



University Council

Minuted Resolutions of Council

Minuted resolutions of the University Council meeting held at 10.30 am, Friday, 22 September 2017, in the Vice Chancellor's Boardroom, Lismore Campus.

MEMBERS PRESENT: Mr N Burton Taylor AM (Chair)
Prof B Boyd
Dr A Curtin
Mr M d'Almeida, Deputy Chancellor
Ms J Granger – by telephone
Prof M Hughes, Chair of Academic Board
Mr M Jones
Ms T Ledgerwood
Mr C Lugnan
Ms L O'Grady
Prof A Shoemaker, Vice Chancellor
Assoc Prof A Wessell

IN ATTENDANCE: Ms B Atkinson, Council Secretary
Mr N Hyde, Head, Office of the Vice Chancellor
Prof J Jenkins, Acting Deputy Vice Chancellor (Academic)
Ms T Manning, Governance Services, (Minutes)
Mr A Morris, Vice President (Operations)
Prof S Nancarrow, Deputy Vice Chancellor (Research)
Mr B Roche, Pro Vice Chancellor (Engagement)
Mr M Singh, Acting Vice President (Global)
Mr J Shanahan – by telephone (*Part*)
Prof N Sheehan, Director, Gnibi College of Indigenous Australian Peoples (*Part*)
Mr T Walker, Vice President (Finance)

PART A - PRELIMINARY BUSINESS

The Chancellor acknowledged the Widjambul People of the Bundjalung Nation as traditional custodians of the land on which the Council meeting was held and paid respects to Elders past and present.

The presence of a quorum was confirmed.

Apologies and Leave of Absence

There were no apologies for the meeting.

It was resolved:

Council approved a leave of absence for Prof W Boyd for the 23 November 2017 meeting of Council.

Chancellor's Introductory Remarks

Councillors' Business

Declarations of Interest

The Chancellor advised that he is now the Chairman of Discovery Ag Pty Ltd.

Arrangement of Agenda

- **Order of Agenda Items**
- **Starring of Items and Adoption of Unstarred Items of Business**

It was resolved:

Council agreed that all unstarred items be adopted.

- **Determination of Confidential Items of Business**

Confidential: Minutes of the Council Meeting held 9 June 2017

It was resolved:

- (a) **Council approved** the draft Confidential Minutes of the Council meeting held on 9 June 2017 and agreed that they be signed by the Chancellor as a true and correct record of the meeting; and
- (b) **Council approved** the uploading to the University Council website of a Council Minuted Resolutions report on items of open business of the Council meeting held on 9 June 2017.

PART B – REPORTS

Confidential: Vice Chancellor's Report to Council

It was resolved:

Council adopted the Vice Chancellor's Confidential Report to Council.

Report from Chair of Academic Board

It was resolved:

Council adopted the Chair of Academic Board's Report to Council.

Confidential: Report from the Chair, Audit and Risk Management Committee

It was resolved:

Council adopted the verbal report from the Chair, Audit and Risk Management Committee.

Confidential: Report from the Chair, Finance Committee

It was resolved:

Council adopted the verbal report from the Chair, Finance Committee.

Health, Safety and Injury Management Report

It was resolved:

Council noted the Health, Safety and Injury Management Report for the period 1 May 2017 to 31 August 2017.

PART C – ITEMS FOR APPROVAL

2018 Budget Parameters

It was resolved:

Council approved the 2018 Budget Parameters.

Treasury Policy and Strategy

It was resolved:

Council approved the Treasury Policy and **noted** the Treasury Strategy for implementation by Management.

Restructuring/Refinancing of ANZ Loan Facility

It was resolved:

Council approved the restructuring of the existing ANZ loan facility as follows:

- (a) \$10 million of the undrawn portion of the facility to a new, annually revolving working capital facility.
- (b) The balance of \$24 million to a 5 year term debt facility to be repaid in full at maturity.

Strategic Risk Register and Reporting Framework

It was resolved:

Council approved the revised Strategic Risk Register and Reporting Framework.

Revised Terms of Reference: Audit and Risk Management Committee

It was resolved:

Council approved the proposed amendments to the Terms of Reference – Audit and Risk Management Committee to allow the co-opting of an external member to the Committee.

Confidential: Ratification of Chancellor's Committee Business

It was resolved:

Council ratified the following resolutions of the Chancellor's Committee:

Flying Minute 4/2017

Conferral of Awards: 3 August 2017

Chancellor's Committee approved the list of graduands in the Conferral List dated 3 August 2017 on whom awards and degrees are to be conferred in absentia.

Flying Minute 5/2017

New Appointments to Council committees

- (a) Chancellor's Committee endorsed the appointment of Murray d'Almeida to the Audit and Risk Management Committee commencing 1 August 2017.

- (b) Chancellor's Committee endorsed the appointment of Austin Curtin to the Nominations Committee/Graduate Appointments Committee commencing 1 August 2017.

Flying Minute 6/2017

Graduate Member Appointment to Council

Chancellor's Committee approved the appointment of Mr Christian Lugnan as Graduate member of Council for four years commencing on 4 September 2017 in accordance with section 9E of the *Southern Cross University Act 1993* (NSW).

Council Committee Membership Changes

It was resolved:

Council endorsed the following membership changes to Council committees:

- (a) Murray d'Almeida be appointed as Chair of the Audit and Risk Management Committee;
- (b) Christian Lugnan be appointed as a member of the Audit and Risk Management Committee;
- (c) John Shanahan be appointed as external co-opted member of the Audit and Risk Management Committee;
- (d) Lynda O'Grady be appointed as Chair of the Finance Committee; and
- (e) Julie Granger be appointed as a member of the Nominations Committee/Graduate Appointments Committee.

2018 Meeting Schedule for Council, Audit and Risk Management Committee and Finance Committee

It was resolved:

Council approved the 2018 Meeting Schedule for Council, Audit and Risk Management Committee and Finance Committee.

2018 Schedule of Domestic Graduation Ceremonies

It was resolved:

Council approved the 2018 Schedule of Domestic Graduation Ceremonies.

Course Removals

It was resolved:

Council approved the following course removals:

- Bachelor of Contemporary Music with Honours (3507031), UCMS Activity 52503;
- Bachelor of Visual Arts with Honours (3507032), UCMS Activity 52504;
- Bachelor of Media with Honours (3507147), UCMS Activity 52505;
- Bachelor of Social Welfare with Honours (3507299), UCMS Activity 52526;
- Bachelor of Creative Arts (3007288), UCMS Activity 52319;
- Associate Degree of Creative Arts (2207287), UCMS Activity 52319;
- Bachelor of Business in Convention and Event Management (3007130), UCMS Activity 52621;
- Associate Degree of Business in Convention and Event Management (2207131), UCMS Activity 52621.

Higher Degrees Research Course Removals

It was resolved:

Council approved the removal of the following Higher Degrees Research course offerings:

- Doctor of Philosophy (1401600)
- Master of Arts (1251710)
- Master of Business (1251700)
- Master of Education (1251720)
- Master of Laws (1251740)
- Master of Science (1251730)
- Master of Science (SCPS - L) (1257252)
- Doctor of Philosophy (SCPS - L) (1407254)
- Master of Arts (Indig Studies) (1259602)
- Master of Arts (Indig Studies) (1259600)
- Master of Arts (Contemp Music) (1253607)
- Master of Arts (Vis Arts) (1253608)
- Doctor of Philosophy (Sociology) (1401802)
- Doctor of Philosophy (Contemp Music) (1403801)
- Doctor of Philosophy (Visual Arts) (1403802)
- Doctor of Philosophy (IT & Multimedia) (1402800)
- Master of Business (GCM) (1252625)
- Doctor of Philosophy (Commerce) (1402802)
- Master of Science (ES&M) (1254602)
- Doctor of Philosophy (Env Sci & Mgt) (1404803)
- Master of Science (Nat & Comp Med) (1255612)
- Doctor of Philosophy (Ex Sci & Sport Mgt) - H (1405801)
- Doctor of Philosophy (Nat & Comp Med) (1405802)
- Doctor of Philosophy (Ex Sci & Sport Mgt) - L (1405811)
- Doctor of Philosophy (Psych) - H (1407053)
- Doctor of Philosophy (Legal Studies) (1406801)

Chancellor's Medal for Outstanding PhD Thesis - Jackie Roslyn Webb (21815023)

It was resolved:

Council approved the award of the Chancellor's Medal for Outstanding PhD Thesis to Jackie Roslyn Webb (21815023) for her thesis, titled "*Terrestrial versus aquatic carbon fluxes in an agricultural coastal floodplain*".

Amendment to Student Academic and Non-Academic Misconduct Rules

It was resolved:

Council approved the draft amendment to the Rules – Student Academic and Non-Academic Misconduct Rules.

Conferral of Awards

It was resolved:

Council approved the lists of graduands dated 22 September 2017 on whom awards and degrees are to be conferred at a forthcoming graduation ceremony or in absentia.

PART D – ITEMS FOR NOTING

Southern Cross University China Strategy 2017-2020

It was resolved:

Council noted the Southern Cross University China Strategy 2017-2020.

Monthly Financial Report - August 2017

It was resolved:

Council noted the Monthly Financial Report – August 2017.

Reconciliation Action Plan 2017-2020

It was resolved:

Council noted the Reconciliation Action Plan 2017-2020.

Interim Testamur Template

It was resolved:

Council noted the Interim Testamur template.

Confidential: Draft Minutes of Audit and Risk Management Committee meeting 24 August 2017

It was resolved:

Council noted the Draft Minutes of the Audit and Risk Management Committee meeting of 24 August 2017.

Confidential: Draft Minutes of Finance Committee meeting 24 August 2017

It was resolved:

Council noted the Draft Minutes of the Finance Committee meeting of 24 August 2017.

Summary items discussed, approved or noted at the 13 July 2017 and 31 August 2017 meetings of Academic Board

It was resolved:

Council noted the summary of items discussed, approved or noted at the 13 July 2017 and 31 August 2017 meetings of Academic Board.

Policy Library Approvals Summary

It was resolved:

Council noted the list of policies that have been amended or approved for the period 9 June 2017 to 12 September 2017.

PART E – CLOSING BUSINESS

Action Report

Other Business

Meeting Review

Date of Next Council Meeting

**Belinda Atkinson
Council Secretary**