



# University Council

## Minuted Resolutions of Council

**Minuted resolutions of the University Council meeting (3/2018) held on Thursday, 21 June 2018, in the Executive Boardroom, Coffs Harbour Campus.**

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**MEMBERS PRESENT:** Mr M d’Almeida, Deputy Chancellor (Chair)  
Prof B Boyd  
Dr A Curtin  
Ms J Granger (By telephone)  
Prof M Hughes, Chair of Academic Board  
Mr M Jones  
Ms T Ledgerwood  
Mr S Noble  
Ms L O’Grady (by telephone)  
Mr J Rourke  
Prof A Shoemaker, Vice Chancellor  
Assoc Prof A Wessell

**IN ATTENDANCE:** Ms B Atkinson, Council Secretary  
Ms S Farquhar, Director Human Resources (part)  
Mr N Hyde, Head, Office of the Vice Chancellor  
Ms T Manning, Governance Services, (Minutes)  
Ms D Moffitt, Acting Vice President (Operations)  
Mr M Singh, Acting Vice President (Global)  
Mr B Roche, Pro Vice Chancellor (Engagement)  
Mr T Walker, Vice President (Finance)  
Assoc Prof E Wilson, Acting Deputy Vice Chancellor (Academic)

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### **PART A - PRELIMINARY BUSINESS**

The Chancellor acknowledged the Gumbaynggir People as traditional custodians of the land on which the Council meeting was being held and paid respects to Elders past and present.

The presence of a quorum was confirmed.

#### **Apologies and Leave of Absence**

No apologies were received. A leave of absence for the Chancellor, Mr N Burton Taylor AM, was approved at the Council meeting held 11 April 2018.

#### **It was resolved:**

**Council approved** a leave of absence for Prof W Boyd for the 20 September 2018 and 22 November 2018 meetings of Council, pending his possible reappointment as an elected Academic staff member of Council.

## Deputy Chancellor's Introductory Remarks

The Deputy Chancellor welcomed Scott Noble, as the newly appointed Graduate member of Council.

Council was advised that Prof B Boyd, Mr M Jones, Ms T Ledgerwood and Assoc Prof A Wessell, were attending their final Council meeting of their term of office as elected members of Council. Regardless of whether they intended to seek re-appointment, on behalf of the Chancellor, the Deputy Chancellor thanked them for their contribution to Council.

Council also welcomed to the meeting Ms S Farquhar, Director Human Resources, Assoc Prof E Wilson, Acting Deputy Vice Chancellor (Academic) and Ms D Moffit, Acting Vice President (Operations).

## Councillors' Business

Nil.

## Declarations of Interest

Nil.

## Arrangement of Agenda

- **Order of Agenda Items**
- **Starring of Items and Adoption of Unstarred Items of Business**

### It was resolved:

Council agreed that all unstarred items be adopted.

- **Determination of Confidential Items of Business**

## Confidential: Minutes of the Council Meeting held 12 April 2018

### It was resolved:

- (a) **Council approved** the draft Confidential Minutes of the Council meeting held on 12 April 2018 and agreed that they be signed by the Chancellor as a true and correct record of the meeting; and
- (b) **Council approved** the uploading of a Council Minuted Resolutions report on items of open business of the Council meeting held on 12 April 2018 to the University Council website.

## Business Arising from the Minutes

## PART B – REPORTS

### Workplace Health and Safety Annual Report

#### It was resolved:

**Council adopted** the Workplace Health and Safety Annual Report for the period 1 January 2017 to 31 December 2017.

### **Confidential: Vice Chancellor's Report to Council**

#### **It was resolved:**

**Council adopted** the Vice Chancellor's Confidential Report to Council.

### **Report from Chair of Academic Board**

#### **It was resolved:**

**Council adopted** the Chair of Academic Board's Report to Council.

### **Confidential: Report from the Chair, Audit and Risk Management Committee**

#### **It was resolved:**

**Council adopted** the verbal report from the Chair, Audit and Risk Management Committee.

### **Confidential: Report from the Chair, Finance Committee**

#### **It was resolved:**

**Council adopted** the verbal report from the Vice President (Finance) on behalf of the Chair of Finance Committee on the meeting held 25 May 2018.

## **PART C – ITEMS FOR APPROVAL**

### **Election of Chancellor**

#### **It was resolved:**

**Council unanimously re-elected** Mr Nicholas Burton Taylor AM as Chancellor of the University for a further term of four years commencing on 26 September 2018.

### **Assignment of Special Financial Delegation – Electricity Supply Procurement**

#### **It was resolved:**

**Council agreed to delegate** authority to the Vice Chancellor to sign a contract with a third party for the supply of electricity to the Lismore Campus with a value of up to \$2.3 million per annum for a period of up to three years.

### **Mentoring program for student member of Council**

#### **It was resolved:**

**Council endorsed** the implementation of a mentoring program for the student member of Council by the Council Secretary.

### **Course Removals**

#### **It was resolved:**

**Council approved** the removal of the following courses from University offerings:

- (a) *Le Cordon Bleu Master of Gastronomic Tourism* (1207321), UCMS Activity 54322;
- (b) *Le Cordon Bleu Graduate Diploma in Gastronomic Tourism* (1107266), UCMS Activity 54322;
- (c) *Le Cordon Bleu Graduate Certificate in Gastronomic Tourism* (1007267), UCMS Activity 54322;

- (d) *Bachelor of Visual Arts, Bachelor of Education (Secondary)* (3207003), UCMS Activity 54399;
- (e) *Bachelor of Contemporary Music, Bachelor of Education (Secondary)* (3207004), UCMS Activity 54400;
- (f) *Bachelor of Science, Bachelor of Education (Secondary)* (3207107), UCMS Activity 54401;
- (g) *Bachelor of Arts, Bachelor of Education (Secondary)* (32070020), UCMS Activity 54402;
- (h) *Bachelor of Sport and Exercise Science, Bachelor of Education (Secondary)* (3207001), UCMS Activity 54421.

## **PART D – ITEMS FOR NOTING**

### **2018 Year-End Forecast**

#### **It was resolved:**

**Council noted** the updated 2018 Year-End Forecast.

### **Summary of the University’s cyber protection**

#### **It was resolved:**

**Council noted** the summary of the University’s cyber protection.

### **Financial acquittal and final report – Building C, Gold Coast Campus**

#### **It was resolved:**

**Council noted** the financial acquittal and final report on the construction of Building C, Gold Coast Campus.

### **Policy Library Approvals Summary**

#### **It was resolved:**

**Council noted** the list of policies that have been amended or approved for the period 12 April to 14 June 2018.

## **PART E – CLOSING BUSINESS**

### **Other Business**

### **Action Report**

### **Meeting Review**

### **Date of Next Council Meeting**

**Belinda Atkinson**  
**Council Secretary**