

PHD AND MASTERS BY THESIS In-Candidature Review Report

- A formal In-candidature review for all HDR students post confirmation of candidature is a requirement for HDR candidates.
- For PhD candidates, your In-candidature review will be 12 months post Confirmation of Candidature (full time equivalent).
- For Masters by Research candidates, your In-candidature review will be 9 months post Confirmation of Candidature (full time equivalent).
- This form must be signed off and submitted to the Graduate School by the Director Higher Degree Research Training (DHDRT) on completion of In-Candidature review.
- Your In-Candidature review does not represent a substitute for a progress report.
- Please forward the completed form to: hdrsupport@scu.edu.au

ATTENTION MAC USERS: This form will be corrupted if opened in Preview.
Please use Adobe Acrobat Reader to view and complete form.

SECTION A: CANDIDATE DETAILS

Family Name:	Given Name:
Student ID:	Faculty:
Student email address:	Phone Number:
Study type:	Attendance type:
Date of confirmation presentation:	
Date of In-Candidature Review:	

SECTION B: NAME OF PANEL MEMBERS

Principal Supervisor:

Co Supervisor/s:

External Panel Member:

Director of Higher Degree Research Training:

SECTION C: IN- CANDIDATURE REPORT

Please indicate if the candidate provided for the In-Candidature review:

A.	Evidence of development on draft thesis chapters or creative works to date	Yes	No
B.	An oral presentation of a minimum of 15 minutes	Yes	No
C.	An outline of what was approved at the Confirmation of Candidature (research aims, methodology, design, and timeline).	Yes	No
D.	The progress achieved to date, against the timeline provided at Confirmation of Candidature	Yes	No
E.	Discussion of any barriers/issues or changes to the research project	Yes	No
F.	A detailed timeline for completion and submission of the thesis with clear and measurable milestones	Yes	No

G. If no to any of the above, please provide a brief explanation:

Is the candidate aware of the maximum expected length of a thesis? Yes No

Is the candidate aware of the thesis guidelines as stipulated in the [HDR student handbook](#)? Yes No

Any other written material as requested by the panel.

SECTION D: RECOMMENDATION

Please provide a brief report highlighting any issues identified. Where further support, training or intervention is required, please explain on how this will be managed?

SECTION E: SIGNATURES

Candidate:

Signature:

Date:

Principal Supervisor:

School:

Signature:

Date:

Co-Supervisor:

School:

Signature:

Date:

Co-Supervisor:

School:

Signature:

Date:

Co-Supervisor:

School:

Signature:

Date:

External Panel Member:

Signature:

Date:

Director HDRT:

Signature:

Date:

To submit this form, the DHDRT must ensure form is fully completed prior to submitting to the Graduate School

- (i) Please forward the completed form to: hdrsupport@scu.edu.au

HDR Student Research Engagement Questionnaire

As part of the Commonwealth Government Reporting Requirements we need you (our students) to tell us the who, what, and when of your Industry* Engagement activities during your candidature here at Southern Cross University.

Whilst Industry Engagement is not currently a compulsory part of your candidature, it will be in the near future. Whether you're an artist, a scientist, a health professional or involved in business and law, you should be looking for ways to engage with industry whilst you are a student. After all this is where you want to be when you graduate.

Below is a list of Industry engagement activities. If you are, or have been, involved in any of the activities below, please use the prompts below to give us a brief description. We will log this information in your student file, it will also be sent as part of compulsory government reporting.

* **ORGANISATIONAL TYPE/INDUSTRY** External to academia such as, Business, Government or Non Government Organisation, Community, Industry or Not for Profit.

RESEARCH INTERNSHIP

Yes

NO

Research internship is defined as a temporary position with a research end-user where a student has undertaken research and development (R&D) related to their higher degree by research (HDR).

You must:

- Have been **undertaken whilst you are enrolled** as a HDR student at Southern Cross University (including interruptions).
- Have been for a period of **at least 30 days** (can be **paid or unpaid**).

Organisation Type:

Company:

Commencement date:

Duration:

Duties undertaken:

INDUSTRY SUPERVISOR

YES

NO

Jointly supervised with at least one supervisor from a research end-user organisation. (Industry Supervisor).

Must be officially approved and named on your Supervisor Candidate Agreement form.

Supervisor name:

Industry/Business name:

Organisation Type:

JOINT OR FULLY FUNDED INDUSTRY SCHOLARSHIP

YES

NO

Jointly funded or fully funded by an industry partner who contributes financially to the cost of an HDR student's course of study or/and stipend for general living cost and must be awarded officially as part of HDR candidature (excludes, Academic Research Project Funding)

Industry Scholarship Funding Body:

Duration:

Commencement start and end dates:

FORMAL TRAINING**YES****NO**

Any formal training recognised by the University that focusses on preparing a student for work with an Industry partner, training can be administered by the industry partner or Southern Cross University;

This includes

- Intellectual property
- Management/leadership
- Collaboration
- Entrepreneurship
- Research commercialisation

Description of formal training undertaking:

Date completed:

Other Commercialisation and Engagement Activities**YES****NO**

Other commercialisation and engagement activities. An arrangement with an industry that enables experiential learning related to the students HDR.

This includes

- Practicums or performances,
- R & D consultancy work or R & D commercialisation activities,
- Entrepreneurship,
- Community engagement/outreach and extension work,
- Can be paid or unpaid work,
- Research Internship less than 30 days.

Type of Engagement:

Industry/Company:

Commencement start and end date:

Description of work carried out:

Not undertaking a type of Research end-user Engagement

If you are not undertaking any other type of research engagement listed in any of the above categories,

Please confirm:

YES**NO**

Any other comments: