

# Student Representation Committee

## Terms of Reference

### Purpose and Scope

1. The Student Representation Committee (SRC) is the principal advisory committee for the University to consult with enrolled students regarding their student experience. The Committee will:
  - a) Advise on student matters through student cohort representation;
  - b) Provide a forum for dissemination, discussion and debate on matters of student interest;
  - c) Consider and report on matters referred to the Committee by the University;
  - d) Form working parties on matters of student interest to provide recommendations for presentation to the University; and
  - e) Provide advice to the University concerning the potential uses of compulsory Student Services and Amenity Fee (SSAF) funds that align to student priorities and support categories as permitted under the legislation.

### Composition

2. The membership of the Student Representation Committee is:
  - a) Chair: Deputy Vice Chancellor (Students)

#### Elected student members

- b) One student from each Faculty/College
  - i. Gnibi College of Indigenous Australian Peoples
  - ii. Graduate School
  - iii. Faculty of Business, Law and Arts
  - iv. Faculty of Education
  - v. Faculty of Science and Engineering
  - vi. Faculty of Health and Human Sciences
  - vii. SCU College
- c) One International student (studying in Australia)

#### Appointed student members

- d) One Disability representative
- e) One Women's representative
- f) One LGBTQ+ representative

- g) One Indigenous Student representative
- h) One CALD (Culturally and Linguistically Diverse) representative

Where campuses are not represented through one of the above memberships the Chair may appoint additional members to represent a campus.

### Term of Office

- 3. The term of office for the Student Representative Committee, except the SCU College representative, will be two years.
- 4. The SCU College member will be elected for a one year term of office.

### Nomination and Eligibility

- 5. Faculty/College member and the International Student member positions will be filled by election using the optional preferential system.
- 6. All other positions will be filled by an expression of interest process.
- 7. Nominations and voting for the SRC elected positions are voluntary.
- 8. Students can nominate for only one position on the SRC.
- 9. To be eligible to nominate themselves for an SRC position, a student must:
  - a) Clearly demonstrate that they represent the cohort of student of the University for which they nominate;
  - b) Not be employed by the University on either a continuing (permanent) or fixed-term basis of more than 0.5 full-time equivalent (FTE);
  - c) Not be suspended or on a leave of absence from the University; and
  - d) Be enrolled in a University Course and be able to serve the required term.
- 10. To be eligible to vote in SRC elections, a student must be:
  - a) Enrolled in units at the University; and
  - b) Not be suspended or on a leave of absence from the University.

### Resignation and Removal of Members

- 11. A member of the SRC may resign by writing to the Chair.
- 12. The Chair may remove a member of the SRC from office as:
  - a) The member is no longer enrolled in their course;
  - b) The individual is found by the University during their term to have engaged in a breach of discipline or misconduct; and/or
  - c) The member impedes the Chair to direct a meeting of the SRC.
- 13. If a vacancy for an elected membership position occurs, (such as a member is removed from office or is unable to continue in their role on the SRC for whatever reason), the Chair may:
  - a) Invite the next most successful candidate for that student cohort at the most recent elections to hold the position on the SRC for the remainder of the term of the vacancy; or
  - b) If there were no more candidates for that student cohort during the elections, invite any student from that student cohort to hold the position on the SRC for the remainder of the term of the vacancy.

### Quorum

A quorum for a meeting is six members.

### Meeting Schedule

The Committee normally meets five times per year.