University; and

(ii) who have such qualifications as may be prescribed by the by-laws; and

(iii) who are elected by members of the academic staff of the University in the manner prescribed by the by-laws; and

(b) one person:

(i) who is a member of the non-academic staff of the University; and

(ii) who has such qualifications as may be prescribed by the by-laws; and

(iii) who is elected by members of the non-academic staff of the University in the manner prescribed by the by-laws; and

(c) one person:

(i) who is a student of the University but who is not a member of the academic or non-academic staff of the University; and

(ii) who has such qualifications as may be prescribed by the by-laws; and

(iii) who is elected by students of the University in the manner prescribed by the by-laws.

(6) The Council may appoint any other person who is neither a student nor a member of staff of the University to be a member of the Council and the person, on being appointed, is to be taken to be an appointed member of the Council in addition to the members appointed under subsection (4).

(7) No more than one person may hold office at any one time as an appointed member under subsection (6).

(8) Schedule 1 has effect in relation to the members and procedure of the Council.

Chancellor

11. (1) The Council is to elect a person (whether or not a member of the Council) to be the Chancellor of the University, and is to do so:

(a) at its first meeting or as soon as practicable thereafter; and

(b) whenever a vacancy in the office of Chancellor occurs.

(2) The Chancellor, unless he or she sooner resigns as Chancellor, holds office for such period (not exceeding 4 years), and on such conditions, as may be prescribed by the by-laws.

(3) The Chancellor has the functions conferred or imposed on the Chancellor by or under this or any other Act.

Deputy Chancellor

12. (1) The Council is to elect one of its members to be the Deputy Chancellor of the University, and is to do so:

(a) at its first meeting or as soon as practicable thereafter; and

(b) whenever a vacancy in the office of Deputy Chancellor occurs.

(2) The Deputy Chancellor, unless he or she sooner resigns as Deputy Chancellor or ceases to be a member of the Council, holds office for 2 years from the date of election and on such conditions as may be prescribed by the by-laws.

(3) In the absence of the Chancellor, or during a vacancy in the office of Chancellor or during the inability of the Chancellor to act, the Deputy Chancellor has all the functions of the Chancellor.

Vice-Chancellor

13. (1) Whenever a vacancy occurs in the office of Vice-Chancellor, the Council is to appoint a person (whether or not a member of the Council) to be the Vice-Chancellor of the University.

(2) The Vice-Chancellor holds office for such period, and on such conditions, as the Council determines.

(3) The Vice-Chancellor is the chief executive officer of the University and has the functions conferred or imposed on the Vice-Chancellor by or under this or any other Act.

Visitor

14. (1) The Governor is the Visitor of the University but has ceremonial functions only.

(2) Accordingly, the Visitor has no functions or jurisdiction with respect to the resolution of disputes or any other matter concerning the affairs of the University (other than a matter involving the exercise of ceremonial functions only).

Academic Board

15. (1) There is to be an Academic Board of the University, consisting of:

(a) the Vice-Chancellor; and

(b) such other persons as the Council may, in accordance with the by-laws, determine.

(2) The constitution and functions of the Academic Board are to be as prescribed by the by-laws, subject to subsection (1).

PART 4 - FUNCTIONS OF THE COUNCIL

Division 1 - General

Powers of Council

16. (1) The Council:

(a) may provide such courses, and may confer such degrees and award such diplomas and other certificates, as it thinks fit;

(b) may appoint and terminate the appointment of academic and other staff of the University;

(c) has the control and management of the affairs and concerns of the University and is to act in all matters concerning the University in such manner as appears to it to be best calculated to promote the objects and interest of the University;

(d) may borrow money for the purpose of exercising any of its functions, for the renewal of loans or for the discharge or partial discharge of any indebtedness to the Treasurer or to any bank, within such limits, to such extent and on such conditions as to security or otherwise as the Governor, on the recommendation of the Treasurer, may approve;

(e) may invest any funds belonging to or vested in the University;

(f) may establish or participate in such trusts, companies or other incorporated bodies as it considers appropriate to promote the objects and interests of the University;

(g) may engage in the commercial development of any discovery or invention, or of any intellectual property, in which the University has a right or interest;

(h) may establish and maintain branches, campuses and colleges of the University, within the University and elsewhere;

(i) may make loans and grants to students; and

(j) may impose fees, charges and fines.

(2) The powers of the Council under this section are to be exercised subject to the by-laws.

(3) Schedule 2 has effect in relation to the investment of funds by the Council.

Delegation by Council

17. The Council may, in relation to any matter or class of matters, or in relation to any activity or function of the University, by resolution, delegate all or any of its functions (except this power of delegation) to any member or committee of the Council or to any authority or officer of the University or to any other person or body prescribed by the by-laws.

Division 2 - Property

Powers of Council relating to property

18. (1) The Council:

(a) may acquire by gift, bequest or devise any property for the purpose of this Act and may agree to carry out the conditions of any such gift, bequest or devise; and

(b) has the control and management of all property at any time vested in or acquired by the University and may, subject to this section, dispose of property in the name and on behalf of the University.

(2) The Council must not, except with the approval of the Minister, alienate, mortgage, charge or demise any lands of the University.

(3) Notwithstanding subsection (2), the Council may, without the approval of the Minister, lease any lands of the University if:

(a) the term of the lease does not exceed 21 years; and

(b) the Council is satisfied that it is to the benefit of the University, whether from a financial or educational standpoint or otherwise, that the lease be entered into.

(4) In the case of a lease of any lands of the University, or any renewal of the lease, to a residential college affiliated with the University, the lease:

(a) is to be for a term not exceeding 99 years; and

(b) is to be at a nominal rent; and

(c) is to contain a condition that the lease is not to be assigned and such other conditions as the Council thinks fit.

(5) The rule of law against remoteness of vesting does not apply to or in respect of any condition of a gift, bequest or devise to which the University has agreed.

Powers of Council over certain property vested in Crown

19. (1) Where any property used for the conduct of the University is vested in the Crown or a Minister of the Crown (whether as Constructing Authority or otherwise), the Council has the control and management of that property and is responsible for its maintenance.

(2) Nothing in subsection (1) enables the Council to alienate, mortgage, charge or demise any land vested in the Crown or a Minister of the Crown (whether as Constructing Authority or otherwise).

(3) Notwithstanding subsection (2), the Council may (on behalf of the Crown or a Minister of the Crown) lease land of which it has, pursuant to this section, the control and management.

(4) Such a lease:

(a) is to be for a term not exceeding 21 years; and

(b) is to contain a condition that the lease is not to be assigned and such other conditions as the Council thinks fit.

(5) The Council is, in the exercise of its functions under this section, subject to the control and direction of the Minister.

(6) This section does not apply to land used for the conduct of a campus of the University at Coffs Harbour pursuant to arrangements referred to in section 22 (Provision of joint education facility at Coffs Harbour).

Acquisition of land

20. (1) The Minister may, for the purposes of this Act, acquire land (including an interest in land) by agreement or by compulsory process in accordance with the Land Acquisition (Just Terms Compensation) Act 1991.

(2) The Minister may do so only if the University:

(a) applies to the Minister for acquisition of the land; and

(b) makes provision to the satisfaction of the Minister for the payment of the purchase price or of compensation for compulsory acquisition (together with all necessary charges and expenses incidental to the acquisition).

(3) For the purposes of the Public Works Act 1912, any acquisition of land under this section is taken to be for an authorised work and the Minister is, in relation to that authorised work, taken to be the Constructing Authority.

(4) Sections 34, 35, 36 and 37 of the Public Works Act 1912 do not apply in respect of works constructed under this section.

Grant or transfer of certain land to University

21. (1) If land on which the University is conducted is vested in the Crown or a Minister of the Crown (whether as Constructing Authority or otherwise), the land may:

(a) if it is vested in the Crown - be transferred to the University subject to such trusts, conditions, covenants, provisions, exceptions and reservations as the Minister for Land and Water Conservation thinks fit; or

(b) if it is vested in a Minister of the Crown - be conveyed or transferred to the University for such estate, and subject to such trusts and rights of way or other easements, as the Minister in whom the land is vested thinks fit.

(2) A conveyance, transfer or other instrument executed for the purposes of this section:

(a) is not liable to stamp duty under the Stamp Duties Act 1920; and

(b) may be registered under any Act without fee.

PART 5 - GENERAL

Provision of joint education facility at Coffs Harbour

22. (1) The University may enter into arrangements with the TAFE Commission, the Minister administering the Education Reform Act 1990 and the Director-General of School Education for the purpose of the provision of university education, technical and further education and senior secondary schooling at a university campus, TAFE college and school comprising a joint facility at Coffs Harbour.

(2) For the purposes of the arrangements, the joint facility may be established as a campus of the University, a TAFE college and a school.

Advance by Treasurer

23. The Treasurer may, with the approval of the Governor, advance to the Council money for the temporary accommodation of the University on such terms and conditions in relation to repayment and interest as may be agreed upon.

Financial Year

24. The financial year of the University is:

(a) if no period is prescribed as referred to in paragraph (b) - the year commencing on 1 January; or

(b) the period prescribed by the by-laws for the purposes of this section.

No religious test or political discrimination

25. A person must not, because of his or her religious or political affiliations, views or beliefs, be denied admission as a student of the University or be ineligible to hold office in, to graduate from or to enjoy any benefit, advantage or privilege of the University.

Exemption from membership of body corporate

26. A student or graduate of the University or a member of staff of the University is entitled to be exempted by the Council, on grounds of conscience, from membership of the body corporate of the University.

Re-appointment or re-election

27. Nothing in this Act prevents any person from being re-appointed or re-elected to any office under this Act if the person is eligible and otherwise qualified to hold that office.

Seal of University

28. The seal of the University is to be kept in such custody as the Council may direct and is only to be affixed to a document pursuant to resolution of the Council.

By-laws

29. (1) The Council may make by-laws, not inconsistent with this Act, for or with respect to any matter that is required or permitted to be prescribed or that is necessary or convenient to be prescribed for carrying out or giving effect to this Act and, in particular, for or with respect to any of the following:

(a) the management, good government and discipline of the University;

(b) the method of election of members of the Council (other than the parliamentary members) who are to be elected;

(c) the manner and time of convening, holding and adjourning the meetings of the Council or Academic Board;

(d) the manner of voting (including postal voting or by voting by proxy) at meetings of the Council or Academic Board;

(e) the functions of the presiding member of the Council or Academic Board;

(f) the conduct and record of business of the Council or Academic Board;

(g) the appointment of committees of the Council or Academic Board;

(h) the quorum and functions of committees of the Council or Academic Board;

(i) the resignation of members of the Council, the Chancellor, the Deputy Chancellor or the Vice-Chancellor;

(j) the tenure of office, stipend and functions of the Vice-Chancellor;

(k) the designation of members of staff of the University as academic staff, non-academic staff, full-time staff, part-time staff or otherwise;

(l) the number, stipend, manner of appointment and dismissal of officers and employees of the University;

(m) admission to, enrolment in and exclusion from courses of studies;

(n) the payment of such fees and charges, including fines, as the Council considers necessary, including fees and charges to be paid in respect of any of the following:

(i) entrance to the University;

(ii) tuition;

(iii) lectures and classes;

(iv) examinations;

(v) residence;

(vi) the conferring of degrees and the awarding of diplomas and other certificates and awards;

(vii) the provision of amenities and services, whether or not of an academic nature;

(viii) an organisation of students or of students and other persons;

(o) the exemption from, or deferment of, payment of fees and charges, including fines;

(p) without limiting the operation of paragraphs (n) and (o), the imposition and payment of penalties for parking and traffic infringements;

(q) the courses of lectures or studies for, the assessments for and the granting of degrees, diplomas, certificates, awards and honours and the attendance of candidates for degrees, diplomas, certificates, awards and honours;

(r) the assessments for, and the granting of, fellowships, scholarships, exhibitions, bursaries and prizes;

(s) the admission of students and former students of other universities and institutions of higher education to any status within the University or the granting to graduates of such universities or institutions, or other persons, of degrees or diplomas without examination;

(t) the establishment and conduct of places of accommodation for students (including residential colleges and halls of residence within the University) and the affiliation of residential colleges;

(u) the affiliation with the University of any educational or research establishment;

(v) the creation of faculties, schools, departments, centres or other entities within the University;

(w) the provision of schemes of superannuation for the officers and employees of the University;

(x) the form and use of academic costume;

(y) the form and use of an emblem of the University or of any body within or associated with the University;

(z) the use of the seal of the University.

(2) A by-law has no effect unless it has been approved by the Governor.

Rules

30. (1) The by-laws may empower any authority (including the Council) or officer of the University to make rules (not inconsistent with this Act or the by-laws) for regulating, or providing for the regulation of, any specified matter with respect to which by-laws may be made.

(2) Any such rule:

(a) has the same force and effect as a by-law; and

(b) may, from time to time, be amended or repealed by the Council or by the authority or officer of the University empowered to make such a rule.

Recovery of charges, fees and other money

31. Any charge, fee or money due to the University under this Act may be recovered as a debt in any court of competent jurisdiction.

Savings and transitional provisions

32. Schedule 4 has effect.

Amendment of Acts etc.

33. (1) The Public Finance and Audit Act 1983 is amended by inserting in alphabetical order in Schedule 2 (statutory bodies) the words "Council of the Southern Cross University".

