

WAIVER FORM FOR OUTBOUND SHORT TERM PROGRAM

I accept placement in the Southern Cross University short term program and agree to observe the conditions of the program as follows:

1. I will enrol in my elective unit and pay normal HECS fees
2. I accept sole responsibility for payment of all other expenses and debts incurred by me whilst participating in the short term program
3. I accept full responsibility for ensuring that the program is approved by my SCU Course Coordinator and that all changes must also be approved
4. I understand that the awarding of academic credit for study completed abroad is at the discretion of my SCU Course Coordinator
5. I will conduct myself in accordance with SCU's rules relating to student discipline and in compliance with the rules and regulations prescribed at the host country/ institution
6. I will make contact with the specified Barcelona staff contact upon arrival and attend all compulsory events
7. **I understand that, provided my program is for credit or part of an SCU unit and that I remain enrolled at SCU; I am covered under the University's corporate travel insurance for my short term program. I understand that I must email a copy of my itinerary to (Campus Travel email address) before I depart Australia.**
8. If I am travelling for > 180 days, have a pre-existing medical condition or will be travelling on any non-scheduled flights (including single/ multi engine aircraft or helicopter flights) I will advise insurance.risk@scu.edu.au at least two weeks prior to my departure.
9. If I have > 10 days personal travel planned I will arrange travel insurance for this personal component of my travel.
10. I will notify SCU International exchange@scu.edu.au of my contact details in the host country upon arrival
11. I acknowledge the scholarship received is funded by the Australian Government*. As an SCU scholarship recipient, I am expected to promote the exchange program by sharing my experiences with other students in various ways, such as; becoming involved in information sessions, sending a blurb about my overseas experience and promoting SCU at the host university as a destination for students to study abroad.

Student Name	
Student ID	
Signature	
Dated:	

*Please note the information collected on the application form was in order to verify the implementation of the funded international student exchange programs; to evaluate the programs; and for promotional purposes. The information collected may be passed to the Australian Government through the Department of Education. In other instances, information on this form can be disclosed without your consent where authorised or required by law.