



Southern Cross University

School Access Program

Access to the University Libraries

www.scu.edu.au/library



Privacy notice

Southern Cross University is requesting this information from you so that we can process your library membership application. Information about your membership may be provided by Southern Cross University to its suppliers in order to provide you with access to library resources and services. Library membership data is stored in Australia and may be stored offshore in countries where Southern Cross University is reasonably satisfied that privacy protections are similar to those afforded by Australian law.

Southern Cross University will not disclose your personal information unless we are required to do so by law. Your information is retained in accordance with document retention laws.

You do not need to provide us with your personal information. However if you choose not to provide us with your information, we may not be able to provide you with access and services. You may request access to your information at any time.

If you would like more information on how the University complies with its obligations under the NSW Privacy and Personal Information Protection Act 1998 or wish to access or amend information held about you, please refer to the University's Privacy Management Plan <https://policies.scu.edu.au/view.current.php?id=00018> or contact the Privacy Officer by emailing privacy@scu.edu.au.

OFFICE USE ONLY

Barcode _____

Expiry date ____ / ____ / ____

Staff signature _____

Contact us

Lismore campus library
Military Road
East Lismore NSW 2480
T: 1800 72 4357

Gold Coast campus library
Southern Cross Drive
Bilinga QLD 4225
T: 1800 72 4357

E: library@scu.edu.au
W: www.scu.edu.au/library

application form



What is the School Access Program?

Southern Cross University Library welcomes senior secondary students to use our spaces and to borrow from our collections. The School Access Program offers secondary students in Years 10, 11 and 12 the opportunity to join and use the Library at our Lismore and Gold Coast campuses.

Becoming a member

Fill in the application form on this brochure and drop it in to your local campus.

There is no charge for joining the Library. Your membership expires at the end of December regardless of the month you joined. Renew your membership at the start of each year.

Borrower's card

Your school ID card will be your library card. Please present this card when registering. If you do not have a card, an alternative will be provided.

What can you borrow?

- up to 20 items
- items can be borrowed for four weeks
- items are automatically renewed up to two times if they have not been reserved by another borrower or you have other items overdue.

What can't you borrow?

- Journals (serials, magazines and newspapers)
- Reference Collection items
- Textbooks required for SCU units

These items can be used in the library.

Late returns

We do not charge overdue fines. However if you do not return your item, we will email you a 'long overdue' notice and you will be billed for the replacement cost of the item. Please contact the Library if you are unable to return your items on time.

Opening hours

Library opening hours change throughout the year. Check the opening hours before visiting the library. Information about library opening hours is available on the website at www.scu.edu.au/library.

More information

For more information about Library collections and services for school students, including open education resources, visit our website: www.scu.edu.au/library.

Your details

(Please print clearly)

Surname _____

Given Names _____

Address _____

Mobile _____

Email _____

High School _____

Year Level _____

Reminder and overdue notices will be sent via email. Please provide an email address that you check regularly. It is your responsibility to check your borrower record and to return your borrowed items on time.

I have read and agree to return borrowed materials by the due date and to pay any charges for late or damaged items. I understand that I am the only one permitted to use my library card to borrow library items.

Student's signature

Date ____ / ____ / ____

Parent/ Guardian (if under 18)

I understand that

is applying for membership of the Southern Cross University Library.

Parent/Guardian signature

Date ____ / ____ / ____