

Tutor Registration Form — Indigenous Tutorial Assistance Scheme (ITAS)

1. Eligibility

Prospective ITAS tutors must be qualified, either through formal education or relevant experience, to be eligible to deliver tutoring under ITAS. To demonstrate your eligibility, please attach the following documents.

- Copy of your current resume including references;
- Certified copies of qualifications, academic transcripts from formal studies listed in Part 4 and other documentation;

ITAS Tutors must be sensitive to, and able to relate to, the education needs of Indigenous students.

ITAS tutors cannot be:

- a member of student's immediate family;
- the student's Course Co-ordinator, Unit Assessor or the unit marker.

2. Personal details

Title:	Given names:	Family name:	
Date of birth:	<input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Aboriginal and Torres Strait Islander		
Address:			
City:	State:	Postcode:	
Phone:	Mobile:	Fax:	
Email:			

3. Qualifications

- Postgraduate degree
 Bachelor with Hons
 Bachelor Degree
 Associate Degree
 Advanced Diploma
 Diploma

4. Please tell us about your complete and incomplete qualifications

Name of qualification	Institution	Year/Stage

5. Other experience to support your application such as previous tutoring experience or details of personal referees

Tutor Registration Form — Indigenous Tutorial Assistance Scheme (ITAS)

6. Current list of SCU courses — please go onto our website scu.edu.au/courses and look at the units offered and tick courses you feel qualified to tutor in

List of Courses	
<input type="checkbox"/> AD Allied Health	<input type="checkbox"/> Environmental Science
<input type="checkbox"/> AD Arts	<input type="checkbox"/> Forest Science and Management
<input type="checkbox"/> AD Creative Writing	<input type="checkbox"/> Indigenous Studies
<input type="checkbox"/> AD Information Technology	<input type="checkbox"/> Information Technology
<input type="checkbox"/> AD Law (Paralegal Studies)	<input type="checkbox"/> Laws
<input type="checkbox"/> AD Science	<input type="checkbox"/> Legal and Justice Studies
<input type="checkbox"/> Arts	<input type="checkbox"/> Marine Science and Management
<input type="checkbox"/> Arts/Education (Primary)	<input type="checkbox"/> Media
<input type="checkbox"/> Arts/Education (Primary/Early Childhood)	<input type="checkbox"/> Midwifery
<input type="checkbox"/> Arts/Education (Primary/Secondary)	<input type="checkbox"/> Nursing
<input type="checkbox"/> Biomedical Science	<input type="checkbox"/> Occupational Therapy
<input type="checkbox"/> Business	<input type="checkbox"/> Podiatry
<input type="checkbox"/> Business Administration	<input type="checkbox"/> Psychological Sciences
<input type="checkbox"/> Business in Convention and Event Management	<input type="checkbox"/> Regional and Urban Planning (Hons)
<input type="checkbox"/> Business in Hotel Management	<input type="checkbox"/> Science
<input type="checkbox"/> Business in Tourism and Hospitality Management	<input type="checkbox"/> Social Science
<input type="checkbox"/> Clinical Sciences	<input type="checkbox"/> Social Welfare
<input type="checkbox"/> Contemporary Music	<input type="checkbox"/> Speech Pathology
<input type="checkbox"/> Contemporary Studies	<input type="checkbox"/> Sport and Exercise Science
<input type="checkbox"/> Creative Arts	<input type="checkbox"/> Technology Education
<input type="checkbox"/> Education (Secondary)	<input type="checkbox"/> Trauma and Healing
<input type="checkbox"/> Engineering (Hons) in Civil Engineering	<input type="checkbox"/> Visual Arts
<input type="checkbox"/> Other (<i>please specify</i>)	

7. Please indicate which campus you would prefer to tutor at, if you would be prepared to travel and if you would consider tutoring remotely, i.e. Skype, email, phone, etc.

<input type="checkbox"/> Gold Coast	<input type="checkbox"/> Lismore	<input type="checkbox"/> Coffs Harbour
<input type="checkbox"/> Travel over 40 kilometres	<input type="checkbox"/> By Remote	

8. Student details (*if applicable*)

If you have already been approached by a student requesting ITAS assistance, please provide their details.

Given names:	Family name:	Student ID:
--------------	--------------	-------------

9. Returning Documents and ITAS Contact Details

You can return this form along with certified copies (see Part 1) to:

ITAS Co-ordinator
Southern Cross University
PO Box 157
LISMORE NSW 2480

Phone: 1800 769 763

Email: itas@scu.edu.au

Fax: 02 6620 3438

Tutor Registration Form — Indigenous Tutorial Assistance Scheme (ITAS)

10. What Happens Next

Your application will be assessed and the ITAS Co-ordinator will contact you within 14 days to advise you of the outcome and any immediate tutoring opportunities.

11. Information and declaration

No tutoring arrangements can be entered into by the student and tutor until:

- An official contract has been issued, signed by the tutor and returned to the ITAS Coordinator
- A “Student/Tutor Work Program” plan has been completed, signed by student and tutor, and returned to ITAS Coordinator

Only claims for tutoring within the terms and limits of the approved contract will be processed.

I declare the information provided by me in the ITAS Tutor Registration Form is true, complete and correct.

Name:

Signature:

Date