

Graduate School

**SCHOLARSHIP CANDIDATE
SICK LEAVE APPLICATION FORM**

Notes:

- This form is to be used by all Higher Degree Research (HDR) candidates who are Tuition fee waiver and/or Stipend scholarship recipients and who are applying for sick leave under their scholarship sick leave entitlements.
- HDR scholarship Tuition fee waiver and/or stipend recipient candidates must refer to their specific scholarship's conditions of award and leave entitlements to determine their sick leave allowance.
- If you are not a HDR candidate who receives a Tuition fee waiver and/or Stipend scholarship, and wish to apply for an interruption due to sick leave, please complete a Changes to Conditions of enrolment form.

Guidelines:

- If an HDR scholarship recipient wants to take an interruption to stop their candidature, their scholarship is also stopped for the period of the interruption and the interruption extends the candidature by the equivalent period approved.
- If the period of sick leave is greater than ten (10) days a candidate will be require to supply supporting medical documentation days and (if approved) the candidates expected work submission date and scholarship end date are extended (noting that periods of sick leave less than ten days (10) will not extend a candidate's expected work submission date or the scholarship end date).
- **ATTENTION MAC USERS:** This form will be corrupted if opened in Preview.
Please use Adobe Acrobat Reader to view and complete form.

SECTION A: APPLICANT DETAILS

First Name:	Family name:
Student ID:	Email:
Address:	Telephone:

SECTION B: ENROLMENT

Faculty:	Enrolled in:
Status:	Scholarship Type:
Principal Supervisor's Name:	

SECTION C: REQUEST

Sick Leave Dates:

Have you attached a Doctor's certificate?	YES	NO
Will you be applying for an interruption as well?	YES	NO

If YES, please fill out a Change to Conditions of Enrolment form.

Applicant Name:	Signature:	Date:
------------------------	-------------------	--------------

Principal Supervisor	Signature:	Date:
-----------------------------	-------------------	--------------