

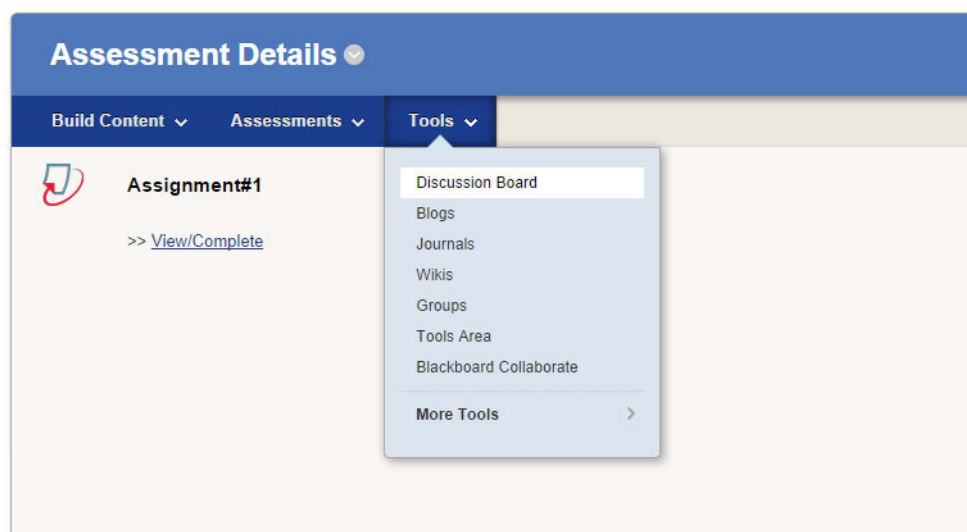
Adding assessment events to the Assessment Details content area

The **Assessment Details** page will self-populate with any tests, surveys, Blackboard assignments and Turnitin assignments that you create there, however, other assessment objects, such as gradable discussion forums, blogs, journals, wikis and Collaborate sessions will be created within those tools.

In order to create a link to all assessment events on the Assessment Details page, links to each of the tools can be added.

Example – Adding a graded discussion forum link to the Assessment Details page

A link to a discussion board can be created on the **Assessment Details** page by selecting the **Tools** pull-down menu, then clicking on **Discussion Board**.



This will open the **Create Link** page. Click on **Select a Discussion Board Forum**, then select the forum that you want to link to. Select **Next** to continue. **Note:** You can create a new assessable forum as part of this process.

Create Link: Discussion Board

Adding a link to a Discussion Board forum places the forum in the Content Area. This creates a streamlined experience, where users interact with each other in the same area where they discover content. A link can connect to an existing forum or a new forum can be created and linked. [More Help](#)

Cancel Next

CREATE LINK: DISCUSSION BOARD

Link to the Discussion Board page, link to a specific Discussion Board forum or create a new Discussion Board forum. Creating a link to a forum here and making it hidden will make the forum hidden as well.

Link to Discussion Board Page

Select a Discussion Board Forum

Select a Discussion Board Forum

---Select forum below---

General Discussion Forum

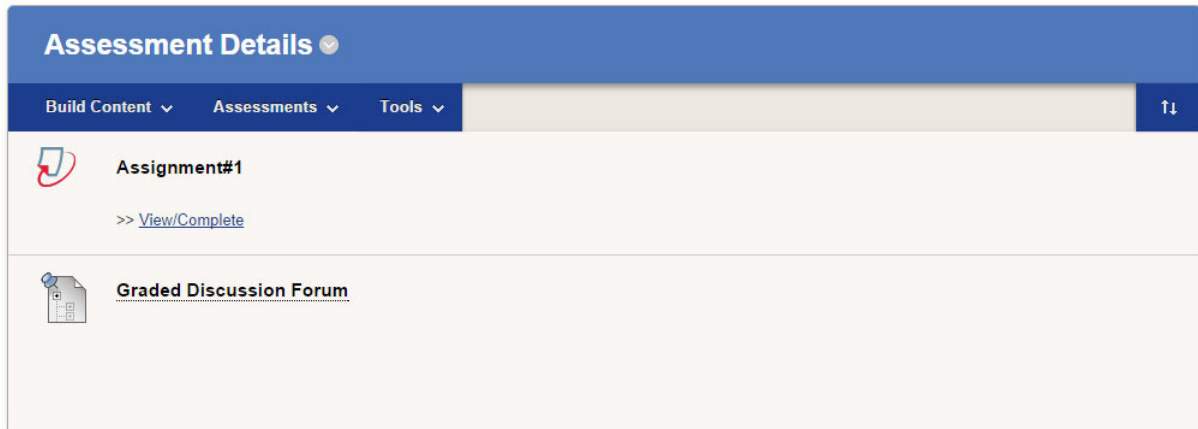
Graded Discussion Forum

Create New Forum

Click **Next** to continue. Click **Cancel** to quit.

Cancel Next

You can then add instructional text (which will appear on the **Assessment Details** page) and control its availability. When you click on **Submit**, a link to the discussion forum will appear on the **Assessment Details** page.



