

**International Pathways Request – Southern Cross University STAFF ONLY**

Southern Cross University (SCU) international staff must complete this form, to assess the [Feasibility](http://www.scu.edu.au/pathwayfeasibility) and [Quality](http://www.scu.edu.au/pathwaysqa) aspects of proposed pathways and gain approval from the Director of International Relations and relevant Heads of School for development of a formal Agreement and publication in the [Credit Search and Calculator](http://www.scu.edu.au/creditsearch). Approval must be obtained **prior** to the credit assessment.

**Section One: SCU staff details**

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| **Item #** | **Question** | **Answer** |
| **1.1** | Date: | DD/MM/YYYY |
| **1.2** | Name and contact details of SCU staff member proposing the pathway: | Title:  First name:  Surname:  Position:  Email:  Phone: |

**Section Two: Institution details**

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| **Item #** | **Question** | **Answer** |
| **2.1** | Institution’s registered name: |  |
| **2.2** | Institution’s trading name (*if different from above*): |  |
| **2.3** | Institution’s acronym: |  |
| **2.4** | Institution’s corporate structure  (*E.g. Government funded institution, Private institution, Trust, Not for profit institution, etc.):* |  |
| **2.5** | Type of institution  (*E.g. Vocational College, Higher Education Institution, Accrediting or Qualifications Issuing Organisation, etc.):* |  |
| **2.6** | What is the ranking of the institution?  (*if available*): |  |
| **2.7** | Institution’s head office physical address: | Address 1:  Address 2:  State: Post Code: Country: |
| **2.8** | Institution’s website: |  |
| **2.9** | Name of the key contact at the institution: | Title:  First name:  Surname:  Position:  Email:  Phone: |
| **2.10** | Name of the institution’s representative who would sign an Agreement (*if different from above*): | Title:  First name:  Surname:  Position:  Email:  Phone: |
| **2.11** | Will an agreement need to be translated into another language?: | No  \*Yes - If yes, what language?: |

**Section Three: Course and pathway details**

**3.1** What type of Pathways would you like to establish? (*Please tick one or more of the boxes*)

Academic Pathways – an agreement to work together to allow students/graduates who have completed award studies with the institution to gain entry and/or credit for prior learning into a related SCU course

English Language Proficiency Pathways - Please complete the [*English Language Proficiency Pathways Request*](https://www.scu.edu.au/media/scueduau/study-at-scu/pathways-to-scu/forms/English-Language-Proficiency-Pathways-Request.pdf) *Form* available from [Articulation Information for Organisations](https://www.scu.edu.au/study-at-scu/how-to-apply/credit-for-recognition-of-prior-learning/articulation-information-for-organisations/academic-evidence-for-content-mapping/) -

an agreement to work together to allow students/graduates of the Institution’s non-award international foundation year, university preparation or English language course can gain entry into a Southern Cross University course

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| **Item #** | **Question** | **Answer** |
| **3.2** | Is the institution the awarding institution of the course or is the course licensed through a different institution?  (*i.e. the award is offered/taught by the institution but is awarded/owned by another institution*). | Yes - the institution owns/awards the course  \*No - If no, which institution owns/awards the course?:  Name:  Address 1:  Address 2:  State: Post Code: Country:  Website: |

**3.3** What pathways models are proposed?

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| a) Type of articulation sought e.g.: 2+2, 3+1 | b) Institution’s course code, name and duration | c) Institution’s major *(if applicable*) | d) Articulating into SCU undergraduate course code, name and location | e) SCU major *(if applicable)* | f) Articulating into SCU postgraduate course code and name | g) Estimated Student numbers per year and year of first intake at SCU | h) Do other Aust. Universities have a similar pathway with this institution? | i) If yes for h), name the University | j) If yes for h), how much credit is awarded?  Give URL or attach evidence |
| E.g. 2+2 undergrad and into 1.5 postgrad | XYZ1000 Diploma of Business  2 years full time | Accounting | 3002100 Bachelor of Business  Gold Coast campus | Accounting | Master of Business Administration Gold Coast campus | 3 students per year  Ist intake 2021 | \*Yes – see i) & j)  No | Griffith University | 8 units/1 year credit into Bachelor Degree  (www……) |
|  |  |  |  |  |  |  | \*Yes – see i) & j)  No |  |  |
|  |  |  |  |  |  |  | \*Yes – see i) & j)  No |  |  |
|  |  |  |  |  |  |  | \*Yes – see i) & j)  No |  |  |
|  |  |  |  |  |  |  | \*Yes – see i) & j)  No |  |  |
|  |  |  |  |  |  |  | \*Yes – see i) & j)  No |  |  |
|  |  |  |  |  |  |  | \*Yes – see i) & j)  No |  |  |

**Section Four: Strategic and resource details**

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| **Item #** | **Question** | **Answer** |
| **4.1** | What are the strategic reasons for establishing this arrangement and how do these strategies align with the strategic objectives of SCU?  (*E.g. is this part of a broader plan for the region, if not why target this institution?):* |  |
| **4.2** | Are there any value add educational cooperation arrangements possible?  (*E.g. research linkage, networks, student exchange, cross country collaboration, etc.*): |  |
| **4.3** | What evidence supports the estimated student numbers in 3.3 g)?  If student numbers are low, why is this proposed arrangement good for SCU?: |  |
| **4.4** | Can students from this region afford international study?: | Yes  \*No – If no, why target this institution? |
| **4.5** | In what sessions are the students likely to commence at SCU?: | S1  S2  S3  All sessions (S1, S2 and S3) |
| **4.6** | What is the likely enrolment pattern of the students over 3 sessions?: | 4/4/0  3/3/2  Other: |
| **4.7** | Will graduates earn a degree from the institution and from SCU?  (*i.e. joint degree*): | \*Yes – the institution and SCU will issue degrees  No – only SCU will issue a degree |
| **4.8** | Is the licensing of SCU intellectual property required?  (*i.e. provision of SCU course materials for SCU units/courses to be taught at the institution*): | No  \*Yes – please give details: |
| **4.9** | What marketing and other support will be implemented to promote the pathway/s?: |  |
| **4.10** | What support will need to be provided by Schools/Colleges in order to make this articulation arrangement a success?  (*E.g. staff visits, marketing support etc. Please provide details of expectations*). |  |

