



# University Council

## Minuted Resolutions of Council

Minuted resolutions of the University Council meeting (5/2018) held on  
Thursday, 22 November 2018, in the Vice Chancellor's Boardroom, Lismore Campus.

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**MEMBERS PRESENT:** Mr N Burton Taylor AM, Chancellor (Chair)  
Dr A Curtin  
Mr M d'Almeida, Deputy Chancellor  
Ms J Granger  
Mr M Jones  
Mr G Lancaster  
Mr S Noble  
Ms L O'Grady  
Mr J Rourke  
Professor A Shoemaker, Vice Chancellor  
Associate Professor A Wessell

**IN ATTENDANCE:** Ms B Atkinson, Council Secretary  
Professor N Bahr, Deputy Vice Chancellor, Students  
Professor T Carlin, Deputy Vice Chancellor, Academic  
Ms S Farquhar, Director, Human Resources (part)  
Mr D Gould, Chief Marketing Officer (part)  
Mr N Hyde, Head, Office of the Vice Chancellor  
Ms T Manning, Governance Services, (Minutes)  
Mr A Morris, Vice President, Operations  
Professor S Nancarrow, Deputy Vice Chancellor Research  
Mr M Singh, Vice President, Global  
Professor R Stonecash, Dean of Business/Head of Gold Coast Campus (part)  
Mr B Roche, Vice President, Engagement  
Mr T Walker, Vice President, Finance

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### **PART A - PRELIMINARY BUSINESS**

The Chancellor acknowledged the Widjabul people of the Bundjalung nation as traditional custodians of the land on which the Council meeting was being held and paid respects to Elders past and present.

The presence of a quorum was confirmed.

#### **Apologies and Leave of Absence**

- **Apologies**

Nil.

- **Approved Leave of Absence**

A leave of absence for Professor W Boyd had been approved at the Council meeting on 21 June 2018.

A leave of absence for Professor M Hughes had been approved at the Council meeting on 20 September 2018.

- **Requests for Leave of Absence**

Nil.

### **Chancellor's Introductory Remarks**

The Chancellor had recently visited the Hotel School and Educo campuses in Melbourne. These were unscheduled visits and he was impressed with both the staff and the facilities. He noted that Management continued to work on the University's positive relationships with its partners.

He congratulated the Vice Chancellor on the conclusion of the enterprise agreement negotiations following the recent ratification of the agreement by the Fair Work Commission.

The Chancellor encouraged Sydney based Council members to attend the forthcoming Gift Signing Ceremony for Marcus Blackmore's \$10m philanthropic donation which was to take place on 28 November 2018. He noted the contributions of the Vice Chancellor and Vice President (Engagement) in bringing this to fruition.

The Chancellor referred to the high calibre of recent senior staff appointments which affirmed the University's recognition by third parties.

### **Councillors' Business**

Nil.

### **Declarations of Interest**

### **Arrangement of Agenda**

- **Order of Agenda Items**
- **Starring of Items and Adoption of Un-starred Items of Business**

**It was resolved:**

**Council adopted** all un-starred items.

- **Determination of Confidential Items of Business**

### **Confidential: Minutes of the Council Meeting held 20 September 2018**

#### **Draft Resolutions:**

- (a) **Council approved** the draft Confidential Minutes of the Council meeting held on 20 September 2018 and agreed that they be signed by the Chancellor as a true and correct record of the meeting; and
- (b) **Council approved** the uploading of a Council Minuted Resolutions report on items of open business of the Council meeting held on 20 September 2018 to the University Council website.

### **Business Arising from the Minutes**

Nil.

## **PART B – REPORTS**

### **Workplace Health and Safety Report**

#### **It was resolved:**

**Council adopted** the Health, Safety and Injury Management Report for the period: 1 August 2018 to 31 October 2018.

### **Confidential: Vice Chancellor’s Report to Council**

#### **It was resolved:**

**Council adopted** the Vice Chancellor’s Confidential Report to Council.

### **Report from Chair of Academic Board**

#### **It was resolved:**

**Council adopted** the Chair of Academic Board’s Report to Council.

### **Confidential: Report from the Chair, Audit and Risk Management Committee**

#### **It was resolved:**

**Council adopted** the verbal report from the Chair, Audit and Risk Management Committee on the meeting held on 6 November 2018.

### **Confidential: Report from the Chair, Finance Committee**

#### **It was resolved:**

**Council adopted** the verbal report from the Chair, Finance Committee on the meeting held 25 October 2018.

## **PART C – ITEMS FOR APPROVAL**

### **LATE BUSINESS: 2019 University Budget**

#### **It was resolved:**

**Council approved** the 2019 University Budget.

### **Provision of Managed Print Services**

#### **It was resolved:**

**Council approved** the University entering into a contract with Fuji Xerox Australia for the provision of managed print services to the University’s Lismore, Gold Coast and Coffs Harbour campuses for a period of five years at a cost estimated at \$5 million.

### **LATE BUSINESS: The Hotel School Sydney –lease of premises from Union, University and Schools Club of Sydney**

#### **It was resolved:**

**Council approved** the Vice Chancellor, on behalf of the University, executing the lease between Union, University and Schools Club of Sydney as lessor and the University and Mulpha Education Group Pty Ltd as lessees for premises located at 60 Phillip Street, Sydney with a termination date of 17 November 2025.

## **PART D – ITEMS FOR NOTING**

### **Marketing Presentation**

#### **It was resolved:**

**Council noted** the presentation on the University's marketing activities from the Chief Marketing Officer.

### **2018 External Audit Program Update**

#### **It was resolved:**

#### **Council noted:**

- (a) the 2018 External Audit Client Service Plan, including the audit approach and timetable proposed; and
- (b) Management's responses and positions on the key audit issues identified in the 2018 External Audit Client Service Plan.

### **Information Technology and Physical Asset Status and Replacement Plan**

#### **It was resolved:**

**Council noted** the report from the Vice President (Operations) on the Information Technology and Physical Asset Status and Replacement Plan.

### **Council members' Work Health and Safety Obligations**

#### **It was resolved:**

**Council noted** the Council Secretary's report on Council members' work health and safety obligations.

### **Policy Library Approvals Summary**

#### **It was resolved:**

**Council noted** the list of policies that have been amended or approved for the period 13 September 2018 to 13 November 2019.

## **PART E – CLOSING BUSINESS**

### **Other Business**

### **Action Report**

### **Meeting Review**

### **Date of Next Council Meeting**

**Belinda Atkinson**  
**Council Secretary**