

HIGHER DEGREES BY RESEARCH CONFIRMATION OF CANDIDATURE REPORT (PhD, Masters by Thesis and Professional Doctorate)

- This form must be signed off and submitted to the Graduate School by the Director Higher Degrees Research on completion of confirmation requirements.
- Please note: Progress reports will still be required even if you have recently completed your confirmation of candidature (CoC).
- Your confirmation of candidature (CoC) does not represent a substitute for a progress report.
- Please forward the completed form to: hdrexamination@scu.edu.au

ATTENTION MAC USERS: This form will be corrupted if opened in Preview.

SECTION A: CANDIDATE DETAILS

Family Name:	Given Name:
Student ID:	Faculty:
Study type:	Attendance type:
Date of candidature commencement:	Date of confirmation presentation:
Title of Thesis:	

SECTION B: SUPERVISOR DETAILS

Name of Principal Supervisor:

Other Supervisor(s):

SECTION C: TURNITIN

Has the student's confirmation of candidature proposal been submitted and approved for text matching analysis?

Yes

No

SECTION D: DEFENCE EXPORT CONTROLS

Does your research require a Defence Export Control permit?

Yes

No

SECTION E: CONFIRMATION REPORT

Please rate the research proposal and seminar presentation:

(5 = Very good, 4 = Good, 3 = Satisfactory, 2 = Poor, 1 = Very Poor & N/A = Not applicable)

Written research proposal:

Study aims and objectives	5	4	3	2	1	
Literature review	5	4	3	2	1	
Theoretical framework	5	4	3	2	1	N/A
Proposed research methodology & design	5	4	3	2	1	
Action plan with timeline	5	4	3	2	1	

Seminar presentation:

Quality of presentation	5	4	3	2	1
Quality of responses to questions	5	4	3	2	1

Ethics/Permits and WH&S:

Have the necessary approvals been considered for your research*?	Yes	No	N/A
If so, have approvals been granted?	Yes	Not yet	N/A
Comments: (if required)			

Any additional requirements as set by the Dean, Graduate Studies (as stated in the letter of offer):

Please specify:	Yes	No	N/A
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* Please note that it is not a Confirmation of Candidature requirement to complete or submit an ethics application prior to or for Confirmation of Candidature. These questions are simply to inform the panel of your research ethics requirements. Applying for Research Ethics approval is a separate process to Confirmation of Candidature. More information on Research Ethics approval can be sourced from the [SCU Research Ethics webpage](#)

SECTION F: RECOMMENDATIONS

Please select which recommendation applies:

Confirmed, (Outstanding) with no further work required;

Confirmed, (Good) with changes recommended by the Confirmation Panel to the satisfaction of the Principal Supervisor and the Director of Higher Degree Research Training (DHDRT) or the Chair of the confirmation panel (if not the DHDRT);

Conditionally confirmed (Satisfactory) after major revisions to the literature review and research plan as recommended by the Confirmation Panel and made within 3 months to the satisfaction of the Confirmation Panel (resubmission and final sign-off to be coordinated by the Chair of the Confirmation Panel);

Not confirmed (Poor) but the candidate is required to revise and resubmit their proposal within 6 months (resubmission and final sign-off to be coordinated by the Chair of the Confirmation Panel). Candidates may also be required to re-present their seminar;

Remedial Action, (very poor) Remedial action or recommended transfer to Masters by Thesis (if Confirmation is for PhD)

Not Confirmed and candidature is terminated.

General Comments:

Please make any comments about this candidature about which the Dean of Graduate Studies should be informed:

SECTION E: SIGNATURES

Candidate:

Signature:

Date:

Director HDRT:

Faculty:

Signature:

Date:

Principal Supervisor:

Faculty:

Signature:

Date:

Co-Supervisor:

Faculty:

Signature:

Date:

Confirmation Panel Member:

Position:

Signature:

Date:

Confirmation Panel Member:

Position:

Signature:

Date:

Confirmation Panel Member:

Position:

Signature:

Date:

HDR Student Research Engagement Questionnaire

As part of the Commonwealth Government Reporting Requirements we need you (our students) to tell us the who, what, and when of your Industry* Engagement activities during your candidature here at Southern Cross University.

Whilst Industry Engagement is not currently a compulsory part of your candidature, it will be in the near future. Whether you're an artist, a scientist, a health professional or involved in business and law, you should be looking for ways to engage with industry whilst you are a student. After all this is where you want to be when you graduate.

Below is a list of Industry engagement activities. If you are, or have been, involved in any of the activities below, please use the prompts below to give us a brief description. We will log this information in your student file, it will also be sent as part of compulsory government reporting.

* **ORGANISATIONAL TYPE/INDUSTRY** External to academia such as, Business, Government or Non Government Organisation, Community, Industry or Not for Profit.

RESEARCH INTERNSHIP

Yes

NO

Research internship is defined as a temporary position with a research end-user where a student has undertaken research and development (R&D) related to their higher degree by research (HDR).

You must:

- Have been **undertaken whilst you are enrolled** as a HDR student at Southern Cross University (including interruptions).
- Have been for a period of **at least 30 days** (can be **paid or unpaid**).

Organisation Type:

Company:

Commencement date:

Duration:

Duties undertaken:

INDUSTRY SUPERVISOR

YES

NO

Jointly supervised with at least one supervisor from a research end-user organisation. (Industry Supervisor).

Must be officially approved and named on your Supervisor Candidate Agreement form.

Supervisor name:

Industry/Business name:

Organisation Type:

JOINT OR FULLY FUNDED INDUSTRY SCHOLARSHIP

YES

NO

Jointly funded or fully funded by an industry partner who contributes financially to the cost of an HDR student's course of study or/and stipend for general living cost and must be awarded officially as part of HDR candidature (excludes, Academic Research Project Funding)

Industry Scholarship Funding Body:

Duration:

Commencement start and end dates:

FORMAL TRAINING**YES****NO**

Any formal training recognised by the University that focusses on preparing a student for work with an Industry partner, training can be administered by the industry partner or Southern Cross University;

This includes

- Intellectual property
- Management/leadership
- Collaboration
- Entrepreneurship
- Research commercialisation

Description of formal training undertaking:

Date completed:

Other Commercialisation and Engagement Activities**YES****NO**

Other commercialisation and engagement activities. An arrangement with an industry that enables experiential learning related to the students HDR.

This includes

- Practicums or performances,
- R & D consultancy work or R & D commercialisation activities,
- Entrepreneurship,
- Community engagement/outreach and extension work,
- Can be paid or unpaid work,
- Research Internship less than 30 days.

Type of Engagement:

Industry/Company:

Commencement start and end date:

Description of work carried out:

Not undertaking a type of Research end-user Engagement

If you are not undertaking any other type of research engagement listed in any of the above categories,

Please confirm:

YES**NO**

Any other comments: