

Bachelor of Occupational Therapy

Course code 3007224

- 1 Check the evidence you need**
Work through the requirements below for the placement unit you are enrolling in.
- 2 Upload all required documents**
Upload them to the Checks tab in Sonia Online before your deadline, and make sure you submit them correctly.
- 3 Don't miss your deadline**
Start early — some requirements take time. If you miss your deadline you will not be allocated a placement.

What you must submit complete the following requirements before your Fit to Practice deadline

Every student, from first year and **PBHL3005**

- ☐ Annual WIL Student Statement
- ☐ National Police Certificate

Also required for these placement units **OCCU1003** **OCCU2014** **OCCU2015** **OCCU3003**

- ☐ Working with Children Check (state of residence)
- ☐ CPR
- ☐ First Aid
- ☐ Tuberculosis Risk Assessment form
- ☐ Vaccinations — dTpa, MMR, Varicella, Hepatitis B
- ☐ SCU Vaccine Preventable Diseases Verification Form

Extra requirement — only for the placement unit shown

- ☐ NDIS Worker Screening Clearance **OCCU1003**

Apply for your working with children check now. A working with children check can take up to 6 weeks to process, and it must be approved and uploaded before your Fit to Practice deadline.

Your Fit to Practice deadline every requirement must be in Sonia Online by this date, or you will not be allocated a placement and cannot continue in the unit

Unit or intake	Availability	Submit everything by	Documents must stay valid until
First year	Term 1 intake	28 Jun 2027	Not applicable
OCCU1003	Term 1	25 Jan 2027	16 Apr 2027
OCCU2014	Dual Term 4	5 Jul 2027	27 Sep 2027
OCCU2015	Dual Term 4	21 Jun 2027	27 Sep 2027
OCCU3003	Tri Term 1	16 Nov 2026	8 Feb 2027
PBHL3005	Dual Term 3	3 May 2027	2 Aug 2027

Every required document must be valid to the date in the last column. Renew anything that expires sooner and upload new evidence by your deadline, otherwise seek an extension to remain eligible for placement. Units without a placement do not appear here.

Additional site checks

Your placement site may require checks beyond this list — extra vaccinations, screening or site inductions. These appear in your **Checks** tab in Sonia Online once you are allocated.

Need help getting a document?

Instructions for every requirement are on the Work Integrated Learning website: www.scu.edu.au/health/work-integrated-learning. Select any unit code above to open its unit page.