Weekly Planner - Study

Managing your time well can be the key to your success at university. Preparing a weekly planner can ensure you take into account and schedule all fixed and independent learning tasks you are required to complete each week.

Step 1: Add your fixed commitments, including lectures, tutorials and other classes, work, travel, meals, family commitments and leisure time.

Step 2: Add your independent study time. Try to schedule the independent tasks from each unit (ie: working through weekly modules, readings, research, assessment tasks) around the scheduled lecture and tutorials for that unit.

For each unit, we recommend **at least 20 hours a week of additional study** per term.

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday