

## Application for renewal of Supervisor Registration

Staff seeking to obtain renewal of registration as Principal Supervisor or Co-Supervisor must complete an Application Form and submit it to their Director Higher Degree Research and Associate Dean (Research) for endorsement and forwarding to the Dean, Graduate School for determination.

Send completed form to: [hdrexamination@scu.edu.au](mailto:hdrexamination@scu.edu.au)

**ATTENTION MAC USERS:** This form will be corrupted if opened in Preview.

### ACADEMIC STAFF MEMBER TO COMPLETE

<b>Staff ID:</b>	<b>Title:</b>
<b>Family Name:</b>	<b>Given name:</b>
<b>Faculty:</b>	<b>Email Address:</b>
<b>Highest qualification:</b>	<b>Current Supervision Load:</b>

### RENEWAL OF REGISTRATION

I am applying for renewal on the HDR Supervisor Register in the capacity of:

Name of most recently completed research student, degree awarded and year of completion:

Supervision Capacity (principal supervisor, co-supervisor):

### CURRENT STAFF APPOINTMENT

I confirm that I am:

If not a continuing member of the university, when does your current appointment expire?

### RESEARCH PRODUCTIVE

I confirm that I am active researcher, and have published at least three scholarly research papers\* within the last five years in the discipline in which I am seeking to supervise research candidates.

\*Please note your research output may be confirmed in IRMA.

Yes No

### SUPERVISORY TRAINING/PROFESSIONAL DEVELOPMENT

I have taken appropriate steps in the last three years to develop and maintain good supervisory skills and knowledge of Southern Cross University's policies, guidelines and rules as they pertain to higher degrees by research.

Attendance at HDR Supervisor Training offered by the Graduate School: Yes No

Completed [Research Integrity Training](#) via Blackboard: Yes No

Other: (Please specify)

**DISCIPLINE/BIO/KEYWORDS/RESEARCHER PROFILE**

**Discipline e.g., forestry, nursing, early childhood, humanities, media studies etc.:**

**Research Biography:**

**Keywords (This will help prospective students to find you easily):**

**Your ORCID ID:**

**Your Google Scholar link:**

**SCU Research Profile - refer to the [Library page](#):**

**SIGNATURES**

**Declaration: I have read the [Higher Degree Research Register of Supervisors Policy](#) and the [Higher Degree Research Candidate and Supervision policy](#) and agree to supervise students in accordance with these policies and with SCU's Rules relating to awards Rules 7 – Masters by Thesis Awards, Rule 8 Professional Doctorate Awards and Rule 9 Doctor of Philosophy Awards.**

**Renewing Supervisor:**

**Name:**

**Signature:**

**Date:**

**Director of Higher Degree Research Training:**

**Name:**

**Signature:**

**Date:**

**Associate Dean (Research):**

**Name:**

**Signature:**

**Date:**