

## Statutory Declarations

Statutory Declarations – NSW <http://www.nsw.gov.au/>

Statutory Declarations – QLD <http://www.qld.gov.au/>

Statutory Declarations – Commonwealth <http://www.ag.gov.au/Statutorydeclarations>

At Southern Cross University a person making a statutory declaration must use the form which pertains to the state in which the declaration is made. Therefore, staff from the Gold Coast would use the QLD form (unless they are in NSW when they make the declaration, in which case they should use the NSW form). A person using a stat dec in regard to a law of the Commonwealth or the territories (eg- Fair Work Act, Corporations Act) would use the Commonwealth stat dec.

There are **Penalties for False Declarations**. Please refer to relevant Commonwealth and State Authorities.

# Statutory Declaration

OATHS ACT 1900, NSW, EIGHTH SCHEDULE

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I, ..... , do solemnly and sincerely declare that  
*[name of declarant]*

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and I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1900*.

Declared at: ..... on .....  
*[place]* *[date]*

.....  
*[signature of declarant]*

in the presence of an authorised witness, who states:

I, ..... , a .....  
*[name of authorised witness]* *[qualification of authorised witness]*

certify the following matters concerning the making of this statutory declaration by the person who made it: *[\* please cross out any text that does not apply]*

1. \*I saw the face of the person OR \*I did not see the face of the person because the person was wearing a face covering, but I am satisfied that the person had a special justification for not removing the covering, and

2. \*I have known the person for at least 12 months OR \*I have confirmed the person's identity using an identification document and the document I relied on was .....  
*[describe identification document relied on]*

.....  
*[signature of authorised witness]*

.....  
*[date]*