

Bachelor of Counselling

Course code 3007321

- 1 **Check the evidence you need**
Work through the requirements below for the placement unit you are enrolling in.
- 2 **Upload all required documents**
Upload them to the Checks tab in Sonia Online before your deadline, and make sure you submit them correctly.
- 3 **Don't miss your deadline**
Start early — some requirements take time. If you miss your deadline you will not be allocated a placement.

What you must submit complete the following requirements before your Fit to Practice deadline

Every student, from first year

- ☐ Annual WIL Student Statement
- ☐ National Police Certificate

First year students need only the requirements above

Also required for these placement units COUN3001 COUN3002

- ☐ Placement Planning eForm
- ☐ Career Success Module

Your Fit to Practice deadline every requirement must be in Sonia Online by this date, or you will not be allocated a placement and cannot continue in the unit

Unit or intake	Availability	Submit everything by	Documents must stay valid until
First year	Term 1 intake	28 Jun 2027	Not applicable
First year	Term 3 intake	18 Oct 2027	Not applicable
COUN3001	Dual Term 2	14 Dec 2026	5 Apr 2027
COUN3002	Dual Term 3	26 Apr 2027	2 Aug 2027

Every required document must be valid to the date in the last column. Renew anything that expires sooner and upload new evidence by your deadline, otherwise seek an extension to remain eligible for placement. Units without a placement do not appear here.

Additional site checks

Your placement site may require checks beyond this list — extra vaccinations, screening or site inductions. These appear in your **Checks** tab in Sonia Online once you are allocated.

Need help getting a document?

Instructions for every requirement are on the Work Integrated Learning website: www.scu.edu.au/health/work-integrated-learning. Select any unit code above to open its unit page.