**Section Five: Accreditation and quality**

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| **5.1** | Do the proposed pathways require approval by a government body in the institution’s home country?  (*E.g. the Ministry of Education)* | No  Yes – please provide details of what this involves including any requirement for SCU to contribute to this process |
| **5.2** | Is the institution registered in the home country? | No  Yes – provide the name of the registering authority |
| **5.3** | How are the institution’s courses accredited? | \* externally accredited - please go to question 5.4  \*\* self-accrediting - please go to question 5.5  \*\*\*not-accredited - please go to question 5.6 |
| **5.4** | \* If courses are externally accredited, provide the name and contact details of the accrediting authority.  **If N/A, go to the next question** | Authority name:  Address 1:  Address 2:  Country:  Website: |
| **5.5** | \*\* If the institution is self-accrediting, describe the institution’s process for course accreditation:  **If N/A, go to the next question** |  |
| **5.6** | \*\*\* If the institution’s courses are not accredited, what process does the institution follow for ongoing course evaluation and review?  (*E.g. student surveys, subject feedback sheets, course or Industry advisory committee, internal audit, report processes, etc.*)  **If N/A, go to the next question** |  |
| **5.7** | What strategies are employed by the institution to monitor learner progress and success?: |  |

**Submit this completed form to** [pathways@scu.edu.au](mailto:pathways@scu.edu.au)

If Feasibility and Quality Assurance is approved, you will be notified of the outcome via email as soon as possible.

If approved, the institution will be asked to provide the following academic evidence to [pathways@scu.edu.au](mailto:pathways@scu.edu.au)

For credit assessment.

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| Academic Evidence Checklist |
| A Testamur, Certificate or Statement of Participation/Attendance |
| A Transcript or Statement of Results showing the marking or grading system |
| Course outline, including entry requirements and sequence of core and elective units/subjects studied |
| Unit/subject outlines specifying learning topics and learning/assessment outcomes |
| Internship/industry placement outline, including hours and level of learning required |
| A statement confirming whether learning and assessment occurs in English |

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| Who should I contact if I have further questions? |
| **T:** +61 2 6626 9591  **M:** +61 421 270 827 |
| **E:** [pathways@scu.edu.au](mailto:pathways@scu.edu.au) |

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| Southern Cross University, Australia | | |
| **Gold Coast campus**  Southern Cross Drive Bilinga QLD 4225 | **Lismore campus**  Military Road East Lismore NSW 2480 | **Coffs Harbour campus**  Hogbin Drive Coffs Harbour NSW 2450 |
| **Sydney campus**  84-86 Mary St  Surry Hills NSW 2010 | **Melbourne Campus**  108 Lonsdale St  Melbourne VIC 3000 | **Perth campus**  297 Hay Street  East Perth WA 6004 |

CRICOS Provider: 01241G

OFFICE USE ONLY

Feasibility Assessment

*To be completed by the Vice President (Global) or Director International Relations and the relevant Heads of School or nominee* (*as per the* [*RPL Procedures*](http://policies.scu.edu.au/view.current.php?id=00204) *– Section 3 – Articulation Clauses 4 and 5 a.*)

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| **SIGNED BY: Director International Relations (SCU International)** | |
| Signature:  Name:  Signed Date: DD/MM/YYYY | Approved  Not Approved – why? |
| **SIGNED BY: relevant Head/s of Schools or Nominee** | |
| Signature:  Name:  School:  Signed Date: DD/MM/YYYY | Approved  Not Approved – why? |
| Signature:  Name:  School:  Signed Date: DD/MM/YYYY | Approved  Not Approved – why? |
| Signature:  Name:  School:  Signed Date: DD/MM/YYYY | Approved  Not Approved – why? |
| Signature:  Name:  School:  Signed Date: DD/MM/YYYY | Approved  Not Approved – why? |

Quality Assurance Assessment

To be completed by the Quality Assurance assessor (*as per the* [*RPL Procedures*](http://policies.scu.edu.au/view.current.php?id=00204) *– Section 3 – Articulation Clauses 4 and 5 b.*)

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| Using [Country Education Profiles Online](https://internationaleducation.gov.au/Services-And-Resources/services-for-organisations/Pages/Services-for-organisations.aspx) (CEP Online), the [UK NARIC](https://www.naric.org.uk/naric/), or equivalent system, advice on the comparability of the institution’s qualifications to the Australian Qualification Framework (AQF) qualification levels and identify applicable credit thresholds for Course Coordinator approval: | | | |
| **Institution’s course** | **AQF levels comparability** | | **Applicable credit amount** |
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|  |  | |  |
| <insert copy of CEP or UK NARIC evidence here (*if applicable*)> | | | |
| Signature:  Name:  Position:  Signed Date: DD/MM/YYYY | | Approved  Not Approved – why? | |