

Bachelor of Community Welfare

Course code 3007268

- 1 Check the evidence you need**
Work through the requirements below for the placement unit you are enrolling in.
- 2 Upload all required documents**
Upload them to the Checks tab in Sonia Online before your deadline, and make sure you submit them correctly.
- 3 Don't miss your deadline**
Start early — some requirements take time. If you miss your deadline you will not be allocated a placement.

What you must submit complete the following requirements before your Fit to Practice deadline

Every student, from first year

- ☐ Annual WIL Student Statement
- ☐ National Police Certificate

First year students need only the requirements above

Also required for these placement units

WELF2001

WELF3001

- ☐ Placement Planning eForm
- ☐ Working with Children Check (state of residence)

Apply for your working with children check now. A working with children check can take up to 6 weeks to process, and it must be approved and uploaded before your Fit to Practice deadline.

Your Fit to Practice deadline every requirement must be in Sonia Online by this date, or you will not be allocated a placement and cannot continue in the unit

Unit or intake	Availability	Submit everything by	Documents must stay valid until
First year	Term 1 intake	28 Jun 2027	Not applicable
First year	Term 3 intake	18 Oct 2027	Not applicable
WELF2001	Dual Term 2	19 Oct 2026	5 Apr 2027
WELF2001	Dual Term 3	1 Mar 2027	2 Aug 2027
WELF3001	Dual Term 2	19 Oct 2026	5 Apr 2027
WELF3001	Dual Term 3	1 Mar 2027	2 Aug 2027

Every required document must be valid to the date in the last column. Renew anything that expires sooner and upload new evidence by your deadline, otherwise seek an extension to remain eligible for placement. Units without a placement do not appear here.

Additional site checks

Your placement site may require checks beyond this list — extra vaccinations, screening or site inductions. These appear in your **Checks** tab in Sonia Online once you are allocated.

Need help getting a document?

Instructions for every requirement are on the Work Integrated Learning website: www.scu.edu.au/health/work-integrated-learning. Select any unit code above to open its unit page.