

TB risk assessment — how to fill in the form

The Queensland Health TB form you need before a placement in a Queensland Health facility, step by step.

How to use this cheat sheet

- This cheat sheet is a guide. It is not the official form. You still need to open the TB risk assessment form for students and complete it yourself.
- All health questions must be answered by you. If you are unsure, speak to your doctor.
- Always refer to the TB risk assessment form for students and answer the questions listed there. If they differ from this cheat sheet, refer to the official form.

Open the Queensland Health TB risk assessment form for students

1 Your details

Fill in every box at the top: name, student number, education provider, course, email.

Get these ready first: your student number, any countries you have spent 3 months or more in over the last 5 years, and any TB test results you have.

2 Part A — do you have TB symptoms now?

Answer all 5 questions. Each needs a yes or a no. They ask how you feel **now**, not in the past.

Did you answer yes to any of them?

NO All 5 are no — leave the two clearance tick boxes blank and go on to Part B.

YES

You need to be cleared before you start

- See a doctor or a TB clinic **straight away**.
- Tick "clearance for active TB required", then "attached" once you have the letter.
- Attach the letter to your form.
- Keep filling in Part B while you wait.

3 Part B — your TB history

Answer all 7 questions. Three of them have an extra box beside them. Fill that box in **only** if you gave the answer shown — otherwise leave it empty:

- Q1 — answered no write the country you were born in
Q2 — answered yes list the countries
Q6 — answered yes write the year you finished treatment

Questions 1 and 2 change nothing. Being born overseas does not, on its own, mean you need a test. **Question 3 is the one to watch:** it counts where you were born, however long ago, plus any time in listed countries in the last 5 years adding up to 3 months or more.

Did you answer yes to any of questions 3, 4, 5, 6 or 7?

NO No to all of 3 to 7 — nothing more to do in this section. Go on to Part C.

YES

You need a TB test, or to talk to a doctor

- Book with a doctor or a TB clinic as soon as you can.
- You can still **start your placement while you wait** — as long as Part A was all no.
- **Upload your form now.** Don't hold it back waiting for the test.

4 Part C — TB tests you have had before

Part C is not optional — you must answer all 4 questions. Never had a TB test? Tick "no" to all four. Answer yes to any and attach a copy of the result — it may save you repeating a test.

5 Assessment summary — find your row, then tick **both** of its boxes

Each row has TWO tick boxes. Most students tick only the first one — you must tick both.

- | | |
|---|---|
| Yes to anything in Part A TICK BOTH | 1 ☐ "...clearance for active TB is required prior to placement" |
| | 2 ☐ "Clearance for active TB attached..." |
| All no in Part A and Part B 3-7 TICK BOTH | 1 ☐ "...Nil further assessment required" |
| | 2 ☐ "Completed and signed Risk Assessment form returned..." |
| Yes to any of Part B 3-7 TICK BOTH | 1 ☐ "...further testing/consultation with a doctor or ... TB Control Unit is required" |
| | 2 ☐ "Completed and signed..." and "Student consents to undertake assessment..." |

Official pages you may need

The form itself
careers.health.qld.gov.au — search "TB risk assessment questionnaire students"

Queensland Health TB FAQ
careers.health.qld.gov.au — search "TB risk assessment FAQ"

Countries where TB is common — for Part B Q3
health.nsw.gov.au/infectious/tuberculosis

Find a TB clinic (a tuberculosis control unit)
health.qld.gov.au — Tuberculosis — Contact a service

"Returned to your education provider placement coordinator"

That is the form's wording. At Southern Cross it means uploading the form to Sonia, where the WIL Unit reviews it.

6 Sign it

Fill in all three: print your full name, sign your name, and write the date. If any one is missing, your form will be sent back.

The last pages are not for you — "Helpful hints for general practitioners" is for a doctor. Take it to any appointment.

Keep a copy, then upload the form and its attachments to Sonia Online, under your **Checks tab**