

## Supervisor load allocation guidelines.

Each Higher Degree Research Training (HDRT) supervisor is allocated a percentage load/split based on their role and contribution to the supervisory team for a particular candidate.

Having clear guidelines around the permissible split/load will ensure that all supervisors on the supervisory team have their expertise and opinion recognized and are invested in the project. This will ensure continuity of supervision if the Principal Supervisor were to withdraw from the project. Historically, it has been evident that supervisors with a very small percentage of the supervisory split are less invested in the project and this adversely affects the candidate's when there is a change to the supervisory team (particularly if the Principal Supervisor withdraws from the supervisory team).

The following guidelines are to be referenced when supervisory teams are discussing their allocations;

- The split between principal and co-supervisor is expected to be within the parameters of a 70:30 split. While normally the Principal Supervisor would have a higher % of supervision split there may be cases where the co-supervisor has the higher workload in the supervision because of the nature of the project or the expertise required.
- In instances where there are more than one co-supervisor, it would be permissible for the supervisory split/load to be as little as 10% for each co-supervisor providing a justification for this is made (ie. statistical expert).
- It is expected that no member of the supervisory team would have a percentage load above 70%.
- Changes can be made to the split/load allocation of the supervisory team during the candidature, and students will continue to be enrolled in the Faculty the Principal Supervisors is associated with.
- Supervisor load cannot be allocated to external supervisors or shared with other Universities.

### Maximum supervisory capacity:

- When a proposed supervisor is supervising (either as a Principal or Co-supervisor) ten or more postgraduate research candidates, either full time or part time, a brief statement from this supervisor must be attached to the application indicating how they will propose to continue providing adequate supervision of both the new and existing candidates.