

Tech Voucher Project Application Guideline

This application guideline is designed to help applicants prepare a project proposal that aligns with the Tech Voucher Project Eligibility Assessment criteria. Please ensure your project proposal addresses and adheres to the below questions and criteria.

Deliverability

1. Does the project proposal ensure that the expected project outcomes can be achieved within the defined timeline and budget for 12 months?
2. Ensure the project proposal defines the activities and milestones aligned to the project outcomes and budget, including risk mitigation and management strategies.
3. Please define the resources needed for the project and specify how they will be allocated to complete the tasks?
4. Highlight what specific resources (personnel, equipment, materials, etc.) are required for key activities and milestone, ensuring the project team has what they need to achieve the project outcome.
5. Who are the key personnel that will be responsible for the delivery of the project, including their qualifications and experience?
6. Demonstrate that the project team have sufficient capacity and the appropriate mix of management, commercial, professional, and technical skills to deliver the project

Collaboration

1. Does the project plan outline a shared responsibility between the SME and the SCU partner to achieve the project outcomes?
2. Does the Project proposal detail an equitable distribution of roles and activities across SME and Delivery Partner project teams including regular team meetings.
3. Does the project proposal include the required use of SCU research equipment, facilities, and/or co-location of project team members at either the SME or SCU sites?
4. Does the project proposal detail the location of the project activities, including the research facilities, labs and any need to collaborate with other SCU staff?
5. Does the project proposal address any intellectual property (IP) ownership and ongoing usage for any IP developed as part of the project, if applicable?
6. Does the project proposal define clear ownership of intellectual property (IP) and outlines the ongoing use of research information for both the SME and SCU.

Commercialisation

1. Does the project proposal include information around the innovation of the business, product or technology being commercialised?
2. Ensure the project proposal defines specific, measurable activities that directly contribute to the anticipated level of innovation of the product or service.
3. Explain how the project aims to develop and progress a product or service to solve technical/technological problems hindering progression?

4. Ensure the project proposal clearly details the commercialisation outcome as either the development of a product or service or, the solution to a problem.

5. Does the project proposal identify the opportunities for the SME to improve internal R&D or commercialisation processes and develop an improved understanding of an identified attainable market?

6. What are the strategies for the SME to engage with SCU and receive insights from leading experts to identify an attainable market.