Privacy notice
Southern Cross University is requesting this information from you so that we can process your library membership application.
For the same purpose, Southern Cross University may provide this information about you to its systems contractors.
When storing your personal information electronically, Southern Cross University may disclose your personal information to overseas recipients by virtue of its cloud computing arrangements. Southern Cross University’s ‘cloud’ servers are located in Hong Kong, Singapore and Ireland and Southern Cross University is reasonably satisfied that these countries have similar privacy protections to those afforded under Australian law. Southern Cross University will not disclose your personal information to anybody else unless we are required to do so by law – for example if the information is needed in an emergency or for law enforcement purposes.
Providing us with the requested information is not required by law. However if you choose not to provide us with the requested information, then we cannot process your application.
You may request access to your information at any time. To access or update your personal information, or for more information on our privacy obligations, ask to speak to our Privacy Contact Officer or email privacy@scu.edu.au. A copy of the University’s Privacy Management Plan is available here: http://policies.scu.edu.au/view.current.php?id=00018

OFFICE USE ONLY
Barcode ____________________________
Expiry date ____ / ____ / ____
Staff signature ________________________
What is the School Access Program?
The Southern Cross University library offers local senior secondary school students access to all our resources.
So while you are working on your school assignments, studying hard for your final exams or just looking for a
good book to read, save yourself some research time and head to the library at Southern Cross University’s Lismore,
Gold Coast or Coffs Harbour campuses.

Becoming a member
Fill in the application form on this brochure and drop it in
to your local campus.

Joining fee
There is no charge for joining but all memberships expire
at the end of December (regardless of the month you
joined) and you will need to renew your membership at
the start of each year.

What can you borrow?
• up to 20 items
• books can be borrowed for two weeks
• items are automatically renewed up to 6 times as
  long as they have not been reserved by another
  borrower or you have other items overdue.

What can’t you borrow?
• journals (serials, magazines and newspapers)
• Short Loan and Reference Collection items.
  These items can be used in the library.

Borrower’s card
Your school ID card will be your borrower’s card. Please
present this card when registering. If you do not have a card,
an alternative will be provided.

Late returns
Overdue fines are charged at 50 cents a day per item.
Once your fines reach $20 your borrowing privileges will be
suspended until the fine is paid.

Opening hours
Library contact details can be found on the back of this
brochure. Information about library opening hours is
available on the website at www.scu.edu.au/library
Library opening hours change throughout the year, so you
should check the opening hours before visiting the library.

Further information
The library website provides information about all services
offered to school students. For more information see

Your details
Please print CLEARLY
Surname
Given Names
Address
Phone (H)    Mobile
Email
High School
Date of Birth

Student
I have read and agree to abide by the rules and
regulations of the library. I agree to return borrowed
materials by the due date and to pay any charges for
late or damaged material. I understand that I am the
only one permitted to use my library card to borrow
library material.

Student’s signature

Date ___/____/____

Parent/guardian (if under 18)
I understand that

is applying for membership of the Southern Cross
University library and that compliance with library rules
and regulations is a condition of membership.

Parent/Guardian signature

Date ___/____/____