

Important Information about your IRMA Researcher Report



The report spans a reporting period of five years, including the current year.

1. PUBLICATIONS REPORT

Please see <https://www.scu.edu.au/research/research-services/launchpad/research-systems-and-reporting/research-publications/reportable-publication-types/> for descriptions of these publication categories

Includes:

Traditional Research Output Types

- Books - Authored research
- Books - Chapters in research book
- Refereed, Scholarly Journal
- Conference Publications - Full paper refereed (IT and Engineering only)

Non-traditional Research Output Types (*reviewed by ADR/NTRO Committee as ERA eligible only included)

- Types 1: Original creative work
- Type 2: Live performance works
- Type 3: Recorded/Rendered creative works
- Type 4: Curated or produced substantial public exhibitions and events
- Type 5: Research reports for an external body
- Portfolios (verified as complete)

Excludes:

- Books, 'Other' - (Edited book, where you are the editor but not an author; textbook, revisions and other books that don't meet the eligibility criteria for a substantial scholarly work of new research)
- Book chapters, 'Other' – e.g. chapters in 'Other' book category
- Editorials, book reviews, letters, notes in refereed journals
- Non-refereed journal articles, magazine and newspaper articles
- Conference presentations (not published in a peer-reviewed volume of proceedings)
- Conference – published abstracts, posters, short paper
- NTRO Type 1 – 5 not verified by ADR/NTRO Committee as ERA eligible
- Portfolios 'under construction' (i.e. not yet complete and verified by ADR as ERA eligible)

2. HDR REPORT

Includes:

- Supervision /completion of SCU internal Higher Degrees Research candidates (PhD, MA, Prof Doc)

Excludes:

- Supervision / completion of Honours or Masters by Coursework students
- Supervision of students from other universities
- Students with status Offered or Admitted (but not yet enrolled)
- Students with status Terminated, Failed or Exit with Graduate Certificate or Diploma

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3. GRANTS REPORT

Includes:

- Funding from external providers only
- HERDC Income categories:
 - Category 1 - Australian competitive grants (as listed on the Australian Competitive Grants Register for the year awarded or applied)
 - Category 2 - Other public sector research income
 - Category 3 - Industry and other research income
 - Category 4 - CRC Income
- Research Grants: Awarded Contracts includes grants with awarded \$ only;
- Research Grants: Successful under Contracting and Submitted pending outcome may include variations or collaborations with no \$ awarded to SCU as these amounts are not confirmed until contract is fully signed

Excludes:

- Internal SCU funding – e.g. DVCR Seed Grants
- Awarded grants where SCU receives no income
- Grants that have not been submitted or contracted by SCU Office of Research, and hence not entered in the Research Management System (IRMA)

How to access your Publications in IRMA

This article steps you through how to access your Publications in IRMA.

For access to IRMA and information regarding the submission of publications go to <https://www.scu.edu.au/research/research-management-system-irma/>

For more information on *FoR* (Field of Research) and *SEO* (Socio-economic Objective) codes go to *Australian Research Council* <https://www.arc.gov.au/grants/grant-application/classification-codes-rfcd-seo-and-anzsic-codes> and the *Australian Bureau of Statistics* <https://www.abs.gov.au/AUSSTATS/abs@.nsf/Lookup/1297.0Main+Features12020?OpenDocument>

Instructions

1. To log into IRMA go to <https://irma.scu.edu.au> IRMA uses same sign as MySCU.
2. If you do not have a Human Ethics log in, you are directed to the Desktop, click on the **Researcher Profile** in the top right corner.
3. If you do have a Human Ethics log in, you are taken to the **Researcher Profile** page.
4. Select the **Research Outputs** tab to view your publications.
5. Note: FoR (Field of Research) codes shown in **bold** are Excellence in Research for Australia (ERA) journal codes allocated by the Australian Research Council and may not reflect the content of your article. The other FoR codes are researcher-submitted codes.
6. For any missing eligible 2023 publications please follow the submission process by completing the necessary publications submission form and clicking the Submit button. For more information go on <https://www.scu.edu.au/research/research-management-system-irma/research-publications/registering-your-publications/>
7. For publications 2019-2022 please provide details of the publications directly to the IRMA publications team research.publications@scu.edu.au with a copy of the output if available.

Office of Research contact for IRMA researcher reports: research.irma@scu.edu.au