

- Only approved third-party vessels (e.g. charter, contractor, fishing vessels) may be used to conduct SCU work (i.e. research or teaching).
- The SCU Boating and Diving Officer/s maintains a register of information provided previously for Third-Party Vessels.
- All details associated with the use of vessels by SCU staff and students is described in detail in the SCU Boating Procedures document.

Please submit this form along with the information requested in Section 3 to the Boating and Diving Officer/s for review (boating.officer@scu.edu.au)

1. Fieldwork Leader: (as per FWRA)

Name:	Phone:	SCU Email:
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2. Fieldwork Title: (as per FWRA)

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3. The following should be obtained from the external vessel provider:

1. Certificate of Operation (or relevant exemption);
2. Certificate of Survey (or relevant exemption);
3. Any other relevant exemptions;
4. Vessel-specific Safety Management System (SMS); and
5. Qualifications of the Master of the vessel (type, number and expiry; qualification should be sighted where possible).

The SMS must show evidence that:

- a. the vessel covers the proposed activities to be undertaken;
- b. sufficient safety equipment will be available; and
- c. sufficient emergency plans/procedures are in place.

4. Vessel Details (Name, Operator, Location)

5. Declarations and Signatures: (Do not sign until this has been reviewed and converted to pdf)

Boating and Diving Officer

I acknowledge that I have reviewed this safety plan and am satisfied by the information contained in this form.

Name:	Signature:
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For Office Use Only						
Vessel Name	Owner	SMS	Cert. of Survey	Cert. of Operation	Exemption	Notes