



## University Council Minuted Resolutions of Council

**Minuted resolutions of the University Council meeting the meeting held on  
Thursday, 21 February 2019, in the Vice Chancellor's Boardroom, Lismore campus..**

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**MEMBERS PRESENT:** Mr N Burton Taylor AM, Chancellor (Chair)  
Professor B Boyd  
Dr A Curtin  
Mr M d'Almeida, Deputy Chancellor  
Ms J Granger  
Professor M Hughes, Chair of Academic Board  
Mr M Jones  
Mr G Lancaster  
Ms L O'Grady  
Mr J Rourke  
Mr S Noble – via telephone  
Professor A Shoemaker, Vice Chancellor  
Associate Professor A Wessell

**IN ATTENDANCE:** Ms B Atkinson, Council Secretary  
Professor N Bahr, Deputy Vice Chancellor, Students, ADC  
Professor T Carlin, Deputy Vice Chancellor, Academic  
Mr N Hyde, Director, Office of the Vice Chancellor  
Ms T Manning, Governance Services, (Minutes)  
Mr A Morris, Vice President, Operations  
Mr B Roche, Vice President, Engagement  
Mr M Singh, Vice President, Global  
Professor M Spongberg, Deputy Vice Chancellor, Research  
Mr T Walker, Vice President, Finance

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### **PART A - PRELIMINARY BUSINESS**

The Chancellor acknowledged the Widjabal people of the Bundjalung nation as traditional custodians of the land on which the Council meeting was held and paid respects to Elders past and present.

The presence of a quorum was confirmed.

#### **Apologies and Leave of Absence**

- **Apologies**

Nil.

- **Approved Leave of Absence**

Nil.

- **Requests for Leave of Absence**

**It was resolved:**

**Council approved** a leave of absence for Mr M Jones and Mr S Noble from the Council meeting scheduled for 17 April 2019.

### **Chancellor's Introductory Remarks**

#### **Councillors' Business**

#### **Declarations of Interest**

#### **Arrangement of Agenda**

- **Order of Agenda Items**
- **Starring of Items and Adoption of Unstarred Items of Business**

**It was resolved:**

Council agreed that all unstarred items be adopted.

### **Confidential: Minutes of the Council Meeting held 22 November 2018**

**It was resolved:**

- (a) **Council approved** the draft Confidential Minutes of the Council meeting held on 22 November 2018 and agrees that they be signed by the Chancellor as a true and correct record of the meeting; and
- (b) **Council approved** the uploading of a Council Minuted Resolutions report on items of open business of the Council meeting held on 22 November 2018 to the University Council website.

### **Business Arising from the Minutes**

## **PART B – KEY ITEMS**

### **Workplace, Health and Safety**

**It was resolved:**

**Council adopted** the Health, Safety and Injury Management Report for the period 1 January 2018 to 31 December 2018.

### **Confidential: Vice Chancellor's Report to Council**

**It was resolved:**

**Council adopted** the Vice Chancellor's Confidential Report to Council.

## **PART C – COMMITTEE REPORTS**

### **Report from Chair of Academic Board**

**It was resolved:**

**Council adopted** the Chair of Academic Board's Report to Council.

## PART D – OTHER ITEMS FOR APPROVAL

### Council Committee Membership Changes and changes to Terms of Reference

#### It was resolved:

##### **Council:**

- (a) **approved** amendments to:
  - (i) Terms of Reference – Honorary Awards Committee Rule as shown in Appendix A;
  - (ii) Terms of Reference – Finance Committee Rule as shown in Appendix B;
  - (iii) Terms of Reference – Audit and Risk Management Committee Rule as shown in Appendix C;
- (b) **endorsed** the following membership changes to Council committees:
  - (i) Associate Professor Adele Wessell be appointed as a member of the Honorary Awards Committee;
  - (ii) Mr Scott Noble be appointed as a member of the Finance Committee;
  - (iii) Mr Scott Noble be retired from the Audit and Risk Management Committee; and
  - (iv) Mr Graham Lancaster be appointed as a member of the Audit and Risk Management Committee.

### Amendments to the Council - Statement of Primary Responsibilities and Council - Composition of Council Membership Rule

#### It was resolved:

##### **Council approved** amendments to:

- (a) Council – Statement of Primary Responsibilities as set out in Appendix A; and
- (b) Council – Composition of Council Membership Rule as set out in Appendix B.

### Southern Cross Campus Services Limited – change of directors

#### It was resolved:

Pursuant to clause 27 of the constitution of Southern Cross Campus Services Limited, **Council:**

- (a) **removed** Donna Moffitt and Ben Roche as directors of Southern Cross Campus Services Limited; and
- (b) **appointed** Allan Morris as director of Southern Cross Campus Services Limited for a period of 4 years.

### Amendments to Delegations Rule, Schedule A – charitable grants, donations and transfer of property

#### It was resolved:

**Council approved** changes to Schedule A to the Delegations Rule to include delegations for acceptance of charitable grants, donations and transfer of property.

### Conferral List, 21 February 2019

#### It was resolved:

**Council approved** the lists of graduands dated 21 February 2019 on whom awards and degrees are to be conferred in absentia.

## **PART E – OTHER ITEMS FOR NOTING**

### **Policy Library Approvals Summary**

#### **It was resolved:**

**Council noted** the list of policies that have been amended or approved for the period 14 November 2018 to 5 February 2019.

## **PART F – CLOSING BUSINESS**

### **Other Business**

#### **Confidential Action Report**

#### **Determination of Confidential Items of Business**

#### **Meeting Review**

#### **Date of Next Council Meeting**

**Belinda Atkinson**

**Council Secretary**