(2) The Public Authorities (Financial Arrangements) Investment Powers Regulation 1990 is amended by inserting in Schedule 2 in alphabetical order the words "Southern Cross University".

SCHEDULE 1 - PROVISIONS RELATING TO MEMBERS AND PROCEDURE OF THE COUNCIL

(Sec. 10)

Term of office

1. Subject to this Act, a member of the Council holds office:

(a) in the case of a parliamentary member, until a member of the House of Parliament that elected the member is elected as a replacement; and

(b) in the case of an official member, while the member holds the office by virtue of which he or she is a member; and

(c) in the case of an appointed member, for such term (not exceeding 4 years) as may be specified in the member's instrument of appointment; and

(d) in the case of an elected member referred to in section 10 (5) (a), (b) or (c), for such term (not exceeding 3 years) as may be prescribed by the by-laws.

Vacation of office

2. The office of a member of the Council becomes vacant if the member:

(a) dies;

(b) declines to act;

(c) resigns the office by writing under his or her hand addressed:

(i) in the case of the parliamentary member who is a Member of the Legislative Council, to the President of the Legislative Council;

(ii) in the case of the parliamentary member who is a member of the Legislative Assembly, to the Speaker of the Legislative Assembly;

(iii) in the case of an appointed member (other than a member appointed by the Council under section 10 (6)), to the Minister; or

(iv) in the case of an elected member or a member appointed by the Council under Section 10 (6), to the Vice-Chancellor;

(d) in the case of an appointed or elected member, becomes bankrupt, applies to take the benefit of any law for the relief of bankrupt or insolvent debtors, compounds with his or her creditors or makes any assignment of his or her remuneration for their benefit;

(e) in the case of an appointed or elected member, becomes a mentally incapacitated person;

(f) is convicted in New South Wales of an offence that is punishable by penal servitude or imprisonment for 12 months or more or is convicted elsewhere than in New South Wales of an offence that, if committed in New South Wales, would be an offence so punishable;

(g) in the case of an appointed or elected member, is absent from 3 consecutive meetings of the Council of which reasonable notice has been given to the member personally or in the ordinary course of post and is not, within 6 weeks after the last of those meetings, excused by the Council for his or her absence;

(h) in the case of the parliamentary member elected by the Legislative Council:

(i) ceases to be a Member of that Council otherwise than by reason of section 22B (1) (c) of the Constitution Act 1902; or

(ii) ceases to be a Member of that Council by reason of section 22B (1) (c) of that Act and does not become a candidate at the next periodic Council election within the meaning of section 3 of that Act or, as the case may be, becomes a candidate but is not elected;

(i) in the case of the parliamentary member elected by the Legislative Assembly:

(i) ceases to be a member of that Assembly otherwise than by reason of its dissolution or its expiration by effluxion of time; or

(ii) ceases to be a Member of that Assembly by reason of its dissolution or its expiration by effluxion of time and does not become a candidate at the next general election of Members of that Assembly or, as the case may be, becomes a candidate but is not elected;

(j) in the case of an elected member, ceases to be qualified for election;

(k) in the case of an appointed member (other than a member appointed by the Council under section 10 (6)), is removed from office by the Minister; or

(l) in the case of a member appointed by the Council under section 10 (6), is removed from office by the Council.

Filling of vacancy in office of member

3. (1) If the office of an appointed or elected member of the Council becomes vacant, a person is, subject to this Act and the by-laws, to be appointed or elected to fill the vacancy.

(2) The by-laws may provide that, in such circumstances as may be prescribed, a person is to be appointed or elected (otherwise than to fill the office of parliamentary member) in such manner as may be prescribed instead of in the manner provided for by this Act.

Committees of the Council

4. (1) The Council may establish committees to assist it in connection with the exercise of any of its functions.

(2) It does not matter that any or all of the members of a committee are not members of the Council.

(3) The procedure for the calling of meetings of a committee and for the conduct of business at those meetings is to be as

determined by the Council or (subject to any determination of the Council) by the committee.

Liability of Council members and others

5. No matter or thing done by the University, the Council or a member of the Council or any person acting under the direction of the University or the Council, if the matter or thing was done in good faith for the purpose of executing this or any other Act, subjects a member of the Council or a person so acting personally to any action, liability, claim or demand.

General procedure

6. The procedure for the calling of meetings of the Council and for the conduct of business at those meetings is, subject to this Act and the by-laws, to be as determined by the Council.

Presiding member

7. (1) The Chancellor is to preside at all meetings of the Council at which the Chancellor is present.

(2) At any meeting of the Council at which the Chancellor is not present, the Deputy Chancellor is to preside and, in the absence of both the Chancellor and the Deputy Chancellor, a member elected by and from the members present is to preside.

(3) Except as provided by subclause (4), at the meetings of a committee constituted by the Council a member appointed by the Council (or, if no member is so appointed, elected by and from the members present) is to preside.

(4) At any meeting of a committee constituted by the Council at which the Chancellor is present, the Chancellor is entitled, if he or she so desires, to preside at that meeting.

Quorum

8. At any meeting of the Council, a majority of the total number of members for the time being of the Council constitutes a quorum.

Voting

9. A decision supported by a majority of the votes cast at a meeting of the Council at which a quorum is present is the decision of the Council.

SCHEDULE 2 - INVESTMENT

Definition of "funds"

1. For the purposes of this Schedule, the funds of the University include funds under the control of the University and real property, securities or other property comprising an investment.

Investment powers

2. (1) The Council has, in respect of the funds of the University, the investment powers conferred on the Council by Part 3 of the Public Authorities (Financial Arrangements) Act 1987.

(2) If Part 3 of that Act does not confer investment powers on the Council in respect of any such funds, the Council may invest those funds:

(a) in any manner authorised for the investment of trust funds; or

(b) in any other manner approved by the Minister with the concurrence of the Treasurer.

Investment common funds

3. (1) The Council may establish one or more investment common funds.

(2) The Council may from time to time, without liability for breach of trust, bring into or withdraw from any such investment common fund the whole or any part of trust funds or other funds of the University.

(3) Subject to subclause (4), the Council must periodically distribute the income of each investment common fund among the funds participating in the common fund, having regard to the extent of the participation of each fund in the common fund during the relevant accounting period.

(4) The Council may, if it considers it expedient to do so, from time to time add some portion of the income of an investment common fund to the capital of the common fund or use some portion of the income to establish or augment a fund or funds as a provision against capital depreciation or reduction of income.

(5) If an investment is brought into an investment common fund:

(a) the University is to be taken to hold that investment on behalf of and for the benefit of the common fund instead of the participating trust fund or other fund; and

(b) that participating fund is to be taken to have contributed to the common fund an amount of money equivalent to the value attributed to the investment by the Council at the time it is brought into the common fund; and

(c) on the withdrawal of that participating fund from the common fund, the amount of money to be withdrawn is to be the amount equivalent to the value attributed by the Council to the equity in the common fund of that participating fund at the time of withdrawal.

(6) The inclusion in an investment common fund of trust funds does not affect any trust to which those trust funds (or money attributed to them) are subject.

(7) On the withdrawal of trust funds from an investment common fund, the funds (or money attributed to them) continue to be subject to the trust.

Terms of trust to prevail

4. In respect of the trust funds of the University:

(a) the investment powers of the Council; and

(b) the power of the Council to bring the trust funds into an investment common fund, are subject to any express direction in or express condition of the trust.

SCHEDULE 3 - SAVINGS AND TRANSITIONAL PROVISIONS

(Sec. 32)

PART 1 - PRELIMINARY

Definitions

1. In this part:

"former campus" means the University of New England, Northern Rivers (being the network member of that name under the University of New England Act 1989) and the college of the former University of New England at Coffs Harbour (known as the Coffs Harbour Centre);

"former University of New England" means the University of New England established under the University of New England Act 1989;

"transfer day" means the day on which the University of New England Act 1989 is repealed.

Regulations

2. (1) The Governor may make regulations containing provisions of a savings or transitional nature consequent on the enactment of this Act.

(2) Any such provision may, if the regulations so provide, take effect from the date of assent to this Act or a later day.

(3) To the extent to which any such provision takes effect from a date that is earlier than the date of its publication in the Gazette, the provision does not operate so as:

(a) to affect, in a manner prejudicial to any person (other than the State or an authority of the State), the rights of that person existing before the date of its publication; or

(b) to impose liabilities on any person (other than the State or an authority of the State) in respect of anything done or omitted to be done before the date of its publication.

PART 2 - TRANSFER OF STAFF

Definitions

3. (1) In this Part:

"officer", in relation to a former campus, means a person who, immediately before the transfer day, held any salaried office or employment in the staff establishment of the former campus otherwise than as a casual staff member or a staff member employed on a fixed term contract;

"superannuation scheme" means a scheme, fund or arrangement under which any superannuation or retirement benefits are provided and which is established by or under an Act;

"casual staff member", in relation to a former campus, means a person who, immediately before the transfer day, was employed in the staff establishment of that campus on terms and conditions that allowed for his or her services to be dispensed with at any time.

Minister may give directions as to which University staff belong

4. (1) The Minister may, by order in writing, direct that a person who immediately before the transfer day held any salaried office or employment in the staff establishment of the former University of New England is taken for the purposes of this Schedule to have held that office or employment in a specified former campus, and any such direction has effect accordingly.

(3) The Minister is not to give a direction under this clause without first consulting with the Vice-Chancellor of each University to be affected by the proposed direction and unless satisfied that the Universities have been given a reasonable opportunity to resolve by agreement between themselves any dispute with which the proposed direction is concerned.

Transfer of staff generally

5. (1) Each officer of a former campus becomes, on the transfer day, an officer of the University.

(2) Except as provided by this Part or the Regulations, the terms and conditions on which an officer of a former campus becomes an officer of the University are the same as those on which he or she was an officer of the former campus.

Remuneration and tenure

6. (1) An officer of a former campus who, pursuant to this Part, becomes an officer of the University becomes such an officer on the same terms and conditions as to remuneration, and duration of appointment, as those on which he or she was employed at the former campus immediately before the transfer day.

(2) Such part of the remuneration referred to in subclause (1) as is salary or wages is subject to any adjustment necessary to give effect to any fluctuation in the applicable basic wage in force under Part 2 of the Industrial Relations Act 1991 until the salary is, or the wages are, lawfully varied.

Superannuation

7. (1) An officer of a former campus who, pursuant to this Part, becomes an officer of the University:

(a) may continue to contribute to any superannuation scheme to which the person was a contributor immediately before becoming an officer of the University; and

(b) is entitled to receive any payment, pension or gratuity accrued or accruing to the person under any such scheme, as if he or she had continued to be such a contributor during his or her service as an officer of the University.

(2) Service by an officer of a former campus as an officer of the University is taken to be service as an officer of the former campus for the purposes of any law under which the officer continues to contribute to any such scheme or by which an entitlement under any such scheme is conferred.

(3) An officer of a former campus who, pursuant to this Part, becomes an officer of the University is regarded as an officer or employee, and the University is regarded as the employer, for the purposes of the superannuation scheme to which he or she is entitled to contribute under this clause.

(4) If a person would, but for this subclause, be entitled under subclause (1) to contribute to a superannuation scheme or to receive any payment, pension or gratuity under any such scheme:

(a) the person is not so entitled on the person's becoming a contributor to any other superannuation scheme; and

(b) the provisions of subclause (3) cease to apply to or in respect of the person and the University where the person becomes a contributor to any such other superannuation scheme.

(5) Subclause (4) does not prevent the payment to an officer of a former campus, on the officer's ceasing to be a contributor to a superannuation scheme, of such amount as would have been payable to the officer if the officer had ceased, by reason of resignation, to be such a contributor.

Annual leave, long service leave and sick leave

8. (1) An officer of a former campus who, pursuant to this Part, becomes an officer of the University retains any rights to:

(a) annual leave; and

(b) leave in the nature of long service leave; and

(c) sick leave, accrued or accruing to the person as an officer of the former campus.

(2) A person's entitlement to any such leave is to be calculated:

(a) for such part of any period during which that leave accrued or was accruing as occurred before the transfer day - at the rate for the time being applicable to the officer, as an officer of the former campus, before that day; and

(b) for such part of that period as occurred after the transfer day - at the rate for the time being applicable to the officer, as an officer of the University, after that day.

No entitlement to dual benefits

9. An officer of a former institution who, pursuant to this Part, becomes an officer of the University is not entitled to claim, both under this Act and any other Act, dual benefits of the same kind in respect of the same period of service.

Casual staff

10. Each casual staff member of a former campus becomes, on the transfer day, a casual staff member of the University.

(2) A casual staff member of a former campus who, pursuant to this clause, becomes a casual staff member of the University becomes such a staff member on the same terms and conditions (including conditions as to remuneration) as those on which he or she was employed at the former campus immediately before the transfer day.

(3) Such part of the remuneration referred to in subclause (2) as is salary or wages is subject to any adjustment necessary to give effect to any fluctuation in the applicable basic wage in force under Part 2 of the Industrial Relations Act 1991 until the salary is, or the wages are, lawfully varied.

Fixed term contracts

11. A fixed term contract in force, immediately before the transfer day, between a person and the former University of New England in relation to a former campus (being a contract under which the person performed services for that campus):

(a) is taken, for the remainder of its term, to be a contract in the same terms, between the person and the University, under which the University assumes the rights and obligations of the former University of New England; and

(b) may be arbitrated, terminated or renewed in any manner provided by the contract.

