Southern Cross University

Advanced Standing Application

Southern Cross University (SCU) policy allows for the granting of advanced standing for previous post-secondary study (normally completed within the last ten years), relevant professional experience or demonstrable expertise (documentation to be attached). If you wish to apply for advanced standing towards your course, you should complete, scan and return the Advanced Standing Application form via email: advancedstanding@scu.edu.au or to your nearest Client Services office at Lismore, Gold Coast or Coffs Harbour campus (see scu.edu.au/students/contact for locations). It is important to apply for advanced standing as early as possible in your studies, as the amount of advanced standing you are granted may affect which units you need to enrol in. **CRICOS Provider No: 01241G**

1. Personal details

IMPORTANT! When typing into this form please open this PDF in Adobe Reader

Student ID Number | New student ☐ | Continuing student ☐

Phone | Email *Email not required if submitted via your SCU email account*

Title	Family name	First given name	Other given name

2. Course information

SCU course name

Major areas of study

Credit precedence reference number

3. Previous formal learning

Name of educational organisation	Country	Course code	Course name

Please note: An application for advanced standing for previous studies, will NOT be considered unless offical copies of your Academic Transcript and detailed unit outlines are provided.

4. Previous informal learning

Consideration may be given for industry experience, professional development, studio performance or artistic expertise when upporting documentation is submitted. See scu.edu.au/scupathways/index.php/85 for more information on supporting documents.

Is your application made on this basis? Yes ☐ No ☐

5. List the SCU units for which you are seeking advanced standing

Refer to the Southern Cross University unit search at scu.edu.au/units for unit information.

SCU unit code	SCU unit name	Previous institution		Year completed
		Unit code	Unit name	

6. Declaration

I declare the information submitted is correct and complete. I understand that the University reserves the right to vary or reverse any decision made on the basis of incorrect or incomplete information.

Note: if you submit this form via your SCU email account your signature is not required.

Applicant's signature

Date

Checklist. Have you ...

- attached your Academic Transcript? ☐
- attached your unit/subject outlines? ☐
- attached informal learning documentation? ☐
- signed and dated declaration ☐

SCU is requesting this information from you so that we can process your application. We may also use this information for auditing and reporting purposes. When storing your personal information electronically, SCU may disclose your personal information to overseas recipients by virtue of its cloud computing arrangements. SCU's 'cloud' servers are located in Hong Kong, Singapore and Ireland and SCU is reasonably satisfied that these countries have similar privacy protections to those afforded under Australian law. SCU will not disclose your personal information to anybody else unless we are required to do so by law — for example if the information is needed in an emergency or for law enforcement purposes. Providing us with the requested information is not required by law. However if you choose not to provide us with the requested information, SCU cannot process your application. You may request access to your information at any time. To access or update your personal information, or for more information on our privacy obligations, ask to speak to our Privacy Contact Officer or email privacy@scu.edu.au. A copy of the University's Privacy Management Plan is available at: scu.edu.au/privacy