

PHD AND MASTERS BY THESIS In-Candidature Review Report

- A formal In-candidature review for all HDR students post confirmation of candidature is a requirement for HDR candidates.
- For PhD candidates, your In-candidature review will be 12 months post Confirmation of Candidature (full time equivalent).
- For Masters by Research candidates, your In-candidature review will be 9 months post Confirmation of Candidature (full time equivalent).
- This form must be signed off and submitted to the Graduate School by the Director Higher Degree Research Training (DHDRT) on completion of In-Candidature review.
- Your In-Candidature review does not represent a substitute for a progress report.
- Please forward the completed form to: hdrsupport@scu.edu.au

ATTENTION MAC USERS: This form will be corrupted if opened in Preview.
Please use Adobe Acrobat Reader to view and complete form.

SECTION A: CANDIDATE DETAILS

Family Name:	Given Name:
Student ID:	Faculty:
Student email address:	Phone Number:
Study type:	Attendance type:
Has the candidate completed the Research Integrity Training?	Yes No
Date of confirmation presentation:	
Date of In-Candidature Review:	

SECTION B: NAME OF PANEL MEMBERS

Principal Supervisor:

Co Supervisor/s:

External Panel Member:

Director of Higher Degree Research Training:

SECTION C: IN- CANDIDATURE REPORT

Please indicate if the candidate provided for the In-Candidature review:

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|-----------|-------------------------------------------------------------------------------------------------------------------------------|------------|-----------|
| A. | Evidence of development on draft thesis chapters or creative works to date | Yes | No |
| B. | An oral presentation of a minimum of 15 minutes | Yes | No |
| C. | An outline of what was approved at the Confirmation of Candidature (research aims, methodology, design, and timeline). | Yes | No |
| D. | The progress achieved to date, against the timeline provided at Confirmation of Candidature | Yes | No |
| E. | Discussion of any barriers/issues or changes to the research project | Yes | No |
| F. | A detailed timeline for completion and submission of the thesis with clear and measurable milestones | Yes | No |
| G. | If no to any of the above, please provide a brief explanation: | | |

Is the candidate aware of the maximum expected length of a thesis?	Yes	No
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Is the candidate aware of the thesis guidelines as stipulated in the HDR student handbook?	Yes	No
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Any other written material as requested by the panel.

SECTION D: RECOMMENDATION

Please provide a brief report highlighting any issues identified. Where further support, training or intervention is required, please explain on how this will be managed?

HDR END-USER INDUSTRY ENGAGEMENT

The Australian Government Department of Education and Training has revised its reporting requirements for all Higher Education Providers. As of 1 January 2022, Southern Cross University will now be required to only report on three Industry Engagement activities, as follows;

1. PhD or Master research students that are [Jointly supervised by a research end-user](#). i.e Industry supervisor that is external to academia.
2. PhD students who undertake a [Research internship](#) with a research end-user that was agreed within 18 months of course commencement for a full-time student or within 36 month for part-time student.
3. PhD students who undertake a [Research internship](#) with a research end-user any time **after** 18 month full-time or 36 month part-time of your course commencement.

Industry Engagement will become an essential part of your candidature. By undertaking an Industry internship or being Jointly supervised by an industry supervisor will not only start to drive early engagement between industry and yourself as research students, it will strengthen the links between the latest research and industry innovation that you are directly involved in. Not to mention making you more employable through skills development and experience after completion of your PhD.

Whether you're an artist, a scientist, a health professional or involved in business and law, you should be looking for ways to engage with industry whilst you are a student.

Please refer to Important Terms and Definitions on next page.

JOINTLY SUPERVISED BY A RESEARCH END-USER

Do you have an Industry Supervisor?

Yes

No

Jointly supervised with at least one supervisor from a research end-user organisation (Industry Supervisor). Must be officially approved and named on your Supervisor Candidate Agreement form.

If yes, please provide the Industry supervisors name, title and organisation.

RESEARCH INTERNSHIP

Are you or have you undertaken a Research Internship?

Yes

No

If Yes,

Was it within 18 months full-time (36 months part-time) of your PhD commencement to candidature?

Yes

No

DETAILS OF YOUR RESEARCH INTERNSHIP

PhD candidature commencement date:

Name of the industry and address of where you undertook your internship:

Start and end date of your Industry internship:

Have you submitted the written agreement to the Graduate School?

Yes

No

IMPORTANT TERMS AND DEFINITIONS

What is a Research end-user.

A research end-user is defined as an individual, community or organisation external to academia that will directly use or directly benefit from the output, outcome or results of the research.

Examples of end-users include businesses, governments, non-governmental organisations, communities and community organisations.

Specific exclusions of research end-user are other higher education providers, Organisations that are affiliates, controlled entities or subsidiaries (such as Medical Research Institutes) of a higher education provider, equivalents (international or domestic) of the above exclusions.

Research internship undertaken with a research end-user.

A research internship should be undertaken;

- within 18 months from the commencement date of the student's HDR if the student is undertaking a full-time student load (36 months from the commencement date for a part-time student load).

A written agreement is required and must detail the Research & Development (R&D) activities to be undertaken and the duration of the internship.

The internship must be for a minimum of 3 calendar months in duration, and at least 60 [full-time equivalent \(FTE\) days of engagement](#).

An eligible internship must be related to the student's area of research.

A research internship can be either paid or unpaid, and can form part of an enrolment or be undertaken during a HDR period of suspension and can be undertaken any time throughout your candidature.

For further information on Research end-user or Industry internships please see [FAQ](#)

SECTION E: SIGNATURES

External Panel Member:

Signature:

Date:

Director HDRT:

Signature:

Date:

To submit this form, the DHDRT must ensure form is fully completed prior to submitting to the Graduate School

- (i) Please forward the completed form to: hdrsupport@scu.edu.au