Part does not apply to former CEO's etc.

12. This Part does not apply to a person holding office as chief executive officer of a member of the University network under the University of New England Act 1989, or as Vice-Chancellor under that Act, as provided by clause 19 (Removal of current office holders) of Schedule 3 to the University of New England Act 1993.

Operation of this Part generally

13. (1) Nothing in this Part affects the operation of the Industrial Relations Act 1991.

(2) Neither the contract of employment nor the period of employment of a person is taken to have been broken by the operation of this Part for the purposes of any law, award or agreement relating to the employment of that person.

(3) A person is not entitled to receive any payment or other benefit merely because the member ceases to be a member of staff of a former campus by the operation of this Part.

PART 3 - PROPERTY ETC.

Definitions

14. In this Part:

"assets" means any legal or equitable estate or interest (whether present or future and whether vested or contingent) in real or personal property of any description (including money), and includes securities, choses in action and documents;

"instrument" means an instrument (other than this Act) which creates, modifies or extinguishes rights or liabilities (or would do so if lodged, filed or registered in accordance with any law), and includes any judgement, order and process of a court;

"liabilities" means all liabilities, debts and obligations (whether present or future and whether vested or contingent);

"rights" means all rights, powers, privileges and immunities (whether present or future and whether vested or contingent).

What constitutes the assets etc. of a former campus

15. (1) For the purposes of this Part, the assets, rights and liabilities of a former campus comprise:

(a) those assets, rights and liabilities of the former University of New England that relate to the former campus; and

(b) any assets, rights and liabilities of the former University of New England that the Minister directs by order in writing are to be regarded as assets, rights or liabilities of the former campus.

(2) The Minister may in a direction under this clause specify a particular day that is later than the commencement of this clause as the transfer day for the purposes of any asset, right or liability to which the direction relates and the day so specified then becomes the transfer day for the purposes of the operation of this Schedule in relation to that asset, right or liability.

(3) The Minister is not to give a direction under this clause without first consulting with the Vice-Chancellor of each University to be affected by the proposed direction and unless satisfied that the Universities have been given a reasonable opportunity to resolve by agreement between themselves any dispute with which the proposed direction is concerned.

Transfer of assets etc.

16. (1) On and from the transfer day:

(a) the assets that comprise any legal or equitable interest in real property of the college of the former University of New England at Coffs Harbour (known as the Coffs Harbour Centre) vest in the Minister by force of this clause and without the need for any conveyance, transfer, assignment or assurance;

(b) the assets of a former campus (other than those provided for by paragraph (a)) vest in the University by force of this clause and without the need for any conveyance, transfer, assignment or assurance;

(c) the rights and liabilities of a former campus become by force of this clause the rights and liabilities of the University;

(d) all proceedings relating to a former campus commenced before the transfer day by or against the former University of New England and pending immediately before the transfer day are taken to be proceedings pending by or against Southern Cross University;

(e) anything done or omitted to be done in relation to a former campus before the transfer day by, to or in respect of the former University of New England is (to the extent that it has any force or effect) taken to have been done or omitted to be done by, to or in respect of Southern Cross University;

(f) a reference in any other Act, in any instrument made under any Act or in any document of any kind to a former campus is (to the extent that it relates to a former campus) to be read as, or as including, a reference to the University, or to the Minister for the purposes of paragraph (a).

(2) The University has the control and management of land that was under the control and management of the former University of New England in relation to a former campus immediately before the transfer day, subject to any directions of the Minister in the case of land comprising an asset to which subclause (1) (a) applies.

(3) The assets of a former institution vested in the University or the Minister by this clause are vested subject to any trusts or conditions subject to which they were held immediately before the transfer day and (in the case of assets vested in the University) are to be applied by the University for the purposes of the University.

(4) The transfer, by this Part, of the control and management of any asset to the University does not affect any power of the person or body by whom the control and management of that asset has been conferred, or of any lawful successor of that person or body:

(a) to remove the control and management of that asset from the University; or

(b) to vary the conditions subject to which the control and management of that asset may be exercised by the University, that could have been exercised by that person or body, or by that lawful successor, in respect of that property had this Act not been enacted.

Operation of Part

17. (1) The operation of this Part is not to be regarded:

(a) as a breach of contract or confidence or otherwise as a civil wrong; or

(b) as a breach of any contractual provision prohibiting, restricting or regulating the assignment or transfer of assets, rights or liabilities; or

(c) as giving rise to any remedy by a party to an instrument, or as causing or permitting the termination of any instrument, because of a change in the beneficial or legal ownership of any asset, right or liability; or

(d) as an event of default under any contract or other instrument.

(2) No attornment to Southern Cross University or the Minister by a lessee from the former University of New England is required.

(3) Any instrument executed only for:

(a) a purpose ancillary to or consequential on the operation of this Part; or

(b) the purpose of giving effect to this Part, is not chargeable with stamp duty and is exempt from payment of any other fee or charge that would otherwise be payable under any other Act in respect of the registration of any such instrument.

PART 4 - THE INTERIM COUNCIL

The interim Council of the University

18. (1) Pending the commencement of section 10, the Council is to consist of such persons as the Minister appoints for the purposes of this clause (referred to in this Part as the "interim Council").

(2) The members of the interim Council hold office, subject to this Act, until the commencement of section 10.

(3) The Minister may call the first meeting of the interim Council in such manner as the Minister thinks fit.

(4) A member of the interim Council designated by the Minister is to preside at all meetings of the Council until the election of the first Chancellor of the University.

(5) The interim Council is to make all necessary by-laws and take all necessary steps to ensure, as far as possible, that a Council is duly constituted under section 10 so as to take office within 12 months after the commencement of this clause or within such extended time as is specified in a proclamation at any time during that period of 12 months.

(6) The interim Council has and may exercise all the functions of the Council until the commencement of section 10, except the functions of the Council under sections 11 (Chancellor) and 12 (Deputy Chancellor). The provisions of this Act (except clause 1 (Term of office) of Schedule 1) applicable to the Council or the members of the Council apply to the interim Council and the members of the interim Council.

(7) Schedule 1 has effect in relation to the members and procedure of the interim Council as if those members were appointed members of the Council.

Election of first Chancellor

19. The election of the first Chancellor of the University by the Council is not to take place until the Council is (apart from the election of Chancellor) fully constituted as provided by section 10.

Appointment of first lay member of Council

20. The first appointment of a person under section 10 (6) as a member of the Council is not to take place until the other members of the Council provided for in section 10 (2), (4) and (5) have been elected or appointed.

Interim Council to appoint Vice-Chancellor

21. The first Vice-Chancellor is to be a person appointed by the interim Council on the recommendation of a committee established with the approval of the Minister for the purpose of selecting a person for appointment.

PART 5 - OTHER MATTERS CONSEQUENT ON THE TRANSFER OF THE FORMER CAMPUSES

Students

22. (1) Each person who was, immediately before the transfer day, a student of a former campus enrolled in a course of study becomes on that day a student of the University.

(2) For the purpose of ensuring that those students are not disadvantaged, the University:

(a) must enter into arrangements with the University of New England for the purpose of affording those students the opportunity (if they wish) to complete the courses in which they were enrolled at a former campus to be provided by the University of New England under the University of New England Act 1993; and

(b) may (for such period as the University considers necessary) provide courses of study that are substantially the same as the courses of study in which those students were enrolled at a former campus.

(3) A student who is enrolled in a course of study provided by the University pursuant to this clause must, as far as it is practicable to do so, be given credit in that course for any subject or work completed by the student in a course of study in which the student was enrolled at a former campus.

(4) Students so enrolled are entitled, on satisfactory completion of their courses, to appropriate awards conferred by Southern Cross University or the University of New England, as appropriate.

Former By-laws

23. (1) The By-laws of the University of New England as in force immediately before the commencement of this clause:

(a) are taken to have been made as by-laws under this Act by the Council of the Southern Cross University; and

(b) may be amended and revoked accordingly.

(2) The Northern Rivers College of Advanced Education By-law is repealed.

Saving of delegations

24. Any delegation made by the Board of the former University of New England in respect of a former campus and in force immediately before the transfer day continues to have effect as if it were a delegation made by the Council, but may be revoked at any time by the Council.

Existing investments

25. Nothing in this Part affects the validity of any investment made by or on behalf of the former University of New England before the transfer day.

Conduct of elections etc.

26. (1) For the purpose only of enabling the Council to be duly constituted on or after the commencement of section 10, elections may be conducted and appointments made before that commencement as if the whole of this Act were in force.

(2) A member who is elected or appointed to the Council under this clause does not assume office before the commencement of section 10.

Construction of certain references

27. In any other Act or in any statutory instrument (including any industrial award or industrial agreement) or other document, a reference to a former campus is, on and from the transfer day, to be read as a reference to the University.

Determination of certain questions

28. (1) Any question arising in connection with the operation of this Schedule:

(a) as to which land is under the control and management of any particular institution;

(b) as to which institution any assets, rights, liabilities or obligations belong or relate to; or

(c) as to which institution the employment of any staff pertains to, is to be determined by the Minister.

(2) A certificate by the Minister as to a determination under this clause is, for any purpose, evidence of the matters contained in the certificate.

(3) The Minister is not to make a determination under this clause without first consulting with the Vice-Chancellor of each University to be affected by the proposed determination and unless satisfied that the Universities have been given a reasonable opportunity to resolve by agreement between themselves any dispute with which the proposed determination is concerned.

PART 6 - MISCELLANEOUS

Visitor

29. (1) Section 14 (2) extends to disputes and other matters arising before the commencement of this clause.

(2) However, if an inquiry by or at the direction of the Visitor into a dispute or other matter has commenced or been completed before the commencement of this clause, the dispute or other matter is to be dealt with and determined as if the University Legislation (Amendment) Act 1994 had not been enacted.

Southern Cross University By-law 2000

The By-law of the University has been reviewed and the amended version has been forwarded to the State Minister for consideration and approval. The previous By-law is applicable until such time as the amendments have been approved.

Part 1 Preliminary

1. Name of By-law

This By-law is the *Southern Cross University By-law 2000*.

2. Commencement

This By-law commences on [to be determined] 2000.

3. Application

This By-law applies to and in respect of Southern Cross University, as constituted by the *Southern Cross University Act 1993*.

4. Definitions

(1) In this By-law and in any rule made under this By-law:
Board means the Academic Board referred to in section 15 of the Act.
Chancellor means the Chancellor of the University.
Deputy Chancellor means the Deputy Chancellor of the University.
rule means a rule made under section 30 (1) of the Act.
Secretary to Council means the Secretary to the University Council.
student means a person enrolled as a candidate proceeding to a degree, diploma or other award course of the University, and includes both an undergraduate student and a postgraduate student.
the Act means the *Southern Cross University Act 1993*.
Vice-Chancellor means the Vice-Chancellor of the University.

(2) For the purposes of this By-law, a person is a member of the fractional-time academic or non-academic staff if the person is employed, otherwise than on a casual or temporary basis, to perform a proportion of the duties that a full-time person employed in the same classification would normally be required to perform in a 12 month period.

(3) For the purposes of this By-law and the rules, a person is a senior officer of the University if the person is any of the following:

(a) the Vice-Chancellor,
(b) any officer so designated by the Vice-Chancellor and approved by the Council.

(4) In the absence of a person who has been appointed to an office in the University by virtue of some other office held by him or her, whether in the University or elsewhere, any person acting in that other office holds that appointment ex officio, unless the Council resolves otherwise.

5. Notes
Notes in this By-law are explanatory notes and do not form part of the By-law.

Part 2 The Council

Division 1 The Chancellor

6. The Chancellor or Deputy Chancellor to preside at ceremonial occasions

(1) The Chancellor when present is to preside at ceremonial occasions.
(2) In the absence of the Chancellor, the Deputy Chancellor when present is to preside at ceremonial occasions.
(3) In the absence of the Chancellor and the Deputy Chancellor, the Vice-Chancellor is to preside at ceremonial occasions.
(4) In the absence of the Chancellor, the Deputy Chancellor and the Vice-Chancellor, a member of the Council (being a member who is not a member of the staff of the University or a student) appointed by the Council is to preside at ceremonial occasions.

7. Term of office of Chancellor

For the purposes of section 11 (2) of the Act, the prescribed period (being the period for which the Chancellor holds office) is 4 years from the date of the Chancellor's election.

Note.

1. Section 12 (2) of the Act provides that the term of office of the Deputy Chancellor is 2 years from the date of his or her election.
2. The Chancellor and Deputy Chancellor are to be elected according to procedures determined by the Council.

Division 2 Election of members of Council

8. Returning Officer

(1) An election of any elected member of the Council is to be conducted by the Secretary to Council who is to be the Returning Officer for the election.

(2) The Returning Officer must appoint a Deputy Returning Officer (with such powers as the Returning Officer may determine) and other persons to assist the Returning Officer in the conduct of all or any part of an election referred to in this Chapter.

(3) The Returning Officer's decision is, subject to the Act and this By-law, final on all matters affecting the eligibility of candidates, the conduct and results of an election and such other matters as may from time to time affect the conduct of elections.

9. Rolls

The Returning Officer is to keep the following:

(a) for the purposes of section 10 (5) (a) of the Act—a Roll of Academic Staff containing the names and addresses of those persons who are classified as full-time or fractional-time members of the academic staff of the University,

(b) for the purposes of section 10 (5) (b) of the Act—a Roll of Non-Academic Staff containing the names and addresses of those persons who are classified as full-time or fractional-time members of the non-academic staff of the University,

(c) for the purposes of section 10 (5) (c) of the Act—a Roll of Students containing the names and addresses of those persons enrolled in courses that are listed in the register of courses of the University that have a minimum duration of one year full-time or equivalent.

10. Qualification for election as member of academic staff

For the purposes of section 10 (5) (a) of the Act, in respect of a person seeking election as a member of the academic staff of the University, the prescribed qualification is that the person's name is entered on the Roll of Academic Staff at the time specified in the notice referred to in clause 13 for the close of nominations for the election.

11. Qualification for election as member of non-academic staff

For the purposes of section 10 (5) (b) of the Act, in respect of a person seeking election as a member of the non-academic staff of the University, the prescribed qualification is that the person's name is entered on the Roll of Non-Academic Staff at the time specified in the notice referred to in clause 13 for the close of nominations for the election.

12. Qualification for election as member of student

For the purposes of section 10 (5) (c) of the Act, in respect of a person seeking election as a student of the University, the prescribed qualifications are that the person's name:

(a) is entered on the Roll of students, and
(b) is not enrolled on the Roll of Academic Staff or the Roll of Non-Academic Staff,

at the time specified in the notice referred to in clause 13 for the close of nominations for the election.

13. Notice of election and call for nominations

(1) If an election of a member or members of the Council is necessary, the Returning Officer must publish on the Internet by means of the Website of the University, and by any other means that the Secretary to Council considers appropriate a notice referred to in this clause, and:

(a) in the case of an election of a staff member or staff members of Council—must send or deliver a copy of the notice to each person whose name is in the relevant roll of staff of the University, and

(b) in the case of an election of a student member of the Council—must publish or cause to be published such copies of the notice in such manner as the Returning Officer considers necessary to inform the persons whose names are enrolled on in the Roll of Students of the University of its contents.

(2) The notice for the purposes of this clause must:

(a) state that an election is necessary, and
(b) invite nominations of persons for election, and
(c) specify the form in which nominations must be made, and
(d) specify a date and time for the close of nominations, being the date and time by which nomination papers must reach the Returning Officer, and
(e) specify how ballot papers may be obtained, and
(f) fix a date and time for the close of the ballot, being the date and time by which ballot papers must reach the Returning Officer, and
(g) contain such other information relation to the election as the Returning Officer thinks fit (which may include, for example, details of the number of vacancies to be filled and of the terms of office of the members of the Council to be elected).

(3) An election is not invalid only because a person whose name is in a relevant roll of staff or students did not sight a notice or copy of a notice, or did not receive a copy of a notice, referred to in this clause.

14. Schedule of dates for Council elections

In the conduct of an election, the Returning Officer must allow:

(a) between publication of the notice referred to in clause 13 and the date and time specified for the close of nominations—not less than 14 and not more than 28 days, and
(b) between the date and time specified for the close of the nominations and issue of ballot papers under clause 18—not more than 28 days, and
(c) between the issue of ballot papers under clause 18 and the date and time specified for the close of the ballot—not less than 14 and not more than 28 days.

15. Making of nominations

(1) A nomination of a candidate for election as a member of the Council must be made by sending or delivering a nomination paper to the Returning Officer.

(2) A nomination paper must be signed by 2 persons entitled to vote at the election for which the candidate is nominated and must be endorsed with or accompanied by the written consent of the person nominated.

(3) There must be a separate nomination paper for each candidate.

(4) A candidate may provide with the nomination paper a statement of not more than 150 words containing information relating to the candidate that he or she wishes to supply. That information may include, for example, the following information:

(a) full name,
(b) faculty, school or department,
(c) academic qualifications and experience,
(d) positions or offices held at any time in public bodies, clubs and institutions (including University clubs and societies) with dates of tenure.

(5) Statements containing more than 150 words must not be accepted by the Returning Officer. The Returning Officer (or a person appointed by the Returning Officer) is to edit all statements supplied to ensure that they contain no defamatory or offensive material. The edited statements are to be printed and distributed with the ballot papers.

(6) The Returning Officer must reject a nomination paper if satisfied that:

(a) the nomination is not duly made, or
(b) the person nominated is not eligible to be elected.

(7) The Returning Officer must, within 4 days after receipt of a nomination paper, send or deliver a notice to each person who has signed or endorsed the nomination paper, notifying the person of the acceptance or rejection of the nomination.

16. Dealing with nominations

(1) If, at the close of nominations, the number of candidates is the same or less than the number of vacancies to be filled, the Returning Officer must declare the candidate or candidates to be elected.

(2) If, at the close of nominations, the number of candidates is more than the number of vacancies to be filled, the Returning Officer must conduct a ballot to fill the vacancy or vacancies.

17. Form of ballot

A ballot for a Council election must be a secret ballot using the optional preferential system.

18. Conduct of ballot

(1) The Returning Officer must, if there is to be an election for a staff member or staff members of the Council, send or deliver a ballot paper to each person whose name is enrolled on the relevant roll of staff of the University.

(2) The Returning Officer must, if there is to be an election for the student member of the Council:

(a) publish, in such manner as the Returning Officer considers necessary, a notice specifying the dates and times of polling, the location of polling booths and any other relevant information, and

(b) forward a ballot paper to each person whose name is in the Roll of Students if the person has applied for the issue of a ballot paper by post and the application has been received not later than 10 days before the close of the ballot for the election.

(3) A person whose ballot paper becomes lost or destroyed may apply in writing to the Returning Officer for a duplicate ballot paper and, if satisfied of the truth of the application, the Returning Officer must supply a duplicate ballot paper to that person.

(4) An election is not invalid only because a person whose name is enrolled on the relevant roll of staff or students of the University did not receive a ballot paper.

(5) In this clause, a reference to a person's name being in a relevant roll of staff or students of the University is a reference to the person's name being in the roll concerned at the close of nominations for the relevant election.

19. Notice to accompany ballot paper

With each ballot paper issued in respect of a Council election, there must also be issued:

(a) a notice setting out how the ballot paper is to be completed and specifying the date and time by which ballot papers for that election must reach the Returning Officer, and

(b) 2 envelopes, one marked "Ballot Paper" and the other addressed to the Returning Officer on the outside of which must be printed a form of declaration of identity and of entitlement to vote to be signed by the voter.

20. Contents of ballot paper

Each ballot paper must contain the names of the candidates in the order drawn at random by the Returning Officer, or by a person appointed by the Returning Officer, for the purposes of the election and must be initialled by the Returning Officer or by a person appointed by the Returning Officer.

21. Method of voting

Each voter must mark a vote on the ballot paper by placing the figure "1" in the square opposite the name of the candidate to whom the voter desires to give a first preference vote, and may place consecutive figures (commencing with the figure "2") in the squares opposite the names of any of the remaining candidates, so as to indicate by numerical sequence the order of the voter's preference for them.

22. Voting at staff elections

(1) In the case of an election of a staff member of the Council, each voter must:

(a) place the completed ballot paper in the envelope marked "Ballot Paper" and seal that envelope, and
(b) complete the form of declaration of identity and entitlement to vote on the inside of the envelope addressed to the Returning Officer, and
(c) enclose and seal the envelope marked "Ballot Paper" in the envelope addressed to the Returning Officer, and
(d) send or deliver to the Returning officer the envelope so addressed so as to ensure the Returning officer will receive it before the close of the ballot.

(2) All envelopes received by the Returning Officer under this clause must be deposited in the relevant ballot box.

23. Voting at student elections

(1) Subject to subclauses (2) and (3), in the case of an election of the student member of the Council, any student who has been recognised, by a person appointed by the Returning Officer to attend a polling booth, as being a person whose name is in the relevant Roll of Students and whose name is then marked on a copy of that roll to signify the issue of a ballot paper, must be provided with a ballot paper.

(2) A student provided with a ballot paper who desires to vote at a polling booth must, in the presence of a person appointed by the Returning Officer, deposit the vote in the relevant ballot box provided for the purpose at the polling booth.

(3) A student who has been forwarded a ballot paper under clause 18 (2) (b) and who wishes to vote must:

(a) place the completed ballot paper in the envelope marked "Ballot Paper" and seal that envelope, and

(b) complete the form of declaration of identity and entitlement to vote on the inside of the envelope addressed to the Returning Officer, and
(c) enclose and seal the envelope marked "Ballot Paper" in the envelope addressed to the Returning Officer, and
(d) send or deliver to the Returning officer the envelope so addressed so as to ensure the Returning officer will receive it before the close of the ballot.

(4) All envelopes received by the Returning Officer under subclause (3) must be deposited in the relevant ballot box.

(5) Despite subclause (3), a student referred to in that subclause may vote by depositing the ballot paper forwarded to the student in the relevant ballot box at a polling booth.

24. Envelopes and ballot papers not to be opened

(1) All envelopes received by the Returning Officer under clause 22 or 23 must remain unopened until the close of the ballot.

(2) A ballot box referred to in clause 22 or 23 must remain unopened until the close of the ballot.

25. Procedure on close of ballot

As soon as practicable after the close of the ballot, the Returning Officer or a person appointed by the Returning Officer must:

(a) open the ballot boxes, and
(b) open the envelopes addressed to the Returning Officer and received before the close of the ballot, and
(c) if the declaration of identity is duly signed by a qualified voter, place the unopened envelope containing the ballot paper with other similar envelopes, and
(d) open the envelopes referred to in paragraph (c) and take out the ballot papers, and
(e) count the votes, and ascertain the result of the ballot, in the manner set out in clauses 26–30.

26. Informal ballot papers

(1) A ballot paper is informal if it has on it any mark or writing that, in the opinion of the Returning Officer, will enable any person to identify the voter.
(2) A ballot paper is informal if not initialled under clause 20.
(3) A ballot paper is informal if the voter has not indicated a clear preference for at least one candidate.
(4) Despite subclause (3), a ballot paper is not informal only because any figures placed on the ballot paper are not placed in, or entirely in, the squares opposite the candidates' names, if the figures are placed on the ballot paper in such positions as, in the opinion of the Returning Officer, clearly indicate the order of the voter's preference for the candidates.

27. Nomination of scrutineers

(1) Each candidate is entitled to nominate one scrutineer to be present at the count.
(2) A person is not to be a scrutineer in an election in which he or she is a candidate.

28. Secrecy of ballot to be maintained

(1) The result of the count must remain confidential until the declaration of the poll by the Returning Officer.
(2) The Returning Officer, any person appointed by the Returning Officer or any scrutineer must not in any way disclose or aid in disclosing the manner in which any voter has voted.

29. Manner of counting votes and ascertaining result of ballot

In this Division:
an absolute majority of votes means a greater number than one-half of the whole number of formal ballot papers counted.
continuing candidate means a candidate not already excluded from the count.
determine by lot means determine in accordance with the following directions:

(a) the names of the candidates concerned must be written on separate and similar slips of paper,
(b) the slips must be folded so as to prevent identification and mixed and drawn at random,
(c) the candidate whose name is first drawn must be excluded.

30. Determination of result of ballot

(1) If a ballot has been held for the purpose of an election the result of the ballot must be determined as provided in this clause.
(2) The Returning Officer must count the total number of ballot papers and exclude any informal papers.
(3) The Returning Officer must count the number of first preference votes given for each candidate.
(4) The candidate who has received the largest number of first preference votes must, if that number constitutes an absolute majority of votes, be declared by the Returning Officer to be elected.
(5) If no candidate has received an absolute majority of first preference votes, the candidate who has received the fewest first preference votes must be excluded and each of the ballot papers counted to that candidate must be counted to the continuing candidate next in order of the voter's preference.
(6) If on any count 2 or more candidates have an equal number of votes and one of them has to be excluded, the candidate to be excluded must be determined as follows:

(a) if the count is the first made in connection with the ballot, the Returning Officer must determine by lot which of those candidates is to be excluded,
(b) if the count is the second or subsequent count made in connection with the ballot:

(i) that candidate must be excluded who had the least number of votes at the last count at which one of those candidates received fewer votes than each of the others, or

(ii) the Returning Officer must determine by lot which of those candidates is to be excluded, if at all preceding counts no one of those candidates received fewer votes than each of the others.

(7) The process of excluding the candidate who has the fewest votes and counting each of the ballot papers counted to that candidate to the continuing candidate next in order of the voter's preference must (subject to subclauses (8) and (9)) be continued:

(a) until one continuing candidate has an absolute majority of votes in which event that candidate must be declared by the Returning Officer to be elected; or
(b) until all candidates but one have been excluded in which event the remaining candidate must be declared elected.

(8) If at any point during any particular count after the first preference votes have been counted, the candidate next in order of a voter's preference is not indicated or cannot be ascertained, that ballot paper must, from that point onwards, be excluded from that particular count and the total of the ballot papers counted must be amended accordingly. The ballot paper must, however, be reinstated in any later counts carried out in accordance with subclause (10).

(9) If any further positions remain to be filled, all excluded candidates must be reinstated with their first preference votes credited and each of the ballot papers counted to the elected candidate or candidates must be counted to the reinstated candidate next in order of the voter's preference as if it were a first preference vote.

(10) The procedures described in subclauses (4) to (9) apply until all vacancies are filled.

Division 3 Terms of office and casual vacancies

31. Term of office of elected members of Council

For the purposes of clause 1 (d) of Schedule 1 to the Act, the prescribed term of office for a member of the Council referred to in section 10 (5) (a), (b) or (c) of the Act is 2 years.

32. Casual vacancy in office of elected member of Council

(1) In the event that a casual vacancy in the office of a member of the Council elected pursuant to section 10 (5) of the Act occurs:

(a) if less than a half of that member's term of office remains—the Council is, as soon as practicable after the vacancy occurs, to appoint a person qualified to hold that office under section 10 (5) of the Act for the remainder of the term of office, or

(b) if the remainder of that member's term of office is or exceeds a half of the term of office—the Returning Officer is to conduct an election to fill the vacancy for the balance of the term of office.

(2) An election referred to in subclause (1) (b) is to be conducted as soon as practicable after the vacancy occurs (or, in a case to which clause 33 applies, from some earlier time in accordance with that clause).

33. Election in anticipation of resignation

(1) Any member of the Council who intends to resign in circumstances that would create a vacancy to which clause 32 (1) (b) would apply if the resignation took effect as intended is under a duty to notify the Returning Officer as soon as practicable of:

(a) his or her intention to resign, and

(b) the date from which the resignation is intended to take effect.

(2) On receipt of any such notification the Returning Officer, even though the resignation has not taken effect, may in accordance with the rules for the conduct of elections proceed to conduct an election to fill the anticipated vacancy.

(3) The election of a new member of the Council in accordance with subclause (2) does not take effect, and the result of any such election is not to be made public, until after the incumbent member's resignation takes effect.

Division 4 Appointment of members of Council

34. Appointment of graduate members of Council

For the purpose of section 10 (4) (a) of the Act, the Council is to nominate to the Minister, two persons who are graduates of the University for consideration for appointment as members of the Council. These nominations are to be approved by a meeting of the Council convened by the Secretary to Council, of which the Secretary to Council has given at least 7 days' notice by posting or delivering to each member a notice stating:

(a) the date, time and place of the meeting, and

(b) that Council will be considering the recommendations of the Graduate Nomination Committee and performing the processes described in clause 38 (1) (b) and (c).

35. Appointment of additional member of Council

For the purpose of section 10 (6) of the Act, one additional member of the Council may be appointed at a meeting of the Council convened by the Secretary to Council, of which the Secretary to Council has given at least 7 days' notice by posting or delivering to each member a notice stating:

(a) the date, time and place of the meeting, and

(b) that an additional member is to be appointed at the meeting.

Note.

1. The additional member is to be appointed according to procedures determined by the Council (clause 6 (General procedure) of Schedule 1 to the Act).

2. Clause 1 (c) of Schedule 1 to the Act provides that an appointed member of the Council holds office "for such term (not exceeding 4 years) as may be specified in the member's instrument of appointment".

36. Process for appointing graduate members to Council

(1) The process for nominating two graduate members of Council is as follows:

As soon as practicable after 1 March in a year in which the term of office of a graduate member expires, the Secretary to Council is to invite graduates of the University to propose names of graduates of the University for appointment as a member of the Council under section 10 (4) (a) of the Act.

(2) The Secretary to Council is to make such an invitation by placing a notice to that effect:

(a) in a newspaper circulating throughout Australia, and
(b) in at least three regional newspapers, each newspaper being published in at least one of the regions where a major campus is located, and
(c) on the Internet by means of the website of the University, and
(d) by any other means that the Secretary to Council considers appropriate.

(3) The notice:

(a) must state that the proposal must be by two graduates of the University, and
(b) must specify a date and time by which the proposal must reach the Secretary to Council.

(4) Proposals received by the Secretary to Council in accordance with this clause are to be forwarded to the Graduate Nominations Committee.

37. Graduate Nominations Committee

(1) There is established by this By-law a Graduate Nominations Committee.

(2) The Committee is to consist of:

(a) the Chancellor, Deputy Chancellor and Vice-Chancellor, and
(b) two members of the Council (other than those who are eligible to be nominated as graduate members of the Council).

(3) The Committee must do the following:

(a) consider the proposals forwarded by the Secretary to Council under clause 36 (4),
(b) recommend names, selected from persons whose names have been proposed, to be forwarded to the Council for nomination by the Council,
(c) recommend the length of appointment (not exceeding 4 years) for each such person,
(d) forward to the Council those recommendations.

38. Council to consider recommendations of Graduate Nominations Committee

(1) The Council must do the following:

(a) consider the recommendations forwarded by the Graduate Nominations Committee in accordance with clause 37 (3) (d),
(b) determine which persons are to be nominated for consideration by the Minister,
(c) determine the recommended length of appointment (not exceeding 4 years) for each such person.

(2) The Vice-Chancellor is to forward the determinations referred to in subclause (1) (b) and (c) to the Minister.

39. Casual vacancy

In the event that a casual vacancy occurs in the office of a graduate member of the Council, the Council is to forward to the Minister the name of a graduate whose name was contained in the previous proposals forwarded to the Council under clause 36 (4) but who was not appointed to the Council.

Part 3 The Academic Board

40. Rules with respect to Board

The Council may make rules:

(a) for or with respect to the constitution, governance, functions and determination of the membership of the Board, and
(b) regulating, or providing for the regulation of, the functions of the Board.

41. Rules made by Board

The Board may make rules for or with respect to:

(a) the manner and time of convening, holding and adjourning its meetings, and
(b) the conduct of business and the manner of voting at its meetings, and
(c) the establishment of committees of the Board and the quorum, powers and duties of such committees.

42. Council to obtain views of Board on certain matters

(1) If the Council wishes to amend a recommendation from the Board relating to teaching, scholarship or research within the University, the Council must seek further advice from the Board before making a final decision.

(2) This clause does not apply if, in the judgement of the presiding member of the Board and the Chancellor:

(a) the matter is one of urgency on which it is necessary for an immediate decision to be made by the Council, or
(b) the area of difference between the Council and the Board is not one of principle or major significance.

Part 4 Rules

43. Rules made by Council

(1) The Council may make rules (not inconsistent with the Act or this By-law) for or with respect to any matter for or with respect to which By-law may be made, except the matters referred to in sections 3 (2), 9, 10, 11, 12, 14, 16, 19, 20, 21, 24, 29 (1) (b) and (k) of the Act and in clauses 1 (d) and 3 of Schedule 1 to the Act.

(2) Without limiting subclause (1), the Council may make rules for or with respect to the following:

(a) the conduct of elections (other than the method of election of members of the Council),
(b) the conduct of Council and other meetings,
(c) the appointment, promotion, resignation and termination of services of members of staff (but not their designation as academic staff, non-academic staff, full-time staff, fractional-time staff or otherwise),
(d) the terms and conditions on which students may be enrolled in any course of study and permitted to continue undertaking any course of study,
(e) staff and student discipline,
(f) penalties for breaches of discipline,
(g) the constitution and procedures of any Appeal Committee established by the Council for the purpose of hearing any appeals against penalties imposed by the Vice-Chancellor for a breach of discipline,
(h) the examinations for, and the conferring of, degrees and other awards,

(i) the examinations for, and the awarding of, fellowships, scholarships, bursaries and prizes,
(j) the classes of students who are eligible to have degrees and other awards conferred on them or diplomas or other certificates awarded to them,
(k) the form of diplomas and other certificates awarded by the University,
(l) the conduct and attendance of students at classes, in the library and in other facilities of the University,
(m) the use of the library and other facilities of the University by members of staff, students and other persons,
(n) the manner in which a member of staff or student may be required to establish his or her identity,
(o) the times at which fees (including fees for tuition and examinations, fees for the awarding of diplomas and other certificates and fees relating to the use of the library and other facilities of the University) become due and payable,
(p) the collection, waiver and postponement of fees,
(q) the affiliation with the University of educational and research establishments and residential colleges.

44. Rules made by Vice-Chancellor

(1) The Vice-Chancellor may make rules, not inconsistent with the rules made by the Council, for or with respect to the good conduct of the University.
(2) Without limiting subclause (1), the Vice-Chancellor may make rules for or with respect to:

(a) any matter specified in clause 43 (2), and
(b) any other matter with respect to which the Vice-Chancellor is permitted or required by this By-law to make rules.

45. Promulgation of rules

(1) A rule made by the Council or by the Vice-Chancellor must be promulgated by means of a notice displayed on the Internet by means of the website of the University, and by any other means that the Secretary to Council considers appropriate.

(2) A rule takes effect on the day following that on which it is promulgated in accordance with subclause (1) or on such later day as may be specified in the rule.

(3) The Secretary to Council must ensure that the rules are published in an official publication of the University.

(4) Failure to comply with subclause (3) does not invalidate any rule.

46. Inconsistency between rules

In the event of an inconsistency between the rules made by the Council and the rules made by the Vice-Chancellor, the rules made by the Council prevail.

Part 5 Miscellaneous

47. Repeal

(1) The *By-law of Southern Cross University* (being a continuation of the By-law of the University of New England continued in force by clause 23 of Schedule 3 to the Act) are repealed.

(2) Any act, matter or thing that, immediately before the repeal of that By-law, had effect under that By-law is taken to have effect under this By-law.

Standing Orders of the Southern Cross University Council

1. Agenda Items

Except in emergencies as determined by the Chancellor, notice of items for discussion shall be conveyed by letter to the Secretary to Council 14 days before a meeting. Such items received from members of the Council, shall form part of the Agenda. The Chancellor shall have discretion in determining whether or not submissions from elsewhere shall be accepted for consideration by the Council.

2. Distribution of Agenda

Distribution of the Agenda prior to meetings shall be restricted to members of the Council, Cost Centre Heads, Senior Executive Staff and the Minute Secretary. Observers' agenda shall be available for perusal prior to meetings by staff and the media, in the LIC, staff rooms and the Secretary to Council's Office, and by students in the LIC and the offices of student organisations on all campuses.

3. Quorum

A majority of the total number of members for the time being of the Council constitutes a quorum.

4. Postponement of Meetings

Any meeting of the Council shall be postponed if, one hour after the time set for the meeting, insufficient members are present to constitute a quorum. A time and place for the postponed meeting will be set at which meeting, if a quorum is not present within one hour after the time set for the meeting, the Chancellor may legally proceed without the necessary quorum.

5. Observers

(a) Council meetings are open to the public, except when matters are considered *in committee,* but shall not be filmed or otherwise electronically recorded.

(b) A person who is not a member of the Council shall not be permitted to address the Council unless application is made in writing and approved by the Chancellor. An application not made in writing may be accepted by the Chancellor or by the Council by resolution passed by a majority of the members present.

6. Order of Business

The business of the meeting shall be considered in the order set out on the agenda except that the order of items may be changed with the approval of the Council. Consideration of items on the agenda may be deferred.

7. Motions

(a) The Chair has discretion regarding the acceptance of motions. The Chair's discretionary ruling may be reversed if the majority of the members present support a motion to this effect.

(b) All notices of motion accepted by the Chair shall appear on the business paper for the meeting concerned. These motions shall be given to the Secretary to Council in writing and shall contain the signature of the proposer.

(c) A motion which is ruled by the Chair to have the effect of amending or rescinding a previous resolution of the Council or altering policy shall not normally be accepted except as a notice of motion for a subsequent meeting.

(d) Except for a motion from the Chair, a motion must be seconded before there may be any discussion.

(e) A point of order accepted by the Chair takes precedence over all other discussion.

(f) Amendments shall be considered prior to a vote on the substantive motion.

(g) All amendments must be relevant to the original motion and no amendment may directly negate the substantive motion or the original motion.

(h) Whenever an amendment is moved upon the original proposal, no further amendment shall be voted on until the first amendment has been disposed of.

(i) Motions or amendments may be withdrawn by the proposer with the approval of the seconder and with the consent of the members.

(j) Though there is a motion before the Council and whether or not there is an amendment to the motion before the Council, it may be moved and seconded by persons who have not hitherto participated in the motion or amendment:

(i) "That the Council does now adjourn";

(ii) "That the Council proceed to the next business";

(iii) "That the question be put", provided that at least two people have spoken for and two people against the motion.

Such a motion shall not be moved while a member is speaking. It shall be put to the vote without discussion.

If (i) is carried the Council shall forthwith determine the time and place for the meeting to be resumed.

If (ii) is carried the matter may not be raised again except as a formal item of business at a subsequent meeting. If it is lost, discussion may continue and the same motion shall not be proposed again during the discussion until a period of 15 minutes has elapsed.

If (iii) is carried the question shall be put forthwith.

(k) The Chair may request the proposer of a motion to submit the motion in writing.

(l) A motion for making, rescinding or amending a standing order shall not be made except in pursuance of notice given at the previous meeting of the Council, or conveyed to the Secretary to Council in writing within 14 clear days before the meeting, and a resolution for any such purpose shall require a simple majority of the members present.

8. Right to Address the Chair

(a) Prior to the closure of a debate a right of reply shall be allowed only to a proposer of a substantive motion and such reply shall close the relevant debate.

(b) Except at the discretion of the Chair a member other than the proposer of a substantive motion may not speak more than once to a question before the meeting.

(c) At the discretion of the Chair a speaker may be asked to yield the floor on a point of information.

9. Voting

Voting will normally be on the voices except that any member may request a show of hands, and a majority of members present may request a secret ballot.

Elections for office bearers shall be by secret ballot. Voting shall be on a "first past the post" basis. Where more than one position is to be filled, the positions will be voted on seriatim.

A motion shall be declared carried, apart from motions for suspension of a standing order and continuation of a meeting after 5.00 pm, if it receives a simple majority of votes cast. The Chair shall have a deliberative vote and, in the event of a tie, the right of casting vote.

10. Decisions

Decisions of the Council shall be made on the result of a vote on:

(a) a motion prior notice of which has been given in the business paper; or

(b) a formal seconded motion arising from the business of the meeting.

11. Suspension of Standing Orders

In exceptional circumstances the Chair may move the suspension of Standing Orders.

A resolution for the suspension of a standing order shall require a two-thirds majority of the members present.

RULES FOR CONDUCT OF ELECTIONS FOR MEMBERS OF COUNCIL

1. Application of These Rules

These Rules shall apply to and in respect of election referred to in section 10(5) of the Act.

2. Time Periods Relating to the Conduct of Elections

In the conduct of an election referred to in these Rules, the Returning Officer shall allow an interval:

(1) between the publication of the notice referred to in clause 3 and the time prescribed for the receipt of nominations, of not less than 14 days;

(2) between the time prescribed for the receipt of nominations and the issue of voting papers, not more than 28 days; and

(3) between the issue of voting papers and the time by which voting papers must be received by the Returning Officer, of not less than 14 nor more than 28 days.

3. Publication of Notices

(1) Where an election for membership of the Council is necessary, the Returning Officer shall publish on notice boards in the University and in University news sheets a note and shall in the case of an election of a person referred to in section 10(5)(c) of the Act, advise external students by notice mailed to such students.

(2) A notice referred to in subclause (1) shall:

(a) state that an election is necessary;

(b) set out the number of vacancies to be filled;

(c) invite nominations for election;

(d) specify the form in which nominations shall be made;

(e) prescribe the date and time by which nomination papers must be received by the Returning Officer; and

(f) contain such other information relating to the election as the Returning Officer thinks fit.

4. Nomination of Candidates for Election

(1) Nomination of a person as a candidate at an election referred to in this rule shall be made by delivering a nomination paper to the Returning Officer.

(2) A nomination paper shall:

(a) be signed by two persons entitled to vote at the election for which the person is nominated as a candidate; and

(b) be endorsed with, or accompanied by, the written consent of the person being nominated.

(3) There shall be a separate nomination paper for each person nominated.

(4) The Returning Officer shall reject a nomination paper if the Returning Officer is satisfied that:

(a) it is not made in accordance with this clause; or

(b) the person nominated is not eligible to be elected.

(5) A candidate nominated for election may not withdraw that nomination after the hour and date prescribed in 3 (2)(e) of this Rule.

5. Necessity for Elections to be Held

(1) Where, in an election of persons to whom this Rule applies:

(a) the number of nominations for the election does not exceed the number of vacancies to be filled, the Returning Officer shall declare the person or persons nominated to be elected; or

(b) the number of nominations for the election exceeds the number of vacancies to be filled, the Returning Officer shall:

(i) in the case of an election of persons referred to in section 10(5)(a) of the Act, send or deliver a voting paper and notice to each person whose name is on a Roll of Academic Staff;

(ii) in the case of an election of a person referred to in section 10(5)(b) of the Act, send or deliver a voting paper and notice to each person whose name is on a Roll of Non-Academic Staff;

(iii) in the case of an election of a person referred to in section 10(5)(c) of the Act, send by post or deliver a voting paper and notice to each person whose name is on a Roll of Students;

(2) A notice referred to in subclause (1)(b) shall:

(a) specify the manner in which the voting paper is to be completed; and

(b) state the hour and date by which the completed voting paper must be received by the Returning Officer.

(3) Where, before the declaration of the poll, a person:

(a) who is nominated as a candidate for the election dies; or

(b) becomes no longer eligible to be elected,

the election shall proceed as if the person had not been nominated and that person's name had not been included on the voting paper and any vote recorded in that person's favour had not been cast.

6. Manner of Voting

(1) An elector shall, subject to subclause (2), place a cross in the square appearing opposite the name of each candidate for whom that voter intends to vote.

(2) A voter shall not vote for more candidates that there are vacancies to be filled at the election.

(3) If a voter votes for more candidates than there are vacancies to be filled at the election, the vote shall be informal.

7. Sealing of Voting Papers in Envelopes

(1) With each voting paper issued for an election referred to in section 10(5) of the Act, there shall be issued an envelope marked "Voting Paper" and an envelope addressed to the Returning Officer.

(2) Voting papers shall contain the name of candidates in order determined by lot by the Returning Officer.

(3) Each voter shall:

(a) place the voting paper completed in accordance with clause 6 in the envelope marked "Voting Paper" and seal that envelope;

(b) place the sealed envelope referred to in subclause 3(a) in the envelope addressed to the Returning Officer and seal that envelope;

(c) complete the form of declaration of identity and voting entitlement on the back of the outer envelope; and

(d) send by post or deliver the outer envelope containing the voting paper to the Returning Officer.

(4) Upon receipt of a sealed envelope addressed to the Returning Officer, the Returning Officer shall check the declaration on the back of the envelope with the relevant Roll.

(5) If the Returning Officer:

(a) is satisfied that the voter is qualified to vote in the election, the Returning Officer shall place the outer envelope containing the voting papers in a ballot box and the envelope shall remain unopened until the close of the poll; or

(b) is satisfied that the voter is not qualified to vote at the election, the Returning Officer shall place the envelope unopened in a receptacle for rejecting voting papers and the envelope shall be destroyed forthwith after the declaration of the poll.

(6) After the close of the poll, the Returning Officer or persons appointed by the Returning Officer for the purpose, shall open the envelopes placed in the ballot box and the Returning Officer shall ascertain the result of the election.

8. Voting Conduct

At the election referred to in these Rules:

(1) the voting shall be by secret ballot;

(2) the Returning Officer shall:

(a) not accept a vote unless the Returning Officer is satisfied that it has been cast by a person entitled to vote at the election and that the voter has only voted once at that election;

(b) not accept a voting paper unless it is received by the Returning Officer before the close of the poll;

(c) decide whether any voting paper shall be accepted or rejected; and

(d) on written application made to the Returning Officer that a voting paper has been lost or destroyed, supply a duplicate voting paper to the person to whom the lost or destroyed voting paper was sent or delivered if the Returning officer is satisfied that the voting paper was so lost or destroyed.

9. Cost of Postage

It shall be the responsibility of the voter to pay the appropriate cost of postage for any voting paper forwarded to the Returning Officer via a commercial postal system, such postage cost to be paid at the time of posting the voting paper to the Returning Officer.

10. Counting of Votes

(1) In this clause "continuing candidate", in relation to any count, means a candidate not already declared elected.

(2) The result of the ballot shall be ascertained by the Returning Officer in accordance with the following provisions:

(a) the Returning Officer shall examine the voting papers and, reject those which do not comply with the requirements of these Rules;

(b) the Returning Officer shall then count the total number of votes given to each candidate;

(c) the candidate polling the highest number of votes shall be declared elected; and

(d) where the number of candidates to be elected is more than one, the candidate polling the next highest number of votes after the first candidate declared elected pursuant to subclause 2(c) shall also be declared elected and the process of electing the candidate with the highest number of votes from the continuing candidates shall be continued until the number of vacancies has been filled.

(3) In the event that the total number of votes received by two or more candidates for any vacancy is equal and it is necessary to exclude one or more of them in respect of that vacancy, the Returning Officer shall:

(a) write the names of each candidate in respect of whom the determination is to be made on separate and similar slips of paper;

(b) fold the slips so that as to prevent identification;

(c) place the folded slips in a receptacle and mix them together;

(d) draw out a slip at random; and

(e) declare elected the candidate whose name appears on the slip drawn out.

11. Scrutineers

Each candidate at an election shall be entitled to nominate one scrutineer to be present at the count of votes.

12. Votes Not to be Disclosed

A person shall not in any way disclose or aid in disclosing the manner in which any voter has voted.

13. Declaration of Election

At the conclusion of the election the Returning Officer shall cause a notice of Declaration of Election to be placed on the official University Notice Board and on such other notice boards and in such publications as the Returning Officer considers appropriate to that election.

14. Destruction of Voting Papers

The Returning Officer shall forthwith after the declaration of the result cause all ballot papers, together with a signed copy of the roll, to be made up, securely fastened and sealed in one packet and safely keep them for 12 months, and at the expiration of that period of 12 months shall cause them to be destroyed in the presence of the Executive Director of Administration or the Director of Staffing.

Awards, Scholarships and Prizes

- Honorary Awards
- Scholarships
- Bursaries
- Prizes

Honorary Awards

The styles and titles shown are as at the date of award.

☐ Honorary Degree Recipients – Doctor of the University

1995

Emeritus Professor Edmund Rodolphe Treyvaud BCom, DipEd(Melb), MEdAdmin(NE), PhD(Nebraska)

Emeritus Professor Robert Henry Tufrey Smith BA(NE), MA(Northwestern), PhD(ANU), FASSA, FAIM

1996

His Excellency Rear Admiral Peter Ross Sinclair AC, AO, KStJ, DUniv(Syd), Governor of New South Wales

His Excellency the Honourable Sir William Patrick Deane AC, KBE, Governor-General of the Commonwealth of Australia

1997

Francis Sutherland Hambly AM, BEc(Adel), HonDLitt(LaT), FACE

Francis Charles Whitebrook MC, OAM, DipPE(STC), BA(Hons)(Syd), EdD(UCLA), FACHPER

1998

Tim Berners-Lee OBE, BA(Hons)(Oxon), Hon DFA(Parsons), Hon DSc(S'ton), DFBCS

Cherrell Hirst AO, MB BS, BEdSt(Qld)

The Honourable Barry Owen Jones AO, MA, LLB(Melb), DLitt(UTS), DLitt(W'gong), DSc(Macq), FAA, FAHA, FTSE, FRSA

1999

Robert Maurice Jules Marie Cailliau IrBWE(Ghent), MSc(Mich)

The Honourable Virginia Anne Chadwick BA, DipEd(N'cle)

The Honourable Andrew John Rogers QC, LLB(Hons)(Syd)

2001

Professor John Rodney Niland AC, MCom(UNSW), PhD(Ill), FASSA

Lyndon Terracini HonDMusTheatre(CQU)

☐ Honorary Fellows

1995

Raymond George Bass BA, MEd(Syd), BEd(Melb)

Marjory Forsyth Yeates BSc(Syd)

Ronald Edward Parry AM, BSc, DipEd(Syd), BEd(Melb), HonDEd(VIC), FACE

1996

Eric Walker

Una Walker

1997

Sir Francis Thomas Moore AO, HonDLitt(James Cook), FAIM

1998

Edith Mary Hall AM

Gordon Keith Milne BA, DipEd(Syd)

Wolfgang Grimm AM

1999

George William Hanna BBuild(Hons)(UNSW)

2000

Catherine Mary McKimm LLB(ANU)

☐ Emeritus Professors

1999

Professor Geoffrey Grant Meredith AM, BEc, MCom, PhD(Qld), FCPA

2000

Professor Barry Ernest Conyngham AM, MA(Hons)(Syd), DMus(Melb)

2001

Professor Alan Thomas Davies BSc(Hons), DipEd, PhD(Melb)

Professor Gary Mervyn Prosser BA(ANU), MEnvStud(Adel), FATRI

Professor Ardon Robin (Harry) Hyland BSc(Hons)(Qld), PhD(ANU), FASA, FAIP

Scholarships

SCHOLARSHIPS, POSTGRADUATE

Scholarships are available competitively for students enrolling in postgraduate research degrees. Full details of these scholarships are set out below or refer to the University website at www.scu.edu.au/services/scholarships/ or contact the Graduate Research College on (02) 6620 3172.

Research Scholarships and Research Support Scholarships

Conditions of Award

1. **Eligibility for Scholarship**

   To qualify for a scholarship, applicants should hold or expect to complete, within two months of the closing date for applications, a degree or other qualification which, in the opinion of the Scholarships Sub-Committee, is equivalent to a degree.

2. **Closing Date for Applications**

   Applications shall close with the Graduate Research College on 31st May and 31st October each year.

3. **Duration of Scholarship**

   In the case of a Masters candidate the scholarship may be held for a maximum of one year; and in the case of a PhD candidate the scholarship may be held for a maximum of three years provided that, in the case of a Masters or PhD candidate, an extension of a scholarship for one further period of up to six months, to be sought before the end of the period of scholarship, may be granted at the discretion of the Scholarships Sub-Committee. Applications for an extension will only be considered where the research has been delayed due to circumstances beyond the awardee's control and where the delay is related to the research rather than being of a personal nature.

   The award will cease on expiry of the award or two weeks after submission of the thesis, whichever occurs first. However, if the award has not expired, it may be re-instated, upon the work being returned to the candidate for amendment, and continued until it either reaches that limit or the thesis is re-submitted, whichever occurs first. Periods of study already undertaken towards the degree or undertaken during suspension of the award will be deducted from the period of tenure.

4. **Mode of Study**

   Scholarship holders will be required to pursue their course of study on a full-time basis, and may not engage in any academic course of study leading to a qualification which is not an essential part of their research programme.

5. **Allowances**

   Research awards and research support awards shall carry a stipend and other allowances outlined in a schedule of benefits available from the Graduate Research College.

6. **Other Awards**

   Scholars may not hold a research award or support award concurrently with any other award, without the approval of the Dean of the Graduate Research College.

