

International HDR Tuition Fee Waiver Request Guidelines

For Supervisors:

When the Graduate School receives an International HDR application, you will be sent an email to confirm that you agree to supervise the prospective International applicant and, if you support the applicant, be awarded a tuition fee waiver. If yes, you will need to provide a written supporting statement justifying why this applicant should be approved a tuition fee waiver (**Appendix J**) for review by your Associate Dean (Research) and the Dean, Graduate School, to assist them in making their decision.

The International Tuition Fee Waiver criteria that need to be addressed are as follows;

1. QUALITY APPLICANT

Is the applicant's academic quality of high standing? Please detail this.

2. IS THIS THE RIGHT FIT?

Detail the quality of the project, how it fits with the expertise of the Supervisory team, and what would be the expected research outcomes.

3. CRITICAL TECHNOLOGY

Is the applicant's project considered a [Critical Technologies in the National Interest](#) by the Department of Home Affairs. A list of the technologies and their descriptions can be found [here](#).

4. SUPPORT

Does the Faculty have the resources and facilities to support the project? If so, what are the resources and facilities needed?

5. ENGLISH LANGUAGE PROFICIENCY

Does the applicant have the appropriate level of English; English Language Proficiency documentation – an IELTS test or equivalent, showing equal to or above 7.0, with a minimum 7.0 in Writing and no other band less than 6.5.

- Has a zoom/skype meeting been held? Please detail the level of spoken English in the meeting.

6. FINANCIAL CAPACITY

Will this applicant received a stipend scholarship? If not on a Stipend Scholarship, can the applicant support themselves financially during their candidature? Please detail the student's financial position.

Please provide this statement (Appendix J) to the Graduate School as soon as possible.

The Associate Dean (Research) in your faculty and the Dean, Graduate School, will assess the request as part of the HDR application process. If the tuition fee waiver is approved, this will be recorded in Student Administration System and conveyed to the student in the letter of offer. In turn, approved tuition fee offsets are not debited against the Faculties account. As a result, there is no cost implication or impact on the Faculty/College budget.