

Bachelor of Nursing

Course code 3005105

- 1 **Check the evidence you need**
Work through the requirements below for the placement unit you are enrolling in.
- 2 **Upload all required documents**
Upload them to the Checks tab in Sonia Online before your deadline, and make sure you submit them correctly.
- 3 **Don't miss your deadline**
Start early — some requirements take time. If you miss your deadline you will not be allocated a placement.

What you must submit complete the following requirements before your Fit to Practice deadline

Placement Fit to Practice requirements	
☐ Annual WIL Student Statement	☐ NSW Health TB Assessment Tool
☐ National Police Certificate	☐ NSW Health Undertaking / Declaration
☐ First Aid	☐ Vaccinations — dTpa, MMR, Varicella, Influenza, and Hepatitis B vaccination and serology
☐ NSW Health Code of Conduct	

Hepatitis B — start early. From the beginning, the vaccinations and post-vaccination serology take 6–7 months. You must follow the required minimum timeframes between doses, and post-vaccination serology is normally taken 1 month after your final vaccination. If you are completing your first placement unit, a partially completed course is accepted. If you cannot meet the FTP deadline because you are completing an approved Hepatitis B course, this will not affect your FTP compliance status. **Do not undertake an accelerated Hepatitis B course — accelerated schedules are not accepted.**

First year students enrolling in **NURS2004**

- ☐ Immunisation Verification Form ☐ NDIS Workers Screening Clearance

International students also need ☐ International Student Declaration

Gold Coast students also need ☐ Qld Blue Card ☐ Keeping You Safe (Qld Health iLearn)

Coffs Harbour and Lismore students also need ☐ NSW Working with Children Check

Apply for your working with children check now. A Qld Blue Card or NSW Working with Children Check can take up to 6 weeks to process, and it must be approved and uploaded before your Fit to Practice deadline.

Gold Coast students — start iLearn early. Registering a Qld Health iLearn account takes at least 2 business days before you can begin the Keeping You Safe modules, and they must be finished by your deadline.

Your Fit to Practice deadline every requirement must be in Sonia Online by this date, or you will not be allocated a placement and cannot continue in the unit

Placement unit	Availability	Submit everything by	Documents must stay valid until
NURS2004	Dual Term 1	16 Nov 2026	2 May 2027
NURS2004	Dual Term 4	5 Jul 2027	19 Dec 2027
NURS2014	Term 2	12 Apr 2027	4 Jul 2027
NURS2014	Dual Term 4	9 Aug 2027	19 Dec 2027
NURS2018	Dual Term 1	7 Dec 2026	2 May 2027
NURS2018	Dual Term 4	26 Jul 2027	19 Dec 2027
NURS2005	Dual Term 1	7 Dec 2026	2 May 2027
NURS2005	Dual Term 4	26 Jul 2027	19 Dec 2027
NURS3007	Dual Term 1	14 Dec 2026	2 May 2027
NURS3007	Dual Term 3	21 Jun 2027	17 Oct 2027
NURS3009	Dual Term 1	23 Nov 2026	18 Apr 2027
NURS3009	Dual Term 4	19 Jul 2027	12 Dec 2027

Every required document must be valid to the date in the last column — that date covers your whole placement. Renew anything that expires sooner and upload new evidence by your deadline, otherwise seek an extension to remain eligible for placement. Units without a placement do not appear here.

Additional site checks

Your placement site may require checks beyond this list — extra vaccinations, screening or site inductions. These appear in your **Checks** tab in Sonia Online once you are allocated.

Need help getting a document?

Instructions for every requirement are on the Work Integrated Learning website: www.scu.edu.au/health/work-integrated-learning. Select any unit code above to open its unit page.