7. **Employment**

   (a) Scholarship holders may be appointed to undertake casual teaching or other duties equivalent to not more than 20% of the normal teaching load of a Level A academic.

   (b) A scholarship holder must not undertake any further form of employment during the term of the scholarship except with the approval of the principal supervisor, the School Director of Postgraduate Studies and Research or College director and the Dean of the Graduate Research College.

8. Leave

Scholars are entitled to 20 days paid recreation leave a year calculated on a pro-rata basis. No more than 20 days recreation leave may be accumulated and leave must be taken during the tenure of the scholarship. The principal supervisor's agreement must be obtained before leave is taken. Any other absence from studies in excess of 2 weeks must be reported to the Dean of the Graduate Research College. A student who fails to do this and subsequently claims an extension to the period of scholarship as set out in Rule 3 on the grounds of unreported absence, cannot expect favourable consideration of such a request. At the discretion of the Chair of the Scholarships Sub-Committee, a scholar may have up to 3 months paid sick leave and up to 3 months paid maternity leave within the tenure of the scholarship.

9. Interruption of Scholarship

A scholar may apply for interruption to the scholarship for a period or periods of up to 12 months in total. During this period benefits are not payable and the period will be added to the tenure of the award*. Any further period of interruption will be subject to the approval of the Academic Board. Where permission for interruption is sought, scholarship holders must consult the Administrative Officer of the Graduate Research College.

* Where candidature continues part-time, the equivalent period will be deducted from the tenure of the scholarship.

10. Contact with Supervisor

A scholar is required to maintain regular contact with the supervisor. Details of supervisory provisions governing particular degrees are available from School Secretaries and the Secretary of the Higher Degrees Committee (Research).

11. Enrolment in Other Courses

A scholar who wishes to enrol in a course other than the one for which the scholarship was offered is required to submit a formal application for transfer of the scholarship to the other course through the principal supervisor and School Director of Postgraduate Studies and Research or College director to the Chair of the Higher Degrees Committee (Research).

12. Progress Report and Renewal of Scholarship

Scholars will be required to submit two (2) progress reports each year. An unsatisfactory report may result in cancellation of the scholarship or the scholarship holder being placed on probation.

13 Conversion from Masters to PhD

Where a Masters candidature is converted to a PhD candidature, the scholarship awarded in respect of the Masters candidature will convert automatically to a PhD scholarship, from the date the Higher Degrees Committee (Research) agrees to the conversion, subject to the tenure of the upgraded scholarship being reduced by any period of candidature occurring between the commencement of the Masters tenure and the date of conversion. The total period of scholarship tenure for both Masters and PhD candidature combined will not exceed three years unless an extension is approved in accordance with the Conditions of Award.

SCHOLARSHIPS, UNDERGRADUATE

Vice-Chancellor's Scholarships

Each year a number of scholarships, each to the value of $15,000 for a normal degree programme ($5,000 per year for three years of full-time study), will be offered to students studying the HSC or equivalent at either school or college. The scholarships will be granted to students of outstanding academic ability on the basis of the following selection criteria:

(a) excellence of performance in the HSC or equivalent examination;

(b) personal maturity and social responsibility as evidenced by contributions to school/college and community life, and by the comments of the School/College Principal and personal references;

(c) any evidence of meritorious performance under conditions of disadvantage;

(d) performance at interview (for some Industry Scholarships only – see below);

(e) applicants must be Australian citizens or permanent residents of Australia, who indicate they are willing to enrol in a full-time course of study at Southern Cross University.

Applications must be submitted to the **Marketing and Media Relations Unit** by the end of October. Decisions regarding scholarship winners will be made available late December/early January.

Industry-funded Scholarships

A number of additional, industry-funded undergraduate scholarships are negotiated each year. The conditions of these scholarships are those of the Vice-Chancellor's Scheme with additional reference to the special conditions (if any) outlined below.

New Industry Scholarships (commencing in 2002)

- **Amlink Technologies**

  Available to a Bachelor of Business in Tourism applicant (Lismore campus) from the Far North Coast or Gold Coast region. Value $6,000.

- **Ballina RSL Club**

  Available to a Ballina Shire resident who wishes to undertake a Bachelor of Business in Tourism and enter the Club Industry and undertake their internship programme with Ballina RSL Club. Value $15,000.

- **Fletchers Fotographics x 2**

  Available to applicants who achieve meritorious academic performance under disadvantage. All other things being equal, preference will be given to applicants from the Northern Rivers region. Value $15,000 each.

- **Kirklands Coaches**

  Available to an applicant from Lismore, Kadina or Richmond River High School or Trinity or St. John's Woodlawn College. Value $6,000.

- **Mayne Investments Ltd x 2**

  Available to Bachelor of Information Technology **or** Bachelor of Accounting/Bachelor of Information Technology **or** Bachelor of Information Technology/Bachelor of Laws **or** Bachelor of Business **or** Bachelor of Management **or** Bachelor of Business/Bachelor of Laws applicants from the region bounded by Tweed Heads (north), Tenterfield (west) and Grafton (south). Special emphasis will be placed upon meritorious academic performance. Shortlisted applicants may be required to participate in a phone interview. Value $15000 each.

- **Rutherfords Chartered Accountants**

  Available to a Bachelor of Business (Accounting major) applicant from the region bounded by Mullumbimby (north), Yamba (south) and Woodenbong/Bonalbo (west). Value $15000.

- **Summerland Credit Union**

  Available to an applicant from North Coast schools/colleges within the region bounded by Tweed Heads (north), Woodburn (south), and Woodenbong/Bonalbo (west). Special emphasis is placed upon meritorious performance under conditions of disadvantage. Value $15,000.

- **Tweed Shire Council x 2**

  Available to applicants from the Tweed Shire Council area. All other things being equal, preference will be given to applicants wishing to study on the Tweed Gold Coast campus. Value $15000 each.

- **The Koori Mail x 2***

  Available to Indigenous Australian applicants wishing to undertake an undergraduate course at any of the University's campuses. Special emphasis in selection will be placed on previous academic performance, community service and commitment to the course the applicant wishes to study. Value $15,000 each.

  * *Please note: Applicants for these scholarships need not be current Year 12 students.*

- **The North Coast Ad Agency**

  Available to a Bachelor of Arts (Media Communications major) applicant. Value $15,000.

- **The Xerox Shop – Lismore**

  Available to an applicant from North Coast schools/colleges within the region bounded by Murwillumbah (north), Maclean (south), and Woodenbong/Bonalbo (west) and who wishes to undertake a Bachelor of Information Technology, preferably on the Lismore campus. Value $15000.

The Southern Cross University Industry Scholarships Scheme receives considerable promotional support from NBN Television and The Northern Star newspaper.

Currently Awarded Industry Scholarships (continuing from previous years)

- **Amlink Technologies x 2**

  See selection criteria (above) for the Amlink Technologies Scholarship.

- **Ballina Beach Resort**

  Available to a Bachelor of Business in Tourism applicant who will undertake their

internship with Ballina Beach Resort. Value $15,000.

- **Beach Hotel (Byron Bay)**

  Available to a student in the Far North Coast or Gold Coast regions who wishes to undertake a Bachelor of Business in Tourism. Value $15,000.

- **Casino RSM Club**

  Available to Year 12 school or TAFE students whose home address is Casino or Year 12 school or TAFE students studying at Casino/Bonalbo schools or college. Value $15,000.

- **Country Energy**

  Available to a student in the Far North Coast or Gold Coast regions who wishes to undertake a Bachelor of Applied Science. Value $15,000.

- **Environmental Analysis Laboratory**

  Available to a Bachelor of Applied Science (all strands of the degree) applicant from anywhere in Australia. A good result in Chemistry is particularly desirable. Value $15,000.

- **Lone Star Steakhouse**

  Available to applicants from anywhere in Australia wishing to undertake a Bachelor of Business in Hotel and Catering Management (Coffs Harbour Campus). Value $15,000.

- **Novotel Opal Cove**

  Available to a Year 12 school or TAFE student within the Coffs Harbour area who successfully applies to undertake a Bachelor of Business in Hotel and Catering Management degree at the Coffs Harbour Campus and undertakes the internship programme with Novotel Opal Cove Resort. Value $15,000.

- **Summerland Credit Union x 2**

  See selection criteria (above) for the Summerland Credit Union Scholarship.

- **Tempo Services Ltd**

  Available to Year 12 school or TAFE students from anywhere in Australia wishing to undertake a Business or Management degree. Value $15,000.

- **The North Coast Ad Agency x 2**

  See selection criteria (above) for the North Coast Ad Agency Scholarship.

- **The Xerox Shop – Lismore x 2**

  See selection criteria (above) for the Xerox Shop - Lismore Scholarship.

- **Tourism New South Wales**

  Available to a Year 12 school or TAFE student who successfully applies to undertake a Bachelor of Business in Tourism at the Lismore Campus and undertakes the internship programme with Tourism New South Wales. Value $15,000.

Residential Scholarships

The University also offers up to 50 residential scholarships each year to first year undergraduate Australian students. These scholarships are awarded on academic merit and/or excellence of performance in an area of relevance to the applicant's course of study. They cover the costs of accommodation at the residential colleges at Lismore and Coffs Harbour campuses.

Further details are available on the University website at www.scu.edu.au/services/scholarships/ or contact Residential Services on (02) 6620 3220.

Bursaries

University Co-operative Bookshop Equity Book Bursary

The bursary is for first year students who are in financial need. Special emphasis is placed on applicants who have experienced conditions of disadvantage. There are six book bursaries available, worth $250 each. Applications must be submitted by the end of the first week of Semester 1.

For further information on the Book Bursary, contact the Co-op Bookshop on (02) 6621 4484 or the Student Support Centre on (02) 6620 3943 or refer to the University website at www.scu.edu.au/services/scholarships/bursaries .

Neville J Leeson PhD Bursary

A specialised bursary, the Neville J Leeson PhD Bursary, is available for a PhD student undertaking a research project in mathematics education. Refer to the above website for conditions and contact information.

.

Prizes

The University Medal

University Medals are awarded annually at the discretion of the Academic Board (on the nomination of a School Board) to candidates who have completed the requirements of a Bachelor degree with first class honours and who at all times have demonstrated a very high standard of academic achievement. University Medals are normally only awarded to students with a Grade Point Average of 3.6 or more in their best 16 equivalent 150-hour units completed at Southern Cross University excluding honours year units.

The ABC North Coast Cultural Diversity Prize – $100

Awarded to the most outstanding graduating student in the culture and media analysis subjects in the media communications undergraduate programme.

Donated by ABC North Coast.

The Australasian Institute of Banking and Finance Prize – $250

Awarded annually to the graduating student with the highest grade point average in the Bachelor of Business (Finance) major.

Donated by the Australasian Institute of Banking and Finance.

The Australasian Society of Victimology Prize - $100*

Awarded to the student achieving the best result in the unit LAW00120 Victimology.

Donated by Australasian Society of Victimology

** Subject to final approval of Academic Board.*

The Australian Institute for Tourism Industry Management Prize – $100

Awarded to the graduating student with the best academic performance in the Bachelor of Business in Tourism course.

Donated by the Centre for Coastal Management.

The Australian Literacy Educators Association Prize – One year's membership of the Association and a $50 book voucher

Awarded to a student completing the Bachelor of Education programme, selected on the basis of best overall results in the units EDU00401 Curriculum Studies: English I, EDU00402 Curriculum Studies: English II, EDU00403 Curriculum Studies: English III together with one of the elective units ENG00351 Children's Literature, EDU00352 Teaching English to Speakers of Other Languages (TESOL), ENG00355 Storytelling, EDU00356 Reading Difficulties.

Donated by Northern Rivers Council of the Australian Literacy Educators Association.

The Bundjalung Prize – $300

Awarded to a graduating student from a course co-ordinated by the College of Indigenous Australian Peoples. The student must have demonstrated significant contributions to Indigenous communities located in the area of Bundjalung lands.

Donated by the School of Indigenous Australian Studies

The Butterworths On-Line Legal Research Package Prize – Seven (7) x 6-month subscriptions to a selected number of on-line databases, each package valued at $5,000

Awarded to the best student in each of the following units: LAW00112 Constitutional Law, LAW00117 Administrative Law, LAW00502 Torts, LAW00130 Introduction to Law and Contract, LAW00053 Foundations of Torts, LAW00054 Family Law Practice, LAW00055 Aboriginals, Islanders and Contemporary Legal Issues.

Donated by Butterworths.

The Casino Centenary Prize – $50

Awarded to the student with the best academic performance in either the Bachelor of Contemporary Music or the Bachelor of Arts (Contemporary Music).

Donated by Richmond Valley Council.

The Centre for Coastal Management Prize – $100

Awarded to the graduating student with the best academic performance in the Bachelor of Applied Science course.

Donated by the Centre for Coastal Management.

The Club Management Prize – $250

Awarded to the student achieving the best result in the unit "Club Management" in the Bachelor of Business in Tourism course.

Donated by the Secretaries and Managers' Association of Australia and the Club Managers' Association of New South Wales – Far North Coast Zone.

The Coffs Harbour City Council Prize - $200

Awarded to the highest performing graduating student (as determined by the highest grade point average) in the Bachelor of Business in Hotel and Catering Management at the Coffs Harbour Campus.

Donated by Coffs Harbour City Council.