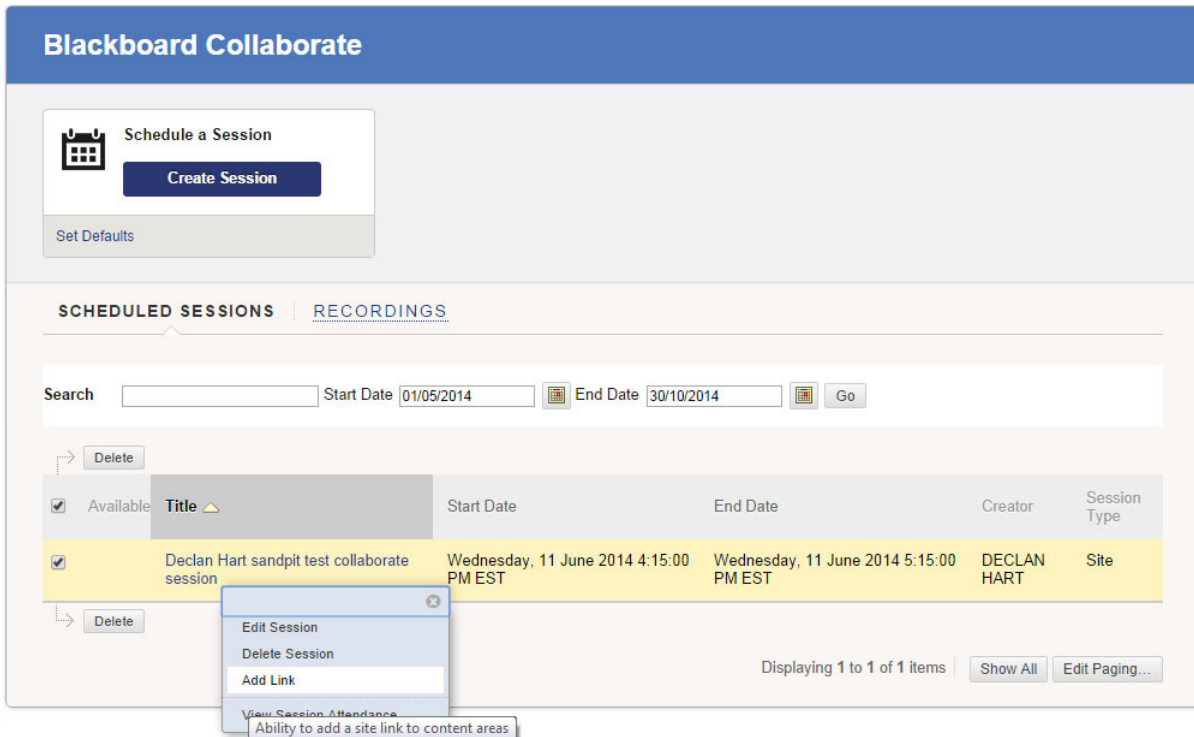
The order of the items on the page can then be adjusted by clicking and dragging the left-hand margin of the items. Be aware that deleting the forum link that you have created here will not delete the forum itself, only the link to it. The forum will still be accessible by clicking on the **Discussion Board** link on the site menu.

Adding blog, journal and wiki links to the Assessment Details page

The process given for the discussion forum above is very similar to that used when adding links to blogs, journals and wikis. Selection of the appropriate tool link from the **Tools** pull-down menu will open the **Create Link** page where the graded tool can be chosen from a list. You can use this process to create the tool itself, or to link to the tool page itself.

Adding a link to Blackboard Collaborate to the Assessment Details page

The process for adding a link to a graded Collaborate session is somewhat different to the other tools. Selecting the **Blackboard Collaborate** option from the site menu will show the Scheduled Sessions tab of the **Blackboard Collaborate** page. Use the Search tool (after choosing appropriate Start and End dates) to find the Collaborate session that you wish to link to. When it appears on the list, click on the downwards arrow that appears when you pass your mouse over the session's Title and select **Add Link**.



The screenshot shows the Blackboard Collaborate interface. At the top, there is a 'Schedule a Session' section with a 'Create Session' button. Below this is a 'SCHEDULED SESSIONS' tab. A search bar is present with 'Start Date' set to 01/05/2014 and 'End Date' set to 30/10/2014. A table of sessions is displayed with the following data:

Available	Title	Start Date	End Date	Creator	Session Type
<input checked="" type="checkbox"/>	Declan Hart sandpit test collaborate session	Wednesday, 11 June 2014 4:15:00 PM EST	Wednesday, 11 June 2014 5:15:00 PM EST	DECLAN HART	Site

A context menu is open over the first session, showing options: 'Delete', 'Edit Session', 'Delete Session', 'Add Link', and 'View Session Attendance'. The 'Add Link' option is highlighted. A tooltip below the menu indicates 'Ability to add a site link to content areas'. At the bottom right, it says 'Displaying 1 to 1 of 1 items' with 'Show All' and 'Edit Paging...' buttons.

The **Add Link** page will open, and you will need to confirm the name of the link and provide the location where you would like the link. Select **Assessment Details**, add a description if desired and click on **Save**. This will create a link to the Collaborate session on the **Assessment Details** page.

These processes are very useful for your Learning Site as they allow you to have all assessment events located on the **Assessment Details** page, enabling easy access for your students.