

Unit Feedback – Response Rate Monitor

This document outlines the steps required to use the Response Rate Monitor. The monitor provides real-time updates on Unit Feedback response rates during the survey period.

Response rates are visible in the monitor only where you are a **unit assessor**, **lecturer** or **tutor** in UCMS. Lecturers and tutors see only response rates at your own teaching location(s). Unit assessors see response rates at all unit locations. To access the response rate monitor, click this link:

<https://scuau.bluera.com/scuau/dashboardviewer.aspx>

Login with your Staff ID, then select the **Unit Feedback (for sessions) or Term Feedback (for terms)** data source if prompted.

Once logged in you can filter by Unit Code and/or Location using the **Subject Filters** at the top left of the screen. Select an option from the drop down menus, then click **Add Filter**.

RESPONSE RATE MONITOR

Subject Filters ⓘ

UNIT_CODE ▾

Filter By: ▾

Add Filter

UNIT_CODE : [] X

This is a filter on a unit code

Overall Response Status ⓘ

32.00%

68.00%

Completed In Progress Not Completed Not Ready Expired

To turn off a filter temporarily, click on it. To remove a filter entirely, click on the 'X' in the filter name. Scroll down to view detailed response rates in the **Subjects** table.

Subjects Reset ⓘ

Group by: ▾

Search: []

Previous 1 Next 10 ▾

Name	UNIT_CODE	LOCATION_DESC	Completed	Invited	Response Rate
[]	[]	[]	7	18	39%
[]	[]	[]	1	7	14%

1 to 2 of 2

Previous 1 Next 10 ▾

You can use the “Group by” drop down menu to see the combined response rate. However, please note again that **lecturers and tutors can only view response rates for those teaching locations you are listed against in UCMS**. Unit assessors can see response rates at all unit locations.

Subjects Reset [i] [v]

UNIT_CODE Excel

Search: Previous 1 Next 10 ▼

UNIT_CODE	Completed	Invited	Response Rate
	8	25	32%

1 to 1 of 1 Previous 1 Next 10 ▼

Note: A red circle highlights the 'UNIT_CODE' dropdown menu, with a red arrow pointing to the text 'Group by menu set to "UNIT_CODE"' above it.

The Response Rate Monitor contains other charts and graphs with additional information about the timing and source of responses to the Unit Feedback survey. The monitor is updated in real time during survey enumeration.

Should you have any queries about the information presented in the Response Rate Monitor, or have difficulties with access, contact the unit feedback survey management team using the details below.

Further Information on the Unit Feedback Survey

For additional information about the Unit Feedback Survey, visit the [Staff Frequently Asked Questions](#) page on the BIQ website.

The Office of Business Intelligence and Quality administer the Unit Feedback Survey. The survey management team can be contacted by emailing unitfeedback@scu.edu.au.