The Coffs Ex-Services Achievement Award – $1,000

Awarded to a Coffs Harbour Campus student who is the child of a member of the Club and who has made a distinctive contribution to school, university and/or community life through one or a combination of sporting achievement, community involvement, cultural/artistic achievement. The recipient must have completed at least one semester of full-time study at the Coffs Harbour Campus and must not have received the award previously.

Donated by Coffs Ex-Services Club.

The Coffs Harbour Rotary Club Prize – $200 to student (Perpetual Trophy to be presented each year)

Awarded to the student who has achieved the highest result in Year 2 of the Bachelor of Hotel and Catering Management at the Coffs Harbour Campus.

Donated by the Coffs City Rotary Club.

The Coffs Harbour Rugby League Football Club Ltd. Sponsorship – $500 per year

Awarded to a student enrolling in the first year in any course at the Coffs Harbour Campus of Southern Cross University. The successful applicant will have a background in Rugby League, having reached a minimum standard of representative level in Under 18s or 19s or played First Grade with their particular Club and be prepared to play with the Coffs Harbour Comets Rugby League Club. Payment of the sponsorship will be dependent upon the student meeting commitments to the Club, both on and off field, and receiving at least a pass in all units each year.

Donated by Coffs Harbour Rugby League Football Club Ltd.

The Colin Heselwood Marketing Award – $500

Awarded each year to the student enrolled in a marketing unit at any level who submits the best marketing thesis or review or project on the macadamia industry.

Donated by the Australian Macadamia Society Ltd.

The CPA Australia First Year Prize – $500 and Medallion

Awarded to the Bachelor of Business student with the best overall result in first year units including meritorious performance in Accounting and Financial Management I.

Donated by CPA Australia.

The CPA Australia Second Year Prize – $500 and Medallion

Awarded to the Bachelor of Business student with the best overall results in second year Accounting units in the Accounting major.

Donated by CPA Australia.

The CPA Australia Graduate Prize – A framed Certificate and Medallion, one year Membership of CPA Australia and Enrolment fees for one segment of the CPA Program

Awarded for the best overall result in third year Accounting units in the Accounting major.

Donated by CPA Australia.

The Darrel Chapman Memorial Prize – $150

Awarded to the graduating student in the Bachelor of Human Movement Science course with the highest grade point average calculated over the whole course.

Donated by the Centre for Sport, Fitness and Recreation, Southern Cross University.

The Director of Nursing Scholarship – $500

Awarded to the Bachelor of Nursing student with the highest aggregate mark at the completion of the first year of study.

Donated by Zone 2, the Institute of Nursing Administrators of NSW and ACT.

The Far North Coast Law Society Prize – $100

Awarded to the student achieving the best result in the unit LAW00130 Introduction to Law and Contract.

Donated by the Far North Coast Law Society.

The Gairbraid Scholarships – Determined annually

Awarded to the most meritorious male school-leaver and the most meritorious female school-leaver, taking into account their financial circumstances, enrolling in the first year in any course at the Coffs Harbour Campus of Southern Cross University and having in the previous year gained their HSC from a Public High School in the Coffs Harbour Region.

Donated by Mrs E. Maclean.

The Gordon Milne Memorial Prize – $500

Awarded to the student who has demonstrated the best overall academic achievement in their first year of studies at the Port Macquarie Campus of Southern Cross University. To be eligible for this award, the student must have a home address in the Hastings Local Government area and have completed Year 12 from a Hastings Public High School during the preceding year, as well as having been enrolled full-time or part-time in any Southern Cross University course offered with tutorials and/or lectures at the Port Macquarie Campus.

Donated by Mrs V. Milne.

The Gwynne Mason Medal

Awarded to the student who has completed a pre-service degree programme in Primary Teaching and who has achieved the highest total marks in specialist curriculum units for Science Education.

Donated by Catherine Anne Mason in memory of her late husband, Thomas Gwynne Mason, Head of the Science Department at Lismore Teachers' College and NRCAE 1971–1975.

The Harry Shand Memorial Prize – $50

Awarded to the Bachelor of Nursing graduate with an interest in Community Health Nursing as well as high academic performance over the duration of the course.

Donated by the Far North Division, Australian Dental Association, NSW Branch.

The Indigenous Australian Prize – $300

Awarded to the graduating student with the highest Grade Point Average in the units Australian Indigenous Societies Prior to Invasion and Contemporary Australian Indigenous Societies.

Donated by the School of Indigenous Australian Studies.

The Institute of Nursing Administrators Prize – Perpetual Shield and Award

Awarded to the Bachelor of Nursing graduate with the best overall clinical performance.

Donated by Zone 2, the Institute of Nursing Administrators of NSW and ACT. The name of the annual recipient will be recorded on a perpetual Board within the School of Nursing and Health Care Practices.

The Jim Bloomfield Memorial Prize – $500

Awarded to the full-time student with the best overall performance in the first year of a Humanities or Social Science undergraduate course at the Coffs Harbour Campus as determined by highest grade point average.

Donated by Coffs City Rotary Club.

The John Buss Prize – $50

Awarded to the Bachelor of Business graduate with the best overall results in the Marketing major.

Donated by Mr J.H. Buss.

The Kaske Award - 8 x $500

Awarded to the students with the best performance in each of ART00621 and ART00622 in Printmaking, Sculpture, Ceramics and Painting and the best performance in each of ART00632 and ART00624 in Printmaking, Sculpture, Ceramics and Painting.

Donated by John and Shelagh Kaske.

The KRG Conveyancing Centres Prize - $500*

Awarded to the graduating student enrolled in either the Associate Degree in Law (Paralegal Studies) who has completed the Licensed Conveyancing Stream or Bachelor of Legal and Justice Studies who has completed the Licensed Conveyancing Major, with the highest aggregate mark in the following conveyancing units: LAW00057 Conveyancing Law; LAW00108 Legal and Conveyancing Practice; LAW00107 Conveyancing Professional Practice.

Donated by KRG Conveyancing Centres.

** Subject to final approval of Academic Board.*

The Law Book Company Prize – $300

Awarded to the students with the most outstanding achievements in the units Criminal Law and Procedure (LLB), Criminal Process (AssocDegLaw).

Donated by the Law Book Company.

The Lismore City Council Mayoral Prize for Waste Related Studies – $500

To be awarded to the student who achieves the highest grade point average in the unit ENS00218 Waste Technology.

Donated by Lismore City Council.

The Lone Star Steakhouse Award for Excellence in Food and Beverage Management - $250

Awarded to the highest performing Hospitality student in the Food and Beverage Management unit SCI00419.

Donated by Lone Star Asia Pacific.

The Lismore City Council Mayoral Prize for Waste Related Studies – One-year Student Subscription to the Waste Management Association of Australia

To be awarded to the student who achieves the highest grade point average in the third year unit SCI00211 Integrated Project on waste related topic.

Donated by Lismore City Council.

The MIAA - Meetings, Conventions, Exhibitions and Business Events Industry Prize - $250

Awarded to the Bachelor of Business in Tourism (Lismore) or Bachelor of Business in Hotel and Catering Management (Coffs Harbour) student achieving the highest overall mark in the Unit MKT01420 Conventions, Meetings and Exhibitions Management.

Donated by Meetings Industry Association of Australia (MIAA).

The Norco Prize for Marketing – $250

Awarded to the graduating student with the best overall results in the Marketing major of the Bachelor of Business course.

Donated by Norco Co-operative Limited.

The Northern Star Prize – $200

Awarded to the most outstanding graduating student in the media communications undergraduate programme.

Donated by the Northern Star.

The Prospectors Earth Sciences Pty Ltd Prize – Geological hammer, leather hammer holster and pocket magnifier

Awarded to the Bachelor of Applied Science student with the best academic performance in the unit Geology.

Donated by Prospectors Earth Sciences Pty Ltd.

The Real Estate Institute Prize – Determined annually

Awarded to the student enrolling in the second year of full-time studies in the Bachelor of Business Degree at the Coffs Harbour Campus, who achieved the best overall result in the Microeconomics unit or Macroeconomics unit, and a pass or better in all other units undertaken in the first year of the Bachelor of Business.

Donated by the Coffs Harbour Branch of the Real Estate Institute of NSW.

The Royal College of Nursing Australia - The High Achiever Award - Membership to Royal College of Nursing

Awarded to the most outstanding graduate in the Bachelor of Nursing course.

Donated by the Royal College of Nursing Australia.

The Royal Australian Institute of Parks and Recreation Prize – $50 and 12 month student membership of the Institute

Awarded to the Bachelor of Applied Science student with the best academic performance in the unit Protected Area Management.

Donated by Royal Australian Institute of Parks and Recreation (NSW Regional Council).

The Rutherfords Prize – $500

Awarded to the graduating student in the Accounting major of the Bachelor of Business with the best performance over the duration of the course.

Donated by Rutherfords.

The School of Indigenous Australians Prize – $300

Awarded to an Indigenous Australian student on graduation with the highest Grade Point Average in his/her course.

Donated by the School of Indigenous Australian Studies.

The School of Natural and Complementary Medicine Academic Achievement Award – $300

Awarded to a graduating student of the Bachelor of Naturopathy who has achieved the highest grade point average.

Donated by the School of Natural and Complementary Medicine.

The School of Natural and Complementary Medicine Clinical Achievement Award – $300

Awarded to a graduating student of the Bachelor of Naturopathy who, in the judgement of the School Board, has achieved overall excellence in clinical practice.

Donated by the School of Natural and Complementary Medicine.

The Southern Cross Mathematical Association First Year Prize – $100

Awarded on the recommendation of the School of Education to the Bachelor of Teaching student with the most outstanding performance in the unit Curriculum Studies: Mathematics I.

Donated by the Southern Cross Mathematical Association.

The Southern Cross Mathematical Association Second Year Prize – $100

Awarded on the recommendation of the School of Education to the Bachelor of Teaching student with the most outstanding performance in the unit Curriculum Studies: Mathematics II.

Donated by the Southern Cross Mathematical Association.

The Stone and Partners Prize – $300

Awarded to the graduating student with the best academic performance record in the Bachelor of Laws with Honours or Bachelor of Laws (Double Degrees) with Honours courses, as determined by the highest grade point average.

Donated by Stone and Partners, Solicitors.

The Thomas, Noble and Russell Prize for Accounting – $250

Awarded to the best student in the Bachelor of Business Honours (Accounting) course as determined on academic grounds by the School Board.

Donated by Thomas, Noble and Russell, Chartered Accountants.

The Wappett and Partners Prize for Financial Accounting – $250

Awarded to the student, if of sufficient merit, with the best result in the unit ACC00145 Financial Reporting.

Donated by Wappett and Partners, Chartered Accountants.

The Warren Brauer Memorial Prize – $1000 (Homoeopathic Dispensary to value of)

Awarded annually to a graduating student of the Bachelor of Naturopathy degree who, in the judgement of the School Board, has achieved overall excellence in the theory and practice of Homoeopathy.

Donated by Brauer Natural Medicine Pty Ltd.

The Yeates Prize – Determined Annually

Awarded to the full-time student enrolled at the Coffs Harbour Campus of Southern Cross University, who, if of sufficient merit,

achieves the most distinguished results in the first year of his or her course of study. Merit will be determined by grade point average. The Prize will be awarded by resolution of the Academic Board upon recommendation from the Director of University Studies, Coffs Harbour Campus.

Donated by Mrs Marnie Yeates.

Abbreviated Index

Abbreviated Index

A

Academic Board 16
Academic Board, members of 15
Academic Board Appeals Committee..... 16
Academic Year 2
Act, Southern Cross University 17
Appointment of Members of
Council 42

B

Bursaries 59
By-law 2000..... 35

C

Campuses..... 8
Coffs Harbour Education Campus..... 8, 73
Colleges and Centres 8
Commencement Dates 2, 3
Commitments in Strategic Plan 6
Committees 10
Constitution and Functions of
the University 17
Council, Members of 14
Courses..... 8

D

Divisional Boards 16
Divisions 8

E

Education Practicum Dates..... 4
Election of Members of
Council 36
Emeritus Professors 54
Enrolments..... 8
Examination Dates..... 2, 3

F

Functions of the Council..... 17

H

Honorary Degree Recipients
Doctor of the University..... 54
Honorary Fellows 54

I

Inconsistency between Rules..... 45
Investment 17

L

Learning and Teaching Advisory
Committee 16
Lismore Campus..... 8, 72

N

Nursing Practicum Dates 5

O

Organisation..... 8, 9

P

Port Macquarie Campus 8
Principal Dates..... 2
Principal Officers of the University..... 11
Priorities in Strategic Plan 6
Prizes 60
Promulgation of Rules 45
Provisions Relating to Members
and Procedure of the Council 17

R

Repeal 45
Research and Research Training
Advisory Committee 16
Rules for Conduct of Elections
(Council)..... 48
Rules Made by Council 44
Rules Made by Vice-
Chancellor 45
Rules with Respect to
Academic Board..... 44

S

Savings and Transitional
Provisions 17
Scholarships 55
Schools 8
School Term Dates 5
Semesters 2, 3
Senior Staff 11
Staff Directory 12
Standing Committee of Academic Board 16
Strategic Plan 6
Vision 6
Mission 6
Commitments 6
Priorities 6

T

Teaching Weeks 2
Terms of Office and Casual
Vacancies 42
Trimesters 2, 3
Tweed Gold Coast Campus 8, 74

Maps

- Lismore Campus
- Coffs Harbour Education Campus
- Tweed Gold Coast Campus

Tweed Gold Coast Campus